

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, March 23, 2015

Call to Order

Village President Demos called the meeting to order at 7:02 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea answered "Present".

In Attendance: Village Clerk Galvin, Village Manager Franz, Village Attorney Mathews, Finance Director Coyle, Public Works Director Hansen, Director of Planning and Development Hulseberg, Police Chief Norton, Village Links Interim General Manager Vesevick, and Facilities Maintenance Supervisor Kolze.

Pledge of Allegiance:

President Demos asked Mr. Harold Kolze to lead the Pledge of Allegiance.

Audience Participation

Clerk Galvin read a Proclamation in observance of Child Abuse Prevention Month into the record.

Village Recognition:

1. Finance Director Christina Coyle received an award for the Certificate of Achievement from the Government Finance Officers Association for excellence regarding the Village's comprehensive annual financial report for the fiscal year ended April 30, 2014.
2. A resident sent an email to the Planning and Development team to express his gratitude for their exceptional professionalism during a variation permitting process. The team consisted of Planning and Development Director Staci Hulseberg, Building and Zoning Official Joe Kvapil, Plan Examiner Paula Moritz, Administrative Secretary Barbara Utterback, and Permit Clerk Kathy Petrine.
3. Some residents called to compliment a Public Works crew consisting of Crew Leaders John Hubsy and Steve Hughes, and Maintenance Workers Mike McSweeney and John Sparagna, for their courteous and efficient work in handling the Spring Avenue Water Main repair.
4. The President and CEO of Marianjoy Rehabilitation Hospital sent a letter to thank Officer Dustin Green for his calming influence while helping to dig out her car which was stuck in the middle of an intersection during a snowstorm.

5. The Village would like to thank Commissioner Michaelene M. Burke Hoeh for her service on the Building Board of Appeals.

6. The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee:

Dave Buckley	Public Works Department	25 Years
Jeff Vesevick	Village Links/Reserve 22	20 Years

Agenda Item F. – Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

1. Total Expenditures (Payroll and Vouchers) - \$1,361,346.77. The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

2. Approve the recommendation of Village President Alexander W. Demos that Edward V. Kumar and Rocco J. Zuccherro be appointed to the Capital Improvements Commission for a term ending May 31, 2015 and May 31, 2016 respectfully.

3. Ordinance No. 6298-VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code to Increase the Number of Permitted Class A-1 Liquor Licenses to provide a Liquor License to WHYnot café located at 1212 Roosevelt Road.

4. Approve a Fire Prevention Award to the property owner for Glbrt 479 LLC, located at 479 N. Main Street, in the amount of \$6,250.

5. Make of record the observation and finding of the Village Board that the sidewalk pavers (as opposed to the permeable pavers used in the parking lot area) installed in conjunction with the Duane Street Parking Lot Project demonstrated significant failures including heaving, cracking and separation, and to amend the 2013 Downtown Streetscape Plan by attaching a copy of the minutes recording this finding, and vote, to the Plan.

6. Ordinance No. 6306, An Ordinance Granting Approval of a Special Use Permit for Inner Focus Pilates, to be Located at 520 Hillside Avenue.

7. Resolution No. 15-05, A Resolution Authorizing Adoption of the 2015 Official Zoning District Map.

8. Approve a cooperative purchase through the State Joint Purchasing Program in lieu of locally bidding, which is an authorized exception in the purchasing policy, of three 2016 Ford Police Pursuit Utilities vehicles, from Morrow Brothers Ford Inc. of Greenfield, Illinois, in the amount of \$85,905, to be expensed to the Capital Outlay Fund.

9. Declare certain pieces of equipment and vehicles surplus and approve the disposal of these various obsolete Village vehicles and equipment.

10. Approve a contract award for the purchase and installation of a back-up generator at the Village Links/Reserve 22 Clubhouse, to Dreisilker Electric Motors Inc., of Glen Ellyn, Illinois, in the amount of \$127,972.89, plus a 3% project contingency of \$3,839, for a total amount of \$131,911.89, to be expensed to the Village Links/Reserve 22 Fund.

11. Approve the Police Department's annual contribution to the Glen Ellyn Youth and Family Counseling Service (GEYFCS), in the amount of \$20,000, to be expensed to the General Fund - Police.

President Demos removed Item 10 from the Consent Agenda for discussion at a future meeting

Trustee Burket asked if Consent Agenda Item 8, included delivery to Glen Ellyn. Public Works Director Hansen responded yes. Trustee Ladesic asked if local vendors were contacted first. Director Hansen responded in his experience, the State Joint Purchasing Program has been the most cost effective. Trustee Ladesic responded he would support this Agenda Item if local vendors were also invited to bid.

A motion was made by Trustee Clark and seconded by Trustee Burket to approve the following items including Payroll and Vouchers totaling \$1,361,346.77.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Mr. Jay Gilbert, property owner at Glbrt, 479 N. Main Street thanked the Board for approving the Fire Prevention Award and he appreciates the Village's assistance.

Agenda Item G. - Fuel Joint Purchase Agreement: (Public Works Director Hansen)

Annually, the Village of Glen Ellyn purchases approximately ninety seven thousand (97,000) gallons of gasoline and diesel fuel. This commodity is stored and dispensed at the Village fuel island within the Public Works Reno Center. It is consumed by most Village departments and other entities including the Glen Ellyn Volunteer Fire Company, Glenbard Wastewater Authority, and the Glen Ellyn Park District.

Fuel is currently procured through the Suburban Purchasing Cooperative (SPC) joint purchase contract from Palatine Oil Company Inc. The purchase price of fuel is based on the Oil Price Information Service (OPIS) rack "low" published price per gallon for the day of delivery plus a profit margin of \$0.0475 per gallon.

The Village Board previously approved the purchase of fuel through the SPC contract winner Palatine Oil Co. Inc. of Schaumburg IL. This included the purchase of 80% of Village Fuel commodities through a Financial Fuel Hedging program which locks in fuel prices. Palatine oil has since undergone changes in their management and they have suspended the program which offered to lock in fuel prices. Palatine Oil never presented the Village with a contract for execution and thus the Village has no contractual obligations.

The ESD recommends that the Village's remaining fuel commodities for FY15 be joint purchased through the DuPage County contract winner Heritage Fuel Services of Wilmington IL in a not-to exceed amount of \$273,800.

Trustee Elliott asked if Palatine Oil was less expensive. Public Works Director Hansen responded that the Palatine Oil offer was withdrawn due to a change of ownership. Trustee Elliott asked about legal action. Attorney Mathews responded there is not enough to successfully pursue a claim. Director Hansen responded the Village did not sign a contract.

A motion was made by Trustee McGinley and seconded by Trustee Elliott to approve the joint purchase of the Village's fuel commodities through the County of DuPage, Illinois contract with Heritage Fuel Services, of Wilmington, Illinois, in an amount not to exceed \$273,800.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Agenda Item H. - Forestry Work Contract: (Public Works Director Hansen)

The majority of forestry work performed in the Village includes Ash tree removals (EAB), regular tree removals, stump removals, and emergency work to include storm damage (see attachment for cost history). Additional forestry work includes our cyclical tree pruning program, debris hauling (wood chips and logs), and parkway restorations from numerous stump removals. All of this work is accomplished by a combination of public works crews and contractors in order to reduce costs and complete the significant work load in a timely manner.

As a result of the Village recently terminating its contract early this year with our previous forestry contractor, staff recommended to the Board that the tree pruning program be accomplished by the next lowest bidder. The Board subsequently approved a two-year tree pruning contract with Steve Piper & Sons, but directed staff to competitively bid the remaining forestry work, which included tree removals, stump grinding (with and without parkway restoration included), and emergency tree work. Three alternate bids were also included in the final bid document, including: (i) Park District forestry work that was included in the bid process as intergovernmental collaborative effort. The Park District bid results have no bearing on the village forestry costs. (ii) removal of invasive species from Manor Woods, and (iii) hauling forestry debris such as wood chips and logs from Public Works to an outside facility

Motion to approve a three-year contract award with Arborworks for the following forestry work: (i) Regular tree removals, (ii) EAB Ash tree removal, (iii) Stump removal without parkway restoration, and (iv) emergency tree work for a total three- year contract amount of \$304,000.00:

A motion was made by Trustee O'Shea and seconded by Trustee McGinley to approve a contract award with Arborworks, LLC, of Downers Grove, Illinois, for Forestry Work Contract April 1, 2015 thru December 31, 2017 in the amount of FY 1 = \$116,000, FY 2 = \$104,000 FY 3 = \$84,000 for a total contract cost of \$304,000, to be expensed to the General Fund.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Reminders

1. A Village Board Meeting is scheduled for Monday, April 13, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. Sister City Event on April 14, 2015 at 7:00PM at the Village Links/Reserve 22.
3. A Village Board Workshop is scheduled for Monday, April 20, 2015 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

Adjournment:

At 7:26 p.m. a motion was made by Trustee Elliott and seconded by Trustee O'Shea to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk