



Agenda  
Village of Glen Ellyn  
Regular Meeting  
Monday, March 9, 2015  
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

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Village Board Meeting Procedures Statement

*Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at [www.glenellyn.org](http://www.glenellyn.org) prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact Harold Kolze, Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.*

**A. Call to Order**

**B. Roll Call**

**C. Pledge of Allegiance**

**D. Village Recognition: (Village Clerk Galvin)**

1. The Village Board and Management Team extends its appreciation to the Public Works crew who did an outstanding job in performing repairs to a broken water main on Crescent Boulevard, including Crew Leader Steve Hughes, and Maintenance Workers John Sparagna, Rick Mascarella, Mike McSweeney and Cody Weigand.
2. Chief Norton received a letter thanking the Police and Fire Departments for their show of support during a recent time of need experienced by the Addison Fire Protection District #1.
3. Officer Stephen Miko received a note of thanks from Play It Forward for his participation in a fun and interactive learning event for children.
4. St. James the Apostle Catholic Church sent a thank you letter to Assistant Chief Bill Holmer for taking the time to discuss the parking situation at the Church, which was most helpful.
5. The Village would like to thank Commissioner Kennedy W. Hartsfield for his service on the Building Board of Appeals.
6. The Village would like to thank Student Commissioner Garrett J. Dickson for his service on the Recreation Commission.

**E. Audience Participation**

1. Carol White, Executive Director of the Alliance of Downtown Glen Ellyn, will provide an update on recent events and announce its Wedding Walk to take place on April 12, 2015.

2. Open:

Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.

**F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:**

**Motion to approve the following items including Payroll and Vouchers totaling \$1,255,312.13: (Trustee Clark)**

1. February 23, 2015 Regular Meeting Minutes.
2. Total Expenditures (Payroll and Vouchers) - \$1,255,312.13.

The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

3. Waive Sections 10-4-3(B) (Promotional Activities) and 4-5-8(B) (Signs) of the Village Code and approve the Park District's Moonlight Night Ride Event on Friday, May 1, 2015 from 8:00 p.m. until 11:00 p.m., beginning at Newton Park. (Assistant Village Manager Stonitsch)
4. Approve award of a contract to Rule 29, of Geneva, Illinois, for Village Links/Reserve 22 marketing services, in an amount not to exceed \$26,500, to be expensed to the Village Links/Reserve Fund. (Interim General Manager Vesevick)
5. Ordinance No. 6303-VC, An Ordinance Approving Text Amendments to the Glen Ellyn Zoning Code, Subdivision Regulations Code, Village Code and Sign Code. (Planning and Development Director Hulseberg)
6. Ordinance No. 6304-VC, An Ordinance Amending Section 4-1-4 of the Village Code of the Village of Glen Ellyn, Illinois to Change Fees Related to Services Provided by the Glen Ellyn Volunteer Fire Company. (Planning and Development Director Hulseberg)

7. Waive competitive bidding for a cooperative purchase through the Suburban Purchasing Cooperative, which is an authorized exception in the purchasing policy, to award a contract to Superior Road Striping, of Melrose Park, Illinois, for the contemplated pavement marking work for FY15, Parking Lot Maintenance/Street Painting, in an amount not to exceed \$77,500, to be expensed to the General Fund. (Public Works Director Hansen)
8. Approve award of a construction contract to Mondt Construction of West Chicago, Illinois, for the 2015 Sidewalk and Concrete Street Rehabilitation Program, in an amount not to exceed \$155,000, to be expensed to the Capital Projects Fund. (Public Works Director Hansen)

**G. Annexation Agreement for Property Located at 22W341 Stanton Road: (Presented by Planning and Development Director Hulseberg) (Trustee Burket)**

1. 1. Public Hearing to consider an annexation agreement for property located at 21W341 Stanton Road. 2. Ordinance No. 6305, An Ordinance Approving an Annexation Agreement for Property Located at 22W341 Stanton Road, Glen Ellyn, IL 60137.

**H. 690 Grand Avenue Variation Request: (Presented by Planning and Development Director Hulseberg) (Trustee Clark)**

1. Ordinance No. 6272, An Ordinance Approving Variations from the Side Yard Setback Requirements and Altered Area Requirements of the Zoning Code to Allow the Construction of Front and Rear Two-Story Additions for the Property at 690 Grand Avenue.

**I. IDOT Pedestrian Crossings Improvements: (Presented by Professional Engineer Minix) (Trustee Elliott)**

1. 1. Resolution No. 15-04, A Resolution Authorizing the Execution of a Local Agency Agreement Between the Village of Glen Ellyn and the Illinois Department of Transportation and Reserving Funds for the Local Share of Expenses Associated with the Signalized Pedestrian Crossings Improvements Project. 2. Approve award of a construction engineering services agreement to James J. Benes and Associates, of Lisle, Illinois, in the amount of \$20,200, to be expensed to the Capital Projects Fund.

**J. Taylor Avenue Pedestrian Underpass Project Engineer Selection: (Presented by Professional Engineer Minix) (Trustee Ladesic)**

1. Motion to approve award of a contract to Alfred Benesch & Company, of Chicago, Illinois, for Phase I Engineering Services for the Taylor Avenue Pedestrian Underpass Project in the amount of \$90,000 (including a 5% contingency), to be expensed to the Capital Projects Fund.

**K. Reminders**

1. A Village Board Workshop is scheduled for Monday, March 16, 2015 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, March 23, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

**L. Other Business**

**M. Adjournment**





Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration - Recognition  
Department Head: Al Stonitsch  
Category: Recognition  
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1663)

DOC ID: 1663

**The Village Board and Management Team extends its appreciation to the Public Works crew who did an outstanding job in performing repairs to a broken water main on Crescent Boulevard, including Crew Leader Steve Hughes, and Maintenance Workers John Sparagna, Rick Mascarella, Mike McSweeney and Cody Weigand.**

ATTACHMENTS:

- Recognition 01 PW Re Crescent Main Break (PDF)

**From:** Bob Greenberg

**Sent:** Monday, March 02, 2015 3:16 PM

**To:** Steve Hughes; Bob Minix; Jeff Perrigo; William Miller; Dave Buckley; John Hubsy; Julius Hansen; Mark Franz

**Cc:** John Sparagna; Michael McSweeney; Rick Mascarella; Cody Weigand

**Subject:** RE: 505 Crescent Mainbreak

**Steve** – You did an excellent job supervising the main beak crew yesterday and provided a good synopsis of the work today.

**Steve Hughes, John Sparagna, Rick Mascarella, Mike McSweeney, and Cody Weigand** – Thank you for a job well done and persevering and enduring the difficult working conditions to accomplish this difficult task.

**Bill Miller** – Thank you as always for being on the front providing support and ready to do whatever it takes to accomplish a task successfully.

I very proud of you all !!!!!

Sincerely,  
Bob

**Robert Greenberg**  
**Utilities Superintendent/COIRC**  
Glen Ellyn Public Works  
30 S. Lambert Rd.  
Glen Ellyn, IL 60137  
Office: 630-547-5517  
Fax: 630-469-3128  
e-mail: [bobg@glenellyn.org](mailto:bobg@glenellyn.org)

**From:** Steve Hughes  
**Sent:** Monday, March 02, 2015 2:15 PM  
**To:** Steve Hughes; Bob Minix; Jeff Perrigo; William Miller; Bob Greenberg; Dave Buckley; John Hubsby; Julius Hansen; Mark Franz  
**Cc:** John Sparagna; Michael McSweeney; Rick Mascarella; Cody Weigand  
**Subject:** RE: 505 Crescent Mainbreak

Just one more thing,

I don't want to leave out Bill Miller's contribution yesterday. He was very helpful throughout the day. He stopped out quite a few time throughout the day to check up on us and see if we needed anything. When it came to light that the "Little shops" had flooded at the northeast corner of Main and Crescent (200' away!) he investigated that and tried to get into other business in the area to see if they flooded.

Bob Greenberg and Mark Franz also stopped out to offer advice and support.

And last I heard through Gary Bach and Ken Matuzak that the estimated water loss from the time of the break till we got the water shut off completely at about 9 AM was roughly 600,000 gallons. A big break!

**From:** Steve Hughes  
**Sent:** Monday, March 02, 2015 1:45 PM  
**To:** Bob Minix; Jeff Perrigo; William Miller; Bob Greenberg; Dave Buckley; John Hubsby; Julius Hansen; Mark Franz; Steve Hughes  
**Cc:** John Sparagna; Michael McSweeney; Rick Mascarella; Cody Weigand  
**Subject:** 505 Crescent Mainbreak



To All,

In addition to this synopsis and pictures you can find all other pictures on the X:\ drive at this location:

X:\Publcwks\Utilities\Work Pictures\2015\2015 March\505 Crescent Mainbreak

A main break was called in 3/1/15 at approximately 5:30 AM. John Sparagna responded to the call and once looking at it called me immediately. I advised him to tone down the main to minimize water on the roadway. M.E. Simpson and a Julie locate were called in the site. I called in the rest of the crew consisting of Mike McSweeney and Rick Mascarella. I was very appreciative that Rick who is in the Street department came in despite having a cold because we really needed an extra guy and the others from utilities had been in the night before dealing with snow.

M.E. Simpson's equipment they can pinpoint where along the main the water is leaking. This is a fairly standard practice for utilities when the main is in the roadway because the location of the break is not always where the water surfaces as evidenced by the break Saturday. The water main was on the south side of the road but all water was coming up on the north side.

The amount of water coming out of the 12" main was enough to undermine a 12'x12' area under the roadway. When Breaking out with the breaker I believe I dropped a small piece of concrete or asphalt on a gas service to 505 Crescent blvd. There was no leak but still called Nicor to come out and inspect.



Digging was difficult due to the void under the road. I was digging out the asphalt without disturbing the infrastructure. In the end we brought out our Vactor truck to hydro excavate around the main. We did this in order to not break the sanitary service line that ran under the 12" main but also I couldn't dig deep enough in other spots because of the old abandoned 8" main just to the north of the 12". Around 2pm Cody Weigand was called to relieve Rick Mascarella so he could go home and rest. Cody had been in the night before and I wanted for him to have enough rest before having him come in.

When we got down to it we found a twofold issue. First the rot hole was very large. Second it was butting right up to a service connection for 505 Crescent. Not only in lieu of time but also complication with the sanitary service and 8" main I made the call to put a repair sleeve over the break and the service connection.



We moved the service connection to the east of its original placement. We ended up having to dig even farther to the east as about 30" away from the hole was a bell connection between two sections of water main. We dug this by hand and with the backhoe because the Vactor truck became too frozen to keep operating without hurting the truck. The new service connection has the proper separation from the bell end of the pipe.



When all work was done we backfilled with stone. Our stone has been frozen solid at our shop so broke up the pile as best we could to not drop large boulders onto our repairs. To do this I scooped one backhoe bucket at a time to cover the pipe and service so as not to disturb them. We used two truckloads of gravel in order to completely fill the hole. While waiting for the second load of stone we worked very hard to clean up the street to make it clean and passable for morning. Everyone finally left work at 10PM after a very long day.

Monday morning we returned to the site to finish cleaning up during the daytime. With the help of Sam Kozerek and Mike Nickels from streets we put a temporary patch over the dig site as well as pull up asphalt on the north side of the street that raised up from the water pressure and put a temporary patch there as well.

The Crew performed fantastically in dealing with the cold and long hours on the job. I'm very proud of what was accomplished despite all the complications that were thrown at them.

Thanks all for your support and visits throughout yesterday

**Stephen Hughes**

Village of Glen Ellyn  
Utilities Dept. Crew Leader  
630-742-0442  
[shughes@glenellyn.org](mailto:shughes@glenellyn.org)



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration - Recognition  
Department Head: Al Stonitsch  
Category: Recognition  
Prepared By: Caroline Conlon

**SCHEDULED**

**AGENDA ITEM (ID # 1664)**

DOC ID: 1664

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**Chief Norton received a letter thanking the Police and Fire Departments for their show of support during a recent time of need experienced by the Addison Fire Protection District #1.**

**ATTACHMENTS:**

- Recognition 02 PD Re Addison Fire Dept (PDF)



## ADDISON FIRE PROTECTION DISTRICT

10 S. ADDISON ROAD, ADDISON, ILLINOIS 60101-3870

PHONE: (630)628-3100 • FAX: (630)543-9742

WWW.ADDISONFIRE.ORG

February 11, 2015

## BOARD OF TRUSTEES

**Michael J. Super**  
*President*

**Charles Baxa, Jr.**  
*Secretary*

**Bernadette LaRocca**  
*Treasurer*

Chief Phil Norton  
GLEN ELLYN POLICE DEPARTMENT  
535 Duane Street  
Glen Ellyn, IL. 60137

Dear Chief <sup>Phil</sup>~~Norton~~,

## ADMINISTRATION

**Donald E. Markowski**  
*Fire Chief*

**Joseph J. Leone**  
*Deputy Chief*

**Scott W. Walker**  
*Deputy Chief*

**Michael E. Toika**  
*Fire Marshal*

On behalf of the family of Lauren Leone and the Addison Fire Protection District, I would like to thank you and your departments support during our recent time of need.

Deputy Chief Joe Leone's daughter Lauren suffered a brain aneurism on the evening of January 27<sup>th</sup>. Lauren's faith in God and the way she lived and enjoyed life triggered a support network which spanned across the world. After a week of prayers and support, Lauren was united with God. Lauren's belief in God and how she lived her life inspired so many people, many of them whom she did not personally know. Her celebration of Life service was filled with the same love, laughter, and spiritual belief that Lauren lived her life by.

Words could never thank the many people who reached out to show their support of the Leone family and the Addison Fire District over the past few weeks. We remain humbled and committed to be there should you need us in the future.

Sincerely,

ADDISON FIRE PROTECTION DISTRICT

A handwritten signature in dark ink, appearing to read "Don Markowski".

Donald E. Markowski  
Fire Chief



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration - Recognition  
Department Head: Al Stonitsch  
Category: Recognition  
Prepared By: Caroline Conlon

**SCHEDULED**

**AGENDA ITEM (ID # 1665)**

DOC ID: 1665

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**Officer Stephen Miko received a note of thanks from Play It Forward  
for his participation in a fun and interactive learning event for  
children.**

**ATTACHMENTS:**

- Recognition 03 PD Ofcr Miko (PDF)



**From:** Playit Forward [mailto:playit\_forward@yahoo.com]  
**Sent:** Wednesday, February 04, 2015 9:45 AM  
**To:** Stephen Miko  
**Subject:** Thank you!

Thanks again for playing it forward with us! The kids were thrilled to work with you/learn from you/and play with you!

I would love to repeat the event again if you are up for it. Say in the summer, June/July/August! Whenever is convenient for you.

Some Moms posted pictures from last night on our page. I hope that's ok. If not, I can take them down right away. Also, if you have a moment and feel compelled to give us a review, I would greatly appreciate it!

<https://www.facebook.com/pages/Playitforward/116872078417506?ref=hl>

Lastly, you mentioned having a contact with the fire station? If so, can you send it to me, we would love to schedule w/ them as well.

Take care, and thanks again!

Kristy



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration - Recognition  
Department Head: Al Stonitsch  
Category: Recognition  
Prepared By: Caroline Conlon

**SCHEDULED**

**AGENDA ITEM (ID # 1666)**

DOC ID: 1666

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**St. James the Apostle Catholic Church sent a thank you letter to Assistant Chief Bill Holmer for taking the time to discuss the parking situation at the Church, which was most helpful.**

**ATTACHMENTS:**

- Recognition 04 PD Asst Chief Holmer Re St. James Church (PDF)

480 S. Park Blvd., Glen Ellyn, IL 60137 Phone: 630-469-7540 Fax: 630-469-7590



## *St. James the Apostle Catholic Church*

February 2, 2015

Deputy William Holmer  
Glen Ellyn Police Department  
535 Duane Street  
Glen Ellyn, Illinois 60137

Dear Deputy Holmer:

I wish to sincerely thank you for giving me the time recently to discuss the parking situation at St. James the Apostle Catholic Church. The information you gave me was most helpful. In the near future, I hope to enlist the help of one of your staff members to view the property and make recommendations regarding signage, etc. Thank you, again, for all of your help in this matter.

Sincerely,

Rev. David J. Hankus, D. Min., Ph.D.  
Pastor



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration  
Department Head: Al Stonitsch  
Category: Recognition  
Prepared By: Patti Underhill

**SCHEDULED**

**AGENDA ITEM (ID # 1660)**

DOC ID: 1660

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**The Village would like to thank Commissioner Kennedy W.  
Hartsfield for his service on the Building Board of Appeals.**



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration  
Department Head: Al Stonitsch  
Category: Recognition  
Prepared By: Patti Underhill

**SCHEDULED**

**AGENDA ITEM (ID # 1653)**

DOC ID: 1653

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**The Village would like to thank Student Commissioner Garrett J. Dickson for his service on the Recreation Commission.**



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration - Recognition  
Department Head: Al Stonitsch  
Category: Discussion Item  
Prepared By: Caroline Conlon

**SCHEDULED**

**AGENDA ITEM (ID # 1648)**

DOC ID: 1648

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**Carol White, Executive Director of the Alliance of Downtown Glen Ellyn, will provide an update on recent events and announce its Wedding Walk to take place on April 12, 2015.**



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration - Recognition  
Department Head: Al Stonitsch  
Category: Minutes  
Prepared By: Caroline Conlon

**SCHEDULED**

**AGENDA ITEM (ID # 1668)**

DOC ID: 1668

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## **February 23, 2015 Regular Meeting Minutes.**

**ATTACHMENTS:**

- Minutes 02-23-2015 Regular Meeting (PDF)

**Minutes**  
**Regular Board Meeting**  
**Glen Ellyn Village Board of Trustees**  
**Monday, February 23, 2015**

**Call to Order**

Village President Demos called the meeting to order at 7:04 p.m.

**Roll Call**

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea answered "Present".

**In Attendance:** Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Public Works Director Hansen, Director of Planning and Development Hulseberg, Police Chief Norton and Professional Engineer Minix.

**Pledge of Allegiance:**

President Demos asked Ms. Celia Rodee, Children's Resource Center Board Member and Spellapalooza Co-Chair to lead the Pledge of Allegiance.

Members of the reigning Spelling Champions Team, B.A.M.!, Jill Foucre, and Sue Kowalski announced that the Glen Ellyn Children's Resource Center's 7th Annual Spellapalooza will take place on Friday, February 27, 2015. Chief Norton is the Master of Ceremonies, Village President Demos is a referee and Glenbard West Football Coach is one of the judges. This year there are 16 teams. They were joined by Joyce Hothan, Executive Director of the Children's Resource Center. Ms. Hothan stated the Children's Resource Center offers cost free enrichment and after school care for children in need.

**Audience Participation:**

Mr. Kenneth Kloss, 350 Ridgewood, Glen Ellyn addressed the Board regarding the proposed OPUS development at the Giesche site. Mr. Kloss suggested the Board work with the entire block so as not to affect the neighbors negatively. The St. Petronille's members will require 2 turns to exit the parking structure. Support the restaurants now so that parking is not hidden.

Mr. Kloss asked that other architectural styles be considered such as those in Carmel, Indiana and Santa Barbara, California. The sight lines will be lost forever, they are looking at 59'2" next to Santa Fe; do not forget to review the recommendations in the Master Plan. Mr. Kloss supports the efforts of the administration and the Architectural Review Commission but OPUS requires more guidance.



Minutes  
 Regular Board Meeting  
 Glen Ellyn Village Board of Trustees  
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### **Village Recognition:**

1. The Public Works Department received much recognition from the community for their snow removal efforts in response to the recent blizzard, with appreciation for how clean the streets were when compared to neighboring communities, going above-and-beyond in helping residents in various situations, and providing exceptionally quick response times in "getting the job done."
2. An email was sent to thank Sergeant Joseph Baki, Officer Manny Berger and Officer Luke Elmore for graciously assisting a motorist who was stuck in the snow in a parking lot to get her moving along.
3. St. James the Apostle Church sent a letter to thank the Police Department for their generous donation to its 2014 Not So Trivial Trivia Night fundraiser, which benefits students now and in the future.
4. A resident called to thank Officer Manny Berger for being a tremendous help and displaying a great attitude while assisting him with a disabled vehicle on Roosevelt Road.
5. The Roselle Police Department sent a letter of recognition to Sergeant Joseph Baki, Officer Craig Holstead, Officer Ryan Cusack and Officer Mallory Scholpp for their professionalism, caring attitude and patience during a training event for high school teachers.
6. The Wheaton Police Department sent a letter to express appreciation for the professional assistance provided by Officer Brent Pacyga and Officer Carrie Nemchock in an inter-agency matter.
7. Sergeant Kurt Vavra and Officer Kevin Riggle received a letter from the Carol Stream Police Department in recognition of their professionalism, astute observation, dedication to duty and invaluable cooperation during the course of an inter-agency matter.
8. The Bloomingdale Police Department sent a letter to recognize the hard work, dedication, professionalism and determination of Detective James Monson and Detective Kyle Duffie as evidenced throughout an inter-agency investigation.
9. The Village would like to thank Student Commissioner Emily M. Davis for her service on the Historic Preservation Commission.
10. The Village Board and Management Team congratulate the following employees who have celebrated an anniversary as a Village employee:

|              |                         |          |
|--------------|-------------------------|----------|
| Peter Nowick | Police Department       | 15 Years |
| Jerry Hampel | Police Department       | 10 Years |
| Carol Olsen  | Public Works Department | 10 Years |

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Glen Ellyn Village Board of Trustees  
Monday, February 23, 2015  
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**Agenda Item F. - Consent Agenda:**

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: (Village Manager Franz)

1. February 9, 2015 Regular Meeting Minutes.
2. Total Expenditures (Payroll and Vouchers) - \$1,179,420.90. The vouchers have been reviewed by Trustee Burket and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
3. Approve the recommendation of Village President Alexander W. Demos that Thomas G. Pulver be appointed to the Environmental Commission for a term ending May 31, 2017.
4. Waive Sections 10-4-3(B) (Promotional Activities) and 4-5-8(B) (Signs) of the Village Code and approve the Park District's 2K15 Fun Run Event on Saturday, August 1, 2015 from 7:00 a.m. until 11:00 a.m. at Panfish Park.
5. Waive competitive bidding for a single source purchase which is an authorized exception in the purchasing policy and approve the purchase of four (4) BigBelly Refuse and Recycling Stations and associated materials, from BigBelly of Newton, Massachusetts, in the amount of \$33,650, to be expensed to the Solid Waste Fund.
6. Approve the award of a contract for bond counsel services to Chapman and Cutler, LLP, of Chicago, Illinois, in an amount not to exceed \$14,000, to be expensed to the Debt Service Fund.
7. Ordinance No. 6302, An Ordinance of the Village of Glen Ellyn Regarding the Sale of Municipal Property for Redevelopment .
8. Authorize the execution of a two-year intergovernmental agreement (October 1, 2014 through December 31, 2016) with the City of Naperville and the Ride DuPage to Work Partners, in order to facilitate the Village's continued participation in the Ride DuPage to Work transportation program.
9. Approve a change order of the snow hauling contract for FY2013-14 and FY2014- 15, awarded to Marcott Enterprises, Inc., of Villa Park, Illinois, for an amount not to exceed \$30,000, for the second year of a two-year contract, to be expensed to the General Fund.
10. Authorize the execution of an intergovernmental agreement between the Forest Preserve District of DuPage County and the Village of Glen Ellyn that allows the Village to purchase alternative fuels from the District.

Trustee McGinley inquired about Item 9. She asked if the Downtown Alliance was responsible for the snow hauling. Manager Franz responded this is for the removal of snow from the CBD and not for sidewalk snow removal.

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Glen Ellyn Village Board of Trustees  
Monday, February 23, 2015  
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A motion was made by Trustee Burket and seconded by Trustee Elliott approve the following items including Payroll and Vouchers totaling \$1,179,420.90.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

**Agenda Item G. Operation of Vendor Carts: (Presented by Planning and Development Director Hulseberg)**

The proposed regulations have been developed with input from the Village Attorney, Administration, and the Police Departments. Among other things, the proposed vendor cart regulations would allow up to 3 vendor cart licenses to be issued in the C5A and C5B central business district each year. The proposed application fee is \$250 per license and would include the cost of up to 2 background checks. The current cost for each additional background check would be \$50 if needed. The regulations address issues such as insurance, liability, maintenance, trash, and clear pathways for pedestrians and public safety.

As required in the past, applicants would be asked to submit a dimensioned site plan identifying the proposed location of the vendor cart in proximity to buildings, structures and vehicular access drives. Each applicant would be required to obtain a valid Health Department permit. A new requirement, for the operator and his/her employees to undergo a fingerprint based criminal background check by the Glen Ellyn Police Department, has been added. This is similar to the existing requirement for peddlers (e.g.; ice cream trucks). The Planning and Development Director may request additional materials if needed to evaluate the request. As is currently the case, previously approved applications would be reviewed by the Village Manager and new applications would need Village Board approval.

Trustee Burket asked about the importance of background checks. Chief Norton responded sidewalk vendors have a high appeal to children and this is to protect the kids and to ensure the vendors have no criminal background. Trustee O'Shea commented that the candy store has a high appeal to kids and asked if the owners undergo a background check. Chief Norton responded no but if it were up to him he would.

Trustee O'Shea asked Mr. Eric Anderson, owner of Sunset Slush if he operated on public or private property. Mr. Anderson responded mostly private, some public. Mr. Anderson stated they want to hire kids. Six were hired last year and they have had inquiries from ten more for this year already. Furthermore, they are adding a cart in Wheaton. There may be crossover at both locations. Mr. Anderson does not have a problem with background checks for adults but he would hate this to be cost prohibitive and not hire kids.

Trustee McGinley commented asked if there are 3-10 employees about the cost. Chief Norton responded the Ordinance includes the first two background checks. Trustee O'Shea responded there is high turnover with teens. Trustee Burket said he is fingerprinted as a Lacrosse coach. Trustee Elliott commented he is ok with anyone over the age of 18 or 21 undergoing a background check but it seems heavy handed to

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Regular Board Meeting  
Glen Ellyn Village Board of Trustees  
Monday, February 23, 2015  
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finger print teens or high school students. Trustee O'Shea commented it is Trustee Burket's choice to coach and be subjected to Illinois laws regarding background checks. Trustee O'Shea is ok with only including those who are 18 or 21 years old and agrees it seems heavy handed to fingerprint minors.

Chief Norton responded they are not trying to make money by fingerprinting everyone as proposed. Trustee McGinley commented that she is a business owner and as a business owner she is also checking references. Chief Norton responded that not all business owners operate that way. Trustee McGinley stated that business expenses add up. Trustee Clark stated he agrees with his fellow Trustees who believe this is heavy handed and he cannot rationalize finger printing juveniles and cannot see the necessity. The vendor carts are a good way to employ kids.

Chief Norton responded that in this instance we have an opportunity to regulate to some degree. Trustee McGinley responded we also have recourse as well. Trustee McGinley suggested amending the proposed Ordinance to \$150 and \$50 per background check. President Demos asked for a consensus from the Board. Consensus was reached that background checks would only be conducted on anyone over 18 years of age.

A motion was made by Trustee McGinley and seconded by Trustee Clark to approve Ordinance No. 6301-VC, An Ordinance Amending the Glen Ellyn Village Code and Sign Code to Allow the Operation of Vendor Carts in the Village of Glen Ellyn. The motion was amended to a fee of \$150 from \$250 and to charge \$50 per background check. Background checks will only be required from anyone who has not yet reached 18 years of age.

Upon roll call, Trustees Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Trustee Burket voted No. Motion carried

#### **Agenda Item H. Elm-Cottage-Geneva Connectors Improvement Project Construction Contract Award: (Public Works Director Hansen)**

The Elm-Cottage-Geneva Connectors Improvements Project will include a combination of roadway resurfacing and reconstruction involving approximately 6,000 feet of streets and alleys on the north side of the Village including Elm between Western and Main; Cottage between Western and Pleasant; Prairie between Oak and Geneva; Pleasant between Elm and Geneva; Euclid between Oak and Geneva; Highland between Elm and Geneva; and two dead-end alley segments north and south of Oak Street between Pleasant and Euclid

Proposed underground improvements include new water main and services on Prairie between Oak and Elm and on Pleasant between Elm and Geneva; replacement of sanitary sewer service lines on Cottage, Prairie and Pleasant; and various storm sewer upgrades including the alley segment north of Oak. A significant amount of sanitary sewer on Prairie between Oak and Elm was found to be deficient and needs to be replaced. New sidewalk will be provided on all corridors where gaps exist, including most of the Elm-Geneva connector streets, and on three blocks along Geneva Road. The Geneva Road sidewalk is

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being constructed at the request of the Capital Improvements Commission, with DuPage County cost participation. The project lead design consultant was URS Corporation.

The revised project was issued for bid in late January 2015. Bids were received on February 11, 2015 with six contractors participating. The low bid of \$2,437,686 was again submitted by A Lamp Contractors. The alley component of the Lamp bid was about \$84,000.

As noted last year during the analysis of the May 2014 bid results, A Lamp is an established contracting firm with a mixed history of project performance in the relatively distant past here in Glen Ellyn. The company has a reputation for competent workmanship but sometimes exhibits a lack of project administrative and scheduling prowess. Recent reference checks are somewhat encouraging. Lamp can perform the work but an additional burden may be placed on the resident engineer.

An item-by-item comparison of the two Lamp bids does not reveal that an increase in costs for particular categories of work - such as concrete items for example - is a determining factor. Most items increased by 10 -15 % or so for roadway, storm sewer and water main components and 20 - 40% in the sanitary sewer elements. As shown later in this memorandum, all the contractors that bid both times showed greater than anticipated cost increases.

Consideration of Project Re-bidding - Rebidding of the project again is not recommended. Both the 2014 Chidester-Elm-Lenox-Linden and Elm-Cottage-Geneva Connectors projects have been bid twice, with the second bid resulting in 10-15% higher costs.

Contractor References - As stated during the recap of the first bid, A Lamp performed a number of projects in the Village in the 2002-2003 timeframe that were very similar in scope to the ElmCottage-GC project, including Maple-Linden Phase II, Newton-Anthony-Cottage and North Taylor Basin Phase II. The projects were reasonably performed for the most part, with a major stumble occurring during the Taylor Basin work when Lamp erroneously accessed the Ada Harmon preserve area north of Crescent Court and destroyed valuable habitat. The damage claims were eventually settled, but for the balance of the decade, A Lamp did not bid Glen Ellyn projects. They have bid our projects since about the 2010 timeframe on a semi-regular basis.

As part of the low bid contractor vetting process in 2014, references were contacted regarding the work performance of A Lamp, including Lombard, Skokie and Bensenville. In general, the A Lamp work product is acceptable but somewhat variable depending on the job circumstances and personnel. A common theme reported was a general lack of job organization, administrative oversight and effective scheduling.

References checked in 2015 were actually very encouraging regarding the recent performance of A Lamp. Contacts included Libertyville, Skokie, Bloomingdale and Downers Grove. All reported recent, regular and quite favorable experiences with A Lamp on a variety of assignments.

We are currently interviewing candidates for the Senior Civil Engineer position and expect to have the position filled in about a month. At that time, the Engineering Division will finalize a strategy to

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implement consultant cost savings, including how best to fill construction oversight and upcoming design assignments. The Elm-Cottage-Geneva Connectors Improvements is the first of three major jobs that will bid this year. The Crescent Boulevard Reconstruction and Glenwood-Arbor-Ridgewood Improvements projects will be bid in March and April, all for construction this year. It is anticipated that we will fill the lead resident engineer role on at least one of these projects this year to save on consulting engineering fees.

Trustee McGinley asked about the increase and the added alley component of the project. Trustee Ladesic would like to mandate additional oversight with this contractor. Engineer Minix responded they will require additional oversight with scheduling and management of the project.

Trustee McGinley stated there are a lot of major projects approaching. Do we have the bandwidth to babysit this contractor, and she would prefer to see the second low bidder; Swallow Construction be awarded. Engineer Minix responded they are already interviewing for a Senior Civil Engineer, they will help to manage these projects. Trustee Elliott responded the difference in low bid and 2<sup>nd</sup> place is \$200,000. He cannot believe the greater cost of additional supervision is \$200,000. Trustee McGinley stated she will not support awarding this contract to A-Lamp.

Manager Franz commented there will be more flexibility with additional staff. If they spend the additional \$225,000 that contractor may also require additional oversight. They made mistakes 12 years ago but we have checked references and believe they are capable. President Demos commented that last year this was a robust industry and as expected, prices were higher in the spring. Although fuel costs are down, asphalt has increased. A-Lamp has state of the art equipment. Yes there were problems but they were a different company 12 years ago. Staff can always approach the Board if there are problems.

A motion was made by Trustee O'Shea and seconded by Trustee Clark to approve award of a contract to A Lamp Concrete Contractors, of Schaumburg, Illinois, for construction of the Elm-Cottage-Geneva Connectors Improvements Project in the amount of \$2,510,000 (including a 3% contingency), to be expensed to Water, Sanitary Sewer and Capital Project Funds.

Upon roll call, Trustees Burket, Clark, Elliott and O'Shea voted "Aye." Trustees Ladesic and McGinley voted No. Motion carried.

### **Agenda Item I. - Reminders**

1. A Village Board Meeting is scheduled for Monday, March 9, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Monday, March 16, 2015 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

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**Adjournment:**

At 8:19 p.m. a motion was made by Trustee Elliott and seconded by Trustee Burket to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,  
Village Clerk



**Glen Ellyn Village Board**  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration - Recognition  
Department Head: Al Stonitsch  
Category: Vouchers  
Prepared By: Caroline Conlon

**SCHEDULED**

**AGENDA ITEM (ID # 1662)**

DOC ID: 1662

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**Total Expenditures (Payroll and Vouchers) - \$1,255,312.13.**  
**The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.**

**ATTACHMENTS:**

- Vouchers 03-09-2015 (PDF)



**Approval of Vouchers**  
**For the Village Board Meeting of March 9, 2015**

**EXPENDITURES:**

|                                 |           |           |                   |                                    |
|---------------------------------|-----------|-----------|-------------------|------------------------------------|
| Accounts Payable Warrant 0215-3 | 2/20/2015 | \$        | 276,163.52        |                                    |
| Accounts Payable Warrant 0215-4 | 2/27/2015 | \$        | 513,971.26        |                                    |
| <b>Sub-Total</b>                |           | <b>\$</b> | <b>790,134.78</b> | <b>Warrant Total \$ 790,134.78</b> |

**PAYROLL EXPENDITURES****February 20, 2015****Net Employee Payroll Checks****\$290,243.84****Employee & Employer Payroll Deductions:**

|                                                          |                      |
|----------------------------------------------------------|----------------------|
| Employee Deductions*                                     | 128,986.82           |
| IMRF - Employer contribution                             | 23,133.88            |
| Social Security/Medicare Tax Withheld - Employer portion | 22,812.81            |
| <b>Total Payroll</b>                                     | <b>\$ 465,177.35</b> |

**\$ 465,177.35****GRAND TOTAL \$ 1,255,312.13**

\*\*warrant # used twice

\* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

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WARRANT: 0215-3 TO FISCAL 2015/02 05/01/2014 TO 12/31/2015

| VENDOR NAME<br>DOCUMENT                    | INV DATE VOUCHER PO    | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                               |
|--------------------------------------------|------------------------|----------|---|----------|------------|------------------------|-------------------------------|
| 9224 ADVANCE STORES COMPANY, INC           |                        |          |   |          |            |                        |                               |
| 56523 INVOICE: 8803500662079               | 01/06/15               | 215253   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED 7.49          |
| 56524 INVOICE: 8803500662082               | 01/06/15               | 215253   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED 32.53         |
| 56525 INVOICE: 8803500762102               | 01/07/15               | 215253   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED 9.74          |
| 56526 INVOICE: 8803500762103               | 01/07/15               | 215253   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED 17.75         |
| 56527 INVOICE: 8803502392020               | 01/23/15               | 215253   | P | 02/20/15 | 65000      | 530105                 | OPERATING SUPPLIES 31.60      |
| 56528 INVOICE: 8803502692039               | 01/26/15               | 215253   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED 19.98         |
| 56529 INVOICE: 8803502792051               | 01/27/15               | 215253   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED 29.22         |
| 56530 INVOICE: 8803502792054               | 01/27/15               | 215253   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED 37.67         |
| VENDOR TOTALS                              | 777.49 YTD INVOICED    |          |   |          |            | 1,002.67 YTD PAID      | 185.98                        |
| 7114 ALLIANCE OF DOWNTOWN GLEN ELLYN       |                        |          |   |          |            |                        |                               |
| 56522 INVOICE: 21915                       | 02/17/15               | 215254   | P | 02/20/15 | 126500     | 521057                 | CBD APPEARANCE 5,000.00       |
| VENDOR TOTALS                              | 81,250.00 YTD INVOICED |          |   |          |            | 133,750.00 YTD PAID    | 5,000.00                      |
| 1107 AMERICAN EXPRESS                      |                        |          |   |          |            |                        |                               |
| AMEX-117 INVOICE: AMEXREC-70               | 02/19/15               | 14465    | W | 02/20/15 | 55720      | 520810                 | CREDIT CARD FEES 22.15        |
| AMEX-117 INVOICE: AMEXREC-70               | 02/19/15               | 14465    | W | 02/20/15 | 55730      | 520810                 | CREDIT CARD FEES 296.32       |
| AMEX-117 INVOICE: AMEXREC-70               | 02/19/15               | 14465    | W | 02/20/15 | 55750      | 520810                 | CREDIT CARD FEES 1.41         |
| VENDOR TOTALS                              | 1,262.20 YTD INVOICED  |          |   |          |            | 17,205.62 YTD PAID     | 319.88                        |
| 2959 APWA CHICAGO METRO CHAPTER C/O        |                        |          |   |          |            |                        |                               |
| 56488 INVOICE: 21615                       | 02/13/15               | 215255   | P | 02/20/15 | 143400     | 520620                 | EMPLOYEE EDUCATION 695.00     |
| 56521 INVOICE: 21915                       | 02/17/15               | 215255   | P | 02/20/15 | 50100      | 520620                 | EMPLOYEE EDUCATION 695.00     |
| 56521 INVOICE: 21915                       | 02/17/15               | 215255   | P | 02/20/15 | 50200      | 520620                 | EMPLOYEE EDUCATION 695.00     |
| VENDOR TOTALS                              | 2,125.00 YTD INVOICED  |          |   |          |            | 4,210.00 YTD PAID      | 2,085.00                      |
| 8437 B & F CONSTRUCTION CODE SERVICES, INC |                        |          |   |          |            |                        |                               |
| 56535 INVOICE: 41009                       | 02/10/15               | 215256   | P | 02/20/15 | 126200     | 521042                 | PLUMBING INSPECTIONS 1,669.50 |

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TO FISCAL 2015/02 05/01/2014 TO 12/31/2015

| VENDOR NAME<br>DOCUMENT                    | INV DATE | VOUCHER   | PO | CHECK NO     | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION      |          |
|--------------------------------------------|----------|-----------|----|--------------|---|----------|------------|-----------------------------|----------|
| <hr/>                                      |          |           |    |              |   |          |            |                             |          |
| VENDOR TOTALS                              |          | 12,474.73 |    | YTD INVOICED |   |          | 59,418.26  | YTD PAID                    | 1,669.50 |
| 9297 BERKSHIRE HATHAWAY<br>56484           | 02/16/15 |           |    | 215257       | P | 02/20/15 | 540        | ACCOUNTS REC'D - UTILITY BI | 92.72    |
| INVOICE: 56484                             |          |           |    |              |   |          |            |                             |          |
| VENDOR TOTALS                              |          | 92.72     |    | YTD INVOICED |   |          | 92.72      | YTD PAID                    | 92.72    |
| 96 BONNELL INDUSTRIES, INC.<br>56532       | 02/04/15 |           |    | 215258       | P | 02/20/15 | 65000      | PARTS PURCHASED             | 24.48    |
| INVOICE: 56532                             |          |           |    |              |   |          |            |                             |          |
| 56533                                      | 02/04/15 |           |    | 215258       | P | 02/20/15 | 65000      | PARTS PURCHASED             | 554.07   |
| INVOICE: 56533                             |          |           |    |              |   |          |            |                             |          |
| 56534                                      | 02/02/15 |           |    | 215258       | P | 02/20/15 | 65000      | PARTS PURCHASED             | 296.26   |
| INVOICE: 56534                             |          |           |    |              |   |          |            |                             |          |
| 56630                                      | 02/04/15 |           |    | 215258       | P | 02/20/15 | 65000      | PARTS PURCHASED             | 103.30   |
| INVOICE: 56630                             |          |           |    |              |   |          |            |                             |          |
| VENDOR TOTALS                              |          | 3,583.33  |    | YTD INVOICED |   |          | 5,883.42   | YTD PAID                    | 978.11   |
| 5354 UNITED COMMUNICATION SYSTEMS<br>56632 | 01/15/15 |           |    | 215259       | P | 02/20/15 | 134100     | TELECOMMUNICATIONS          | 53.34    |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 134200     | TELECOMMUNICATIONS          | 513.36   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 134300     | TELECOMMUNICATIONS          | 100.01   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 143300     | ESDA EXPENSE                | 225.68   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 121400     | TELECOMMUNICATIONS          | 2,359.39 |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 50100      | TELECOMMUNICATIONS          | 178.98   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 50200      | TELECOMMUNICATIONS          | 106.24   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 121600     | TELECOMMUNICATIONS          | 46.71    |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 55710      | TELECOMMUNICATIONS          | 236.22   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 55720      | TELECOMMUNICATIONS          | 271.64   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 55730      | TELECOMMUNICATIONS          | 100.00   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 55750      | TELECOMMUNICATIONS          | 152.77   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 135100     | TELECOMMUNICATIONS          | 481.60   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 55720      | TELECOMMUNICATIONS          | 427.40   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |
| 56632                                      | 01/15/15 |           |    | 215259       | P | 02/20/15 | 143100     | TELECOMMUNICATIONS          | 236.22   |
| INVOICE: 56632                             |          |           |    |              |   |          |            |                             |          |

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WARRANT: 0215-3

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TO FISCAL 2015/02 05/01/2014 TO 12/31/2015

| VENDOR NAME<br>DOCUMENT                                                              | INV DATE | VOUCHER  | PO        | CHECK NO     | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    |          |
|--------------------------------------------------------------------------------------|----------|----------|-----------|--------------|---|----------|------------|---------------------------|----------|
| -----                                                                                |          |          |           |              |   |          |            |                           |          |
| INVOICE: 56632                                                                       |          |          |           |              |   |          |            |                           |          |
| VENDOR TOTALS                                                                        |          | 5,489.56 |           |              |   |          | 47,347.10  | YTD PAID                  | 5,489.56 |
| 9300 CHAD/CAMI CANTRELL<br>56518 02/17/15<br>INVOICE: 56518                          |          |          |           | 215260       | P | 02/20/15 | 540        | ACCOUNTS REC - UTILITY BI | 98.33    |
| VENDOR TOTALS                                                                        |          |          | 98.33     | YTD INVOICED |   |          | 98.33      | YTD PAID                  | 98.33    |
| 128 CARQUEST AUTO PARTS OF WHEATON IL, INC<br>56538 01/03/15<br>INVOICE: 2458-452969 |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 13.21    |
| 56539 01/07/15<br>INVOICE: 2458-453453                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 194.98   |
| 56540 01/09/15<br>INVOICE: 2458-453727                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 179.00   |
| 56541 01/16/15<br>INVOICE: 2458-454682                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | -69.41   |
| 56542 01/16/15<br>INVOICE: 2458-454609                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 42.68    |
| 56543 01/21/15<br>INVOICE: 2458-455121                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 51.69    |
| 56544 01/21/15<br>INVOICE: 2458-455122                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 14.53    |
| 56545 01/30/15<br>INVOICE: 2458-456278                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 5.46     |
| 56546 01/30/15<br>INVOICE: 2458-456287                                               |          |          |           | 215261       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 9.36     |
| VENDOR TOTALS                                                                        |          |          | 927.56    | YTD INVOICED |   |          | 8,402.37   | YTD PAID                  | 441.50   |
| 137 CDW GOVERNMENT, INC.<br>56554 02/05/15<br>INVOICE: SJ86668                       |          |          |           | 215262       | P | 02/20/15 | 121400     | COMPUTER EQUIPMENT/PROJEC | 374.00   |
| VENDOR TOTALS                                                                        |          |          | 11,296.01 | YTD INVOICED |   |          | 20,921.65  | YTD PAID                  | 374.00   |
| 6043 CHICAGO PARTS & SOUND LLC<br>56069 01/14/15<br>INVOICE: 647030                  |          |          |           | 215263       | P | 02/20/15 | 65000      | PARTS PURCHASED           | -97.95   |
| 56070 01/12/15<br>INVOICE: 646303                                                    |          |          |           | 215263       | P | 02/20/15 | 65000      | PARTS PURCHASED           | -18.00   |
| 56071 01/21/15<br>INVOICE: 648544                                                    |          |          |           | 215263       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 96.23    |
| 56403 02/05/15<br>INVOICE: 651812                                                    |          |          |           | 215263       | P | 02/20/15 | 65000      | PARTS PURCHASED           | -18.00   |
| 56473 12/17/14<br>INVOICE: 640869                                                    |          |          |           | 215263       | P | 02/20/15 | 65000      | PARTS PURCHASED           | -119.85  |
| 56547 02/10/15<br>INVOICE: 652709                                                    |          |          |           | 215263       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 322.62   |

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maryr PAID WARRANT REPORT

WARRANT: 0215-3

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TO FISCAL 2015/02 05/01/2014 TO 12/31/2015

| VENDOR NAME<br>DOCUMENT                                                      | INV DATE | VOUCHER   | PO           | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    |          |
|------------------------------------------------------------------------------|----------|-----------|--------------|----------|---|----------|------------|---------------------------|----------|
| 56548<br>INVOICE: 652060                                                     | 02/06/15 |           |              | 215263   | P | 02/20/15 | 65000      | PARTS PURCHASED           | 179.00   |
| 56549<br>INVOICE: 652319                                                     | 02/09/15 |           |              | 215263   | P | 02/20/15 | 65000      | PARTS PURCHASED           | 148.34   |
| 56550<br>INVOICE: 651707                                                     | 02/05/15 |           |              | 215263   | P | 02/20/15 | 65000      | PARTS PURCHASED           | 48.36    |
| 56551<br>INVOICE: 652879                                                     | 02/10/15 |           |              | 215263   | P | 02/20/15 | 65000      | PARTS PURCHASED           | -35.00   |
| VENDOR TOTALS                                                                |          | 626.23    | YTD INVOICED |          |   |          | 6,981.92   | YTD PAID                  | 505.75   |
| 9018 DONALD/MELISSA CLARK<br>56485 02/16/15<br>INVOICE: VR021615             |          |           |              | 215264   | P | 02/20/15 | 1000       | VEHICLE LICENSES          | 12.50    |
| VENDOR TOTALS                                                                |          | 12.50     | YTD INVOICED |          |   |          | 12.50      | YTD PAID                  | 12.50    |
| 7273 CMS COMMUNICATIONS, INC.<br>56552 01/23/15<br>INVOICE: W759958          |          |           |              | 215265   | P | 02/20/15 | 121400     | PROFESSIONAL SERVICES - O | 180.00   |
| 56553 01/27/15<br>INVOICE: W760613                                           |          |           |              | 215265   | P | 02/20/15 | 121400     | PROFESSIONAL SERVICES - O | 90.00    |
| VENDOR TOTALS                                                                |          | 270.00    | YTD INVOICED |          |   |          | 2,642.52   | YTD PAID                  | 270.00   |
| 175 COMMONWEALTH EDISON COMPANY<br>56514 01/26/15<br>INVOICE: 56514          |          |           |              | 215266   | P | 02/20/15 | 50200      | UTILITIES                 | 95.39    |
| 56536 02/12/15<br>INVOICE: 56536                                             |          |           |              | 215266   | P | 02/20/15 | 21000      | STREET LIGHTING/ENERGY CO | 231.93   |
| 56537 02/13/15<br>INVOICE: 56537                                             |          |           |              | 215266   | P | 02/20/15 | 50200      | UTILITIES                 | 142.98   |
| VENDOR TOTALS                                                                |          | 17,582.87 | YTD INVOICED |          |   |          | 92,630.65  | YTD PAID                  | 470.30   |
| 225 THE DIRECT RESPONSE RESOURCE, INC.<br>56555 02/12/15<br>INVOICE: 15-GE02 |          |           |              | 215267   | P | 02/20/15 | 50100      | PROFESSIONAL SERVICES - O | 688.50   |
| 56555 02/12/15<br>INVOICE: 15-GE02                                           |          |           |              | 215267   | P | 02/20/15 | 50200      | PROFESSIONAL SERVICES - O | 668.25   |
| 56555 02/12/15<br>INVOICE: 15-GE02                                           |          |           |              | 215267   | P | 02/20/15 | 54000      | PROFESSIONAL SERVICES - O | 668.25   |
| 56558 02/12/15<br>INVOICE: 15-0210P                                          |          |           |              | 215267   | P | 02/20/15 | 122200     | POSTAGE & SHIPPING        | 2,800.00 |
| VENDOR TOTALS                                                                |          | 17,828.46 | YTD INVOICED |          |   |          | 65,611.68  | YTD PAID                  | 4,825.00 |
| 9175 GUY C DOMINICK<br>56557 02/17/15<br>INVOICE: 21915                      |          |           |              | 215268   | P | 02/20/15 | 55730      | ENTERTAINMENT             | 900.00   |

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| VENDOR NAME<br>DOCUMENT                                                                                          | INV DATE | VOUCHER  | PO | CHECK NO     | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    |          |
|------------------------------------------------------------------------------------------------------------------|----------|----------|----|--------------|---|----------|------------|---------------------------|----------|
| <hr/>                                                                                                            |          |          |    |              |   |          |            |                           |          |
| VENDOR TOTALS                                                                                                    |          | 1,800.00 |    | YTD INVOICED |   |          | 2,700.00   | YTD PAID                  | 900.00   |
| 236 DREISILKER ELECTRIC MOTORS, INC.<br>56634 10/22/14<br>INVOICE: 1937722                                       |          |          |    | 215269       | P | 02/20/15 | 50200      | MAINTENANCE-EQUIPMENT     | 106.86   |
| VENDOR TOTALS                                                                                                    |          | 106.86   |    | YTD INVOICED |   |          | 1,338.13   | YTD PAID                  | 106.86   |
| 242 DU-KANE ASPHALT CO.<br>56633 11/16/14<br>INVOICE: 22985                                                      |          |          |    | 215270       | P | 02/20/15 | 143300     | OPERATING SUPPLIES, ASPHA | 619.36   |
| VENDOR TOTALS                                                                                                    |          | 619.36   |    | YTD INVOICED |   |          | 14,089.04  | YTD PAID                  | 619.36   |
| 9079 PATRICK T DUGAN<br>56556 02/17/15<br>INVOICE: 21915                                                         |          |          |    | 215271       | P | 02/20/15 | 55730      | ENTERTAINMENT             | 300.00   |
| VENDOR TOTALS                                                                                                    |          | 300.00   |    | YTD INVOICED |   |          | 900.00     | YTD PAID                  | 300.00   |
| 1279 DUPAGE COUNTY CHIEFS OF POLICE ASSN<br>56631 02/19/15<br>INVOICE: 21915<br>56631 02/19/15<br>INVOICE: 21915 |          |          |    | 215272       | P | 02/20/15 | 134200     | DUES-SUBSCRIPTIONS-REG FE | 25.00    |
| VENDOR TOTALS                                                                                                    |          | 250.00   |    | YTD INVOICED |   |          | 475.00     | YTD PAID                  | 75.00    |
| 8327 ETS CORPORATION<br>508985 02/16/15<br>INVOICE: ETSREC-20<br>508985 02/16/15<br>INVOICE: ETSREC-20           |          |          |    | 14462        | W | 02/20/15 | 55720      | CREDIT CARD FEES          | 1,734.75 |
| VENDOR TOTALS                                                                                                    |          | 3,864.96 |    | YTD INVOICED |   |          | 69,731.67  | YTD PAID                  | 1,746.99 |
| 291 EUCLID BEVERAGE, LTD<br>56559 02/12/15<br>INVOICE: 8177817232                                                |          |          |    | 215273       | P | 02/20/15 | 550        | BEER INVENTORY            | 265.50   |
| VENDOR TOTALS                                                                                                    |          | 2,370.90 |    | YTD INVOICED |   |          | 40,727.62  | YTD PAID                  | 265.50   |
| 300 FBINAA - NORTHERN DIVISION<br>56629 02/13/15<br>INVOICE: 21915                                               |          |          |    | 215274       | P | 02/20/15 | 134200     | DUES-SUBSCRIPTIONS-REG FE | 25.00    |
| VENDOR TOTALS                                                                                                    |          | 270.00   |    | YTD INVOICED |   |          | 345.00     | YTD PAID                  | 25.00    |
| 311 THE TERRAMAR GROUP, INC<br>56561 02/05/15                                                                    |          |          |    | 215275       | P | 02/20/15 | 65000      | PARTS PURCHASED           | 658.48   |

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| VENDOR NAME<br>DOCUMENT                                                                     | INV DATE | VOUCHER    | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    |           |
|---------------------------------------------------------------------------------------------|----------|------------|----|----------|---|----------|------------|---------------------------|-----------|
| -----                                                                                       |          |            |    |          |   |          |            |                           |           |
| INVOICE: 62129                                                                              |          |            |    |          |   |          |            |                           |           |
| VENDOR TOTALS                                                                               |          | 1,621.01   |    |          |   |          | 17,799.75  | YTD PAID                  | 658.48    |
| 9302 ALISON FROEBEL<br>56560<br>INVOICE: SWR021915                                          | 02/25/15 |            |    | 215276   | P | 02/20/15 | 50200      | OVERHEAD SEWER PROGRAM    | 1,420.00  |
| VENDOR TOTALS                                                                               |          | 1,420.00   |    |          |   |          | 1,420.00   | YTD PAID                  | 1,420.00  |
| 330 GLOVES INC<br>56562<br>INVOICE: 1238039-01<br>56562<br>INVOICE: 1238039-01              | 02/09/15 |            |    | 215277   | P | 02/20/15 | 143300     | SAFETY SUPPLIES           | 124.85    |
| VENDOR TOTALS                                                                               |          | 1,234.60   |    |          |   |          | 2,016.04   | YTD PAID                  | 249.70    |
| 3478 C GEORGE BUILDERS<br>56640<br>INVOICE: 19527-1                                         | 02/05/15 |            |    | 215278   | P | 02/20/15 | 100        | ESCROWS - DEVELOPER DEPOS | 1,500.00  |
| VENDOR TOTALS                                                                               |          | 1,500.00   |    |          |   |          | 1,500.00   | YTD PAID                  | 1,500.00  |
| 5947 GLEN ELLYN BANK & TRUST<br>899864<br>INVOICE: GEBT-72                                  | 02/19/15 |            |    | 14464    | W | 02/20/15 | 122100     | BANKING SERVICES          | 1,848.64  |
| VENDOR TOTALS                                                                               |          | 3,697.28   |    |          |   |          | 13,817.26  | YTD PAID                  | 1,848.64  |
| 356 GLEN ELLYN VOLUNTEER FIRE CO.<br>557432<br>INVOICE: FY15-2                              | 02/16/15 |            |    | 215279   | P | 02/20/15 | 24000      | FIRE COMPANY CONTRIBUTION | 40,000.00 |
| VENDOR TOTALS                                                                               |          | 105,520.65 |    |          |   |          | 534,617.49 | YTD PAID                  | 40,000.00 |
| 367 GOVERNMENT FIN. OFFICERS ASSN.<br>56565<br>INVOICE: 145001-5                            | 02/10/15 |            |    | 215280   | P | 02/20/15 | 121100     | DUES-SUBSCRIPTIONS-REG FE | 225.00    |
| VENDOR TOTALS                                                                               |          | 225.00     |    |          |   |          | 225.00     | YTD PAID                  | 225.00    |
| 368 GRACE LUTHERAN CHURCH<br>GRACE-26<br>INVOICE: GRACE-41<br>GRACE-26<br>INVOICE: GRACE-41 | 02/16/15 |            |    | 215281   | P | 02/20/15 | 121500     | PROFESSIONAL SERVICES - O | 175.00    |
| VENDOR TOTALS                                                                               |          | 600.00     |    |          |   |          | 3,000.00   | YTD PAID                  | 125.00    |
| 9296 GUIDE BOOK PUBLISHING                                                                  |          |            |    |          |   |          |            |                           | 300.00    |

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| VENDOR NAME<br>DOCUMENT                                                                                                                                                                         | INV DATE                                                                                                                         | VOUCHER | PO | CHECK NO                                                 | T                          | CHK DATE                                                             | GL ACCOUNT                             | GL ACCOUNT DESCRIPTION                                                                                   |                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|---------|----|----------------------------------------------------------|----------------------------|----------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 56486<br>INVOICE: 21615<br>56486<br>INVOICE: 21615                                                                                                                                              | 02/05/15<br>21615<br>02/05/15<br>21615                                                                                           |         |    | 215282<br>215282                                         | P<br>P                     | 02/20/15<br>02/20/15                                                 | 55720<br>55730                         | MARKETING<br>MARKETING                                                                                   | 567.50<br>567.50                                   |
| VENDOR TOTALS                                                                                                                                                                                   |                                                                                                                                  |         |    |                                                          |                            |                                                                      | 1,135.00                               | YTD PAID                                                                                                 | 1,135.00                                           |
| 380 HALL'S SAFETY EQUIPMENT CORP.<br>56573<br>INVOICE: 115-0643-1<br>56573<br>INVOICE: 115-0643-1<br>56573<br>INVOICE: 115-0643-1                                                               | 02/11/15<br>115-0643-1<br>02/11/15<br>115-0643-1<br>02/11/15<br>115-0643-1                                                       |         |    | 215283<br>215283<br>215283                               | P<br>P<br>P                | 02/20/15<br>02/20/15<br>02/20/15                                     | 143100<br>143300<br>143400             | UNIFORMS<br>UNIFORMS<br>UNIFORMS                                                                         | 46.99<br>49.40<br>24.09                            |
| VENDOR TOTALS                                                                                                                                                                                   |                                                                                                                                  |         |    |                                                          |                            |                                                                      | 1,072.83                               | YTD PAID                                                                                                 | 120.48                                             |
| 4350 GREG HATFIELD<br>56574<br>INVOICE: SWR021915                                                                                                                                               | 02/19/15<br>56574<br>SWR021915                                                                                                   |         |    | 215284                                                   | P                          | 02/20/15                                                             | 50200                                  | SEWER REIMBURSE PLAN REPA                                                                                | 1,926.48                                           |
| VENDOR TOTALS                                                                                                                                                                                   |                                                                                                                                  |         |    |                                                          |                            |                                                                      | 1,926.48                               | YTD PAID                                                                                                 | 1,926.48                                           |
| 7972 HENDERSON PRODUCTS, INC<br>56575<br>INVOICE: J8-01221                                                                                                                                      | 02/10/15<br>56575<br>J8-01221                                                                                                    |         |    | 215285                                                   | P                          | 02/20/15                                                             | 65000                                  | REPAIRS-CONTRACTUAL/LABOR                                                                                | 965.00                                             |
| VENDOR TOTALS                                                                                                                                                                                   |                                                                                                                                  |         |    |                                                          |                            |                                                                      | 965.00                                 | YTD PAID                                                                                                 | 965.00                                             |
| 198 HERITAGE-CRYSTAL CLEAN INC<br>56576<br>INVOICE: 13298920                                                                                                                                    | 01/28/15<br>56576<br>13298920                                                                                                    |         |    | 215286                                                   | P                          | 02/20/15                                                             | 65000                                  | LEASED EQUIPMENT                                                                                         | 288.24                                             |
| VENDOR TOTALS                                                                                                                                                                                   |                                                                                                                                  |         |    |                                                          |                            |                                                                      | 1,099.06                               | YTD PAID                                                                                                 | 288.24                                             |
| 6405 HIGHLAND BAKING CO<br>56566<br>INVOICE: 811775<br>56567<br>INVOICE: 812333<br>56568<br>INVOICE: 810564<br>56569<br>INVOICE: 809586<br>56570<br>INVOICE: 809970<br>56571<br>INVOICE: 808819 | 02/17/15<br>811775<br>02/18/15<br>812333<br>02/14/15<br>810564<br>02/12/15<br>809586<br>02/13/15<br>809970<br>02/11/15<br>808819 |         |    | 215287<br>215287<br>215287<br>215287<br>215287<br>215287 | P<br>P<br>P<br>P<br>P<br>P | 02/20/15<br>02/20/15<br>02/20/15<br>02/20/15<br>02/20/15<br>02/20/15 | 550<br>550<br>550<br>550<br>550<br>550 | FOOD INVENTORY<br>FOOD INVENTORY<br>FOOD INVENTORY<br>FOOD INVENTORY<br>FOOD INVENTORY<br>FOOD INVENTORY | 29.08<br>16.68<br>43.58<br>26.86<br>56.55<br>48.73 |
| VENDOR TOTALS                                                                                                                                                                                   |                                                                                                                                  |         |    |                                                          |                            |                                                                      | 23,104.33                              | YTD PAID                                                                                                 | 221.48                                             |



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| VENDOR NAME<br>DOCUMENT                                                  | INV DATE | VOUCHER | PO        | CHECK NO     | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                           |
|--------------------------------------------------------------------------|----------|---------|-----------|--------------|---|----------|------------|------------------------|---------------------------|
| 389 HOLSTEIN'S GARAGE<br>56577<br>INVOICE: 43565                         | 01/30/15 |         |           | 215288       | P | 02/20/15 | 65000      | 521180                 | REPAIRS-CONTRACTUAL/LABOR |
| VENDOR TOTALS                                                            |          |         | 434.50    | YTD INVOICED |   |          |            | 2,351.50               | YTD PAID                  |
| 5988 HR SIMPLIFIED<br>56572<br>INVOICE: 41315                            | 02/13/15 |         |           | 215289       | P | 02/20/15 | 60000      | 520895                 | INSURANCE-HOSPITAL, GROUP |
| VENDOR TOTALS                                                            |          |         | 750.00    | YTD INVOICED |   |          |            | 2,425.00               | YTD PAID                  |
| 414 ILLINOIS DEPT. OF REVENUE<br>ST-1-106<br>INVOICE: ST-1-114           | 02/19/15 |         |           | 14463        | W | 02/20/15 | 55700      | 520955                 | SALES TAXES - LINKS       |
| VENDOR TOTALS                                                            |          |         | 12,948.00 | YTD INVOICED |   |          |            | 141,224.00             | YTD PAID                  |
| 415 ILLINOIS EPA<br>56520<br>INVOICE: 21915                              | 01/12/15 |         |           | 14461        | W | 02/17/15 | 50200      | 550590                 | INTEREST-LAMBERT FARMS IE |
| 56520<br>INVOICE: 21915                                                  | 01/12/15 |         |           | 14461        | W | 02/17/15 | 50200      | 550595                 | PRINCIPAL-LAMBERT FARMS I |
| VENDOR TOTALS                                                            |          |         | 53,972.57 | YTD INVOICED |   |          |            | 111,640.15             | YTD PAID                  |
| 3334 ILLINOIS LIQUOR CONTROL COMMISSION<br>56489<br>INVOICE: 31191288800 | 01/10/15 |         |           | 215290       | P | 02/20/15 | 134100     | 520600                 | DUES-SUBSCRIPTIONS-REG FE |
| VENDOR TOTALS                                                            |          |         | 250.00    | YTD INVOICED |   |          |            | 750.00                 | YTD PAID                  |
| 426 ILLINOIS STATE POLICE<br>56487<br>INVOICE: 21615                     | 01/31/15 |         |           | 215291       | P | 02/20/15 | 121100     | 521055                 | PROFESSIONAL SERVICES - O |
| 56515<br>INVOICE: 21615-1                                                | 08/08/14 |         |           | 215291       | P | 02/20/15 | 134100     | 521055                 | PROFESSIONAL SERVICES - O |
| VENDOR TOTALS                                                            |          |         | 220.50    | YTD INVOICED |   |          |            | 1,102.50               | YTD PAID                  |
| 444 INTERSTATE BATTERY SYS OF SW CHICAGO<br>56578<br>INVOICE: 24017998   | 02/11/15 |         |           | 215292       | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED           |
| VENDOR TOTALS                                                            |          |         | 359.85    | YTD INVOICED |   |          |            | 3,312.75               | YTD PAID                  |
| 1127 JAMES J BENES AND ASSOCIATES, INC.<br>56579<br>INVOICE: 1433-000-17 | 01/31/15 |         |           | 215293       | P | 02/20/15 | 40000      | 580155                 | 14007 IDOT CROSSWALKS     |

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| VENDOR NAME<br>DOCUMENT      | INV DATE | VOUCHER | PO        | CHECK NO     | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    | YTD PAID |
|------------------------------|----------|---------|-----------|--------------|---|----------|------------|---------------------------|----------|
| <hr/>                        |          |         |           |              |   |          |            |                           |          |
| VENDOR TOTALS                |          |         | 10,367.03 | YTD INVOICED |   |          | 43,801.72  | YTD PAID                  | 2,546.62 |
| 8983 ANDREW WOOD INC         | 02/15/15 |         |           | 215294       | P | 02/20/15 | 55720      | MARKETING                 | 875.00   |
| INVOICE: 3972290             |          |         |           |              |   |          |            |                           |          |
| 56581                        | 02/15/15 |         |           | 215294       | P | 02/20/15 | 55730      | MARKETING                 | 875.00   |
| INVOICE: 3972290             |          |         |           |              |   |          |            |                           |          |
| VENDOR TOTALS                |          |         | 3,500.00  | YTD INVOICED |   |          | 16,098.00  | YTD PAID                  | 1,750.00 |
| 546 LEN'S ACE HARDWARE, INC. | 01/08/15 |         |           | 215295       | P | 02/20/15 | 55710      | OPERATING SUPPLIES        | 44.99    |
| INVOICE: 64301               |          |         |           |              |   |          |            |                           |          |
| 56491                        | 01/07/15 |         |           | 215295       | P | 02/20/15 | 55710      | OPERATING SUPPLIES        | 19.75    |
| INVOICE: 64291               |          |         |           |              |   |          |            |                           |          |
| 56492                        | 01/08/15 |         |           | 215295       | P | 02/20/15 | 55710      | OPERATING SUPPLIES        | 15.27    |
| INVOICE: 64299               |          |         |           |              |   |          |            |                           |          |
| 56493                        | 01/20/15 |         |           | 215295       | P | 02/20/15 | 55710      | OPERATING SUPPLIES        | 32.80    |
| INVOICE: 64524               |          |         |           |              |   |          |            |                           |          |
| 56494                        | 01/27/15 |         |           | 215295       | P | 02/20/15 | 55710      | OPERATING SUPPLIES        | 10.78    |
| INVOICE: 64639               |          |         |           |              |   |          |            |                           |          |
| 56495                        | 01/22/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 19.15    |
| INVOICE: 64575               |          |         |           |              |   |          |            |                           |          |
| 56496                        | 01/26/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 18.87    |
| INVOICE: 64629               |          |         |           |              |   |          |            |                           |          |
| 56497                        | 01/26/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 22.45    |
| INVOICE: 64621               |          |         |           |              |   |          |            |                           |          |
| 56498                        | 01/23/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 24.70    |
| INVOICE: 64585               |          |         |           |              |   |          |            |                           |          |
| 56499                        | 01/19/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 25.17    |
| INVOICE: 64510               |          |         |           |              |   |          |            |                           |          |
| 56500                        | 01/20/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 21.56    |
| INVOICE: 64530               |          |         |           |              |   |          |            |                           |          |
| 56501                        | 01/22/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 2.34     |
| INVOICE: 64576               |          |         |           |              |   |          |            |                           |          |
| 56502                        | 01/13/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 21.85    |
| INVOICE: 64392               |          |         |           |              |   |          |            |                           |          |
| 56503                        | 01/30/15 |         |           | 215295       | P | 02/20/15 | 55710      | OPERATING SUPPLIES        | 5.38     |
| INVOICE: 64697               |          |         |           |              |   |          |            |                           |          |
| 56504                        | 01/29/15 |         |           | 215295       | P | 02/20/15 | 55710      | OPERATING SUPPLIES        | 8.99     |
| INVOICE: 64682               |          |         |           |              |   |          |            |                           |          |
| 56505                        | 01/29/15 |         |           | 215295       | P | 02/20/15 | 55715      | OPERATING SUPPLIES        | 15.29    |
| INVOICE: 64680               |          |         |           |              |   |          |            |                           |          |
| VENDOR TOTALS                |          |         | 3,125.71  | YTD INVOICED |   |          | 10,976.48  | YTD PAID                  | 309.34   |
| 644 NETTOYER, INC.           | 01/31/15 |         |           | 215296       | P | 02/20/15 | 65000      | REPAIRS-CONTRACTUAL/LABOR | 357.20   |
| INVOICE: 7110                |          |         |           |              |   |          |            |                           |          |

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| VENDOR NAME<br>DOCUMENT                                                                   | INV DATE | VOUCHER | PO | CHECK NO | T   | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    |          |
|-------------------------------------------------------------------------------------------|----------|---------|----|----------|-----|----------|------------|---------------------------|----------|
| <hr/>                                                                                     |          |         |    |          |     |          |            |                           |          |
| VENDOR TOTALS                                                                             |          |         |    | 850.60   | YTD | INVOICED | 3,529.05   | YTD PAID                  | 357.20   |
| 584 MCCANN INDUSTRIES, INC.<br>56589 02/03/15<br>INVOICE: 1352198                         |          |         |    | 215297   | P   | 02/20/15 | 65000      | GAS AND OIL               | 93.25    |
| VENDOR TOTALS                                                                             |          |         |    | 525.05   | YTD | INVOICED | 2,027.92   | YTD PAID                  | 93.25    |
| 595 MENARDS, INC.<br>56582 02/17/15<br>INVOICE: 81172                                     |          |         |    | 215298   | P   | 02/20/15 | 143300     | OPERATING SUPPLIES        | 71.12    |
| VENDOR TOTALS                                                                             |          |         |    | 841.73   | YTD | INVOICED | 3,359.19   | YTD PAID                  | 71.12    |
| 6009 MERCHANT WAREHOUSE<br>967269 02/16/15<br>INVOICE: MERCH-70                           |          |         |    | 14466    | W   | 02/20/15 | 50100      | BANKING SERVICES          | 370.65   |
| 967269 02/16/15<br>INVOICE: MERCH-70                                                      |          |         |    | 14466    | W   | 02/20/15 | 50200      | BANKING SERVICES          | 370.65   |
| 967269 02/16/15<br>INVOICE: MERCH-70                                                      |          |         |    | 14466    | W   | 02/20/15 | 54000      | BANKING SERVICES          | 370.64   |
| VENDOR TOTALS                                                                             |          |         |    | 4,397.82 | YTD | INVOICED | 23,457.04  | YTD PAID                  | 1,111.94 |
| 599 MICHAEL'S UNIFORM CO.<br>56588 02/11/15<br>INVOICE: 75508                             |          |         |    | 215299   | P   | 02/20/15 | 65000      | UNIFORMS                  | 565.26   |
| VENDOR TOTALS                                                                             |          |         |    | 4,160.28 | YTD | INVOICED | 8,926.42   | YTD PAID                  | 565.26   |
| 8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC.<br>56583 02/14/15<br>INVOICE: 311272 |          |         |    | 215300   | P   | 02/20/15 | 550        | FOOD INVENTORY            | 109.53   |
| 56584 02/17/15<br>INVOICE: 311575                                                         |          |         |    | 215300   | P   | 02/20/15 | 550        | FOOD INVENTORY            | 67.99    |
| 56585 02/12/15<br>INVOICE: 310025                                                         |          |         |    | 215300   | P   | 02/20/15 | 550        | FOOD INVENTORY            | 310.92   |
| 56586 02/13/15<br>INVOICE: 298214                                                         |          |         |    | 215300   | P   | 02/20/15 | 550        | FOOD INVENTORY            | 88.88    |
| 56587 02/13/15<br>INVOICE: 310610                                                         |          |         |    | 215300   | P   | 02/20/15 | 550        | FOOD INVENTORY            | 310.30   |
| VENDOR TOTALS                                                                             |          |         |    | 7,135.34 | YTD | INVOICED | 48,190.04  | YTD PAID                  | 887.62   |
| 8205 MUNICIPAL GIS PARTNERS, INC.<br>56635 12/31/14<br>INVOICE: 2413                      |          |         |    | 215301   | P   | 02/20/15 | 143100     | PROFESSIONAL SERVICES - O | 2,556.33 |
| 56635 12/31/14<br>INVOICE: 2413                                                           |          |         |    | 215301   | P   | 02/20/15 | 50100      | PROFESSIONAL SERVICES - O | 2,556.33 |
| 56635 12/31/14<br>INVOICE: 2413                                                           |          |         |    | 215301   | P   | 02/20/15 | 50200      | PROFESSIONAL SERVICES - O | 2,556.34 |

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| VENDOR NAME<br>DOCUMENT               | INV DATE | VOUCHER   | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION      |                   |
|---------------------------------------|----------|-----------|----|----------|---|----------|------------|-----------------------------|-------------------|
| -----                                 |          |           |    |          |   |          |            |                             |                   |
| INVOICE: 2413                         |          |           |    |          |   |          |            |                             |                   |
| VENDOR TOTALS                         |          | 15,522.92 |    |          |   |          |            | 75,868.92                   | YTD PAID 7,669.00 |
| 1082 MUNICIPAL INS COOPERATIVE AGENCY |          |           |    |          |   |          |            |                             |                   |
| 56636                                 | 10/03/14 |           |    |          |   |          |            |                             |                   |
| INVOICE: 15972 049974                 |          |           |    | 215302   | P | 02/20/15 | 60000      | LIABILITY INSURANCE - MIC   | 520885 1,000.00   |
| 56637                                 | 09/25/14 |           |    | 215302   | P | 02/20/15 | 60000      | LIABILITY INSURANCE - MIC   | 520885 1,000.00   |
| INVOICE: 15973 049972                 |          |           |    | 215302   | P | 02/20/15 | 60000      | LIABILITY INSURANCE - MIC   | 520885 1,000.00   |
| 56638                                 | 12/31/14 |           |    |          |   |          |            |                             |                   |
| INVOICE: 16022 049973                 |          |           |    |          |   |          |            |                             |                   |
| VENDOR TOTALS                         |          | 4,000.00  |    |          |   |          |            | 560,477.00                  | YTD PAID 3,000.00 |
| 8790 A NEW DAIRY CO, INC              |          |           |    |          |   |          |            |                             |                   |
| 56590                                 | 02/13/15 |           |    | 215303   | P | 02/20/15 | 550        | FOOD INVENTORY              | 150301 183.15     |
| INVOICE: 1425299                      |          |           |    | 215303   | P | 02/20/15 | 550        | NA BEVERAGES INVENTORY      | 150305 39.85      |
| 56590                                 | 02/13/15 |           |    |          |   |          |            |                             |                   |
| INVOICE: 1425299                      |          |           |    |          |   |          |            |                             |                   |
| VENDOR TOTALS                         |          | 1,964.60  |    |          |   |          |            | 20,680.95                   | YTD PAID 223.00   |
| 7183 NEWEGG INC                       |          |           |    |          |   |          |            |                             |                   |
| 56508                                 | 02/04/15 |           |    | 215304   | P | 02/20/15 | 126100     | OFFICE SUPPLIES             | 530100 39.52      |
| INVOICE: 1200920873                   |          |           |    | 215304   | P | 02/20/15 | 126200     | OFFICE SUPPLIES             | 530100 59.46      |
| 56508                                 | 02/04/15 |           |    |          |   |          |            |                             |                   |
| INVOICE: 1200920873                   |          |           |    | 215304   | P | 02/20/15 | 121400     | COMPUTER EQUIPMENT/PROJEC   | 570110 54.65      |
| 56591                                 | 02/09/15 |           |    | 215304   | P | 02/20/15 | 121400     | COMPUTER EQUIPMENT/PROJEC   | 570110 59.95      |
| INVOICE: 1200932995                   |          |           |    |          |   |          |            |                             |                   |
| 56592                                 | 02/06/15 |           |    |          |   |          |            |                             |                   |
| INVOICE: 1201271772                   |          |           |    |          |   |          |            |                             |                   |
| VENDOR TOTALS                         |          | 943.55    |    |          |   |          |            | 7,859.81                    | YTD PAID 213.58   |
| 651 NORTHERN ILLINOIS GAS COMPANY     |          |           |    |          |   |          |            |                             |                   |
| 56506                                 | 02/09/15 |           |    | 215305   | P | 02/20/15 | 121600     | UTILITIES                   | 521200 264.87     |
| INVOICE: 56506                        |          |           |    | 215305   | P | 02/20/15 | 121600     | UTILITIES                   | 521200 312.07     |
| 56507                                 | 02/09/15 |           |    |          |   |          |            |                             |                   |
| INVOICE: 56507                        |          |           |    |          |   |          |            |                             |                   |
| VENDOR TOTALS                         |          | 14,592.46 |    |          |   |          |            | 73,664.84                   | YTD PAID 576.94   |
| 9298 NYC PROPERTY PARTNERS, LLC       |          |           |    |          |   |          |            |                             |                   |
| 56516                                 | 02/17/15 |           |    | 215306   | P | 02/20/15 | 540        | ACCOUNTS REC'D - UTILITY BI | 120210 55.27      |
| INVOICE: 56516                        |          |           |    |          |   |          |            |                             |                   |
| VENDOR TOTALS                         |          |           |    |          |   |          |            | 55.27                       | YTD PAID 55.27    |
| 1458 OFFICE DEPOT, INC                |          |           |    |          |   |          |            |                             |                   |
| 56593                                 | 01/29/15 |           |    | 215307   | P | 02/20/15 | 134100     | OFFICE SUPPLIES             | 530100 7.08       |
| INVOICE: 752872533001                 |          |           |    |          |   |          |            |                             |                   |

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| VENDOR NAME<br>DOCUMENT | INV DATE     | VOUCHER | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |       |
|-------------------------|--------------|---------|----|----------|---|----------|------------|------------------------|-------|
| 56593<br>INVOICE:       | 01/29/15     |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 17.84 |
| 56593<br>INVOICE:       | 752872533001 |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 3.40  |
| 56594<br>INVOICE:       | 01/29/15     |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 15.18 |
| 56594<br>INVOICE:       | 752872376001 |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 38.25 |
| 56594<br>INVOICE:       | 01/29/15     |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 7.25  |
| 56594<br>INVOICE:       | 752872376001 |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 19.50 |
| 56595<br>INVOICE:       | 01/29/15     |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 49.14 |
| 56595<br>INVOICE:       | 752872534001 |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 9.34  |
| 56595<br>INVOICE:       | 01/29/15     |         |    | 215307   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 30.75 |
| 56596<br>INVOICE:       | 752872534001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 61.01 |
| 56596<br>INVOICE:       | 01/15/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 1.51  |
| 56596<br>INVOICE:       | 749963378001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 6.93  |
| 56596<br>INVOICE:       | 01/15/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 1.66  |
| 56596<br>INVOICE:       | 749963378001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 1.66  |
| 56596<br>INVOICE:       | 01/15/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 1.66  |
| 56596<br>INVOICE:       | 749963378001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | .83   |
| 56596<br>INVOICE:       | 01/15/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 4.98  |
| 56597<br>INVOICE:       | 749963378001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 15.83 |
| 56597<br>INVOICE:       | 01/15/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 4.97  |
| 56598<br>INVOICE:       | 749963507001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 39.99 |
| 56598<br>INVOICE:       | 01/23/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 3.42  |
| 56599<br>INVOICE:       | 751597051001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 40.78 |
| 56600<br>INVOICE:       | 01/23/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | 59.05 |
| 56601<br>INVOICE:       | 751597052001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | .66   |
| 56601<br>INVOICE:       | 01/06/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | .66   |
| 56601<br>INVOICE:       | 748746077001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        | .71   |
| 56601<br>INVOICE:       | 01/06/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 748746077001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 01/06/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 748745916001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 01/06/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 748745916001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 01/06/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 748745916001 |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |
| 56602<br>INVOICE:       | 01/06/15     |         |    | 215308   | P | 02/20/15 | 530100     | OFFICE SUPPLIES        |       |

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| VENDOR NAME<br>DOCUMENT | INV DATE                     | VOUCHER | PO | CHECK NO | T   | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                          |
|-------------------------|------------------------------|---------|----|----------|-----|----------|------------|------------------------|--------------------------|
| INVOICE: 748745916001   | 01/06/15                     |         |    | 215308   | P   | 02/20/15 | 122200     | 530100                 | OFFICE SUPPLIES          |
| INVOICE: 748745916001   | 01/06/15                     |         |    | 215308   | P   | 02/20/15 | 126100     | 530100                 | OFFICE SUPPLIES          |
| INVOICE: 748745916001   | 01/06/15                     |         |    | 215308   | P   | 02/20/15 | 126200     | 530100                 | OFFICE SUPPLIES          |
| INVOICE: 748745916001   | 01/06/15                     |         |    | 215308   | P   | 02/20/15 | 126500     | 530100                 | OFFICE SUPPLIES          |
| INVOICE: 748745916001   | 01/06/15                     |         |    | 215308   | P   | 02/20/15 | 121200     | 530100                 | OFFICE SUPPLIES          |
| INVOICE: 748746078001   |                              |         |    |          |     |          |            |                        |                          |
| VENDOR TOTALS           |                              |         |    | 1,495.95 | YTD | INVOICED |            | 6,967.78               | YTD PAID                 |
| 676                     | PACKKEY WEBB FORD, INC.      |         |    |          |     |          |            |                        |                          |
| INVOICE: 56605          | 02/06/15                     |         |    | 215309   | P   | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED          |
| INVOICE: 56606          | 02/09/15                     |         |    | 215309   | P   | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED          |
| INVOICE: 56607          | 02/09/15                     |         |    | 215309   | P   | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED          |
| INVOICE: 128214         |                              |         |    |          |     |          |            |                        |                          |
| VENDOR TOTALS           |                              |         |    | 1,837.37 | YTD | INVOICED |            | 7,765.95               | YTD PAID                 |
| 684                     | PAVIA-MARTING & CO.          |         |    |          |     |          |            |                        |                          |
| INVOICE: 56639          | 12/31/14                     |         |    | 215310   | P   | 02/20/15 | 40000      | 580160                 | 14004 ELM-GENEVA-COTTAGE |
| INVOICE: 14049          |                              |         |    |          |     |          |            |                        |                          |
| VENDOR TOTALS           |                              |         |    | 2,330.93 | YTD | INVOICED |            | 9,428.24               | YTD PAID                 |
| 7749                    | PAYMENT SERVICE NETWORK, INC |         |    |          |     |          |            |                        |                          |
| INVOICE: 3820514        | 02/16/15                     |         |    | 14459    | W   | 02/20/15 | 50100      | 520835                 | BANKING SERVICES         |
| INVOICE: 3820514        | 02/16/15                     |         |    | 14459    | W   | 02/20/15 | 50200      | 520835                 | BANKING SERVICES         |
| INVOICE: 3820514        | 02/16/15                     |         |    | 14459    | W   | 02/20/15 | 54000      | 520835                 | BANKING SERVICES         |
| INVOICE: 3820514        | 02/16/15                     |         |    |          |     |          |            |                        |                          |
| VENDOR TOTALS           |                              |         |    | 1,011.90 | YTD | INVOICED |            | 5,396.00               | YTD PAID                 |
| 8535                    | PAYPAL                       |         |    |          |     |          |            |                        |                          |
| INVOICE: 4689811        | 02/16/15                     |         |    | 14460    | W   | 02/20/15 | 50100      | 520835                 | BANKING SERVICES         |
| INVOICE: 4689811        | 02/16/15                     |         |    | 14460    | W   | 02/20/15 | 50200      | 520835                 | BANKING SERVICES         |
| INVOICE: 4689811        | 02/16/15                     |         |    | 14460    | W   | 02/20/15 | 54000      | 520835                 | BANKING SERVICES         |
| INVOICE: 4689811        | 02/16/15                     |         |    |          |     |          |            |                        |                          |
| VENDOR TOTALS           |                              |         |    | 3,166.72 | YTD | INVOICED |            | 11,095.49              | YTD PAID                 |
| 6552                    | PROVANTAGE CORPORATION       |         |    |          |     |          |            |                        |                          |

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| VENDOR NAME<br>DOCUMENT                                                 | INV DATE | VOUCHER    | PO           | CHECK NO | T | CHK DATE | GL ACCOUNT   | GL ACCOUNT DESCRIPTION     |           |
|-------------------------------------------------------------------------|----------|------------|--------------|----------|---|----------|--------------|----------------------------|-----------|
| 56608<br>INVOICE:                                                       | 02/12/15 |            |              | 215311   | P | 02/20/15 | 580110       | EQUIPMENT/CAPITAL OUTLAY   | 310.00    |
| 56609<br>INVOICE:                                                       | 02/16/15 |            |              | 215311   | P | 02/20/15 | 580110       | EQUIPMENT/CAPITAL OUTLAY   | 310.63    |
| 56610<br>INVOICE:                                                       | 02/13/15 |            |              | 215311   | P | 02/20/15 | 580110       | EQUIPMENT/CAPITAL OUTLAY   | 188.00    |
| 56610<br>INVOICE:                                                       | 02/13/15 |            |              | 215311   | P | 02/20/15 | 530100       | OFFICE SUPPLIES            | 64.00     |
| 56611<br>INVOICE:                                                       | 02/12/15 |            |              | 215311   | P | 02/20/15 | 580110       | EQUIPMENT/CAPITAL OUTLAY   | 515.13    |
| 56612<br>INVOICE:                                                       | 02/12/15 |            |              | 215311   | P | 02/20/15 | 580110       | EQUIPMENT/CAPITAL OUTLAY   | 178.94    |
| VENDOR TOTALS                                                           |          | 5,222.08   | YTD INVOICED |          |   |          | 19,440.34    | YTD PAID                   | 1,566.70  |
| 746 RELIABLE HIGH PERFORMANCE PRODUCTS, INC<br>56509<br>INVOICE: 120262 | 02/03/15 |            |              | 215312   | P | 02/20/15 | 530445       | UNIFORMS                   | 51.30     |
| VENDOR TOTALS                                                           |          | 214.20     | YTD INVOICED |          |   |          | 452.40       | YTD PAID                   | 51.30     |
| 6514 REPUBLIC SERVICES, INC.<br>56613<br>INVOICE: 551-011434813         | 02/15/15 |            |              | 215313   | P | 02/20/15 | 54000        | ALLIED WASTE SERVICES      | 97,690.35 |
| 56613<br>INVOICE: 551-011434813                                         | 02/15/15 |            |              | 215313   | P | 02/20/15 | 54000        | ALLIED WASTE SERVICES      | 775.50    |
| VENDOR TOTALS                                                           |          | 200,433.60 | YTD INVOICED |          |   |          | 1,163,702.10 | YTD PAID                   | 98,465.85 |
| 762 ROSCOE COMPANY<br>56614<br>INVOICE: 1354516                         | 02/11/15 |            |              | 215314   | P | 02/20/15 | 65000        | LEASED EQUIPMENT           | 109.74    |
| 56614<br>INVOICE: 1354516                                               | 02/11/15 |            |              | 215314   | P | 02/20/15 | 520970       | MAINTENANCE-BUILDING & GR  | 45.84     |
| VENDOR TOTALS                                                           |          | 594.15     | YTD INVOICED |          |   |          | 2,700.66     | YTD PAID                   | 155.58    |
| 7116 THEOPHILUS SCHMID TRUST B<br>56511<br>INVOICE: FY15-2              | 02/16/15 |            |              | 215315   | P | 02/20/15 | 53000        | RENTAL-LEASE               | 500.00    |
| VENDOR TOTALS                                                           |          | 1,000.00   | YTD INVOICED |          |   |          | 5,000.00     | YTD PAID                   | 500.00    |
| 9299 PAUL SCHNEEWEISS<br>56517<br>INVOICE: 56517                        | 02/17/15 |            |              | 215316   | P | 02/20/15 | 540          | ACCOUNTS RECV - UTILITY BI | 420.26    |
| VENDOR TOTALS                                                           |          | 420.26     | YTD INVOICED |          |   |          | 420.26       | YTD PAID                   | 420.26    |
| 8694 SNI SOLUTIONS, INC<br>56510                                        | 02/04/15 |            |              | 215317   | P | 02/20/15 | 21000        | OPERATING SUPPLIES, SALT   | 3,809.72  |

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| VENDOR NAME<br>DOCUMENT                  | INV DATE | VOUCHER   | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                        |
|------------------------------------------|----------|-----------|----|----------|---|----------|------------|------------------------|------------------------|
| -----                                    |          |           |    |          |   |          |            |                        |                        |
| INVOICE: 134585                          |          |           |    |          |   |          |            |                        |                        |
| VENDOR TOTALS                            |          | 7,499.72  |    |          |   |          | 10,023.68  | YTD PAID               | 3,809.72               |
| 1379 SOUTHERN WINE & SPIRITS OF ILLINOIS |          |           |    |          |   |          |            |                        |                        |
| 56616 02/12/15                           |          |           |    | 215318   | P | 02/20/15 | 550        | 150304                 | WINE INVENTORY         |
| INVOICE: 4473360                         |          |           |    |          |   |          |            |                        | 665.10                 |
| VENDOR TOTALS                            |          | 7,828.56  |    |          |   |          | 54,389.44  | YTD PAID               | 665.10                 |
| 806 STANDARD EQUIPMENT COMPANY           |          |           |    |          |   |          |            |                        |                        |
| 56619 01/26/15                           |          |           |    | 215319   | P | 02/20/15 | 65000      | 530310                 | PARTS PURCHASED        |
| INVOICE: C99419                          |          |           |    |          |   |          |            |                        | 92.70                  |
| VENDOR TOTALS                            |          | 1,481.04  |    |          |   |          | 50,237.80  | YTD PAID               | 92.70                  |
| 7600 STUEVER & SONS, INC                 |          |           |    |          |   |          |            |                        |                        |
| 56615 02/18/15                           |          |           |    | 215320   | P | 02/20/15 | 55730      | 530105                 | OPERATING SUPPLIES     |
| INVOICE: 86148                           |          |           |    |          |   |          |            |                        | 142.00                 |
| VENDOR TOTALS                            |          | 426.00    |    |          |   |          | 2,531.90   | YTD PAID               | 142.00                 |
| 844 SYSCO FOOD SERV - CHICAGO, INC       |          |           |    |          |   |          |            |                        |                        |
| 56617 02/11/15                           |          |           |    | 215321   | P | 02/20/15 | 550        | 150301                 | FOOD INVENTORY         |
| INVOICE: 502111556                       |          |           |    |          |   |          |            |                        | 2,359.59               |
| 56618 02/13/15                           |          |           |    | 215321   | P | 02/20/15 | 550        | 150301                 | FOOD INVENTORY         |
| INVOICE: 502131519                       |          |           |    |          |   |          |            |                        | 1,850.64               |
| 56618 02/13/15                           |          |           |    | 215321   | P | 02/20/15 | 550        | 150305                 | NA BEVERAGES INVENTORY |
| INVOICE: 502131519                       |          |           |    |          |   |          |            |                        | 57.66                  |
| 56618 02/13/15                           |          |           |    | 215321   | P | 02/20/15 | 55730      | 530105                 | OPERATING SUPPLIES     |
| INVOICE: 502131519                       |          |           |    |          |   |          |            |                        | 261.05                 |
| 56618 02/13/15                           |          |           |    | 215321   | P | 02/20/15 | 55730      | 530410                 | DRY GOODS              |
| INVOICE: 502131519                       |          |           |    |          |   |          |            |                        | 141.09                 |
| VENDOR TOTALS                            |          | 32,563.59 |    |          |   |          | 264,197.02 | YTD PAID               | 4,670.03               |
| 854 TERRACE SUPPLY COMPANY               |          |           |    |          |   |          |            |                        |                        |
| 56620 01/31/15                           |          |           |    | 215322   | P | 02/20/15 | 55715      | 530105                 | OPERATING SUPPLIES     |
| INVOICE: 949047                          |          |           |    |          |   |          |            |                        | 13.64                  |
| VENDOR TOTALS                            |          | 51.46     |    |          |   |          | 748.04     | YTD PAID               | 13.64                  |
| 865 ACUSHNET COMPANY                     |          |           |    |          |   |          |            |                        |                        |
| 56621 02/11/15                           |          |           |    | 215323   | P | 02/20/15 | 550        | 150300                 | PRO SHOP INVENTORY     |
| INVOICE: 900129074                       |          |           |    |          |   |          |            |                        | 10.91                  |
| 56622 02/09/15                           |          |           |    | 215323   | P | 02/20/15 | 550        | 150300                 | PRO SHOP INVENTORY     |
| INVOICE: 900116255                       |          |           |    |          |   |          |            |                        | 83.19                  |
| 56623 02/05/15                           |          |           |    | 215323   | P | 02/20/15 | 550        | 150300                 | PRO SHOP INVENTORY     |
| INVOICE: 900104198                       |          |           |    |          |   |          |            |                        | 247.08                 |



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| VENDOR NAME<br>DOCUMENT              | INV DATE VOUCHER | PO  | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                            |
|--------------------------------------|------------------|-----|----------|---|----------|------------|------------------------|----------------------------|
| -----                                |                  |     |          |   |          |            |                        |                            |
| VENDOR TOTALS                        | 414.30           | YTD | INVOICED |   |          | 35,850.21  | YTD PAID               | 341.18                     |
| 1190 HD SUPPLY FACILITIES MAINT LTD. |                  |     |          |   |          |            |                        |                            |
| 56512 02/05/15                       |                  |     | 215324   | P | 02/20/15 | 143300     | 520975                 | MAINTENANCE-EQUIPMENT      |
| INVOICE: 561101                      |                  |     |          |   |          |            |                        | 113.61                     |
| VENDOR TOTALS                        | 113.61           | YTD | INVOICED |   |          | 5,549.97   | YTD PAID               | 113.61                     |
| 911 AURORA LAUNDRY COMPANY, INC      |                  |     |          |   |          |            |                        |                            |
| 56624 02/13/15                       |                  |     | 215325   | P | 02/20/15 | 55730      | 530446                 | LINENS AND RENTALS         |
| INVOICE: S48838                      |                  |     |          |   |          |            |                        | 56.25                      |
| 56625 02/11/15                       |                  |     | 215325   | P | 02/20/15 | 55730      | 530105                 | OPERATING SUPPLIES         |
| INVOICE: 48595                       |                  |     |          |   |          |            |                        | 60.88                      |
| 56625 02/11/15                       |                  |     | 215325   | P | 02/20/15 | 55730      | 530446                 | LINENS AND RENTALS         |
| INVOICE: 48595                       |                  |     |          |   |          |            |                        | 200.61                     |
| 56625 02/11/15                       |                  |     | 215325   | P | 02/20/15 | 55730      | 530445                 | UNIFORMS                   |
| INVOICE: 48595                       |                  |     |          |   |          |            |                        | 11.50                      |
| VENDOR TOTALS                        | 2,588.92         | YTD | INVOICED |   |          | 20,949.40  | YTD PAID               | 329.24                     |
| 9301 WEICHERT REALTORS               |                  |     |          |   |          |            |                        |                            |
| 56519 02/17/15                       |                  |     | 215326   | P | 02/20/15 | 540        | 120210                 | ACCOUNTS RECV - UTILITY BI |
| INVOICE: 56519                       |                  |     |          |   |          |            |                        | 50.09                      |
| VENDOR TOTALS                        | 50.09            | YTD | INVOICED |   |          | 50.09      | YTD PAID               | 50.09                      |
| 945 WEST & SONS TOWING INC           |                  |     |          |   |          |            |                        |                            |
| 56627 02/06/15                       |                  |     | 215327   | P | 02/20/15 | 65000      | 521180                 | REPAIRS-CONTRACTUAL/LABOR  |
| INVOICE: 429315                      |                  |     |          |   |          |            |                        | 96.00                      |
| VENDOR TOTALS                        | 276.00           | YTD | INVOICED |   |          | 276.00     | YTD PAID               | 96.00                      |
| 948 WEST PUBLISHING CORPORATION      |                  |     |          |   |          |            |                        |                            |
| 56513 02/01/15                       |                  |     | 215328   | P | 02/20/15 | 121700     | 520600                 | DUES-SUBSCRIPTIONS-REG FE  |
| INVOICE: 831180855                   |                  |     |          |   |          |            |                        | 366.15                     |
| VENDOR TOTALS                        | 950.20           | YTD | INVOICED |   |          | 3,665.25   | YTD PAID               | 366.15                     |
| 951 WESTERN GOLF ASSOCIATION         |                  |     |          |   |          |            |                        |                            |
| 56628 02/06/15                       |                  |     | 215329   | P | 02/20/15 | 55700      | 520600                 | DUES-SUBSCRIPTIONS-REG FE  |
| INVOICE: 21915                       |                  |     |          |   |          |            |                        | 50.00                      |
| VENDOR TOTALS                        | 50.00            | YTD | INVOICED |   |          | 50.00      | YTD PAID               | 50.00                      |
| 7711 WINDY CITY DISTRIBUTION COMPANY |                  |     |          |   |          |            |                        |                            |
| 56626 02/11/15                       |                  |     | 215330   | P | 02/20/15 | 550        | 150303                 | BEER INVENTORY             |
| INVOICE: 546931                      |                  |     |          |   |          |            |                        | 265.99                     |
| VENDOR TOTALS                        | 873.54           | YTD | INVOICED |   |          | 15,303.79  | YTD PAID               | 265.99                     |

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| VENDOR NAME<br>DOCUMENT | INV DATE VOUCHER PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |
|-------------------------|---------------------|----------|---|----------|------------|------------------------|
| -----                   |                     |          |   |          |            |                        |

REPORT TOTALS 276,163.52

| COUNT | AMOUNT     |
|-------|------------|
| ----- |            |
| 78    | 209,200.90 |
| 8     | 66,962.62  |

TOTAL PRINTED CHECKS  
TOTAL WIRE TRANSFERS

02/27/2015 15:55 VILLAGE OF GLEN ELLYN  
maryr PAID WARRANT REPORT

WARRANT: 0215-4

| VENDOR NAME                   | DOCUMENT | INV DATE | VOUCHER | PO       | CHECK NO     | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION     | PG     |
|-------------------------------|----------|----------|---------|----------|--------------|---|----------|------------|----------------------------|--------|
| 2021 A-RELIABLE PRINTING      | 56726    | 02/12/15 |         |          | 215331       | P | 02/27/15 | 134100     | 520905                     | 18     |
| INVOICE: 16550                |          |          |         |          |              |   |          |            |                            | appdw  |
| 56726                         | 02/12/15 |          |         |          | 215331       | P | 02/27/15 | 134200     | 520905                     |        |
| INVOICE: 16550                |          |          |         |          |              |   |          |            |                            |        |
| VENDOR TOTALS                 |          |          |         | 679.97   | YTD INVOICED |   |          |            | 8,258.31                   |        |
|                               |          |          |         |          |              |   |          |            | YTD PAID                   | 240.0  |
| 5380 L & R MORAN, INC         | 56709    | 12/31/14 |         |          | 215332       | P | 02/27/15 | 121200     | 520615                     |        |
| INVOICE: 54276                |          |          |         |          |              |   |          |            |                            |        |
| 56710                         | 01/31/15 |          |         |          | 215332       | P | 02/27/15 | 55730      | 520615                     |        |
| INVOICE: 54541                |          |          |         |          |              |   |          |            |                            |        |
| VENDOR TOTALS                 |          |          |         | 987.84   | YTD INVOICED |   |          |            | 14,161.99                  |        |
|                               |          |          |         |          |              |   |          |            | YTD PAID                   | 322.7  |
| 28 ALEXANDER EQUIPMENT CO INC | 56723    | 02/12/15 |         |          | 215333       | P | 02/27/15 | 143400     | 530105                     |        |
| INVOICE: 109416               |          |          |         |          |              |   |          |            |                            |        |
| 56724                         | 02/12/15 |          |         |          | 215333       | P | 02/27/15 | 143400     | 580110                     |        |
| INVOICE: 109415               |          |          |         |          |              |   |          |            |                            |        |
| VENDOR TOTALS                 |          |          |         | 1,728.06 | YTD INVOICED |   |          |            | 8,037.15                   |        |
|                               |          |          |         |          |              |   |          |            | YTD PAID                   | 17.8   |
| 8252 RIGHTWAY PRINTING        | 56725    | 02/10/15 |         |          | 215334       | P | 02/27/15 | 134200     | 530100                     |        |
| INVOICE: 43100                |          |          |         |          |              |   |          |            |                            |        |
| VENDOR TOTALS                 |          |          |         | 300.00   | YTD INVOICED |   |          |            | 1,692.56                   |        |
|                               |          |          |         |          |              |   |          |            | YTD PAID                   | 300.00 |
| 1107 AMERICAN EXPRESS         | 56858    | 02/26/15 |         |          | 14561        | W | 02/27/15 | 50100      | 520835                     |        |
| INVOICE: AMEXFEE-17           |          |          |         |          |              |   |          |            |                            |        |
| 56858                         | 02/26/15 |          |         |          | 14561        | W | 02/27/15 | 50200      | 520835                     |        |
| INVOICE: AMEXFEE-17           |          |          |         |          |              |   |          |            |                            |        |
| 56858                         | 02/26/15 |          |         |          | 14561        | W | 02/27/15 | 54000      | 520835                     |        |
| INVOICE: AMEXFEE-17           |          |          |         |          |              |   |          |            |                            |        |
| VENDOR TOTALS                 |          |          |         | 1,262.20 | YTD INVOICED |   |          |            | 17,205.62                  |        |
|                               |          |          |         |          |              |   |          |            | YTD PAID                   | 188.44 |
| 52 SOUTH WEST INDUSTRIES INC  | 56711    | 02/01/15 |         |          | 215335       | P | 02/27/15 | 121300     | 521075                     |        |
| INVOICE: 161582               |          |          |         |          |              |   |          |            |                            |        |
| VENDOR TOTALS                 |          |          |         | 398.00   | YTD INVOICED |   |          |            | 1,592.00                   |        |
|                               |          |          |         |          |              |   |          |            | YTD PAID                   | 199.00 |
| 9315 BERNARD ARENDT           | 56769    | 02/26/15 |         |          | 215336       | P | 02/27/15 | 540        | 120210                     |        |
| INVOICE: 56769                |          |          |         |          |              |   |          |            |                            |        |
|                               |          |          |         |          |              |   |          |            | ACCOUNTS RECV - UTILITY BI |        |
|                               |          |          |         |          |              |   |          |            |                            | 18.92  |

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| VENDOR NAME<br>DOCUMENT                                                                          | INV DATE | VOUCHER | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION      | 18.92     | YTD PAID | 18.92     | YTD PAID |
|--------------------------------------------------------------------------------------------------|----------|---------|----|----------|---|----------|------------|-----------------------------|-----------|----------|-----------|----------|
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 18.92     | YTD PAID | 18.92     | YTD PAID |
| 9326 ROBIN BELLEZZO<br>56866<br>INVOICE: 22615                                                   | 02/24/15 |         |    | 215337   | P | 02/27/15 | 100        | ESCROWS - DEVELOPER DEPOS   | 240100    |          | 240100    |          |
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 100.00    | YTD PAID | 100.00    | YTD PAID |
| 9317 MIKE BERENDT<br>56772<br>INVOICE: 56772                                                     | 02/26/15 |         |    | 215338   | P | 02/27/15 | 540        | ACCOUNTS REC'D - UTILITY BI | 120210    |          | 120210    |          |
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 144.07    | YTD PAID | 144.07    | YTD PAID |
| 8897 BERGLUND, ARMSTRONG & MASTNY, PC<br>56727<br>INVOICE: 27007<br>56728<br>INVOICE: 27097      | 01/22/15 |         |    | 215339   | P | 02/27/15 | 121200     | LEGAL - HEARING OFFICER     | 520702    |          | 520702    |          |
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 1,430.00  | YTD PAID | 1,430.00  | YTD PAID |
| 84 BERLAND'S INC<br>56729<br>INVOICE: 354738                                                     | 02/13/15 |         |    | 215340   | P | 02/27/15 | 143300     | OPERATING SUPPLIES          | 530105    |          | 530105    |          |
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 15.49     | YTD PAID | 15.49     | YTD PAID |
| 673 PAHCS II<br>56819<br>INVOICE: 164908<br>56819<br>INVOICE: 164908<br>56819<br>INVOICE: 164908 | 02/02/15 |         |    | 215341   | P | 02/27/15 | 55730      | RECRUITING AND TESTING      | 520615    |          | 520615    |          |
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 10,839.50 | YTD PAID | 10,839.50 | YTD PAID |
| 9323 CHICAGO PRIME MEATS<br>56794<br>INVOICE: 56794                                              | 02/26/15 |         |    | 215342   | P | 02/27/15 | 500        | ACCOUNTS REC'D - UTILITY BI | 120210    |          | 120210    |          |
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 90.93     | YTD PAID | 90.93     | YTD PAID |
| 1207 CIVILTECH ENGINEERING, INC.<br>56730<br>INVOICE: 42874<br>56730<br>INVOICE: 42874<br>56730  | 02/11/15 |         |    | 215343   | P | 02/27/15 | 40000      | SUNSET/TURNER               | 580160    | 00902    | 580160    | 00902    |
| VENDOR TOTALS                                                                                    |          |         |    |          |   |          |            |                             | 3,299.72  |          | 3,299.72  |          |
|                                                                                                  |          |         |    | 215343   | P | 02/27/15 | 50100      | SUNSET/TURNER               | 580100    | 00902    | 580100    | 00902    |
|                                                                                                  |          |         |    | 215343   | P | 02/27/15 | 50200      | SUNSET/TURNER               | 580100    | 00902    | 580100    | 00902    |
|                                                                                                  |          |         |    | 215343   | P | 02/27/15 | 50200      | SUNSET/TURNER               | 580100    | 00902    | 580100    | 00902    |

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| VENDOR NAME<br>DOCUMENT         | INV DATE | VOUCHER   | PO           | CHECK NO | T | CHK DATE   | GL ACCOUNT | GL ACCOUNT DESCRIPTION     | PG       |
|---------------------------------|----------|-----------|--------------|----------|---|------------|------------|----------------------------|----------|
| -----                           |          |           |              |          |   |            |            |                            |          |
| INVOICE: 42874                  |          |           |              |          |   |            |            |                            | 2        |
| VENDOR TOTALS                   |          | 5,878.11  | YTD INVOICED |          |   | 302,202.02 | YTD PAID   |                            | 5,299.77 |
| 175 COMMONWEALTH EDISON COMPANY |          |           |              |          |   |            |            |                            |          |
| 56731                           | 02/18/15 |           |              | 215344   | P | 02/27/15   | 121600     | UTILITIES                  | 500.00   |
| INVOICE: 56731                  |          |           |              |          |   |            |            |                            |          |
| 56732                           | 02/13/15 |           |              | 215345   | P | 02/27/15   | 21000      | STREET LIGHTING/ENERGY CO  | 72.11    |
| INVOICE: 56732                  |          |           |              |          |   |            |            |                            |          |
| 56733                           | 02/17/15 |           |              | 215345   | P | 02/27/15   | 21000      | STREET LIGHTING/ENERGY CO  | 55.11    |
| INVOICE: 56733                  |          |           |              |          |   |            |            |                            |          |
| 56734                           | 02/16/15 |           |              | 215345   | P | 02/27/15   | 50100      | UTILITIES                  | 125.77   |
| INVOICE: 56734                  |          |           |              |          |   |            |            |                            |          |
| 56735                           | 02/16/15 |           |              | 215345   | P | 02/27/15   | 50200      | UTILITIES                  | 69.00    |
| INVOICE: 56735                  |          |           |              |          |   |            |            |                            |          |
| 56736                           | 02/17/15 |           |              | 215345   | P | 02/27/15   | 50100      | UTILITIES                  | 2,133.77 |
| INVOICE: 56736                  |          |           |              |          |   |            |            |                            |          |
| 56737                           | 02/17/15 |           |              | 215345   | P | 02/27/15   | 50100      | UTILITIES                  | 1,199.44 |
| INVOICE: 56737                  |          |           |              |          |   |            |            |                            |          |
| 56738                           | 02/17/15 |           |              | 215345   | P | 02/27/15   | 50200      | UTILITIES                  | 32.33    |
| INVOICE: 56738                  |          |           |              |          |   |            |            |                            |          |
| 56739                           | 02/17/15 |           |              | 215345   | P | 02/27/15   | 50100      | UTILITIES                  | 1,330.76 |
| INVOICE: 56739                  |          |           |              |          |   |            |            |                            |          |
| 56740                           | 02/16/15 |           |              | 215345   | P | 02/27/15   | 50200      | UTILITIES                  | 95.47    |
| INVOICE: 56740                  |          |           |              |          |   |            |            |                            |          |
| 56741                           | 02/12/15 |           |              | 215345   | P | 02/27/15   | 50100      | UTILITIES                  | 37.19    |
| INVOICE: 56741                  |          |           |              |          |   |            |            |                            |          |
| 56742                           | 02/17/15 |           |              | 215344   | P | 02/27/15   | 21000      | STREET LIGHTING/ENERGY CO  | 122.51   |
| INVOICE: 56742                  |          |           |              |          |   |            |            |                            |          |
| 56743                           | 02/18/15 |           |              | 215344   | P | 02/27/15   | 53000      | UTILITIES                  | 39.94    |
| INVOICE: 56743                  |          |           |              |          |   |            |            |                            |          |
| 56743                           | 02/18/15 |           |              | 215344   | P | 02/27/15   | 21000      | STREET LIGHTING/ENERGY CO  | 208.64   |
| INVOICE: 56743                  |          |           |              |          |   |            |            |                            |          |
| 56743                           | 02/18/15 |           |              | 215344   | P | 02/27/15   | 143300     | ESDA EXPENSE               | 79.57    |
| INVOICE: 56743                  |          |           |              |          |   |            |            |                            |          |
| VENDOR TOTALS                   |          | 17,582.87 | YTD INVOICED |          |   | 92,630.65  | YTD PAID   |                            | 6,101.70 |
| 6998 CHAYA FRIEDMAN             |          |           |              |          |   |            |            |                            |          |
| 56757                           | 02/19/15 |           |              | 215346   | P | 02/27/15   | 134100     | PROFESSIONAL SERVICES - O  | 125.00   |
| INVOICE: 1762                   |          |           |              |          |   |            |            |                            |          |
| VENDOR TOTALS                   |          | 125.00    | YTD INVOICED |          |   | 1,062.50   | YTD PAID   |                            | 125.00   |
| 9309 RICHARD T DALY             |          |           |              |          |   |            |            |                            |          |
| 56718                           | 02/26/15 |           |              | 215347   | P | 02/27/15   | 540        | ACCOUNTS RECV - UTILITY BI | 127.33   |
| INVOICE: 56718                  |          |           |              |          |   |            |            |                            |          |
| VENDOR TOTALS                   |          | 127.33    | YTD INVOICED |          |   | 127.33     | YTD PAID   |                            | 127.33   |
| 9307 JENNIFER DORSETT           |          |           |              |          |   |            |            |                            |          |

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WARRANT: 0215-4

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TO FISCAL 2015/02 05/01/2014 TO 12/31/2015

| VENDOR NAME<br>DOCUMENT                                         | INV DATE | VOUCHER | PO       | CHECK NO     | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION      |          |
|-----------------------------------------------------------------|----------|---------|----------|--------------|---|----------|------------|-----------------------------|----------|
| 56714<br>INVOICE: 56714                                         | 02/26/15 |         |          | 215348       | P | 02/27/15 | 540        | ACCOUNTS REC'D - UTILITY BI | 6.03     |
| VENDOR TOTALS                                                   |          |         | 6.03     | YTD INVOICED |   |          |            | 6.03                        | YTD PAID |
| 249 DUPAGE COUNTY<br>56744<br>INVOICE: 201502110232             | 02/11/15 |         |          | 215349       | P | 02/27/15 | 100        | ESCROWS - DEVELOPER DEPOS   | 133.00   |
| 56744<br>INVOICE: 201502110232                                  | 02/11/15 |         |          | 215349       | P | 02/27/15 | 126200     | PRINTING                    | 40.00    |
| 56745<br>INVOICE: 201502110232                                  | 01/14/15 |         |          | 215349       | P | 02/27/15 | 100        | ESCROWS - DEVELOPER DEPOS   | 84.00    |
| 56746<br>INVOICE: 201501140186                                  | 01/20/15 |         |          | 215349       | P | 02/27/15 | 126100     | PRINTING                    | 190.00   |
| 56747<br>INVOICE: 201501200262                                  | 01/20/15 |         |          | 215349       | P | 02/27/15 | 126100     | PRINTING                    | 92.00    |
| VENDOR TOTALS                                                   |          |         | 1,251.00 | YTD INVOICED |   |          |            | 13,400.60                   | YTD PAID |
| 256 DUPAGE MAYORS & MANAGERS CONF.<br>56748<br>INVOICE: 8299    | 02/11/15 |         |          | 215350       | P | 02/27/15 | 121200     | PUBLIC RELATIONS            | 165.00   |
| VENDOR TOTALS                                                   |          |         | 165.00   | YTD INVOICED |   |          |            | 25,999.09                   | YTD PAID |
| 280 EMERGENCY MEDICAL PRODUCTS INC<br>56753<br>INVOICE: 1715960 | 02/13/15 |         |          | 215351       | P | 02/27/15 | 134200     | OPERATING SUPPLIES          | 609.40   |
| VENDOR TOTALS                                                   |          |         | 609.40   | YTD INVOICED |   |          |            | 4,723.43                    | YTD PAID |
| 9303 MARY PORTER<br>56749<br>INVOICE: 1902570565                | 02/16/15 |         |          | 215352       | P | 02/27/15 | 50200      | SAFETY SUPPLIES             | 33.81    |
| 56752<br>INVOICE: 1902570795                                    | 02/23/15 |         |          | 215352       | P | 02/27/15 | 50200      | SAFETY SUPPLIES             | 47.38    |
| VENDOR TOTALS                                                   |          |         | 81.19    | YTD INVOICED |   |          |            | 81.19                       | YTD PAID |
| 9321 ENVIRONMENTS II<br>56776<br>INVOICE: 56776                 | 02/26/15 |         |          | 215353       | P | 02/27/15 | 500        | ACCOUNTS REC'D - UTILITY BI | 26.67    |
| VENDOR TOTALS                                                   |          |         | 26.67    | YTD INVOICED |   |          |            | 26.67                       | YTD PAID |
| 1078 EQUIFAX INFORMATION SVCS LLC<br>56754<br>INVOICE: 8974052  | 02/17/15 |         |          | 215354       | P | 02/27/15 | 134200     | PROFESSIONAL SERVICES - O   | 25.98    |
| VENDOR TOTALS                                                   |          |         | 113.79   | YTD INVOICED |   |          |            | 396.97                      | YTD PAID |

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| VENDOR NAME<br>DOCUMENT                                           | INV DATE VOUCHER PO | CHECK NO              | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION            | PG    | 22         |
|-------------------------------------------------------------------|---------------------|-----------------------|---|----------|------------|-----------------------------------|-------|------------|
| 9314 JAMES/DANIEL/KAREN ERWIN<br>56768 02/26/15<br>INVOICE: 56768 |                     | 215355                | P | 02/27/15 | 540        | 120210 ACCOUNTS RECV - UTILITY BI | appdw | 12/31/2015 |
| VENDOR TOTALS                                                     |                     | 35.82 YTD INVOICED    |   |          |            | 35.82 YTD PAID                    |       | 35.82      |
| 291 EUCLID BEVERAGE, LTD<br>56751 02/19/15<br>INVOICE: 8177817306 |                     | 215356                | P | 02/27/15 | 550        | 150303 BEER INVENTORY             |       | 35.82      |
| VENDOR TOTALS                                                     |                     | 2,370.90 YTD INVOICED |   |          |            | 40,727.62 YTD PAID                |       | 147.98     |
| 9305 FIELD STREET PROPERTIES<br>56712 02/26/15<br>INVOICE: 56712  |                     | 215357                | P | 02/27/15 | 540        | 120210 ACCOUNTS RECV - UTILITY BI |       | 31.62      |
| VENDOR TOTALS                                                     |                     | 31.62 YTD INVOICED    |   |          |            | 31.62 YTD PAID                    |       | 31.62      |
| 304 FIFTH THIRD BANK<br>522116 01/27/15<br>INVOICE: COYC-21       |                     | 14493                 | W | 02/23/15 | 50100      | 520835 BANKING SERVICES           |       | 10.00      |
| 522116 01/27/15<br>INVOICE: COYC-21                               |                     | 14493                 | W | 02/23/15 | 50200      | 520835 BANKING SERVICES           |       | 10.00      |
| 522116 01/27/15<br>INVOICE: COYC-21                               |                     | 14493                 | W | 02/23/15 | 54000      | 520835 BANKING SERVICES           |       | 10.00      |
| 522126 01/27/15<br>INVOICE: CONM-87                               |                     | 14480                 | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES         |       | 208.30     |
| 522126 01/27/15<br>INVOICE: CONM-87                               |                     | 14480                 | W | 02/23/15 | 550        | 150305 NA BEVERAGES INVENTORY     |       | 2.50       |
| 522135 01/27/15<br>INVOICE: CONM-87                               |                     | 14480                 | W | 02/23/15 | 550        | 150301 FOOD INVENTORY             |       | 177.25     |
| 553051 01/27/15<br>INVOICE: HANM-41                               |                     | 14502                 | W | 02/23/15 | 126500     | 521230 PUBLIC RELATIONS           |       | 39.94      |
| 56641 01/27/15<br>INVOICE: STOA-73                                |                     | 14563                 | W | 02/23/15 | 121200     | 520615 RECRUITING AND TESTING     |       | 620.00     |
| 56642 01/27/15<br>INVOICE: ACTR-133                               |                     | 14468                 | W | 02/23/15 | 134100     | 520600 DUES-SUBSCRIPTIONS-REG FE  |       | 95.00      |
| 56643 01/27/15<br>INVOICE: ALLN-265                               |                     | 14470                 | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES         |       | 117.34     |
| 56643 01/27/15<br>INVOICE: BUCD-232                               |                     | 14472                 | W | 02/23/15 | 143300     | 521055 PROFESSIONAL SERVICES - O  |       | 121.12     |
| 56644 01/27/15<br>INVOICE: BUCD-232                               |                     | 14472                 | W | 02/23/15 | 143400     | 521055 PROFESSIONAL SERVICES - O  |       | 121.13     |
| 56645 01/27/15<br>INVOICE: BUCD-233                               |                     | 14473                 | W | 02/23/15 | 65000      | 520970 MAINTENANCE-BUILDING & GR  |       | 129.97     |
| 56646 01/27/15<br>INVOICE: BUCD-235                               |                     | 14474                 | W | 02/23/15 | 50100      | 521195 TELECOMMUNICATIONS         |       | 34.95      |
| 56647 01/27/15<br>INVOICE: CAMM-349                               |                     | 14475                 | W | 02/23/15 | 143400     | 520620 EMPLOYEE EDUCATION         |       | 145.50     |
|                                                                   |                     | 14477                 | W | 02/23/15 | 55720      | 520900 POSTAGE & SHIPPING         |       | 15.48      |

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| VENDOR NAME<br>DOCUMENT | INV DATE | VOUCHER | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    |        |
|-------------------------|----------|---------|----|----------|---|----------|------------|---------------------------|--------|
| 56648 INVOICE:          | 01/27/15 |         |    | 14478    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 169.00 |
| 56649 INVOICE:          | 01/27/15 |         |    | 14479    | W | 02/23/15 | 55720      | 530105 OPERATING SUPPLIES | 572.50 |
| 56649 INVOICE:          | 01/27/15 |         |    | 14479    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 207.08 |
| 56650 INVOICE:          | 01/27/15 |         |    | 14481    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 281.84 |
| 56651 INVOICE:          | 01/27/15 |         |    | 14482    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 92.10  |
| 56652 INVOICE:          | 01/27/15 |         |    | 14483    | W | 02/23/15 | 55730      | 520903 MARKETING          | 277.00 |
| 56653 INVOICE:          | 01/27/15 |         |    | 14484    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 127.63 |
| 56654 INVOICE:          | 01/27/15 |         |    | 14485    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 266.33 |
| 56655 INVOICE:          | 01/27/15 |         |    | 14486    | W | 02/23/15 | 550        | 150303 BEER INVENTORY     | 77.88  |
| 56655 INVOICE:          | 01/27/15 |         |    | 14486    | W | 02/23/15 | 550        | 150304 WINE INVENTORY     | 234.36 |
| 56656 INVOICE:          | 01/27/15 |         |    | 14487    | W | 02/23/15 | 550        | 150303 BEER INVENTORY     | 80.36  |
| 56657 INVOICE:          | 01/27/15 |         |    | 14488    | W | 02/23/15 | 550        | 150301 FOOD INVENTORY     | 20.32  |
| 56658 INVOICE:          | 01/27/15 |         |    | 14489    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 379.97 |
| 56659 INVOICE:          | 01/27/15 |         |    | 14490    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 25.00  |
| 56660 INVOICE:          | 01/27/15 |         |    | 14491    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 47.26  |
| 56661 INVOICE:          | 01/27/15 |         |    | 14492    | W | 02/23/15 | 55730      | 530105 OPERATING SUPPLIES | 233.96 |
| 56662 INVOICE:          | 01/27/15 |         |    | 14494    | W | 02/23/15 | 60000      | RISK MANAGEMENT           | 225.00 |
| 56663 INVOICE:          | 01/27/15 |         |    | 14495    | W | 02/23/15 | 122100     | EMPLOYEE RECOGNITION      | 60.00  |
| 56664 INVOICE:          | 01/27/15 |         |    | 14497    | W | 02/23/15 | 121200     | OFFICE SUPPLIES           | 10.00  |
| 56665 INVOICE:          | 01/27/15 |         |    | 14498    | W | 02/23/15 | 121200     | EMPLOYEE EDUCATION        | 82.50  |
| 56666 INVOICE:          | 01/27/15 |         |    | 14499    | W | 02/23/15 | 121200     | PUBLIC RELATIONS          | 28.47  |
| 56667 INVOICE:          | 01/27/15 |         |    | 14501    | W | 02/23/15 | 65000      | TRAVEL                    | 70.70  |
| 56668 INVOICE:          | 01/27/15 |         |    | 14503    | W | 02/23/15 | 126500     | EMPLOYEE EDUCATION        | 190.00 |
| 56669 INVOICE:          | 01/27/15 |         |    | 14504    | W | 02/23/15 | 126500     | MARKETING                 | 35.00  |
| 56670 INVOICE:          | 01/27/15 |         |    | 14505    | W | 02/23/15 | 126500     | PUBLIC RELATIONS          | 26.30  |
| 56671 INVOICE:          | 01/27/15 |         |    | 14509    | W | 02/23/15 | 134200     | DUES-SUBSCRIPTIONS-REG FE | 95.00  |



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| VENDOR NAME<br>DOCUMENT | INV DATE             | VOUCHER | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    |          |
|-------------------------|----------------------|---------|----|----------|---|----------|------------|---------------------------|----------|
| INVOICE:<br>56672       | HOLW-191<br>01/27/15 |         |    | 14510    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 352.80   |
| INVOICE:<br>56673       | HOLW-192<br>01/27/15 |         |    | 14512    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 36.00    |
| INVOICE:<br>56674       | HORK-96<br>01/27/15  |         |    | 14514    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 311.45   |
| INVOICE:<br>56675       | LUDM-754<br>01/27/15 |         |    | 14515    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 75.90    |
| INVOICE:<br>56676       | LUDM-755<br>01/27/15 |         |    | 14516    | W | 02/23/15 | 530105     | MAINTENANCE-EQUIPMENT     | 1,346.18 |
| INVOICE:<br>56677       | LUDM-756<br>01/27/15 |         |    | 14517    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 43.77    |
| INVOICE:<br>56678       | LUDM-757<br>01/27/15 |         |    | 14518    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 77.84    |
| INVOICE:<br>56678       | LUDM-758<br>01/27/15 |         |    | 14518    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 86.91    |
| INVOICE:<br>56679       | LUDM-758<br>01/27/15 |         |    | 14519    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 47.60    |
| INVOICE:<br>56680       | LUDM-759<br>01/27/15 |         |    | 14520    | W | 02/23/15 | 530105     | MAINTENANCE-EQUIPMENT     | 1,081.76 |
| INVOICE:<br>56681       | LUDM-760<br>01/27/15 |         |    | 14521    | W | 02/23/15 | 530105     | MAINTENANCE-EQUIPMENT     | 97.55    |
| INVOICE:<br>56682       | LUDM-761<br>01/27/15 |         |    | 14522    | W | 02/23/15 | 530105     | MAINTENANCE-BUILDING & GR | 18.80    |
| INVOICE:<br>56683       | LUDM-762<br>01/27/15 |         |    | 14524    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 49.00    |
| INVOICE:<br>56684       | MILC-263<br>01/27/15 |         |    | 14525    | W | 02/23/15 | 530105     | DUES-SUBSCRIPTIONS-REG FE | 35.96    |
| INVOICE:<br>56685       | MILC-264<br>01/27/15 |         |    | 14526    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 47.97    |
| INVOICE:<br>56686       | MILC-265<br>01/27/15 |         |    | 14527    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 59.90    |
| INVOICE:<br>56687       | MILC-266<br>01/27/15 |         |    | 14529    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 305.43   |
| INVOICE:<br>56688       | NORP-146<br>01/27/15 |         |    | 14531    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 113.51   |
| INVOICE:<br>56688       | PEKC-529<br>01/27/15 |         |    | 14531    | W | 02/23/15 | 530105     | LANDSCAPE SUPPLIES        | 23.47    |
| INVOICE:<br>56689       | PEKC-529<br>01/27/15 |         |    | 14532    | W | 02/23/15 | 530105     | MARKETING                 | 42.23    |
| INVOICE:<br>56690       | PEKC-530<br>01/27/15 |         |    | 14533    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 81.95    |
| INVOICE:<br>56691       | PEKC-531<br>01/27/15 |         |    | 14534    | W | 02/23/15 | 530105     | LANDSCAPE SUPPLIES        | 30.47    |
| INVOICE:<br>56692       | PEKC-532<br>01/27/15 |         |    | 14535    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        | 190.46   |
| INVOICE:<br>56693       | PEKC-533<br>01/27/15 |         |    | 14536    | W | 02/23/15 | 530105     | LANDSCAPE SUPPLIES        | 144.20   |
| INVOICE:<br>56694       | PEKC-534<br>01/27/15 |         |    | 14537    | W | 02/23/15 | 530105     | LANDSCAPE SUPPLIES        | 519.18   |
| INVOICE:<br>56694       | PEKC-535<br>01/27/15 |         |    | 14537    | W | 02/23/15 | 530105     | OPERATING SUPPLIES        |          |

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| VENDOR NAME<br>DOCUMENT | INV DATE             | VOUCHER | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                           |        |
|-------------------------|----------------------|---------|----|----------|---|----------|------------|------------------------|---------------------------|--------|
| 56695<br>INVOICE:       | 01/27/15<br>VESJ-273 |         |    | 14541    | W | 02/23/15 | 55730      | 530105                 | OPERATING SUPPLIES        | 161.57 |
| 56696<br>INVOICE:       | 01/27/15<br>VESJ-274 |         |    | 14542    | W | 02/23/15 | 55720      | 521195                 | TELECOMMUNICATIONS        | 90.00  |
| 56697<br>INVOICE:       | 01/27/15<br>VESJ-275 |         |    | 14543    | W | 02/23/15 | 55700      | 530100                 | OFFICE SUPPLIES           | 97.12  |
| 56698<br>INVOICE:       | 01/27/15<br>VESJ-276 |         |    | 14544    | W | 02/23/15 | 55720      | 530105                 | OPERATING SUPPLIES        | 442.59 |
| 56699<br>INVOICE:       | 01/27/15<br>GRER-125 |         |    | 14547    | W | 02/23/15 | 50100      | 520970                 | MAINTENANCE-BUILDING & GR | 804.00 |
| 56700<br>INVOICE:       | 01/27/15<br>GRER-126 |         |    | 14548    | W | 02/23/15 | 50100      | 530445                 | UNIFORMS                  | 85.00  |
| 56700<br>INVOICE:       | 01/27/15<br>GRER-126 |         |    | 14548    | W | 02/23/15 | 50200      | 530445                 | UNIFORMS                  | 85.00  |
| 56701<br>INVOICE:       | 01/27/15<br>KOLH-225 |         |    | 14551    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 12.99  |
| 56702<br>INVOICE:       | 01/27/15<br>KOLH-226 |         |    | 14552    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 21.91  |
| 56703<br>INVOICE:       | 01/27/15<br>KOLH-227 |         |    | 14553    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 115.20 |
| 56704<br>INVOICE:       | 01/27/15<br>KOLH-228 |         |    | 14554    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 123.90 |
| 56705<br>INVOICE:       | 01/27/15<br>KOLH-229 |         |    | 14555    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 291.52 |
| 56706<br>INVOICE:       | 01/27/15<br>KOLH-230 |         |    | 14556    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 19.95  |
| 56707<br>INVOICE:       | 01/27/15<br>KOLH-231 |         |    | 14557    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 63.98  |
| 56708<br>INVOICE:       | 01/27/15<br>KOLH-232 |         |    | 14558    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 39.90  |
| 56860<br>INVOICE:       | 01/27/15<br>STOA-74  |         |    | 14564    | W | 02/23/15 | 121200     | 520615                 | RECRUITING AND TESTING    | 295.00 |
| 56861<br>INVOICE:       | 01/27/15<br>STOA-75  |         |    | 14565    | W | 02/23/15 | 55700      | 520615                 | RECRUITING AND TESTING    | 900.00 |
| 56862<br>INVOICE:       | 01/27/15<br>STOA-76  |         |    | 14566    | W | 02/23/15 | 121200     | 520600                 | DUES-SUBSCRIPTIONS-REG FE | 149.00 |
| 56863<br>INVOICE:       | 01/27/15<br>STOA-77  |         |    | 14567    | W | 02/23/15 | 121200     | 520305                 | EMPLOYEE RECOGNITION      | 58.50  |
| 56868<br>INVOICE:       | 01/27/15<br>BINM-405 |         |    | 14569    | W | 02/23/15 | 121400     | 570110                 | COMPUTER EQUIPMENT/PROJEC | 113.00 |
| ACOA-77<br>INVOICE:     | 01/27/15<br>ACOA-98  |         |    | 14549    | W | 02/23/15 | 121300     | 530105                 | OPERATING SUPPLIES        | 36.47  |
| ACTR-75<br>INVOICE:     | 01/27/15<br>ACTR-132 |         |    | 14467    | W | 02/23/15 | 134100     | 520600                 | DUES-SUBSCRIPTIONS-REG FE | 95.00  |
| ALIN-89<br>INVOICE:     | 01/27/15<br>ALIN-264 |         |    | 14469    | W | 02/23/15 | 55730      | 530105                 | OPERATING SUPPLIES        | 183.99 |
| ALIN-89<br>INVOICE:     | 01/27/15<br>ALIN-264 |         |    | 14469    | W | 02/23/15 | 55720      | 530105                 | OPERATING SUPPLIES        | 9.00   |
| BINM-96<br>INVOICE:     | 01/27/15<br>BINM-404 |         |    | 14568    | W | 02/23/15 | 134300     | 520931                 | FED DRUG FORFEITURE EXPEN | 150.00 |
| BUCD-90                 | 01/27/15             |         |    | 14471    | W | 02/23/15 | 143400     | 520600                 | DUES-SUBSCRIPTIONS-REG FE | 175.00 |

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WARRANT: 0215-4

| VENDOR NAME<br>DOCUMENT                       | INV DATE               | VOUCHER | PO | CHECK NO  | T   | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                             |
|-----------------------------------------------|------------------------|---------|----|-----------|-----|----------|------------|------------------------|-----------------------------|
| INVOICE:<br>CAMM-97                           | BUCD-231<br>01/27/15   |         |    | 14476     | W   | 02/23/15 | 55730      | 530105                 | OPERATING SUPPLIES          |
| INVOICE:<br>FRAF-89                           | CAMM-348<br>01/27/15   |         |    | 14500     | W   | 02/23/15 | 65000      | 530100                 | OFFICE SUPPLIES             |
| INVOICE:<br>FRAM-40                           | FRAF-237<br>01/27/15   |         |    | 14496     | W   | 02/23/15 | 121100     | 520600                 | DUES-SUBSCRIPTIONS-REG FE   |
| INVOICE:<br>GRER-69                           | FRAM-246<br>01/27/15   |         |    | 14546     | W   | 02/23/15 | 50100      | 530225                 | SAFETY SUPPLIES             |
| INVOICE:<br>HARJ-81                           | GRER-124<br>01/27/15   |         |    | 14506     | W   | 02/23/15 | 134100     | 520600                 | DUES-SUBSCRIPTIONS-REG FE   |
| INVOICE:<br>HEFJ-93                           | HARJ-252<br>01/27/15   |         |    | 14507     | W   | 02/23/15 | 121500     | 530105                 | OPERATING SUPPLIES          |
| INVOICE:<br>HOLW-87                           | HEFJ-219<br>01/27/15   |         |    | 14508     | W   | 02/23/15 | 134200     | 530105                 | OPERATING SUPPLIES          |
| INVOICE:<br>HORK-45                           | HOLW-190<br>01/27/15   |         |    | 14511     | W   | 02/23/15 | 143300     | 530105                 | OPERATING SUPPLIES          |
| INVOICE:<br>KOLH-82                           | HORK-95<br>01/27/15    |         |    | 14550     | W   | 02/23/15 | 121300     | 520620                 | EMPLOYEE EDUCATION          |
| INVOICE:<br>LUDM-99                           | KOLH-224<br>01/27/15   |         |    | 14513     | W   | 02/23/15 | 55700      | 580110                 | EQUIPMENT/CAPITAL OUTLAY    |
| INVOICE:<br>MILC-51                           | LUDM-753<br>01/27/15   |         |    | 14523     | W   | 02/23/15 | 134100     | 530105                 | OPERATING SUPPLIES          |
| INVOICE:<br>NORP-76                           | MILC-262<br>01/27/15   |         |    | 14528     | W   | 02/23/15 | 134100     | 530105                 | OPERATING SUPPLIES          |
| INVOICE:<br>PEKC-97                           | NORP-145<br>01/27/15   |         |    | 14530     | W   | 02/23/15 | 55710      | 530105                 | OPERATING SUPPLIES          |
| INVOICE:<br>PERJ-27                           | PEKC-528<br>01/27/15   |         |    | 14538     | W   | 02/23/15 | 143100     | 530445                 | UNIFORMS                    |
| INVOICE:<br>TAVE-46                           | PERJ-57<br>01/27/15    |         |    | 14539     | W   | 02/23/15 | 134100     | 520620                 | EMPLOYEE EDUCATION          |
| INVOICE:<br>VESJ-97                           | TAVE-56<br>01/27/15    |         |    | 14540     | W   | 02/23/15 | 55720      | 520903                 | MARKETING                   |
| INVOICE:<br>VESJ-97                           | VESJ-272<br>01/27/15   |         |    | 14540     | W   | 02/23/15 | 55730      | 520903                 | MARKETING                   |
| INVOICE:<br>WEBN-69                           | VESJ-272<br>01/27/15   |         |    | 14545     | W   | 02/23/15 | 134200     | 520620                 | EMPLOYEE EDUCATION          |
| INVOICE:<br>WEBN-151                          | WEBN-151<br>01/27/15   |         |    |           |     |          |            |                        |                             |
| VENDOR TOTALS                                 |                        |         |    | 46,752.77 | YTD | INVOICED |            | 349,226.27             | YTD PAID                    |
| 3075 FIRST ADVANTAGE OCCUPATIONAL HEALTH SVCS |                        |         |    |           |     |          |            |                        | 20,066.99                   |
| INVOICE:<br>56755                             | 01/31/15               |         |    | 215358    | P   | 02/27/15 | 60000      | 520870                 | RISK MANAGEMENT             |
| INVOICE:<br>56756                             | 2533631501<br>01/31/15 |         |    | 215358    | P   | 02/27/15 | 60000      | 520870                 | RISK MANAGEMENT             |
| INVOICE:<br>56713                             | 2533641501<br>02/26/15 |         |    |           |     |          |            |                        | -132.00                     |
| VENDOR TOTALS                                 |                        |         |    | 818.55    | YTD | INVOICED |            | 1,964.00               | YTD PAID                    |
| 9306 FIRST NAT'L BANK OF BROOKFIELD           |                        |         |    |           |     |          |            |                        | 198.85                      |
| INVOICE:<br>56713                             | 02/26/15               |         |    | 215359    | P   | 02/27/15 | 540        | 120210                 | ACCOUNTS REC'V - UTILITY BI |
| INVOICE:<br>56713                             | 56713                  |         |    |           |     |          |            |                        | 37.12                       |

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| VENDOR NAME<br>DOCUMENT                                                  | INV DATE | VOUCHER | PO | CHECK NO                | T | CHK DATE | GL ACCOUNT   | GL ACCOUNT DESCRIPTION    | 37.12 YTD PAID | 37.12 YTD PAID |
|--------------------------------------------------------------------------|----------|---------|----|-------------------------|---|----------|--------------|---------------------------|----------------|----------------|
| VENDOR TOTALS                                                            |          |         |    | 37.12 YTD INVOICED      |   |          |              |                           | 37.12          | 37.12          |
| 348 GLEN ELLYN CHAMBER OF COMMERCE<br>56758 02/24/15<br>INVOICE: 12479   |          |         |    | 215360 P 02/27/15       |   | 121200   | 521230       | PUBLIC RELATIONS          | 175.00         | 175.00         |
| VENDOR TOTALS                                                            |          |         |    | 660.00 YTD INVOICED     |   |          | 9,394.00     | YTD PAID                  | 175.00         | 175.00         |
| 355 GLEN ELLYN PUBLIC LIBRARY<br>56859 02/26/15<br>INVOICE: PPRT-82      |          |         |    | 14562 W 02/27/15        |   | 1000     | 410300       | PPRT                      | 307.01         | 307.01         |
| VENDOR TOTALS                                                            |          |         |    | 8,605.86 YTD INVOICED   |   |          | 31,218.94    | YTD PAID                  | 307.01         | 307.01         |
| 360 GLENBARD W. W. TREATMENT PLT.<br>3282124 02/26/15<br>INVOICE: FY15-2 |          |         |    | 14559 W 02/27/15        |   | 50200    | 521130       | PAYMENT TO GWA            | 293,829.33     | 293,829.33     |
| VENDOR TOTALS                                                            |          |         |    | 587,658.66 YTD INVOICED |   |          | 2,843,444.73 | YTD PAID                  | 293,829.33     | 293,829.33     |
| 9313 GMC REALTY<br>56722 02/26/15<br>INVOICE: 56722                      |          |         |    | 215361 P 02/27/15       |   | 540      | 120210       | ACCOUNTS REC - UTILITY BI | 49.29          | 49.29          |
| VENDOR TOTALS                                                            |          |         |    | 49.29 YTD INVOICED      |   |          | 49.29        | YTD PAID                  | 49.29          | 49.29          |
| 929 W.W. GRAINGER INC<br>56563 01/30/15<br>INVOICE: 8654214692           |          |         |    | 215362 P 02/27/15       |   | 143300   | 521045       | MAINTENANCE-STREET LIGHTS | -23.08         | -23.08         |
| 56564 01/29/15<br>INVOICE: 9653393281                                    |          |         |    | 215362 P 02/27/15       |   | 143300   | 521045       | MAINTENANCE-STREET LIGHTS | 23.08          | 23.08          |
| 56759 02/17/15<br>INVOICE: 9668680698                                    |          |         |    | 215362 P 02/27/15       |   | 143300   | 580110       | EQUIPMENT/CAPITAL OUTLAY  | 64.55          | 64.55          |
| 56759 02/17/15<br>INVOICE: 9668680698                                    |          |         |    | 215362 P 02/27/15       |   | 143300   | 530105       | OPERATING SUPPLIES        | 26.12          | 26.12          |
| 56760 02/13/15<br>INVOICE: 9665881877                                    |          |         |    | 215362 P 02/27/15       |   | 143300   | 580110       | EQUIPMENT/CAPITAL OUTLAY  | 745.00         | 745.00         |
| 56761 02/13/15<br>INVOICE: 9665881885                                    |          |         |    | 215362 P 02/27/15       |   | 143300   | 580110       | EQUIPMENT/CAPITAL OUTLAY  | 80.00          | 80.00          |
| 56762 02/11/15<br>INVOICE: 9664183887                                    |          |         |    | 215362 P 02/27/15       |   | 143300   | 521045       | MAINTENANCE-STREET LIGHTS | 302.78         | 302.78         |
| VENDOR TOTALS                                                            |          |         |    | 2,582.10 YTD INVOICED   |   |          | 10,724.31    | YTD PAID                  | 1,218.45       | 1,218.45       |
| 7490 GRANDVIEW CAPITAL LLC<br>56770 02/26/15<br>INVOICE: 56770           |          |         |    | 215363 P 02/27/15       |   | 540      | 120210       | ACCOUNTS REC - UTILITY BI | 15.92          | 15.92          |
| VENDOR TOTALS                                                            |          |         |    | 15.92 YTD INVOICED      |   |          | 15.92        | YTD PAID                  | 15.92          | 15.92          |

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| VENDOR NAME<br>DOCUMENT                                                           | INV DATE | VOUCHER | PO | CHECK NO  | T   | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION           |           |
|-----------------------------------------------------------------------------------|----------|---------|----|-----------|-----|----------|------------|----------------------------------|-----------|
| 9316 HAQUE FAMILY LLC<br>56771 02/26/15<br>INVOICE: 56771                         |          |         |    | 215364    | P   | 02/27/15 | 540        | 120210 ACCOUNTS REC - UTILITY BI | 98.28     |
| VENDOR TOTALS                                                                     |          |         |    | 98.28     | YTD | INVOICED |            | 98.28 YTD PAID                   | 98.28     |
| 4547 HD SUPPLY WATERWORKS, LTD.<br>56763 02/11/15<br>INVOICE: D512634             |          |         |    | 215365    | P   | 02/27/15 | 50100      | 521020 MAINTENANCE-HYDRANTS      | 1,045.94  |
| 56763 02/11/15<br>INVOICE: D512634                                                |          |         |    | 215365    | P   | 02/27/15 | 50100      | 521050 MAINTENANCE-OTHER         | 235.20    |
| VENDOR TOTALS                                                                     |          |         |    | 1,961.14  | YTD | INVOICED |            | 16,428.24 YTD PAID               | 1,281.14  |
| 6405 HIGHLAND BAKING CO<br>56764 02/20/15<br>INVOICE: 813424                      |          |         |    | 215366    | P   | 02/27/15 | 550        | 150301 FOOD INVENTORY            | 72.56     |
| 56765 02/21/15<br>INVOICE: 814066                                                 |          |         |    | 215366    | P   | 02/27/15 | 550        | 150301 FOOD INVENTORY            | 62.66     |
| 56766 02/24/15<br>INVOICE: 815272                                                 |          |         |    | 215366    | P   | 02/27/15 | 550        | 150301 FOOD INVENTORY            | 50.89     |
| VENDOR TOTALS                                                                     |          |         |    | 1,935.68  | YTD | INVOICED |            | 23,104.33 YTD PAID               | 186.11    |
| 1860 ILLINOIS DEPT. OF EMPLOYMENT SECUR<br>56767 02/06/15<br>INVOICE: 800937-1214 |          |         |    | 215367    | P   | 02/27/15 | 55730      | 520630 STATE UNEMPLOYMENT CLAIMS | 4,256.00  |
| 56767 02/06/15<br>INVOICE: 800937-1214                                            |          |         |    | 215367    | P   | 02/27/15 | 55710      | 520630 STATE UNEMPLOYMENT CLAIMS | 10,178.50 |
| VENDOR TOTALS                                                                     |          |         |    | 14,434.50 | YTD | INVOICED |            | 40,304.00 YTD PAID               | 14,434.50 |
| 419 ILLINOIS MUNICIPAL LEAGUE<br>56780 01/15/15<br>INVOICE: 25453-IN              |          |         |    | 215368    | P   | 02/27/15 | 121200     | 520615 RECRUITING AND TESTING    | 20.00     |
| VENDOR TOTALS                                                                     |          |         |    | 80.00     | YTD | INVOICED |            | 1,979.00 YTD PAID                | 20.00     |
| 1649 ILL PUBLIC EMPL LABOR RELATIONS ASC<br>56779 02/26/15<br>INVOICE: 22615      |          |         |    | 215369    | P   | 02/27/15 | 121200     | 520620 EMPLOYEE EDUCATION        | 195.00    |
| VENDOR TOTALS                                                                     |          |         |    | 1,170.00  | YTD | INVOICED |            | 1,170.00 YTD PAID                | 195.00    |
| 431 NICHOLAS KEEFE<br>56778 02/18/15<br>INVOICE: 1266                             |          |         |    | 215370    | P   | 02/27/15 | 55730      | 530445 UNIFORMS                  | 995.75    |
| VENDOR TOTALS                                                                     |          |         |    | 2,271.50  | YTD | INVOICED |            | 5,070.78 YTD PAID                | 995.75    |
| 481 JERRY HAGGERTY CHEVROLET INC                                                  |          |         |    |           |     |          |            |                                  |           |

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| VENDOR NAME<br>DOCUMENT                                        | INV DATE | VOUCHER   | PO           | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |           |
|----------------------------------------------------------------|----------|-----------|--------------|----------|---|----------|------------|------------------------|-----------|
| 56782<br>INVOICE: 22615                                        | 02/20/15 |           |              | 215371   | P | 02/27/15 | 126500     | 520206                 | 40,161.25 |
| VENDOR TOTALS                                                  |          | 40,530.14 | YTD INVOICED |          |   |          |            | 47,971.34              | YTD PAID  |
| 7606 JR'S AUTO TOWING, INC<br>56783 02/23/15<br>INVOICE: 18463 |          |           |              | 215372   | P | 02/27/15 | 134200     | 520935                 | 160.00    |
| VENDOR TOTALS                                                  |          | 385.00    | YTD INVOICED |          |   |          |            | 1,960.00               | YTD PAID  |
| 9310 STELIOS KALFAS<br>56719 02/26/15<br>INVOICE: 56719        |          |           |              | 215373   | P | 02/27/15 | 540        | 120210                 | 29.12     |
| VENDOR TOTALS                                                  |          | 29.12     | YTD INVOICED |          |   |          |            | 29.12                  | YTD PAID  |
| 9312 TIM/CAROL KENNEDY<br>56721 02/26/15<br>INVOICE: 56721     |          |           |              | 215374   | P | 02/27/15 | 540        | 120210                 | 94.42     |
| VENDOR TOTALS                                                  |          | 94.42     | YTD INVOICED |          |   |          |            | 94.42                  | YTD PAID  |
| 9325 PAM KOWALCZYK<br>56864 02/24/15<br>INVOICE: 22615         |          |           |              | 215375   | P | 02/27/15 | 100        | 240100                 | 100.00    |
| VENDOR TOTALS                                                  |          | 100.00    | YTD INVOICED |          |   |          |            | 100.00                 | YTD PAID  |
| 8819 SAMUEL KOZUREK<br>56750 02/18/15<br>INVOICE: ER022415     |          |           |              | 215376   | P | 02/27/15 | 143300     | 530445                 | 134.97    |
| VENDOR TOTALS                                                  |          | 134.97    | YTD INVOICED |          |   |          |            | 134.97                 | YTD PAID  |
| 5382 LEXIPOL, LLC<br>56784 02/01/15<br>INVOICE: 12898          |          |           |              | 215377   | P | 02/27/15 | 134300     | 520600                 | 2,850.00  |
| VENDOR TOTALS                                                  |          | 2,850.00  | YTD INVOICED |          |   |          |            | 2,850.00               | YTD PAID  |
| 6404 LOGIN, INC<br>56781 02/13/15<br>INVOICE: 24993            |          |           |              | 215378   | P | 02/27/15 | 134100     | 520600                 | 875.00    |
| VENDOR TOTALS                                                  |          | 875.00    | YTD INVOICED |          |   |          |            | 875.00                 | YTD PAID  |
| 3990 NICHOLAS MARCHESE<br>56865 02/24/15<br>INVOICE: 22615     |          |           |              | 215379   | P | 02/27/15 | 100        | 240100                 | 100.00    |

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| VENDOR NAME<br>DOCUMENT            | INV DATE VOUCHER | PO       | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    | 100.00     | YTD INVOICED | 100.00     | YTD PAID  |
|------------------------------------|------------------|----------|----------|---|----------|------------|---------------------------|------------|--------------|------------|-----------|
| <hr/>                              |                  |          |          |   |          |            |                           |            |              |            |           |
| VENDOR TOTALS                      |                  |          |          |   |          |            |                           | 100.00     | YTD INVOICED | 100.00     | YTD PAID  |
| 569 MARCOTT ENTERPRISES, INC.      |                  |          |          |   |          |            |                           |            |              |            |           |
| 56788 02/12/15                     |                  |          | 215380   | P | 02/27/15 | 143300     | SNOW REMOVAL SERVICES     | 521060     |              |            |           |
| INVOICE: 17119                     |                  | 20150004 |          |   |          |            |                           |            |              |            | 3,832.50  |
| 56807 02/12/15                     |                  |          | 215380   | P | 02/27/15 | 143300     | SNOW REMOVAL SERVICES     | 521060     |              |            |           |
| INVOICE: 17120                     |                  | 20150004 |          |   |          |            |                           |            |              |            | 11,208.75 |
| VENDOR TOTALS                      |                  |          |          |   |          |            |                           | 50,270.46  | YTD INVOICED | 50,270.46  | YTD PAID  |
| 3717 GUIDO MARIOTTINI              |                  |          |          |   |          |            |                           |            |              |            |           |
| 56867 02/24/15                     |                  |          | 215381   | P | 02/27/15 | 100        | ESCROWS - DEVELOPER DEPOS | 240100     |              |            |           |
| INVOICE: 22615                     |                  |          |          |   |          |            |                           |            |              |            | 100.00    |
| VENDOR TOTALS                      |                  |          |          |   |          |            |                           | 100.00     | YTD INVOICED | 100.00     | YTD PAID  |
| 584 MCCANN INDUSTRIES, INC.        |                  |          |          |   |          |            |                           |            |              |            |           |
| 56800 02/18/15                     |                  |          | 215382   | P | 02/27/15 | 50100      | SAFETY SUPPLIES           | 530225     |              |            |           |
| INVOICE: 1352559                   |                  |          |          |   |          |            |                           |            |              |            | 38.40     |
| 56800 02/18/15                     |                  |          | 215382   | P | 02/27/15 | 50200      | SAFETY SUPPLIES           | 530225     |              |            |           |
| INVOICE: 1352559                   |                  |          |          |   |          |            |                           |            |              |            | 38.40     |
| VENDOR TOTALS                      |                  |          |          |   |          |            |                           | 2,027.92   | YTD INVOICED | 2,027.92   | YTD PAID  |
| 595 MENARDS, INC.                  |                  |          |          |   |          |            |                           |            |              |            |           |
| 56796 02/18/15                     |                  |          | 215383   | P | 02/27/15 | 50100      | MAINTENANCE-EQUIPMENT     | 520975     |              |            |           |
| INVOICE: 81324                     |                  |          |          |   |          |            |                           |            |              |            | 131.07    |
| 56796 02/18/15                     |                  |          | 215383   | P | 02/27/15 | 50200      | MAINTENANCE-EQUIPMENT     | 520975     |              |            |           |
| INVOICE: 81324                     |                  |          |          |   |          |            |                           |            |              |            | 131.00    |
| 56797 02/20/15                     |                  |          | 215383   | P | 02/27/15 | 50100      | OPERATING SUPPLIES        | 530105     |              |            |           |
| INVOICE: 81487                     |                  |          |          |   |          |            |                           |            |              |            | 3.99      |
| 56797 02/20/15                     |                  |          | 215383   | P | 02/27/15 | 50200      | OPERATING SUPPLIES        | 530105     |              |            |           |
| INVOICE: 81487                     |                  |          |          |   |          |            |                           |            |              |            | 4.00      |
| 56798 02/20/15                     |                  |          | 215383   | P | 02/27/15 | 143300     | OPERATING SUPPLIES        | 530105     |              |            |           |
| INVOICE: 81472                     |                  |          |          |   |          |            |                           |            |              |            | 11.22     |
| 56799 02/18/15                     |                  |          | 215383   | P | 02/27/15 | 143300     | OPERATING SUPPLIES        | 530105     |              |            |           |
| INVOICE: 81325                     |                  |          |          |   |          |            |                           |            |              |            | 198.09    |
| VENDOR TOTALS                      |                  |          |          |   |          |            |                           | 3,359.19   | YTD INVOICED | 3,359.19   | YTD PAID  |
| 596 METRO PARAMEDIC SERVICES, INC. |                  |          |          |   |          |            |                           |            |              |            |           |
| 56786 12/15/14                     |                  |          | 215384   | P | 02/27/15 | 135200     | AMBULANCE SERVICE         | 520925     |              |            |           |
| INVOICE: 278-002575                |                  |          |          |   |          |            |                           |            |              |            | 24,775.00 |
| 56787 01/15/15                     |                  |          | 215384   | P | 02/27/15 | 135200     | AMBULANCE SERVICE         | 520925     |              |            |           |
| INVOICE: 278-002611                |                  |          |          |   |          |            |                           |            |              |            | 24,775.00 |
| VENDOR TOTALS                      |                  |          |          |   |          |            |                           | 185,811.13 | YTD INVOICED | 185,811.13 | YTD PAID  |
| 599 MICHAEL'S UNIFORM CO.          |                  |          |          |   |          |            |                           |            |              |            |           |
| 56789 02/11/15                     |                  |          | 215385   | P | 02/27/15 | 143100     | UNIFORMS                  | 530445     |              |            |           |
|                                    |                  |          |          |   |          |            |                           |            |              |            | 580.39    |

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WARRANT: 0215-4

| VENDOR NAME<br>DOCUMENT                             | INV DATE   | VOUCHER  | PO | CHECK NO  | T            | CHK DATE | GL ACCOUNT    | GL ACCOUNT DESCRIPTION    |           |
|-----------------------------------------------------|------------|----------|----|-----------|--------------|----------|---------------|---------------------------|-----------|
| INVOICE: 56789                                      | 75510      | 02/11/15 |    | 215385    | P            | 02/27/15 | 143300 530445 | UNIFORMS                  | 952.09    |
| INVOICE: 56789                                      | 75510      | 02/11/15 |    | 215385    | P            | 02/27/15 | 143400 530445 | UNIFORMS                  | 769.29    |
| INVOICE: 56789                                      | 75510      | 02/11/15 |    | 215385    | P            | 02/27/15 | 50100 530445  | UNIFORMS                  | 746.50    |
| INVOICE: 56789                                      | 75510      | 02/11/15 |    | 215385    | P            | 02/27/15 | 50200 530445  | UNIFORMS                  | 746.50    |
| INVOICE: 56790                                      | 75510      | 02/13/15 |    | 215385    | P            | 02/27/15 | 143300 530445 | UNIFORMS                  | -58.75    |
| INVOICE: 56790                                      | 75570      | 02/13/15 |    | 215385    | P            | 02/27/15 | 143400 530445 | UNIFORMS                  | -82.25    |
| INVOICE: 56790                                      | 75570      | 02/13/15 |    | 215385    | P            | 02/27/15 | 50100 530445  | UNIFORMS                  | -29.37    |
| INVOICE: 56790                                      | 75570      | 02/13/15 |    | 215385    | P            | 02/27/15 | 50200 530445  | UNIFORMS                  | -29.38    |
| VENDOR TOTALS                                       |            |          |    | 4,160.28  | YTD INVOICED |          | 8,926.42      | YTD PAID                  | 3,595.02  |
| 8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC |            |          |    |           |              |          |               |                           |           |
| INVOICE: 56801                                      | 02/18/15   |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            | 64.17     |
| INVOICE: 56802                                      | 312750     |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            | 134.02    |
| INVOICE: 56803                                      | 02/24/15   |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            | 152.92    |
| INVOICE: 56804                                      | 314842     |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            | 178.81    |
| INVOICE: 56804                                      | 02/21/15   |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            |           |
| INVOICE: 56804                                      | 314505     |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            |           |
| INVOICE: 56804                                      | 02/20/15   |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            |           |
| INVOICE: 56804                                      | 313814     |          |    | 215386    | P            | 02/27/15 | 550 150301    | FOOD INVENTORY            |           |
| VENDOR TOTALS                                       |            |          |    | 7,135.34  | YTD INVOICED |          | 48,190.04     | YTD PAID                  | 529.92    |
| 615 MLZUNO USA, INC.                                |            |          |    |           |              |          |               |                           |           |
| INVOICE: 56805                                      | 02/18/15   |          |    | 215387    | P            | 02/27/15 | 550 150300    | PRO SHOP INVENTORY        | 474.26    |
| INVOICE: 56806                                      | 4316734 RI |          |    | 215387    | P            | 02/27/15 | 550 150300    | PRO SHOP INVENTORY        | 196.13    |
| INVOICE: 56806                                      | 02/20/15   |          |    | 215387    | P            | 02/27/15 | 550 150300    | PRO SHOP INVENTORY        |           |
| INVOICE: 56806                                      | 4321604 RI |          |    | 215387    | P            | 02/27/15 | 550 150300    | PRO SHOP INVENTORY        |           |
| VENDOR TOTALS                                       |            |          |    | 3,026.23  | YTD INVOICED |          | 3,239.31      | YTD PAID                  | 670.39    |
| 8003 MORTON SALT, INC                               |            |          |    |           |              |          |               |                           |           |
| INVOICE: 56791                                      | 02/11/15   |          |    | 20140094  | P            | 02/27/15 | 21000 530215  | OPERATING SUPPLIES, SALT  | 10,866.08 |
| INVOICE: 56791                                      | 5400694841 |          |    | 20140094  | P            | 02/27/15 | 21000 530215  | OPERATING SUPPLIES, SALT  |           |
| VENDOR TOTALS                                       |            |          |    | 75,779.99 | YTD INVOICED |          | 150,035.35    | YTD PAID                  | 10,866.08 |
| 1212 MURPHY & MILLER, INC                           |            |          |    |           |              |          |               |                           |           |
| INVOICE: 56793                                      | 01/30/15   |          |    | 215389    | P            | 02/27/15 | 121300 520970 | MAINTENANCE-BUILDING & GR | 794.20    |
| INVOICE: 56795                                      | 228699     |          |    | 215389    | P            | 02/27/15 | 121300 520970 | MAINTENANCE-BUILDING & GR | 528.00    |
| INVOICE: 56795                                      | 01/30/15   |          |    | 215389    | P            | 02/27/15 | 121300 520970 | MAINTENANCE-BUILDING & GR |           |
| INVOICE: 56795                                      | 228676     |          |    | 215389    | P            | 02/27/15 | 121300 520970 | MAINTENANCE-BUILDING & GR |           |



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| VENDOR NAME<br>DOCUMENT                    | INV DATE VOUCHER | PO           | CHECK NO  | T        | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION    | PG 32<br>appdwai |
|--------------------------------------------|------------------|--------------|-----------|----------|----------|------------|---------------------------|------------------|
| TO FISCAL 2015/02 05/01/2014 TO 12/31/2015 |                  |              |           |          |          |            |                           |                  |
| VENDOR TOTALS                              | 1,322.20         | YTD INVOICED | 6,850.14  | YTD PAID |          |            |                           | 1,322.20         |
| 5841 GENUINE PARTS CO-NAPA                 |                  |              |           |          |          |            |                           |                  |
| 56812 02/17/15                             |                  |              | 215390    | P        | 02/27/15 | 143300     | EQUIPMENT/CAPITAL OUTLAY  | 72.78            |
| INVOICE: 304915                            |                  |              |           |          |          |            |                           |                  |
| 56813 02/19/15                             |                  |              | 215390    | P        | 02/27/15 | 143300     | EQUIPMENT/CAPITAL OUTLAY  | 63.50            |
| INVOICE: 305224                            |                  |              |           |          |          |            |                           |                  |
| VENDOR TOTALS                              | 1,231.27         | YTD INVOICED | 1,329.93  | YTD PAID |          |            |                           | 136.28           |
| 8790 A NEW DAIRY CO, INC                   |                  |              |           |          |          |            |                           |                  |
| 56809 02/20/15                             |                  |              | 215391    | P        | 02/27/15 | 550        | FOOD INVENTORY            | 423.88           |
| INVOICE: 1426240                           |                  |              |           |          |          |            |                           |                  |
| 56809 02/20/15                             |                  |              | 215391    | P        | 02/27/15 | 550        | NA BEVERAGES INVENTORY    | 13.20            |
| INVOICE: 1426240                           |                  |              |           |          |          |            |                           |                  |
| VENDOR TOTALS                              | 1,964.60         | YTD INVOICED | 20,680.95 | YTD PAID |          |            |                           | 437.08           |
| 7183 NEWEGG INC                            |                  |              |           |          |          |            |                           |                  |
| 56816 02/12/15                             |                  |              | 215392    | P        | 02/27/15 | 121400     | COMPUTER EQUIPMENT/PROJEC | 234.12           |
| INVOICE: 1200939943                        |                  |              |           |          |          |            |                           |                  |
| 56817 02/17/15                             |                  |              | 215392    | P        | 02/27/15 | 121400     | COMPUTER EQUIPMENT/PROJEC | 169.96           |
| INVOICE: 1200947209                        |                  |              |           |          |          |            |                           |                  |
| VENDOR TOTALS                              | 943.55           | YTD INVOICED | 7,859.81  | YTD PAID |          |            |                           | 404.08           |
| 3471 NFC CO. INC.                          |                  |              |           |          |          |            |                           |                  |
| 56810 02/21/15                             |                  |              | 215393    | P        | 02/27/15 | 55730      | OPERATING SUPPLIES        | 130.00           |
| INVOICE: 79735                             |                  |              |           |          |          |            |                           |                  |
| VENDOR TOTALS                              | 315.00           | YTD INVOICED | 1,695.00  | YTD PAID |          |            |                           | 130.00           |
| 9324 TOM NICKELS                           |                  |              |           |          |          |            |                           |                  |
| 56808 02/23/15                             |                  |              | 215394    | P        | 02/27/15 | 134100     | RECRUITING AND TESTING    | 73.30            |
| INVOICE: ER022615                          |                  |              |           |          |          |            |                           |                  |
| VENDOR TOTALS                              | 73.30            | YTD INVOICED | 73.30     | YTD PAID |          |            |                           | 73.30            |
| 651 NORTHERN ILLINOIS GAS COMPANY          |                  |              |           |          |          |            |                           |                  |
| 56811 02/17/15                             |                  |              | 215395    | P        | 02/27/15 | 50100      | UTILITIES                 | 72.03            |
| INVOICE: 56811                             |                  |              |           |          |          |            |                           |                  |
| VENDOR TOTALS                              | 14,592.46        | YTD INVOICED | 73,664.84 | YTD PAID |          |            |                           | 72.03            |
| 654 NORTHEAST MULTI-REG. TRAINING          |                  |              |           |          |          |            |                           |                  |
| 56814 02/05/15                             |                  |              | 215396    | P        | 02/27/15 | 134300     | EMPLOYEE EDUCATION        | 400.00           |
| INVOICE: 191867                            |                  |              |           |          |          |            |                           |                  |
| 56815 02/05/15                             |                  |              | 215396    | P        | 02/27/15 | 134300     | EMPLOYEE EDUCATION        | 50.00            |
| INVOICE: 191437                            |                  |              |           |          |          |            |                           |                  |

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| VENDOR NAME<br>DOCUMENT                                                                                                      | INV DATE VOUCHER | PO | CHECK NO | T | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION     | YTD PAID  | YTD INVOICED |
|------------------------------------------------------------------------------------------------------------------------------|------------------|----|----------|---|----------|------------|----------------------------|-----------|--------------|
| 9318 CHRIS/ KRISTEN O'NEILL<br>56773<br>INVOICE: 56773                                                                       | 02/26/15         |    | 215397   | P | 02/27/15 | 540        | ACCOUNTS RECV - UTILITY BI | 4,600.98  | 450.00       |
| VENDOR TOTALS                                                                                                                |                  |    |          |   |          |            |                            | 5.59      | 5.59         |
| 1458 OFFICE DEPOT, INC<br>56818<br>INVOICE: 753846600001<br>56818<br>INVOICE: 753846600001<br>56818<br>INVOICE: 753846600001 | 02/04/15         |    | 215398   | P | 02/27/15 | 134100     | OFFICE SUPPLIES            | 530100    | 13.48        |
|                                                                                                                              | 02/04/15         |    | 215398   | P | 02/27/15 | 134200     | OFFICE SUPPLIES            | 530100    | 33.96        |
|                                                                                                                              | 02/04/15         |    | 215398   | P | 02/27/15 | 134300     | OFFICE SUPPLIES            | 530100    | 6.47         |
| VENDOR TOTALS                                                                                                                |                  |    |          |   |          |            |                            | 6,967.78  | 53.91        |
| 9308 OPUS DEVELOPMENT CO LLC<br>56715<br>INVOICE: 56715<br>56716<br>INVOICE: 56716<br>56717<br>INVOICE: 56717                | 02/26/15         |    | 215399   | P | 02/27/15 | 500        | ACCOUNTS RECV - UTILITY BI | 120210    | 28.00        |
|                                                                                                                              | 02/26/15         |    | 215399   | P | 02/27/15 | 500        | ACCOUNTS RECV - UTILITY BI | 120210    | 28.00        |
|                                                                                                                              | 02/26/15         |    | 215399   | P | 02/27/15 | 500        | ACCOUNTS RECV - UTILITY BI | 120210    | 28.00        |
| VENDOR TOTALS                                                                                                                |                  |    |          |   |          |            |                            | 84.00     | 84.00        |
| 9097 ORLEANS RHIL LP<br>56777<br>INVOICE: 56777                                                                              | 02/26/15         |    | 215400   | P | 02/27/15 | 540        | ACCOUNTS RECV - UTILITY BI | 120210    | 104.62       |
| VENDOR TOTALS                                                                                                                |                  |    |          |   |          |            |                            | 1,154.72  | 104.62       |
| 2670 PACE SUBURBAN BUS<br>56820<br>INVOICE: 365320<br>56821<br>INVOICE: 361991                                               | 02/18/15         |    | 215401   | P | 02/27/15 | 121500     | SENIOR TRANSPORTATION      | 520500    | 1,878.62     |
|                                                                                                                              | 02/06/15         |    | 215401   | P | 02/27/15 | 121500     | SENIOR TRANSPORTATION      | 520500    | 2,584.32     |
| VENDOR TOTALS                                                                                                                |                  |    |          |   |          |            |                            | 28,925.46 | 4,462.94     |
| 9304 REED PANTHER<br>56822<br>INVOICE: SWR022415                                                                             | 02/26/15         |    | 215402   | P | 02/27/15 | 50200      | OVERHEAD SEWER PROGRAM     | 521145    | 3,000.00     |
| VENDOR TOTALS                                                                                                                |                  |    |          |   |          |            |                            | 3,000.00  | 3,000.00     |
| 6453 PARAMEDIC BILLING SERVICES, INC.<br>1676547                                                                             | 02/26/15         |    | 14560    | W | 02/27/15 | 135200     | AMBULANCE BILLING SERVICE  | 520926    | 55.78        |

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| VENDOR NAME<br>DOCUMENT                                                  | INV DATE          | VOUCHER   | PO           | CHECK NO | T | CHK DATE | GL ACCOUNT    | GL ACCOUNT DESCRIPTION    |          |
|--------------------------------------------------------------------------|-------------------|-----------|--------------|----------|---|----------|---------------|---------------------------|----------|
| 56834<br>INVOICE:                                                        | 02/09/15<br>17429 |           |              | 215408   | P | 02/27/15 | 134100 520705 | LEGAL - PROSECUTORIAL SER | 6,600.00 |
| VENDOR TOTALS                                                            |                   | 13,662.00 | YTD INVOICED |          |   |          | 66,242.00     | YTD PAID                  | 6,600.00 |
| 1379 SOUTHERN WINE & SPIRITS OF ILLINOIS<br>56836<br>INVOICE: 4485983    | 02/19/15          |           |              | 215409   | P | 02/27/15 | 550 150302    | LIQUOR INVENTORY          | 205.40   |
| 56836<br>INVOICE: 4485983                                                | 02/19/15          |           |              | 215409   | P | 02/27/15 | 550 150304    | WINE INVENTORY            | 100.00   |
| VENDOR TOTALS                                                            |                   | 7,828.56  | YTD INVOICED |          |   |          | 54,389.44     | YTD PAID                  | 305.40   |
| 2687 STAPLES CONTRACT & COMMERCIAL, INC.<br>56837<br>INVOICE: 3256471038 | 02/05/15          |           |              | 215410   | P | 02/27/15 | 143100 530100 | OFFICE SUPPLIES           | 1.91     |
| 56838<br>INVOICE: 3256471036                                             | 02/05/15          |           |              | 215410   | P | 02/27/15 | 143100 530100 | OFFICE SUPPLIES           | 10.20    |
| 56838<br>INVOICE: 3256471036                                             | 02/05/15          |           |              | 215410   | P | 02/27/15 | 143300 530100 | OFFICE SUPPLIES           | 10.20    |
| 56838<br>INVOICE: 3256471036                                             | 02/05/15          |           |              | 215410   | P | 02/27/15 | 143400 530100 | OFFICE SUPPLIES           | 10.20    |
| 56838<br>INVOICE: 3256471036                                             | 02/05/15          |           |              | 215410   | P | 02/27/15 | 50100 530100  | OFFICE SUPPLIES           | 10.19    |
| 56838<br>INVOICE: 3256471036                                             | 02/05/15          |           |              | 215410   | P | 02/27/15 | 50200 530100  | OFFICE SUPPLIES           | 10.19    |
| 56839<br>INVOICE: 3256913425                                             | 02/10/15          |           |              | 215410   | P | 02/27/15 | 121300 530105 | OPERATING SUPPLIES        | 105.43   |
| VENDOR TOTALS                                                            |                   | 1,983.65  | YTD INVOICED |          |   |          | 14,205.83     | YTD PAID                  | 158.32   |
| 9084 STATE INDUSTRIAL PRODUCTS CORPORATION<br>56840<br>INVOICE: 97152767 | 01/30/15          |           |              | 215411   | P | 02/27/15 | 121300 530105 | OPERATING SUPPLIES        | 440.84   |
| VENDOR TOTALS                                                            |                   | 440.84    | YTD INVOICED |          |   |          | 1,337.50      | YTD PAID                  | 440.84   |
| 7515 STERNBERG LANTERNS, INC<br>56841<br>INVOICE: 30612                  | 02/20/15          |           |              | 215412   | P | 02/27/15 | 143300 521045 | MAINTENANCE-STREET LIGHTS | 2,144.00 |
| VENDOR TOTALS                                                            |                   | 3,444.00  | YTD INVOICED |          |   |          | 5,588.00      | YTD PAID                  | 2,144.00 |
| 835 SUPERIOR BEVERAGE CO.<br>56835<br>INVOICE: 649248                    | 02/20/15          |           |              | 215413   | P | 02/27/15 | 550 150303    | BEER INVENTORY            | 118.00   |
| VENDOR TOTALS                                                            |                   | 1,241.90  | YTD INVOICED |          |   |          | 14,225.40     | YTD PAID                  | 118.00   |
| 844 SYSCO FOOD SERV - CHICAGO, INC<br>56842<br>INVOICE: 02/18/15         | 02/18/15          |           |              | 215414   | P | 02/27/15 | 550 150301    | FOOD INVENTORY            | 1,624.14 |

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| VENDOR NAME<br>DOCUMENT            | INV DATE | VOUCHER | PO | CHECK NO  | T   | CHK DATE | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                                    |
|------------------------------------|----------|---------|----|-----------|-----|----------|------------|------------------------|------------------------------------|
| INVOICE: 502180234                 |          |         |    |           |     |          |            |                        |                                    |
| 56843 02/24/15                     |          |         |    | 215414    | P   | 02/27/15 | 550        | 150301                 | FOOD INVENTORY 1,852.68            |
| INVOICE: 502241377                 |          |         |    |           |     |          |            |                        |                                    |
| 56844 02/20/15                     |          |         |    | 215414    | P   | 02/27/15 | 550        | 150301                 | FOOD INVENTORY 1,361.98            |
| INVOICE: 502201520                 |          |         |    |           |     |          |            |                        |                                    |
| 56844 02/20/15                     |          |         |    | 215414    | P   | 02/27/15 | 55730      | 530105                 | OPERATING SUPPLIES 360.71          |
| INVOICE: 502201520                 |          |         |    |           |     |          |            |                        |                                    |
| 56844 02/20/15                     |          |         |    | 215414    | P   | 02/27/15 | 55730      | 530410                 | DRY GOODS 141.09                   |
| INVOICE: 502201520                 |          |         |    |           |     |          |            |                        |                                    |
| VENDOR TOTALS                      |          |         |    | 32,563.59 | YTD | INVOICED |            | 264,197.02             | YTD PAID 5,340.60                  |
| 864 TITAN IMAGE GROUP, INC         |          |         |    |           |     |          |            |                        |                                    |
| 56845 02/19/15                     |          |         |    | 215415    | P   | 02/27/15 | 143100     | 530100                 | OFFICE SUPPLIES 68.20              |
| INVOICE: 48905                     |          |         |    |           |     |          |            |                        |                                    |
| 56845 02/19/15                     |          |         |    | 215415    | P   | 02/27/15 | 143300     | 530100                 | OFFICE SUPPLIES 68.20              |
| INVOICE: 48905                     |          |         |    |           |     |          |            |                        |                                    |
| 56845 02/19/15                     |          |         |    | 215415    | P   | 02/27/15 | 143400     | 530100                 | OFFICE SUPPLIES 68.19              |
| INVOICE: 48905                     |          |         |    |           |     |          |            |                        |                                    |
| 56845 02/19/15                     |          |         |    | 215415    | P   | 02/27/15 | 50100      | 530100                 | OFFICE SUPPLIES 68.19              |
| INVOICE: 48905                     |          |         |    |           |     |          |            |                        |                                    |
| 56845 02/19/15                     |          |         |    | 215415    | P   | 02/27/15 | 50200      | 530100                 | OFFICE SUPPLIES 68.19              |
| INVOICE: 48905                     |          |         |    |           |     |          |            |                        |                                    |
| VENDOR TOTALS                      |          |         |    | 340.97    | YTD | INVOICED |            | 340.97                 | YTD PAID 340.97                    |
| 871 TOWN & COUNTRY GARAGE DOOR INC |          |         |    |           |     |          |            |                        |                                    |
| 56846 02/09/15                     |          |         |    | 215416    | P   | 02/27/15 | 121300     | 520970                 | MAINTENANCE-BUILDING & GR 1,121.00 |
| INVOICE: 33073                     |          |         |    |           |     |          |            |                        |                                    |
| 56847 02/16/15                     |          |         |    | 215416    | P   | 02/27/15 | 121300     | 520970                 | MAINTENANCE-BUILDING & GR 740.00   |
| INVOICE: 50187                     |          |         |    |           |     |          |            |                        |                                    |
| VENDOR TOTALS                      |          |         |    | 1,861.00  | YTD | INVOICED |            | 19,871.30              | YTD PAID 1,861.00                  |
| 9322 PATRICIA TULP                 |          |         |    |           |     |          |            |                        |                                    |
| 56785 02/26/15                     |          |         |    | 215417    | P   | 02/27/15 | 540        | 120210                 | ACOUNTS REC - UTILITY BI 27.74     |
| INVOICE: 56785                     |          |         |    |           |     |          |            |                        |                                    |
| VENDOR TOTALS                      |          |         |    | 27.74     | YTD | INVOICED |            | 27.74                  | YTD PAID 27.74                     |
| 898 UNITED STATES POSTMASTER       |          |         |    |           |     |          |            |                        |                                    |
| 56831 02/20/15                     |          |         |    | 215418    | P   | 02/27/15 | 50100      | 520900                 | POSTAGE & SHIPPING 220.00          |
| INVOICE: 22615                     |          |         |    |           |     |          |            |                        |                                    |
| VENDOR TOTALS                      |          |         |    | 3,955.19  | YTD | INVOICED |            | 20,402.57              | YTD PAID 220.00                    |
| 911 AURORA LAUNDRY COMPANY, INC    |          |         |    |           |     |          |            |                        |                                    |
| 56848 02/18/15                     |          |         |    | 215419    | P   | 02/27/15 | 55730      | 530105                 | OPERATING SUPPLIES 35.88           |
| INVOICE: 49330                     |          |         |    |           |     |          |            |                        |                                    |
| 56848 02/18/15                     |          |         |    | 215419    | P   | 02/27/15 | 55730      | 530446                 | LINENS AND RENTALS 263.57          |
| INVOICE: 49330                     |          |         |    |           |     |          |            |                        |                                    |

|                                            |                        |                       |         |              |          |   |           |            |                        |                            |          |
|--------------------------------------------|------------------------|-----------------------|---------|--------------|----------|---|-----------|------------|------------------------|----------------------------|----------|
| 02/27/2015 15:55                           |                        | VILLAGE OF GLEN ELLYN |         | PG 37        |          |   |           |            |                        |                            |          |
| maryr                                      |                        | PAID WARRANT REPORT   |         | appdwarr     |          |   |           |            |                        |                            |          |
| TO FISCAL 2015/02 05/01/2014 TO 12/31/2015 |                        |                       |         |              |          |   |           |            |                        |                            |          |
| WARRANT: 0215-4                            |                        |                       |         |              |          |   |           |            |                        |                            |          |
| VENDOR NAME                                | DOCUMENT               | INV DATE              | VOUCHER | PO           | CHECK NO | T | CHK DATE  | GL ACCOUNT | GL ACCOUNT DESCRIPTION |                            |          |
| 56848                                      | INVOICE: 49330         | 02/18/15              |         |              | 215419   | P | 02/27/15  | 55730      | 530445                 | UNIFORMS                   | 11.50    |
| VENDOR TOTALS                              |                        | 2,588.92              |         | YTD INVOICED |          |   | 20,949.40 |            | YTD PAID               |                            | 310.95   |
| 915 VERIZON WIRELESS SERVICES LLC          |                        |                       |         |              |          |   |           |            |                        |                            |          |
| 56849                                      | INVOICE: 9740623609    | 02/15/15              |         |              | 215420   | P | 02/27/15  | 143100     | 521195                 | TELECOMMUNICATIONS         | 170.67   |
| 56849                                      | INVOICE: 9740623609    | 02/15/15              |         |              | 215420   | P | 02/27/15  | 143300     | 521195                 | TELECOMMUNICATIONS         | 214.47   |
| 56849                                      | INVOICE: 9740623609    | 02/15/15              |         |              | 215420   | P | 02/27/15  | 143400     | 521195                 | TELECOMMUNICATIONS         | 189.59   |
| 56849                                      | INVOICE: 9740623609    | 02/15/15              |         |              | 215420   | P | 02/27/15  | 50100      | 521195                 | TELECOMMUNICATIONS         | 220.12   |
| 56849                                      | INVOICE: 9740623609    | 02/15/15              |         |              | 215420   | P | 02/27/15  | 50200      | 521195                 | TELECOMMUNICATIONS         | 220.13   |
| 56849                                      | INVOICE: 9740623609    | 02/15/15              |         |              | 215420   | P | 02/27/15  | 65000      | 521195                 | TELECOMMUNICATIONS         | 84.85    |
| VENDOR TOTALS                              |                        | 4,316.67              |         | YTD INVOICED |          |   | 27,738.93 |            | YTD PAID               |                            | 1,099.83 |
| 3995 WAREHOUSE DIRECT OFFICE PRODUCTS      |                        |                       |         |              |          |   |           |            |                        |                            |          |
| 56850                                      | INVOICE: 2608778-0     | 02/18/15              |         |              | 215421   | P | 02/27/15  | 143100     | 530100                 | OFFICE SUPPLIES            | 10.79    |
| 56850                                      | INVOICE: 2608778-0     | 02/18/15              |         |              | 215421   | P | 02/27/15  | 143300     | 530100                 | OFFICE SUPPLIES            | 10.79    |
| 56850                                      | INVOICE: 2608778-0     | 02/18/15              |         |              | 215421   | P | 02/27/15  | 143400     | 530100                 | OFFICE SUPPLIES            | 10.79    |
| 56850                                      | INVOICE: 2608778-0     | 02/18/15              |         |              | 215421   | P | 02/27/15  | 50100      | 530100                 | OFFICE SUPPLIES            | 10.79    |
| 56850                                      | INVOICE: 2608778-0     | 02/18/15              |         |              | 215421   | P | 02/27/15  | 50200      | 530100                 | OFFICE SUPPLIES            | 10.79    |
| VENDOR TOTALS                              |                        | 542.38                |         | YTD INVOICED |          |   | 2,554.14  |            | YTD PAID               |                            | 53.95    |
| 9120 ENFORCEMENT VIDEO, LLC                |                        |                       |         |              |          |   |           |            |                        |                            |          |
| 56854                                      | INVOICE: ACCINV0003516 | 02/11/15              |         |              | 215422   | P | 02/27/15  | 134200     | 530105                 | OPERATING SUPPLIES         | 145.00   |
| VENDOR TOTALS                              |                        | 145.00                |         | YTD INVOICED |          |   | 72,457.00 |            | YTD PAID               |                            | 145.00   |
| 935 WATER RESOURCES INC.                   |                        |                       |         |              |          |   |           |            |                        |                            |          |
| 56856                                      | INVOICE: 29434         | 02/10/15              |         |              | 215423   | P | 02/27/15  | 50100      | 521015                 | MAINTENANCE-WATER METERS   | 5,857.93 |
| VENDOR TOTALS                              |                        | 15,167.69             |         | YTD INVOICED |          |   | 72,237.65 |            | YTD PAID               |                            | 5,857.93 |
| 9319 WEEKLEY HOMES                         |                        |                       |         |              |          |   |           |            |                        |                            |          |
| 56774                                      | INVOICE: 56774         | 02/26/15              |         |              | 215424   | P | 02/27/15  | 540        | 120210                 | ACCOUNTS RECV - UTILITY BI | 21.84    |

02/27/2015 15:55 VILLAGE OF GLEN ELLYN  
maryr PAID WARRANT REPORT

WARRANT: 0215-4

PG 38  
appdwarr  
TO FISCAL 2015/02 05/01/2014 TO 12/31/2015

| VENDOR NAME<br>DOCUMENT                                                   | INV DATE | VOUCHER  | PO           | CHECK NO             | T          | CHK DATE  | GL ACCOUNT | GL ACCOUNT DESCRIPTION     |            |
|---------------------------------------------------------------------------|----------|----------|--------------|----------------------|------------|-----------|------------|----------------------------|------------|
| -----                                                                     |          |          |              |                      |            |           |            |                            |            |
| VENDOR TOTALS                                                             |          | 21.84    | YTD INVOICED |                      |            | 21.84     | YTD PAID   |                            | 21.84      |
| 9320 WEEKLEY HOMES, LLC<br>56775 02/26/15<br>INVOICE: 56775               |          |          |              | 215425               | P          | 02/27/15  | 540        | ACCOUNTS RECV - UTILITY BI | 47.82      |
| VENDOR TOTALS                                                             |          | 47.82    | YTD INVOICED |                      |            | 47.82     | YTD PAID   |                            | 47.82      |
| 948 WEST PUBLISHING CORPORATION<br>56855 02/01/15<br>INVOICE: 831183056   |          |          |              | 215426               | P          | 02/27/15  | 134300     | DUES-SUBSCRIPTIONS-REG FE  | 147.95     |
| VENDOR TOTALS                                                             |          | 950.20   | YTD INVOICED |                      |            | 3,665.25  | YTD PAID   |                            | 147.95     |
| 8563 AARON P WILLIAMS<br>56852 02/25/15<br>INVOICE: 22615                 |          |          |              | 215427               | P          | 02/27/15  | 55730      | ENTERTAINMENT              | 300.00     |
| VENDOR TOTALS                                                             |          | 600.00   | YTD INVOICED |                      |            | 1,200.00  | YTD PAID   |                            | 300.00     |
| 6568 WIRTZ BEVERAGE ILLINOIS LLC<br>56853 02/19/15<br>INVOICE: 1012217593 |          |          |              | 215428               | P          | 02/27/15  | 550        | LIQUOR INVENTORY           | 248.86     |
| VENDOR TOTALS                                                             |          | 2,203.75 | YTD INVOICED |                      |            | 15,777.35 | YTD PAID   |                            | 248.86     |
| 8565 WIDEPENWEST FINANCE LLC<br>56851 02/15/15<br>INVOICE: 56851          |          |          |              | 215429               | P          | 02/27/15  | 134300     | TELECOMMUNICATIONS         | 70.75      |
| VENDOR TOTALS                                                             |          | 277.50   | YTD INVOICED |                      |            | 1,197.50  | YTD PAID   |                            | 70.75      |
| 970 XEROX CORPORATION<br>56857 02/01/15<br>INVOICE: 77977393              |          |          |              | 215430               | P          | 02/27/15  | 134100     | MAINTENANCE-EQUIPMENT      | 488.89     |
| VENDOR TOTALS                                                             |          | 1,740.49 | YTD INVOICED |                      |            | 8,593.39  | YTD PAID   |                            | 488.89     |
| REPORT TOTALS                                                             |          |          |              |                      |            |           |            |                            | 513,971.26 |
| -----                                                                     |          |          |              |                      |            |           |            |                            |            |
|                                                                           |          |          |              | COUNT                | AMOUNT     |           |            |                            |            |
|                                                                           |          |          |              |                      | -----      |           |            |                            |            |
|                                                                           |          |          |              | TOTAL PRINTED CHECKS | 100        |           |            |                            |            |
|                                                                           |          |          |              | TOTAL WIRE TRANSFERS | 103        |           |            |                            |            |
|                                                                           |          |          |              |                      | 200,465.89 |           |            |                            |            |
|                                                                           |          |          |              |                      | 313,505.37 |           |            |                            |            |

\*\* END OF REPORT - Generated by Mary Romanelli \*\*



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Administration  
Department Head: Al Stonitsch  
Category: Special Event  
Prepared By: Justin Keenan

**SCHEDULED****AGENDA ITEM (ID # 1655)**

DOC ID: 1655

**Waive Sections 10-4-3(B) (Promotional Activities) and 4-5-8(B) (Signs) of the Village Code and approve the Park District's Moonlight Night Ride Event on Friday, May 1, 2015 from 8:00 p.m. until 11:00 p.m., beginning at Newton Park. (Assistant Village Manager Stonitsch)**

**Background**

On Friday, May 1, 2015 the Glen Ellyn Park District would like to hold their inaugural Moonlight Night Ride, from 8:00 p.m. until 11:00 p.m., beginning and ending at Newton Park (See Attached Route Map). This is a family event and will consist of approximately 50 participants decorating bikes before riding them through the pre-defined route. The actual time length of the bike ride portion of this event is anticipated to be 30 minutes total.

**Issue**

The Police Department does have concerns with participant safety during the event. The main concern is up to 50 participants will be riding their bikes on the street at night. Roads will not be closed for this event. Instead, as is the case with 5K runs, warning barricades will be placed at intersections informing drivers that the event is going on. To increase rider safety, the Park District will be required to have volunteers stationed at each intersection. Furthermore, the Park District will pay for at least two (2) Glen Ellyn Police Officers to be stationed at major intersections. We will closely monitor this event and potential increase staffing requirements for the first year and may decide that this event does not work in future years, if we have concerns about the safety of the participants. However, working with the Park District, we believe that this event will be coordinated appropriately and are willing to work with them on this unique event.

Please see the attached event application and approval letter for further details. All other relevant Village Departments have reviewed this request and are comfortable with the event as presented.

**Recommendation**

Waive Sections 10-4-3(B) (Promotional Activities) and 4-5-8(B) (Signs) of the Village Code and approve the Park District's Moonlight Night Ride Event on Friday, May 1, 2015 from 8:00 p.m. until 11:00 p.m. beginning at Newton.

**Attachments**

1. Park District Special Event Application
2. Park District Acceptance Letter
3. Moonlight Night Ride Route Map



Agenda Item (ID # 1655)

Meeting of March 9, 2015

**ATTACHMENTS:**

- Park District Special Event Application (PDF)
- Park District Acceptance Letter (DOC)
- Moonlight Night Ride Route Map (PDF)



## Village of Glen Ellyn Special Event Permit Application

The Special Event Permit Application must be submitted at least **sixty (60) days prior** to the event date in order to ensure sufficient time for processing. Please contact the Administration Department at 630-469-5000, or refer to the Special Event Permit Application Guidelines at [www.glenellyn.org](http://www.glenellyn.org) for more information.

| EVENT INFORMATION                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |                                                                     |    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------|----|
| <b>Event Title</b>                                                                                                                                                                                                                                     | Moonlight Night Ride                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                                                                     |    |
| <b>Type of Event</b>                                                                                                                                                                                                                                   | <input type="checkbox"/> Carnival or Rides <input type="checkbox"/> Business Special Event <input type="checkbox"/> Festival<br><input type="checkbox"/> Outdoor Concert <input type="checkbox"/> Parade <input type="checkbox"/> Tent Sale<br><input checked="" type="checkbox"/> Walk/Run/Bike <input type="checkbox"/> Zoo/Circus<br><input type="checkbox"/> Other (please specify): _____                                                                                                                                                                                                                                                                                                                                                                                                     |                               |                                                                     |    |
| <b>Event Date(s)</b>                                                                                                                                                                                                                                   | May 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Time</b>                   | 8:00pm - 11:00pm                                                    |    |
| <b>Alternate Date(s)</b>                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Time</b>                   |                                                                     |    |
| <b>First Time Applicant?</b>                                                                                                                                                                                                                           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Is it an Annual Event?</b> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |    |
| <b>Event Website (if any)</b>                                                                                                                                                                                                                          | www.gepark.org                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                               | <b>Anticipated Attendance</b>                                       | 50 |
| <b>Location of Event</b><br><small>Please list all requested street or sidewalk closures noting time(s) each street will be closed.</small>                                                                                                            | The event will start at Newton Park - 707 Fairview Ave. Please see attached map for the ride route. The ride would start at 9:00-9:30pm and conclude at the park no later than 11:00pm.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                               |                                                                     |    |
| <b>Describe the Event</b><br><small>Please describe your event in detail including any additional information that may be important to understanding its scope and purpose. Please attach any promotional materials regarding the event.</small>       | <p>Below is the event description we would like to include in our Winter catalog:<br/>           Time to dust off the ol' two-wheeler and get ready for summer! Join us for our first ever family-friendly, night bike ride. Take a ride through Glen Ellyn by the light of a nearly full moon! Our 4-mile bike ride starts at Newton Park, through Glen Ellyn to the Prairie Path, by Walnut Glen Park, and finishes back at Newton Park. Dress up your bike and your helmet for the best costume and best decorated bike prize. Judging will take place before the ride begins.<br/>           Registration includes t-shirt, glow lights, and snacks. More information, including a route map will be available on the GEPD website prior to the ride.</p>                                      |                               |                                                                     |    |
| <b>Please see <u>Section 3</u> of the Special Event Application Guidelines for more information regarding Event Activities</b>                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                               |                                                                     |    |
| <b>Event Activities</b><br><small>Please check all items that will be included in your event.</small><br><br><small>*Extraordinary activities may require additional licenses, fees or submittals (See Guidelines for additional information).</small> | <input type="checkbox"/> Alcohol* <input type="checkbox"/> Animals* <input type="checkbox"/> Automobiles<br><input type="checkbox"/> Balloons/Signs/Decorations <input type="checkbox"/> Bands/Live Music <input type="checkbox"/> Carnival Rides*<br><input type="checkbox"/> Floats <input type="checkbox"/> Food Booth(s) <input type="checkbox"/> Parade/Race*<br><input type="checkbox"/> Parking Lots* <input type="checkbox"/> Portable Toilets <input type="checkbox"/> Promotional Signage<br><input checked="" type="checkbox"/> Sound Equipment <input type="checkbox"/> Stage/Bandshell <input checked="" type="checkbox"/> Streets/Sidewalks*<br><input checked="" type="checkbox"/> Tents <input type="checkbox"/> Vendors<br><input type="checkbox"/> Other (please specify): _____ |                               |                                                                     |    |

| EVENT ORGANIZER INFORMATION                                       |                                                                                                                                                 |            |              |          |       |
|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|------------|--------------|----------|-------|
| Name (First/Last)                                                 | Jeannie Robinson                                                                                                                                |            |              |          |       |
| Address                                                           | 185 Spring Ave                                                                                                                                  | Apt./Unit  |              |          |       |
| City                                                              | Glen Ellyn                                                                                                                                      | State      | IL           | Zip Code | 60137 |
| Home Phone                                                        | office 630-942-7267                                                                                                                             | Cell Phone | 630-667-6858 |          |       |
| E-mail Address                                                    | jrobinson@gepark.org                                                                                                                            |            |              |          |       |
| Name of Sponsoring Organization(s)<br>(If applicable/different)   | Glen Ellyn Park District                                                                                                                        |            |              |          |       |
| Organization's Legal Status                                       | <input checked="" type="checkbox"/> Governmental Entity <input type="checkbox"/> Non-profit Entity <input type="checkbox"/> Commercial Business |            |              |          |       |
| Sponsoring Organization<br>Main Contact (If applicable/different) | same                                                                                                                                            |            |              |          |       |
| Address                                                           | same                                                                                                                                            |            | Apt./Unit    |          |       |
| City                                                              |                                                                                                                                                 | State      |              | Zip Code |       |
| Daytime Phone                                                     | 630-942-7267                                                                                                                                    | E-Mail     |              |          |       |

All applications should be completed and submitted **not less** than sixty (60) days prior to the event date. Applications that are complete and submitted to the Village along with any necessary submittals will be processed by Village staff. Incomplete applications will be held for processing until it is complete. Please return your completed Special Event Permit Application to:

**By Mail/Drop Off:** Village of Glen Ellyn, Administration Department, 535 Duane Street Glen Ellyn, IL 60137

**By Email:** [events@glenellyninfo.org](mailto:events@glenellyninfo.org)

| For Office Use Only                          |      |
|----------------------------------------------|------|
| <b>Conditions of Approval:</b>               |      |
|                                              |      |
| Police Chief/Designee <i>(if applicable)</i> | Date |
| Village Manager/Designee                     | Date |



March 10, 2015

Jeannie Robinson  
185 Spring Avenue  
Glen Ellyn, IL 60137

**Re: Park District Moonlight Night Ride**

Dear Ms. Robinson,

This letter is to confirm Village Board approval for the Park District Moonlight Night Ride event scheduled for Friday, May 1, 2015 as described in your attached application. Approval of the event is outlined below. Please contact the appropriate Village Department should you have any questions on the Village's approval.

1. Approval for the event to begin at 8:00 p.m. on Friday, May 1, 2015 and to continue to 11:00 p.m. at Newton Park and continue along the approved path as requested in your application.
2. Section 10-4-3(B)3 of the Village Code concerning outdoor merchandise, storage, promotional activities or tents in the CR Conservation/Recreation Zoning District has been waived for the event.
3. If signs or other attention getting devices are used for the event, they must be in accordance with Section 4-5-8(B) of the Sign Code.
4. As indicated on the application, portable restrooms in the amount of 1 for every 50 people expected to attend, in addition to hand washing stations, will be required to be provided for the length of the event if alternative facilities are not available.
5. Enough qualified volunteers must be provided by the Park District to adequately staff all intersections on the route. Additionally, Police support to assist in traffic flow is required for this event. Please work out the exact details of police assignments with the Police Chief or his representative in advance of the event 630-469-1187.
6. Participants must be supplied with reflective items to wear and place on their bikes during the event.
7. The Park District will be responsible for any clean-up required following the event.
8. The use of free-standing tents will be allowed under the following conditions: they are a minimum of 10 feet from any building, have protective covers on tent anchors, have no cooking equipment within them, and comply with all applicable building regulations. If any of the tents will be larger than 400 square feet they must be inspected by the Planning and Development Department Building Inspector prior to the event. Please contact the Planning and Development Department at 630-547-5250 to arrange for an inspection prior to the event should you need to arrange one. The cost for the inspection is \$50.00.

**Civic Center**

535 Duane Street  
Glen Ellyn, IL 60137

**Administration**

630-469-5000  
Fax 630-469-8849

**Finance**

630-547-5235  
Fax 630-469-1757

**Planning and Development**

630-547-5250  
Fax 630-547-5370

**Police**

630-469-1187  
Fax 630-469-1861

**Public Works**

30 South Lambert Road  
Glen Ellyn, IL 60137  
630-469-6756  
Fax 630-469-3128

**The Village Links and  
Recreation**

485 Winchell Way  
Glen Ellyn, IL 60137  
630-469-8180  
Fax 630-469-8580

[www.glenellyn.org](http://www.glenellyn.org)  
[www.villagelinksgolf.com](http://www.villagelinksgolf.com)

Ms. Jeannie Robinson  
Park District Moonlight Night Ride

March 10, 2015  
Page 2

9. Evidence of insurance from the Park District in the amount of \$2 million listing the Village as additionally insured must be presented to Administrative Intern Justin Keenan no later than Friday, April 17, 2015.

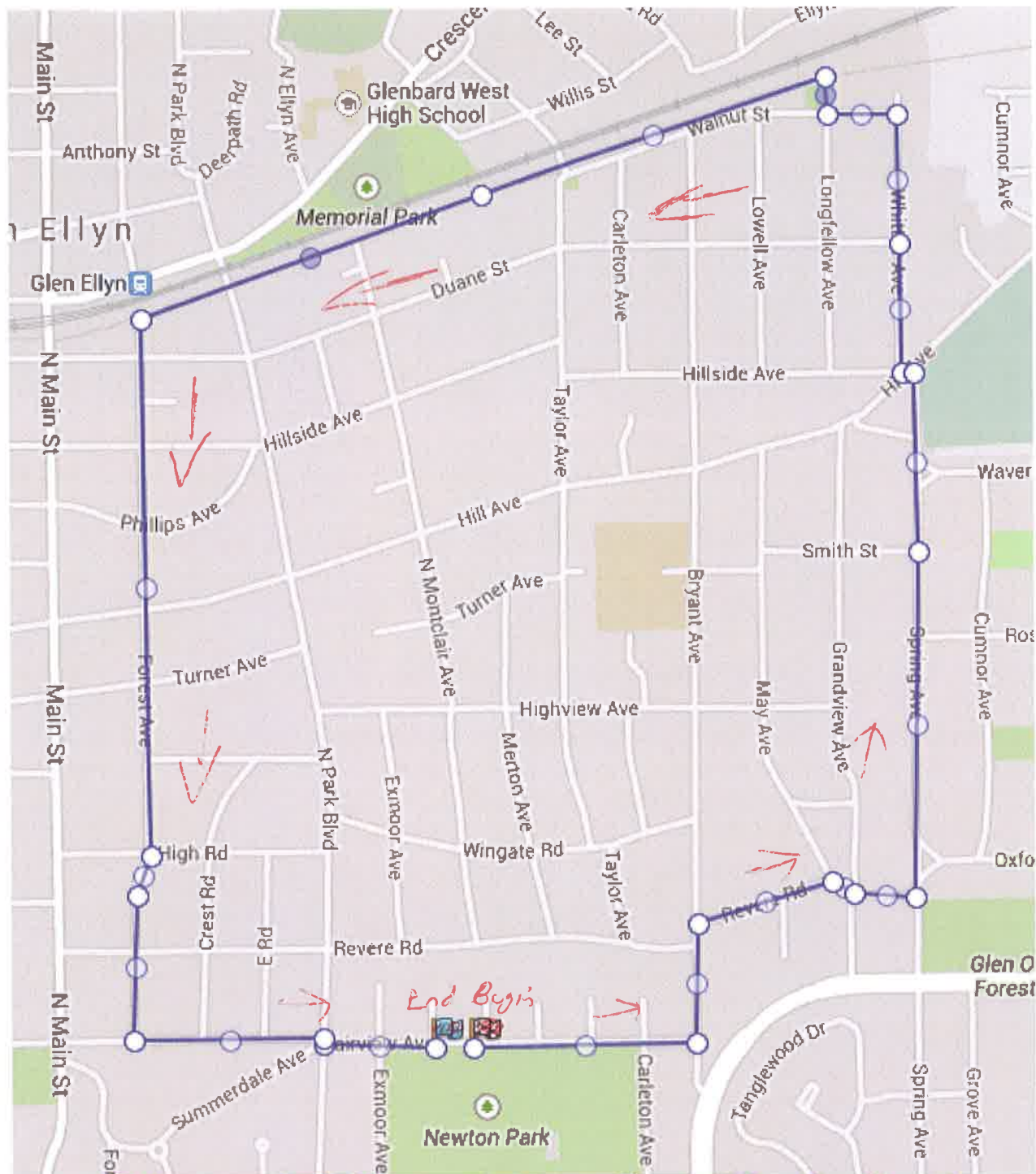
Copies of your correspondence, together with this reply, are being furnished to appropriate staff members so that necessary arrangements can be made to carry out the requests of your organization. If you have any questions, please contact the appropriate Village personnel.

Sincerely,

Mark Franz  
Village Manager

cc:

Staci Hulseberg, Planning and Development Director  
Phil Norton, Police Chief  
Dave Buckley, Assistant Public Works Director  
Bill Holmer, Deputy Police Chief  
Joe Kvapil, Building and Zoning Official  
Al Stonitsch, Assistant Village Manager  
Patti Underhill, Administrative Services Coordinator



**Glen Ellyn Park District**  
**Moonlight Night Ride Route**  
**May 1**  
**8:30pm-11:00pm**



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Recreation  
Department Head: Jeff Vesevick  
Category: Contract  
Prepared By: Jeff Vesevick

SCHEDULED

AGENDA ITEM (ID # 1667)

DOC ID: 1667

**Approve award of a contract to Rule 29, of Geneva, Illinois, for Village Links/Reserve 22 marketing services, in an amount not to exceed \$26,500, to be expensed to the Village Links/Reserve Fund. (Interim General Manager Vesevick)**

**Background**

In August 2013, the Village Links completed an expansion and upgrade of its Clubhouse facilities to include a 130 seat Patio and Outdoor Bar, 150 seat Banquet facility, 42 seat Bar, and 64 seat dining room. The expansion was financed by a 20 year General Obligation Bond, which will be repaid using profits from the expanded business.

**Issues**

Prior to the expansion, food service capabilities included little more than serving as an amenity to the golfer. Most advertising and marketing was targeted to attracting golfers to the facility. Now that the Village Links/Reserve 22 carries an additional \$310,000 in debt service (which also includes the driving range expansion), a more intensified marketing plan must be implemented to draw patrons, other than just golfers, to utilize the new Food & beverage facility on a year round basis.

In August of 2014, a Marketing Firm called Legendary Marketing was hired to help draw more patrons to The Village Links. While this well known, global marketing company has great expertise in drawing attention to golf facilities, it has relatively little experience in marketing Restaurant, Banquet, and Bar business. Reserve 22, as a business, needs its own, targeted marketing campaign.

**Recommendation**

Staff invited 3 local marketing companies to present their plan for marketing Reserve 22. Of the three proposals, Rule 29, of Geneva, Illinois, stood out as the one firm who staff felt would best represent Reserve 22 to the public. Rule 29 has proven success in marketing new and existing food and beverage operations, and the principal has direct experience and success in Glen Ellyn, and knows the community.

Rule 29 will develop regular, ongoing advertising campaigns using social media, direct mail, email marketing, and enhanced website search engines to drive business to Reserve 22. Rule 29 will also help us develop appealing brochures, newsletters, and other print material with the implementation of professional photography.

Rule 29 has already been performing work for us on a project by project basis. The total scope of the work will exceed the \$20,000 amount which requires Village Board approval.

**Action Requested**

Agenda Item (ID # 1667)

Meeting of March 9, 2015

Approve the 1 year contract with Rule 29 to market Reserve 22 at a cost not-to-exceed \$26,550, which is in line with the budgeted amount of \$90,000 for the year.

**ATTACHMENTS:**

- Rule 29 Estimate (PDF)
- Rule 29 Twelve-Month Communications Calendar (PDF)





## ESTIMATE

Estimate Date: 12/16/14

Contact: Jeff Vesevick

Client: Reserve 22

Project: Reserve 22 Marketing and Identity strategy

Description: Refer to "Project Breakdown for Contract Purposes" Email from 11/25/2014 for more details.

| Proposal Detail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Low End                 | High End |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|----------|
| Communications/Marketing Strategy (for Reserve 22)                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$1,500.00 - \$1,900.00 |          |
| <ul style="list-style-type: none"><li>-Rule29 will act as primary communications consultant</li><li>-Develop 12 m communications calendar (with Reserve 22 team) with goal to enhance overall brand presence in community and increase traffic via overall marketing strategy</li><li>-While some items might be handled by R29 (as identified), this does not include actual implementation of the calendar/communications strategy</li></ul>                                                                        |                         |          |
| Campaign Development & Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$1,500.00 - \$1,900.00 |          |
| <ul style="list-style-type: none"><li>-Development of cohesive messaging campaign to inform all communication collateral, advertising, and brand extension</li><li>-This fee is for messaging &amp; development only</li></ul>                                                                                                                                                                                                                                                                                        |                         |          |
| Catering Packet                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                         |          |
| Folder                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$900.00 - \$1,350.00   |          |
| <ul style="list-style-type: none"><li>-Reserve 22 branded folder with inset options for coupon and/or business card.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                        |                         |          |
| Word Template                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$1,900.00 - \$2,300.00 |          |
| <ul style="list-style-type: none"><li>-1 page customizable menu template with Reserve 22 branding</li><li>-Fee includes first 2 menus populated.</li></ul>                                                                                                                                                                                                                                                                                                                                                            |                         |          |
| Banquet/Event Brochure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$2,900.00 - \$3,500.00 |          |
| <ul style="list-style-type: none"><li>-Expansion of current brochure to tri or quad-panel, with updated photography, style</li></ul>                                                                                                                                                                                                                                                                                                                                                                                  |                         |          |
| Direct Mail Piece #1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$2,200.00              |          |
| <ul style="list-style-type: none"><li>-Brand Awareness &amp; Event Promotion</li><li>-Does not include printing</li></ul>                                                                                                                                                                                                                                                                                                                                                                                             |                         |          |
| Direct Mail Piece #2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$2,200.00              |          |
| <ul style="list-style-type: none"><li>-Brand Awareness and Offer Promotion</li><li>-Does not include printing</li></ul>                                                                                                                                                                                                                                                                                                                                                                                               |                         |          |
| Facebook PPC Advertising & Strategy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$2,500.00 - \$2,900.00 |          |
| <ul style="list-style-type: none"><li>-Initial Facebook campaign setup &amp; management</li><li>-Initial Facebook creative (general ads and promo ad structure)</li><li>-2 month oversight by Rule29</li><li>-Training of staff to take over campaign</li><li>-Does not include actual ad budget</li></ul>                                                                                                                                                                                                            |                         |          |
| Google Adwords Strategy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$3,000.00 - \$3,500.00 |          |
| <ul style="list-style-type: none"><li>-Research, development, implementation, and initial management of a Google Adwords campaign (search/text based)</li><li>-Includes initial account setup, keyword research, and initial text ads. This fee also includes the first 3 months of management in order to optimize budget and reach.</li><li>-Ongoing monthly maintenance is estimated at \$375/month or one-time fee of \$400 for training of Reserve 22 team.</li><li>-Does not include actual ad budget</li></ul> |                         |          |

|                                                                                          |                     |
|------------------------------------------------------------------------------------------|---------------------|
| Photography & Photo Training                                                             | \$600.00 - \$800.00 |
| -One styled/food photoshoot                                                              |                     |
| -Training during photo shoot                                                             |                     |
| HTML Email                                                                               | \$1,850.00          |
| - Establish branded email template for Reserve 22 for general communication              |                     |
| - Help Reserve 22 get onto a more robust email platform such as Mailchimp                |                     |
| Email Implementation                                                                     | \$95/hr             |
| - This fee is for designing and managing content for 2-3 emails per month for Reserve 22 |                     |
| - Assumes need/help from Reserve 22 for detailed information                             |                     |
| - Does not include any new photography needed for email                                  |                     |
| Touring the Links Template                                                               | \$1,850 - \$2,150   |
| - Develop a new template for the "Touring the Links" newsletter with brand refresh       |                     |
| - Will be built in InDesign and require updating in InDesign by Village staff            |                     |
| Monthly Meeting                                                                          | \$95/hr             |
| - Monthly review and planning/refinement meeting (as necessary)                          |                     |

## Additions:

- + Imagery or Illustration (if not supplied): T.B.D.
- + Copywriting (if necessary): \$95 an hour
- + Printing: \$TBD
- + Ongoing Monthly AdWords Maintenance is estimated at \$375/month

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|                                         |                     |
|-----------------------------------------|---------------------|
| Total Estimate                          | \$22,900 - \$26,550 |
| Estimated Monthly Hrs @ Hrly Rate (5-8) | \$95/hr             |

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## Terms:

This estimate is applicable only to the aforementioned job description. Prices shown are good 30 days from estimate date. Prices do not include applicable taxes, shipping, printing, or scanning costs unless otherwise stated. Estimate is based on concept at inception of project; change orders may affect cost proposal. Project initiated with signed estimate. 50% of estimate cost is due immediately upon project approval. Total project cost is due upon receipt of invoice. Invoice payments received after 30 days are subject to a 10% late fee. All working electronic files property of Rule29 Creative, Inc. unless otherwise negotiated. Any unused concepts are property of Rule29 Creative, Inc. ERRORS AND OMISSIONS: It is the CLIENT'S responsibility to check proofs carefully for accuracy in all respects, ranging from spelling to technical illustrations. DESIGNER is not liable for errors or omissions. Your signature or that of your authorized representative is required on all mechanicals or artwork prior to release for printing or other implementation. ADDITIONAL PROVISIONS: This agreement is our entire understanding and may not be modified in any respect except in an executed agreement. If Rule29 must retain attorneys to collect on invoices, Rule29 will be entitled to reasonable attorney's fees, court costs, and interest at the maximum rate permitted by law.

Rule29 is a member of AIGA and adheres to the according Standards of Professional Practice, including the AIGA Code of Ethics and Professional Conduct for Graphic Designers. Rule29 is an adopter of the Designers Accord ([designersaccord.org](http://designersaccord.org)), and is working toward creating, sustaining and promoting a responsible business and lifestyle ethic. Rule29 stays abreast of the latest sustainable printing materials and partners with FSC-certified printers and paper manufacturers, and includes this knowledge as part of its services.

Estimate Approved: \_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Rule29 Signature

Date: \_\_\_\_\_

**RULE29**

501 HAMILTON STREET  
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F 630 447 0043

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*Reserve 22*  
**12-Month  
Communications  
Calendar**

*Confidential: This Creative Matter® was made with care for Reserve 22's eyes only*

*January 27, 2015*

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2

# Recommendations

The key to a any 12-month communications calendar is consistency and implementation.

We are recommending a few simple channels/mediums that should be considered first to build general brand awareness and to promote special event usage. This will require some concerted effort (and advertising budget) upfront. The following channels are recommended in the first 6-12 months. After initial brand awareness and evaluation, other mediums (such as traditional advertising) should be considered; however, it is recommended that low-cost of entry mediums (such as Facebook) should be considered first. The channels on the following pages should be considered...

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# HTML Email Communication/Newsletter

We recommend a Reserve 22 branded email campaign that is consistent (2-4 times per month) and intentional with its ask/offer.

In other words, we prefer email communication to focus on one primary communication/ask (i.e. Valentine's Day Special) with secondary communications as necessary.

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*January 27, 2015*

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| <div>29</div> | <div>making creative matter®   rule29.com</div>                                                                                                                                                                                                                                                                                                                                                   | <div>4</div>                                                                                                             |
|               | <div><h1>Direct Mail</h1><p>Direct mail efforts can be more costly than digital mediums; however, they do offer opportunities for a tangible experience with the brand.</p><p>Because Reserve 22 is relatively still unknown, we believe that a couple of direct mail campaigns can prove beneficial for general brand/restaurant awareness in addition to promotion of special events.</p></div> | <div>January 27, 2015</div> <div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> |

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| <div>Facebook</div> <div>Due to Reserve 22 being a highly localized venue, we recommend a highly targeted effort to zip codes 60137 and 60187.</div> <div>While consistent organic posts on Facebook do not harm efforts, they are largely ineffective. We recommend a consistent promoted Facebook posts as outlined below. These can easily be measured and adjusted based on performance over the first couple of months. In the first couple of months, we recommend focusing on general brand awareness through highlights and promotions/offers. We recommend putting one person in charge of Facebook posts.</div> |                                      |                  |
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| <div>29</div>                                                                                | <div><div>making creative matter®   rule29.com</div></div>                                                                                                                                                                                                                                                                                                                                                                         | <div>6</div>                |
|                                                                                              | <div><div>Publications</div><div><p>While print publications are not our first choice in initial advertising efforts, we would like to have a conversation on what golfing publications have proved beneficial for the golf course.</p><p>If there are publications that seem to benefit both the golf course and Reserve 22, we believe that a co-branded effort could prove beneficial in certain circumstances.</p></div></div> |                             |
| <div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> |                                                                                                                                                                                                                                                                                                                                                                                                                                    | <div>January 27, 2015</div> |



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| <div>29</div>                                                                                | <div>making creative matter®   rule29.com</div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <div>7</div>                |
|                                                                                              | <div><h1>Instagram</h1><p>There are numerous Instagram users in the Glen Ellyn area that will follow local/ favorite venues.</p><p>We recommend starting an Instagram account for both the golf course and Reserve 22 that will allow for cross promotion on both. The key with Instagram is high quality/beautiful pictures (which we can coach on). The value for any restaurant is that consumers "buy with their eyes" - and Instagram offers a highly visual experience. The ROI will not be high in the early weeks/months - but over time, will prove beneficial.</p></div> |                             |
| <div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <div>January 27, 2015</div> |

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| <div data-bbox="191 1780 272 1858">29</div> <div data-bbox="224 1325 248 1663">making creative matter®   rule29.com</div> | <div data-bbox="207 237 256 300">8</div> <div data-bbox="479 1436 560 1719">Twitter</div> <div data-bbox="597 816 673 1719">There are a number of influencer's in the Glen Ellyn area that are active Twitter users.</div> <div data-bbox="693 816 777 1719">We do not recommend spending a ton of time/effort on Twitter, but it requires little maintenance and can allow for easy communication to followers over time. We recommend utilizing Twitter's promoted post feature to get in front of all Glen Ellyn users and to build initial following.</div> | <div data-bbox="1409 1247 1433 1892">Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> <div data-bbox="1409 306 1433 443">January 27, 2015</div> |
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| <div><h1>February</h1><p>Email #1: February Specials &amp; Offers (Valentines' Specials + 50% Mon-Thurs)</p><p>Email #2: Special Events Email (General Target)</p><p>Facebook: General Awareness Campaign (Glen Ellyn/Wheaton demographic)</p><p>Facebook: Special Events General Campaign (Glen Ellyn/Wheaton demographic)</p><p>Facebook: Customer Appreciation (50% off) Campaign</p><p>Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</p><p>Instagram: Start account and begin posting</p></div> |                                                    |                         |
| <p><i>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                    | <p>January 27, 2015</p> |

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# March

**Direct Mail:** Mailing for To-Go Dinners with Special Offer (5 Block Radius)

**Email #1:** March Specials & Offers (St. Patrick's Day Specials)

**Email #2:** Special Events Email (Target Weddings)

**Email #3:** Easter Offers

**Facebook:** General Awareness Campaign (Glen Ellyn/Wheaton demo)

**Facebook:** Special Events General Awareness Campaign (Glen Ellyn/Wheaton demo)

**Facebook:** Daily Boosts for Specials or Various Reserve 22 Highlights

**Instagram:** Post 5x Week

**Twitter:** Start Promoted Tweets for Followers

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# April

**Email #1:** Easter Reminder

**Email #2:** Special Events Email (General Target)

**Email #3:** General News/Updates

**Facebook:** General Awareness Campaign (Glen Ellyn/Wheaton demo)

**Facebook:** Special Events General Campaign (Glen Ellyn/Wheaton demo)

**Facebook:** Daily Boosts for Specials or Various Reserve 22 Highlights

**Instagram:** Post 5x Week

**Twitter:** Continue Promoted Tweets and Post 2-3/week

**Twitter:** Start Promoted Tweets for Followers

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# May

**Direct Mail:** Mailing (with offer) for Spring/Summer (to all of Glen Ellyn)

**Email #1:** Cinco-De-Mayo Special/Email

**Email #2:** Special Events Email (Target Weddings/Showers + Summer/Graduation Gatherings)

**Email #3 (if necessary):** General News/Update

**Facebook:** General Awareness Campaign (Glen Ellyn/Wheaton demo)

**Facebook:** Special Events General Campaign (Glen Ellyn/Wheaton demo)

**Facebook:** Daily Boosts for Specials or Various Reserve 22 Highlights

**Instagram:** Post 5x Week

**Twitter:** Continue Promoted Tweets and Post 2-3/week

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| <div data-bbox="207 1774 289 1854">29</div> <div data-bbox="238 1318 264 1659">making creative matter®   rule29.com</div> | <div data-bbox="238 249 264 283">13</div> | <div data-bbox="490 1539 591 1722">June</div> <div data-bbox="641 758 678 1713">Direct Mail: Send offer to all resident/VIP golfers (or just permanent t-times)</div> <div data-bbox="699 1087 737 1713">Email #1: Promotion Highlighting Outside Seating</div> <div data-bbox="756 825 794 1713">Email #2: Special Events Email (Target Weddings/Showers + Golf Events)</div> <div data-bbox="815 1134 852 1713">Email #3 (if necessary): General News/Update</div> <div data-bbox="872 598 909 1713">Publication: Promote Reserve 22 midst appropriate Golf Publications or alongside golf ads</div> <div data-bbox="928 787 966 1713">Facebook: Summer/Patio Promotion/Campaign (Glen Ellyn/Wheaton demo)</div> <div data-bbox="987 825 1024 1713">Facebook: Special Events General Campaign (Glen Ellyn/Wheaton demo)</div> <div data-bbox="1044 867 1081 1713">Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</div> <div data-bbox="1102 1402 1140 1713">Instagram: Post 5x Week</div> <div data-bbox="1159 1417 1196 1713">Twitter: Post 2-3x Week</div> | <div data-bbox="1425 1236 1451 1885">Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> <div data-bbox="1425 296 1451 436">January 27, 2015</div> |
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| <div>29</div> | <div>making creative matter®   rule29.com</div> | <div>14</div> <div>July</div> <div>Email #1: 4th of July Specials</div> <div>Email #2: Special Events Email (General Target + Golf Events)</div> <div>Email #3 (if necessary): General News/Updates</div> <div>Publication: Promote Reserve 22 midst appropriate Golf Publications or alongside golf ads</div> <div>Facebook: Summer/Patio Promotion/Campaign (Glen Ellyn/Wheaton demo)</div> <div>Facebook: Special Events General Campaign (Glen Ellyn/Wheaton demo)</div> <div>Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</div> <div>Instagram: Post 5x Week</div> <div>Twitter: Post 2-3x Week</div> | <div>January 27, 2015</div> <div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> |
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| 29                                                                                                                                                                                                                                                                                                                                                                                                                              | <div><div>making creative matter®   rule29.com</div><div>15</div></div> |
| <div><div>August</div><div><div>Email #1: Summer's Almost Over Promotion</div><div>Email #2: Special Events Email (Target Fall Events)</div><div>Email #3 (if necessary): General News/Updates</div><div>Facebook: Campaign to Push for Fall Special Events</div><div>Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</div><div>Instagram: Post 5x Day</div><div>Twitter: Post 2-3x Week</div></div></div> |                                                                         |
| <div><div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div><div>January 27, 2015</div></div>                                                                                                                                                                                                                                                                                              |                                                                         |

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| <div data-bbox="191 1780 272 1864">29</div> <div data-bbox="224 1329 248 1667">making creative matter®   rule29.com</div> | <div data-bbox="207 247 248 300">16</div> <div data-bbox="480 1312 581 1717"><h1>September</h1></div> <div data-bbox="630 680 662 1717"><p>Email #1: Back to School Menu/Highlights/Offer or Reduced Price Golf + Reserve 22</p></div> <div data-bbox="686 1100 719 1717"><p>Email #2: Special Events Email (Target Fall Events)</p></div> <div data-bbox="743 1089 776 1717"><p>Facebook: Campaign to Push for Fall Special Events</p></div> <div data-bbox="800 875 833 1717"><p>Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</p></div> <div data-bbox="857 1430 889 1717"><p>Instagram: Post 5x Day</p></div> <div data-bbox="914 1430 946 1717"><p>Twitter: Post 2-3x Week</p></div> | <div data-bbox="1409 1247 1433 1894">Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> <div data-bbox="1409 306 1433 445">January 27, 2015</div> |
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| 29 | <div><div>making creative matter®   rule29.com</div><div>17</div></div> | <div><h1>October</h1><p><b>Direct Mail:</b> Holiday Party Announcement (late October/early November)</p><p><b>Email #1:</b> Fall/Halloween Email</p><p><b>Email #2:</b> Special Events Email (Target Holiday Gatherings)</p><p><b>Facebook:</b> Campaign to Push for Fall/Holiday Special Events</p><p><b>Facebook:</b> Daily Boosts for Specials or Various Reserve 22 Highlights</p><p><b>Instagram:</b> Post 5x Day</p><p><b>Twitter:</b> Post 2-3x Week</p></div> | <div>January 27, 2015</div> <div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> |
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| <div>29</div> <div>making creative matter®   rule29.com</div> | <div>18</div> <div>November</div> <div>Email #1: Thanksgiving Email/Thanksgiving To-Go</div> <div>Email #2: Special Events Email (Target Holiday Gatherings)</div> <div>Email #3: Black Friday/Small Business Saturday Email</div> <div>Facebook: Campaign to Push for Holiday Special Events</div> <div>Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</div> <div>Instagram: Post 5x Day</div> <div>Twitter: Post 2-3x Week</div> | <div>January 27, 2015</div> <div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> |
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| 29                                                                                              | <p><i>making creative matter®   rule29.com</i></p> | <div>19</div> <div><h1>December</h1><p>Email #1: Holiday Schedule/Offers</p><p>Email #2: Special Events Email (Target Holiday/Post-Holiday Gatherings)</p><p>Email #3: New Years Eve Specials/Announcement</p><p>Facebook: Campaign to Push for Holiday Special Events</p><p>Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</p><p>Instagram: Post 5x Day</p><p>Twitter: Post 2-3x Week</p></div> | <p>January 27, 2015</p> |
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| <div>29</div> <div>making creative matter®   rule29.com</div> | <div>20</div> <div>January</div> <div>Direct Mailing: Announce Monday-Thursday 50% (existing customer base)</div> <div>Email #1: Post-Holiday Party Reminder</div> <div>Email #2: Announce Monday-Thursday 50% off deal (Email)</div> <div>Facebook: General Awareness Campaign</div> <div>Facebook: Customer Appreciation (50% off) Campaign</div> <div>Facebook: Daily Boosts for Specials or Various Reserve 22 Highlights</div> <div>Twitter: Post 2-3x Week</div> | <div>January 27, 2015</div> <div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div> |
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| <div><div>Sample Instagram Schedule</div><div><div>Day 1: Lunch menu highlight</div><div>Day 2: Dinner menu highlight</div><div>Day 3: Drink/beer highlight</div><div>Day 4: Special Event pic</div><div>Day 5: Pic with people in it (i.e. at bar, eating, outside, etc...)</div></div></div> |                                                                         |
| <div><div>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</div><div>January 27, 2015</div></div>                                                                                                                                                             |                                                                         |

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| <div data-bbox="191 1780 277 1858"><b>29</b></div> <div data-bbox="224 1327 251 1663">making creative matter®   rule29.com</div> | <div data-bbox="224 258 251 294"><b>22</b></div> <div data-bbox="477 684 583 1715"><h1>Sample Facebook Schedule</h1></div> <div data-bbox="630 905 662 1719"><b>Sunday:</b> Highlight any dinner specials/takeout for upcoming week</div> <div data-bbox="686 991 719 1719"><b>Monday:</b> Highlight any regular menu its for upcoming week</div> <div data-bbox="743 1344 776 1719"><b>Tuesday:</b> Highlight drink/beer</div> <div data-bbox="800 1268 833 1719"><b>Wednesday:</b> Highlight the bar/space</div> <div data-bbox="857 909 889 1719"><b>Thursday:</b> Highlight game night and/or upcoming weekend games</div> <div data-bbox="914 1085 946 1719"><b>Friday:</b> Promote music or special event for weekend</div> <div data-bbox="971 1134 1003 1719"><b>Saturday:</b> Picture showcasing a full/packed bar</div> | <div data-bbox="1409 1245 1430 1890"><i>Confidential: This Creative Matter® was made with care for Reserve 22's eyes only</i></div> <div data-bbox="1404 304 1425 441">January 27, 2015</div> |
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Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Planning & Development  
Department Head: Staci Hulseberg  
Category: Amendment  
Prepared By: Kelly Purvis

SCHEDULED

ORDINANCE 6303

DOC ID: 1658 A

## Ordinance No. 6303-VC, An Ordinance Approving Text Amendments to the Glen Ellyn Zoning Code, Subdivision Regulations Code, Village Code and Sign Code. (Planning and Development Director Hulseberg)

**Background:** At this time, staff is bringing forth amendments to the Zoning Code, Subdivision Regulations Code, Sign Code and Village Code for the Village Board's consideration related to three items. The first two proposed amendments relate to parking requirements for congregate care facilities for the elderly and the prohibition of flag lots. These are "housekeeping" items intended to correct inadvertent omissions in the Code. The last amendment would create new regulations for the operation of food trucks in the Village. Please find descriptions of the proposed amendments below:

- 1. Parking Requirements.** Currently, the code defaults to a catchall parking requirement of one space for every 250 square feet of floor area for congregate care facilities for the elderly in the C2, C4, and R5 districts. In R3, R4, and C5B districts, where this use is also allowed, the parking requirement is one space for every 2 bedrooms - a much more realistic requirement. Staff believes that the omission of a specific parking requirement for congregate care facilities in the C2, C4 and R5 districts was an oversight. Therefore, the proposed amendment would require one parking space for every 2 bedrooms in congregate care facilities for the elderly in the C2, C4, and R5 districts.
- 2. Flag Lots.** Almost all subdivision codes prohibit "flag lots." A flag lot is defined in the Village Subdivision Regulations Code as an *"irregularly shaped lot, also referred to as a 'rear lot' or 'panhandle lot' characterized as a lot with minimal frontage on the public right of way, a nonconforming lot width measured at the minimum required front yard setback, and where a majority of the area of the lot is situated behind one or more lots fronting the public right of way."* As the creation of flag lots could have a negative impact on properties in the surrounding area, the proposed amendment to Section 11-4-2 of the Subdivision Code would correct this oversight and prohibit the creation of new flag lots in the Village. The Subdivision Code adopted in February 2005 created a definition for flag lot with the intention of prohibiting them. However, the term was not used anywhere in the Code. This text amendment would correct that oversight.
- 3. Food Trucks.** Food trucks are currently not permitted by the Village Code. In the past, food trucks have been allowed in conjunction with a special event (e.g. Taste of Glen Ellyn), or through a Village Board code waiver (e.g. cupcake truck). During the Village Board discussion of creating codes for vendor carts, the Board requested the creation of regulations

for food trucks. Staff is concerned that allowing food trucks in commercial districts will draw business from existing brick and mortar businesses in the Village. However, there can be a benefit to allowing such trucks at athletic tournaments on park district property. The proposed text amendment would allow food trucks to operate as an accessory use in the CR Zoning District on private or government owned properties with the exception of school owned property (see attached reference maps). School property was excluded because the school districts already contract with food providers for student meals and downtown restaurants benefit from the Glenbard West students during the weekday lunch hour. The proposed regulations would allow food trucks to sell food and beverages in many of the Village's parks during ball games and during events at Lake Ellyn but only with the permission of the Park District. As the proposed regulations would impact park district facilities, the Glen Ellyn Park District was given the opportunity to give feedback regarding the proposed food truck regulations. Staff has modified the regulations to address any concerns the Park District might have had.

The proposed amendments would create a new definition for food trucks, establish food truck operations as a permitted accessory use in the CR Zoning District, and would create a new Chapter (10-5-19: Food Trucks) outlining requirements for food truck operations in the Village of Glen Ellyn (see attached). Among other things, the proposed standards require operators to obtain a valid health department permit, a peddler's license issued by the Village of Glen Ellyn Police Department, and a criminal background check of the operator and any employees 18 years or older.

Some minor changes to the Village Sign Code will be needed to accommodate the proposed regulations (see attached). In addition, Chapter 23 of the Village Code, "PEDDLERS", is proposed to be amended to include the following: varying duration of licenses for food truck vendors and the cost of those licenses; authorization of the Village Police Chief to conduct a finger print background check; and exclusion of food trucks from the prohibition of peddlers within 1000 feet of school property pursuant to Section 10-5-19 of the Village Zoning Code.

**Plan Commission Recommendation:** The Plan Commission considered the proposed Zoning Code and Subdivision amendments at a public hearing on Thursday February 12, 2015. No persons spoke in favor or against the request. By a vote of 9-0 the Commission unanimously recommended approval of the requests with modifications. The Plan Commission did not review the amendments to the Sign Code or Village Code, as these items require Board review only.

**Village Board Action:** The Village Board may approve, approve with conditions or deny the proposed Zoning Code, Subdivision Regulations Code, Sign Code and Village Code amendments. Village staff has prepared an Ordinance to approve the amendments for consideration at the March

Ordinance 6303

Meeting of March 9, 2015

9, 2015 Village Board meeting. The attached Ordinance includes the Plan Commission's recommended changes.

**Attachments**

- Draft Ordinance
- Food Truck Location Reference Map
- Draft Minutes from February 12, 2015 Plan Commission meeting
- "Exhibits "B" through "E" to Ordinance

Cc: Joe Kvapil, Building & Zoning Official

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**Ordinance No. \_\_\_\_ - VC****Ordinance Approving Text Amendments  
to the Glen Ellyn Zoning Code, Subdivision Regulations Code,  
Village Code and Sign Code**

**Whereas,** a number of amendments have been proposed to the Village of Glen Ellyn Zoning Code, Subdivision Regulations Code, Village Code and Sign Code, related to the parking requirements for congregate care facilities for the elderly, the prohibition of flag lots, and food trucks; and

**Whereas,** the Plan Commission is charged with periodically reviewing and making recommendations to the Village Board on text amendments to the Zoning Code and Subdivision Regulations Code; and

**Whereas,** in accordance with this responsibility, following due and proper publication of notice in the *Daily Herald* not less than fifteen (15) nor more than thirty (30) days prior thereto, the Glen Ellyn Plan Commission conducted a public hearing on February 12, 2015 to consider the proposed Zoning Code and Subdivision Regulations Code Text Amendments related to parking requirements for congregate care facilities, flag lots, and food trucks; and

**Whereas,** no members of the public spoke at the February 12, 2015 public hearing either in favor of or in opposition to the proposed amendments; and

**Whereas,** based upon the evidence, testimony, and exhibits presented at the February 12, 2015 Plan Commission public hearing, by a vote of nine (9) “yes” and zero (0) “no”, the Glen Ellyn Plan Commission recommended approval of the proposed Zoning Code and Subdivision Regulations Code Text Amendments as set forth in the minutes of the February 12, 2015 Plan

Commission public hearing, a draft of which is attached as Exhibit “A”; and

**Whereas,** a copy of the proposed Zoning Code Text and Subdivision Regulations Code Amendments is attached hereto as Exhibits “B” and “C”; and

**Whereas,** the Village President and Board of Trustees discussed additional amendments to the Village Code and Sign Code related to food trucks, at a workshop meeting on March 9, 2015; and

**Whereas,** the President and Board of Trustees of the Village of Glen Ellyn find that it is in the best interest of the Village to amend the Glen Ellyn Zoning Code, Subdivision Regulations Code, Village Code, and Sign Code as set forth in Exhibits “B” through “E” attached hereto;

**Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois,** in the exercise of its home rule powers, as follows:

**Section One:** The minutes from the February 12, 2015 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “A”, is hereby accepted by the Village President and Board of Trustees.

**Section Two:** The Glen Ellyn Zoning Code, Subdivision Regulations Code, Village Code, and Sign Code shall be and are hereby amended as set forth in Exhibits “B” through “E”, attached hereto.

**Section Three:** The Village Clerk is hereby directed to cause the text of the Glen Ellyn Zoning Code, Subdivision Regulations Code, Village Code, and Sign Code to be amended as approved by this Ordinance and said amendments shall be inserted in proper order into said Codes.

**Section Four:** This Ordinance shall be published in pamphlet form within thirty (30) days after its approval in the manner provided by law.

**Section Five:** The amendments approved herein shall be effectively immediately.

**Passed** by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Ayes:**

**Nays:**

**Absent:**

**Approved** by the Village President of the Village of Glen Ellyn, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Village President of the  
Village of Glen Ellyn, Illinois

**Attest:**

\_\_\_\_\_  
Village Clerk of the  
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_).

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Ordinance 6303

Meeting of March 9, 2015

**ATTACHMENTS:**

- Food Truck Location Reference Map (PDF)
- Exhibit "A", Draft Minutes from February 12, 2015 Plan Commission meeting (DOC)
- Exhibit "B" Zoning Code Amendments (DOC)
- Exhibit "C" Subdivision Code Amendments (DOC)
- Exhibit "D" Village Code Amendments (DOC)
- Exhibit "E" Sign Code Amendments (DOC)

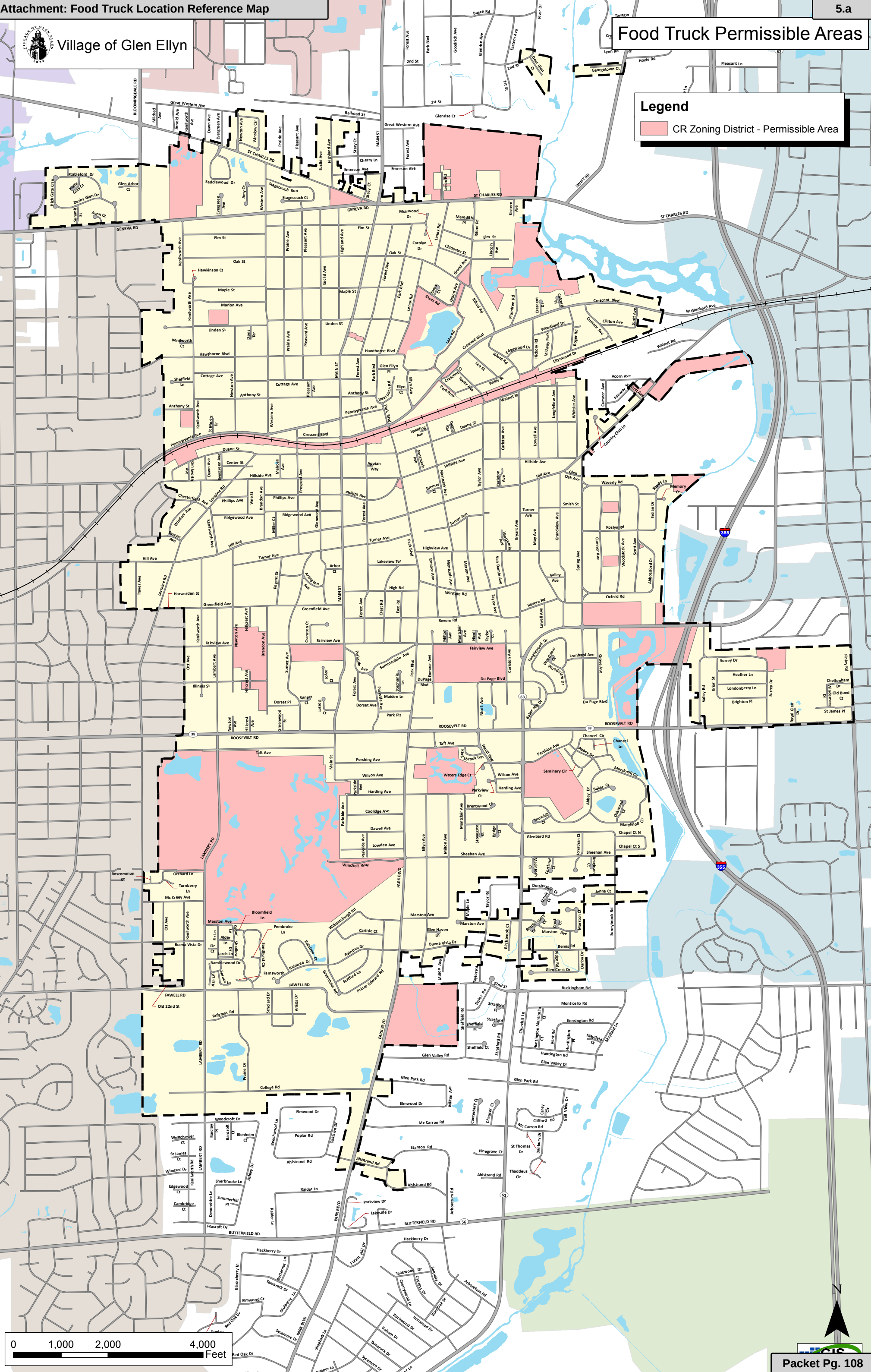


Village of Glen Ellyn

Food Truck Permissible Areas

Legend

CR Zoning District - Permissible Area





**ZONING AND SUBDIVISION CODE AMENDMENTS – PUBLIC HEARING**

PROPOSED AMENDMENTS TO THE GLEN ELLYN ZONING AND SUBDIVISION REGULATIONS  
CODES RELATED TO CONGREGATE CARE PARKING REQUIREMENTS, FLAG LOTS AND FOOD  
TRUCKS.

(Village of Glen Ellyn Staff)

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Bromann, to open the public hearing. The motion carried unanimously by voice vote.

**Staff Presentation**

Village Planner Michele Stegall stated that three (3) potential Zoning Code amendments are being presented for consideration at this meeting. These amendments include prohibiting flag lots, parking requirements for congregate care facilities and food truck regulations.

**Responses to Questions from the Plan Commission**

Chairperson Loch asked if food trucks operate at schools. Ms. Stegall responded that food trucks operate sporadically at schools, perhaps once or twice per year, and that perhaps food trucks could be allowed to operate once or twice per year at schools as a special event.

At Plan Commissioner Ozog's request, Ms. Stegall explained the meaning of "license" for different projects. Plan Commissioner Ozog also asked what types of requirements the DuPage County Health Department imposes on food trucks in order to issue a permit. Ms. Stegall stated that the Health Department will require health and sanitation items. She also responded to Plan Commissioner Ozog that the Village has no independent food or beverage regulations. Regarding Item 9 of Section 10-5-19, Food Truck, Plan Commissioner Ozog asked what "designated parking space" means for a food truck. Ms. Stegall responded a striped space and added that the space would be in a parking lot. She also responded to Plan Commissioner Ozog that she did not know where a food truck would park in Lake Ellyn Park, however, Plan Commissioner Heming-Littwin suggested the turnaround area by the boathouse. Plan Commissioner Ozog also felt that Item 10 of Section 10-5-19 was vague and asked if a food truck would need to plug into an external power source. Ms. Stegall responded that some trucks do not need to draw power from elsewhere and some trucks need to use extension cords. Plan Commissioner Whiston asked if an operator could use a portable generator, and Plan Commissioner Heming-Littwin stated that a lot of operators of food trucks that she knows have propane generators, etc., that they use for their business so that they don't have to worry about having power available. She responded to Plan Commissioner Ozog that the generators are built into the units and are not loud. Plan Commissioner Heming-Littwin recommended changing that item to delete "shall only draw power from" and add in its place "could draw power from...". Plan Commissioner Ozog also recommended adding after "Food trucks must be self contained "...if power is drawn from an external source, the food truck owner or operator must have permission of the property owner." Regarding Item 11, Plan Commissioner Ozog suggested adding "licensed" before the word "operator" as suggested by Chairperson Loch.

Plan Commissioner Whiston asked that Item 11 be amended to indicate that the operator(s) must be present when the food truck is in operation. Plan Commissioner Heming-Littwin asked if all employees need to have a peddler's license, and Ms. Stegall responded that the peddler's license will be issued to the operator, however, the operator and any employees will need to have background checks in order to obtain a peddler's license. Plan Commissioner Whalen stated that when one goes to the Health Department, the license could be issued to a company name, not necessarily an individual, and asked what the intent is. Ms. Stegall stated the Village does not want a food truck sitting with no one watching it. Plan Commissioner Ozog asked if any thought has been given to restricting the hours of operation. Ms. Stegall responded that there are hours of operation in the Village Code. Regarding Item 14 of Section 10-5-19, Ms. Stegall explained that "stored off-site when not in operation" meant that the food truck cannot be left on the property 365 days per year. Plan Commissioner Heming-Littwin added that the Health Department requires storing food overnight in specific locations.

Ms. Stegall confirmed for Plan Commissioner Ozog that the pink areas on the food truck map are where food trucks will be permitted—but not on the street adjacent to these areas on a designated parking spot within those areas. She added that it would not apply to the public right-of-way. Plan Commissioner Ozog stated he had a strong negative reaction when he saw where food trucks will be permitted at the Village Links as he did not feel the Links should be in competition with food trucks outside. He proposed that food trucks be excluded from operating by the Links. Ms. Stegall replied that since the Village owns the Links, the Village Board would need to provide approval to allow trucks at that location.

Plan Commissioner Fanella stated that Item 6 of 10-5-19 does not state that the trash from a food truck must be removed when a receptacle is full. Ms. Stegall responded that that item can be expanded upon.

Plan Commissioner Bromann asked that Ms. Stegall electronically forward the maps in the packet to him so that they can be read more easily. Ms. Stegall responded to Chairperson Loch that Lake Ellyn and the field are owned by Glenbard West High School and the Park District oversees that property.

Plan Commissioner Allen brought up the potential for food trucks being in the CR District as well as industrial district and allowing trucks to operate in that zone. Ms. Stegall stated that food trucks were not proposed in commercial areas as staff did not want to encourage trucks there and added that the staff does not want to see food trucks along Roosevelt Road taking business from local stores. Regarding food trucks in the industrial district, Plan Commissioner Heming-Littwin stated that trucks are probably serving prepared food in those locations at this time. Ms. Stegall responded to Plan Commissioner Ozog that one needs permission from a property owner to sell food from a truck at their location. Ms. Stegall also responded to a Plan Commissioner that the Police Department would review the peddler's license to sell food from a truck. She added that if the property is Village owned, the Village Board will need to make a decision. Ms. Stegall responded to Plan Commissioner Heming-Littwin that food can be sold on property owned by the Park District as long as they have signed off on it. Plan Commissioner

Whalen asked if there is a fee for food at a special event at a school and Ms. Stegall replied yes. She added that the Village approved this process approximately one year ago.

Plan Commissioner Allen asked if existing flag lots would be covered under existing nonconforming if these amendments are approved, and Ms. Stegall replied they are already existing. Plan Commissioner Bromann stated that his lot is not symmetrical, and Ms. Stegall stated that per the definition, flag lots must be irregularly shaped with a nonconforming lot width and a majority of the lot needs to be situated behind one or more lots.

#### Persons in Favor of or in Opposition to the Requests

No persons spoke in favor of or in opposition to the requests.

Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Fanella, to close the public hearing. The motion carried unanimously by voice vote.

#### Motions

1. Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Bromann, to accept the Zoning Code modifications and revisions, the parking requirements and the flag lots as drafted in the Staff Report. The motion carried unanimously by voice vote.
2. Plan Commissioner Heming-Littwin moved, seconded by Plan Commissioner Hartweg, to accept the food truck regulations with the modifications as follows: 6. Expand to state that the truck owner is responsible for making sure all trash and debris is disposed of. 10. Food trucks must be self-contained and if power is needed from an external source that the owner obtains permission from the property owner in advance. 11. The food trucks shall be attended by the licensee or his/her employees when on site. The motion carried unanimously by voice vote.

#### Trustee Report

No Trustee Report was given at this meeting.

#### Chairperson's Report

Chairperson Loch stated the Plan Commission would be meeting with the Architectural Review Commission to discuss the height of the proposed building on the Giesche property.

Plan Commissioner Fanella moved, seconded by Plan Commissioner Allen, to adjourn the meeting at 8:16 p.m. The motion carried unanimously by voice vote.

Prepared by:  
Barbara Utterback  
Recording Secretary

Reviewed by:  
Michele Stegall  
Village Planner

## Exhibit "B"

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**Proposed Zoning Code Amendments**

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Amend Section 10-4-14(G) of the Glen Ellyn Zoning Code to create new parking requirements for congregate care housing for the elderly in the C2 Community Commercial District to read as follows:

1. All buildings except those specified below: One space for each 250 sq. ft. of floor area.
2. Automobile sales: Three spaces for each 1,000 sq. ft. of gross floor area, plus 1 space for each 2,000 sq. ft. of gross land area.
3. Car wash: One space for each 2 employees, plus reservoir parking space or stacking space equal to 5 times the maximum capacity of the washing unit.
4. Club and lodge: One space for each 300 sq. ft. of gross floor area.
5. Commercial or trade school: One space for each 2 students, based on design capacity.
6. ***Congregate housing: One space for each 2 bedrooms.***

**Renumber the rest of this section accordingly.**

---

Amend Section 10-4-16(G) of the Glen Ellyn Zoning Code to create new parking requirements for congregate care housing for the elderly in the C4 Office District to read as follows:

1. No vehicle shall be parked within ten feet (10') of the front property line, and such unobstructed ten foot (10') setback shall be appropriately planted and landscaped. All parking areas shall be appropriately landscaped, and effectively screened from adjacent residential areas.
2. All buildings except those specified below: 1 space for each 250 square feet of gross floor area.
3. Bank and office: 1 space for each 250 square feet of gross floor area.
4. Broadcasting studio: 1 space for each 3 spectator seats, plus 1 space for each 2 employees.
5. Church: 1 space for each 4 seats in the main auditorium.
6. Commercial or trade school: 1 space for each 2 students, based on design capacity.
7. ***Congregate housing: One space for each 2 bedrooms.***

## Exhibit "B"

**Renumber the rest of this section accordingly.**

---

Amend Section 10-4-12(F) of the Glen Ellyn Zoning Code to create new parking requirements for congregate care housing for the elderly in the R5 Residential District to read as follows:

1. Off street parking and loading shall conform to the design considerations contained in the comprehensive plan and all approved supplemental reports and graphics.
2. Parking spaces for dwellings shall be provided as follows:
  - a. Single-family and two-family dwelling: Not less than two (2) spaces per unit;
  - b. Multi-family dwelling: Two (2) spaces per unit, except that efficiency units require 1.5 spaces per unit;
  - c. ***Congregate housing: One space for each 2 bedrooms.***
3. Additional off street parking and loading requirements are found in chapter 5, "Supplementary Regulations", of this title.

---

Amend Section 10-2-2 of the Glen Ellyn Zoning Code to create a new definition for a food truck to read as follows:

**FOOD TRUCK: A licensed, motorized vehicle which is temporarily parked on a government or privately owned lot from which food and or beverages are sold to the general public but not including ice cream trucks.**

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14-4-3: CR CONSERVATION/RECREATION DISTRICT

Amend Section 14-4-3(C) "Accessory Buildings and Uses" to read as follows:

1. See Section 10-5-4: ACCESSORY STRUCTURES AND USES and Section 10-5-5: YARDS.
2. **Food trucks, subject to the regulations set forth in Section 10-5-19 of the Zoning Code.**

---

Create a new Section 10-5-19 to establish regulations for food trucks.

## Exhibit "B"

**10-5-19: FOOD TRUCKS:**

Food trucks shall be permitted to operate on public or private property in the CR zoning district with the exception of school owned property or the public right-of-way and shall operate in accordance with the following provisions:

1. The operator must obtain permission from the property owner of record prior to establishing a location for the food truck.
2. Food trucks shall only be used for the sale of food and beverages. The sale of other merchandise or goods from a food truck shall not be permitted.
3. Food truck operators must be at least 18 years of age and neither the owner nor any of his/her employees shall be a registered sex offender as defined by the Sex Offender License Act.
4. Food trucks shall be operated in compliance with all requirements of the DuPage County Health Department. A copy of a valid permit issued by the DuPage County Health Department shall be available on site at all times and furnished to the Village upon request.
5. Food trucks must be operated in compliance with all Village codes and ordinances.
6. A trash receptacle adequate in size for containing the waste produced by the truck and its patrons must be provided by the operator, and the area immediately surrounding the food truck shall be maintained free of any garbage or debris and any garbage or debris disposed of. The operator shall be responsible for any additional clean up costs associated with the operation of the truck.
7. The use of electronic or sound amplification equipment in association with the operation of a food truck shall be prohibited.
8. Food trucks shall not be located in such close proximity to a vehicular access drive or the railroad tracks so as to create a safety hazard as determined by the Village.
9. Food trucks shall only be permitted to park in a designated parking space.
10. Food trucks must be self contained. If power is drawn from an external source, the food truck owner or operator must obtain the permission of the property owner in advance.
11. Food trucks shall be attended by the licensed operator or his/her employees when on site.
12. No flags, balloons or other attention getting devices shall be permitted in association with a food truck and all signage must be affixed to the truck.
13. The operator shall obtain a sales Tax ID number from the state and furnish a copy of the same to the Village.
14. The food truck must be stored off-site when not in operation.
15. Food truck operators must have a valid peddler's license as required by the Village Code, which, among other things, requires the submittal of a fingerprint-based background check to the Glen Ellyn Police Department.

## Exhibit "C"

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**Proposed Subdivision Code Amendments**

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Amend Section 11-4-2 "LOTS" of the Glen Ellyn Subdivision Code to prohibit flag lots and create a new subsection (N) to read as follows:

**11-4-2:        LOTS:**

**(N) Flag Lots: Flag lots shall be prohibited.**

**Renumber the rest of this section accordingly.**



## Exhibit "D"

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**Proposed Village Code Amendments**

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Amend Section 3-23-3 of the Village Code entitled "LICENSE FEE" to read as follows:

The fee for a peddler's license shall be one dollar fifty cents (\$1.50) per day, and a license for one week in advance may be secured. **Mobile ice cream vendors may secure a license for up to 1 month at a cost of one dollar fifty cents (\$1.50) per day plus associated cost of background checks for the operator and any of his/her employees that are 18 years of age or older. Food truck operators may obtain a license for either a three (3) or six (6) month period at a cost of one hundred and fifty dollars (\$150) for three (3) months or two hundred and seventy dollars (\$270) for six (6) months which in either case shall include the cost of one (1) finger print back ground check.** (Ord. 2290, 12-12-77, eff. 7-1-78)

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Amend Section 3-23-5 of the Village Code entitled "APPLICATION FOR PERMIT" to read as follows:

(J) A statement as to whether or not the applicant or organization or the organization's members has ever been convicted of a felon under the laws of the state of Illinois or any other state or federal laws of the United States, **and a statement authorizing the Police Chief to conduct a finger print back ground check.**

(L) **Food trucks and** mobile ice cream vendors must submit a copy of their current valid DuPage County Mobile Vending Permit. (Ord. 2198, 5-23-77)

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Amend Section 3-23-9 of the Village Code entitled "HOURS OF OPERATION" to read as follows:

No peddling shall be permitted within the Village before the hour of nine o'clock (9:00) A.M. or after the hour of eight o'clock (8:00) P.M., and no peddling shall be conducted on Sundays except that licensed **food truck and** mobile ice cream vendors shall be permitted to peddle within the Village on Sundays between the hours of nine o'clock (9:00) A.M. and eight o'clock (8:00) P.M. (Ord. 4155. 6-27-94)

---

Amend Section 3-23-14 of the Village Code entitled "ADDITIONAL CONDITIONS" to read as follows:

## Exhibit "D"

(E) Peddling within one thousand feet (1,000') of any grade school, junior high school or high school within the Village is prohibited while the school is in session, thirty (30) minutes before assemblage or within thirty (30) minutes of dismissal **with the exception of licensed food trucks, pursuant to Section 10-5-19 of the Zoning Code.**

## Exhibit "E"

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**Proposed Sign Code Amendments**

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Amend Section 4-5-5 of the Sign Code entitled "PROHIBITED SIGNS" to read as follows:

- (Q) Vehicle and Trailer SIGNS. Any vehicle or trailer parked on private commercial property containing any advertising, lettering, graphics, or any other writing or illustration that advertises a business, product or service that is for sale and parked so as to be visible from any adjacent roadway. Provided however that during regular business hours, any vehicle or trailer necessary for the operation or servicing of a business on a given property and which contains advertising for the associated business, may be parked on the subject property provided that the vehicle or trailer is parked within a standard marked or striped parking space and is licensed, insured and operable and is not parked in the front yard if parking is available elsewhere on the site. SIGNS placed on parked vehicles for the primary purpose of attracting attention to an occupant's presence within a building or products or services that are for sale and SIGNS resting on, or attached to, vehicles or trailers used as a means to circumvent the provisions of this Chapter are prohibited. **This section shall not apply to food trucks permitted by the Zoning Code.**
- 

Amend Section 4-5-6 of the Sign Code entitled "Exempt Signs" to read as follows:

Add a new Section (K) and re-letter the remainder of the section accordingly.

- (K) **FOOD TRUCKS: Signage on permitted food trucks as defined by the Zoning Code.**



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Planning & Development  
Department Head: Caroline Conlon  
Category: Ordinance  
Prepared By: Lauren Parisi

SCHEDULED

ORDINANCE 6304

DOC ID: 1651

## **Ordinance No. 6304-VC, An Ordinance Amending Section 4-1-4 of the Village Code of the Village of Glen Ellyn, Illinois to Change Fees Related to Services Provided by the Glen Ellyn Volunteer Fire Company. (Planning and Development Director Hulseberg)**

**Background.** The Village Code establishes one time developer's donations to be paid to the various taxing bodies including the school districts, park districts, library and Volunteer Fire Company for each new dwelling unit that is added to the Village. Most of these entities determine their own fees through the use of commonly accepted formulas that determine the projected impact of the additional dwellings on the services provided by the various groups. These fees are then collected at the time of building permit and forwarded on to the appropriate governmental agencies. The fee for the Volunteer Fire Company, however, is set in the Village Code. In 2002, an amendment to the Village Code raised the donation from \$250 to \$1500 for each new dwelling unit added to the Village. At this time, staff is proposing that the required developer's donation for the Volunteer Fire Company be amended to reduce the amount required for multi-family and condominium units and to add developer donations for assisted living and other senior developments with are defined by the Code as congregate housing for the elderly.

**Issues.** Congregate housing facilities for the elderly, including independent and assisted living facilities, place a high demand on municipal fire services. The number of ambulance calls from these facilities is considerably greater than from a typical single-family home or commercial building. This heavy use not only requires more ambulances, but also that the ambulances themselves be replaced more frequently. In addition, the Fire Company provides assistance to many ambulance calls and that impacts their operations. Therefore, some communities have chosen to require developer's donations for such uses. Developer's donations are charges assessed by counties and municipalities to recover part of the cost of capital improvements generated by a use that future tax revenues will not cover. In general, these fees are an important source of revenue for the Fire Company as they are not supported by property tax revenue in the same manner that a municipal fire department would be.

The following table depicts some of the different fire department fee structures applied to congregate housing facilities for the elderly by different municipalities. As the various communities calculate these fees differently, in order to put the fee into perspective, the table also indicates what the equivalent fee would be for the 30,000 square foot, 40-unit, 46 beds Autumn Leaves memory care facility at 190 Geneva Road.

| Community   | Fire Fee                     | Equivalent Autumn Leaves Fee |
|-------------|------------------------------|------------------------------|
| Gurnee, IL  | \$600 (per unit)             | \$24,000                     |
| Mokena, IL  | *\$5,000/year + \$1,200/call | N/A                          |
| Bozeman, MN | \$1,053.67 (per unit)        | \$42,146.80                  |

|                            |                           |                 |
|----------------------------|---------------------------|-----------------|
| Dover, NH                  | \$0.61 (per square foot)  | \$18,300        |
| Issaquah, WA               | \$11.41 (per square foot) | \$342,300       |
| Lake County, FL            | \$390 (per unit)          | \$15,600        |
| Lake Wales, FL             | \$204 (per bed)           | \$9,384         |
| Marina, CA                 | \$179 (per unit)          | \$7,160         |
| Windham, NH                | \$2.05 (per square foot)  | \$61,500        |
| <i>Glen Ellyn Proposed</i> | <i>\$500 (per unit)</i>   | <i>\$20,000</i> |

\*Amounts set forth in agreement between the Fire District and developer of retirement community

Staff is proposing that a developer donation of \$500 per unit be established for congregate housing facilities in Glen Ellyn. This fee is comparable to the fees charged by the different communities surveyed. This fee would also help the Fire Company recoup the extra costs associated with providing fire and ambulance services to congregate care facilities. Had the donation been in place when the new Autumn Leaves development was constructed, this 40-unit facility would have been subject a \$20,000 developer donation. Please note that these types of facilities are not required to pay developer's donations to the schools, park district or library in the same manner that new residential developments are.

In addition to establishing an emergency service developer donation for congregate housing for the elderly, a reduction of the \$1,500 donation required for multi-family developments (i.e. apartments and condominiums) is also being proposed. Using the same \$1,500 fee per dwelling applied to single-family homes quickly becomes unduly burdensome for larger multi-family complexes. For example, the proposed Opus development with 125 apartment units would be subject to an \$187,500 emergency service developer donation. This does not include the donations that are also required for other governmental agencies. Additionally, multi-family units tend to be considerably smaller than a single-family home and new multi-family units need to meet stricter fire codes. Therefore, staff is proposing that the current emergency service developer's donation for multi-family housing be reduced to \$500 per unit.

The following table depicts some of the different fire department fee structures applied to multi-family housing by different municipalities.

| Community            | Fire Fee Per Unit |
|----------------------|-------------------|
| Glendale Heights, IL | \$100             |
| Dover, NH            | \$377             |
| Issaquah, WA         | \$1,013.64        |
| Lake County, FL      | \$244             |
| Lake Wales, FL       | \$507             |
| Marina, CA           | \$378             |
| Windham, NH          | \$249             |

**Proposed Developer's Donations.** If the proposed fees are approved, the developer donations schedule for the Fire Company would be as follows:

| Development Type Developer Donation Amount                                                    |                               |
|-----------------------------------------------------------------------------------------------|-------------------------------|
| Single-Family Dwelling Units - Attached and Detached (Including Houses and Townhomes)         | \$1,500 Per New Dwelling Unit |
| Multi-Family Dwelling Units (Including Apartments and Condominiums)                           | \$500 Per New Dwelling Unit   |
| New Congregate Housing for the Elderly (Including Independent and Assisted Living Facilities) | \$500 Per New Unit            |

**Action Requested.** The Village Board is being asked to consider amending the required developer's donations for the Volunteer Fire Company. An Ordinance approving the above proposed amendments is attached for consideration.

**Ordinance No. \_\_\_\_-VC****An Ordinance Amending Section 4-1-4 of the Village Code  
of the Village of Glen Ellyn, Illinois  
To Change Fees Related to Services Provided by the  
Glen Ellyn Fire Company**

**Whereas**, the Glen Ellyn Fire Company provides numerous services to residents and property owners in the Village including emergency medical and ambulance services; and

**Whereas**, congregate housing for the elderly places a heavier burden on the fire company as senior facilities call for ambulance services much more frequently than a typical single-family household or commercial business; and

**Whereas**, this heavy use requires a larger ambulance fleet and that ambulances be replaced more frequently; and

**Whereas**, the current fee assessed for multi-family developments has become unduly burdensome and is disproportionate to the demands that they place on the fire company; and

**Whereas**, it would be appropriate to amend the developer's donations required to be paid to the Glen Ellyn Volunteer Fire Company to more equitably spread the cost of providing emergency medical and ambulance services across different types of development, especially congregate care and multi-family developments; and

**Whereas**, the President and Board of Trustees have considered the proposed changes to the developer donation fee structure and deem approval in the best interest of the Village of Glen Ellyn to amend the fees as proposed;

**Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois**, in the exercise of its home rule powers, as

follows:

**Section One:** The Glen Ellyn Village Code shall be and is hereby amended as set forth in Exhibit "A", attached hereto.

**Section Two:** The Director of Planning and Development is hereby directed to cause the text of the Glen Ellyn Village Code to be amended as approved by this Ordinance and said amendments shall be inserted in proper order into the Village Code, and said Village Code shall be published and made available for inspection and purchase by the general public.

**Section Three:** This Ordinance shall be published in pamphlet form within thirty (30) days after its approval in the manner provided by law.

**Section Four:** The amendments approved herein shall be effectively immediately.

**Passed** by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this day of \_\_\_\_\_, 20 \_\_\_\_.

**Ayes:**

**Nays:**

**Absent:**

**Approved** by the Village President of the Village of Glen Ellyn, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Village President of the Village  
of Glen Ellyn, Illinois

**Attest:**

\_\_\_\_\_  
Village Clerk of the Village  
of Glen Ellyn, Illinois



Ordinance 6304

Meeting of March 9, 2015

(Published in pamphlet form and posted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**ATTACHMENTS:**

- Ord No 6304-VC Ex A (PDF)

**“EXHIBIT A”****Amendments to the Village Code**

Section 4-1-4(A)14 – Amend as follows:

|                                                                                                   |                                         |
|---------------------------------------------------------------------------------------------------|-----------------------------------------|
| 14. <b>Developer’s donation/cash contribution</b> <del>per new dwelling unit</del> (fire company) | 1,500.00                                |
| <i>(a) Single-Family Dwelling (attached and detached)</i>                                         | <i>\$1,500.00 per new dwelling unit</i> |
| <i>(b) Multi-Family Dwelling Units</i>                                                            | <i>\$500.00 per new dwelling unit</i>   |
| <i>(c) Congregate Housing for the Elderly</i>                                                     | <i>\$500.00 per new unit</i>            |

Section 5-1-10 – Amend as follows:

The developer of every project that involves the creation of a new dwelling unit ***or new congregate housing unit for the elderly*** within the village corporate limits, or as part of an annexation agreement, shall pay a cash contribution for each additional dwelling unit to benefit the cost incurred to provide fire protection ***and emergency services*** for the new unit. See subsection 4-1-1(A) of this code. (Ord. 5154, 3-24-2003)



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Public Works  
Department Head: Julius Hansen  
Category: Award  
Prepared By: Jeff Perrigo

SCHEDULED

AGENDA ITEM (ID # 1654)

DOC ID: 1654

**Waive competitive bidding for a cooperative purchase through the Suburban Purchasing Cooperative, which is an authorized exception in the purchasing policy, to award a contract to Superior Road Striping, of Melrose Park, Illinois, for the contemplated pavement marking work for FY15, Parking Lot Maintenance/Street Painting, in an amount not to exceed \$77,500, to be expensed to the General Fund. (Public Works Director Hansen)**

**Background**

Every year, the Village performs some level of pavement line striping based on how well the striping is performing and the actual needs for re-striping. Our typical line striping cycle includes two years to address the needs for asphalt roadways (including the Central Business District), one year for our concrete streets and a fourth year for general maintenance and touch-ups. This year's work scope includes typical asphalt striping quantities that the Village performs on average, along with some limited concrete roadway striping also in this year's scope, due to certain areas that are beginning to show excessive wear. Also needed this year is a small allocation of funds to address line striping deficiencies in our parking lots.

**Recommendation**

In the past, we have used the low bidder from the Suburban Purchasing Cooperative (SPC) as our contractor for our pavement line striping as a means to reduce costs. The low bidder through the SPC has been Superior Road Striping for many years and we realized substantial savings when we used them in 2010 and 2012-2014. We again would like to use the SPC's low bidder, Superior, to perform our general maintenance line striping this year. Superior has maintained their 2014 pricing for 2015.

**Action Requested**

At this time, a construction contract award to Superior Road Striping, with project funding equal to the total amount budgeted for this work in the amount of **\$77,500**, is recommended. The 2015 Pavement Line Striping Budget amount is \$75,000; and another \$2,500 is requested from the Parking Fund.

Please note the following:

| <b>2015 Pavement Line Striping Program Recommended Funding for Construction</b> |                       |               |                 |
|---------------------------------------------------------------------------------|-----------------------|---------------|-----------------|
| Project Item                                                                    | Funding Source (FY15) | Account No.   | Amount          |
| 2015 Pavement Line Striping Program                                             | General Fund          | 143200-521035 | <b>\$75,000</b> |
| Parking Lot Striping                                                            | Parking Fund          | 53000-520970  | <b>\$2,500</b>  |



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Public Works  
Department Head: Julius Hansen  
Category: Bid  
Prepared By: Jeff Perrigo

SCHEDULED

AGENDA ITEM (ID # 1652)

DOC ID: 1652

**Approve award of a construction contract to Mondì Construction of West Chicago, Illinois, for the 2015 Sidewalk and Concrete Street Rehabilitation Program, in an amount not to exceed \$155,000, to be expensed to the Capital Projects Fund. (Public Works Director Hansen)**

The purpose of this memorandum is to recommend a contract award for the 2015 Sidewalk and Concrete Street Repair Program. The Village has an annual sidewalk program that addresses hazards identified throughout the previous year, as well as the installation of new sidewalks, where appropriate. In addition to sidewalk, the program includes items to make repairs to the Village's concrete streets and miscellaneous damaged curbs. Bids were received on February 27, 2015.

Six contractors submitted responsive bids (one bid was non-responsive) with Mondì Construction of West Chicago, IL, submitting the low bid of \$143,500. The bids are summarized below:

| <b>BIDDER</b>                       | <b>BID TOTAL</b>      |
|-------------------------------------|-----------------------|
| <b>Mondì Construction</b>           | <b>\$143,500</b>      |
| DiNatale Construction               | \$156,250             |
| Globe Construction                  | \$191,362             |
| Schroeder & Schroeder               | \$232,500             |
| D'Land Construction                 | \$238,000             |
| A Lamp Concrete Contractors         | \$265,750             |
|                                     |                       |
| <i>Engineer's Estimate</i>          | <i>\$154,000</i>      |
|                                     |                       |
| <b><i>Total Amount Budgeted</i></b> | <b><i>155,000</i></b> |

A construction contract award to Mondì Construction, with program funding totaling the amount budgeted in the amount of **\$155,000**, is recommended. The 2015 Sidewalk budget is \$75,000, with an additional \$80,000 budgeted for the concrete roadway and curb repairs.

Mondì Construction have worked with the Village previously, and they have provided quality work while maintaining a very good working relationship with staff. Project activities will be getting underway in the summer time frame. The project will be managed and inspected by the Public Works Department.



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Planning & Development  
Department Head: Staci Hulseberg  
Category: Ordinance  
Prepared By: Lauren Parisi

SCHEDULED

ORDINANCE 6305

DOC ID: 1649

**1. Public Hearing to consider an annexation agreement for property located at 21W341 Stanton Road. 2. Ordinance No. 6305, An Ordinance Approving an Annexation Agreement for Property Located at 22W341 Stanton Road, Glen Ellyn, IL 60137.**

**Background:** Nicholas & Mary Hentges are requesting approval of an annexation agreement for their property at 22W341 Stanton Road. Mr. and Mrs. Hentges are requesting this approval in order to allow connection to Glen Ellyn water for their new home that is currently being built on the site. The subject property is located in the Arboretum Estates East Subdivision south of Stanton Road between Park Boulevard and Route 53. The location of the property is shown on the attached map.

At this time, the property is not being annexed as it is not contiguous to Glen Ellyn's Village limits. However, as stipulated in the annexation agreement, the owners of the subject property would be required to make a payment of \$16,000 to reimburse the Village for a portion of the cost of constructing the water main in the subdivision. This is the same amount that was charged to the owner of another property owner who did not enter into an annexation agreement with the Village in 2004 when a majority of the neighborhood did. The proposed agreement also stipulates that the property must comply with the lot standards in Glen Ellyn's Residential Estate zoning district and that fire sprinklers be installed in the new home. All building permits/inspections in association with the construction of the new home are being handled by DuPage County, except for those associated with the installation of fire sprinklers and the water main connection, which are being handled by the Village.

**Action Requested:** The Village Board should hold a public hearing on the proposed annexation agreement for 22W341 Stanton Road and consider the petitioner's request for approval of the annexation agreement.

**Attachments:**

- Ordinance
- Signed Copy of Annexation Agreement
- Location Map

Cc: Nicholas & Mary Hentges, Property Owners  
P.J. Murphy, Patrick J. Murphy Builders, Inc.

X:\Plandev\PLANNING\ANNEXATIONS\Stanton Rd 22W341 Voluntary\VB Memo\_22W341 Stanton Road.doc

**Ordinance No. \_\_\_\_\_****An Ordinance Approving an Annexation Agreement for  
Property Located at 22W341 Stanton Road  
Glen Ellyn, IL 60137**

**Whereas,** Nicholas and Mary Hentges, the record title holders of property commonly known as 22W341 Stanton Road have petitioned the Village President and Board of Trustees for approval of an annexation agreement for the subject property; and

**Whereas,** the property at 22W341 Stanton Road is not located within the corporate limits of any municipality and is not currently contiguous to the corporate limits of the Village of Glen Ellyn; and

**Whereas,** the subject property is legally described as follows:

LOT 36 IN AHLSTRAND'S ARBORETUM ESTATES, A SUBDIVISION OF PART OF SECTION 26, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 21, 1953 AS DOCUMENT 683086, IN DUPAGE COUNTY, ILLINOIS.

P.I.N. 05-26-401-002; and

**Whereas,** the record titleholders of the property at 22W341 Stanton Road have indicated that they are ready, willing, and able to enter into the Annexation Agreement, attached hereto as Exhibit "A," and to bind themselves and their successors in interest to the terms of said Annexation Agreement; and

**Whereas,** the Village has issued, delivered and published all statutorily required notices regarding the consideration of the proposed annexation agreement; and

**Whereas,** in accordance with all statutorily required notices, on March 9, 2015, the Village Board conducted a public hearing on the proposed Annexation Agreement; and

**Whereas**, after due investigation and consideration and pursuant to the aforesaid public hearing, the President and Board of Trustees deem it in the best interest of the Village of Glen Ellyn to enter into the Annexation Agreement attached hereto as Exhibit “A”;

**Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois**, in the exercise of its home rule powers, as follows:

**Section One:** The foregoing recitals and the preambles in the Annexation Agreement attached hereto as Exhibit “A” shall be, and are hereby, incorporated into and made a part of this Ordinance as if fully set forth in this Section One.

**Section Two:** The Village President and Village Clerk are hereby authorized and directed to execute and attest the Annexation Agreement for 22W341 Stanton Road, attached hereto as Exhibit “A,” on behalf of the Village of Glen Ellyn.

**Section Three:** The Village Clerk is hereby authorized and directed to cause said Annexation Agreement to be recorded with the Recorder of Deeds of DuPage County, upon the proper execution of the same on behalf of all of the parties, together with a certified copy of this Ordinance approving the execution of the annexation agreement on behalf of the Village of Glen Ellyn.

**Section Four:** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

**Passed** by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**Ayes:**

Ordinance 6305

Meeting of March 9, 2015

**Nays:**

**Absent:**

**Approved** by the Village President of the Village of Glen Ellyn, Illinois, this \_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Village President of the  
Village of Glen Ellyn, Illinois

**Attest:**

\_\_\_\_\_  
Village Clerk of the  
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the \_\_\_\_ day of \_\_\_\_\_)

X:\Plandev\PLANNING\ANNEXATIONS\Stanton Rd 22W341 Voluntary\Ordinance Approving AA\_22W341  
Stanton Rd.doc

**ATTACHMENTS:**

- Signed Copy of Annexation Agreement (PDF)
- Location Map - 22W341 Stanton Road (PDF)



## ANNEXATION AGREEMENT

This Annexation Agreement ("Agreement") is made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2015, by, between, and among Nicholas & Mary Hentges ("Owners"), and the Village of Glen Ellyn ("Village"). The Village and Owners are collectively referred to as ("Parties").

### RECITALS

A. The Owners are the owners of record of a parcel of land commonly known as 22W341 Stanton Road, and which is located on the south side of Stanton Road between Ahlstrand Road and Arboretum Road and is not currently contiguous to the Village of Glen Ellyn. The subject property is legally described on *Exhibit "A"* attached hereto, and is identified for real estate purposes as P.I.N. 05-26-401-002 ("Property"). A new single-family home is currently under construction on the property.

B. The Village is an Illinois home rule municipal corporation, having its principal office at 535 Duane Street, Glen Ellyn, Illinois.

C. The Owners or prior owner of the Property chose not to participate in the initial annexation process for the subdivision but now have requested that the Village prepare an annexation agreement consistent with the initial agreements that a majority of the property owners in the subdivision entered into in 2004.

D. The parties intended, in the aforementioned annexation agreements, to establish contractual rights and obligations of the parties regarding the time and manner of the annexation, the construction of a water utility line by the Village and other matters which can be subject of an annexation agreement.

E. The record titleholders of the property at 22W341 Stanton Road have indicated that they are ready, willing and able to enter into this Annexation Agreement and bind themselves and their successors in interest to the terms and conditions of the said agreement in order to obtain Village water.

F. A public hearing to consider this Agreement was noticed in the *Daily Herald* on \_\_\_\_\_ and was held by the Village President and Board of Trustees on \_\_\_\_\_.

G. The Village has published all notices as required in the Illinois Municipal Code, 65 ILCS 5/11-15.1-3. *et seq.*

H. The Owners have agreed that the Property will be zoned in accordance with the RE Residential Estate zoning district regulations as set forth in Section 10-4-5 of the Glen Ellyn Zoning Code, as the same may be amended from time to time ("Zoning Code"), when it is annexed to the Village to allow the Property to be used for a single-family dwelling unit in accordance with the terms and conditions of this Agreement.

I. All other matters, in addition to those specifically referred to above, which are included by this Agreement, have been considered by the Parties, and the development of the Property for the purposes permitted under the RE Residential Estate zoning district regulations of the Zoning Code, all

in accordance with the terms and conditions of this Agreement, will inure to the benefit and improvement of the Village by increasing the taxable value of the real property within the Village's corporate limits, extending the corporate limits and jurisdiction of the Village to the limits of the Property, promoting the sound planning and development of the Village, and otherwise enhancing and promoting the general welfare of the Village residents and taxpayers.

NOW THEREFORE, in consideration of the foregoing preambles and mutual covenants and agreements contained herein, the Parties agree as follows:

1. Incorporation of Recitals. The Parties hereby confirm the truth and validity of the representations and recitations set forth in the foregoing recitals. The Parties further acknowledge that the same are material to this Agreement and are hereby incorporated into and made a part of this Agreement and the same shall continue for so long as this Agreement is in full force and effect.

2. Legal Conformance with Law. This Agreement is made pursuant to and in accordance with the provisions of the Glen Ellyn Village Code, and its home rule powers, as established in the Illinois Revised Statutes and the Illinois Constitution.

3. Annexation. The Owners of the Subject Property, which is legally described in Appendix "A," shall annex that property to the Village upon the soonest to occur of the following events:

A. March 1, 2023;

B. The voluntary decision of the Owners to connect to the public water system of the Village.

The obligation to annex, however, shall also be contingent on the contiguity of the Subject Property with the boundaries of the Village. Contiguity may come about either through direct contiguity with the corporate limits or through contiguity with other properties seeking to annex which singly or jointly would make the Owners' property contiguous to the Village. If the subject property is not contiguous, but, along with one or more other annexing properties would achieve contiguity, the Owners shall, upon thirty (30) days' written notice from the Village, execute a petition seeking annexation to the Village, which petition may be filed in the Circuit Court of DuPage County and, along with the other properties, the Owners' property will be jointly annexed.

The Village may select an attorney to represent the Owners in such a court petition and the Village, in that case, shall pay all of the expenses of the court proceedings. If the property is itself contiguous to the Village, then, upon thirty (30) days' written notice, the Owners will submit to the Village a petition seeking annexation.

Should a court of competent jurisdiction determine that annexation of the Property was defective because of the failure of the Parties to follow a procedural requirement constituting a valid precondition to proper annexation of the Property, the Parties, including the successors and assigns of the Owners, agree to promptly cause the Property to be reannexed to the Village in a manner that satisfies all procedural requirements.

Should a court of competent jurisdiction determine that annexation of the Property by the Village was without lawful authority (i.e., lack of contiguity), the Parties agree that this Agreement shall be deemed a Pre-Annexation Agreement authorized pursuant to 65 ILCS 5/11-15.1-1, as

amended, and shall remain in full force and effect to the extent permitted by law. Thereafter, should the Property become contiguous to the Village, the Parties, including the successors and assigns of the Owners, agree to promptly take all necessary steps as may then be provided by law to perfect the annexation of the Property to the Village.

4. Zoning. Contemporaneous with, or immediately following, the adoption of a valid and binding Annexation Ordinance, the Planning and Development Director shall, without further hearing automatically zone the Property RE Residential Estate zoning district in accordance with Section 10-3-3 of the Glen Ellyn Zoning Code. Any existing use of the Property, upon annexation, that does not comply with the requirements of that zoning category, may continue to be used for its existing purpose subject to the Village's zoning provisions regarding nonconformities. Because the zoning category to be granted to the Property is that which automatically will be granted pursuant to Section 10-3-3, the process under which this Agreement was entered into did not include a public hearing before the Glen Ellyn Plan Commission. The zoning category to be granted to this Property will therefore be automatically established and the designation will appear in the next version of the Village's zoning map.

5. Water Service.

A. The Village has constructed a water main throughout the Arboretum Estates East Subdivision so as to make available Lake Michigan water served through the Glen Ellyn System for all properties which are not currently served by public or private water. The Village has paid the full cost of the construction of that water main throughout the Arboretum Estates East Subdivision.

B. The Owners of the Subject Property shall make a capital payment to the Village for a portion of the cost of constructing the water main in the amount of \$16,000, which shall be paid prior to issuance of a permit for connection to the water main. The Owners shall also pay all customary fees and charges for connections to the water main.

C. The Owners of the Subject Property shall be required to connect to the existing Village water line in conjunction with construction of the new home.

D. Water rates and other terms and conditions affecting the purchase of water within the Arboretum Estates East Subdivision will be such that, until the property is annexed, the Owners agree to pay the usual and customary charges for water service for customers outside Glen Ellyn limits as may be established from time to time by the Corporate Authorities of Glen Ellyn. Upon annexation, the Owners will be charged in-Village water rates.

6. Village Codes. While the Property remains in unincorporated DuPage County, it shall be developed pursuant to the building and zoning regulations of DuPage County, except as otherwise provided in the section below. From and after the date of annexation of the Property to the Village, the Property shall be used and maintained in accordance with and pursuant to the Village Code of Glen Ellyn, including the building, subdivision, and zoning regulations contained therein.

7. Fire Sprinklers. Even before annexation, the Property shall comply with the Village's Fire Suppression Sprinkler requirements and the new home under construction on the Property shall have a fire suppression sprinkler system. Before commencing construction, the Owners shall receive approval from the Village of the fire suppression sprinkler system design to be installed in the home.

The Owners will permit the Village to inspect the installation of the fire suppression sprinkler system and shall pay an inspection fee of \$300. Any new residence shall not be occupied until the Village Inspector approves the fire suppression sprinkler system installation. If an addition is subsequently constructed on the Property, a fire suppression sprinkler system must be installed if required by the Village building code. If the Village building code requires installation of a fire suppression system for any addition to an existing structure on the Property, the provisions for permit, inspection and occupancy set forth herein above in this Section shall also apply to the construction of the addition. After annexation, all Village ordinances shall apply except as limited by this agreement.

8. Fire Protection. When the Subject Property is annexed to the Village, it will receive service from the Glen Ellyn Volunteer Fire Company, which currently maintains a fire station just east of Park Boulevard on Taft Avenue. Upon annexation, the Subject Property would, by law, become disconnected from the Lisle/Woodridge Fire Protection District and that Fire Protection District, under existing state law, may require the Village to pay it an amount of money which, over a period of years, equals three (3) years of lost Fire Protection District taxes. Because the Subject Property, and others subject to similar annexation agreements, will annex to the Village over an extended period of time, the law on this subject may change. Upon annexation to the Village, if the Property becomes disconnected from the Lisle/Woodridge Fire Protection District, and the Village, by law, becomes obligated to and is required to pay lost real estate tax revenue to the Lisle/Woodridge Fire Protection District, the Owners shall reimburse the Village for the actual amounts which the Village is required to pay within 60 days of receipt of an invoice from the Village. If the Village is obligated to pay nothing to the Fire Protection District, or some reduced amount, that shall be the obligation of the Owners.

9. Miscellaneous Provisions.

A. Estate zoning district – Existing water wells must be either closed in accordance with Village and County requirements, or converted to landscape and other non-potable water uses as allowed by the DuPage County Public Health Department. After connection to the Village water main, if the property Owners wish to maintain a well it must be totally disconnected from the potable water supply for the home. At the homeowner's expense, an annual plumbing inspection is required for a landscape/non-potable water well to verify that it is not connected in any way to a home potable water system.

B. Rural character protection – The Village agrees to protect the rural character of the area, and will, during the period of this Annexation Agreement, unless compelled otherwise by a superior government body, protect existing trees and landscaping whenever feasible during construction of public improvements. However, the Village may install any and all public improvements in the public right-of-way at any time if the Village, a County department or State agency determines a health risk, public safety situation or other public problem exists in the area; or if a majority of the owners in the area express a desire for such public improvements. The Village had previously entered into annexation agreements with other owners in the subdivision partially out of the owners' desire to maintain the large lot character of the subdivision. Therefore, even prior to the annexation, the Property shall not be subdivided in such a manner that would result in an area, width, or depth less than that required in the Village's RE Residential Estate zoning district. After annexation, any proposed subdivision that does not comply with the zoning standards of the Village shall be subject to the Village's standard variation process.

C. From and after the date of annexation, the property shall be used and maintained in accordance with and pursuant to the Village Code of Glen Ellyn, including the building,

subdivision and zoning regulations contained therein.

D. Sewers – The Village has no plans or intent to construct any additional public sanitary sewers in this area, but such construction might be done by a developer and/or private utility company. Septic systems and septic fields are regulated by the DuPage County Public Health Department.

E. Other Fees – In addition to other fees provided herein, the Owners shall pay:

- (i) An annexation fee of \$250.00
- (ii) Village out-of-pocket expenses
- (iii) Standard building permit fees
- (iv) All other applicable fees

10. Village Address. Upon annexation to the Village, the Village will assign the appropriate Village address to the Property.

11. Term. The term of this Agreement will be 20 years from the date of execution hereof, which will be deemed to become effective on the date hereof.

12. Annexation Agreement Extension. At the option of the Village, the Village may extend this Annexation Agreement, at its conclusion, for an additional period of up to 20 years for a portion or all of the Property. If the Village wishes to exercise this option, it shall do so in writing not earlier than two years before the expiration of the Annexation Agreement, nor later than three months prior to this Agreement's initial termination date. Notice shall be sent in writing to (i) that entity that has paid the real estate property taxes during one of the last two years for the Property or that portion of the Property for which the Village wishes to extend this Agreement or (ii) to the record title holder of the Property or that portion of the Property for which the Village wishes to extend this Agreement. If the Village decides in its sole and absolute opinion to extend the term of this Agreement, the Village may do so whether or not the Property, or any portion of the Property, has been annexed to the Village. The Village may only extend the term of this Agreement once. In the event that the Village has not exercised the option to extend the term of this Agreement pursuant to this Section, and if the property has not been annexed to the Village at this Agreement's initial termination date, the Village and the Owners may enter into a new Annexation Agreement in the manner provided by law. If the Village has been providing utility services to the non-annexed Property or any non-annexed portions of the Property pursuant to this Agreement, it may terminate such utility service at the conclusion of this Agreement; provided, however, that the Village provides not less than one year prior written notice of such termination to (i) that entity that has paid the real estate property taxes during one of the last two years for the Property or that portion of the Property for which the Village desires to terminate any such utility service or (ii) to the record title holder of the Property or any portion of the Property for which the Village desires to terminate any such utility service.

14. General Provisions.

A. Severability. In the event that any portion of this Annexation Agreement is found to be invalid by any court of competent jurisdiction, such finding of invalidity as to that portion will not affect the validity or enforceability of the balance of this Agreement.

B. Remedies. In addition to all rights and remedies specified in this Agreement, the Village will have the authority to pursue any and all rights and remedies, at law or in equity,

to which it is entitled in order to enforce the terms of this Agreement. In the event that the Owners fail to comply, the Village may institute an action for specific performance along with other civil and quasi-criminal actions as permitted by law, and the Village may disconnect the water and sanitary sewer services. The Owners will be further liable for any attorney fees, court costs and other costs incurred by the Village as a consequence of the Village's enforcement of this provision.

C. Amendment. This Agreement may be amended from time to time with the consent of the parties, pursuant to Statute.

D. Conflict Regulations. The provisions of this Agreement shall supersede the provision of any Village Codes and Ordinances that may be in conflict with the provisions of this Agreement.

E. Enforcement. This Agreement shall be enforceable in any court of competent jurisdiction by either the Owners or the Village, and their respective successors and assigns, by an appropriate action at law or in equity, to secure the performance of the promises, obligations, and covenants in this Agreement, including the specific performance of this Agreement. The laws of the State of Illinois shall govern this Agreement. Any lawsuit enforcement filed against the Village of Glen Ellyn, or its officers, employees or independent contractors may only seek injunction, mandamus or specific performance for the enforcement of the agreement and may not seek damages.

F. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the Owners and Village and their respective successors and assigns. No conveyance, transfer or assignment of fee title in the Property or of this Agreement shall serve to release the Owners of their duties and obligations already undertaken under this Agreement.

G. Application of Ordinances. Upon annexation, the Property and its use will be subject to all Village ordinances generally applicable throughout the Village except as herein set forth.

H. Recording. The Village Clerk is hereby directed to cause this Agreement to be recorded with the Recorder of Deeds of DuPage County, following its execution and approval by the Village Board.

I. No Disconnection. Once the Property subject to this Annexation Agreement has been annexed to the Village, the Owners shall not petition the Circuit Court to take any other action to cause the Property to be disconnected from the Village during the term of this Annexation Agreement or any extension to that term. In addition, the Owners may not during the term of this Annexation Agreement petition any other municipality or a court to permit annexation to another municipality.

J. Recitals and Exhibits. The recitals set forth in the beginning of this Agreement, and the exhibits attached hereto, are incorporated herein by this reference and shall constitute substantive provisions to this Agreement.

K. Captions and Paragraph Headings. The captions and paragraph headings used herein are for convenience only and shall not be used in construing any term or provision of this Agreement.

15. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, (iv) by facsimile, or (v) by electronic internet mail ("*e-mail*"). Facsimile notices shall be deemed valid only to the extent that they are (a) actually received by the individual to whom addressed and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. E-mail notices shall be deemed valid only to the extent that they are (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii), or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise provided in this Agreement, notices shall be deemed received after the first to occur of (a) the date of actual receipt; or (b) the date that is one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) the date that is three business days after deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section each party to this Agreement shall have the right to change the address or the addressee, or both, for all future notices and communications to them, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Glen Ellyn  
535 Duane Street  
Glen Ellyn, IL 60137  
Attn: Planning and Development Director

Notices and communications to the Owners shall be addressed to, and delivered at, the following address:

Nicholas & Mary Kentges  
226309 Elmwood Drive  
Glen Ellyn IL 60137

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IN WITNESS WHEREOF, the parties have caused this Annexation Agreement to be executed by their duly authorized officers or individually, as the case may be, on February 6, 2015.

VILLAGE OF GLEN ELLYN  
A Municipal Corporation:

Village of Glen Ellyn  
535 Duane Street

BY: \_\_\_\_\_  
Alexander Demos, Village President

ATTEST:

BY: \_\_\_\_\_  
Catherine Galvin, Village Clerk

PROPERTY OWNERS:

Nicholas Hentges  
Nicholas Hentges

Mary Hentges  
Mary Hentges

BY: \_\_\_\_\_  
\_\_\_\_\_

SUBSCRIBED AND SWORN to  
before me this 6<sup>th</sup> day of  
February, 2015.

J. J. J.  
Notary Public





EXHIBIT A  
LEGAL DESCRIPTION OF PROPERTY

Owners: Nicholas & Mary Hentges

Address: 22W341 Stanton Road

P.I.N.: 05-26-401-002

Legal Description:

LOT 36 IN AHLSTRAND'S ARBORETUM ESTATES, A SUBDIVISION OF PART OF SECTION 26, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 21, 1953 AS DOCUMENT 683086, IN DUPAGE COUNTY, ILLINOIS.

EXHIBIT B  
PETITION FOR ANNEXATION  
VILLAGE OF GLEN ELLYN, ILLINOIS

TO THE GLEN ELLYN VILLAGE BOARD:

Petitioners on oath state as follows:

1. That the undersigned are the sole owners of record of all of the property described in Exhibit "A" and commonly known as 22W341 Stanton Road and P.I.N. 05-26-401-002 (Subject Realty).
2. That this petition is executed by the owners of record of the Subject Realty.
3. That no electors reside on the Subject Realty or, in the alternative, at least fifty-one percent (51%) of the electors residing on the Subject Realty have executed this petition.
4. That no portion of the property is within the corporate limits of any municipality.
5. That the Subject Property is either contiguous to the Village of Glen Ellyn, will be at the time of annexation, or may be contiguous when combined with other property annexing to the Village of Glen Ellyn.
6. That the property which the Petitioner desires to have annexed to the Village of Glen Ellyn is the property that is described in Exhibit "A" attached hereto and made a part hereof.
7. That this Petition shall be in full force and effect from and after the date hereof and until the property is annexed to the Village of Glen Ellyn in agreement with State Law.

WHEREFORE, the applicant's petition that the property be annexed by ordinance to the Village of Glen Ellyn, Illinois, is in accordance with the appropriate statutes.

The undersigned, on oath, state that the undersigned have read the foregoing Petition for Annexation, have knowledge of the allegations contained therein, and that said allegations are true and correct to the best of the Petitioner's knowledge.

**Owner of Record of Subject Property:**

Signature: Nicholas J. Hentges  
Print Name: Nicholas J. Hentges  
Date: Feb. 6, 2015

**Owner of Record of Subject Property:**

Signature: Mary F. Hentges  
Print Name: Mary F. Hentges  
Date: Feb 6th, 2015

Subscribed and sworn to before me this

6<sup>th</sup> day of February, 2015

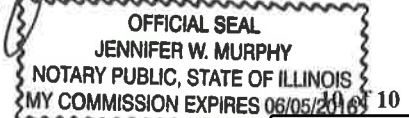
NOTARY PUBLIC



Subscribed and sworn to before me this

6<sup>th</sup> day of February, 2015

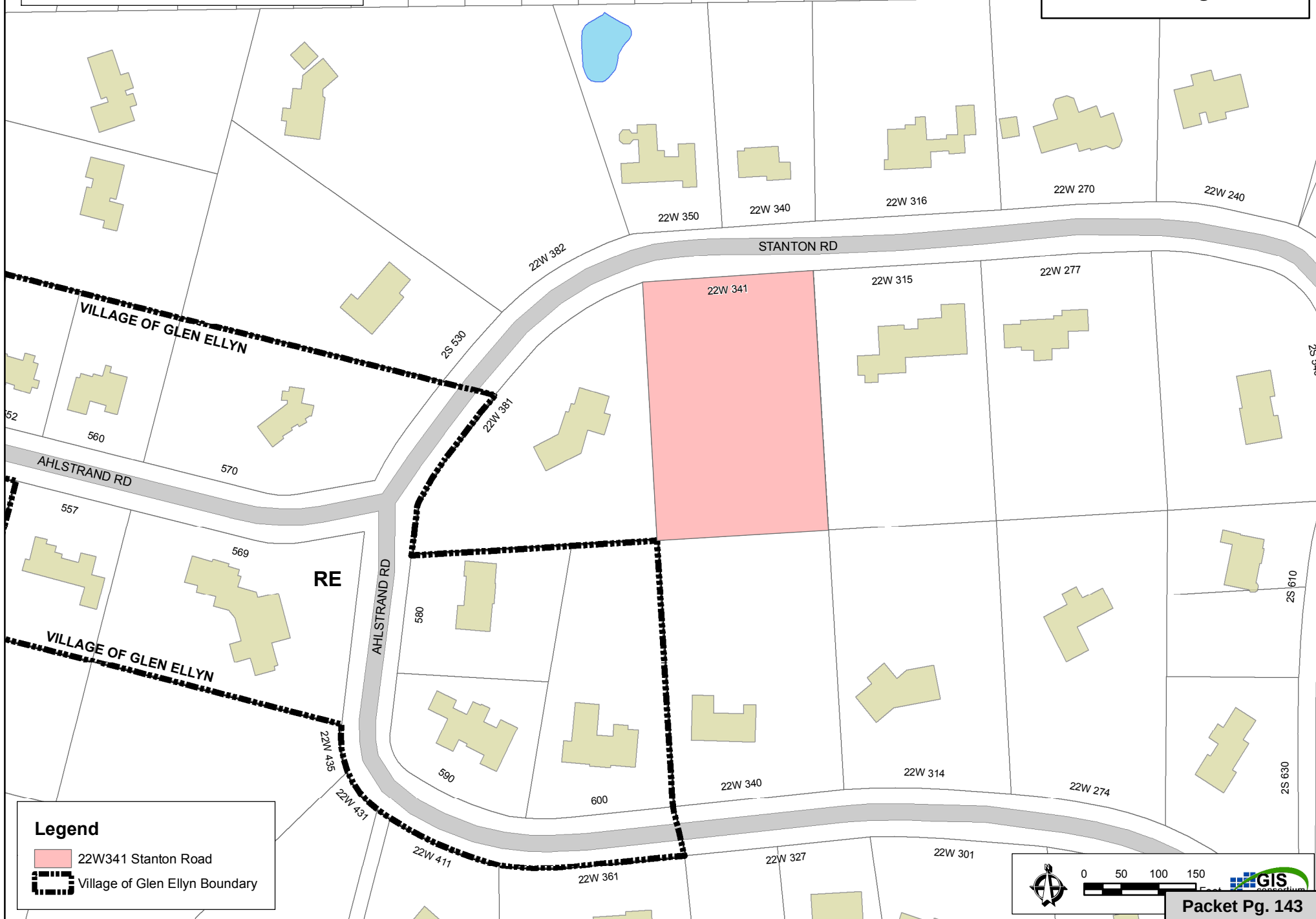
NOTARY PUBLIC





# Village of Glen Ellyn

## 22W341 Stanton Road Annexation Agreement





Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Planning & Development  
Department Head: Staci Hulseberg  
Category: Ordinance  
Prepared By: Joe Kvapil

SCHEDULED

ORDINANCE 6272

DOC ID: 1656 B

## **Ordinance No. 6272, An Ordinance Approving Variations from the Side Yard Setback Requirements and Altered Area Requirements of the Zoning Code to Allow the Construction of Front and Rear Two-Story Additions for the Property at 690 Grand Avenue.**

### **Background**

The property owner, Mark Simon, is requesting approval of three variations from the Glen Ellyn Zoning Code to allow a second-floor addition and two-story front and two-story rear additions to the existing 1-1/2-story home at 690 Grand Avenue. The proposed additions do not meet the minimum required front yard and side yard setbacks and exceed the maximum permitted altered existing wall and roof area on a nonconforming property. The subject property is an interior lot located on the west side of Grand Avenue in the R2 Residential District. Notice of the public hearing was published in the Daily Herald on July 25, 2014. The Zoning Board of Appeals conducted a public hearing on the requested variations on Tuesday, August 12, 2014 which was continued to the Zoning Board of Appeals meetings on September 9, 2014 and October 14, 2014.

The subject property is the narrowest lot on the block with a nonconforming lot width of 50 feet and the existing home has a nonconforming right side yard setback of 6 feet. The existing home has a lot coverage area of 845 square feet which is significantly smaller than the adjacent homes and most homes on the block. The petitioner is requesting variations to allow front and rear additions which would increase the size of the home consistent with the size of the adjacent home and other homes on the block. The front addition will also include a new two-car attached garage to replace the existing one-car attached garage that would correct the current stormwater drainage problems in the garage and improve the narrow steeply sloping driveway to the garage. The proposed home improvements also include a two-story addition on the rear of the home and a small open front porch. Stormwater runoff is received from the higher property to the south and continues to flow to the north across the subject property except in the front yard where it flows east into the street.

A summary of each meeting is as follows:

### **August 12, 2014**

The variations requested at this meeting included a lot coverage ratio of 21.8% in lieu of the maximum permitted lot coverage ratio of 20%, a front yard setback of 36.4 feet in lieu of the minimum required front yard setback of 50 feet, a side yard setback of 5.6 feet in lieu of the minimum required side yard setback of 6.5 feet, and a front porch setback of 30.4 feet in lieu of the minimum required front porch setback of 37.5 feet.

Ken Given, owner of the adjacent property to the south, testified that he is opposed to the granting of these variations citing his main concern is the reduced street exposure of his home which is set back approximately 56 feet from his front property line, and he is also concerned about potential damage to his trees adjacent to the property line as well as potential flooding problems. The ZBA

members were not in favor of the variation request and had some difficulty evaluating the existing and proposed conditions from the basic minimum site plan provided. The petitioner requested and was granted a continuance of the public hearing to consider revisions to the plan and provide additional information.

**September 9, 2014**

The petitioner submitted a revised site plan indicating the smaller front addition. The variations requested at this meeting included a front yard setback of 45.5 feet in lieu of the minimum required front yard setback of 50 feet, a side yard setback of 5.6 feet in lieu of the minimum required side yard setback of 6.5 feet and an alteration of 70% of the wall and roof area of the existing home in lieu of the maximum permitted 50%. The front addition was reduced in size which eliminated the lot coverage ratio variation. The front porch setback variation was eliminated since the proposed front porch is now within the permitted front porch setback area. An existing altered surface area variation was added since it was initially applicable but not discovered by the petitioner or staff upon the first variation application review.

Ken Given, owner of the adjacent property to the south, testified that he is still opposed to the granting of these revised variations citing his main concern being the reduced street exposure of his home and concerns about potential damage to his trees adjacent to the property line and proposed retaining walls. The ZBA members were not in favor of the variation requests and had some difficulty evaluating the existing and proposed conditions from the basic minimum site plan provided. The petitioner requested and was granted a continuance of the public hearing to consider alternatives and provide additional plans.

**October 14, 2014**

There were no revisions to the variations presented at the prior September 9, 2014 meeting. The petitioner submitted three architectural drawings of the proposed additions and a topographic plan showing existing grades and explained the information shown on the plans. The petitioner, Mark Simon, and his contractor, James Minneci, explained that the need for the proposed front yard setback variation was to increase the depth of the house by 15 feet which is a reasonable and practical room dimension. Compliance with the front yard setback requirement would limit the depth of the proposed front addition to 10.5 feet. They also addressed other options and alternatives that were suggested and explained the associated hardships and difficulties encountered.

Chris Bergman, owner of the adjacent property to the north, was opposed to the variations because he felt the additions would be a significant change to the character of the locality and create a larger and higher structure closer than permitted to his property. Erin O'Conner, a resident at 696 Grand Avenue on the adjacent block, stated that she had concerns regarding privacy and tree removal within narrow side yard setbacks that may exist on the subject property. Maureen Heidenreich, a resident at 704 Grand Avenue, a corner property on the block, was opposed to the variation request. She claimed to be knowledgeable and experienced in development issues and felt that the proposed additions are not an appropriate plan on the subject property. Mary Beth Sackett, a resident at 712 Essex Court, adjacent to the rear of the subject property, stated she is not in favor of the proposed variations and will not permit the petitioner to access the subject property through the side yard on her property. Ken Given stated that his main concern was the altered area variation as opposed to

his prior main concern regarding the front yard setback. He felt that the size of the home with the additions is excessive for the width of the lot and felt that the construction would cause drainage problems and would damage existing trees on his property.

### **Issues**

The Zoning Board of Appeals felt that there are practical difficulties or particular hardships in the application of the Zoning Code regulations on this property and that the conditions on this property are unique and not generally applicable to other properties in this zoning district. They found that the side yard setback variation was minimal and the alignment of the addition with the existing home was practical and reasonable for structural and appearance conformity with the existing home. They also found that the altered area variation had no significant negative impact since the home with the proposed additions meets all current code requirements for lot coverage ratio, floor area and roof height. They felt that any potential stormwater runoff and tree damage issues would be addressed by the stormwater engineering plan and the tree preservation plan reviews and approvals required for the issuance of a building permit

They were not, however, in favor of the variation request for a 45.5-foot front yard setback in lieu of the required 50-foot front yard setback for the proposed front addition. They felt the encroachment into the required front yard had a detrimental effect on the visibility and exposure of the two adjacent homes that are set back further on their lots than the front addition.

### **ZBA Recommendation**

At the public hearing on October 14, 2014, the Zoning Board of Appeals voted on a motion to recommend approval of the requested side yard setback variation to Section 10-4-8(D)3 and the altered surface area variation to Section 10-8-6(B)3 which carried with six (6) “yes” votes and zero (0) “no” votes. The Zoning Board of Appeals also voted on a motion to recommend denial of the requested front yard setback variation to Section 10-4-(D)1 which carried with four (4) “yes” votes and two (2) “no” votes. In accordance with this partial recommendation for approval, staff has prepared an ordinance to **approve** the requested variations recommended for approval by the Zoning Board of Appeals.

### **Post ZBA Meeting Plan Submittals**

A plat of survey was received from the petitioner on March 2, 2015 with revisions to the proposed front addition. The survey indicates that the proposed front addition has been reduced in size and complies with the minimum required front yard setback of 50 feet. The result is the petitioner’s request for a front yard setback variation that was recommended for denial by the Zoning Board of Appeals has been withdrawn and is no longer applicable and should be disregarded.

The aforementioned March 2, 2015 plat of survey also reflected revisions to the proposed rear addition by increasing its size from 12 feet by 22 feet to 12 feet deep across the full length of the house (35 feet). The survey indicates that the proposed rear addition will be setback 6.46 feet from the side yard lot line in lieu of the minimum required side yard setback of 6.5 feet. The petitioner has advised that the side yard setback for the rear addition will be increased to 6.5 feet to comply. A condition has been added in the Ordinance to require that the proposed rear addition meet the

minimum required side yard setback of 6.5 feet. Therefore, the rear addition complies with the Code and does not require any variations.

**Action Requested**

It is requested that the Village Board consider the petitioners' request, the recommendation offered by the Zoning Board of Appeals and any further evidence or testimony presented at the Village Board Meeting and grant, deny or amend the requested variations.

**Attachments**

- Ordinance
- Minutes of August 12, 2014 ZBA meeting
- Minutes of September 9, 2014 ZBA meeting
- Minutes of October 14, 2014 ZBA meeting
- Photos of the Subject Property
- Location Map
- Final Proposed Site Plan
- Final Proposed Building Elevations

CC: Mark Simon, property owner

Ordinance No. \_\_\_\_\_

**An Ordinance Approving Variations from the  
Side Yard Setback and Altered Area Requirements of the  
Zoning Code to Allow Additions to a Single Family Residence**

For Property at 690 Grand Avenue

Glen Ellyn, IL 60137

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**Whereas**, Mark Simon, owner of the property at 690 Grand Avenue, Glen Ellyn, Illinois,  
which is legally described as follows:

Lot 15 in Second Addition to Glen Ellyn Springs, in the Northeast Quarter of Section 11,  
Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat thereof  
recorded July 22, 1891, as document 46086, in DuPage County, Illinois.

P.I.N.: 0511212032

has petitioned the President and Board of Trustees of the Village of Glen Ellyn for three variations from  
the Glen Ellyn Zoning Code, as follows:

1. Section 10-4-8(D)3 to allow the construction of a front two-story addition set back 5.6 feet from the right side yard lot line in lieu of the minimum required 6.5 foot setback.
2. Section 10-8-6(B)3 to allow the construction of front and rear two-story additions that result in an alteration of 70% of the wall and roof area of the existing building in lieu of the maximum permitted alteration of 50% of the wall and roof area.
3. Section 10-4-8(D)1c to allow the construction of a front two-story addition set back 45.5 feet from the front yard lot line in lieu of the minimum required 50 foot setback.



to allow the construction of a second floor addition and front and rear two-story additions to the existing single-family residence; and

**Whereas,** following due notice by publication in the Glen Ellyn News not less than fifteen (15) nor more than thirty (30) days prior thereto, and by mailing notice to all property owners within 250 feet of the subject property at least ten (10) days prior thereto, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Glen Ellyn Zoning Board of Appeals conducted a public hearing on August 12, 2014, which was continued to September 9, 2014 and again to October 14, 2014 at which the petitioner presented evidence, testimony, and exhibits in support of the variation requests and one person appeared in favor of the variation and five persons appeared in opposition thereto; and

**Whereas,** based upon the evidence, testimony and exhibits presented at the public hearing on August 12, 2014, September 9, 2014 and October 14, 2014, the Zoning Board of Appeals adopted findings of fact and voted on a motion to recommend approval of variations from the Glen Ellyn Zoning Code as follows:

1. Section 10-4-8(D)3 to allow the construction of a front two-story addition set back 5.6 feet from the right side yard lot line in lieu of the minimum required 6.5 foot setback.
2. Section 10-8-6(B)3 to allow the construction of front and rear two-story additions that result in an alteration of 70% of the wall and roof area of the existing building in lieu of the maximum permitted alteration of 50% of the wall and roof area.

which carried by a vote of six (6) “yes” and zero (0) “no,” resulting in a recommendation for approval. The ZBA also voted on a motion to recommend denial of a variation from the Glen Ellyn Zoning Code as follows:

3. Section 10-4-8(D)1c to allow the construction of a front two-story addition set back 45.5 feet from the front yard lot line in lieu of the minimum required 50 foot setback.

which carried by a vote of four (4) “yes” and two (2) “no,” resulting in a recommendation for denial, as set forth in its Minutes dated August 12, 2014, September 9, 2014 and October 14, 2014, appended hereto as Exhibit "A"; and

**Whereas**, the President and Board of Trustees have reviewed the exhibits and evidence presented at the aforementioned public hearing and have considered the findings of fact and recommendations of the Zoning Board of Appeals; and

**Whereas**, the President and Board of Trustees make the following findings of fact regarding the approval of the variations requested from Glen Ellyn Zoning Code Section 10-4-8(D)3 and Section 10-8-6(B)3:

A. That the plight of the owner is due to unique circumstances since the lot has a narrow nonconforming width and the existing home is nonconforming within the required side yard setback which restricts feasible options and alternatives to construct additions to this home that comply with the current zoning code requirements;

B. That the variations, if granted, will not alter the essential character of the locality since the home with the proposed additions will be consistent with the size and appearance of the adjacent homes and other homes in the locality;

C. That the particular physical surroundings, shape or topographical condition of the specific property involved would bring practical difficulty or particular hardship upon the owner as distinguished from a mere inconvenience if the strict letter of the regulation was to be carried out since the steeply sloping front yard, retaining wall and narrow curved driveway contribute to existing stormwater runoff problems and reduced vehicle access safety;

D. That the conditions upon which the variations are based would not be applicable generally to other property within the same zoning district since the conditions on this property are unique;

E. That the purpose of the variations is not based exclusively upon a desire to make more money out of the property since the applicants intend to make these improvements for their own personal use and have no desire to sell the property or move from the home;

F. That the practical difficulty or particular hardship has not been created by any persons presently having an interest in the property since the conditions under which these variations are requested existed when the petitioner purchased the property in 2003;

G. That the variations will not be detrimental to the public comfort, morals, and welfare or injurious to other property or improvements in the neighborhood in which the property is located since the use is permitted in the zoning district and it will be constructed in accordance with all applicable zoning code regulations other than the variations granted;

H. That the variations will not substantially increase the hazard from fire or other dangers to said property and not otherwise impair the public health, safety, or general welfare of the inhabitants of the Village since it is a structure that will be constructed in accordance with all applicable building code regulations;

- I. That the variations will not diminish or impair property values within the neighborhood since the variations allow a property improvement that will increase property values;
- J. That the variations will not unduly increase traffic congestion in the public streets and highways since no change to the existing code compliant residential vehicle access and parking use is proposed on the property;
- K. That the variations will not result in an increase in public expenditures or create a nuisance since these are improvements to the existing code compliant single-family residential use in a residential zoning district;
- L. That the variations are the minimum variations that will make possible the reasonable use of the land, building or structure: and

**Whereas**, the President and Board of Trustees make the following findings of fact regarding the denial of the variation request from Glen Ellyn Zoning Code Section 10-4-8(D)1c:

- A. That the plight of the owner is not due to unique circumstances and that the particular physical surroundings, shape and topographical conditions may be distinguished as an inconvenience but not a hardship since sufficient area exists on the property to increase the area of this home without the need to obtain a variation from the front yard setback requirements;
- B. That the variation, if granted, will alter the essential character of the locality since the lot width and side yard setback are nonconforming and less than other lots on the block which diminishes the clear space surrounding the subject home and between the adjacent homes; and
- C. That the variation, if granted, will alter the essential character of the locality since the proposed front addition will project farther into the front yard than any other home on the block; and

**Whereas**, the President and Board of Trustees, based on the aforementioned findings of fact, find it appropriate to approve two variations and deny one variation presented to the Zoning Board of Appeals.

**Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois**, in exercise of its home rule powers, as follows:

**Section One:** The Minutes of the August 12, 2014, September 9, 2014 and October 14, 2014 Glen Ellyn Zoning Board of Appeals meetings, Exhibit "A" appended hereto, are hereby accepted, and the findings of fact and conclusions set forth in the preambles above are hereby adopted as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

**Section Two:** Based upon the above findings of fact, the President and Board of Trustees hereby approve variations from the Glen Ellyn Zoning Code as follows:

1. Section 10-4-8(D)3 to allow the construction of a front two-story addition set back 5.6 feet from the right side yard lot line in lieu of the minimum required 6.5 foot setback.
2. Section 10-8-6(B)3 to allow the construction of front and rear two-story additions that result in an alteration of 70% of the wall and roof area of the existing building in lieu of the maximum permitted alteration of 50% of the wall and roof area.

and hereby deny a variation from the Glen Ellyn Zoning Code as follows:

3. Section 10-4-8(D)1c to allow the construction of a front two-story addition set back 45.5 feet from the front yard lot line in lieu of the minimum required 50 foot setback.

at 690 Grand Avenue, Glen Ellyn, Illinois, which is legally described as follows:

Lot 15 in Second Addition to Glen Ellyn Springs, in the Northeast Quarter of section 11, Township 39 North, Range 10 East of the Third Principal Meridian, according to the Plat thereof recorded July 22, 1891, as document 46086, in DuPage County, Illinois.

P.I.N.: 0511212032

**Section Three:** This grant of approval of these zoning variations is subject to the condition

that the proposed rear addition is set back not less than 6.5 feet from the side yard lot line.

**Section Four:** The Village Clerk is hereby authorized and directed to cause a copy of this Ordinance approving the variations to be recorded with the DuPage County Recorder of Deeds.

**Section Five:** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

**Section Six:** Failure of the owner or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of said Ordinance, shall subject the owner or party in interest to the penalties set forth in Section 10-10-18 "A" and "B" of the Village of Glen Ellyn Zoning Code.

**Passed** by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this \_\_\_\_ day of \_\_\_\_\_, 2015.

**Ayes:**

**Nays:**

**Absent:**

**Approved** by the Village President of the Village of Glen Ellyn, Illinois, this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Village President of the  
Village of Glen Ellyn, Illinois

**Attest:**

\_\_\_\_\_  
Village Clerk of the  
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the \_\_\_\_\_ day of \_\_\_\_\_).

X:\Plandev\BUILDING\ZBA\ORDINANCE\GRAND690-FRONT,SIDE,ALT-approve-deny.doc

**ATTACHMENTS:**

- zba081214minutes (DOC)
- zba090914minutes (Autosaved) (DOC)
- zba101414minutes (DOC)
- 690 GRAND PHOTOS (PDF)
- 690 GRAND LOC MAP (PDF)
- 690 Grand survey (PDF)
- 690 Grand Elevations (PDF)

ZONING BOARD OF APPEALS  
MINUTES  
AUGUST 12, 2014

The meeting was called to order by Acting Chairperson Edward Kolar at 7:06 p.m. ZBA Members James Bourke, Greg Constantino, Larry LaVanway and Chip Miller were present. ZBA Member John Micheli and Chairperson Rick Garrity were excused. Also present were Trustee Liaison Pete Ladesic, Building and Zoning Official Joe Kvapil and Recording Secretary Barbara Utterback.

Acting Chairperson Kolar explained the procedures of the Zoning Board of Appeals.

ZBA Member Bourke moved, seconded by ZBA Member Constantino, to approve the minutes of the July 8, 2014 ZBA meeting. The motion carried unanimously by voice vote.

On the agenda was one public hearing regarding the property at 690 Grand Avenue.

PUBLIC HEARING – 690 GRAND AVENUE

A REQUEST FOR APPROVAL OF THE FOLLOWING VARIATIONS FROM THE GLEN ELLYN ZONING CODE: 1. SECTION 10-4-8(E)1 TO ALLOW THE CONSTRUCTION OF FRONT AND REAR TWO-STORY ADDITIONS THAT RESULT IN A LOT COVERAGE RATIO OF 21.8% IN LIEU OF THE MAXIMUM PERMITTED LOT COVERAGE RATIO OF 20%. 2. SECTION 10-4-8(D)1c TO ALLOW THE CONSTRUCTION OF A FRONT TWO-STORY ADDITION SET BACK 36.4 FEET FROM THE FRONT YARD LOT LINE IN LIEU OF THE MINIMUM REQUIRED 50-FOOT SETBACK. 3. SECTION 10-4-8(D)3 TO ALLOW THE CONSTRUCTION OF A FRONT TWO-STORY ADDITION SET BACK 5.6 FEET FROM THE RIGHT SIDE YARD LOT LINE IN LIEU OF THE MINIMUM REQUIRED 6.5 FOOT SETBACK. 4. SECTION 10-5-5(B)4 TO ALLOW THE CONSTRUCTION OF A FRONT PORCH SET BACK 30.4 FEET FROM THE FRONT YARD LOT LINE IN LIEU OF THE MINIMUM REQUIRED 37.5-FOOT SETBACK.

(Mark Simon, petitioner)

Staff Presentation

Joe Kvapil, Building and Zoning Official, stated that Mark Simon, owner of the property at 690 Grand Avenue, is requesting approval of four (4) variations from the Glen Ellyn Zoning Code. He displayed a photograph of the subject home which is a one-story Cape Cod with a lower level attached garage. Mr. Kvapil stated that the zoning variations being requested are from Section 10-4-8(E)1 to allow the construction of front and rear two-story additions that result in a lot coverage ratio of 21.8% in lieu of the maximum permitted lot coverage ratio of 20%, from Section 10-4-8(D)1c to allow the construction of a front two-story addition set back 36.4 feet from the front yard lot line in lieu of the minimum required 50-foot setback, from Section 10-4-8(D)3 to allow the construction of a front two-story addition set back 5.6 feet from the right side yard lot line in lieu of the minimum required 6.5 foot setback and from Section 10-5-5(B)4



Zoning Board of Appeals

-2-

August 12, 2014

to allow the construction of a front porch set back 30.4 feet from the front yard lot line in lieu of the minimum required 37.5 foot setback.

Mr. Kvapil stated that the property is located in the R2 Zoning District and is defined as an interior lot on the west side of Grand Avenue. He also stated that the zoning and land use surrounding the subject property is single-family residential. Mr. Kvapil also stated that Village records indicate no prior zoning variations have been granted for this property and the only building permit in the records was the original construction of the house in 1950.

Mr. Kvapil displayed a site plan of the existing home, with proposed changes including a 2-story addition in the front of the home, an open front porch, and a 2-story addition in the rear of the home. Mr. Kvapil stated that the proposed construction over the existing 1-1/2-story home that would bring it up to a full 2-story home does not require a variation although it is only approximately 5.95 feet from the side yard lot line in lieu of the general minimum requirement of 6-1.2 feet. He added that there is an exception in the code that allows existing second story construction over a first floor existing structure provided it is not closer than 4-1/2 feet to the side yard lot line. He also stated that the code permits the existing 1-1/2-story building to become a full 2-story building. Mr. Kvapil stated that the subject home is served by a depressed driveway from Grand Avenue that goes to the 1-car garage which would be considered a lower level or basement in the home. Mr. Kvapil stated that the proposed addition in the front of the home will include a 2-car attached garage at the grade level. He stated that the front yard setback for the proposed addition is 36.4 feet which encroaches into the 50-foot front yard setback. Mr. Kvapil was unable to obtain plats of survey for the homes on either side of the subject home but stated that 696 Grand Avenue has a front yard setback of approximately 51 feet and 684 Grand Avenue has a front yard setback of approximately 56 feet. Mr. Simon, the petitioner, stated that the front of 704 Grand is on Grand Avenue and the driveway and garage for that property is on Oak Street.

Mr. Kvapil stated that the subject property is not located in a designated flood area or a local depressional area, however, the depressed driveway to the underground garage creates a stormwater control problem. He displayed a contour map and stated that the grade elevation of Grand Avenue continues down the driveway to the garage door of 690 Grand Avenue which is approximately one foot higher than the elevation of the street. He also stated that there have been overflow rains in the area and the lower level of the subject home is at risk when these events occur. Mr. Kvapil stated that the subject property slopes modestly from south to north and continues north across adjacent properties. He added there is no evidence of any stormwater problems or complaints on any of these properties. He also stated that the subject project will disturb over 1,500 square feet of area; therefore, a stormwater review will be required during the building permit process. Mr. Kvapil stated that a tree preservation plan will be required because the disturbed area exceeds 300 square feet. He also stated that the subject property is not located within any historic district and is not a landmarked property or a plaqued home.

Zoning Board of Appeals

-3 -

August 12, 2014

Mr. Kvapil added that one person inquired at the Planning and Development Department about the subject project prior to this meeting and expressed no objections.

Mr. Kvapil added that regarding the building permit that would be submitted for this project, Mr. Simon has some self-imposed limitations. He stated that Mr. Simon is not interested in a Class III Addition/Remodeling because that would trigger requirements for fire sprinklers and compliance with current zoning regulations. So instead of getting to that degree of alterations, Mr. Kvapil stated that Mr. Simon is planning a project that does not exceed Class II limits which are that the addition to the house cannot exceed 150% of the current floor space in the house, 75% of the existing exterior roof and wall area of the house cannot be altered, the ridge height cannot be higher than 32 feet from the average existing grade and the eave height can't be higher than 22 feet from the average existing grade.

#### Petitioner's Presentation

Mark Simon, the petitioner and owner of 690 Grand Avenue, and Jim Minneci, his contractor, of 910 Garfield Avenue, Batavia, Illinois spoke on behalf of the proposed variation requests. Mr. Simon stated that he loves the subject house where he has lived for 11 years. He stated that his neighbors are extraordinary and he cannot imagine a better place to raise his family. Mr. Simon stated that he is trying to bring his 1,260-square foot house with an unusable garage into the modern age in order to have a more livable lifestyle. Mr. Simon stated he would like to be respectful of the age of his home and expand rather than demolish it.

#### Questions from the Zoning Board of Appeals

ZBA Member Bourke asked at what grade line the new 2-story garage would be, and Mr. Kvapil responded that will be determined when the building permit is applied for and the designs are completed. Mr. Kvapil stated he assumes the grade line will be raised up to the first floor level that currently exists. He added that a garage floor has to be one step below the first floor of the house. Mr. Kvapil responded to ZBA Member Bourke that this height cannot be higher because automobiles and gasoline are stored in garages which requires a margin of safety. ZBA Member Constantino asked what the required minimum depth would be for an average garage and how many square feet might be paired off to reduce or remove the request for the lot coverage ratio variance. Mr. Kvapil responded that a reasonable minimum depth of a garage is 20 feet, intermediate size automobiles generally are 16-17 feet long, and the minimum width of a 2-car garage is 22 feet. He also stated that the first 500 square feet of a detached garage does not count against the lot coverage area. He added that the subject garage has two stories with living space on the second floor. ZBA Member Miller asked if the side yard setback is a problem because the building is going out as well as straight up. Mr. Kvapil responded that the side yard setback variation is due to the requirement for a minimum 6-1/2-foot setback. Mr. Kvapil also verified for ZBA Member Miller that if the homeowners built straight up, a variation would not be required, however, because they are increasing the size of the addition, a

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variation is required. Mr. Kvapil also stated that the proposed new two-story addition in the front is required to comply with the current setback of 6-1/2 feet and because it will be aligned with the existing structure, a variation is required. Acting Chairperson Kolar asked if the porch is considered part of the computation of the square footage. Mr. Kvapil replied no and added that the porch has been excluded from the lot coverage ratio because it meets the requirements for an open porch. Acting Chairperson Kolar asked if the lot coverage ratio would be under 20% if the addition on the rear of the home was removed, and the answer was yes. Acting Chairperson Kolar inquired about the 50-foot setback, and Mr. Kvapil responded that when a required setback is computed, there are certain limits. He added that if the homes on either side of a house are set far back, it is a burden for a home to have to meet the extreme requirements so a maximum setback of 50 feet was established. Mr. Kvapil responded to Acting Chairperson Kolar that the subject home would be 15 feet farther forward than the house to its right and 20 feet farther forward than the house to its left.

ZBA Member Constantino asked what unique circumstances there are related to the subject property that would justify granting the requested variations. Mr. Minneci responded that the grade is dramatic and slopes from the back of the property to the front of the house and in front of the garage. He stated that the location and positioning of the garage, water flow and drainage are problematic. Mr. Minneci stated the petitioner would like to add a two-car garage further forward and raise the grade somewhat so that water will not infiltrate the garage, install a trench drain in front of the garage and have a bit of slope down into the garage just to get some height so that water doesn't run into the garage. ZBA Member Constantino asked if there were any flood issues related to the subject property. Mr. Simon responded that their home does not have a sump pump and they have no water issues except when there is a major rain, water does come in under the garage door. ZBA Member Constantino asked if the petitioners have drainage or stormwater plans proposed in order to protect the neighbors. Mr. Minneci responded that a trench drain will be done that will run to the front of the house. He stated it will be located in front of the apron of the garage before it enters the house and then drainage will flow towards the front of the house towards the street. He added that there will be no side drainage and that everything will run to the front of the house. ZBA Member Constantino asked if the proposed plans have been presented to the neighbors. Mr. Simon stated he has left messages regarding this project with his next door neighbors on both sides and that he will provide more information when a plan is more developed.

ZBA Member Constantino asked the petitioner about the statement in his packet that he had attempted to save one of the trees in the front. Mr. Simon responded that they love their trees but they can be a liability at times. He stated that they have two oak trees, one of which is not healthy. He also responded to Acting Chairperson Kolar that another tree is one foot from their home on their property and they feel it should not be there. He stated they would like to retain two of their trees, however, that would require a single lane entry turning into a double lane entry so they are trying to determine which tree to remove.

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ZBA Member Bourke asked the petitioner if he could build at the back of the home instead of in the front as no variations would be necessary. Mr. Simon stated that cost is a factor and Mr. Minneci responded that access to the rear of the house would be very difficult as equipment would not easily fit into the area. Mr. Minneci also stated that the foundation in the back would be on a 4-foot foundation on a crawl space. Mr. Simon added that dirt removal from a high hill in the rear yard is extremely atypical to a normal grade. He also stated that they do not have the ability to drive to the rear of their property to enter a garage. Mr. Simon stated that he hopes the Zoning Board understands why they want to maintain the line of the home by continuing it forward. Mr. Minneci displayed a proposal of their plan with a 2-car garage, sidewalk, front door and open porch. Acting Chairperson Kolar asked what will be removed in addition to the retaining walls and existing stairs when the front yard is re-graded. Mr. Minneci responded that a tree, stone wall, bushes, trees and stairs will be removed and the new grade would not be as high. He responded to Acting Chairperson Kolar that there will be a new retaining wall. He also responded to Acting Chairperson Kolar that the grading is higher to the south and they would not do anything regarding grading to the house to the south. Mr. Minneci responded to Acting Chairperson Kolar that water will roll toward the subject home from the south.

Mr. Simon responded to Acting Chairperson Kolar that the square footage of the existing home is 1,260 and will be 2,750 square feet when the house is completed. ZBA Member Miller asked the petitioner if he told the neighbors how far forward the house is planned to be and that the front porch will be where the tree currently is, and Mr. Simon replied no.

#### Persons in Favor of or in Opposition to the Variation Requests

Ken Given, 684 Grand Avenue, Glen Ellyn, Illinois stated his home is south of the subject home. He stated he is a long-time resident and has lived in his current home since 1987. Mr. Given stated that there was a 100-year rain in 1987 and that Lake Ellyn has overflowed five times since his family moved into their home. He stated that during these rain events, water flows over the banks of Lake Ellyn and down the parkway to Riford Road and floods the homes at that end. He stated that the last major rain was approximately 10 years ago. Mr. Given stated he has never objected at a meeting before and that his neighbors have sometimes done things they shouldn't have and the neighborhood has paid the price. Mr. Given stated that the front porch at 690 Grand Avenue was built after he moved into his home and no permit was issued. He stated that 12 trees have died since a teardown in the area and two trees fell on his home during a storm due to root system damage. Mr. Given stated that the Simons' are good neighbors and he felt awkward speaking at this meeting. Mr. Given stated that the subject lot is 50 feet by 175 feet. He stated that the subject home is being doubled in size and he was not in favor of the home being built out farther in front than the neighbors. He stated that the entire block slopes from Essex all the way down to Oak which will cause major drainage in the area. He was also unhappy that the petitioner planned to cut down three trees on his lot and

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double the size of his house on a 50-foot wide lot. He added that saving trees is extremely important and that many of the trees in town are 150-250 years old. Mr. Given also stated that there is very little setback on each side of his home and construction should be limited. Acting Chairperson Kolar stated that the petitioner's lot line is 9 feet from the existing home. Mr. Given stated that his main concern would be that the subject house would be out farther in front than his home and block his view.

ZBA Member Miller moved, seconded by ZBA Member Bourke, to accept the findings of fact. The motion carried unanimously by voice vote.

#### Comments from the Zoning Board of Appeals

None of the ZBA Members supported the variations being requested by the petitioner. ZBA Member Constantino stated he understood the petitioner's request to correct potential grading problems if there is the presence of water seepage with heavy rains or flooding. He did not, however, feel they were dealing with anything unique or a particular hardship with the subject lot as compared to other properties in the neighborhood. He stated he is not sure that plans have been thoroughly examined to determine if expanding the size of the home could be pushed to the rear or if it is physically possible to locate a 2-car detached garage to the rear versus the cost. ZBA Member Constantino was also concerned that the new addition to the rear has not been discussed and whether the setback could be reduced to remove the need for a lot coverage ratio variation. He also expressed concern regarding construction that would adversely affect the neighbors and was not supportive of the requested variations. ZBA Member Bourke stated he was sympathetic to the parents trying to raise their family in a 1,260 square foot home and the hardship caused by the present placement of the garage. He also stated he was appreciative of the neighbor's comments. ZBA Member Miller stated he appreciated Mr. Simon's plight. He stated that although he felt the flooding of the petitioner's garage is unique, he did not feel it overruled the front yard setback and, therefore, was not in favor of the variation requests. He added that the front yard setback would change the character of the entire neighborhood and also expressed concern regarding additional building on the 50-foot subject site. ZBA Member LaVanway was not in favor of the variation requests, in particular, because of the front yard setback. Acting Chairperson Kolar also was not supportive of the variation requests, in particular, because he was not in favor of exceeding the 20% lot coverage ratio. He felt that the addition projects too far forward on the block and also felt that there is space in the rear that could be utilized. He also stated that perhaps portions of the back could be re-graded instead of the front yard.

The ZBA Members and Mr. Simon decided to continue this public hearing to give the petitioner an opportunity to re-work his plans.

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Motion

ZBA Member Miller moved, seconded by ZBA Member LaVanway, to continue the public hearing to September 9, 2014. The motion carried unanimously by voice vote.

Trustee Report

No Trustee report was given.

Staff Report

Mr. Kvapil stated that the next meeting scheduled on August 26, 2014, will be cancelled and that there will be two (2) items on the September 9, 2014 meeting.

ZBA Member LaVanway moved, seconded by ZBA Member Bourke, to adjourn the meeting at 8:36 pm. The motion carried by voice vote.

Respectfully submitted,

Barbara Utterback  
Recording Secretary

Joe Kvapil  
Building and Zoning Official

ZONING BOARD OF APPEALS  
MINUTES  
SEPTEMBER 9, 2014

The meeting was called to order by Chairperson Rick Garrity at 7:00 p.m. ZBA Members James Bourke, Gregory Constantino, Edward Kolar, Larry LaVanway and Chip Miller were present. ZBA Member John Micheli was excused. Also present were Trustee Liaison Pete Ladesic who arrived at 7:25 p.m., Building and Zoning Official Joe Kvapil and Recording Secretary Barbara Utterback.

Chairperson Garrity explained the procedures of the Zoning Board of Appeals.

ZBA Member Bourke moved, seconded by ZBA Member Miller, to approve the minutes of the August 12, 2014 Zoning Board of Appeals meeting. The motion carried unanimously by voice vote.

On the agenda were two public hearings for the properties at 690 Grand Avenue and 879 Hillside Avenue.

PUBLIC HEARING – 690 GRAND AVENUE

A CONTINUATION OF THE PUBLIC HEARING HELD ON AUGUST 22, 2014 FOR DISCUSSION, CONSIDERATION AND RECOMMENDATIONS REGARDING A REQUEST FOR APPROVAL OF THE FOLLOWING AMENDED VARIATIONS FROM GLEN ELLYN ZONING CODE: 1. SECTION 10-4-8(D)1c TO ALLOW THE CONSTRUCTION OF A FRONT TWO-STORY ADDITION SET BACK 45.5 FEET FROM THE FRONT YARD LOT LINE IN LIEU OF THE MINIMUM REQUIRED 50-FOOT SETBACK. 2. SECTION 10-4-8(D)3 TO ALLOW THE CONSTRUCTION OF A FRONT TWO-STORY ADDITION SET BACK 5.6 FEET FROM THE RIGHT SIDE YARD LOT LINE IN LIEU OF THE MINIMUM REQUIRED 6.5-FOOT SETBACK. 3. SECTION 10-8-6(B)3 TO ALLOW THE CONSTRUCTION OF FRONT AND REAR TWO-STORY ADDITIONS THAT RESULT IN A CLASS II ALTERATION (70% ALTERED) IN LIEU OF THE MAXIMUM PERMITTED CLASS I ALTERATION (50% ALTERED).  
(Mark Simon, petitioner)

Staff Presentation

Joe Kvapil, Building and Zoning Official, stated that this public hearing is a continuation of the Zoning Board of Appeals hearing held on August 22, 2014 and that the petitioner has revised his request. He stated that the front addition has been reduced and he displayed a drawing of the original request where the addition extends 24 feet towards the street. He also stated that the current request is an addition in the front yard that extends 15 feet further into the street and affects almost all of the variations originally requested.

Mr. Kvapil stated that the first variation requested was for a lot coverage area variation and that the larger addition exceeded the maximum 20% lot coverage ratio. He stated that that

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variation request has been deleted. He also stated that the current requested addition on the subject lot is 18.2% which does not exceed the 20% lot coverage ratio. Mr. Kvapil stated that the second variation request was to allow a setback of 36.4 feet from the front lot line, and he displayed a setback diagram. He stated that the original request was for a 36.4-foot setback and a 50-foot setback is required. He stated that the new proposal with the smaller addition in the front yard still requires a variation because the required setback is 45.5 feet which is 4.5 feet beyond the 50-foot required setback. He added that a variation is still required, however, the variation has been modified to be less of a variation than the previous proposal. Mr. Kvapil stated that the third variation was to allow construction of the front two-story addition set back 5.6 feet from the right side yard lot line in lieu of the minimum required 6.5 feet and he displayed a setback diagram. He stated because of the 5.95-foot nonconforming setback, the new addition would extend out further into the front yard which would require another variation of approximately 6 inches. He added that that variation does not change. Mr. Kvapil stated that the fourth variation that was originally requested was to allow the construction of a front porch setback of 30.4 feet from the front yard lot line in lieu of the minimum requirement of 37 feet. He stated that the small front porch was set back closer to the front lot line than permitted. He also stated that when the addition moves back, the porch moves back and the porch is now set back 39-1/2 feet from the front lot line and meets the 37.5-foot setback; therefore, that variation is no longer applicable. Mr. Kvapil stated that the last variation is an additional variation that did not appear on the original request due to an oversight by staff who did not recognize that a technical alteration in class variation is required. He added that the Zoning Code prohibits the exterior wall and roof surface of nonconforming homes (such as the subject home due to its lot width and side yard setback) from being altered more than 50% without a variation. Mr. Kvapil added that he believes the intent of that prohibition is to reduce dramatic changes to the existing housing stock. He stated that this variation is to allow 70% of the exterior wall and roof surface to be altered in lieu of the maximum 50% allowed.

#### Questions to Staff from the Zoning Board of Appeals

ZBA Member Constantino asked to be added to the record that the proposal still involves more than 300 square feet so there will be requirements for stormwater and tree preservation studies and compliance. Mr. Kvapil responded that the disturbed area will exceed 1,500 square feet for stormwater, therefore, a stormwater permit will be required and more than 300 square feet will be added, therefore, a tree preservation plan will be required. Mr. Kvapil also responded to ZBA Member Constantino that the ZBA members have the only detailed plans that have been submitted by the petitioner. Mr. Kvapil responded to ZBA Member Kolar that zoning variation number 5 was inadvertently not submitted to the ZBA prior to this meeting but was subsequently added to be sure that everything necessary was included in the request to avoid any challenge or problem in the future. ZBA Member Miller stated that the variation sign has been removed from the subject property and asked if that was acceptable as the variation process is not yet complete. Mr. Kvapil stated that the Zoning Code states that the sign can be removed after the first public hearing.



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Petitioner's Presentation

Mark Simon, the petitioner and owner of 690 Grand Avenue, Glen Ellyn, Illinois stated he worked with Joe Kvapil on his project after the last ZBA meeting and stated he has tried to do a major abbreviation of his originally proposed project. Mr. Simon stated that his current front setback is 60 feet but they have the ability to move forward 10 feet without a variation. He also stated that they would like to add a room with a width of 12-15 feet. Mr. Kvapil added that the addition is 15 feet deep by 35.2 feet wide. Mr. Simon stated that he has conceded his vision for his home but feels the revised change will enable them to have the room space they need and accommodate a two-car garage in the front of their home. Mr. Minneci responded to Chairperson Garrity that a hardship regarding this property is water coming into the garage and they plan to direct water away from the house by adding an addition in front and putting in some storm drains. He also stated that the garage is currently difficult to get into because of the way it is positioned with the house and a two-car garage would be more accessible. Mr. Simon added that the proposed request will give them some semblance of what they were striving for. He also stated that his neighbor to the right recently re-did her landscaping and told him that she did not want workers on her property traversing her yard to access the Simons' rear yard. He added that his property sits on a hill which makes access to the rear of their home very challenging. He stated they have been advised to work with what they can in the front.

Questions from the Zoning Board of Appeals

Chairperson Garrity asked the petitioner if he had considered going farther back in the yard where there is plenty of space. Mr. Minneci responded that they did but are still somewhat tight in the side yard in trying to bring machinery through. He also stated that if they could build on a trench or a crawl, that would work, however, that would not help in front for a two-car garage and accessibility of the garage. He stated that their main focus is to have a useable garage and stop water from entering the house. ZBA Member Constantino asked Mr. Simon to discuss in more detail his discussions with his neighbors. Mr. Simon stated that his neighbor to the right made it clear that she did not want access to the rear of his home by use of her property and added that he is trying to accommodate everyone. He also stated that he did not discuss this project with the Givens' but knew that they feel strongly about the project and he would therefore not infringe on their property. Mr. Minneci agreed with ZBA Member Bourke's statement that the petitioner's hardships are flooding in front of the property and that it is cost prohibitive to add onto the rear. Mr. Kvapil verified for ZBA Member LaVanway that the entirety of the house if the porch was included is that the front porch is in compliance at this point and does not need a variation, however, the home would require a variation. Mr. Kvapil added that the code makes an exception for front porches and allows them to be closer to the front lot line than the principal structure which is why the porch is in compliance but the house is not.

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Persons in Favor of or in Opposition to the Variation Requests

Ken Given of 684 Grand Avenue, Glen Ellyn, Illinois asked the petitioner what the reason is for needing another foot on the side variance and why the figures are 5.6 feet and 5.9 feet in two different places on his submittal. He asked why another foot is needed on the side when the house is located there and another addition will be placed above. Mr. Minneci responded that they will follow the same foundation wall and as the yard is designed, they will encroach a bit more as the yard comes to the side and does not follow it straight along the line. He stated that the property line is on an angle and the house is not 100% parallel to the property line and as they extend the foundation out, they are encroaching on the side of the property line which is why they need the extra 6 inches. He explained for Mr. Given that the minimum required setback is 6.5 inches and will be changed to 5.6 inches. Chairperson Garrity asked Mr. Kvapil how far the existing point currently is from the lot line, and Mr. Kvapil responded that the closest point is 5.95 feet but the property on the side of the house becomes more narrow as it projects toward the front lot line. He added that when it came out the full 24 feet, it would have been approximately 5.6 feet from the right side yard lot line and now that it is farther back, it will be a bit wider than that—perhaps 5.8 feet or 5.9 feet. Mr. Given stated that if the setback is currently 60 feet, the petitioner would like to come forward an additional 10 feet, another 5 feet and then the front porch will also come further forward which Mr. Kvapil stated will be another 6 feet. Mr. Kvapil explained for Mr. Given that the principal structure will come out 10 feet which is permitted, an additional 4-1/2 feet toward the front lot line which requires a variation and then a front porch will be constructed on the front of the house that is within the required setback for a front porch; therefore, the porch can extend that far forward on the lot without a variation provided it is an open front porch with no screens and no enclosures. Mr. Minneci clarified for Mr. Given that they have plans to have a retaining wall along the petitioner's foundation wall but not along the Givens' property line that will be 6 inches above grade and will come out as far as they can with the porch and work their way down the stairs. Mr. Given stated that per original drawings shown at the previous meeting, it appears that the petitioner was bulldozing the front of the yard to make everything lower and the retaining wall will be put up on Mr. Given's side of the property. He added that 3-4 trees will be removed and the petitioner will come forward with everything on the front of the house. He stated that he has an issue with the wall coming out and forward and the porch extending 21 feet from the house. He also expressed concern regarding removal of the trees as the Village has a tree preservation ordinance. Mr. Kvapil responded to Chairperson Garrity that there is a tree preservation requirement and explained that process. Mr. Minneci stated that there is only one tree on the petitioner's property that will be removed if it must be. Mr. Given stated that he did not understand why there are variances and approvals without knowing what the design would be per a diagram. ZBA Member Kolar responded that the ZBA's issue is how a variation fits on a property and that aesthetics are not a major issue for the ZBA. Chairman Garrity added that the ZBA has no control over the aesthetics. Mr. Given stated his concern then is the 21 feet forward. ZBA Member Miller asked Mr. Given if he would have been silent at this

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meeting if his neighbor had come to him before today and tried to work with him and Mr. Given replied it may have been a major factor if he hadn't been surprised before the meeting. ZBA Member LaVanway asked if 9.2 feet is the side yard setback from Mr. Given's property to the property line, and Mr. Kvapil replied yes. Mr. Given responded to ZBA Member Kolar that his property is to the south of the subject property. He also responded to ZBA Member LaVanway that he would be willing to grant a temporary easement to allow his property to be used to allow equipment into the Givens' rear yard to allow construction. Mr. Minneci responded to Plan Commissioner LaVanway that there is 9 feet on the side yard, however, Mr. Given did not feel that there was 9 or 9-1/2 feet on the side yard but actually 10 feet between the two houses. ZBA Member LaVanway stated that for a bit more inconvenience during the construction phase, the end result could be more agreeable to him. Mr. Kvapil responded to Chairperson Garrity that that number was submitted on the applicant's plans and he calculated the number as 8.9 feet according to the plat of survey. Mr. Given stated that the neighbor on the other side has more room to allow construction material.

#### Comments from the Zoning Board of Appeals

ZBA Member Constantino stated he still has a problem as no plans have been submitted that describe the project. He added that he is reluctant to recommend approval of the requested variation as it is too premature to make a decision. ZBA Member LaVanway stated that he appreciated the petitioner's efforts to significantly pare back the request and he does not always expect all neighbors to approve of all petitioner's plans. He added that, at this point, he believes there are some unexplored options and would not grant a variation at this time. ZBA Member Bourke stated he appreciates the movement seen so far but believes there is still some work to be done. ZBA Member Kolar stated he believes there has been a good faith effort so far by the petitioner to address issues from the previous meeting and that the front yard setback is dramatically better than it previously was. ZBA Member Miller stated he appreciates some of the changes made by the petitioner, however, there is a lack of information. He stated he may have been able to live with some of the changes if the petitioner had gone to their neighbor before the ZBA meetings. He recommended that the petitioner speak to their neighbors and come back to the ZBA with more information if these variation requests do not pass. ZBA Member Miller added that there is a large water issue in the neighborhood. Chairperson Garrity stated that the major issue is the 45.5 foot addition setback. Chairperson Garrity stated that the public hearing could continue with the ZBA voting at this meeting and the petitioner then appearing before the Village Board or the ZBA meeting could be continued.

Mr. Simon stated that one of the variation requests is for 4.5 feet which is what his request hinges on. He stated that he did a significant abbreviation of his vision and must decide whether to move his family or work with what he has and expand his 1,260 square foot house. Mr. Simon displayed plans of two other homes in town with topography similar to his home with a lower level garage and a steep retaining wall, however, ZBA Member Constantino stated

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that he would like to see plans of the proposed addition to the subject home. Chairperson Garrity suggested to the petitioner that he return to the ZBA with information specific to his lot and the streetscape indicating that his home will extend 4-1/2 feet into the setback. He added that the petitioner's request is also precedent-setting. When the petitioner stated that an addition will be put on the rear of the home, ZBA Member Bourke asked how equipment will get into the rear yard, and Mr. Minneci responded that that addition will be small with a crawl. ZBA Member Miller added that he would also like to see a rendering of how far the retaining wall will come out onto the property and how the people to the south will be affected.

Regarding whether to vote or continue the vote, Mr. Simon stated that he wanted to know what was deemed reasonable before he invested money in architectural renderings. Mr. Kvapil stated he will schedule the continued variation request for a date when the variation request is ready to be heard.

#### PUBLIC HEARING – 879 HILLSIDE AVENUE

A REQUEST FOR APPROVAL OF THE FOLLOWING VARIATIONS FROM THE GLEN ELLYN ZONING CODE: 1. SECTION 10-4-8(E) TO ALLOW A TWO-STORY ADDITION THAT RESULTS IN A LOT COVERAGE RATIO OF 23.5% IN LIEU OF THE MAXIMUM PERMITTED LOT COVERAGE RATIO OF 20%. 2. SECTION 10-4-8(D) TO ALLOW A TWO-STORY ADDITION THAT RESULTS IN A CORNER SIDE YARD SETBACK OF 12.0 FEET IN LIEU OF THE MINIMUM REQUIRED CORNER SIDE YARD SETBACK OF 30 FEET.

(Gary F. Saccomanno and Chablis Tipton, petitioners)

#### Staff Presentation

Building and Zoning Official Joe Kvapil stated that the petitioners are Gary Saccomanno and Chablis Tipton, the owners of the property at 879 Hillside Avenue, which they purchased in 2011. He stated that the petitioners are requesting two variations from the Glen Ellyn Zoning Code as follows: 1. Section 10-4-8(E) to allow a two-story addition that results in a lot coverage ratio of 23.5% in lieu of the maximum permitted lot coverage ratio of 20%. 2. Section 10-4-8(D) to allow a two-story addition that results in a corner side yard setback of 30 feet. Mr. Kvapil displayed a map and site plan and stated that the subject property is in the R2 Zoning District and is defined as a corner lot on the southwest corner of the intersection of Hill Avenue, Hillside Avenue and Whittier Avenue, a 5-corner intersection. Mr. Kvapil added that the land use surrounding the property is all single-family residential. He also stated that Village records indicate that two prior zoning variations have been granted for this property—one for a house and attached garage addition in 2001 and another variation for a roof over an existing small porch in 2009. He also added that a significant number of miscellaneous building permits have been issued for the existing home.

Mr. Kvapil stated that the home is a 1-1/2 story structure with an attached one-story, two-car garage and the petitioners propose to construct a full second floor above the existing first floor

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that is 112 square feet and two stories. He displayed a site plan of the addition which he stated will consist of a mud room on the first floor and a bedroom on the second floor. Mr. Kvapil stated that the addition will be located 12 feet from the corner side yard property line and the minimum corner side yard requirement for a setback is 30 feet; therefore, a variation is required. He also stated that the 112 square feet for this addition increases the already nonconforming lot coverage ratio of 22.2 percent to 23.5 percent which is the second variation being requested.

Mr. Kvapil stated that the subject property is an acutely shaped triangular corner lot and the buildable area on the lot is significantly limited and restricted by the front and corner side yard setbacks. He indicated the location of the actual permitted buildable area on the subject lot. He added that the unusual location and shape of the subject lot and the setback requirements have a significant impact upon what can be constructed on the lot.

Mr. Kvapil added that the subject property is not located in a designated flood area or a local depressional area. He stated there is a slight slope from west to east so the stormwater runoff from the property will go to the street to the southwest or to the north and does not run off onto any adjacent properties. Mr. Kvapil stated that he included in his Staff Report that the disturbed area will exceed 300 square feet, however, that is incorrect and a tree preservation permit will not be required. He also stated that the subject property is not in an historic district and is neither landmarked nor a significant home.

#### Questions to Staff from the Zoning Board of Appeals

Chairperson Garrity stated that the lot area ratio would be an issue if the garage was detached. Mr. Kvapil responded that there would also be a 2-story addition above the garage and since the petitioners will make use of that space, the space cannot be discounted if it was a detached garage. Mr. Kvapil responded to ZBA Member Bourke that the existing lot coverage ratio is 22.2%.

#### Petitioners' Presentation

Chablis Tipton and Gary Saccomanno, the petitioners, of 879 Hillside Avenue were present to speak on behalf of their petition. Ms. Tipton stated that their hardship is the irregular shaped lot. She stated that the reason they are constructing an addition is because they recently had twins and need space in their home for them. Ms. Tipton stated she provided a portion of their plans in the ZBA members' packets and can present the full set of plans for the ZBA to view. Ms. Tipton stated that they do not have a neighbor to the east; therefore, the small alcove is unusable space currently. She added that the space will be used for a small crawl space with footings and a mudroom for entry to the home through the garage with sleeping quarters for the twins above that space.

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Questions from the Zoning Board of Appeals

ZBA Member Constantino asked if the proposed 112-square foot addition complements the second floor and rounds it out so that there is no odd shape. Ms. Tipton responded yes and added that the roof has had many additions with several peaks and the second floor will round it out to a rectangle and more of a gable roof on either side. Ms. Tipton responded to ZBA Member Constantino that four neighbors whom she spoke to were supportive of the subject addition. Ms. Tipton responded to ZBA Member LaVanway that the property at 872 Hill Avenue has been vacant for over a year and is currently in foreclosure. ZBA Member Bourke asked if the small notch in the garage will be maintained when the petitioners construct the addition on the second floor, and Ms. Tipton explained that it rounds it out and the new foundation will be tied to the existing foundation. She also responded to ZBA Member Bourke that they will not go further into the side yard setback. Ms. Tipton responded to ZBA Member Miller that if they left the first floor addition out, there would not be enough room for the twins' sleeping area. Ms. Tipton responded to ZBA Member Miller that their home will have the same look as many of the other homes in their neighborhood that have been torn down and rebuilt and that the foundation would not support the second floor without the new footing and crawl space. ZBA Member Bourke asked what the height is of the existing hedge between the petitioners' home and Hill Avenue, and Ms. Tipton replied 30 feet. She added that they are not removing any trees for this project.

Persons in Favor of or in Opposition to the Request

No persons spoke in favor of or in opposition to the variation requests.

Comments from the ZBA Members

ZBA Member Bourke stated that the subject variation requests are very reasonable and within the existing thought process a resident should be able to take. He also stated that it is reasonable that the petitioners would expect the requested variations to be allowed as two variations have been approved in the past. He also felt the variations should be allowed as the lot is very weird to work with and parameters have been set in the past. He added that if one took a line parallel to Hill Avenue and touched the corner of the addition and the corner of the garage, the whole addition would fall within that line. ZBA Member Constantino was in favor of recommending that the Village Board approve the requested variations because there is no significant change to the footprint of the home and the hardship and unique character is demonstrated by the shape of the lot and the very restricted buildable area pursuant to the code. He stated that the Village Board has already granted two prior zoning variations that established the side yard setback and the 22.2 foot side yard setback that exists. He was supportive due to aesthetics and need, the additional square footage for the mudroom and bedroom is required and not excessive under the circumstances. ZBA Member LaVanway was also in favor of the variation requests for the above reasons and also stated that the previous

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variations were approved prior to the petitioners owning the property. He also stated that the acute angles of the lot create a hardship that runs with the land. ZBA Member Kolar stated he has no problem with going up on a second floor over existing but has a problem with expanding lot coverage ratio. He stated that the house is currently 2,000 square feet and will be doubled in size. He stated he will not vote for the variations as he is not supportive of lot coverage ratio variations. ZBA Member Miller stated he did not have a problem with the requested zoning variations and encouraged the petitioners to maintain the existing fence so that the property is not visible.

ZBA Member LaVanway moved, seconded by ZBA Member Bourke, to close the public hearing. The motion carried unanimously by voice vote.

#### Motion

ZBA Member Miller moved, seconded by ZBA Member LaVanway, that the Zoning Board of Appeals recommends that the Village Board approve the petitioners' requests due to the nonconformity of the triangular shape of the property that does not allow for an addition that would conform to existing zoning regulations and that not adding the first floor addition would limit the structural support of the second floor addition and would change the character of the neighborhood.

The motion carried with five (5) yes and one (1) no votes as follows: ZBA Members Miller, LaVanway, Bourke, Constantino and Chairman Garrity voted yes; ZBA Member Kolar voted no.

#### Trustee Report

No Trustee Report was provided.

#### Staff Report

Mr. Kvapil provided submittal information to be presented by the petitioners.

The meeting was adjourned at 8:47 p.m.

Submitted by:

Barbara Utterback  
Recording Secretary

Joe Kvapil  
Building and Zoning Official

ZONING BOARD OF APPEALS  
MINUTES  
OCTOBER 14, 2014

The meeting was called to order by Chairperson Rick Garrity at 7:03 p.m. ZBA Members James Bourke, Greg Constantino, Edward Kolar, John Micheli, Chip Miller and Sean Gardner were present. ZBA Member Larry LaVanway was excused. Also present were Trustee Liaison Peter Ladesic, Building and Zoning Official Joe Kvapil and Recording Secretary Barbara Utterback.

Chairperson Garrity welcomed new ZBA Member Sean Gardner to the ZBA.

Chairperson Garrity also explained the procedures of the Zoning Board of Appeals.

ZBA Member Bourke moved, seconded by ZBA Member Kolar, to approve the minutes of the September 9, 2014 and September 23, 2014 Zoning Board of Appeals minutes. The motion carried unanimously by voice vote.

On the agenda was a continuation of a public hearing regarding the property at 690 Grand Avenue.

CONTINUED PUBLIC HEARING – 690 GRAND AVENUE

A CONTINUATION OF THE PUBLIC HEARING HELD ON SEPTEMBER 9, 2014 WHICH WAS A CONTINUATION FROM THE INITIAL PUBLIC HEARING HELD ON AUGUST 12, 2014 FOR DISCUSSION, CONSIDERATION AND RECOMMENDATIONS REGARDING A REQUEST FOR APPROVAL OF THE FOLLOWING VARIATIONS FROM THE GLEN ELLYN ZONING CODE: 1. SECTION 10-4-8(D)1c TO ALLOW THE CONSTRUCTION OF A FRONT TWO-STORY ADDITION SET BACK 45.5 FEET FROM THE FRONT YARD LOT LINE IN LIEU OF THE MINIMUM REQUIRED 50-FOOT SETBACK. 2. SECTION 10-4-8(D)3 TO ALLOW THE CONSTRUCTION OF A FRONT TWO-STORY ADDITION SET BACK 5.6 FEET FROM THE RIGHT SIDE YARD LOT LINE IN LIEU OF THE MINIMUM REQUIRED 6.5 FOOT SETBACK. 3. SECTION 10-8-6(B)3 TO ALLOW THE CONSTRUCTION OF FRONT AND REAR TWO-STORY ADDITIONS THAT RESULT IN A CLASS II ALTERATION (70% ALTERED) IN LIEU OF THE MAXIMUM PERMITTED CLASS I ALTERATION (50% ALTERED).

(Mark Simon, petitioner)

Staff Presentation

Joe Kvapil, Building and Zoning Official, provided a summary of the two previous meetings held regarding the subject zoning variations for 690 Grand Avenue. He stated that three variations are being requested from the Zoning Code to allow the construction of a front two-story addition to be set back 45.5 feet from the front lot line, to allow the construction of a front two-story addition to be set back 5.6 feet from the right side yard lot line and to allow the



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construction of front and rear additions that results in a Class II Alteration in lieu of the maximum permitted Class I Alteration. Mr. Kvapil stated that the first public hearing was held on September 9, 2014 and, as a result of that meeting, the petitioner modified his variation request by excluding the variations for lot coverage ratio and the front porch setback. He added that the variation for the front yard setback for the addition was reduced from 36.4 feet to the current 45.5 feet in lieu of the required minimum 50 feet. Mr. Kvapil stated that another variation for the altered surface area was introduced at that meeting and omitted by staff. He stated that the public hearing was continued to September 23, 2014 at which time the petitioner proposed to generate additional plans and specifications of the proposed addition.

Mr. Kvapil stated that the requested variations have not changed, and he distributed additional plans submitted by the petitioner to the ZBA. He also stated that topographic grading plans were developed to show the conditions of the site grading conditions and he distributed copies of those plans to the ZBA. Mr. Simon also responded to Mr. Kvapil that the rear addition is two stories instead of one story with the same façade. Mr. Kvapil highlighted a site plan with the variations which he stated include the side yard setback of 5.6 feet in lieu of the required 6.5 feet. He added that the area that is not compliant would be a strip of land approximately 10 inches wide along the side of the addition. Mr. Kvapil added that the second variation is for the front yard setback which is a strip that is 4-1/2 feet wide and extends across the entire face of the building and peak. He also added that the third variation is a calculation of all the exterior wall and roof surfaces that are being altered on the existing building which calculates at 70% of the existing surfaces which exceeds the 50% maximum allowed for this property. He added that these variations have not changed since the prior ZBA meeting.

#### Questions to Staff from the Zoning Board of Appeals

ZBA Member Micheli asked what the basis is for the third variation regarding the restriction on the alterations. Mr. Kvapil responded that it is his understanding that when there was a major revision to the Zoning Code in 2003 and the lot coverage ratio was reduced, there was a concern regarding small homes being significantly enlarged and out of character with the neighborhood. Therefore, in addition to reducing the lot coverage ratio, another restriction was also put on existing homes that stated one could not alter so much of the existing surface on an existing home—50% was the maximum without approval of a variation. Mr. Kvapil added that additions and alterations to existing homes are limited under three provisions that include the setback from the property lines, the lot coverage ratio and the building eave and roof height. ZBA Member Bourke asked if the petitioners' original request was only the one-story addition in the rear, would the percentage be higher at 70% because it is a two-story addition. Mr. Kvapil responded that the percentage doesn't change whether it is a two-story or one-story addition and added that if the wall surface and the horizontal plane of the roof are altered, that is what is counted in altered surface area.

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Persons in Favor of or in Opposition to the Variation Requests

Chris Bergman, 696 Grand Avenue, Glen Ellyn, Illinois stated that he and his wife, Erin, live just to the north of the subject property. He stated that Mark Simon has been a good neighbor for several years and this is the first meeting they have been able to attend. He stated that he and his wife's view of the plans, as proposed, will dramatically change the character of their block which consists of five houses. He added that the request to build in front of the two neighboring houses and closer to the street than the setback is a concern. He stated that everyone on their block bought their properties with the large setbacks and the characteristics of the properties are why they bought their homes. He added that he feels Mr. Simon's request would be too large of a change. Mr. Bergman stated there is a slope to the lot which is approximately 4 feet from the Givens' side to his side which raises the floor of the Simons' house about 4 feet above the floor of his house. He added that the roof line of the house on his side would be approximately 36 feet. He stated that the proposed structure is imposing and it encroaches toward his house by less than one foot but is increased in appearance because of the elevation and to add in front beyond what the zoning guidelines would allow is a concern. He stated they would not agree with the side line variance because of the amount and size of the proposed addition. Mr. Bergman presented a slight modification of views from his home to the subject property which affects their view towards the parkway and the lake. He added that the proposed project will create a huge change regarding the character of his lot and he did not find a reason in the minutes that justifies an exception to the side yard or setback variances. Mr. Bergman asked Mr. Simon to work within the Village setback requirements.

ZBA Member Bourke asked if the elevation is measured from the petitioners' property, and Mr. Kvapil responded yes, adding that the ridge height cannot exceed 32 feet from the average grade elevation and the eave height cannot exceed 22 feet from that elevation. He added that the petitioner has not asked for variations from those zoning code requirements. Mr. Bergman added it is his observation that the lot slopes from the street from the left to the right and that the floor is at the ground level on the Givens' side. Mr. Kvapil clarified for ZBA Member Kolar that the proposed addition will be 5-1/2 feet from the front of his house. ZBA Member Miller stated that at a previous meeting when the ZBA members were asking Mr. Simon about adding to the rear instead of the front, he stated that one of his neighbors to the right would not allow the contractor access between the two yards to go to the rear so they could build in the back. Mr. Bergman responded that there is quite a hill with mature landscaping there so it would be a major project to have access at that location. ZBA Member Miller then stated that if the petitioner has no access to the rear yard, he will need to build in front. Mr. Bergman stated that he has not been asked by Mr. Simon if he could use Mr. Bergman's side yard. Erin O'Connor, also of 696 Grand Avenue, Glen Ellyn, Illinois stated that she was approached by Mark Simon during the summer. She stated that they had put a porch addition on the side of their home and added landscaping which was costly. She stated they are 20 feet from their lot line, however, Mr. Simon is 5 feet from his lot line. She stated they did not go closer to the lot line because of privacy issues and added that mature trees would be destroyed if one tried to

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get by that area. Ms. O'Connor responded to ZBA Member Kolar that their house is approximately 3,000 square feet.

Maureen Heidenreich, 704 Grand Avenue, Glen Ellyn, Illinois stated her property is on the same block as the petitioners and that the block and neighborhood are very unique. Ms. Heidenreich stated that her husband and she are in agreement with comments made by the neighbors at the ZBA meetings. She stated they have good relations with the Simons' and would like their growing family to be in a home that would suit them. She also felt that the petitioners' plan is not suited for the subject property and that there are reasons that the Village codes and the request to have these variations exist. She added that one of those reasons would be to protect other property owners in the area as well as not set precedence for the rest of the Village. Ms. Heidenreich stated she has been involved in several lot ratio and tree preservation issues in the past and worked very hard when the issue of teardowns first started in town. She added that the residents need to be sensitive to property owners who have lived somewhere for a long time and have put heart, soul and funding into preserving the Village. She added that the neighbors feel the proposed variation requests are detrimental to their existing properties. She also expressed concern that trees in the petitioners' yard, including one of the last original oak trees in town, would be destroyed. She stated that the large percentage of neighbors feel the petitioners' project is not appropriate for the block. ZBA Member Kolar asked Ms. Heidenreich how many houses to the west of her on the Oak Street block have been teardowns and re-builds in the last 10 years, and she responded maybe one. He also asked if Ms. Heidenreich understood that the subject home, as proposed, would still be in the existing lot coverage ratio. She responded that she did not feel the proposed home was an appropriate plan. ZBA Member Kolar stated that he was having trouble understanding as the homes on either side of the subject home are much larger than that home and the subject home does not appear to affect the streetscape that much as compared to the homes on either side. Ms. Heidenreich responded to ZBA Member Kolar that she has a problem with variations being allowed to make homes even closer than they are. She added that there is a slight slope to the entire block which becomes lower at her home. Mr. Kolar stated a different site on Oak Street is the lowest place and she agreed with him. Ms. Heidenreich also stated that if the subject project moves forward, a drainage study would need to be done which is extremely important in the subject neighborhood. Mr. Kvapil stated that the extent of development on the subject lot requires that the petitioner obtain a DuPage County stormwater permit which requires engineering, plans and calculations no different than if a new home were to be constructed on the property. Ms. Heidenreich asked Mr. Simon's builder how many additions of this size he has done, and Mr. Minneci responded to Ms. Heidenreich that he has built 40 additions of the subject size and Ms. Heidenreich stated this project is not a room addition. When asked about water, Mr. Simon responded to Ms. Heidenreich that he gets water in the corner of his basement as he is on an incline. Ms. Heidenreich also stated that Public Works has just completed a massive project regarding water in their neighborhood, and ZBA Chairperson Garrity commented that the subject house could be torn down with an even larger home being built in its place.

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Mary Beth Sackett, 712 Essex Court, Glen Ellyn, Illinois stated she is not in favor of the proposed project and will not allow the petitioner to go through her side yard to build the addition. She also was disappointed that the petitioner did not tell her that he planned to add onto his home.

Ken Given, who spoke at a previous meeting, stated that he is concerned that the petitioner is requesting three variations and that the variation to allow the addition to be a Class I addition in lieu of a Class II addition as computed by Village staff is his major concern. Mr. Given stated that his lot, as well as the Bergmans' lot, is 100 feet wide and the reason they live at this location is because the lots are large and scenic and the area is like a forest. He stated that the size of the proposed project will increase from 1,260 square feet to 2,750 square feet which is a 70% enlargement. Mr. Given stated that the Bergmans' have a 100-foot wide lot with a square footage of 3,200 square feet and his lot is also 100 feet wide and 175 feet deep which is the same as the Bergmans' with a square footage of their house at 2,594 square feet. He added that the Simons' are requesting an addition that is larger than his home on a 100-foot wide lot and displayed a diagram of the Simons' home as it exists and with the enlargement. Mr. Given added that the addition will be 16 feet in front of his home and 12 feet in front of the Bergmans' home from their setbacks which will change the appearance of the neighborhood which conflicts with the zoning law. Mr. Given also stated that the proposed construction would create additional drainage problems in the area. He added that the Simons' had stated they have drainage issues, however, they plan to double the size of their driveway and increase the one-car garage to accommodate two cars. He also stated that the proposed construction will damage the roots of trees in his yard and added that three drains have been placed in the hill between his and the Simons' house to try to avoid flooding to the Simons' house. He stated that the drains are the reason his property cannot be used for access. He also stated that his landscaper said that equipment going up his side of his property would kill his oak trees. He also displayed a drawing of how large the Simons' addition will be on their home which is on a 50-foot wide lot and felt that three variations is excessive. ZBA Member Kolar asked Mr. Given that since he and his neighbor do not want to allow Mr. Simon into his back yard to build, would he and his neighbor consider buying Mr. Simon's lot and having open space next door which would also alleviate drainage issues. ZBA Member Kolar also suggested donating the property to the Park District. Mr. Given responded that would be a question of value since Mr. Simon had stated that he had spent more than the house was worth. He also added that there are homes available in Glen Ellyn that Mr. Simon could currently purchase and added that he would consider purchasing Mr. Simon's home, however, Mr. Simon has never approached him regarding that topic. Mr. Given stated that what has been heard at this meeting is not a hardship on behalf of the petitioners as they do not even need a sump pump at their home. Mrs. Given stated that they are aware that the subject house could be torn down and a 3,500-square foot home could be built which she stated is not desirable and asked if such a house could be built without variations. Chairperson Garrity responded yes and added that new construction on this property would not receive any variations. In response to Mrs. Given, Mr. Kvapil stated that 50% is not an area requirement—it is the altered surface of the wall and the roof. He added that it is not a floor area requirement—it is the exterior envelope of the

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building including the roof and the exterior walls. Mr. Kvapil added that the 50% limitation applies to properties that are non-conforming only and the subject property is not conforming because it is a 50-foot lot in lieu of the 66-foot wide minimum and the side yard setback is only 5.6 feet in lieu of 6.5 feet.

#### Petitioners' Presentation

Mark Simon, owner of the subject property, and James Minneci, Mr. Simon's contractor, spoke on behalf of the subject property. Mr. Minneci stated that he has never heard of this type of opposition to someone trying to improve the neighborhood. He added that the petitioner is allowed to improve his property with machinery, etc., and they were not asking anyone to let them drive on their land or do anything out of the norm of building. Mr. Simon added that he did not feel he should be so limited on his lot and was disappointed that his neighbors were not supportive.

Mr. Minneci stated they are asking for 4-1/2 feet in front of the house and stated that the remainder of the addition is proportional with the neighborhood and the lot. He added that drainage will be calculated within the code and displayed and described a topographic map he received today which indicates that the figures drop as they go toward the street. Mr. Minneci stated that the drainage issues they are concerned with are on either side of the Simons' house because water is starting to enter the garage. He added that there has never been a water problem on either side of the house so he does not understand why water is being complained about, especially since the Givens' home is currently 6 feet higher than the petitioners' house. Mr. Minneci added that their surveyor is currently working on a grading plan.

Mr. Simon added that it would be too difficult to build a 2-car garage in the rear of the home as the access is too difficult but felt entitled to have a 2-car functioning garage. He added that 4.5 additional feet are necessary to accommodate a couple of critical rooms in the front of their home, and Mr. Minneci stated that they could build an addition in the rear of the home without difficulty and the trees will be protected. Mr. Simon stated that it would be cost prohibitive to dig in the rear of his home for basement space.

#### Additional Questions from the Zoning Board of Appeals

ZBA Member Micheli asked for an overview of the stormwater permit requirement process. Mr. Kvapil responded that the building permit will require a submittal of engineering plans and calculations submitted by an engineer that show that the stormwater runoff from all of the impervious surfaces on the property and that any stormwater discharge from sump pumps is managed in a way that does not damage adjacent properties. Mr. Kvapil responded to ZBA Member Kolar that any water run-off from the impervious surfaces on a property whether it is from the existing home or the additions created by a project must be managed. Mr. Kvapil

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responded to ZBA Member Micheli that engineering plans are not shared with the public as they are proprietary. ZBA Member Micheli asked if the petitioner has looked at ways to drain water from the garage. Mr. Minneci stated they will raise the floor a bit so there will be a difference between the grade and driveway and have the foundation put on a slab. Trustee Ladesic responded to ZBA Member Micheli that the petitioners' house could be 3,500 square feet with a 500-square foot detached garage bonus. Mr. Minneci also responded to ZBA Member Micheli that they plan to add 2,900 square feet, including the garage.

#### Comments from the Zoning Board of Appeals

ZBA Member Micheli stated that he shares the Simons' neighbors' concerns about the character and uniqueness of the neighborhood which should be maintained and the petitioners' request for a setback of 45.5 feet from the front yard in lieu of the required 50 feet and was not supportive of the 45.5 foot setback in the front yard. He also felt that the neighbors' concerns regarding water are not supported by the fact that the petitioner does not have a sump pump and there are no water issues unless there is significant rain and that any water issues that may occur from the new construction can be alleviated by installing a sump pump. ZBA Member Micheli was supportive of the side yard lot line at 5.6 feet in lieu of 6.5 feet in order to expand the existing footprint and to put less pressure on the neighborhood with a smaller footprint than a new home at that location might have. He also felt that a 70% alteration in lieu of a 50% alteration was more than reasonable. ZBA Member Miller stated he understood that the Village engineers work with water. He also felt that the character of the neighborhood would be changed by the construction of an addition set back 45.5 feet from the front yard lot line in lieu of the minimum required 50-foot setback. He was, however, supportive of the two variations to allow the construction of front and rear two-story additions set back 5.6 feet from the right side yard lot line in lieu of the minimum required 6.5-foot setback and to allow the construction of front and rear two-story additions that result in a Class II alteration in lieu of the maximum permitted Class I alteration (50% altered). ZBA Member Kolar was supportive of the 70% alteration (Class II) and the front two-story addition set back 5.6 feet from the right side yard lot line in lieu of the minimum required 6.5 foot setback. He was, however, not supportive of the construction of a front two-story addition set back 45.5 feet from the front yard lot line in lieu of the minimum required 50-foot setback as this home would become the house projecting farthest toward the street. He felt that the petitioner has the opportunity to build to the back. ZBA Member Bourke stated that water issues can be addressed by engineering. He was not supportive of the front yard setback variation but was supportive of the other two variations being requested. ZBA Member Gardner stated he was sympathetic with the petitioners' request that he would like to build a bigger home for his family. However, he also felt the concerns of the neighbors regarding the front yard setback. ZBA Member Constantino stated that he originally was not supportive of any of the variations but feels Mr. Simon has made a good faith effort by making changes to address the concerns of the ZBA. He did not feel that the 4-1/2-foot setback from the front yard lot line will drastically affect the neighborhood and, in fact, was supportive of all three variations being requested. He

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added that the hardship and unique character of the lot justify the variation requests and he was in favor of approving all three requests.

Mr. Kvapil interjected that the house on the corner of Grand Avenue and Oak Street is closer to Grand Avenue than 690 Grand Avenue with the addition. ZBA Member Miller stated he had brought that up at the first meeting and Mr. Kvapil responded that if one was considering front yards only, that is correct, however, if the corner homes and corner side yards were considered, that would be a different situation. Mr. Simon stated that the front door of that home is on Grand Avenue.

ZBA Chairperson Garrity stated that he agreed with ZBA Members Micheli, Miller and Bourke, and ZBA Member Kolar then stated he agreed with ZBA Member Constantino regarding all three variation requests.

ZBA Member Bourke moved, seconded by ZBA Member Miller, to close the public hearing. The motion carried unanimously by voice vote.

#### Motion

Two (2) motions were made:

1. ZBA Member Miller moved, seconded by ZBA Member Bourke, that after considering the application of Mark Simon, the petitioner, and the testimony and evidence presented at this public hearing to recommend the denial of Section 10-4-8(D)1c of the Zoning Code to allow the construction of a front two-story addition set back 45.5 feet from the front yard lot line in lieu of the minimum required 50-foot setback as that variation will alter the essential character of the neighborhood.

The motion to recommend denial carried with four (4) yes votes and two (2) no votes as follows: ZBA Members Miller, Bourke, Micheli and Chairman Garrity voted yes; ZBA Members Constantino and Kolar voted no.

2. ZBA Member Miller moved, seconded by ZBA Member Bourke, that after considering the application of Mark Simon, the petitioner, and the testimony and evidence presented at this public hearing to recommend the approval of Section 10-4-8(D)3 and Section 10-8-6(B)3 of the Zoning Code because the topographical layout, 50-foot wide lot and character of the property present a unique hardship.

The motion carried unanimously with six (6) yes votes as follows: ZBA Members Miller, Bourke, Constantino, Kolar, Michelin and Chairman Garrity voted yes.

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Trustee Report

Trustee Liaison Ladesic welcomed new student member, Sean Gardner. He also stated that the Main Street development and McChesney development recently appeared before the Village Board.

Staff Report

Mr. Kvapil stated that the next ZBA meeting will be on October 28, 2014.

The meeting was adjourned at 9:14 p.m.

Submitted by:

Barbara Utterback  
Recording Secretary

Joe Kvapil  
Building and Zoning Official



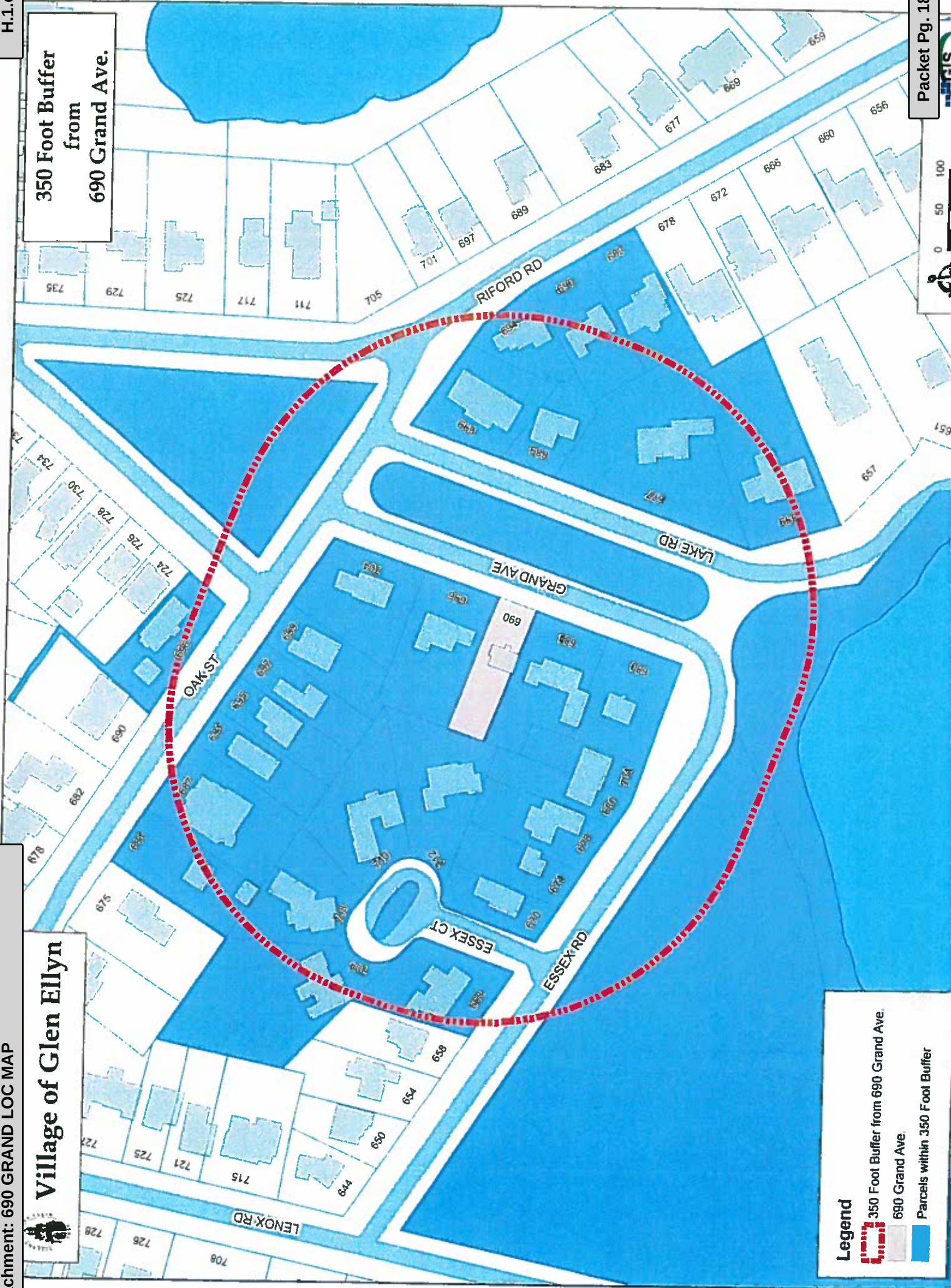






**Village of Glen Ellyn**

**350 Foot Buffer  
from  
690 Grand Ave.**

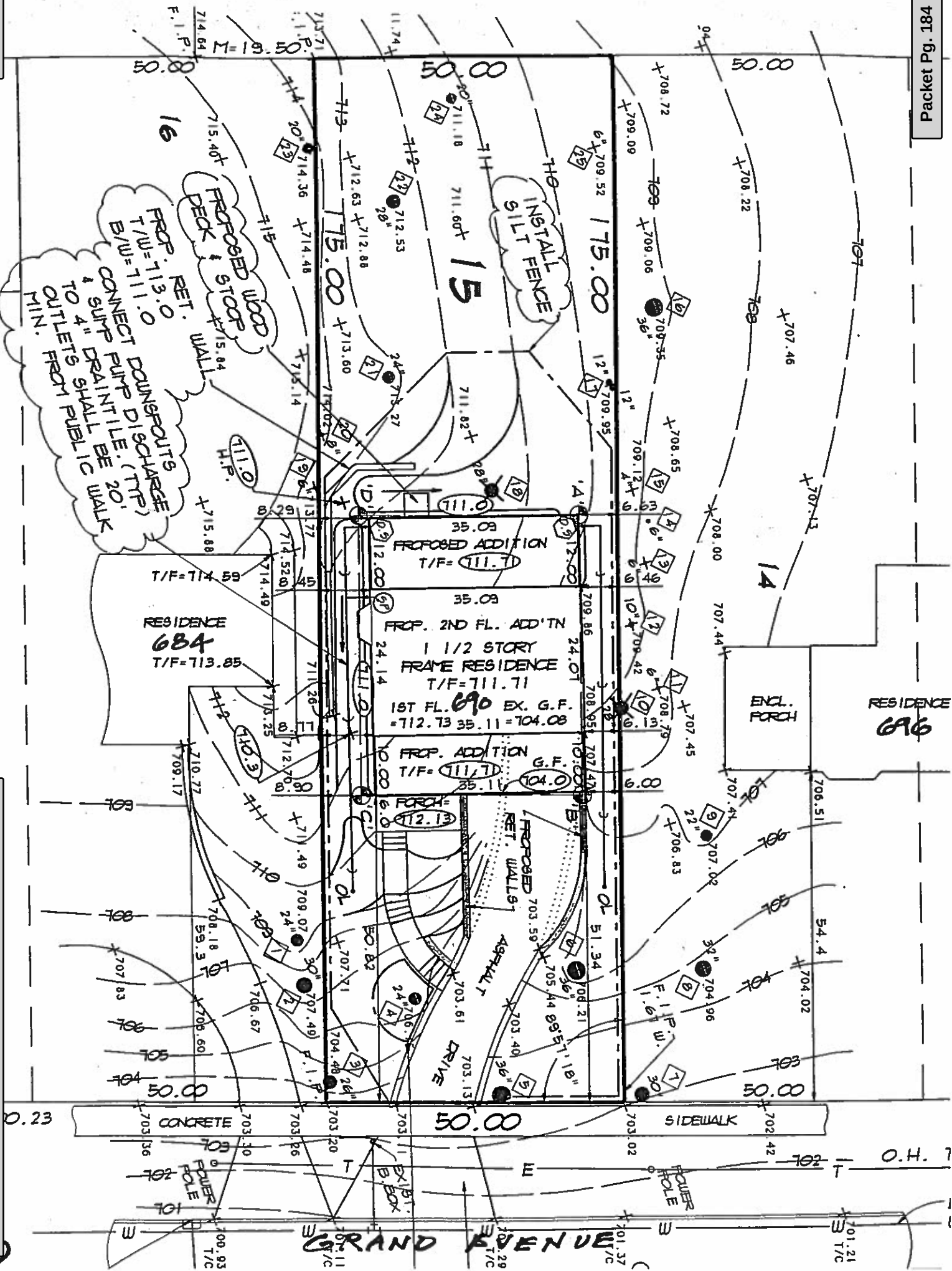


**Legend**

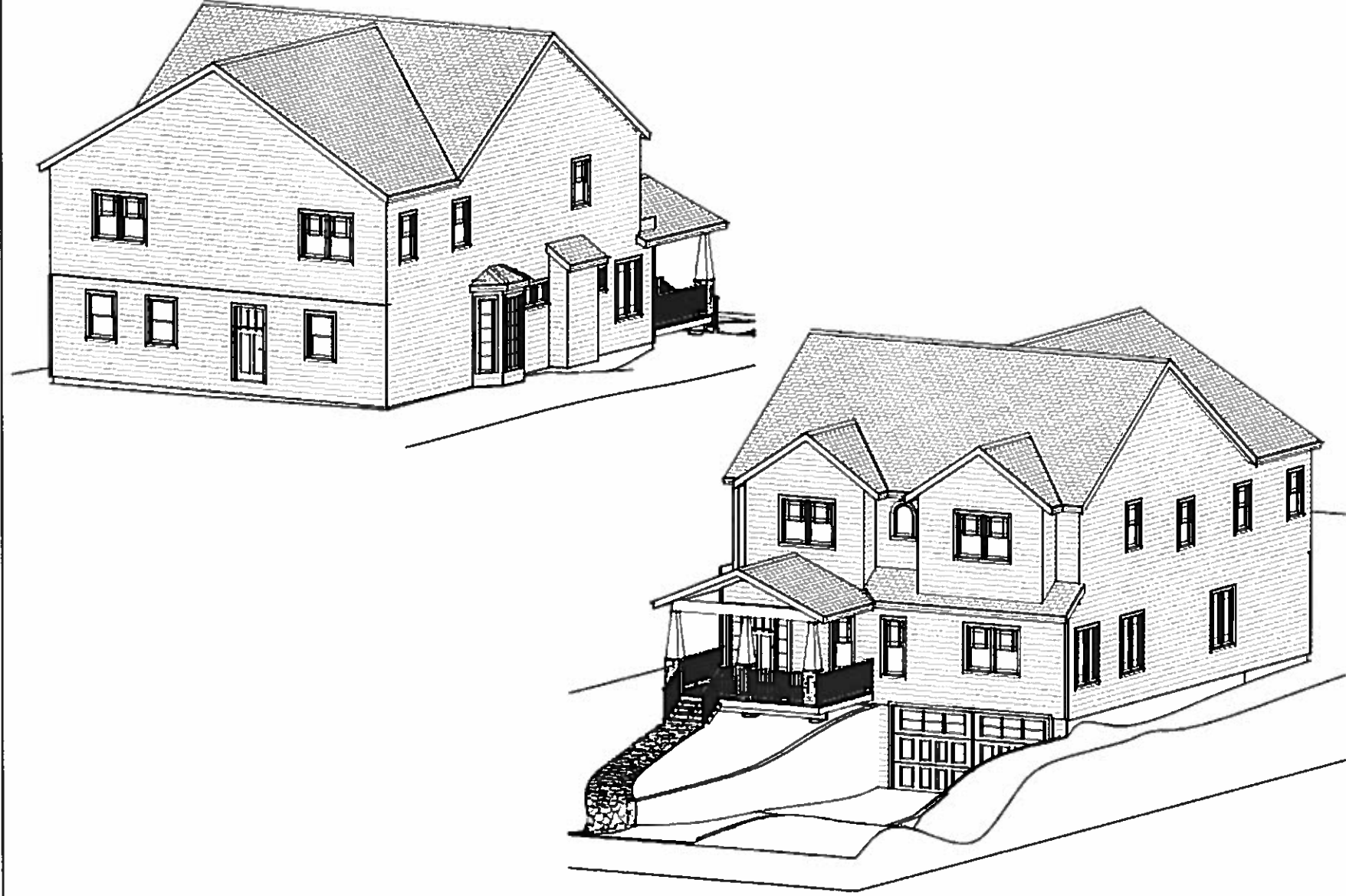
- 350 Foot Buffer from 690 Grand Ave.
- 690 Grand Ave.
- Parcels within 350 Foot Buffer

f.t.h

Attachment: 690 Grand survey







PROPOSED ADDITION  
690 GRAND AVENUE GLEN ELLYN, ILLINOIS



STATE OF ILLINOIS LICENSE ARCHITECT  
I hereby certify that these plans  
were prepared by me and that I am  
a duly licensed architect in the State of Illinois  
and that I am not under any suspension or  
revocation of my license.

DATE

SHEET  
6



**SHEET**  
**5**



**SHEET**  
**4**

690 GRAND AVENUE GLEN ELLYN, ILL NOIS



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Public Works  
Department Head: Julius Hansen  
Category: Resolution  
Prepared By: Bob Minix

SCHEDULED

AGENDA ITEM 2015-4

DOC ID: 1659

**1. Resolution No. 15-04, A Resolution Authorizing the Execution of a Local Agency Agreement Between the Village of Glen Ellyn and the Illinois Department of Transportation and Reserving Funds for the Local Share of Expenses Associated with the Signalized Pedestrian Crossings Improvements Project. 2. Approve award of a construction engineering services agreement to James J. Benes and Associates, of Lisle, Illinois, in the amount of \$20,200, to be expensed to the Capital Projects Fund.**

**Background**

In 2012 the Village retained James J. Benes and Associates, Inc. (Lisle, IL) to design crosswalk improvements at various Illinois Department of Transportation (IDOT) controlled intersections in the Village to provide improved pedestrian accommodation. The project scope included installation of a signalized crosswalk on the west side of the Route 38 (Roosevelt Road) and Nicoll intersection to complement the other three crosswalk legs, coupled with an entire intersection improvement at Route 53 and Pershing. A third intersection at Route 38 and Lambert Road was also included to add a fourth crosswalk, again on the west side of the intersection. By the early part of 2013, the designs were nearly complete.

In 2013, the Village learned of an opportunity for funding of the upgraded pedestrian accommodation project through the Regional Transportation Authority (RTA) Small Scale Access to Transit initiative. Under the Regional Transportation Authority's Community Planning Program in 2011, DuPage County (with assistance from the DuPage Mayors and Managers Conference) completed and adopted the DuPage Area Transit Plan Update. This plan identifies transit improvements throughout DuPage County, with a focus on transit supportive features and the pedestrian environment. The Glen Ellyn Signalized Pedestrian Crossing Improvements Project implements the plan's recommendations of improving access to existing transit by providing pedestrian signal heads (countdown signal heads and push buttons); crosswalks; ADA compliant sidewalk ramps; and sidewalks along or connecting to Pace Route 301, existing sidewalk networks, the Glen Ellyn South Bike Route, residential areas, a senior housing complex, and commercial and office land uses.

**Issues**

With the assistance of Village staff and our consultant, the RTA prepared a Congestion Mitigation and Air Quality (CMAQ) grant application for federal funding. The RTA application was successful for the estimated \$188,400 cost for construction and construction engineering expenses, with the CMAQ grant covering 80% of the expenses. The RTA will provide the remaining 20% local match, with the Village to be reimbursed by the agency, **thereby making these proposed crosswalk improvements complexly funded through grant dollars.** Once the grant was secured, the



consultant prepared a Project Development Report and completed the design work. The project is now ready for bidding.

As with most of our projects that receive federal monies, IDOT will bid and administer the construction contract. The project is currently scheduled for the April 24, 2015 IDOT letting. Construction will take place in the summer and fall of 2015.

### ***Local Agency Agreement***

Similar to the requirements of Crescent Boulevard Reconstruction Project implementation process, the Village needs to execute a Local Agency Agreement (LAA) with IDOT. This agreement establishes the division of project costs that will be paid for either by federal funds or local agency dollars, and contains various provisions detailing local agency and IDOT responsibilities, including on-going maintenance duties. The draft LAA was prepared by Benes and reviewed by IDOT. The current form of the LAA is ready for approval and is attached for reference.

At this time, Village Board approval is sought to authorize the Village President to sign the LAA and to affirm that sufficient monies are available to pay the local agency share of project construction and construction engineering costs. The CY-15 budget allotted essentially the entire project amount, with a set-aside of \$190,000, so obviously we are well covered in that regard. Once the project is bid, a Board action to fund the local share of contractor expenses will be brought forth with a specific dollar request based on the low bid cost.

As requested by IDOT, a resolution has been drafted covering these items. Village Board approval is sought this month so that the approved LAA and resolution can be forwarded to IDOT in time to keep on track for the April 24 bidding date.

### ***Construction Engineering Services***

James J. Benes has performed all the engineering on the Pedestrian Crossings Update Project to date and has been closely involved with all project aspects, including grant applications and project coordination with all the participating agencies. It is recommended that Benes be retained to provide oversight services during construction (Phase III engineering) to provide continuity with all aspects of the work, including grant reimbursements.

The firm estimates the cost of the Phase III engineering to be \$20,200, including an allowance of approximately \$2,000 for material testing services, to be provided by Testing Service Corporation. While these expenses are included in the CMAQ funding and RTA reimbursement, the Village will “front” the money by paying the consultant invoices and then seek reimbursement from the appropriate agency. Hence a funding authorization is required as part of the Board action approving Benes as the Phase III engineer.

Since the CMAQ funds are administered by IDOT, a Construction Engineering Services Agreement for Federal Participation has been prepared. This document will be submitted to IDOT once it is executed by the Village. A copy of the Agreement is attached for reference.

**Resolution No. \_\_\_\_\_**

**A Resolution Authorizing the Execution of a Local Agency Agreement  
Between the Village of Glen Ellyn and the Illinois Department of Transportation and  
Reserving Funds for the Local Share of Expenses Associated with the  
Signalized Pedestrian Crossings Improvements Project**

**Whereas,** IL Route 38 (Roosevelt Road - FAP 347) and IL Route 53 (FAP 870) are Regional Arterial Roadways owned and maintained by the Illinois Department of Transportation (IDOT); and

**Whereas,** Route 38 at Nicoll Way and at Lambert Road and Route 53 at Pershing Avenue are signalized intersections (Intersections) with no or partial pedestrian accommodation; and

**Whereas,** the Village desires to improve pedestrian accommodation at the Intersections by adding signalized pedestrian crosswalks on legs where marked crosswalks do not currently exist (Project); and

**Whereas,** the Village has qualified the Project to receive partial federal funding through the Congestion Mitigation and Air Quality Improvement Program for construction and construction engineering expenses; and

**Whereas,** CMAQ-funded projects must be designed in accordance with federal and state highway standards, with construction contract letting and administration through IDOT; and

**Whereas,** Project engineering design is finished and contract plans and documents have been completed and submitted to IDOT; and

**Whereas,** in order to obtain federal funding for the Project, the Village of Glen Ellyn must enter into an agreement covering the division of costs, agree to various stipulations including future maintenance responsibilities, and reserve sufficient monies to fund the local share of project costs; and

**Whereas,** a Local Agency Agreement for Federal Participation has been drafted and reviewed by

IDOT to define the Village of Glen Ellyn participation in the Project, including the estimated local agency share of the Project expenses associated with the construction phase; and

**Whereas,** total Project construction and construction engineering costs are currently estimated at \$188,400; and

**Whereas,** the local agency share of Project construction and construction engineering costs is estimated to be \$37,680 with the remaining \$150,720 to be paid by or reimbursed through IDOT; and

**Whereas,** the CY-15 Village Budget beginning January 1, 2015, adopted by Ordinance No. 6282, allotted \$190,000 toward Project expenses in the Capital Project Fund; and

**Whereas,** the President and the Board of Trustees believe and hereby declare that it is in the best interests of the Village of Glen Ellyn and its residents to accept CMAQ monies and the stipulations thereto to assist in Project funding.

**Now, therefore be it resolved by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois,** in the exercise of its home rule powers as follows:

**Section One:** The recitals stated above are hereby adopted by the Village Board as its findings.

**Section Two:** The Local Agency Agreement for Federal Participation in the Crescent Boulevard Reconstruction Project (designated as Section 13-00078-00-TL) between the Village of Glen Ellyn and the Illinois Department of Transportation is hereby approved, and the Village President is hereby authorized and directed to execute said Agreement.

**Section Three:** The Village of Glen Ellyn hereby confirms that sufficient moneys for the local agency share of Project construction and construction engineering costs have been reserved in the CY-15 budget year starting January 1, 2015.

**Section Four:** This Resolution shall be in full force and effect from and after its passage and approval.

**Passed** by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this day of \_\_\_\_\_, 2015.

**Ayes:**

**Nays:**

**Absent:**

**Approved** by the Village President of the Village of Glen Ellyn, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Village President of the Village of Glen Ellyn, Illinois

**Attest:**

\_\_\_\_\_  
Village Clerk of the Village of Glen Ellyn, Illinois

**ATTACHMENTS:**

- Local Agency Agreement - IDOT Intersections (PDF)
- Construction Engr Agreement - IDOT Intersections (PDF)

|                                                                                                                                                                                         |                                       |                     |                         |                |           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------|-------------------------|----------------|-----------|
|  <b>Illinois Department of Transportation</b><br><b>Local Agency Agreement for Federal Participation</b> | Local Agency<br>Village of Glen Ellyn | State Contract<br>X | Day Labor               | Local Contract | RR Forces |
|                                                                                                                                                                                         | Section<br>13-00078-00-TL             | Fund Type<br>CMAQ   | ITEP and/or SRTS Number |                |           |

| Construction |                | Engineering |                | Right-of-Way |                |
|--------------|----------------|-------------|----------------|--------------|----------------|
| Job Number   | Project Number | Job Number  | Project Number | Job Number   | Project Number |
| C-91-251-14  | CMM-4003(295)  |             |                |              |                |

This Agreement is made and entered into between the above local agency hereinafter referred to as the "LA" and the state of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LA jointly propose to improve the designated location as described below. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the LA, approved by the STATE and the STATE's policies and procedures approved and/or required by the Federal Highway Administration hereinafter referred to as "FHWA".

#### Location

Local Name 1) IL Rte 38 (Roosevelt Road) 2) IL Rte 53 Route 1) FAP 347 2) FAP 870 Length N/A  
 Termini 1) At Nicoll Way and at Lambert Road 2) At Pershing Avenue

Current Jurisdiction STATE TIP Number 08-14-0003 Existing Structure No N/A

#### Project Description

Addition of signalized pedestrian crosswalks on legs of existing signalized intersections where marked crosswalks do not currently exist.

#### Division of Cost

| Type of Work                   | CMAQ       | %     | %   | LA        | %       | Total      |
|--------------------------------|------------|-------|-----|-----------|---------|------------|
| Participating Construction     | 134,560    | ( * ) | ( ) | 33,640    | ( BAL ) | 168,200    |
| Non-Participating Construction |            | ( )   | ( ) |           | ( )     |            |
| Preliminary Engineering        |            | ( )   | ( ) |           | ( )     |            |
| Construction Engineering       | 16,160     | ( * ) | ( ) | 4,040     | ( BAL ) | 20,200     |
| Right of Way                   |            | ( )   | ( ) |           | ( )     |            |
| Railroads                      |            | ( )   | ( ) |           | ( )     |            |
| Utilities                      |            | ( )   | ( ) |           | ( )     |            |
| Materials                      |            |       |     |           |         |            |
| TOTAL                          | \$ 150,720 |       |     | \$ 37,680 |         | \$ 188,400 |

\*Maximum FHWA (CMAQ) participation 80% not to exceed \$150,720.

**NOTE:** The costs shown in the Division of Cost table are approximate and subject to change. The final LA share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

If funding is not a percentage of the total, place an asterisk in the space provided for the percentage and explain above.

#### Local Agency Appropriation

By execution of this Agreement, the LA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LA share of project costs. A copy of the resolution or ordinance is attached as an addendum.

#### Method of Financing (State Contract Work)

METHOD A---Lump Sum (80% of LA Obligation) \_\_\_\_\_  
 METHOD B--- \_\_\_\_\_ Monthly Payments of \_\_\_\_\_ due by the \_\_\_\_\_ of each successive month.  
 METHOD C---LA's Share Balance divided by estimated total cost multiplied by actual progress payment.

(See page two for details of the above methods and the financing of Day Labor and Local Contracts)

## Agreement Provisions

## THE LA AGREES:

- (1) To acquire in its name, or in the name of the state if on the state highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established state policies and procedures. Prior to advertising for bids, the **LA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LA**, and **STATE** and the **FHWA**, if required.
- (2) To provide for all utility adjustments, and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Agency Highway and Street Systems.
- (3) To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
- (4) To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, an addendum is required.
- (5) To maintain or cause to be maintained, in a manner satisfactory to the **STATE** and **FHWA**, the completed improvement, or that portion of the completed improvement within its jurisdiction as established by addendum referred to in item 4 above.
- (6) To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
- (7) To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the department; and the **LA** agrees to cooperate fully with any audit conducted by the Auditor General and the department; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the **STATE** for the recovery of any funds paid by the **STATE** under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
- (8) To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- (9) To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the **FHWA**.
- (10) (State Contracts Only) That the method of payment designated on page one will be as follows:
  - Method A - Lump Sum Payment. Upon award of the contract for this improvement, the **LA** will pay to the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the **LA**'s estimated obligation incurred under this Agreement. The **LA** will pay to the **STATE** the remainder of the **LA**'s obligation (including any nonparticipating costs) within thirty (30) calendar days of billing in a lump sum, upon completion of the project based upon final costs.
  - Method B - Monthly Payments. Upon award of the contract for this improvement, the **LA** will pay to the **STATE**, a specified amount each month for an estimated period of months, or until 80% of the **LA**'s estimated obligation under the provisions of the Agreement has been paid, and will pay to the **STATE** the remainder of the **LA**'s obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.
  - Method C - Progress Payments. Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LA**'s share of the construction cost divided by the estimated total cost, multiplied by the actual payment (appropriately adjusted for nonparticipating costs) made to the contractor until the entire obligation incurred under this Agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C, shall allow the **STATE** to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the **STATE** to **LA** on this or any other contract. The **STATE**, at its sole option, upon notice to the **LA**, may place the debt into the the Illinois Comptroller's Offset System (30 ILCS 105/10.05) or take such other and further action as may be required to recover the debt.
- (11) (Day Labor or Local Contracts) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to construct the complete project.
- (12) (Preliminary Engineering) In the event that right-of-way acquisition for, or actual construction of the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following the fiscal year in which this agreement is executed, the **LA** will repay the **STATE** any Federal funds received under the terms of this Agreement.
- (13) (Right-of-Way Acquisition) In the event that the actual construction of the project on this right-of-way is not undertaken by the close of the twentieth fiscal year following the fiscal year in which this Agreement is executed, the **LA** will repay the **STATE** any Federal Funds received under the terms of this Agreement.

- (14) (Railroad Related Work Only) The estimates and general layout plans for at-grade crossing improvements should be forwarded to the Rail Safety and Project Engineer, Room 204, Illinois Department of Transportation, 2300 South Dirksen Parkway, Springfield, Illinois, 62764. Approval of the estimates and general layout plans should be obtained prior to the commencement of railroad related work. All railroad related work is also subject to approval by the Illinois Commerce Commission (ICC). Final inspection for railroad related work should be coordinated through appropriate IDOT District Bureau of Local Roads and Streets office.
- Plans and preemption times for signal related work that will be interconnected with traffic signals shall be submitted to the ICC for review and approval prior to the commencement of work. Signal related work involving interconnects with state maintained traffic signals should also be coordinated with the IDOT's District Bureau of Operations.
- The **LA** is responsible for the payment of the railroad related expenses in accordance with the **LA**/railroad agreement prior to requesting reimbursement from IDOT. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets office.
- Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (15) And certifies to the best of its knowledge and belief its officials:
- (a) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
  - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, local) with commission of any of the offenses enumerated in item (b) of this certification; and
  - (d) have not within a three-year period preceding the Agreement had one or more public transactions (Federal, State, local) terminated for cause or default.
- (16) To include the certifications, listed in item 15 above and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
- (17) (State Contracts) That execution of this agreement constitutes the **LA's** concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.
- (18) That for agreements exceeding \$100,000 in federal funds, execution of this Agreement constitutes the **LA's** certification that:
- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement;
  - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress, in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions;
  - (c) The **LA** shall require that the language of this certification be included in the award documents for all subawards at all ties (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
- (19) To regulate parking and traffic in accordance with the approved project report.
- (20) To regulate encroachments on public right-of-way in accordance with current Illinois Compiled Statutes.
- (21) To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with current Illinois Compiled Statutes.
- (22) That the **LA** may invoice the **STATE** monthly for the **FHWA** and/or **STATE** share of the costs incurred for this phase of the improvement. The **LA** will submit supporting documentation with each request for reimbursement from the **STATE**. Supporting documentation is defined as verification of payment, certified time sheets, vendor invoices, vendor receipts, and other documentation supporting the requested reimbursement amount.
- (23) To complete this phase of the project within three years from the date this agreement is approved by the **STATE** if this portion of the project described in the Project Description does not exceed \$1,000,000 (five years if the project costs exceed \$1,000,000).
- (24) Upon completion of this phase of the improvement, the **LA** will submit to the **STATE** a complete and detailed final invoice with all applicable supporting supporting documentation of all incurred costs, less previous payments, no later than one year from the date of completion of this phase of the improvement. If a final invoice is not received within one year of completion of this phase of the improvement, the most recent invoice may be considered the final invoice and the obligation of the funds closed.

- (25) (Single Audit Requirements) That if the **LA** expends \$500,000 or more a year in federal financial assistance they shall have an audit made in accordance with the Office of Management and Budget (OMB) Circular No. A-133. **LA's** that expend less than \$500,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the **STATE** (Office of Finance and Administration, Audit Coordination Section, 2300 South Dirksen Parkway, Springfield, Illinois, 62764), within 30 days after the completion of the audit, but no later than one year after the end of the **LA's** fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
- (26) That the **LA** is required to register with the System for Award Management or SAM (formerly Central Contractor Registration (CCR)), which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/portal/public/SAM/#1>.

**THE STATE AGREES:**

- (1) To provide such guidance, assistance and supervision and to monitor and perform audits to the extent necessary to assure validity of the **LA's** certification of compliance with Titles II and III requirements.
- (2) (State Contracts) To receive bids for the construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement, after receipt of a satisfactory bid.
- (3) (Day Labor) To authorize the **LA** to proceed with the construction of the improvement when Agreed Unit Prices are approved and to reimburse the **LA** for that portion of the cost payable from Federal and/or State funds based on the Agreed Unit Prices and Engineer's Payment Estimates in accordance with the Division of Cost on page one.
- (4) (Local Contracts) That for agreements with Federal and/or State funds in engineering, right-of-way, utility work and/or construction work:
- (a) To reimburse the **LA** for the Federal and/or State share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payment by the **LA**;
  - (b) To provide independent assurance sampling, to furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors of steel, cement, aggregate, structural steel and other materials customarily tested by the **STATE**.

**IT IS MUTUALLY AGREED:**

- (1) Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction.
- (2) That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation or the contract covering the construction work contemplated herein is not awarded within three years of the date of execution of this Agreement.
- (3) This Agreement shall be binding upon the parties, their successors and assigns.
- (4) For contracts awarded by the **LA**, the **LA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT – assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT – assisted contracts. The **LA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this Agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.). In the absence of a USDOT – approved **LA** DBE Program or on State awarded contracts, this Agreement shall be administered under the provisions of the **STATE's** USDOT approved Disadvantaged Business Enterprise Program.
- (5) In cases where the **STATE** is reimbursing the **LA**, obligations of the **STATE** shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable Federal Funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
- (6) All projects for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application



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**ADDENDA**

Additional information and/or stipulations are hereby attached and identified below as being a part of this Agreement.

Number 1- Location Map, Number 2 – Local Appropriation Resolution, Number 3 - Changes to Agreement Provisions

(Insert addendum numbers and titles as applicable)

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The LA further agrees, as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this Agreement and all exhibits indicated above.

**APPROVED**

Local Agency

Alexander W. Demos

Name of Official (Print or Type Name)

Village President

Title (County Board Chairperson/Mayor/Village President/etc.)

(Signature)

Date

The above signature certifies the agency's TIN number is  
36-6005897 conducting business as a Governmental  
 Entity.

DUNS Number 076856988**APPROVED**State of Illinois  
Department of Transportation

Randall S. Blankenhorn, Acting Secretary

Date

By:

Aaron A. Weatherholt, Deputy Director of Highways

Date

Omer Osman, Director of Highways/Chief Engineer

Date

William M. Barnes, Chief Counsel

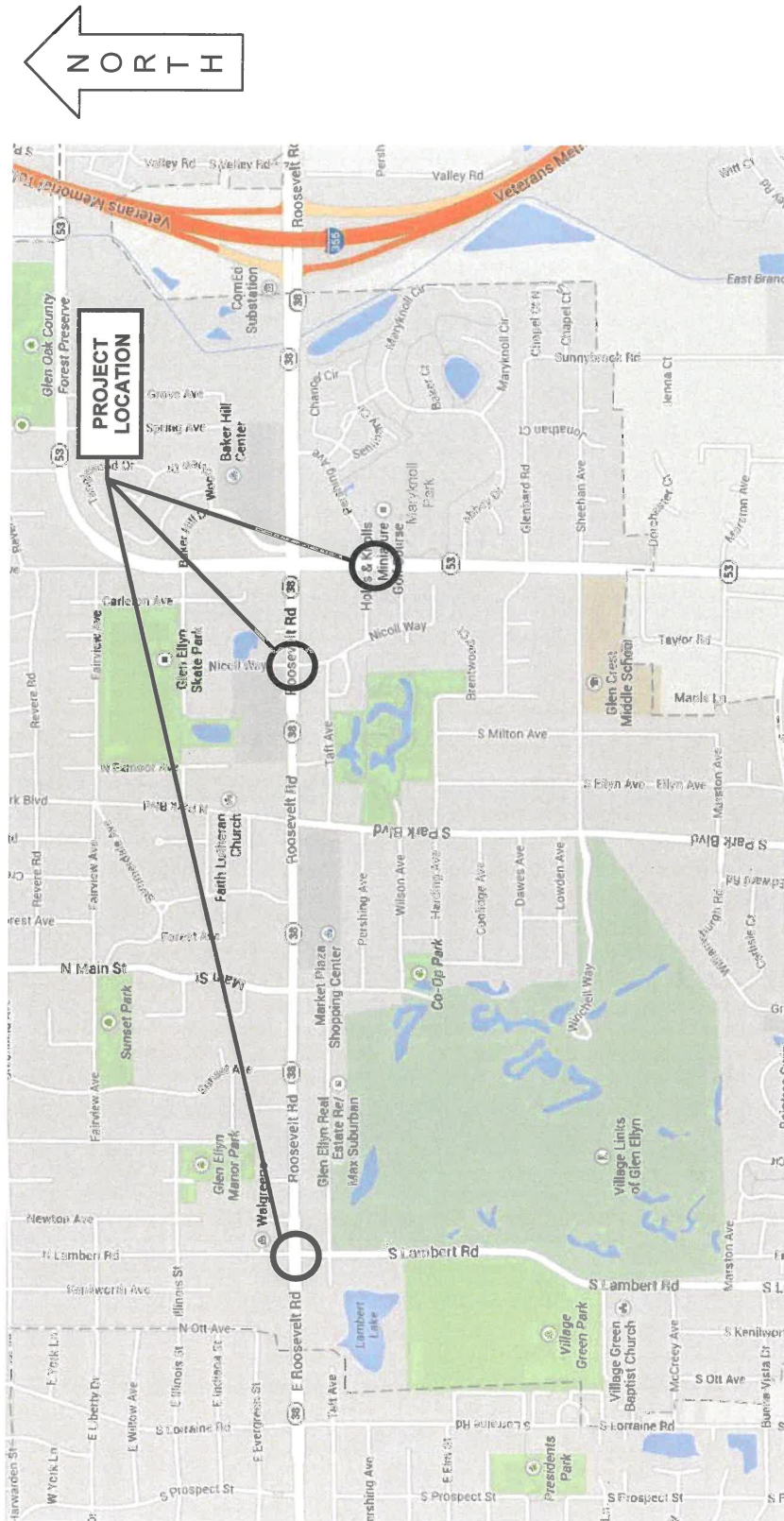
Date

Director of Finance and Administration

Date

**NOTE:** If signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

**SIGNALIZED PEDESTRIAN CROSSING IMPROVEMENTS  
IL 38 AT NICOLL WAY and AT LAMBERT ROAD  
AND IL 53 AT PERSHING AVENUE  
SECTION NO. 13-00078-00-TL  
GLEN ELLYN, ILLINOIS**



**ADDENDUM No. 1  
PROJECT LOCATION MAP**



**JAMES J. BENES & ASSOCIATES, INC.**  
950 Warrenville Road, Suite 101, Lisle, Illinois 60532  
Tel. (630) 719-7570 • Fax (630) 719-7589

ADDENDUM #3

An addendum to the Local Agency Agreement  
 Village of Glen Ellyn  
 FAP 347 / IL Rt 38 (Roosevelt Road): At Nicoll Way and at Lambert Road  
 FAP 870 / IL Rt 53: At Pershing Avenue  
 Section No.: 13-00078-00-TL  
 Project No.: CMM-4003(295)  
 Job No.: C-91-251-14  
 DuPage County

CHANGES IN "AGREEMENT PROVISIONS"  
UNDER "IT IS MUTUALLY AGREED":

The following items are added:

7. All traffic control equipment to be used in the traffic signal work included herein must be approved by the STATE prior to its installation. The STATE must be notified a minimum of seven (7) working days prior to the final inspection. Final inspection of the signalized intersection will be made by a representative of the STATE, and, if satisfactory, authorization for turn on will be given.
8. Upon acceptance of the traffic signal by the STATE the financial responsibility for maintenance and electrical energy for the operation of the traffic signal at the intersection shall be proportioned as follows:

|                                       | MAINTENANCE      | ELECTRICAL ENERGY |
|---------------------------------------|------------------|-------------------|
| IL Rt 38 (Roosevelt Rd) at Nicoll Way | 100% STATE       | 100% LA           |
| IL Rt 38 (Roosevelt Rd) at Lambert Rd | 100% STATE       | 50% STATE 50% LA  |
| IL Rt 53 at Pershing Avenue           | 50% STATE 50% LA | 100% LA           |

and become a part of the Master Agreement executed between the LA and the STATE for the term of which begins on July 1, 2011.

9. The actual maintenance of traffic signals at the above intersections will be performed by the STATE with its own forces or through ongoing contractual agreement.
  10. The financial responsibility for the maintenance of the "Emergency Vehicle Preemption" equipment at the signalized intersections above shall be borne by the LA.
  11. The STATE retains the right to control the sequence and timing of the traffic signals and interconnect.
  12. Payment by the STATE of any or all of its share of maintenance is contingent upon the STATE receiving adequate funds in its annual appropriation.
  13. It is mutually agreed, if, in the future, the STATE adopts a roadway or traffic signal improvement passing through the traffic signal which requires modernization or reconstruction to said traffic signal then the LA agrees to be financially responsible for all costs to relocate or reconstruct the emergency vehicle preemption equipment, and proportionate costs of the traffic signals in conjunction with the STATE's proposed improvement.
- All provisions, conditions, restrictions and requirements of this agreement shall be binding upon and inure to the benefit of the successors, assigns, administrators, executors or heirs of the parties hereto.

|                                                                                                                       |                                                                           |                                                                                                                                                                                                                    |                                                                |                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Local Agency<br>Village of Glen Ellyn                                                                                 | <b>L<br/>O<br/>C<br/>A<br/>L<br/><br/>A<br/>G<br/>E<br/>N<br/>C<br/>Y</b> |  <b>Illinois Department of Transportation</b><br><br><b>Construction Engineering Services Agreement For Federal Participation</b> | <b>C<br/>O<br/>N<br/>S<br/>U<br/>L<br/>T<br/>A<br/>N<br/>T</b> | Consultant<br>James J. Benes & Associates, Inc                                                   |
| County<br>DuPage                                                                                                      |                                                                           |                                                                                                                                                                                                                    |                                                                | Address<br>950 Warrenville Rd., Ste. 101                                                         |
| Section<br>13-00078-00-TL                                                                                             |                                                                           |                                                                                                                                                                                                                    |                                                                | City<br>Lisle                                                                                    |
| Project No.<br>CMM-4003(295)                                                                                          |                                                                           |                                                                                                                                                                                                                    |                                                                | State<br>IL                                                                                      |
| Job No.<br>C-91-251-14                                                                                                |                                                                           |                                                                                                                                                                                                                    |                                                                | Zip Code<br>60532                                                                                |
| Contact Name/Phone/E-mail Address<br>Julius Hansen, Director of Public Works<br>(630) 469-6756, jhansen@glenellyn.org |                                                                           |                                                                                                                                                                                                                    |                                                                | Contact Name/Phone/E-mail Address<br>Tom Adomshick, PE<br>(630) 719-7570, tadamshick@jjbenes.com |

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT described herein. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

|                                         |                                                                                                   |
|-----------------------------------------|---------------------------------------------------------------------------------------------------|
| <b>Regional Engineer</b>                | Deputy Director Division of Highways, Regional Engineer, Department of Transportation             |
| <b>Resident Construction Supervisor</b> | Authorized representative of the LA in immediate charge of the engineering details of the PROJECT |
| <b>In Responsible Charge</b>            | A full time LA employee authorized to administer inherently governmental PROJECT activities       |
| <b>Contractor</b>                       | Company or Companies to which the construction contract was awarded                               |

#### Project Description

|         |                                                             |       |                          |        |     |               |     |
|---------|-------------------------------------------------------------|-------|--------------------------|--------|-----|---------------|-----|
| Name    | 1) IL 38 (Roosevelt Rd); 2) IL 53                           | Route | 1) FAP 347<br>2) FAP 870 | Length | n/a | Structure No. | n/a |
| Termini | 1) at Nicoll Way and at Lambert Road; 2) at Pershing Avenue |       |                          |        |     |               |     |

Description: Addition of signalized pedestrian crosswalks on legs of existing signalized intersections where marked crosswalks currently do not exist, including removal and replacement of sidewalk and curb and gutter.

#### Agreement Provisions

#### I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the engineering services for the LA, in connection with the PROJECT hereinbefore described and checked below:
  - ☒ a. Proportion concrete according to applicable STATE Bureau of Materials and Physical Research (BMPR) Quality Control/Quality Assurance (QC/QA) training documents or contract requirements and obtain samples and perform testing as noted below.
  - ☐ b. Proportion hot mix asphalt according to applicable STATE BMPR QC/QA training documents and obtain samples and perform testing as noted below.
  - ☐ c. For soils, to obtain samples and perform testing as noted below.
  - ☒ d. For aggregates, to obtain samples and perform testing as noted below.

NOTE: For 1a. through 1d. the ENGINEER is to obtain samples for testing according to the STATE BMPR "Project Procedures Guide", or as indicated in the specifications, or as attached herein by the LA; test according to the STATE BMPR "Manual of Test Procedures for Materials", submit STATE BMPR inspection reports; and verify compliance with contract specifications.

- ☒ e. Inspection of all materials when inspection is not provided at the sources by the STATE BMPR, and submit inspection reports to the LA and the STATE in accordance with the STATE BMPR "Project Procedures Guide" and the policies of the STATE.
  - ☒ f. For Quality Assurance services, provide personnel who have completed the appropriate STATE BMPR QC/QA trained technician classes.
  - ☒ g. Inspect, document and inform the LA employee In Responsible Charge of the adequacy of the establishment and maintenance of the traffic control.
  - ☐ h. Geometric control including all construction staking and construction layouts.
  - ☒ i. Quality control of the construction work in progress and the enforcement of the contract provisions in accordance with the STATE Construction Manual.
  - ☒ j. Measurement and computation of pay items.
  - ☒ k. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
  - ☒ l. Preparation and submission to the LA by the required form and number of copies, all partial and final payment estimates, change orders, records, documentation and reports required by the LA and the STATE.
  - ☒ m. Revision of contract drawings to reflect as built conditions.
  - ☐ n. Act as resident construction supervisor and coordinate with the LA employee In Responsible Charge.
2. Engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with the AGREEMENT.
3. To furnish the services as required herein within twenty-four hours of notification by the LA employee In Responsible Charge.
4. To attend meetings and visit the site of the work at any reasonable time when requested to do so by representatives of the LA or STATE.
5. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without the written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
6. The ENGINEER shall submit invoices, based on the ENGINEER's progress reports, to the LA employee In Responsible Charge, no more than once a month for partial payment on account for the ENGINEER's work completed to date. Such invoices shall represent the value, to the LA of the partially completed work, based on the sum of the actual costs incurred, plus a percentage (equal to the percentage of the construction engineering completed) of the fixed fee for the fully completed work.
7. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable to improvement of the SECTION; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
8. That the ENGINEER shall be responsible for the accuracy of the ENGINEER's work and correction of any errors, omissions or ambiguities due to the ENGINEER'S negligence which may occur either during prosecution or after acceptance by the LA. Should any damage to persons or property result from the ENGINEER's error, omission or negligent act, the ENGINEER shall indemnify the LA, the STATE and their employees from all accrued claims or liability and assume all restitution and repair costs arising from such negligence. The ENGINEER shall give immediate attention to any remedial changes so there will be minimal delay to the contractor and prepare such data as necessary to effectuate corrections, in consultation with and without further compensation from the LA.
9. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.
10. The undersigned certifies neither the ENGINEER nor I have:
- a) employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT;

- b) agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
  - c) paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
  - d) are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - e) have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
  - f) are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) of this certification; and
  - g) have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
11. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
  12. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
  13. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the work called for in the AGREEMENT.
  14. To be prequalified with the STATE in Construction Inspection when the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor. The onsite resident construction supervisor shall have a valid Documentation of Contract Quantities certification.
  15. Will provide, as required, project inspectors that have a valid Documentation of Contract Quantities certification.

**II. THE LA AGREES,**

1. To furnish a full time LA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
2. To furnish the necessary plans and specifications.
3. To notify the ENGINEER at least 24 hours in advance of the need for personnel or services.
4. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee  
Formulas

- ☒  $FF = 14.5\%[DL + R(DL) + OH(DL) + IHDC]$ , or  
☐  $FF = 14.5\%[(2.3 + R)DL + IHDC]$

Where: DL = Direct Labor  
 IHDC = In House Direct Costs  
 OH = Consultant Firm's Actual Overhead Factor  
 R = Complexity Factor  
 FF=Fixed Fee  
 SBO = Services by Others

Total Compensation =  $DL + IHDC + OH + FF + SBO$

Specific Rate ☐ (Pay per element)

Lump Sum ☐ \_\_\_\_\_

5. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

☐ With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

☒ Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

6. The recipient shall not discriminate on the basis on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

7. To submit approved form BC 775 (Exhibit C) and BC 776 (Exhibit D) with this AGREEMENT.

### III. It is Mutually Agreed,

- 1. That the ENGINEER and the ENGINEER's subcontractors will maintain all books, documents, papers, accounting records and other evidence pertaining to cost incurred and to make such materials available at their respective offices at all reasonable times during the AGREEMENT period and for three years from the date of final payment under this AGREEMENT, for inspection by the STATE, Federal Highway Administration or any authorized representatives of the federal government and copies thereof shall be furnished if requested.
- 2. That all services are to be furnished as required by construction progress and as determined by the LA employee In Responsible Charge. The ENGINEER shall complete all services specified herein within a time considered reasonable to the LA, after the CONTRACTOR has completed the construction contract.
- 3. That all field notes, test records and reports shall be turned over to and become the property of the LA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
- 4. That this AGREEMENT may be terminated by the LA upon written notice to the ENGINEER, at the ENGINEER's last known address, with the understanding that should the AGREEMENT be terminated by the LA, the ENGINEER shall be paid for any services completed and any services partially completed. The percentage of the total services which have been rendered by the ENGINEER shall be mutually agreed by the parties hereto. The fixed fee stipulated in numbered paragraph 4d of Section II shall be multiplied by this percentage and added to the ENGINEER's actual costs to obtain the earned value of work performed. All field notes, test records and reports completed or partially completed at the time of termination shall become the property of, and be delivered to, the LA.
- 5. That any differences between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
- 6. That in the event the engineering and inspection services to be furnished and performed by the LA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent or inadequate, the STATE shall have the right to supplement the engineering and inspection force or to replace the engineers or inspectors employed on such work at the expense of the LA.

7. That the ENGINEER has not been retained or compensated to provide design and construction review services relating to the contractor's safety precautions, except as provided in numbered paragraph 1f of Section I. The ENGINEER shall not assume any of the responsibilities of the Contractor, Contractor's superintendent or of Subcontractors; shall not expedite the work for the Contractor or Subcontractors; and shall not advise on, or issue directions concerning aspects of construction means, methods, techniques, sequences or procedures, or safety precautions in connection with the work.
8. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
  - (A) abide by the terms of the statement; and
  - (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the grantee's or contractor's policy of maintaining a drug free workplace;
- (3) any available drug counseling, rehabilitation and employee assistance program; and
- (4) the penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is convicted, as required by section S of the Drug Free Workplace Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

9. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT-assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination this AGREEMENT or such other remedy as the LA deems appropriate.



### Agreement Summary

| Prime Consultant:                   | TIN Number              | Agreement Amount |
|-------------------------------------|-------------------------|------------------|
| James J. Benes and Associates, inc. | 36-2694755              | \$18,210.69      |
| Sub-Consultants:                    | TIN Number              | Agreement Amount |
| Testing Service Corporation         | 35-0937582              | \$1,970.00       |
|                                     |                         |                  |
|                                     |                         |                  |
|                                     |                         |                  |
|                                     |                         |                  |
|                                     | Sub-Consultant Total:   | \$1,970.00       |
|                                     | Prime Consultant Total: | \$18,210.69      |
|                                     | Total for all Work:     | \$20,180.69      |

Executed by the LA:

Village of Glen Ellyn

(Municipality/Township/County)

ATTEST:

By: \_\_\_\_\_

Catherine Galvin Clerk

By: \_\_\_\_\_

Title: Village President

(SEAL)

Executed by the ENGINEER:

James J. Benes and Associates, Inc.

ATTEST:

By: 

Title: Vice President

By: 

Title: President

## Exhibit A - Construction Engineering

Route: IL 38 (FAP 347) and IL 53 (FAP 870)

Local Village of Glen Ellyn  
(Municipality/Township/County)

Section: 13-00078-00-TL

Project: CMM-4003(295)

Job No.: C-91-251-14

\*Firm's approved rates on file with  
Bureau of Accounting and Auditing:

Overhead Rate (OH) 139.40 %

Complexity Factor (R) 0.00  
Calendar Days

## Cost Plus Fixed Fee Methods of Compensation:

Fixed Fee 1 ☒ 14.5%[DL + R(DL) + OH(DL) + IHDC]Fixed Fee 2 ☐ 14.5%[(2.3 + R)DL + IHDC]Specific Rate ☐Lump Sum ☐

## Cost Estimate of Consultant's Services in Dollars

| Element of Work                 | Employee Classification | Man-Hours     | Payroll Rate | Payroll Costs (DL) | Overhead (OH*DL)  | Services by Others (SBO) | In-House Direct Costs (IHDC) | Fixed Fee (FF)    | Total              |
|---------------------------------|-------------------------|---------------|--------------|--------------------|-------------------|--------------------------|------------------------------|-------------------|--------------------|
| 1. Project Initiation           |                         |               |              |                    |                   |                          |                              |                   |                    |
| a. Precon Mtg.                  | Principal               | 1.00          | \$59.00      | \$59.00            | \$82.25           |                          |                              | \$20.48           | \$ 161.73          |
| b. Coordination                 | Senior Engineer         | 3.00          | \$44.50      | \$133.50           | \$186.10          |                          |                              | \$46.34           | \$ 365.94          |
|                                 | Technician              | 3.00          | \$23.33      | \$69.99            | \$97.57           |                          |                              | \$24.30           | \$ 191.86          |
| 2. Layout                       |                         |               |              |                    |                   |                          |                              |                   |                    |
|                                 | Senior Engineer         | 4.00          | \$44.50      | \$178.00           | \$248.13          |                          |                              | \$61.79           | \$ 487.92          |
|                                 | Technician              | 4.00          | \$23.33      | \$93.32            | \$130.09          |                          |                              | \$32.39           | \$ 255.80          |
| 3. Construction Eng.            |                         |               |              |                    |                   |                          |                              |                   |                    |
| a. Inspection (30 working days) | Principal               | 3.00          | \$59.00      | \$177.00           | \$246.74          | \$1,970.00               |                              | \$61.44           | \$2,455.18         |
|                                 | Senior Engineer         | 30.00         | \$44.50      | \$1,335.00         | \$1,860.99        |                          |                              | \$463.42          | \$3,659.41         |
| b. Partial Pay Est.             | Technician              | 160.00        | \$23.33      | \$3,732.80         | \$5,203.52        |                          |                              | \$1,295.77        | \$10,232.09        |
| c. Change Orders                |                         |               |              |                    |                   |                          |                              |                   |                    |
| 4. Project Finalization         |                         |               |              |                    |                   |                          |                              |                   |                    |
| a. Punch List                   | Principal               | 1.00          | \$59.00      | \$59.00            | \$82.25           |                          |                              | \$20.48           | \$ 161.73          |
| b. Final Inspection             | Senior Engineer         | 9.00          | \$44.50      | \$400.50           | \$558.30          |                          |                              | \$139.03          | \$1,097.83         |
| Final Documentation             | Technician              | 17.00         | \$23.33      | \$396.61           | \$552.87          |                          | \$21.00                      | \$140.72          | \$1,111.20         |
| <b>Totals</b>                   |                         | <b>235.00</b> |              | <b>\$6,634.72</b>  | <b>\$9,248.81</b> | <b>\$1,970.00</b>        | <b>\$ 21.00</b>              | <b>\$2,306.16</b> | <b>\$20,180.69</b> |



January 15, 2015



**TESTING SERVICE CORPORATION**

*Corporate Office*

Mr. Thomas Adomshick, P.E.  
James J. Benes and Associates, Inc.  
950 Warrenville Road Suite 101  
Lisle, IL 60532

360 South Main Place, Carol Stream, IL 60188-2404  
630.462.2600 • Fax 630.653.2988

RE: P.N. 54,100 Revised January 15, 2015  
Construction Material Engineering  
Signalized Pedestrian Crossing  
Project CMM-4003(295)  
Glen Ellyn, IL

Dear Mr. Adomshick:

Per your request, Testing Service Corporation (TSC) is pleased to submit this proposal to provide the Construction Materials Engineering Services that will be requested by you for the above referenced project. The broad objectives of our work will be to conduct and interpret tests and report our findings as directed by James J. Benes and Associates, Inc.

TSC is staffed and equipped to provide any of the following services that may be ordered by you:

- **Field Quality Control Services**
  - Observe proof-rolling operations.
  - Recommend amount of undercut using IDOT cone penetrometer procedure.
  - Perform in-place density tests on engineered fill/backfill and granular base course
  - Test plastic concrete for slump, air content, temperature, unit weight and cast test cylinders.
  - Establish rolling pattern for bituminous concrete pavement mix with nuclear density gauge.
  - Pickup samples in the field for laboratory tests.
- **Bituminous Concrete Batch Plant Quality Control Services**
  - Daily hot bin and extraction analysis.
  - Sampling and testing of stockpile materials.
  - Check and adjust mixing formulas, as necessary.
  - Check temperatures of bitumen, drum and final mix.
  - Mold Marshall samples and check for stability and flow or determine density of Prepared (HMA) specimen by means of Gyratory Compactor.
  - Other tests as required by current IDOT procedures guide.
- **Portland Cement Concrete Batch Plant Quality Control Services**
  - Verify that current IDOT mix design is being used.
  - Check moisture content of fine aggregate.
  - Perform sieve analysis on stockpiled materials, as required by IDOT criteria.
  - Check the slump, air and temperature of final mix.
  - Other tests, as required by current IDOT procedure guide.
- **Laboratory**
  - Perform laboratory compaction curve for each soil type used.
  - Determine density and thickness for core samples submitted by contractor.
  - Aggregate gradation and soundness analysis.
  - Perform compressive and flexural strength tests for concrete cylinders and beams.
  - Other tests, as required.

James J. Benes and Associates, Inc.  
P.N. 54,100 - January 15, 2015

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- **QA Manager Services**

- Review test results performed by our technicians in accordance with IDOT specification
- Monitor and schedule site visits to test 20% of the total quantities for HMA and PCC mixes
- Complete the necessary paperwork for PCC and HMA testing and electronically submit them to IDOT and your office.

TSC's field technicians are represented by Local 150 of the International Union of Operating Engineers. Supervision of the testing, observation and reporting is provided by a Registered Professional Engineer. Reports will generally be issued on a weekly basis as work progresses. Invoices will be issued monthly, subsequent to the reporting period.

A budget amount of One Thousand Nine Hundred Seventy Dollars (\$1,970.00) is recommended for your project. This estimate is based on a review of plans and specifications provided by James J. Benes and Associates, Inc. and prior experience on similar projects. TSC's itemized estimate is included in the "Assumptions and Estimated Fee" portion of this proposal. Factors such as weather, contractor efficiency and deviations from minimum testing and observation requirements may significantly impact the CME budget. Our fee is further subject to this proposal being accepted by you on or before December 31, 2015.

The Services performed by TSC under this proposal are subject to prevailing wage regulations under Illinois law. Prevailing wage rates are established in June by the State of Illinois. Should the established wage be changed between the time of this proposal and the time of work, it will be necessary to revise this proposal so that the rates required by law are properly reflected. Prevailing wage categories are defined as follows:

Material Tester I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

Material Tester II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete and concrete and asphalt batch plants, adjusting proportions of bituminous mixtures.

TSC's fees include TSC's services being performed subject to the attached General Conditions which are incorporated herein. Unless we receive written instructions to the contrary, invoices will be sent to:

Mr. Thomas Adomshick, P.E.  
James J. Benes and Associates, Inc.  
950 Warrenville Road Suite 101  
Corporetum Office Campus  
Lisle, IL 60532  
Tel: (630) 719-7570  
Fax: (630) 719-7589  
email: [tadomshick@jjbenes.com](mailto:tadomshick@jjbenes.com)

James J. Benes and Associates, Inc.  
P.N. 54,100 - January 15, 2015

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When completing the attached project data form, kindly indicate who is to receive copies of TSC's report and other project data.

Your consideration of our proposal is appreciated. We look forward to being of service to you on this project.

Respectfully Submitted

TESTING SERVICE CORPORATION



Thomas J. Morris, P.E.  
President

Prepared By,



Michael D. Billings  
Vice President

TJM:MDB:kw

Enc: General Conditions  
Project Data Sheet

Approved and accepted for \_\_\_\_\_ by:

\_\_\_\_\_  
(NAME)

\_\_\_\_\_  
(TITLE)

\_\_\_\_\_  
(DATE)

James J. Benes and Associates, Inc.  
P.N. 54,100 - January 15, 2015

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### SCHEDULE OF CHARGES

#### ITEM I     FIELD SERVICES

|                                    |           |           |
|------------------------------------|-----------|-----------|
| A. Material Tester I               | Per Hour: | \$ 109.50 |
| B. Material Tester II              | Per Hour: | \$ 112.50 |
| C. IDOT QC/QA Level III BIT or PCC | Per Hour: | \$ 112.50 |

CME Technician classification includes IDOT BIT/PCC and QC/QA Certified Technicians. The time is portal-to-portal from the office servicing the project. Increase hourly rate by 1.4 for over 8.0 hours per day or Saturday . Increase hourly rate by 1.8 for Sunday or Holiday work. The minimum trip charge for 0 to 4 hours is four (4) hours and for 4 to 8 hours is eight (8) hours Monday through Friday and eight (8) hours on Saturday and Sunday.

Engineering services for summary report preparation are invoiced at the Graduate Engineer Rate.

|                                          |           |          |
|------------------------------------------|-----------|----------|
| D. Transportation, Light Vehicle         | Per Mile: | \$ 0.60  |
| E. Use of Nuclear Moisture/Density Gauge | Per Day:  | \$ 35.00 |
| F. Pickup Concrete Test Samples          | Per Trip: | \$ 60.00 |

#### ITEM II     LABORATORY SERVICES

##### A. Soils

|                                                                                        |       |           |
|----------------------------------------------------------------------------------------|-------|-----------|
| 1. Compaction Curve to establish the maximum dry unit weight and optimum water content |       |           |
| a. Modified (AASHTO T180, ASTM D1557)                                                  | Each: | \$ 190.00 |
| b. Standard( AASHTO T99, ASTM D698)                                                    | Each: | \$ 180.00 |
| c. Add for Methods B, C, or D                                                          | Each: | \$ 15.00  |
| 2. Thin-Walled Tube Samples                                                            |       |           |
| a. Combined Water Content & Dry Unit Weight Determination                              | Each: | \$ 18.00  |
| b. Unconfined Compressive Strength                                                     | Each: | \$ 12.00  |

##### B. Portland Cement Concrete/Aggregates

|                                        |       |          |
|----------------------------------------|-------|----------|
| 1. Concrete Test Cylinders (6"x12")    |       |          |
| a. Compressive Strength                | Each: | \$ 16.25 |
| b. Spares/Handling Charge              | Each: | \$ 16.25 |
| c. Trim End of Specimen When Necessary | Each: | \$ 20.00 |

James J. Benes and Associates, Inc.  
P.N. 54,100 - January 15, 2015

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|                                                                                        |            |           |
|----------------------------------------------------------------------------------------|------------|-----------|
| 2. Concrete Test Cylinders (4"x8")                                                     |            |           |
| a. Compressive Strength                                                                | Each:      | \$ 16.25  |
| b. Spares/Handling Charge                                                              | Each:      | \$ 15.50  |
| c. Trim End of Specimen When Necessary                                                 | Each:      | \$ 20.00  |
| 3. Sieve Analysis                                                                      |            |           |
| a. Unwashed                                                                            | Each:      | \$ 68.50  |
| b. Washed                                                                              | Each:      | \$ 90.00  |
| C. Bituminous Concrete                                                                 |            |           |
| 1. Extraction Analysis                                                                 |            |           |
| a. Unwashed                                                                            | Each:      | \$ 185.00 |
| b. Washed                                                                              | Each:      | \$ 205.00 |
| 2. Compaction of Bituminous Mixture by Gyratory Methods and Bulk Specific Gravity Test | Set of Two | \$ 185.00 |
| 3. Theoretical Maximum Specific Gravity of Paving Mixture                              | Each:      | \$ 90.00  |
| 4. Calibration of Ignition Oven for Asphalt Content by IDOT Methods:                   | Each:      | \$ 650.00 |
| 5. Determining Asphalt Content by Ignition Oven:                                       | Each:      | \$ 100.00 |
| 6. Determining Asphalt Content by Ignition Oven and Washed Gradation:                  | Each:      | \$ 175.00 |
| 7. Bulk Density of Core Specimens                                                      | Each:      | \$ 40.00  |

### ITEM III CONSULTATION AND REPORT PREPARATION

|                                                |           |            |
|------------------------------------------------|-----------|------------|
| A. Registered Professional Engineer, Principal | Per Hour: | \$ 175.00  |
| B. Registered Professional Engineer            | Per Hour: | \$ 160.00  |
| C. Graduate Civil Engineer                     | Per Hour: | \$ 120.00  |
| D. Transportation                              |           |            |
| 1. Light Vehicle                               | Per Mile: | \$ 0.60    |
| 2. Public Transportation                       |           | Cost + 10% |

The above rates are valid through December 31, 2015.



James J. Benes and Associates, Inc.  
P.N. 54,100 - January 15, 2015

### ASSUMPTIONS & ESTIMATED FEE

The following estimate is based on review of materials quantities provided by the James J. Benes and Associates, Inc. and the Illinois Department of Transportation's Project Procedures Guide. At the time this estimate was prepared the contractor's schedule was not available. The unit prices used below are based on our current cost structure.

| Portland Cement Concrete/Field |                                   |      |          |            |             |
|--------------------------------|-----------------------------------|------|----------|------------|-------------|
| Item No.                       | ITEMS                             | Unit | Quantity | Unit Price | Amount      |
| 1                              | Material Tester I                 | Hour | 12.0     | 109.50     | \$ 1,314.00 |
| 2                              | Travel, Material Tester I         | Hour | 0.0      | 109.50     | \$ 0.00     |
| 3                              | Travel, Light Vehicle             | Mile | 60       | 0.60       | \$ 36.00    |
| 4                              | Pickup Test Samples               | Each | 3        | 60.00      | \$ 180.00   |
| 5                              | Concrete Test Cylinders (6"x 12") | Each | 12       | 16.25      | \$ 195.00   |
| 6                              | Concrete Test Cylinders (4"x 8")  | Each | 0        | 15.50      | \$ 0.00     |
| 7                              | Sieve Analysis, Unwashed          | Each | 0        | 68.50      | \$ 0.00     |
| Sub-Total:                     |                                   |      |          |            | \$ 1,725.00 |

Estimate Basis: Three site visits to test and sample concrete placed for sidewalks (1 trip), foundations (1 trip) and combination curb and gutter (1 trip)

| Project Coordination & Report Preparation |                  |      |          |            |           |
|-------------------------------------------|------------------|------|----------|------------|-----------|
| Item No.                                  | ITEMS            | Unit | Quantity | Unit Price | Amount    |
| 1                                         | Project Engineer | Hour | 2        | 120.00     | \$ 240.00 |
| 2                                         | QA Manager       | Hour | 0        | 100.00     | \$ 0.00   |
| Sub-Total:                                |                  |      |          |            | \$ 240.00 |

TSC's base fee schedule includes up to three copies of each report.

**Estimated Total:** \$ 1,965.00

**RECOMMENDED BUDGET:** \$ 1,970.00



## TESTING SERVICE CORPORATION

# GENERAL CONDITIONS

## Geotechnical and Construction Services

**1. PARTIES AND SCOPE OF WORK:** If Client is ordering the services on behalf of another, Client represents and warrants that Client is the duly authorized agent of said party for the purpose of ordering and directing said services, and in such case the term "Client" shall also include the principal for whom the services are being performed. Prices quoted and charged by TSC for its services are predicated on the conditions and the allocations of risks and obligations expressed in these General Conditions. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by Client are adequate and sufficient for Client's intended purpose. Unless otherwise expressly assumed in writing, TSC's services are provided exclusively for client. TSC shall have no duty or obligation other than those duties and obligations expressly set forth in this Agreement. TSC shall have no duty to any third party. Client shall communicate these General Conditions to each and every party to whom the Client transmits any report prepared by TSC. Ordering services from TSC shall constitute acceptance of TSC's proposal and these General Conditions.

**2. SCHEDULING OF SERVICES:** The services set forth in this Agreement will be accomplished in a timely and workmanlike manner. If TSC is required to delay any part of its services to accommodate the requests or requirements of Client, regulatory agencies, or third parties, or due to any cause beyond its reasonable control, Client agrees to pay such additional charges, if any, as may be applicable.

**3. ACCESS TO SITE:** TSC shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as a result of its services or the use of its equipment; however, TSC has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires TSC to restore the site to its former condition, TSC will, upon written request, perform such additional work as is necessary to do so and Client agrees to pay to TSC the cost thereof plus TSC's normal markup for overhead and profit.

**4. CLIENT'S DUTY TO NOTIFY ENGINEER:** Client represents and warrants that Client has advised TSC of any known or suspected hazardous materials, utility lines and underground structures at any site at which TSC is to perform services under this agreement.

**5. DISCOVERY OF POLLUTANTS:** TSC's services shall not include investigation for hazardous materials as defined by the Resource Conservation Recovery Act, 42 U.S.C. § 6901, et. seq., as amended ("RCRA") or by any state or Federal statute or regulation. In the event that hazardous materials are discovered and identified by TSC, TSC's sole duty shall be to notify Client.

**6. MONITORING:** If this Agreement includes testing construction materials or observing any aspect of construction of improvements, Client's construction personnel will verify that the pad is properly located and sized to meet Client's projected building loads. Client shall cause all tests and inspections of the site, materials and work to be timely and properly performed in accordance with the plans, specifications, contract documents, and TSC's recommendations. No claims for loss, damage or injury shall be brought against TSC unless all tests and inspections have been so performed and unless TSC's recommendations have been followed.

TSC's services shall not include determining or implementing the means, methods, techniques or procedures of work done by the contractor(s) being monitored or whose work is being tested. TSC's services shall not include the authority to accept or reject work or to in any manner supervise the work of any contractor. TSC's services or failure to perform same shall not in any way operate or excuse any contractor from the performance of its work in accordance

with its contract. "Contractor" as used herein shall include subcontractors, suppliers, architects, engineers and construction managers.

Information obtained from borings, observations and analyses of sample materials shall be reported in formats considered appropriate by TSC unless directed otherwise by Client. Such information is considered evidence, but any inference or conclusion based thereon is, necessarily, an opinion also based on engineering judgment and shall not be construed as a representation of fact. Subsurface conditions may not be uniform throughout an entire site and ground water levels may fluctuate due to climatic and other variations. Construction materials may vary from the samples taken. Unless otherwise agreed in writing, the procedures employed by TSC are not designed to detect intentional concealment or misrepresentation of facts by others.

**7. DOCUMENTS AND SAMPLES:** Client is granted an exclusive license to use findings and reports prepared and issued by TSC and any sub-consultants pursuant to this Agreement for the purpose set forth in TSC's proposal provided that TSC has received payment in full for its services. TSC and, if applicable, its sub-consultant, retain all copyright and ownership interests in the reports, boring logs, maps, field data, field notes, laboratory test data and similar documents, and the ownership and freedom to use all data generated by it for any purpose. Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of TSC's report.

**8. TERMINATION:** TSC's obligation to provide services may be terminated by either party upon (7) seven days prior written notice. In the event of termination of TSC's services, TSC shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses. The terms and conditions of these General Conditions shall survive the termination of TSC's obligation to provide services.

**9. PAYMENT:** Client shall be invoiced periodically for services performed. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to in writing for valid cause within sixty (60) days at the rate of twelve (12%) per annum (or the maximum interest rate permitted by applicable law, whichever is the lesser) until paid and TSC's costs of collection of such accounts, including court costs and reasonable attorney's fees.

**10. WARRANTY:** TSC's professional services will be performed, its findings obtained and its reports prepared in accordance with these General Conditions and with generally accepted principles and practices. In performing its professional services, TSC will use that degree of care and skill ordinarily exercised under similar circumstances by members of its profession. In performing physical work in pursuit of its professional services, TSC will use that degree of care and skill ordinarily used under similar circumstances. This warranty is in lieu of all other warranties or representations, either express or implied. Statements made in TSC reports are opinions based upon engineering judgment and are not to be construed as representations of fact.

Should TSC or any of its employees be found to have been negligent in performing professional services or to have made and breached any express or implied warranty, representation or contract, Client, all parties claiming through Client and all parties claiming to have in any way relied upon TSC's services or work agree that the maximum aggregate amount of damages for which TSC, its officers, employees and agents shall be liable is limited to \$50,000 or the total amount of the fee paid to TSC for its services performed with respect to the project, whichever amount is greater.

In the event Client is unwilling or unable to limit the damages for which TSC may be liable in accordance with the provisions set forth in the preceding paragraph, upon written request of Client received within five days of Client's acceptance of TSC's proposal together with payment of an additional fee in the amount of 5% of TSC's estimated cost for its services (to be adjusted to 5% of the amount actually billed by TSC for its services on the project at time of completion), the limit on damages shall be increased to \$500,000 or the amount of TSC's fee, whichever is the greater. This charge is not to be construed as being a charge for insurance of any type, but is increased consideration for the exposure to an award of greater damages.

**11. INDEMNITY:** Subject to the provisions set forth herein, TSC and Client hereby agree to indemnify and hold harmless each other and their respective shareholders, directors, officers, partners, employees, agents, subsidiaries and division (and each of their heirs, successors, and assigns) from any and all claims, demands, liabilities, suits, causes of action, judgments, costs and expenses, including reasonable attorneys' fees, arising, or allegedly arising, from personal injury, including death, property damage, including loss of use thereof, due in any manner to the negligence of either of them or their agents or employees or independent contractors. In the event both TSC and Client are found to be negligent or at fault, then any liability shall be apportioned between them pursuant to their pro rata share of negligence or fault. TSC and Client further agree that their liability to any third party shall, to the extent permitted by law, be several and not joint. The liability of TSC under this provision shall not exceed the policy limits of insurance carried by TSC. Neither TSC nor Client shall be bound under this indemnity agreement to liability determined in a proceeding in which it did not participate represented by its own independent counsel. The indemnities provided hereunder shall not terminate upon the termination or expiration of this Agreement, but may be modified to the extent of any waiver of subrogation agreed to by TSC and paid for by Client.

**12. SUBPOENAS:** TSC's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay TSC pursuant to TSC's then current fee schedule for any TSC employee(s) subpoenaed by any party as an occurrence witness as a result of TSC's services.

**13. OTHER AGREEMENTS:** TSC shall not be bound by any provision or agreement (i) requiring or providing for arbitration of disputes or controversies arising out of this Agreement or its performance, (ii) wherein TSC waives any rights to a mechanics lien or surety bond claim; (iii) that conditions TSC's right to receive payment for its services upon payment to Client by any third party or (iv) that requires TSC to indemnify any party beyond its own negligence. These General Conditions are notice, where required, that TSC shall file a lien whenever necessary to collect past due amounts. This Agreement contains the entire understanding between the parties. Unless expressly accepted by TSC in writing prior to delivery of TSC's services, Client shall not add any conditions or impose conditions which are in conflict with those contained herein, and no such additional or conflicting terms shall be binding upon TSC. The unenforceability or invalidity of any provision or provisions shall not render any other provision or provisions unenforceable or invalid. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. In the event of a dispute arising out of or relating to the performance of this Agreement, the breach thereof or TSC's services, the parties agree to try in good faith to settle the dispute by mediation under the Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent to filing any demand for arbitration, or any petition or complaint with any court. Paragraph headings are for convenience only and shall not be construed as limiting the meaning of the provisions contained in these General Conditions.



Glen Ellyn Village Board  
535 Duane Street  
Glen Ellyn, IL 60137

Meeting: 03/09/15 07:00 PM  
Department: Public Works  
Department Head: Julius Hansen  
Category: Contract  
Prepared By: Bob Minix

SCHEDULED

AGENDA ITEM (ID # 1661)

DOC ID: 1661

**Motion to approve award of a contract to Alfred Benesch & Company, of Chicago, Illinois, for Phase I Engineering Services for the Taylor Avenue Pedestrian Underpass Project in the amount of \$90,000 (including a 5% contingency), to be expensed to the Capital Projects Fund.**

**BACKGROUND**

The Village currently has a combined vehicular and pedestrian underpass at Taylor Avenue east of the Central Business District. At the railroad tracks, traffic signals allow alternate one-way flow of vehicles through the 13-ft. wide opening where there is a 10-ft. roadway, with a 3-ft. sidewalk. A separate pedestrian route away from the roadway is highly desirable for much safer and enhanced bicycle and pedestrian accommodation as well as the opportunity to improve vehicular maneuverability through the existing opening.

In 2014 HDR Engineering conducted a feasibility study assessing alternatives to existing crossings of the Union Pacific Railroad in Glen Ellyn. Included in the scope of this effort was a review of the existing Taylor Underpass and a recommendation for improvements. The HDR report identified a preferred alternative for improved pedestrian accommodation at the Taylor Underpass. The proposed project would consist of a 10-ft wide tunnel constructed east of the existing opening between Walnut and Willis with a connection to the Illinois Prairie Path on the east side of Taylor. The estimated cost for the project is \$2,400,000.

With a viable alternative identified at the Taylor Underpass, staff prepared an application in August 2014 for federal funding assistance of construction from the Surface Transportation Program (STP). The application was submitted to the DuPage Mayors and Managers Conference as a Traffic Congestion Mitigation (TCM) project, the source of STP dollars for non-highway improvements. The application was favorably considered and the Village is the recipient of 75% funding of the project construction cost up to \$1,800,000. The Village has until September 30, 2020 to bring the project to a bid letting.

The Village recently submitted an application for additional project funding through the federal Congestion Mitigation and Air Quality (CMAQ) Improvements program. CMAQ does cover engineering expenses and the application requested \$300,000 (80% of total estimated fees) in assistance for detailed design engineering (Phase II) and construction engineering (Phase III). CMAQ applications will be assessed and the project selection process completed in the fall of 2015. The possibility of a CMAQ grant is dependent on submittal of a Phase I Engineering stage Planning Design Report by June 15, 2015.

The Village Board has identified the Taylor Avenue Pedestrian Underpass as a priority project and desires to implement the improvement as soon as possible. Phase I engineering must begin immediately.

## **REQUEST FOR PROPOSAL**

A Request for Proposal (RFP) for Phase I and Phase II engineering services for the Taylor Pedestrian Underpass Project was drafted and distributed to 18 consulting engineering firms with anticipated credentials and interest in the project. A copy of the RFP is attached. Eleven proposals were received and reviewed by Public Works and Administration staff, with the Professional Engineer taking lead responsibilities for evaluation of the submittals.

## **SUMMARY OF PROPOSALS AND RECOMMENDATION**

All the submittals were generally responsive to the RFP, with firms presenting varying levels of experience and expertise in projects similar to the proposed Taylor Avenue pedestrian facility. While each proposal contained engineering fee information, the price data was not initially considered in the screening process. Consultants were grouped into Above Average, Average and Below Average categories based solely on the credentials and qualifications presented in the submittals. In developing the three groups, particular attention was paid to underpass project experience, structural engineering prowess, familiarity with railroads, overall team makeup, project understanding and approach, and proposed schedule.

Project consultant fees were then examined - with essentially exclusive emphasis on the higher ranked teams - and a final overall assessment conducted.

This process yields a **recommendation for Alfred Benesch and Company** of Chicago for the assignment. The firm is a highly qualified engineering consultant with a wide portfolio of structural engineering projects for both railroads and IDOT. I am familiar with both the proposed project manager and the lead drainage design engineer. The proposed schedule is very aggressive and will be commented on later. Their proposed fee structure is competitive and suitable for the assignment. Benesch provides the best value for the proposed assignment. Excerpts from the Benesch proposal are attached.

The grouped rankings (consultants listed in alphabetical order within each group) and proposed fees for all the 11 responding consultants are shown in the following table:

| <b>Village of Glen Ellyn Taylor Avenue Pedestrian Underpass Project Phase I and Phase II Engineering</b> |                       |                    |                     |                  |
|----------------------------------------------------------------------------------------------------------|-----------------------|--------------------|---------------------|------------------|
| <b>Consultant</b>                                                                                        | <b>Qualifications</b> | <b>Phase I Fee</b> | <b>Phase II Fee</b> | <b>Total Fee</b> |
| AECOM                                                                                                    | Above Average         | \$95,000           | \$135,000           | \$230,000        |
| <b>Benesch</b>                                                                                           | <b>Above Average</b>  | <b>\$86,000</b>    | <b>\$120,000</b>    | <b>\$206,000</b> |
| Ciorba Group                                                                                             | Above Average         | \$80,000           | \$113,000           | \$193,000        |
| HDR Engineering                                                                                          | Above Average         | \$166,000          | \$144,000           | \$310,000        |
| Civiltech                                                                                                | Average               | \$144,000          | \$164,000           | \$308,000        |
| H R Green                                                                                                | Average               | \$116,000          | \$138,000           | \$254,000        |
| Rempe Sharpe                                                                                             | Average               | \$75,000           | \$76,000            | \$151,000        |
| Burns & McDonnell                                                                                        | Below Average         | \$89,000           | \$192,000           | \$281,000        |

|              |               |           |           |           |
|--------------|---------------|-----------|-----------|-----------|
| ESI          | Below Average | \$61,000  | \$225,000 | \$286,000 |
| Terra        | Below Average | \$130,000 | \$204,000 | \$334,000 |
| V3 Companies | Below Average | \$150,000 | \$198,000 | \$348,000 |

It is further recommended that only Phase I services be authorized at this point to provide latitude for the Village as well as the opportunity to review the Phase II scope of work as Phase I wraps up. Funding for the Taylor Avenue Pedestrian Underpass Project Phase I Engineering contract with Alfred Benesch and Company should be **\$90,000** (including 5% contingency) with monies taken from the CY-15 Capital Projects Fund, Account No. 40000 - 580100 (Construction Projects). The CY-15 Capital Projects budget allotted \$150,000 for this assignment.

### **SCHEDULE**

Benesch provided a schedule for conduct of the project as shown in their proposal excerpts. The schedule represents a best case scenario for project implementation based on highly expedited IDOT reviews, ready agreement with the Union Pacific Railroad on project issues and designs, and the exclusive use of local dollars for Phase II engineering services so that detailed design can proceed even as portions of the Phase I work remain - particularly for IDOT review of the PDR report. In this extremely favorable scenario, the firm estimates that the pedestrian facility could be constructed in 2016. However, if IDOT review times trend toward normal and CMAQ money - if available - is to be utilized for Phase II engineering, the project timeline likely is extended at least six months and construction will occur in 2017. There is no question that the use of local funds for Phase II engineering will save time and the Village can make this decision going forward when the next step in project engineering is considered, as design costs will be more refined and the status of the CMAQ grant application better established.

### **ATTACHMENTS:**

- Request for Proposal for Phase I and Phase II Engineering Services for Taylor Avenue Pedestrian Underpass (PDF)
- Benesch Proposal Excerpts (PDF)



February 6, 2015

TO: SELECTED ENGINEERING CONSULTANTS

SUBJECT: **TAYLOR AVENUE PEDESTRIAN UNDERPASS  
REQUEST FOR PROPOSAL FOR PHASE I AND PHASE II  
ENGINEERING SERVICES**

**Village President**  
Alexander W. Demos

**Trustees**  
James Burket  
Dean Clark  
Timothy Elliott  
Pete Ladesic  
Diane McGinley  
Tim O'Shea

**Village Manager**  
Mark Franz

**Village Attorney**  
Gregory Mathews

**Civic Center**  
535 Duane Street  
Glen Ellyn, IL 60137

**Administration**  
630-469-5000

**Finance**  
630-547-5235

**Planning and Development**  
630-547-5250

**Police**  
630-469-1187

**Public Works**  
30 South Lambert Road  
Glen Ellyn, IL 60137  
630-469-6756

**The Village Links**  
485 Winchell Way  
Glen Ellyn, IL 60137  
630-469-8180

www.glenellyn.org  
www.villagelinksgolf.com

The Village of Glen Ellyn wishes to engage a qualified consulting firm to provide Phase I and Phase II engineering services for a project to construct a separate pedestrian tunnel adjacent to the existing Taylor Avenue Underpass. Four copies of the proposal should be submitted to my attention at the Reno Center and are due by the close of business at 3:30 PM on **Tuesday, February 24, 2015**. Electronic submittal of the proposal is acceptable as well, but please note that there is an in-bound size limit to the Village email system of about 6 MB per transmission.

Proposals are to be submitted to:

Robert Minix, Professional Engineer  
Glen Ellyn Public Works Department  
30 South Lambert Road  
Glen Ellyn, IL 60137

No pre-proposal meeting is scheduled. Questions regarding this request for proposal should be directed to me at bobm@glenellyn.org.

### **PROJECT DESCRIPTION AND CURRENT STATUS**

The Village currently has a combined vehicular and pedestrian underpass at Taylor Avenue east of the Central Business District. At the railroad tracks, traffic signals allow alternate one-way flow of vehicles through the 13-ft. wide opening where there is a 10-ft. roadway, with a 3-ft. sidewalk. A separate pedestrian route away from the roadway is highly desirable for much safer and enhanced bicycle and pedestrian accommodation as well as the opportunity to improve vehicular maneuverability through the existing opening.

In 2014 HDR Engineering conducted a feasibility study assessing alternatives to existing crossings of the Union Pacific Railroad in Glen Ellyn. Included in the scope of this effort was a review of the existing Taylor Underpass and a recommendation for improvements. The HDR report identified a preferred alternative for improved pedestrian accommodation at the Taylor Underpass. The proposed project would consist of a 10-ft wide tunnel constructed east of the existing opening between Walnut and Willis with a connection to the Illinois Prairie Path on the east side of Taylor. The estimated cost for the project is \$2,400,000. No right-of-way acquisition was deemed to be needed, although this conclusion requires vetting during Phase I studies.

Excerpts pertaining primarily to the Taylor Underpass portion of the study from the completed report, "Feasibility Project Assessment of the Pedestrian and Vehicular Over/Under Passes in the Central Business District", are attached.

With a viable alternative identified, staff prepared an application in August 2014 for federal funding assistance of construction from the Surface Transportation Program (STP). The application was submitted to the DuPage Mayors and Managers Conference as a Traffic Congestion Mitigation (TCM) project, the source of STP dollars for non-highway improvements. The application was favorably considered and the Village is the recipient of 75% funding of the project construction cost up to \$1,800,000. The Village has until September 30, 2020 to bring the project to a bid letting. Excerpts from the TCM application are also attached.

Village traffic consultant J. J. Benes performed a small scale traffic study at the Taylor Underpass in the Fall of 2014 to assess traffic signal operations. A copy of their report is attached for reference. This study was not directly related to the proposed tunnel project, but was conducted to address various existing concerns.

The Village Board has identified the Taylor Avenue Pedestrian Underpass as a priority project and desires to implement the improvement as soon as possible. In addition, the Village is considering applying for CMAQ grant dollars in the current call for projects to fund non-Phase I engineering efforts and/or to obtain the higher federal share (80%) of eligible project costs; viability of a CMAQ grant is dependent on submittal of PDR documents by June 15, 2015. **Even in the absence of a CMAQ grant application, Phase I engineering should be completed as soon as possible in order to achieve the Village Board's vision for project implementation.** The project consultant should also identify any other potential sources of project funding and assist in preparing the appropriate request documentation as the project progresses toward construction.

### **ANTICIPATED SCOPE**

The following points represent current staff views on project needs and endpoints; the consultants are welcomed and encouraged to expand and refine these in the development of their scope of services and to discuss them in the submitted written materials. The engineering consultant will:

- ❑ Familiarize themselves with current studies and relevant infrastructure in the project area. Please note that the Village will make available whatever records or archival information it may possess; however it will be up to the consultant to review the records in the Village offices and work with staff to secure the necessary information. The consultant should be prepared to supply personnel familiar with ArcView and AutoCAD in order to effectively mine the Village's available GIS and engineering data. Information required from the Village should be identified in the proposal.
- ❑ Perform Phase I studies leading to the submittal of the Project Development Report by June 15, 2015. Identify all required sub-consultants for the project.
- ❑ Identify and prepare applications for grant monies for the project.
- ❑ Upon authorization from the Village, perform Phase II engineering services.
- ❑ Interface with IDOT, Union Pacific Railroad, DuPage County Division of Transportation, DuPage Mayors and Managers Conference and other agencies.

- ❑ Meet with the Village team as required to discuss project issues and progress.
- ❑ Present the results of the Phase I studies and provide a progress report on Phase II status to the Glen Ellyn Village Board.
- ❑ Provide other services identified as necessary to complete the design and bid the project.

## **PROPOSALS**

Please provide a letter proposal describing your relevant experience (with references), proposed team, project approach, recommendations, schedule, limitations, estimated personnel effort and fee for the proposed work. Important features/critical items associated with both your relevant past project experiences and this proposed project should be identified and discussed. A description/discussion of the proposed Phase I and Phase II engineering work tasks and products should be included, identifying all required sub-consultants. A schedule with important milestones must be provided. Anticipated meetings and interactions with Village staff, as well as what items are required from the Village, should also be discussed. Submission of voluminous off-the-shelf qualification material is not necessary, although any relevant brochures or data sheets are welcome.

In addition to general corporate and team qualifications, each firm must demonstrate that they have recent and successful experience in executing projects similar in substance, complexity, value, duration, and volume of services sought by the Village for the Taylor Avenue Pedestrian Underpass Project. The firm should demonstrate familiarity with issues, grasp key elements and propose a comprehensive and successful work plan.

The level of effort anticipated by the consultant – and any sub-consultants – for this project, in terms of the overall estimated number of personnel hours (by class or type of employee), should be provided with the response to this RFP for each engineering phase. A total, not-to-exceed fee including direct expenses for each phase is also requested.

The form of the contract (cost-plus or lump sum) will be determined based on negotiations with the consultant. The proposal should be configured or include a suitable contract form for signing by Village officials. If a cost-plus contract is used, it will be the Consultant's responsibility to provide detailed manpower and direct cost information with the project invoices so that all project activities and associated costs are clearly identified.

## **EVALUATION CRITERIA**

Project-specific evaluation criteria will include review of relevant information on **recent projects** focusing on the proposed team to be assigned to this project and demonstrating successful outcomes. Required information and evaluation measures include:

- ❑ Narrative description of previous projects and their similarity to the proposed project
- ❑ Description of actual services provided by the engineering staff



- ☐ Duration of the assignment and success in achieving on-time completion
- ☐ Significant problems encountered and solutions provided
- ☐ Client contact information (references)
- ☐ Estimated amount the firm saved the client on the project and how cost savings were achieved
- ☐ Name of lead staff professionals involved in the project(s) and the functions performed
- ☐ Number of contract amendments and reasons for the change
- ☐ Initial and final construction project cost
- ☐ Number of construction related change orders, reason for the changes and dollar amount of the changes

The following items will also be considered in the evaluation of each consultant for the **proposed project**:

- ☐ Experience with IDOT/FHWA, Union Pacific RR and DuPage County interactions
- ☐ Funding procurement experience and success
- ☐ Project schedule demonstrating compliance with stated deadlines, showing important milestones
- ☐ Project staffing and organization
- ☐ Project manager / project engineer (lead technical person) background and experience
- ☐ Project understanding and approach
- ☐ Consultant's estimate of likely engineering effort and costs for both Phase I and Phase II services. It is anticipated that the Phase II scope of work will be re-visited at the conclusion of Phase I and modified as appropriate. The consultant's preference for the form of contract (cost plus or lump sum) should be explained.
- ☐ Expertise in areas of particular interest associated with the projects
- ☐ Overall quality of the submittal

Taylor Avenue Pedestrian Underpass  
RFP for Phase I and Phase II Engineering Services

February 6, 2015  
Page 5

## **SCHEDULE**

|                                                                                      |                                                                                                  |
|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| Request for Proposal to Consultants                                                  | February 6, 2015                                                                                 |
| Proposals due at Public Works Service Center<br>(electronic submittal is acceptable) | February 24, 2015                                                                                |
| Recommendation to Village Board                                                      | March 3, 2015                                                                                    |
| Perform Phase I Studies                                                              | Submittal of PDR by June 15, 2015                                                                |
| Negotiate Phase II Contract                                                          | Anticipated Fall of 2015                                                                         |
| Perform Phase II Engineering                                                         | Upon Authorization from the Village<br>(Consultant to provide timeframe on<br>proposed schedule) |
| Village Board Presentations                                                          | Anticipated Summer of 2015 and mid-<br>year 2016                                                 |

While it is expected at this time that the Phase I consultant will be retained for performing Phase II services, the Village reserves the right to seek additional proposals and to award a Phase II contract to a different engineering firm, if it is so deemed to be in the best interests of the Village of Glen Ellyn.

Thank you for your interest in Glen Ellyn projects and the favor of a response to this Request for Proposal. Please contact me at bobm@glenellyn.org if you have any questions.

Very truly yours,

Robert J. Minix  
Professional Engineer  
Glen Ellyn Public Works Department

cc: Mark Franz, Village Manager  
Greg Mathews, Village Attorney  
Al Stonitsch, Assistant Village Manager  
Julius Hansen, Public Works Director  
Staci Hulseberg, Planning and Development Director  
Phil Norton, Police Chief  
Dave Buckley, Assistant Public Works Director  
Jeff Perrigo, Civil Engineer

# TAYLOR AVENUE PEDESTRIAN UNDERPASS *VILLAGE OF GLEN ELLYN*

Phase I and  
Phase II  
Engineering  
Services



February 24, 2014



Alfred Benesch & Company  
205 North Michigan Avenue, Suite 2400  
Chicago, IL 60601-5927  
www.benesch.com  
P 312-565-0450  
F 312-565-2497

February 24, 2015

Robert Minix  
Professional Engineer  
Glen Ellyn Public Works Department  
30 South Lambert Road  
Glen Ellyn, IL 60136

**Subject: Phase I and Phase II Engineering Services for Taylor Avenue Pedestrian Underpass**

Dear Mr. Minix

Alfred Benesch & Company (Benesch) is pleased to submit this proposal to the Village of Glen Ellyn to perform Phase I and Phase II Engineering Services for the Taylor Avenue Pedestrian Underpass project. Our team is highly qualified and uniquely positioned to execute this project, bringing you the following benefits:

- ***Trail and Underpass Experts:*** Benesch has been involved in the planning, design and construction observation of miles and miles of paths for our clients, particularly in and around railroads. Our team has the expertise and know-how to develop safe, innovative and aesthetically pleasing designs, while minimizing impacts to the surrounding area. Consistently named a Top 20 "Go To" firm for bridge design by Roads & Bridges magazine, our structural engineers have designed numerous path bridges and underpasses, specializing in structural design and analysis.
- ***Railroad Relationships and Expertise*** – With more than 60 years of railroad experience, Benesch has built strong relationships with major railroad companies and agencies, including Union Pacific, Metra, and Amtrak. Our experts, many of whom are former railroad employees, have a thorough knowledge of AREMA and FRA standards. In fact, our staff sits on several AREMA committees, leading the development of current and new standards. We also understand how to effectively communicate and coordinate projects that involve and impact railroads.
- ***We Are Quality-Driven, Value-Focused:*** We would like to integrate our unique Value Planning (VP) process into this study. This will ensure that every alternative is thoroughly evaluated to bring you optimal results at the best value. The Value Planning process results in a study that is easy to communicate to stakeholders, elected officials and decision makers.

Thank you for the opportunity to submit our qualifications. Benesch is committed to the quality and success of this project, and we look forward to putting our expertise to work for the Village of Glen Ellyn. Please feel free to contact me if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Laura McGovern", with a long, sweeping horizontal line extending to the right.

Laura McGovern, PE  
Senior Vice President

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## SECTION 1: FIRM EXPERIENCE

Since our founding in 1946, Benesch has completed thousands of engineering projects throughout the United States for clients ranging from local municipalities to state transportation agencies, Class I railroads and transit agencies. Benesch is consistently ranked among the top 500 consulting engineering firms in the country by Engineering News Record (ENR) with industry experts in civil, structural and construction engineering. We have project planners, designers, engineers, landscape architects and construction managers with the experience and expertise to move projects forward from the planning and feasibility stage through construction.

Our local staff has expertise in railroad track/structure design as well as roadway and multi-use path design. They have decades of experience in processing federally-funded projects, including helping our clients obtain STP, ITEP, CMAQ and TCSP monies. We know what it takes to negotiate the IDOT Phase I/Phase II process and develop the Phase I engineering with Phase II in mind to reduce time and meet our client's schedule. Our civil, structural and rail experts have delivered numerous Phase I projects - including pedestrian tunnels - on time and on budget.

### Extensive Multi-Use Path Experience

Benesch has been involved in the planning, design and construction observation of miles and miles of paths for our clients, particularly in and around railroad right-of-way. Whether it is adjacent to a roadway in an urban-suburban setting, through forest preserves and parks, or across a river-our team has the expertise and know-how to develop safe, innovative and aesthetically pleasing designs while minimizing impacts to the surrounding area. We have also designed numerous path bridges and culverts with structural engineers who specialize in these types of structures. In addition, our construction group has overseen hundreds of miles of rail-related construction and literally hundreds of structures. They help us to analyze staging and constructability and think through the potential construction problems up front so that you don't need to ponder how to build it during construction.



### FIRM-WIDE STAFF

Professional Engineers: 237  
Structural: 114  
Survey: 14  
Civil: 153  
Geotechnical: 21  
Environmental: 45  
Construction: 68  
Mechanical/Electrical: 4  
Landscape Architecture: 10



500+ employees | 24 locations | 13 states | 1 team



#130  
2014 RANKING  
**ENR**  
Engineering News-Record  
THE TOP 500 DESIGN FIRMS

ROADS&BRIDGES  
**Go-To LIST**  
2014 Top Bridge Design Firm

## SECTION 1: FIRM EXPERIENCE

### Rail and Construction Expertise

Benesch brings you great working relationships with the railroads, including the Union Pacific Railroad (UPRR). We have earned a reputation for handling some of our client's most complex projects because they know we love the tough stuff. We will work with UPRR and our construction staff to make sure the plans we develop are buildable.

### A Value-Based Approach

Many consultants develop a single design, assess the impacts, estimate the costs and present the results to the clients with little thought to the client's constraints, needs and desires. Benesch is renowned for our Value Engineering (VE) approach to projects, which are proven to save both time and money by teaming together throughout the project to identify the basic needs of the project and then evaluating both traditional and creative solutions to meet those needs. In the early planning stages of the



project, we will develop alternatives that consider the trail alignment, structure type and construction methodologies. After thoroughly analyzing all alternatives, we will present you with a recommended alternative before proceeding into final design.

### Local Team

Benesch has served a variety of local agencies throughout the state, giving us an unparalleled understanding of the needs of the communities we serve while satisfying local, state and federal requirements. But that's not all - with two offices located in the Chicagoland area, our engineering staff is local and available to come to the project site should the need arise at any point in the project. We take pride in having a vested interest in our community projects and strive to meet the needs of our neighboring communities.



### PROJECT EXPERIENCE

|                                                 | Trail Design | Railroad Coordination | Forest Preserve Coordination | Environmental Permitting | Aesthetics | Construction Under Active RR/Highway |
|-------------------------------------------------|--------------|-----------------------|------------------------------|--------------------------|------------|--------------------------------------|
| 1. Menomonee Valley Passage                     | ✓            | ✓                     |                              | ✓                        | ✓          | ✓                                    |
| 2. Stearns Road Recreational Trails/Underpasses | ✓            | ✓                     | ✓                            | ✓                        | ✓          | ✓                                    |
| 3. Skokie Valley Bike Path                      |              | ✓                     |                              |                          |            | ✓                                    |
| 4. George Street Pedestrian Subway              | ✓            | ✓                     |                              |                          | ✓          | ✓                                    |
| 5. IL 176 Underpasses near Fairfield Road       |              |                       | ✓                            |                          |            | ✓                                    |
| 6. Red Gate Road Bridge and Trails              | ✓            |                       | ✓                            | ✓                        | ✓          |                                      |
| 7. Hank Aaron State Trail - West Extension      | ✓            | ✓                     |                              | ✓                        | ✓          |                                      |



## SECTION 2: PROJECT UNDERSTANDING & APPROACH

*The Benesch Team is pleased to submit this qualifications package to the Village of Glen Ellyn to provide Phase I and Phase II engineering services for the Taylor Avenue Underpass. Our team has studied the project site and the feasibility study. We have delivered similar projects where we have designed and/or played a construction management role in the installation of an underpass beneath railroad tracks. We have also worked with the Union Pacific Railroad (UPRR) and Metra on a variety of projects including grade separations. With this experience in mind, we offer the following project understanding, approach and potential alternatives to this project.*

### PROJECT UNDERSTANDING AND APPROACH

The general scope of the project involves construction of a new pedestrian underpass east of the existing underpass that currently serves both vehicular and pedestrian traffic via a one-way underpass.

Our proposed approach to this project involves the following three steps:

- Early coordination with railroads, IDOT, ICC and data collection (including site surveys)
- Development of Phase I engineering in parallel with UPRR concept, 30% and 60% required submittals.
- Development of Phase II engineering plans, specifications and estimates (PS&E) to meet IDOT requirements in parallel with UPRR final plans (permit/ICC Order)

A more detailed description of these three steps is given in the "Anticipated Scope of Work" section that starts on page 8. Throughout the project, we will consider the following key issues that we understand to be pertinent to successful completion of the project:

#### Trail Alignment

We will gather information regarding the project site and use it to develop project alternatives. The HDR alignment will be reviewed against the following factors that will be required in the IDOT review process and to assess constructability:

- Geometry for cyclists including lines of sight entering and/or existing underpass
- Drainage of the path and underpass to maintain trail access and minimize maintenance
- Constrained working area between the existing Prairie Path (structure embankment) and the proposed underpass

#### Railroad Coordination

A crucial component of the work will be interface with the railroad to ensure an alternative is selected that is both acceptable to Glen Ellyn and the UPRR. While Metra operates the West Line on these tracks, all commuter operations are conducted by the UPRR. We will coordinate with Metra, but UPRR will be the key decision maker. Benesch has completed numerous projects with UPRR and has the proven ability to develop constructible solutions that consider the railroad's operational needs. In fact, we recently completed a design project to replace 22 bridge structures on the Metra/Union Pacific North Line while maintaining commuter rail traffic.

#### Drainage

By their nature, underpasses tend to be low points on a multi-use path. Benesch will develop a trail profile design that ensures the structure can properly drain. We will also analyze the drainage on the approaches to provide proper drainage to keep the trail open in inclement weather and ensure that trail pavement structure is above adjacent ground to minimize any ponding of water on the path after rain events.

#### WHAT DO OUR CLIENTS SAY?

"Every time we ran into what I call an 'obstacle' or some issue on the project, Benesch was always there to provide us with alternate solutions; that every time their analysis reminds me and reassures me that we made the right selection in selecting Benesch for this project (Red Gate Road Bridge and Trail)."

**- Mark Koenen, City Administrator, City of St. Charles**

"I think what Benesch brought us was another set of eyes. A kind of depth with respect to its knowledge about bridges in general and just kind of added another layer of checks & balances that kept everything on course. It (Stearns Road Corridor project) was viewed as a big success with a lot of good feelings by the general public and we brought it in on time and under budget."

**- Carl Schoedel, County Engineer, Kane County  
Division of Transportation**





## SECTION 2: PROJECT UNDERSTANDING & APPROACH

### *Aesthetic Elements Implemented on Similar Projects*



#### Aesthetics

The existing underpass was constructed with large limestone abutments, and the Illinois Prairie Path overpass has both aesthetic treatments and landscaping. It will be important for the proposed structure to aesthetically complement the existing underpass stonework and the Prairie Path aesthetics. Our team will cost effectively build aesthetics into the project to seamlessly blend with the surroundings. Our in-house landscape architects bring a great eye for enhancing projects with architectural elements such as concrete treatments, lighting and signage. Our recent work on the Red Gate Road Bridge and Stearns Road Corridor projects in Kane County and their trail and boardwalks are a testament to our experience with aesthetics.

#### Suggested Alternatives to Construct the Project

Developing alternatives for this project and then recommending a preferred alternative will require the collaboration of structural, rail, civil and construction experts. Benesch incorporates value planning in every project we design, which helps identify innovative and cost-effective alternatives, and helps our clients choose solutions in a comprehensive manner. Planning and analysis is completed by a group of technical experts that brainstorm solutions and ideas. Very often, these sessions produce outside-the-box ideas such as alternate construction strategies, unique structures and other creative design solutions that would not otherwise have been considered in a traditional decision process. Alternatives are developed, analyzed and then ranked.

#### *For this project, we envision developing alternatives around two major design considerations:*

- Underpass structure type
- Construction methodology (constrained working space)

#### Underpass Structure Alternatives

Our railroad structural engineers have decades of experience that translates into an efficient design process to meet the unique constraints and needs of your project. One of the keys to a successful project will be to determine how to most effectively construct the pedestrian underpass with minimal impacts to the current railroad operations. Alternative underpass structure types include:

- Construct a "jump span" and build a concrete underpass
- Install a precast concrete underpass via an open cut
- Jacking precast pipe

#### "Jump Span" Alternative

A jump span is essentially a temporary bridge. To construct this, piles would be driven and cut off in short train work windows. Then, precast abutment caps and a steel beam jump span would be installed in another train work window. Once this is complete, the contractor can excavate the area for the underpass. The underpass can be constructed of cast-in-place concrete or precast concrete units. Finally, the jump span can be removed and fill can be placed on the top of the underpass. This method would take the track out of service in shorter weekend work windows. This methodology is suited to railroad operations similar to those on the UPRR/ Metra West Line that accommodates a large volume of commuter and freight train traffic.

#### Open Cut Alternative

This would entail driving steel sheeting between tracks in a train work window to facilitate staged construction of the tunnel. In a longer, weekend work window, the track could be removed, excavated for the tunnel and precast tunnel sections could be installed, placing fill above the tunnel and replacing the tracks.

#### Jacking Alternative

This trenchless installation with the jacking or tunneling method minimizes surface disruptions of existing railroad tracks. The pipe would be pushed forward immediately after the soil is excavated, providing completed tunnel liner for protection of workers and equipment. Due to technological advances and increased experience, many tunnels are now being jacked. The feasibility of this method is directly related to the width of the underpass. The wider the desired underpass, the less feasible this method becomes.

## SECTION 2: PROJECT UNDERSTANDING & APPROACH

### UNDERPASS STRUCTURE ALTERNATIVES

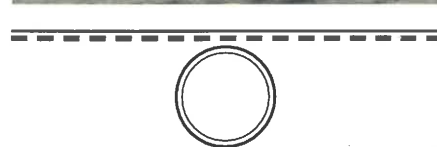
"JUMP SPAN"



OPEN CUT



JACKING



*Benesch has successfully designed pedestrian tunnels at several local sites for railroads and local highways, and we will work with you to develop a solution that best fits your needs.*

#### Cost Management

Our cost management process includes giving you real estimates to determine your budget. We develop cost estimates for the various alternatives under consideration so that cost can be a factor in the selection of a preferred alternative. With a solid project cost estimate, we can help you identify potential funding sources such as Congestion Mitigation Air Quality (CMAQ), Illinois Transportation Enhancement Program (ITEP), Illinois Trails Grand Programs (IDNR) and assist in preparing grant applications.

#### Project Scheduling

Benesch brings you a reputation for meeting and exceeding our deadlines. Equally, if not more importantly, we will follow a work approach that identifies required coordination and approval activities, then develop solutions that will streamline those coordination and approval activities. Our extensive railroad experience has resulted in a keen understanding of the schedule and construction constraints that the railroads impose on construction involving active rail lines. Railroads typically will not tolerate outages and do not allow construction activities or material storage near active tracks. The structural design and construction staging must consider these constraints. Every aspect of the project must be considered in the design process and reflected in the plans and specifications.



#### Benesch's In-house Cost Database

Benesch employs a cost management technique, which utilizes ASTM cost estimating procedures. These begin early in the project, and are updated continuously throughout the project to incorporate any scope changes, industry cost trends, value engineering results and project commitment changes.

#### ANTICIPATED SCOPE OF WORK

The following is the anticipated scope of work Benesch will provide in order to design a successful project:

##### Site Survey and Early Coordination

This task will compile the necessary background data, field surveys and initial agency coordination to ensure successful completion of the project. It will also verify field conditions and identify any potential issues that will require additional design or coordination later in the project.

- Complete a topographic survey of the site and surroundings; establish local benchmarks and tie





## SECTION 2: PROJECT UNDERSTANDING & APPROACH

into known FEMA benchmarks; obtain UPRR Right-of-Entry permit to survey within railroad road right-of-way (ROW)

- Conduct a project kick-off meeting with the Bureau of Local Roads, Village staff and the Planning Liaison from the DuPage Mayors and Managers Conference (DMMC)
- Submit the IDOT required Environmental Survey Request (ESR) for screening of environmental and cultural resources
- Conduct a Preliminary Environmental Site Assessment (PESA) required by IDOT for use of federal funds; the UPRR ROW will likely be identified as a Potentially Impacted Property (PIP)/Recognized Environmental Condition (REC) and will therefore require a Preliminary Site Investigation (PSI) with environmental borings
- Complete geotechnical investigations as required for structural design
- Coordinate with the Village for applicable trail design standards, policies and typical section (width, height, lighting)
- Contact railroad for preliminary discussions of structure type, location and constructability methods (required UPRR concept plan submittal stage)
- Contact the Illinois Commerce Commission (ICC) for initial requirements and to identify funding opportunities

### Alternative Analysis and UPRR Permit Process

Based on the data collection and initial coordination with IDOT and the UPRR, design alternatives will be developed and presented to the Village with advantages/disadvantages. Based on permitting requirements (UPRR), budget and constructability requirements, a preferred alternative will be selected and design plans developed (30%, 60%, final) and submitted for UPRR, ICC and utility companies (identify conflicts).

- Alternatives Analysis - alignment and structure type/construction methodology
  - Compare benefits and impacts of the various alternatives considering path design, constructability, railroad operations, comparative cost, etc.
  - Present alternatives to the Village of Glen Ellyn with recommendation on alternative
- Preliminary Plan Preparation (30% complete)
  - With the selection of the preferred

alternative, prepare preliminary plans for selected alternatives for review and comment.

- Preliminary plans are anticipated to include:
  - Site plan
  - Path alignment - plan, profile and cross section
  - Underpass structure and headwalls
    - general plan, elevation and cross section
- Review preliminary plans with impacted parties including the railroad, IDOT and utilities
- Develop plans to 60% complete and submit to UPRR for review
- Assist the Village with identifying and completing grant applications

### Phase I Project Development Report (PDR)

Based on the outcome of the initial IDOT, UPRR and ICC coordination, the preliminary engineering will be advanced, and the required PDR for an anticipated Categorical Exclusion Group II (CE II) will be prepared and submitted to IDOT for review. In parallel with the PDR process will be additional UPRR/ICC coordination to meet the required UPRR 30% and 60% milestone submittals required by their permitting process. The results of these tasks will be the Design Approval by IDOT and 60% approval by the UPRR.

### Easement/Right-of-Way Documents and Acquisition Process

Any required easements (permanent or temporary) or right-of-way (including the UPRR easement) will be identified in Phase I. Based on the HDR feasibility study and the RFP, it does not appear that additional ROW or easements will be required. *Our proposal includes one (1) plat of easement/license with legal description that will be required by the UPRR permitting process. Any additional required plats, appraisals and negotiations (required for federal funds) is not included. Benesch has the in-house staff to prepare the required plats, legal descriptions and has worked with various local appraisers/negotiators if these services are required.*

### Public Involvement (Village Board Presentation)

As part of the federal process (Phase I), some level of public involvement is required. Benesch has successfully used Village Board presentations to meet this requirement. However, advertisements for the board meeting must meet IDOT requirements for advance

## SECTION 2: PROJECT UNDERSTANDING & APPROACH

notice (15 days and at least 7 days) and specifically identify that the project will be discussed. Benesch conducts numerous public outreach/public meetings each year and can work with the Village to custom-tailor an approach meeting the requirements of both IDOT and the project stakeholders. In accordance with the requirements of the RFP, Benesch will also provide a Phase II update to the Village Board.

### Phase II Engineering: Construction Document Preparation and Permitting

Benesch processes numerous projects through IDOT Local Roads and the UPRR permitting process for final design/permit issuance. We understand the IDOT Phase II process and requirements, especially their long lead-time submittal deadlines. Under this task, Benesch will prepare:

- Final Plan Preparation including specifications, quantities and cost estimates (100% level complete) for both IDOT and the UPRR and other agencies (ICC and other funding agencies if applicable)
  - Complete design and develop contract documents incorporating comments received on previous submittals from Glen Ellyn, IDOT, utility companies and other parties
  - Prepare detailed specifications as required
  - Prepare an opinion of probable cost
- Concurrent with Plan Preparation, we will prepare and submit permit documentation

### SUMMARY OF DESIGN ELEMENTS NEEDED

In execution of the preliminary and final design, Benesch anticipates designing the following elements:

- Trail path
- Drainage systems
- Underpass structure including headwalls
- Temporary earth retention system
- Aesthetic treatments
- Underpass lighting
- Landscaping and wetland/buffer restoration (if required)

### SUMMARY OF EXPECTED PERMITS

Based on our understanding of the project, we anticipate the following permits will be required:

- UPRR permit for right-of-entry to perform topographic surveys and geotechnical work
- UPRR permit for the trail crossing and underpass
- Environmental Permits: from a cursory review it does not appear any wetland or floodplain permits are required. These permits and related coordination are not included in our scope and fee estimate

We have the in-house resources and relationships with the Union Pacific Railroad, as well as the technical resources to streamline permitting. Together, these allow us to develop a robust schedule that can be realistically achieved.

Thank you for the opportunity to submit for this project. We look forward to putting our expertise to work for you on the Taylor Avenue underpass project.

## THE BENESCH DIFFERENCE

Benesch is not a mega-engineering firm where clients can become just a number. We are unique in that, while we can successfully manage the big, complex projects, we are still a mid-sized firm dedicated to client service who can successfully manage projects of all sizes. We have built a strong reputation as a consulting firm that our clients not only trust, but enjoy working with.

Having performed hundreds of projects for local agencies, we understand the importance of the immediate response and resolution of issues as they relate to the public. We know that keeping everyone informed and paying attention to the smallest of details, from mailboxes to detours, matters.

When you hire Benesch, you not only receive our expert planning, design and construction staff; you also receive a partner in your projects, cognizant of our duty to positively help your community and all those who live, work and traverse through it.



## SECTION 3: SIMILAR PROJECT EXPERIENCE

| Highlighted Projects<br>(See more projects and in-depth descriptions on the following pages.) | Description of Services Provided                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Duration of the Assignment                                         | Lead Staff Involved in the Project and Role                                                                                                                                                                                                 | Significant Problems and Solutions Provided                                                                                                                                                                                                                                                                                    | Cost Savings Achieved                                                                                                               | Number of Contract Amendments and Reasons for Change                                                                                                                                                                                                                                                                                                                                                                                                                                     | Initial and Final Construction Costs                                                                                                               | Number of Construction Related Changes Orders and Reason                                                                                                                                                                                                                                                                                                       | Changes to the Dollar Amount and Reason                                                           | Client Contact Information                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Menomonee Valley Passage</b><br>Milwaukee, WI                                              | Phase 2 design including a pedestrian underpass beneath a railroad; a pedestrian bridge over the Menomonee River and 2,000 feet of new multi-use path. Other project elements included erosion control; environmental preservation and native plantings; anti-graffiti retaining walls; temporary signage; pavement markings; and the design and incorporation of LED-lit hand rails along the pedestrian bridge. A number of solutions were developed to help with long-term maintenance of the new infrastructure including the use of weathering steel for the pedestrian bridge truss span, to the use of anti-graffiti coating on the retaining wall and concrete surfaces. | Ph. 2<br>2008-2010                                                 | Geoffrey Thiesse - Lighting<br>Scott Wojciechowski - Structures<br>Ken Holt - Public Involvement<br>William Schmanski - Drainage                                                                                                            | Limited construction space due to the presence of the Canadian Pacific Railroad tracks and the need for a 17-foot grade change. The path was designed with two curves to allow the route to curve back within the lot, creating an ADA-compliant path and allowed for safe, functional and convenient use for area bicyclists. | Reduced the number of landscape care cycles based on comments from client. Reduction in construction cost of -\$14,832.00.          | 2 Amendments<br>- CP Rail, after their final review of the underpass plans requested that a drainage system be added to drain the top of the box culvert. Downspout system was added at additional cost of \$2482.00. -Pay items were added to the contract for electrical work related to the street lighting system after it was determined that the City of Milwaukee would not be able to self perform the work under a Force Work agreement. No additional cost to reallocate work. | Initial: \$3,890,325.01<br>Final Construction Cost: \$3,887,008.19                                                                                 | 2 Contract Change Orders<br>- The existing pavement removed and replaced for construction of structures near Pierce Street was changed from concrete pavement to asphalt pavement.<br>- Some additional fencing and one additional gate was added to the project to secure the property.<br>- Some additional pay items for clean-up after major storm events. | (\$3,516.82)<br>Change from as let cost due to Construction Change Orders and quantity revisions. | Mohammad Hossain<br>Wisconsin Department of Transportation<br>141 NW Barstow St.<br>Waukesha, WI 53187<br>(262) 548-8783<br>mohammad.hossain@dot.wis.gov                          |
| <b>Rollins Road at IL Route 83</b><br>Round Lake Beach, IL                                    | Prepared preliminary engineering (Phase 1), final design (Phase 2) and construction observation (Phase 3) services for improvements to the intersection. The project team utilized Value Planning techniques to evaluate a range of potential alternatives for the intersection. The preferred alternative was a new grade separating railroad structure and the realignment of Rollinsville Road to provide optimal service for both vehicle and railroad traffic in the area. This project also included 3,200 feet of multi-use path.                                                                                                                                         | Ph. 1<br>2008-2010<br>Ph. 2<br>2011 - 2013<br>Ph. 3<br>2013 - 2015 | Michael Magnuson - Environmental and Traffic Involvement<br>Laura McGovern - Public Involvement<br>Ryan Thady - Project Manager<br>William Schmanski - Hydraulics<br>Michael O'Connor - Structure<br>Colin Coad - Civil/Roadway             | Challenging public involvement and gaining acceptance from numerous stakeholders; used renderings and working groups to choose alternatives that addressed concerns and engaged the community and public in the process via changeable message signs and project trip surveys.                                                 | Value Planning helped to optimize MOT; worked with IDOT to optimize geometrics/grading.                                             | Ph. 1 - 0 Amendments<br>Ph. 2 - 1 Amendment<br>Added bike path<br>Ph. 3 - 0 Amendments                                                                                                                                                                                                                                                                                                                                                                                                   | Initial: \$30,800,000<br>Final Construction: \$32,000,000                                                                                          | 10 Contract Change Orders<br>- Time extension due to weather<br>- Utilities not where shown in atlases caused utility delays.                                                                                                                                                                                                                                  | +\$1,200,000                                                                                      | Paula Trigg<br>County Engineer<br>Lake County Division of Transportation<br>600 West Winchester Rd.<br>Libertyville, IL 60048<br>P 847-377-7400<br>E ptrigg@lakecountyil.gov      |
| <b>Stearns Road Corridor</b><br>Elgin, IL                                                     | Phase 1 Planning, preliminary design, Environmental Impact Statement and 404 permitting for the entire trail system; Phase 2 design for a major section of the trail including two new underpasses; corridor management for design of the entire trail corridor and Phase 3 construction management for the entire corridor including the trail system.                                                                                                                                                                                                                                                                                                                          | Ph. 1<br>1998-2006<br>Ph. 2<br>2007-2009<br>Ph. 3<br>2010          | Laura McGovern - Corridor Manager<br>Michael Magnuson - EA Lead<br>Ryan Thady - Quality Review<br>Reid Moreland - Public Involvement<br>Ken Holt - Public Involvement<br>Geoffrey Thiesse - Lighting                                        | Worked with Kane County to choose the best location for the path and underpasses, resulting in connection of multi-use trails.                                                                                                                                                                                                 | Optimized cost and resulted in CMAQ funding.                                                                                        | Ph. 1 - 1 Amendment<br>Staged project to utilize available budget<br>Ph. 2 - 0 Amendments<br>Ph. 3 - 0 Amendments                                                                                                                                                                                                                                                                                                                                                                        | Initial: \$16,000,000<br>Final Construction: \$15,000,000                                                                                          | 0 Contract Change Orders                                                                                                                                                                                                                                                                                                                                       | (\$500,000)<br>Unneeded quantities                                                                | Carl Schoedel<br>Director of Transportation<br>Kane County Division of Transportation<br>41 W01 Burlington Rd.<br>St. Charles, IL 61075<br>(630) 584-1170<br>schoedelc@kane.il.us |
| <b>Red Gate Road Bridge</b><br>City of St. Charles, IL                                        | Phase 2 and 3 services for a new vehicular and pedestrian river bridge, two intersections with signals, a river crossing watermain, extensive utility coordination and relocation, lighting, structures and 3,900 feet of multi-use path, including a timber boardwalk that is elevated over the floodplain.                                                                                                                                                                                                                                                                                                                                                                     | Ph. 2<br>2010 - 2011<br>Ph. 3<br>2011 - 2013                       | Michael Magnuson - Environmental and Traffic<br>Ryan Thady - Civil/Roadway<br>William Schmanski - Hydraulics<br>Reid Moreland - Civil/Roadway<br>Ken Holt - Public Involvement<br>Colin Coad - Civil/Roadway<br>Geoffrey Thiesse - Lighting | Funding gap. Benesch helped client obtain ITEP, CMAQ, and TCSP monies in the amount of \$3.6 million.                                                                                                                                                                                                                          | Redesigned pedestrian bridge from cable-stayed to more cost-effective faux cable-stayed. Completed mainline under budget -\$200,000 | 0 Amendments                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Advance Contract<br>Initial: \$1,700,000<br>Final Construction: \$1,500,000<br>Mainline Contract: \$21,000,000<br>Final Construction: \$21,400,000 | Advance Contract<br>0 Contract Change Order<br>- Completed mainline under budget<br>Mainline Contract<br>1 Contract Change Order<br>- Encountered rocks in pile driving                                                                                                                                                                                        | Advance Contract (\$200,000)<br>Mainline Contract +\$400,000                                      | Mark Koenen<br>City Administrator<br>City of Saint Charles<br>Two East Main St.<br>St. Charles, IL 60174<br>(630) 377-4422<br>mkoenen@stcharlesil.gov                             |
| <b>Downers Grove Underpass</b><br>Downers Grove, IL                                           | Prepared a feasibility study to determine the most cost-effective and beneficial approach to providing a grade separated roadway crossing, and to provide a grade separated pedestrian crossing. The study facilitated future planning and to sought out funding through various grants and other programs. Facilitating the study also required coordination meeting with the Public Works Department and public meetings. Value Planning identified five vehicular grade-separation alternatives and three pedestrian/bicycle grade-separations.                                                                                                                               | Ph. 1 - 2014                                                       | Michael Magnuson - Project Manager<br>Laura McGovern - Project Principal<br>Colin Coad - Project Engineer                                                                                                                                   | Identified optimal location for underpass.                                                                                                                                                                                                                                                                                     | Based on optimized design, the project team chose the most cost-effective location.                                                 | 0 Amendments                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Phase 1 Only<br>Not built yet                                                                                                                      | N/A                                                                                                                                                                                                                                                                                                                                                            | N/A                                                                                               | Nan Newlon<br>Director of Public Works<br>Village of Downers Grove<br>5101 Walnut Ave.<br>Downers Grove, IL 60515<br>(630) 434-5461<br>nnewlon@downers.us                         |



## SECTION 3: SIMILAR PROJECT EXPERIENCE

### Rollins Road at IL Route 83 Grade Separation | Lake County Division of Transportation



**Background:** The intersection of Rollins Road and IL Route 83 was a heavily congested intersection in Lake County. The congestion was further aggravated during peak travel times due to the location of the Wisconsin Central (WCL)/Metra at grade railroad crossing, which is immediately west of the intersection.

**Scope:** Benesch prepared preliminary engineering (Phase I), final (Phase II) and construction observation (Phase III) services for the improvement of a grade separation of Rollins Road and the CN Railroad. This included the necessary modifications to the intersection of Rollins Road/IL Route 83 and the realignment of Hainesville Road. The project team, in conjunction with County staff, utilized Value Planning techniques to evaluate a range of potential alternatives to provide a grade separation at the CN crossing. These alternatives were ranked and prioritized, with the recommended alternative presented to stakeholders for feedback. The project included extensive public involvement and engagement with the public to assure the final selection of a preferred alternate not only met the transportation needs of the County but also the needs of the community and surrounding environment. This project was very well supported by the local community, including the Area Business Task Force.

The new intersection includes new traffic signals and additional turning lanes. Entrances to nearby shopping malls are easier to access, have more capacity and additional parking is provided. Pedestrian and bike facilities are also improved as part of this project including a new multi-use trail to provide further connectivity to nearby regional trails in addition to ADA-compliant crosswalks and pedestrian signals at all legs of the Hainesville Road and IL 83 intersections. In addition, nearly 200 trees, 1400 shrubs, 10,000 prairie plants, 6,500 wetland plants and 3.5 acres of prairie grasses will be planted as part of the final restoration of the area. Benesch developed landscape design concepts and renderings throughout the project which developed a design that enhanced the surroundings and improved the aesthetics of the project. Enhancements throughout the project includes the new multi-use path along Rollins Road. This new 3,200-foot path connects the community to local park paths, including the existing Round Lake Area Park District and a future Forest Preserve trail connection.

**Unique Features:** Benesch prepared a hydraulic model of the entire area and studied several alternatives for stormwater management. Initially, the difference in grade from lowering Rollins Road underneath the railroad structure would have required a pump station. Through a series of adjustments and evaluations, the need for a pump station was eliminated. By changing the railroad bridge type to a more shallow structure, the grade difference of Rollins Road was minimized allowing natural gravity fed drainage to be maintained into a nearby detention pond that enhanced stormwater quality.

#### Key Issues

- Extensive public involvement
- Value Planning study
- Traffic modeling and intersection capacity evaluations
- Railroad coordination

## SECTION 3: SIMILAR PROJECT EXPERIENCE

### Stearns Road Recreational Trails/Underpasses | Kane County Division of Transportation



**Background:** As a part of a major transportation corridor, there was an opportunity to create a major connection between recreational trails in the Fox Valley Region and provide connectivity between the DuPage and Kane County trail systems. The Kane County area is a destination for outdoor recreation, and the project area represented a gap in the existing trail system. The new trail interconnects the Fox River Trail, the Illinois Prairie Path and the equestrian trails through the Tri-County State Park in DuPage County with a new path system through a beautiful new environmental corridor.

**Scope:** Benesch provided planning, preliminary design, Environmental Impact Statement and 404 permitting for the entire trail system, design for a major section of the trail including two new underpasses (tunnels), corridor management for design of the entire trail corridor and corridor construction management for the entire trail system.

The new trail is over five miles long, and includes a river crossing and numerous rail crossings. Several innovative components were incorporated including underpasses under IL 25 and Dunham Road to eliminate the previous at grade crossings used by bicyclists. An existing highway bridge over existing railroad was converted into a pedestrian bridge on the trail, minimizing new construction and innovatively reusing a structure that still has useful life. Benesch worked extensively with the Bike Federation, local communities, the Kane County Forest Preserve and DuPage County Forest Preserve to develop a plan that met the community's many needs for the area.

### 6-TIME AWARD WINNER

#### Key Issues

- Phase I/Phase II/Phase III for two pedestrian underpasses
- Modification to existing structure over CNIC railroad
- Various stormwater elements
- Environmental impact statement
- Agency coordination
- Conversion of former railroad bridges for beneficial reuse
- Five miles of trail planning and design
- Railroad coordination and permitting
- Environmental Permitting



## SECTION 3: SIMILAR PROJECT EXPERIENCE

### Red Gate Road Bridge & Trails | City of St. Charles, IL



**Background:** With a lack in river crossing capacity throughout Kane County, IL, building a new bridge at Red Gate Road in St. Charles proved pivotal to the safety and economic growth of the community. The Red Gate Road Bridge extends the two-lane road 3,200', including a new 1,150-foot-long, eight-span bridge and a signature pedestrian bridge over the Fox River. Supporting both roadway and pedestrian structures using the same piers brought a signature element to the bridge.

The bicycle/pedestrian bridge ties into 3,900 feet of new multi-use trail, including a timber boardwalk that is elevated over the floodplain, providing further connectivity to the Kane County Forest Preserve and the Fox River Trail. In addition, the pedestrian bridge features specially designed cantilever look-outs at mid-span to give users an effect of floating above the water with 180° of unobstructed views over the Fox River.

**Scope:** Benesch provided design phase and construction management phase services for the Red Gate River Bridge project. The project included two intersections with signals, a river crossing watermain, extensive utility coordination and relocation, lighting, structures and the multi-use path.

The pedestrian bridge called for a complex, cable-stayed design to provide lateral stability and bring an aesthetic feature to the structure. The cables supporting the structure are inclined at various angles and are connected to the piers by anchorage assemblies tied together using unbonded, pre-tensioned high strength bars through the pier.

For construction, Benesch recommended a two-stage bid: an advance contract bid locally to convey to the public that the project was underway and then a second IDOT project to take advantage of federal funding. The advance contract included mass grading, detention ponds and a single-span roadway bridge to cross over the Fox River Trail on the east side of the river crossing. Benesch also assisted the city in obtaining over \$3 million in funding for the project, including CMAQ, ITEP and TCSP monies.

## 7-Time Award Winner

### Key Issues

- New roadway structure over the Fox River
- New pedestrian/bicycle trail to cross the Fox River
- Assisted the City in receiving \$21 million in funding
- Cable-stayed pedestrian bridge, supported by vehicular bridge piers
- Environmental permitting
- Naturalized storm water basins with clay lining of detention facility added to minimize salt entering groundwater





SECTION 3: SIMILAR PROJECT EXPERIENCE

Downers Grove Grade Separation | Village of Downers Grove



**Background:** The Village of Downers Grove has a long standing commitment to pedestrian and vehicular safety. There are several existing at-grade roadway crossings over the Burlington Northern Santa Fe Rail Road (BNSF) within the Village of Downers Grove, which can pose challenges to both safety and traffic congestion. In addition, the stretch of the BNSF between the Belmont Underpass and Forest Ave. currently has no pedestrian crossing locations.

**Scope:** The Village retained Benesch to prepare a feasibility study to determine the most cost-effective and beneficial approach to providing a grade separated roadway crossing between Forest Ave. and Fairview Ave. and to provide a grade separated pedestrian crossing between the Belmont Underpass and Forest Ave. The study facilitated future planning and to sought out funding through various grants and other programs. Facilitating the study also required coordination meeting with the Public Works Department and public meetings.

**Key Issues**

- New underpass feasibility study
- Value Planning study
- Identified optimal location for underpass

Benesch used Value Planning to provide early coordination; collect data; define the study's vision and objectives; identify a range of alternatives; and define a path for implementation. The project team developed and evaluated five vehicular grade-separation alternatives and three pedestrian/bicycle grade-separations.



SECTION 3: SIMILAR PROJECT EXPERIENCE

Hank Aaron State Trail - West Extension | Wisconsin Dept. of Transportation



**Background:** A trail extension was needed to create a bicycle/pedestrian transportation link from western Milwaukee County to the Menomonee Valley and the rest of downtown Milwaukee. Benesch was contracted to design recreational and functional alternative transportation facilities.

**Scope:** Benesch provided design services for a new pedestrian grade separation structure at Hawley Road and the retrofitting of four other former railroad bridges to bring them into compliance with state bicycle facility requirements, including one bridge on the Historic Register. Trail connections were also added to mainline and neighborhood streets to provide access from the surrounding neighborhoods to the trail.

**Unique Features:** At Hawley Road, alternative bridge structures were evaluated for cost effectiveness, future maintenance costs, and appearance. The selected structure consists of a painted pre-fabricated truss founded on mechanically stabilized earth abutments with precast concrete panels, and allows the possibility of future use of the rail corridor for light rail.

Another unique feature included the rehabilitation of an existing, historic railroad bridge founded on stone abutments. Through close coordination with the State Historic Preservation Office, an economical method of replacing the facing of the deteriorated stone with new limestone mortared in place was developed to meet historic preservation requirements. A new backwall drainage system was also constructed behind both abutments to reduce seepage causing wall deterioration, and reduce future maintenance costs.

2-TIME AWARD WINNER

Key Issues

- New at-grade separation structure
- Rehabilitation of existing, historic railroad bridge
- Trail connections to neighborhoods
- Historic determination of no adverse effects
- Environmental permitting



## SECTION 3: SIMILAR PROJECT EXPERIENCE

### Three Bridges Park | Wisconsin Dept. of Transportation



**Background:** This project is the final installment of improvements made to the Hank Aaron State Trail over several years. The Three Bridges Park project transformed an abandoned brownfield into an urban environmental and recreational oasis in the heart of Milwaukee, WI. What was once 24 acres of abandoned industrial rail yard is now a revitalized gathering place for the community providing a great route for biking, commuter access to local businesses, community gardens, an environmental classroom and much more.

**Scope:** Benesch served as the project lead and was responsible for site layout and design, structural engineering, path geometry and hydraulic analysis. Two new signature pedestrian bridges were designed to combine aesthetics with function using sustainable high-performance weathering steel. The S. 33rd Court pedestrian bridge is a focal point for the park, with views of downtown Milwaukee and the Menomonee River below. The Mitchell Park pedestrian bridge crosses over the Canadian Pacific Railway tracks and provides access to the nearby Mitchell Park Domes. This bridge also has an arch outside of the main span truss that is a non-redundant load path and an architectural feature for the structure.

The alignment of the Hank Aaron State Trail that weaves through the hills of Three Bridges Park was designed to have a maximum grade no steeper than 5% to ensure that it would comply with ADA requirements. The topography of the site, however, was transformed to include large mounds of soil that safely cover the contaminated soil left behind by years of industrial land use. While still meeting the accessibility requirements, the path was designed to curve around and traverse some of the mound features, resulting in panoramic views of downtown and an enjoyable riding experience for path users.

In addition to extending the Hank Aaron State Trail, this project had numerous ecological goals, including restoration of the brownfield for native plant and habitats, restoration of the Menomonee River channel and a one-of-a-kind underground stormwater management system controlled by an innovative adjustable valve that emulates a natural spring.

### 4-TIME AWARD WINNER

#### Key Issues

- Extension of the Hank Aaron State Trail
- New pedestrian bridge over the Canadian Pacific Railway
- New pedestrian bridge over Menomonee River
- Land restoration for native plant and animal habitats
- Innovative, valve-controlled, stormwater management system





## SECTION 3: SIMILAR PROJECT EXPERIENCE SIMILAR PROJECT EXPERIENCE

### Fairchild Street/Bowman Avenue Feasibility Study | City of Danville



**Background:** After 95 years of service, the City of Danville, IL decided to replace the Fairchild Street subway tunnel. This heavily-used underpass, which served a diverse mix of residential, commercial and industrial users, was located beneath two active railroads. After completing Phase I feasibility efforts, including a Value Planning study and extensive public outreach, Benesch led Phase II design and construction planning. This project replaced the Fairchild Subway with an overpass between Rogers Street and Bowman Avenue. The new 1200 foot long structure includes two bridges and retaining walls. The \$22 million project also includes drainage, lighting and aesthetic improvements including gateway concepts, as well as pedestrian-friendly sidewalk upgrades and a new bicycle path.

**Scope:** The Phase I study required extensive public outreach. The close proximity of the roadway to adjacent buildings and the need to relocate and reconfigure access to some properties required extensive property owner coordination. Rendering and exhibits were used to convey the proposed design to the public and adjacent property owners. The Phase I planning also required extensive coordination with the railroads and the Illinois Commerce Commission. Phase II included the preparation of final bid documents for the City of Danville. The scope included the roadway and structural plans, agency coordination and row acquisition documents.

Both bridges consists of two lanes of traffic and a pedestrian lane for bicycles and foot traffic. The design includes an architectural fence on the shared-use path to promote bridge aesthetics while meeting safety requirements. Adjacent to each structure, Mechanically Stabilized Earth (MSE) walls provide means of raising the elevation of the roadway while minimizing interference with bordering houses along Fairchild Street.

#### Key Issues

- Complex grade separation studies
- Phase I services in compliance with federal funding criteria
- Innovative community outreach efforts
- Incorporating pedestrian/bicycle use into the design
- Roadway and bridge design studies in densely populated/urban area

SECTION 3: SIMILAR PROJECT EXPERIENCE

George Street Pedestrian Subway | Canadian National Railway



Existing Conditions

**Background:** The Canadian National Railway intercepted a pedestrian sidewalk on the Chicago Leithon Subdivision, 28.62 in West Chicago, Illinois. Design plans needed to be prepared for a pedestrian underpass to be built at the current railroad crossing.

**Scope:** Benesch provided design engineering services including survey; plan preparation, utility coordination and relocations, drainage, lighting, construction specifications and cost estimate. Benesch performed an in-depth site survey, at which information was gathered and compiled to create a Digital Terrain Model (DTM) for the site. The design accommodated both the existing track as well as a potential second track to the west.

In order to complete the project, Benesch determined utility conflicts, relocation requirements and alignments for the pedestrian path which included ADA-compliant ramps and structures; designed and prepared plans for new underdeck lighting; reviewed shop drawings; and provided detailed specifications and an estimate of the cost for the structure.

**Unique Features:** This project involved the investigation of two alternatives. Conceptual drawings were developed for a precast box structure and a single span bridge for discussion and evaluation with CN. The outcome of this discussion determined that the single span bridge concept design would be pushed forward into the final plans.

Design plans have been completed for this project. West Chicago and CN are currently discussing the construction schedule.

**Key Issues**

- Pedestrian underpass below active railroad
- Precast box structure incorporated into design plans
- Digital Terrain Model (DTM) creation
- Aesthetic lighting design



## SECTION 3: SIMILAR PROJECT EXPERIENCE

### Ravenswood Station Design | Metra



Existing Conditions

**Background:** This project was part of the reconstruction of 22 bridges on the Union Pacific North Line in Chicago, Illinois. The Ravenswood Station at Lawrence Avenue was re-built to accommodate the alignment change that resulted from the reconstruction of the UP North Line.

**Scope:** The scope involved the preparation of design-build construction documents for the new Metra\UP Ravenswood Station. The station work included the design of a pedestrian tunnel at Argyle Avenue and a ramp and stairs for access from the tunnel to the platform. The station design included a building, a warming shelter, platforms, ramps and temporary platforms. The new platform accommodates an eight-car commuter train and meets current ADA requirements.

**Unique Features:** Constructing the commuter pedestrian tunnel under live rail traffic necessitated innovative construction staging in order to maintain Metra's operations and reduce impacts to commuters and the motoring public. Extensive sheet piling systems were designed to facilitate staged construction in order to keep two tracks in service at all times on this busy commuter line.

#### Key Issues

- New pedestrian tunnel
- Construction staging to maintain two tracks in operation at all times
- Excavation support system required to construct the tunnel and station foundation
- Extensive agency coordination
- ADA upgrades



## SECTION 3: SIMILAR PROJECT EXPERIENCE

## Cicero Avenue Station | Metra



**Background:** Cicero Avenue Station is a new station on Metra's Milwaukee District West Line in the City of Chicago. It is located between stations at Cragin and Hermosa, which were closed when the Cicero Avenue station was completed. The area around the Cicero Avenue station is undergoing a significant renaissance. The new Metra Station plays a key role in the ongoing redevelopment. The new station is served through direct access to two bus lines, the Cicero Avenue bus line and the Grand Avenue bus line.

**Scope:** Benesch designed and prepared plans and bidding documents for the construction of the new commuter rail station. The project included the construction of approximately 1,500 linear feet of retaining walls, a new railroad overpass, two passenger platforms, four station structures, four station access staircases and two elevators.

Our multi-disciplined team provided complete design services to Metra and included sub-consultants for preparation of architectural, mechanical, electrical and landscape plans. Benesch provided project management, civil engineering, structural engineering and prepared property easement exhibits. In addition, Benesch provided all coordination required to guide the project through the City's Department of Construction and Permits and assisted Metra in securing the necessary approvals required for issuance of a building permit.

**Unique Features:** The Cicero Station is an extremely complex structure. Construction was completed in and around four live tracks. Additionally, a bridge was built across Cicero Avenue to allow separation of freight and commuter train operations. Metra was not able to reduce the number of trains to facilitate the construction, thus the structure and the staging required to build it were extremely complex.

## Key Issues

- Maintenance of rail and roadway traffic
- Construction access to site
- Separate freight train access to Galewood yard
- Construction staging





## SECTION 3: SIMILAR PROJECT EXPERIENCE

### 130th St. and Torrence Ave. Grade Separation | Chicago Department of Transportation



**Background:** This project is located on the south side of Chicago in an industrial area just east of the Calumet River. The existing infrastructure was heavily used by vehicles serving the adjacent industries and residents; therefore, traffic congestion was an major issue that required a solution to accommodate future growth in the area.

**Scope:** Benesch performed Phase I planning, Phase II design and Phase III construction engineering services for this project. The Phase I documentation included the preparation of the Wetland Delineation Report, Design Report, ECAD, and Location Drainage Study for the project. It also required extensive coordination with IDOT, private utility companies, the local alderman's office, as well as local neighborhood groups and businesses.

Phase I entailed examining various alternatives for the grade separation while balancing the needs of several stakeholders. The need to minimize disruption to Norfolk Southern (NS) rail traffic, maintain Chicago South Shore & South Bend/Northern Indiana Commuter Transportation District (CSS&SB/NICTD) services, maintain access to Ford Motors Assembly Plant and the industrial area and minimize ROW impacts to the residential area, resulted in the selection of three tiered a grade separation and roadway realignment project.

To facilitate the grade separation, the NS and CSS&SB/NICTD railroad alignments were shifted. The new CSS&SB/NICTD bridge consists of a 394-foot long, double track ballasted deck, through truss bridge spanning over NS tracks and South Torrence Avenue. To minimize impacts to railroad services and the existing intersection, the structure was pre-assembled at a nearby staging area. Once completed, the massive 4.75-million-pound truss was rolled-in using SPMT technology to its new offset alignment. The selected alternative also requires the reconstruction and realignment of East 130th Street, South Torrence Avenue and South Brainard Avenue to form one intersection, which is currently under construction. The three realigned roadways were depressed with the lowest point roughly 25 feet below existing grade allowing Torrence Avenue to cross under the new NS and CSS&SB railroad bridges and 130th Street to cross under the NS railroad bridge and across the widened Torrence Avenue. The depressed roadway required constructing a new drainage system, including a detention chamber, pump station, force main and settling basin.

In addition, the City had an interest in beginning the implementation of a trail system to the area. 4000 linear feet of path was designed and includes an architectural pedestrian bridge to provide connectivity across the intersection. To accommodate ADA requirements, the path involved numerous innovative features to provide safe wheelchair access. A split alignment was developed that created an aesthetically pleasing yet functional ramp system, with an alternate and more direct but sloped route for bicyclists and foot travellers.

### 4-TIME AWARD WINNER

#### Key Issues

- Complex grade separation studies
- Phase I services in compliance with federal funding criteria
- Innovative community outreach efforts
- Incorporating pedestrian/bicycle use into the design
- Roadway and bridge design studies in densely populated/urban area





## SECTION 3: SIMILAR PROJECT EXPERIENCE

### Ford Pedestrian Bridge over 130th Street | Chicago Department of Transportation



**Background:** As a part of a major transportation improvement for the City of Chicago, Benesch implemented a new mixed use path in an area of the city requiring rejuvenation and implementation of a trail system. 130th and Torrence is a major industrial location, housing the Ford Motor plant and supplier partners. The area had traditionally only been a vehicular destination, and the City had an interest in beginning the implementation of a trail system that starts to create a more livable neighborhood for the adjacent Hegewisch community, the environmental resources of the scenic and environmentally significant Hegewisch Marsh and Calumet River Region. There are plans to develop an educational center known as the Ford Calumet Environmental Center (FCEC). The 130th and Torrence mixed use path is the first component of this community vision.

#### Key Issues

- Path includes an architectural pedestrian bridge
- 4000 feet of new mixed-use facilities
- Streetscape/median/parkway landscaping to enhance area

**Scope:** The path was a particularly challenging design. Since the destinations are still in the planning phases, it was necessary to design the path with the flexibility to accommodate the facilities currently in their early planning phases. In addition, the new intersection is a triple stacked highway/rail intersection, so profiles and alignments were particularly challenging to coordinate and implement. The path is 4000 linear feet in length and includes an architectural pedestrian bridge to provide connectivity across the intersection.

To accommodate the American's with Disabilities Act (ADA), the path required numerous innovative features that provided safe wheelchair access. A split alignment was developed that created an aesthetically pleasing yet functional ramp systems, with an alternate and more direct but sloped route for bicyclists and foot travellers. Future connectivity of the trail system includes a plan for expansion of a pedestrian bridge over the Little Calumet River and a new park on the east end.



## SECTION 3: SIMILAR PROJECT EXPERIENCE

### Chicago Streets for Cycling Program | Chicago Department of Transportation



Existing Conditions

Over 30 miles of Roadway provided with Bike Facilities

**Background:** A key initiative of Mayor Rahm Emanuel's Chicago 2011 Transition Plan is "creating a world-class bike network and increasing cycling" by installing 100 miles of protected bike lanes by 2015. The Chicago Streets for Cycling Plan 2020 identifies a 645-mile network of on-street bikeways that will encourage all Chicagoans to ride their bikes. Benesch is currently assisting CDOT in meeting these initiatives by providing Phase I and Phase II engineering services for approximately 30 miles of buffered and protected bike lane improvements. The project is following a complete streets design philosophy examining potential mobility and safety improvements to pedestrians, bus and vehicles as part of the bike projects. The aggressive schedule has already resulted in a construction contract for an initial 15 miles of projects.

**Scope:** The aggressive schedule necessitated that Benesch adopt a unique and innovative project approach to quickly assess the survey and traffic data requirements for each individual project segments and then develop a schedule that allowed all 18 individual design projects to proceed in parallel. The draft Phase I NEPA Categorical Exclusion document and preliminary engineering plans for the first 15 miles was completed and submitted to IDOT in 10 weeks. The second set of projects involves protected (barrier median), buffered and protected with bike traffic signal projects.

Several of the corridors included potential changes to lane configuration, parking controls (road diets) and auxiliary turn lanes. Phase I engineering tasks included intersection and corridor traffic studies consisting of intersection turning movement counts, lane utilization and queuing studies. Benesch created Synchro/SimTraffic models to analyze the data and develop recommendations to accommodate bike facilities and improve operations for all modes. Consideration of changes to parking and bus stop locations was a key component of the project. A crash analysis of fatal and injury crashes for all modes was conducted resulting in design elements to specifically improve safety.

Preliminary engineering plans and a Phase I Project Development Report (PDR) were developed and processed through IDOT for two separate projects. Phase II engineering consisting of detailed plans, specifications, estimates and bid documents. Two separate construction contracts were prepared along with design plans for South Shore Drive for a separate resurfacing project.

#### Key Issues

- Successfully completed Phase I and Phase II engineering for 30 miles of buffered/protected bike lanes
- Accelerated schedule
- Bicycle traffic signals
- Complete streets approach
- Traffic & queuing studies, capacity analyses, simulation models
- Crash analysis
- Traffic and pedestrian signal timing adjustments
- Signing plans
- CTA coordination



SECTION 3: SIMILAR PROJECT EXPERIENCE

Skokie Valley Bike Path | Lake County Division of Transportation



**Background:** Bicyclists were provided a new uninterrupted route from Highland Park to Mundelein, Illinois. The bituminous bike path along U.S. Highway 41 was extended north more than a mile. In addition, a tunnel for the path was built under the UPRR spur line.

**Scope:** Various construction engineering services were provided by Benesch for the bike path extension. These services included job documentation; coordination with UPRR, Com Ed and local organizations; inspection of the contractor's work; and the execution of adjustments in the field as required.

**Key Issues**

- New tunnel construction under UPRR
- Difficult wetland soil conditions
- Minimized impact on protected nature preserve
- Weekend work window for installation

**Unique Features:** In order to construct the tunnel for the path built under the UPRR spur line, the rail line had to be closed for approximately 30 hours to remove the tracks, excavate, place the precast sections, backfill and replace the tracks. The tunnel work required coordination with Com Ed to relocate a recently installed conduit in conflict with the bike path. This job also required coordination with the Lake Forest Open Lands Association to ensure protection of virgin prairie land adjacent to the path.



SECTION 3: SIMILAR PROJECT EXPERIENCE

IL 176 Underpasses near Fairfield Road | Lake County Division of Transportation



**Background:** In anticipation of future project to widen IL 176 and to ensure the safety of pedestrians enjoying the surrounding Lake County Forest Preserve, an advanced contract was acquired by Benesch to eliminate the at-grade crossings of the Millennium Trail over IL 176.

**Scope:** Benesch served as construction manager for two, cast-in-place, concrete underpasses and new trail alignments under IL 176. The project is located within an environmentally sensitive area and includes relandscaping the project site to its natural contours. Benesch's priorities were to ensure the safety of park visitors and to protect the environment. Through careful construction observation, we were able to make on-site decisions that resulted in minimal impacts and paved the way for an efficient roadway project.

**Key Issues**

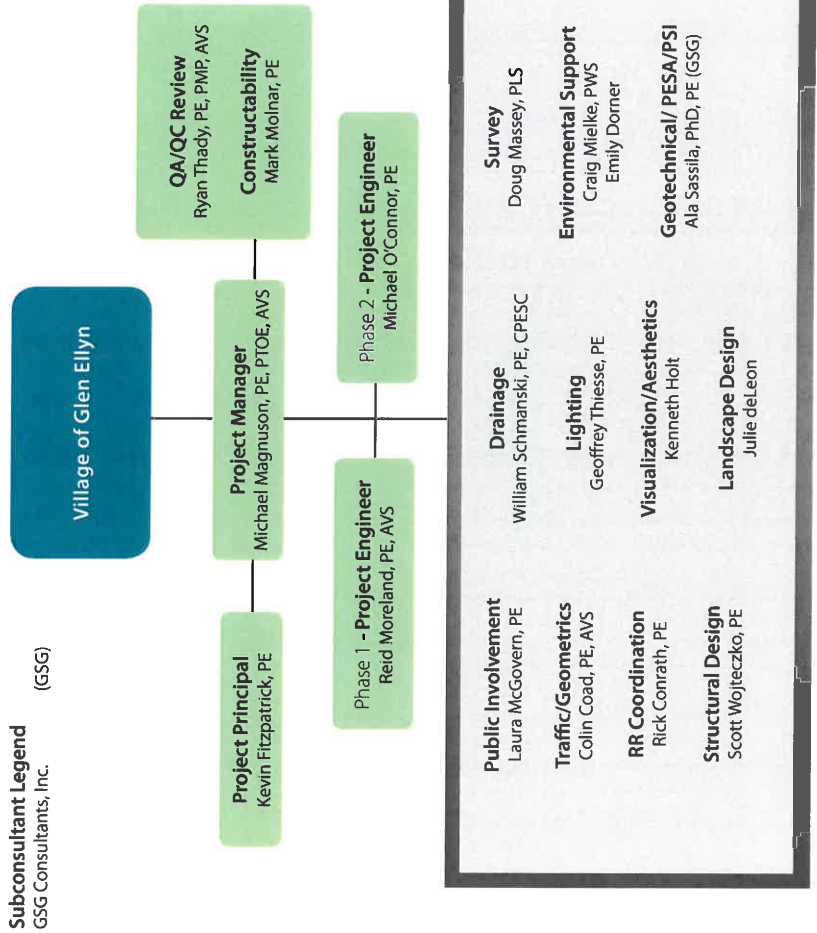
- Two, cast-in-place, concrete underpasses
- Realignment of multi-use trail
- Relandscaping
- Environmentally sensitive project site
- Coordination with Lake County Forest Preserve
- Staged construction to minimize traffic impact
- Surrounded by forest preserve

**Unique Features:** The contract required coordination with the Lake County Forest Preserve in addition to compliance with the plans and specifications of the Lake County Division of Transportation. Benesch was able to meet the goals of all stakeholders by collaborating with these agencies.

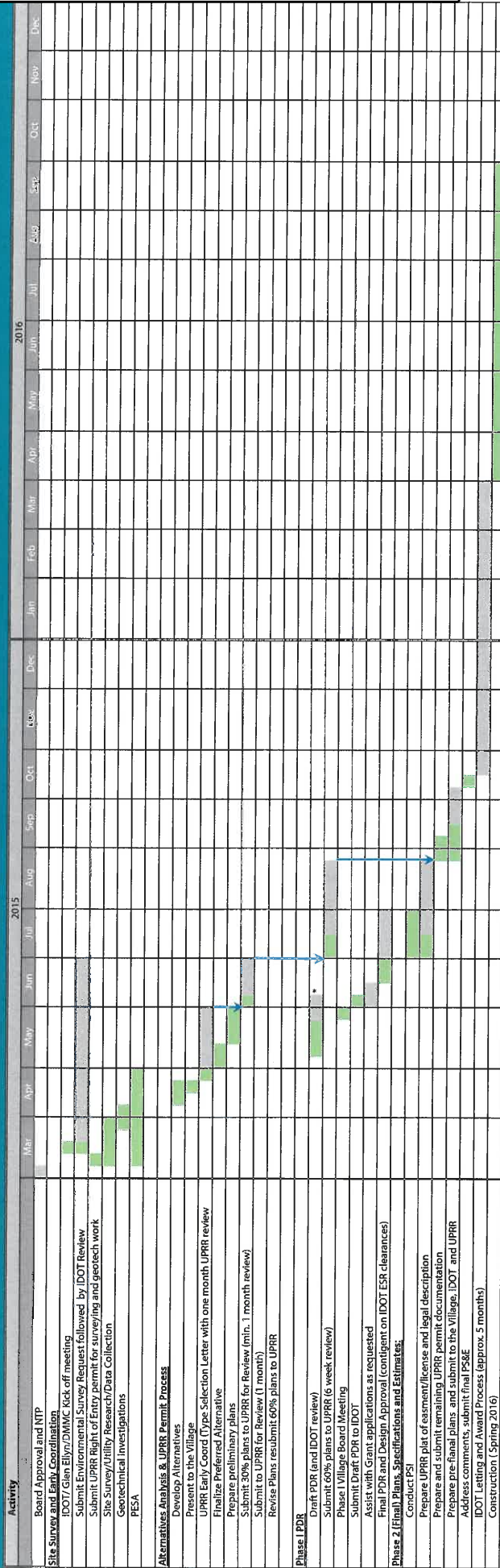




SECTION 4: PROJECT STAFFING & ORGANIZATION



## SECTION 5: SCHEDULE



By Benesch :

By Others :

\* Submittal of draft PDR and initial IDOT review by June 15th per the RFP. However, IDOT design approval will likely take longer.

## SECTION 6: FEE & SAMPLE CONTRACT FORM

### COST ESTIMATE OF CONSULTANT SERVICES (CECS) FEE ASSUMPTIONS:

- IDOT BLR Agreement form to be utilized for contract to ensure project is eligible for federal participation in construction. IDOT requires all phases of the project, regardless of where the federal participation is included, to follow IDOT procedures for federal funding.
- UPRR will require right-of-entry permits for soil borings (direct cost included for GSG Consultants)
- UPRR will require flagging for surveying on UPRR ROW (direct cost included) and for soil borings (direct cost for GSG included)
- One plat of easement/license will be prepared for the crossing of the UPRR Right-of-way (2 parcels)
- Title Commitment for two parcels associated with UPRR plat are included (IDOT requirement)
- Cost for Title Insurance and recording of plat will be by Glen Ellyn
- Assumes no plat(s) will be required to cross/construct path on the Prairie Path right-of-way (DuPage County)
- UPRR Engineering Review Fees (estimate at \$5,000) will be the responsibility of the Village of Glen Ellyn. UPRR will require separate agreement with Village for prior to their review.
- Village of Glen Ellyn will be responsible for UPRR permit review/issuance fees associated with project.
- Project anticipates construction with existing tracks in place (no shoo-fly/track runarounds required); cost for track engineering is not included





**Cost Estimate of  
Consultant Services  
(Direct Labor Multiple)**

Firm: Alired Benesch & Company  
Route: Taylor Avenue  
Section  
County: DuPage - Village of Glen Ellyn  
Job No.

Date \_\_\_\_\_

[illegible]

Services by others = geotechnical, PESA/PSI/CCDD testing