

Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, March 9, 2015

Call to Order

Village President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Burket, Clark, Ladesic, and O'Shea answered "Present". Trustee Elliott arrived at 7:04 p.m. and Trustee McGinley arrived at 7:05 p.m.

In Attendance: Village Clerk Galvin, Village Manager Franz, Assistant Village Manager Stonitsch, Village Attorney Mathews, Finance Director Coyle, Director of Planning and Development Hulseberg, Police Chief Norton, Volunteer Fire Company Chief Bodony, Professional Engineer Minix, Village Links Interim General Manager Vesevick, and Planning Official Kvapil .

Pledge of Allegiance:

President Demos asked Ms. Carol White to lead the Pledge of Allegiance.

Village Recognition:

1. The Village Board and Management Team extends its appreciation to the Public Works crew who did an outstanding job in performing repairs to a broken water main on Crescent Boulevard, including Crew Leader Steve Hughes, and Maintenance Workers John Sparagna, Rick Mascarella, Mike McSweeney and Cody Weigand.
2. Chief Norton received a letter thanking the Police and Fire Departments for their show of support during a recent time of need experienced by the Addison Fire Protection District #1.
3. Officer Stephen Miko received a note of thanks from Play It Forward for his participation in a fun and interactive learning event for children.
4. St. James the Apostle Catholic Church sent a thank you letter to Assistant Chief Bill Holmer for taking the time to discuss the parking situation at the Church, which was most helpful.
5. The Village would like to thank Commissioner Kennedy W. Hartsfield for his service on the Building Board of Appeals.
6. The Village would like to thank Student Commissioner Garrett J. Dickson for his service on the Recreation Commission.

Audience Participation

Carol White, Executive Director of the Alliance of Downtown Glen Ellyn, provided an update on recent events and announced its Wedding Walk which will take place on April 12, 2015.

Agenda Item F. - Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

1. February 23, 2015 Regular Meeting Minutes.
2. Total Expenditures (Payroll and Vouchers) - \$1,255,312.13. The vouchers have been reviewed by Trustee Clark and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
3. Waive Sections 10-4-3(B) (Promotional Activities) and 4-5-8(B) (Signs) of the Village Code and approve the Park District's Moonlight Night Ride Event on Friday, May 1, 2015 from 8:00 p.m. until 11:00 p.m., beginning at Newton Park.
4. Approve award of a contract to Rule 29, of Geneva, Illinois, for Village Links/Reserve 22 marketing services, in an amount not to exceed \$26,500, to be expensed to the Village Links/Reserve Fund. 5. Ordinance No. 6303-VC, An Ordinance Approving Text Amendments to the Glen Ellyn Zoning Code, Subdivision Regulations Code, Village Code and Sign Code.
6. Ordinance No. 6304-VC, An Ordinance Amending Section 4-1-4 of the Village Code of the Village of Glen Ellyn, Illinois to Change Fees Related to Services Provided by the Glen Ellyn Volunteer Fire Company.
7. Waive competitive bidding for a cooperative purchase through the Suburban Purchasing Cooperative, which is an authorized exception in the purchasing policy, to award a contract to Superior Road Striping, of Melrose Park, Illinois, for the contemplated pavement marking work for FY15, Parking Lot Maintenance/Street Painting, in an amount not to exceed \$77,500, to be expensed to the General Fund.
8. Approve award of a construction contract to Mondt Construction of West Chicago, Illinois, for the 2015 Sidewalk and Concrete Street Rehabilitation Program, in an amount not to exceed \$155,000, to be expensed to the Capital Projects Fund.

A motion was made by Trustee Clark and seconded by Trustee Elliott to approve the following items including Payroll and Vouchers totaling \$1,255,312.13.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

**Agenda Item G. - Annexation Agreement for Property Located at 22W341 Stanton Road:
(Presented by Planning and Development Director Hulseberg)**

A motion was made by Trustee Elliott and seconded by Trustee O'Shea to open the Public Hearing to consider an annexation agreement for property located at 21W341 Stanton Road. 2. Ordinance No. 6305, An Ordinance Approving an Annexation Agreement for Property Located at 22W341 Stanton Road, Glen Ellyn, IL 60137.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Nicholas & Mary Hentges are requesting approval of an annexation agreement for their property at 22W341 Stanton Road. Mr. and Mrs. Hentges are requesting this approval in order to allow connection to Glen Ellyn water for their new home that is currently being built on the site. The subject property is located in the Arboretum Estates East Subdivision south of Stanton Road between Park Boulevard and Route 53. The location of the property is shown on the attached map.

At this time, the property is not being annexed as it is not contiguous to Glen Ellyn's Village limits. However, as stipulated in the annexation agreement, the owners of the subject property would be required to make a payment of \$16,000 to reimburse the Village for a portion of the cost of constructing the water main in the subdivision. The proposed agreement also stipulates that the property must comply with the lot standards in Glen Ellyn's Residential Estate zoning district and that fire sprinklers be installed in the new home. All building permits/inspections in association with the construction of the new home are being handled by DuPage County, except for those associated with the installation of fire sprinklers and the water main connection, which are being handled by the Village.

A motion was made by Trustee Burket Elliott and seconded by Trustee Elliott to close the Public Hearing to consider an annexation agreement for property located at 21W341 Stanton Road. 2. Ordinance No. 6305, An Ordinance Approving an Annexation Agreement for Property Located at 22W341 Stanton Road, Glen Ellyn, IL 60137.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

A motion was made by Trustee Burket Elliott and seconded by Trustee Clark to consider an annexation agreement for property located at 21W341 Stanton Road. 2. Ordinance No. 6305, An Ordinance Approving an Annexation Agreement for Property Located at 22W341 Stanton Road, Glen Ellyn, IL 60137

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Agenda Item H. - 690 Grand Avenue Variation Request: (Presented by Planning and Development Director Hulseberg)

The property owner, Mark Simon, is requesting approval of three variations from the Glen Ellyn Zoning Code to allow a second-floor addition and two-story front and two-story rear additions to the existing 1-1/2-story home at 690 Grand Avenue. The proposed additions do not meet the minimum required front yard and side yard setbacks and exceed the maximum permitted altered existing wall and roof area on a nonconforming property.

The subject property is the narrowest lot on the block with a nonconforming lot width of 50 feet and the existing home has a nonconforming right side yard setback of 6 feet. The existing home has a lot coverage area of 845 square feet which is significantly smaller than the adjacent homes and most homes on the block. The petitioner is requesting variations to allow front and rear additions which would increase the size of the home consistent with the size of the adjacent home and other homes on the block. The front addition will also include a new two-car attached garage to replace the existing one-car attached garage that would correct the current stormwater drainage problems in the garage and improve the narrow steeply sloping driveway to the garage. The proposed home improvements also include a two-story addition on the rear of the home and a small open front porch. Stormwater runoff is received from the higher property to the south and continues to flow to the north across the subject property except in the front yard where it flows east into the street.

A motion was made by Trustee Clark and seconded by Trustee Burket to approve Ordinance No. 6272, An Ordinance Approving Variations from the Side Yard Setback Requirements and Altered Area Requirements of the Zoning Code to Allow the Construction of Front and Rear Two-Story Additions for the Property at 690 Grand Avenue.

Upon roll call, Trustees Burket, Clark, Ladesic, McGinley and O'Shea voted "Aye." Trustee Elliott abstained. Motion carried.

Agenda Item I. - IDOT Pedestrian Crossings Improvements: (Presented by Professional Engineer Minix)

In 2012 the Village retained James J. Benes and Associates, Inc. (Lisle, IL) to design crosswalk improvements at various Illinois Department of Transportation (IDOT) controlled intersections in the Village to provide improved pedestrian accommodation. The project scope included installation of a signalized crosswalk on the west side of the Route 38 (Roosevelt Road) and Nicoll intersection to complement the other three crosswalk legs, coupled with an entire intersection improvement at Route 53 and Pershing. A third intersection at Route 38 and Lambert Road was also included to add a fourth crosswalk, again on the west side of the intersection. By the early part of 2013, the designs were nearly complete.

In 2013, the Village learned of an opportunity for funding of the upgraded pedestrian accommodation project through the Regional Transportation Authority (RTA) Small Scale Access to Transit initiative. Under the Regional Transportation Authority's Community Planning Program in 2011, DuPage County (with assistance from the DuPage Mayors and Managers Conference) completed and adopted the DuPage Area Transit Plan Update. This plan identifies transit improvements throughout DuPage County, with a focus on transit supportive features and the pedestrian environment. The Glen Ellyn Signalized Pedestrian Crossing Improvements Project implements the plan's recommendations of improving access to existing transit by providing pedestrian signal heads (countdown signal heads and push buttons); crosswalks; ADA compliant sidewalk ramps; and sidewalks along or connecting to Pace Route 301, existing sidewalk networks, the Glen Ellyn South Bike Route, residential areas, a senior housing complex, and commercial and office land uses.

Trustee McGinley asked if the signals would be audible for those who are visually impaired. Engineer Minix responded that may be a standard requirement but he would check.

Trustee Elliott asked about payment. Engineer Minix responded the Village pays up front and the reimbursement is 80% from IDOT and 20% from the RTA.

A motion was made by Trustee Elliott and seconded by Trustee McGinley to approve the following in a single vote:

1. 1. Resolution No. 15-04, A Resolution Authorizing the Execution of a Local Agency Agreement Between the Village of Glen Ellyn and the Illinois Department of Transportation and Reserving Funds for the Local Share of Expenses Associated with the Signalized Pedestrian Crossings Improvements Project.
2. Approve award of a construction engineering services agreement to James J. Benes and Associates, of Lisle, Illinois, in the amount of \$20,200, to be expensed to the Capital Projects Fund.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Agenda Item J. - Taylor Avenue Pedestrian Underpass Project Engineer Selection: (Presented by Professional Engineer Minix)

The Village currently has a combined vehicular and pedestrian underpass at Taylor Avenue east of the Central Business District. At the railroad tracks, traffic signals allow alternate one-way flow of vehicles through the 13-ft. wide opening where there is a 10-ft. roadway, with a 3-ft. sidewalk. A separate pedestrian route away from the roadway is highly desirable for much safer and enhanced bicycle and pedestrian accommodation as well as the opportunity to improve vehicular maneuverability through the existing opening.

In 2014 HDR Engineering conducted a feasibility study assessing alternatives to existing crossings of the Union Pacific Railroad in Glen Ellyn. Included in the scope of this effort was a review of the existing Taylor Underpass and a recommendation for improvements. The HDR report identified a preferred

alternative for improved pedestrian accommodation at the Taylor Underpass. The proposed project would consist of a 10-ft wide tunnel constructed east of the existing opening between Walnut and Willis with a connection to the Illinois Prairie Path on the east side of Taylor. The estimated cost for the project is \$2,400,000.

The Village recently submitted an application for additional project funding through the federal Congestion Mitigation and Air Quality (CMAQ) Improvements program. CMAQ does cover engineering expenses and the application requested \$300,000 (80% of total estimated fees) in assistance for detailed design engineering (Phase II) and construction engineering (Phase III). CMAQ applications will be assessed and the project selection process completed in the fall of 2015. The possibility of a CMAQ grant is dependent on submittal of a Phase I Engineering stage Planning Design Report by June 15, 2015.

The Village Board has identified the Taylor Avenue Pedestrian Underpass as a priority project and desires to implement the improvement as soon as possible. Phase I engineering must begin immediately.

A Request for Proposal (RFP) for Phase I and Phase II engineering services for the Taylor Pedestrian Underpass Project was drafted and distributed to 18 consulting engineering firms with anticipated credentials and interest in the project. A copy of the RFP is attached. Eleven proposals were received and reviewed by Public Works and Administration staff, with the Professional Engineer taking lead responsibilities for evaluation of the submittals.

This process yields a recommendation for Alfred Benesch and Company of Chicago for the assignment. The firm is a highly qualified engineering consultant with a wide portfolio of structural engineering projects for both railroads and IDOT. I am familiar with both the proposed project manager and the lead drainage design engineer. The proposed schedule is very aggressive and will be commented on later. Their proposed fee structure is competitive and suitable for the assignment. Benesch provides the best value for the proposed assignment.

Trustee Ladesic asked about CMAC. Engineer Minix responded that the Village has to invest in Phase 1. CMAC does not invest in Phase 1, only Phases 2 and 3. Trustee Ladesic commented that the Taylor Street underpass is dangerous now and he is willing to approve the \$90,000. He asked about Safe Route to Schools funding. Engineer Minix responded he has not heard about that particular program for about 3 years and commented it may have run out of funding. Manager Franz responded that Safe Route to Schools did not fund High Schools.

Trustee Elliott asked about the other bidders, how they were evaluated and why Benesch was chosen. Engineer Minix responded they tight time frame Benesch quoted and their experience in structural engineering. Engineer Minix recommendation was to go with the more experiences bidder. HDR, he noted who did the Feasibility Study was not recommended. Trustee Elliott asked for more detail. Engineer Minix responded it was due to the quality of the proposal, the staff they would provide and their depth of experience.

Trustee Clark asked if this was only for Phase 1. Engineer Minix responded it is. Trustee Elliott asked if whoever gets Phase 1 will be awarded Phase 2. Engineer Minix responded it depends on how they perform on Phase 1. Manager Franz responded that HDR, who conducted the feasibility study, is not being considered for Phase 1.

Trustee McGinley expressed concerns about the timing of Benesch being considered, the Village paying more for their services because of the quicker timeframe they quoted because the Village did not move forward on this project sooner.

Trustee O'Shea asked if the project includes moving the sidewalk, Engineer Minix responded it does.

President Demos stated he agrees with the recommendations of Engineer Minix.

Trustee Elliott stated he has talked about saving money on engineering costs forever. For Phase 1 he sees no problem going with the low bidder, this does not seem like a complex project. Trustee O'Shea agreed but only if they could meet the same schedule as Benesch.

President Demos asked for a consensus. Trustee Ladesic referred to Engineer Minix. Engineer Minix responded Phase 1 is critical to determine design. A firm with strong credentials in structural engineering is required. Trustee O'Shea supports Benesch. Trustees Elliott and McGinley support Rempe Sharpe. Trustee Clark is leaning toward Rempe Sharpe and Trustee Burkett responded he can go either way. President Demos commented that while he agrees with Trustee Elliott, he supports Benesch based on the timeline.

Mr. Mark Simon, 690 Grand Avenue, Glen Ellyn asked about ongoing maintenance costs associated with the Taylor Street underpass. He also asked about graffiti, and if it will be safe at all hours. Engineer Minix responded the materials used are somewhat graffiti proof and Public Works would be responsible for maintenance. President Demos responded there has been a lot of discussion and this would alleviate safety concerns.

A motion was made by Trustee Ladesic and seconded by Trustee Burkett to approve award of a contract to Alfred Benesch & Company, of Chicago, Illinois, for Phase I Engineering Services for the Taylor Avenue Pedestrian Underpass Project in the amount of \$90,000 (including a 5% contingency), to be expensed to the Capital Projects Fund.

Upon roll call, Trustees Burkett, Ladesic, and O'Shea voted "Aye." Trustees Clark, Elliott and McGinley voted "Nay". President Demos voted "Aye". Motion carried.

Reminders

1. A Village Board Workshop is scheduled for Monday, March 16, 2015 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.
2. A Village Board Meeting is scheduled for Monday, March 23, 2015 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

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Adjournment:

At 8:13 p.m. a motion was made by Trustee Elliott and seconded by Trustee Clark to adjourn. Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk