



Meeting Minutes
Village of Glen Ellyn
Capital Improvements Commission
Regular Meeting
June 8, 2021
7:00 PM
Electronic Conference Call

Board or Commission: Capital Improvements

Date: June 8, 2021

Meeting: Regular

Called to Order: 7:06 p.m.

Quorum: Yes

Adjourned: 9:12p.m.

Member Attendance:

Steve Szymanski	Chairman	Present
Joel Baldin	Commissioner	Present
Adam B. Biggam	Commissioner	Present
Joshua J. Cattero	Commissioner	Present
Arthur F. Foerster	Commissioner	Absent
Michael M. Lindquist	Commissioner	Absent
Steve Neurauder	Commissioner	Absent
Rocco J. Zuccherro	Commissioner	Present
Bill Payne	Trustee Liaison	Present
Richard Daubert	Staff Liaison/Professional Engineer	Present

Also Present:

Dave Buckley	Interim Public Works Director
Meredith Hannah	Economic Development Coordinator
Elisa Pollina	Recording Secretary
Tom Topor	Senior Civil Engineer
Jim Ewers	Civiltech Engineering
John Magill	Civiltech Engineering
Mike Folkening	Civiltech Engineering
Phil Hutchinson	Civiltech Engineering
Kristin Kalitowski	Civiltech Engineering
Dan Anderson	Historical Society
Dawn Bussey	Glen Ellyn Public Library
Sharon Dotson	Norabella Boutique
Jill Foucre	Marcel's
Patrick Neary	A Toda Madre
Julie Spiller	Gather & Collect

A. CALL TO ORDER

The June 8, 2021 Meeting of the Capital Improvements Commission was called to order by Chairman Szymanski at 7:06 PM via Electronic Conference Call.

B. PUBLIC COMMENT – None

C. APPROVAL OF MINUTES FROM MAY 11, 2021 CAPITAL IMPROVEMENTS COMMISSION MEETING

MOTION TO APPROVE MINUTES FROM MAY 11, 2021 CAPITAL IMPROVEMENTS COMMISSION MEETING

MOTION BY: Commissioner Biggam

SECOND BY: Commissioner Zuccherro

RESULT: UNANIMOUS APPROVAL

D. CURRENT BUSINESS

1. CBD SUI Recommendation Motions for Geometric Changes to Roadway Intersections:

Engineer Daubert reports last month we met with the CIC to discuss items concerning changes to the geometry of 3 roadway intersections in the CBD (Forest & Pennsylvania, Main & Duane and Main & Crescent). We reviewed the changes to these intersections with the CIC and the Police and Fire Chiefs and discussed the pros and cons of making these changes and received extensive input. Tonight we would like to review these roadway changes again and would like the CIC to approve motions so we can bring them before the Village Board. Engineer Daubert reviews the changes with the CIC as follows:

Forest & Pennsylvania – Engineer Daubert reports there are currently 3 northbound vehicular travel lanes at the south leg of the intersection – an exclusive left, an exclusive right and exclusive thru lane. We are proposing an exclusive left turn lane and a shared thru and right turn lane. Upon reviewing these changes with the CIC and Police & Fire Chiefs, the changes were supported. We put together a motion for the CIC to approve.

Engineer Daubert reads the following motion: Motion for the Glen Ellyn Capital Improvements Commission to recommend to the Glen Ellyn Village Board that as part of the CBD Streetscape and Utility Improvements project that the following improvements/changes be made to the Forest Avenue and Pennsylvania Avenue Intersection:

- a curb extension shall be constructed at the southwest and southeast corner of the intersection to facilitate shortening of crosswalks
- the three northbound vehicular lanes located at the south leg of the intersection shall be consolidated into two lanes, a northbound exclusive left turn lane and a northbound shared thru/right turn lane to provide benefits in the form of shortened

crosswalks and widened sidewalk areas for streetscape elements

Commissioner Zucchero motions to approve the recommended improvement/changes to Forest Avenue and Pennsylvania Avenue and Commissioner Baldin seconds the motion.

Motion for the Glen Ellyn Capital Improvements Commission to recommend to the Glen Ellyn Village Board that as part of the CBD Streetscape and Utility Improvements project that the following improvements/changes be made to the Forest Avenue and Pennsylvania Avenue Intersection:

- a curb extension shall be constructed at the southwest and southeast corner of the intersection to facilitate shortening of crosswalks
- the three northbound vehicular lanes located at the south leg of the intersection shall be consolidated into two lanes, a northbound exclusive left turn lane and a northbound shared thru/right turn lane to provide benefits in the form of shortened crosswalks and widened sidewalk areas for streetscape elements

MOTION BY: Commissioner Zucchero

SECOND BY: Commissioner Biggam

RESULT: UNANIMOUS APPROVAL

Main & Duane – Engineer Daubert reports currently there are two existing southbound vehicular travel lanes at the north leg of the intersection: an exclusive right turn lane and a shared thru/left turn lane. We are looking to consolidate the lanes and shrink the lane from 20' to 14' with a shared thru, right turn, and left turn lane. By narrowing the roadway, we make more room for streetscape elements. Upon reviewing this last month with the CIC and the Police Chief there were some concerns. Police Chief Norton was concerned with the southbound vehicles having to wait at the intersection when turning left and/or right due to pedestrian traffic. The police department suggested making the pavement wider at the corner. The revised alternative was to widen it from the proposed change of 14' to 17'. The CIC did mention last month that it wasn't an easy decision. This improvement was mostly supported by the CIC based on feedback. We put together a motion for the CIC to approve.

Engineer Daubert reads the following motion: Motion for the Glen Ellyn Capital Improvements Commission to recommend to the Glen Ellyn Village Board that as part of the CBD Streetscape and Utility Improvements project that the following improvements/changes be made to the Main Street and Duane Street Intersection:

- a curb extension shall be constructed at the southwest corner of the intersection to facilitate shortening of crosswalks
- While not a curb extension, sidewalk widening shall also be made on Duane Street east of the intersection which in turn will shorten the crosswalk at the east leg of the intersection
- the two southbound vehicular lanes located at the north leg of the intersection shall be consolidated into one southbound shared thru/left/right turn lane to offer additional room for streetscape elements; however, the lane shall taper in width from 14' to 17' at the corner of the intersection as to provide an "escape" to prevent vehicle queuing at the north leg of the intersection

Chairman Szymanski motions to approve the recommended improvement/changes to Main Street & Duane Street and Commissioner Cattero seconds the motion.

Motion for the Glen Ellyn Capital Improvements Commission to recommend to the Glen Ellyn Village Board that as part of the CBD Streetscape and Utility Improvements project that the following improvements/changes be made to the Main Street and Duane Street Intersection:

- a curb extension shall be constructed at the southwest corner of the intersection to facilitate shortening of crosswalks
- While not a curb extension, sidewalk widening shall also be made on Duane Street east of the intersection which in turn will shorten the crosswalk at the east leg of the intersection
- the two southbound vehicular lanes located at the north leg of the intersection shall be consolidated into one southbound shared thru/left/right turn lane to offer additional room for streetscape elements; however, the lane shall taper in width from 14' to 17' at the corner of the intersection as to provide an "escape" to prevent vehicle queuing at the north leg of the intersection

MOTION BY: Chairman Szymanski

SECOND BY: Commissioner Cattero

RESULT: UNANIMOUS APPROVAL

Main Street & Crescent Boulevard – Engineer Daubert reports currently there are 3 existing southbound vehicular travel lanes at the north leg of the intersection: an exclusive right turn lane, an exclusive thru lane, and a left turn lane. At the west leg of the intersection, there is an exclusive right turn lane and an exclusive thru lane. We are proposing to eliminate the right turn lanes and offer shared thru/right lanes. The recommended improvement would allow for 3 additional parking spaces on Main Street and 3 additional parking spaces on Crescent Boulevard which businesses support. Civiltech did look at the traffic when there are extended gate down times and found that the improvements have minimal impact on traffic operations. The Police Chief did have concerns here and the CIC did listen and decided that we should test the improvements on a trial basis.

Trustee Payne asks how do you do this. Engineer Daubert replies we would install temporary traffic bollards to close off the right turn lane and keep it in place for 30 days so traffic could get acclimated. We would then put in cameras to see traffic operations during gate down times and would do this when school is in session as to capture typical traffic conditions. The data and video footage would be reviewed with analysis brought back to the CIC to confirm if want to make this a permanent change.

Julie Spiller, owner of Gather and Collect, expresses concerns with respect to deliveries. She asks if anyone talks to the delivery drivers. UPS and FED-EX make deliveries to the downtown area twice a day and they have a hard time finding parking. They park in front of my building in the right lane. There have been some near hits with pedestrians and it does cause traffic backups. She asks if the parking is being converted to parallel parking or staying as angle parking. She asks where are the

trucks going to go? Engineer Daubert replies the angled parking will remain on the east side of Main between Crescent and Pennsylvania. We've also talked about the southbound Main Street right turn lane being converted to on-street parking and functioning as a loading zone during certain hours of the day. We would sign some of the spaces for loading purposes only for the needs of downtown business for logical hours that would work for deliveries. We are also proposing a loading zone at Pennsylvania and Main for deliveries.

Engineer Daubert adds we put together a motion for the CIC to approve.

Engineer Daubert reads the following motion: Motion for the Glen Ellyn Capital Improvements Commission to recommend to the Glen Ellyn Village Board that in advance of the CBD Streetscape and Utility Improvements project that the following improvements/changes to the Main Street and Crescent Boulevard Intersection be implemented on a trial basis using temporary bollards and studied to ensure they are not materially impacting traffic operations:

- at the north leg of the intersection, the southbound exclusive right turn lane and exclusive thru lane shall be consolidated into a shared thru/right turn lane to offer additional on-street parking spaces
- At the west leg of the intersection, the eastbound exclusive right turn lane and exclusive thru lane shall be consolidated into a shared thru/right turn lane to offer additional on-street parking spaces and facilitate the construction of a curb extension to shorten the crosswalk and offer room for additional streetscape elements. The Capital Improvements Commission requests that staff return to the Commission with a report on the temporary implementation of the above changes including follow up traffic counts and analysis. This will allow the CIC to make a final recommendation concerning the implementation of any permanent changes to the intersection.

Chairman Szymanski asks the CIC if they have any comments to the motion. Commissioners Biggam, Baldin and Chairman Szymanski support the changes. Commissioner Cattero & Zucchero asks if it is possible to do 2 studies – one for the deliveries and one for number of trains to get the true impact of traffic delays. Engineer Daubert states it will be hard to do that right now because of the outdoor dining, but we can do it in the fall.

Chairman Szymanski motions to approve the recommended improvement/changes to Main Street & Crescent Avenue and Commissioner Biggam seconds the motion.

Motion for the Glen Ellyn Capital Improvements Commission to recommend to the Glen Ellyn Village Board that in advance of the CBD Streetscape and Utility Improvements project that the following improvements/changes to the Main Street and Crescent Boulevard Intersection be implemented on a trial basis using temporary bollards and studied to ensure they are not materially impacting traffic operations:

- at the north leg of the intersection, the southbound exclusive right turn lane and exclusive thru lane shall be consolidated into a shared thru/right turn lane to offer additional on-street parking spaces
- At the west leg of the intersection, the eastbound exclusive right turn lane and exclusive thru lane shall be consolidated into a shared thru/right turn lane to offer additional on-street parking spaces and facilitate the construction of a curb extension to shorten the crosswalk and offer room for additional streetscape elements. The Capital Improvements Commission requests that staff return to the Commission with a report on the temporary implementation of the above changes

including follow up traffic counts and analysis. This will allow the CIC to make a final recommendation concerning the implementation of any permanent changes to the intersection.

MOTION BY: Chairman Szymanski

SECOND BY: Commissioner Biggam

RESULT: UNANIMOUS APPROVAL

2. CBD SUI Phase 1 Schedule, Maintenance of Traffic, and Construction Animation:

Engineer Topor reports that tonight we would like to review with the CIC the schedule on how we are proceeding with Phase 1 for 2022. We have received more detail on the construction schedule. Mike Folkening from Civiltech will go through the presentation (see attached presentation). Folkening reports on tonight's meeting objectives:

Phase 1 Anticipated Contractor Schedule

Phase 1 Detour routing

Construction Animation Video

Anticipated Contractor Schedule (see attached) – The construction will start in 2022 (March-Oct) on Main Street and Duane. March-July we are planning on closing Main Street to cars in order to decrease the project schedule by 5-7 weeks. Pedestrian access will be maintained at all times. We want to have the best project with the shortest inconvenience to the businesses.

Phase 1 Detour Routing - We will now go through the detour routings. They are as follows:

Detour #1 - Main St: closed (utility & roadway/sidewalk)

- Main St at RR: two-way travel
- Duane St: two-way travel
- Hillside Ave: • two-way on west leg • one-way on east leg

Anticipated start date March 4, 2022, Duration 5 weeks

Detour #2 - Main St: closed (utility & roadway/sidewalk)

- Main St at RR: two-way travel
- Duane St: (utility) • one-way on west leg • two-way on east leg
- Hillside Ave: • two-way on west leg • one-way on east leg

Anticipated start date April 8, 2022, Duration 3 weeks

Detour #3 - Main St: closed (utility & roadway/sidewalk)

- Main St at RR: closed (utility & roadway/sidewalk)
- Duane St: one-way travel from Prospect to Forest (north side roadway/sidewalk)
- Hillside Ave: • two-way on west leg • one-way on east leg

Anticipated start date April 29, 2022, Duration 4 weeks

Detour #4 - Main St: closed (utility & roadway/sidewalk)

- Main St at RR: two-way travel
- Duane St: one-way travel from Prospect to Forest (north side roadway/sidewalk)

- Hillside Ave: • two-way on west leg • one-way on east leg
- Anticipated start date May 27, 2022, Duration 10 weeks

Detour #4B - • Main St: closed (utility & roadway/sidewalk)

- Main St at RR: two-way travel
- Duane St: one-way travel from Prospect to Forest (north side roadway/sidewalk)
- Hillside Ave: • two-way on west leg • one-way on east leg

Anticipated start date May 27, 2022, Duration - implement as needed/overlaps with Detour #4 timeline

Detour #5 - Main St: two-way travel

- Main St at RR: two-way travel
- Duane St: • one-way on west leg • one-way on east leg (south side roadway/sidewalk)
- Hillside Ave: • two-way on west leg • one-way on east leg (utility and roadway/sidewalk)

Anticipated start date July 29, 2022, Duration 13 weeks

Engineer Daubert adds we wanted to focus on getting the Main Street work done as quickly as possible to get the street reopen. The schedule was put together with that in mind. It set the groundwork for this plan.

Construction Animation Video - Phil Hutchinson from Civiltech presents the Construction Animation Video to the CIC. He adds this video will be posted to the project website at downtownge.com for businesses and residents to view.

Commissioner Zuccherro asks what the standard hours of operation for construction are. Engineer Topor replies 7:00-3:30. Engineer Daubert adds contractors may have to work longer hours to complete certain items of work.

Sharon Dotson asks if will we be notified of water turnoff, I have tenants that live in my building. Engineer Topor replies yes, we usually give at least 48 hour notice.

Engineer Daubert adds our goal is to overview this. Civiltech did a great job in putting all this together. We wanted to give the CIC and businesses the opportunity to give feedback. Meredith Hannah adds, we have a breakfast on Tuesday at Glen Oak to get feedback from the businesses.

Patrick Neary, owner of Toda Madre, adds I would like to compliment the Village staff on their work on this project.

Julie Spiller, owner of Gather and Collect, asks if Glen Ellyn talks with other towns about their streetscape projects. I know Wheaton just did their streetscape and many businesses went under. Engineer Daubert replies yes, I have talked with Wheaton. Their approach was to do the work as quickly as possible. We have a good sense of what they've done. They had more Phases and if they had closed more streets it could have gone quicker but that would impact more businesses simultaneously. Spiller adds, perhaps you can talk with Wheaton's Alliance. Meredith Hannah adds absolutely we will talk with their Chamber.

Engineer Daubert asks the CIC for their feedback on what has been presented.

Commissioners Biggam, Baldin, Cattero, Zuccherro and Chairman Szymanski support the plan and continued communication with the businesses.

Interim Public Works Director Buckley states he appreciates everyone's work on this project.

Chairman Szymanski thanks everyone for all their efforts on this project.

E. TRUSTEE'S REPORT – None

F. OTHER BUSINESS – None

G. PUBLIC WORKS REPORT – Interim Public Works Director Buckley thanks all the commissioners who attended the opening of the Civic Center Parking Garage. We are still working on the long term maintenance of the garage. Buckley adds he will be getting sworn in as the Public Works Director. We still need to get the Public Works Department fully staffed. We currently have 6 openings.

H. PROJECT REPORT – (See attached report) Engineer Daubert reports the Pennsylvania Avenue improvements will be substantially completed on June 18. The street resurfacing project will be advancing shortly. We had an informational meeting on Thursday night giving an overview on the street reconstruction project which is also starting up.

I. ADJOURNMENT – Commissioner Zuccherro motions and Commissioner Baldin seconds to adjourn the meeting. The meeting was adjourned at 9:12 p.m.

The next meeting is scheduled for July 13, 2021

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Richard Daubert, Professional Engineer