

MINUTES
REGULAR PLAN COMMISSION MEETING
February 25, 2021

Call to Order and Roll Call

The meeting was called to order at 7:00 p.m. by Chairperson Mary Loch, who delivered a statement describing the process for conducting the meeting, via videoconference due to the disaster declaration related to Covid-19 and public health concerns. She explained the purpose of the evening's remote proceedings – to continue until March 11, 2021 the Public Hearing on the Draft Comprehensive Plan – and introduced meeting participants Village Trustee liaison Bill Enright, Planning Manager Kelly Purvis and Recording Secretary Barbara Dutton.

Roll was called. Present: Chairperson Loch and Plan Commissioners Laura Brown, Tracy Heming-Littwin, John Mulherin, David Rodemann, Mohammed Saeed and Jamie Vondruska. Absent: Plan Commissioners Lloyd Berry and Angela Fanella.

Adoption of Emergency Allowance of Remote Participation by the Plan Commission

A motion to allow remote participation in the meeting was made by Commissioner Heming-Littwin and seconded by Commissioner Saeed. The motion carried with seven (7) yes votes and zero (0) no votes as follows: Commissioners Heming-Littwin, Saeed, Brown, Mulherin, Rodemann and Vondruska, and Chairperson Loch voted "yes."

Public Comment Non-Agenda Items

There was no public comment pertaining to non-agenda items.

Motion to Continue the Public Hearing on the Draft Comprehensive Plan

A motion to continue to March 11, 2021 the Public Hearing on the Draft Comprehensive Plan was made by Commissioner Heming-Littwin and seconded by Commissioner Mulherin. The motion passed with seven (7) yes votes and zero (0) no votes as follows: Commissioners Heming-Littwin, Mulherin, Brown, Rodemann, Saeed and Vondruska, and Chairperson Loch voted "yes."

Trustee's Report

Trustee Enright reported on recent Village Board action relative to Plan Commission items: The Special Use to convert 454 Duane from an office back to a residence was approved; and the Board is awaiting more information from the developer of 400 N. Main Street in considering the petitioner request for a height variance. The orthodontist office planned for Pennsylvania Avenue was approved a couple of weeks ago, the Trustee liaison stated.

Chairman's Report

Chairperson Loch had no report.

Staff Report

Planning Manager Purvis expressed thanks for the willingness to meet this evening to continue the Public Hearing on the Draft Comprehensive Plan, which she expects will be ready for review at the March 11th meeting, which will also include a pre-app concerning a use on Roosevelt Road. A Special Meeting on March 18th, she stated, is to feature the official Zoning Map for 2021, as well as a Pre-App for a co-working office concept on Main Street. She added that she wouldn't be surprised to see an item scheduled for a third March meeting.

Planner Manager Purvis announced that Associate Planner Cole Jackson accepted a position elsewhere, as an analyst, and that his last day was Monday. She stated that Staff will be looking for somebody new in the coming weeks.

Other Business

None.

Adjournment

Chairperson Loch concluded the meeting at 7:10 p.m. following a voice vote on a motion to adjourn by Commissioner Heming-Littwin, seconded by Commissioner Saeed.

Respectfully submitted,

Barbara Dutton-Thomas
Recording Secretary