



Minutes
Village of Glen Ellyn
Capital Improvements
Regular Meeting
October 13, 2020
7:00 PM
Glen Ellyn Civic Center, Conference Call

Board or Commission: Capital Improvement
Meeting: Regular
Quorum: Yes

Date: October 13, 2020
Called to Order: 7:01 p.m.
Adjourned: 9:42 p.m.

MEMBER ATTENDANCE:

Steve Szymanski	Chairman	Present
Joel Baldin	Commissioner	Present
Adam B. Biggam	Commissioner	Present
Joshua J. Cattero	Commissioner	Present
Arthur F. Foerster	Commissioner	Present
Michael M. Lindquist	Commissioner	Present
Steve Neurauter	Commissioner	Present
Rocco J. Zuccherro	Commissioner	Present
Richard Daubert	Professional Engineer	Present

Also Present:

Tom Topor	Sr. Civil Engineer	Present
Steve Thompson	Liaison Trustee	Present
Julius Hansen	Public Works Director	Present
Meredith Hannah	Economic Coordinator	Present
Dave Buckley	Assistant Public Works Director	Present

Public Present:

Phil Hutchinson	Civiltech Engineering	
Kristin Kalitowski	Civiltech Engineering	
John Magil	Civiltech Engineering	
Mike Folkening	Civiltech Engineering	
Dawn Smith	Director Glen Ellyn Chamber of Commerce	
Reenie Meyer	Downtown Alliance	
Katrina Balog	Muse	
Dawn Bussey	Director Glen Ellyn Public Library	

A. CALL TO ORDER

The **October 13, 2020** meeting of the Capital Improvements Commission was called to order by Chairman Szymanski at **7:01 PM** at the Glen Ellyn Civic Center via conference call.

B. PUBLIC COMMENT – None**C. APPROVAL OF MINUTES FROM SEPTEMBER 8, 2020 MEETING**

MOVE TO APPROVE MINUTES from 9/08/2020

RESULT: Unanimous

MOVER: Commissioner Biggam

SECONDER: Commissioner Foerster

D. CURRENT BUSINESS

1. *Central Business District Streetscape & Utility Improvements Review of Parking and Outdoor Dining* - Engineer Daubert reports the main item of business tonight is the continued discussion of the CBD Streetscape specific to parking configurations and the usable width of sidewalks. We would like to review with the CIC tonight the parking options that were approved by the CIC to determine if this is still the direction we would like to go with in light of the recent developments with COVID and the increased need for outdoor dining. Staff is recommending the Capital Improvements Commission and Village Board take a final look at the proposed plans for the project. Civil Engineer Topor will lead the presentation discussion along with Civiltech presenting on the technical aspects of the project.

Civil Engineer Topor reports with the recent developments and COVID, this gives us an opportunity to review the needs for outdoor dining. Engineer Topor presents the CBD Existing and Proposed Parking plans (see attached presentation).

Main Street – Hillside/Duane parking options:

	Existing Conditions	Option 1 All Parallel	Option 2 No West Parking
Sidewalk Width (East)	11.5'	14.0'	14.5'
Sidewalk Width (West)	11.5'	12.5'	20.0'
Travel Lane Widths	13'	11'	11'
Number of Parking Spaces	20	18	14

Main Street – Crescent/Pennsylvania parking options:

	Existing Conditions	Option 1 All Parallel	Option 2 30° Angle	Option 3 45° Angle
Sidewalk Width (East)	15.0'	20.0'	15.0'	14.5'
Sidewalk Width (West)	14.0'	20.0'	15.5'	15.0'
Travel Lane Widths	12'	11'	11'	11'
Number of Parking Spaces	26	23	26 (25*)	31 (30*)

Crescent - Main/Pennsylvania Options:

	Existing Conditions	Option 1 All Parallel	Option 2 30° Angle	Option 3 45° Angle
Sidewalk Width (North)	11.0' - 13.5'	14.0' - 17.5'	11.0' - 13.0'	13.5' - 15.0'
Sidewalk Width (South)	4.5'	8.0'	6.0'	7.0'
Travel Lane Widths	11' - 15' (two)	11' - 12' (two)	10' - 11' (two)	16' (one)
Number of Parking Spaces	43	29	34 (33*)	38 (37*)

*Space may be converted to ADA accessible loading aisle.

Tree Spacing & Tree Planters - Phil Hutchinson from Civiltech presents the tree spacing options. He reports we originally decided on 25' tree spacing. Since then, we discussed giving more sidewalk space and spacing the trees at 35'. This increased space would allow for additional elements to be included on the sidewalks (i.e. furniture, planters, sidewalk space for outdoor dining). We also looked at planter treatments to see where we can increase sidewalk space. The increase in sidewalk space would also allow for outdoor café's as well as more room for pedestrian traffic. Another outdoor dining option would be to put it next to the restaurant and have restaurant doors open. Hutchinson shows renderings of outdoor dining options in context of Glen Ellyn.

Flex Street Concept on Main Street-Duane/Hillside: This gives maximum flexibility for special events/outdoor dining. It is easier to configure for different usages. Hutchinson shows examples of flex streets. He adds you can also add additional elements to the flex streets such as canopies. There are many elements/types of canopies that could be added and can be removed when not using. Public Works Director Hansen notes he supports the canopies and that we should consider this application in the area between the Civic Center Parking Garage and Main Street. Commissioners Zuccherro, Baldin, Biggam, Forester, Cattero, Neurauter all like the Flex street concept.

Commissioner Neurauter asks do we know what the businesses prefer with respect to sidewalk width and parking. Commissioner Cattero adds it depends on the business; the stores want more parking and the restaurants want more sidewalk space for outdoor dining. Dawn Smith noted positive feedback from restaurants and that they want the outdoor tent. Engineer Daubert adds maximizing sidewalk widths will help minimize parking space loss as we are currently closing parking spaces to accommodate outdoor dining. Economic Coordinator Hannah adds we have not heard of any complaints as far as closing parking spaces to expand outdoor dining and widening sidewalks. Commissioner Zuccherro asks if anyone (downtown customers/employees) is using the train station parking lot. Reenie Meyer from the Downtown Alliance adds yes but there is confusion on where they can park exactly. Commissioner Zuccherro adds it will be awhile before the transit recovers. Can we use those lots as supplemental parking and use them more permanently until transit fully recovers. Reenie Meyer adds yes, that would be great. Economic Coordinator Hannah adds yes we have reignited that push and are having businesses get the word out to their customers.

Engineer Daubert asks each member of the CIC which parking options they prefer, particularly on Main north of the tracks and Crescent between Main and Forest.

Main Street – Crescent/Pennsylvania parking options: Option 1-(parallel), Option 2 – (30 deg. angled), Option 3 – (45 deg. angled)

Chairman Szymanski: Prefers Option 1-Parallel parking he adds we are designing for the future.

Commissioner Cattero: Prefers Option 3 to preserve as much parking

Commissioner Baldin: Supports making sidewalks wider and (Option 1) parallel parking.

Commissioner Biggam: Prefers Option 1.

Commissioner Foerster: In favor of parallel parking (Option 1) and making sidewalks wider.

Commissioner Neurauter: Prefers Option 3 to preserve parking

Commissioner Zucchero: Prefers Option 1 and notes we have an underutilized commuter lot (Main/Penn). We need to deemphasize the commuter nature of the lot and provide more use for shoppers.

Commissioner Lindquist: Agrees with Commissioner Zucchero.

Public Works Director Hansen adds with respect to parking on Main (Crescent/Pennsylvania) this is the street everyone coming to Glen Ellyn sees from the train. We should have less cars and wider sidewalks. We should make this an impact street.

Crescent – Main/Forest parking options: Option 1-(parallel), Option 2 –(30 deg. angled), Option 3 – (45 deg. angled)

Commissioner Baldin – Option 1-parallel

Commissioner Lindquist – Option 1-parallel

Commissioner Biggam – Option 3 - keep all 45 degree angled spots

Commissioner Cattero - Option 3 - keep all 45 degree angled spots. However Cattero notes that he is looking at the two blocks holistically and since 45 angled parking is his preference for Crescent he would support parallel on Main.

Commissioner Foerster - Option 3 - keep all 45 degree angled spots

Commissioner Neurauter - Option 3 - keep all 45 degree angled spots

Commissioner Zucchero - Option 3 - keep all 45 degree angled spots

Chairman Szymanski – Option 1 - parallel. Szymanski notes that he agrees with Director Hansen, wider sidewalks, more trees and less cars.

Trustee Thompson adds a flexible downtown adds a lot of value. We need to respect our downtown businesses who want parking. Please email the Village board with your comments and suggestions.

Engineer Daubert thanks the CIC for all their input.

E. TRUSTEE'S REPORT – Trustee Thompson reports we are going to start to look at the McChesney property in more detail. We have also started budget talks. That will be our primary focus for the next 30 days.

G. OTHER BUSINESS – Commissioner Cattero announces that the nominating committee has included Steve Szymanski and Steve Neurauter on the election for Village Board Trustee. He adds let's vote for them. Chairman Szymanski thanks everyone. Commissioner Neurauter thanks Commissioner Cattero and appreciates everyone's help over the past year.

H. PUBLIC WORKS REPORT – No report.

I. PROJECT REPORT – Engineer Daubert reports the high level resurfacing project in SE Glen Ellyn wrapped up on October 9th. The Cumnor Avenue water and sewer project is starting up this fall. We received favorable bids and it will start at the end of this week. There is about 5-6 weeks' worth of work. We had a meeting with IDOT on the Metra station. We received direction on how to work through the historical nature of this project. We are looking to get the CBD streetscape mockups wrapped up this week. Tom Topor adds we have landscapers coming out on Thursday. We plan to include sidewalk decals to aid in our outreach. We will update our website so the public can vote on which mockup they prefer. The goal is to complete the outreach by early next year so a final decision can be made.

J. ADJOURNMENT – Commissioner Zuccherro motions and Commissioner Baldin seconds to adjourn the meeting. The meeting was adjourned at 9:42 p.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Richard Daubert, Professional Engineer