



Agenda
Village of Glen Ellyn
Historic Preservation Commission Meeting
Thursday, November 19, 2020
7:00 PM

This meeting will be conducted by video conference without a physically present quorum of the Glen Ellyn Historic Preservation Commission because of a disaster declaration related to COVID-19 and public health concerns affecting the Village of Glen Ellyn. The Chairperson of the Historic Preservation Commission has determined that an in-person meeting at the Civic Center is not practical or prudent because of the disaster. The Chairperson, Commissioners of the Historic Preservation Commission, Village Manager, and Village Attorney will not be physically present at the Civic Center because their attendance is unfeasible due to the disaster. Physical attendance at the Civic Center by the public is also not feasible because of the disaster.

*Topic: Historic Preservation Commission Meeting 11/19/2020
Time: Nov 19, 2020 07:00 PM Central Time (US and Canada)*

*Join Zoom Meeting
<https://us02web.zoom.us/j/82234079944>*

*Meeting ID: 822 3407 9944
One tap mobile
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Meeting ID: 822 3407 9944

- A. Call Historic Preservation Commission Meeting to Order**
- B. Approval of Draft Minutes from August 20, 2020**
 - 1) Approval of Draft Minutes from August 20, 2020 Meeting
- C. Public Comment (Non Agenda Items)**
- D. Old Business**
- E. New Business**
 - 1) Historic Preservation Commission 2021 Initiatives

- F. Historical Society Business**
- G. Chairman's Report**
- H. Village Board Trustee Report**
- I. Staff Report**
 - 1) Informational Staff Report
- J. Confirmation of Next Meeting Date and Adjournment**



Minutes
Village of Glen Ellyn
Historic Preservation
Regular Meeting
August 20, 2020
7:00PM
Glen Ellyn Civic Center Zoom Call

Board or Commission: Historic Preservation
Meeting: Regular
Quorum: Yes

Date: August 20, 2020
Called to Order: 7:00 p.m.
Adjourned: 8:17 p.m.

MEMBER ATTENDANCE:

Tim F. Loftus	Chairman	Present
Nathan A. Darga	Commissioner	Present
Phil Hartweg	Commissioner	Present
Penn French	Commissioner	Present
Ian Hood	Commissioner	Excused Absence
Lisa Sallwasser	Commissioner	Present
Kimberly A. Veum-Welsh	Commissioner	Excused Absence

Also Present:

Cole Jackson	Associate Planner – Staff Liaison	Present
Kelly Purvis	Village Planner – Staff Liaison	Present
Bill Enright	Trustee Liaison	Present
Karen Hall	Executive Director of the Historical Society	Present
Staci Springer	Director of Community Development	Present

Public Present:

A. CALL TO ORDER

The August 20, 2020 regular meeting of the Historic Preservation Commission was called to order by Chairman Loftus at 7:00 PM at the Glen Ellyn Civic Center via Zoom Call.

B. Chairperson's Statement of Remote Meeting Procedures: Chairman Loftus reads a statement detailing remote meeting procedures.

C. Allow Remote Participation of Historic Preservation Commissioners (roll call vote): Commissioner Hartweg motions to allow remote participation of the Historic Preservation Commissioners; Commissioner Sallwesser seconds the motion.

MOVE TO ALLOW REMOTE PARTICIPATION OF HPC MEETING 8/20/2020

RESULT: Motion Unanimously Carried

MOVER: Commissioner Hartweg

SECONDER: Commissioner Sallwesser

AYES: Loftus, Darga, Sallwesser, Hartweg, French

D. PUBLIC COMMENT – None

E. APPROVAL OF MINUTES FROM JUNE 18, 2020 MEETING (roll call vote)

MOVE TO APPROVE THE MINUTES OF REGULAR MEETING 6/18/2020

RESULT: Motion Unanimously Carried

MOVER: Commissioner Darga

SECONDER: Commissioner Hartweg

AYES: Loftus, Darga, Sallwesser, Hartweg, French

F. NEW BUSINESS

1. *Certified Local Government Annual Report* – Associate Planner Jackson reports the Village of Glen Ellyn is a certified local government and that means we are in a partnership for historic preservation with the National Park service. This gives us access to funding and assistance. As part of our membership we are required to submit a report on what we have done and accomplished as a commission. Each year we present this report. Once the HPC reviews and approves this report we will send it to the State of Historic Preservation office. Associate Planner Jackson asks the HPC if they have any comments or suggestions on improvements to the

report.

Commissioner Darga adds on page 9 of the annual awards section, could we add more detail on the awards categories. Associate Planner Jackson agrees to add more detail to that page.

Chairman Loftus asks under the National Registry nominations does this reflect privately owned landmarks and how do we make people aware of what they are. Associate Planner Jackson will look into this to see if we can add additional information.

The HPC approves the CLG report with the changes. Village Planner Purvis adds Community Development Director Springer would like to share the CLG report with the Village Board this year. Staff put a lot of time into this report and it does showcase everything the HPC does all year.

2. *Discussion of Goals and Budgetary Requests for 2021 Fiscal Year:* Associate Planner Jackson asks the HPC if they would like to request additional funding for 2021 with respect to the HPC goals. The requests for additional funding are due by the end of the month. Commissioner Penn adds for the Annual Preservation Month Event we have budgeted \$500.00. I think that is a good starting point. We are not sure if this event will happen due to Covid-19; but if it does, we are looking to get sponsors to help with the funding of this event. The HPC agrees to keep the funding for this event at \$500.00.

Commissioner Sallwesser adds for our goal to promote tourist activities perhaps we can have a printed piece that we could put up around town so people can participate in a walking tour. Or could there be an opportunity to do something online for people to access the map for the tour. Chairman Loftus adds perhaps we could offer a free downloadable app. Director Hall from the Historical Society adds we tried to get a student from COD to develop an app for the Historical Society. You could reach out to COD. Chairman Loftus will look into this.

The HPC discusses adding \$500.00 to the budget for promoting heritage tourist activities in the form of printed materials/maps to be put up around town in the train station, library and other locations in the downtown area.

G. OLD BUSINESS – Chairman Loftus reports he presented the Glen Ellyn Historic Preservation 2019 Awards at the July 27th Village Board meeting. Staff Liaison Jackson adds that the signs and certificates have been delivered to the home owners.

H. HISTORICAL SOCIETY BUSINESS – Executive Director Hall reports that the board decided to reopen for a limited number of rentals in September. Most groups have decided to meet virtually so we currently do not have any groups meeting at the Historical Society. The gift shop is open 20 hours a week. All fall programs have been

cancelled. Our annual fundraiser of selling mums is still happening.

- I. CHAIRMAN REPORT** – Chairman Loftus reports that last year we landmarked the Dawson’s house at 869 Hillside. They were recently notified by the state that they qualified for the 12 year tax freeze. We would love to have them as a guest speaker at our annual event in May.
- J. VILLAGE BOARD TRUSTEE REPORT** – Trustee Enright reports that the civic center parking garage is moving forward. There is interest in the McChesney site. Townhouses on Duane are going up and the Giesche project may be moving forward.
- K. STAFF REPORT** – Associate Planner Jackson reports that the Horse Trough dedication took place yesterday. It is in front of the Civic Center and it looks great. Thanks to Public Works Director Julius Hansen for his work on this.
- L. ADJOURNMENT & NEXT MEETING DATE** - A motion to adjourn the meeting was made by Commissioner Darga and second by Commissioner Sallwesser. The meeting was adjourned at 8:17 p.m.

Next Meeting Date is scheduled for September 17, 2020

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Cole Jackson, Staff Liaison



**Glen Ellyn Historic
Preservation Commission**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/19/2020 7:00 PM
Department: Community Development
Department Head: Staci Springer
Category: Discussion Item
Prepared By: Cole Jackson

**AGENDA ITEM (ID # 2020-
671)**

DOC ID: 2020-671

Historic Preservation Commission 2021 Initiatives

Statement of the Issue:

Analysis:

Budget Impact:

Action Requested:

Attachments:

1. Historic Preservation Commission 2021 Initiatives
2. Historic Preservation Commission 2020 Goals

MEMORANDUM

TO: Historic Preservation Commission
FROM: Cole Jackson, Associate Planner
DATE: November 19, 2020
RE: Historic Preservation Commission 2021 Initiatives



Background

The Historic Preservation Commission is expected to be allocated \$1,000 in the 2021 Village Budget to support two preservation initiatives. These initiatives were chosen by the Commission to help reach the Commission's annual goals (attached). The first project is a historic preservation app intended to promote preservation tourism and multi-generational preservation outreach. The second project is a mapping initiative intended to promote historic preservation within public spaces. In preparation for the expected 2021 project funding, staff is requesting that the Commission meet for discussion of these initiatives.

Commission Action

Goals for the Commission meeting include receiving updates from commission members on the status of each project, creating broad work plans, and developing project timelines.

Attachment: Copy of 2020 Historic Preservation Commission goals

MEMORANDUM

TO: Historic Preservation Commission
FROM: Cole Jackson, Associate Planner
DATE: February 20, 2020
RE: Historic Preservation Commission 2020 Goals – Final Copy



Background

Each year, the Historic Preservation Commission sets a list of annual goals to work towards throughout the year. At the January 16, 2020 meeting, the Historic Preservation Commission discussed the goals from 2019 and potential updates for 2020. Based on that discussion, staff added goals nine and ten to the list. Below is a list of the Historic Preservation Commission's goals for 2020.

1. Continue to encourage landmarking of Village residences and commercial buildings by generating ongoing print and media coverage to promote local landmark designations and follow up with direct mailings and neighborhood meetings for possible designees.
2. Create a list that includes homes that have both a) received a historical plaque from the Historical Society within the last three years, and b) are considered significant homes. Contact these homeowners for interest in Landmark status with a letter and work to improve response rates.
3. Promote heritage tourist activities such as self-guided tours of local landmarked properties with a paper map or pamphlet that highlights 10 properties along Main Street from Stacy's Corners to the north edge of Downtown.
4. Explore the establishment of local Glen Ellyn Landmark Districts.
5. Work more closely with the Chamber of Commerce and other groups to actively promote Glen Ellyn History and Stacy's Tavern Museum to the benefit of all and explore additional partnerships with other local agencies engaged with historic preservation.
6. Explore various social media strategies to further promote public outreach for landmarking homes.
7. Encourage younger generations to participate and engage in historic preservation through such events as trivia nights at local establishments. Create activities for Preservation Month in May that will further promote historic preservation to younger generations.
8. Promote Historic Preservation in public spaces. Work with the Village to display educational information and Historic Preservation guidelines in public buildings and venues.
9. Partner with other groups, where appropriate, to promote historic preservation at events, such as the North Main Street Neighborhood block party.
10. Start a dialogue with community members, including realtors, through an informal "coffee with the commission" type event.



**Glen Ellyn Historic
Preservation Commission**
535 Duane Street
Glen Ellyn, IL 60137

Meeting 11/19/2020 7:00 PM
Department: Community Development
Department Head: Staci Springer
Category: Report
Prepared By: Cole Jackson

**AGENDA ITEM (ID # 2020-
672)**

DOC ID: 2020-672

Informational Staff Report

Statement of the Issue:

Analysis:

Budget Impact:

Action Requested:

Attachments:

1. Informational Staff Report

Staff Report

TO: Glen Ellyn Historic Preservation Commission
FROM: Cole Jackson, Associate Planner
DATE: November 19, 2020
RE: Informational Staff Report

1. Civic Center Parking Garage Update

The Village is making progress toward the construction of the Civic Center Parking Garage. In early November, the footing and foundation work was substantially complete. The placement of the precast parking structure components started the week of November 9th. The Village expects the precast installation to be complete by December 9th and the grand opening of the garage is expected by April 29, 2021. The Village Board is currently discussing potential designs for the pedway connecting the parking garage and Main Street. Staff will provide updates about progress on that design as information becomes available.

2. Streetscape Plan Update

The Village is making progress on the *Downtown Glen Ellyn Downtown Streetscape Plan* and is looking for feedback on potential streetscape materials. Mock-up material options for the sidewalk, parkway, and tree planters were installed on the northwest corner of Main and Crescent. There is additional information on each material on the streetscape [project website](#). The website also has a survey where the public can vote for their preferred material and provide any additional comments.

3. Comprehensive Plan Update

The Village continues to make progress on an update to the 2001 *Comprehensive Plan*. A new draft of the plan is available for public input and comment. The draft can be viewed on the [project website](#). An in-person open house will be held from 5:00 pm to 7:00 pm on Wednesday, November 18 at the Civic Center. To keep both staff and members of the public safe, please sign up for a time slot on the website and wear a mask if you plan to attend. A virtual open house is scheduled for 6:00 pm to 7:00 pm Thursday, November 19 via Zoom. A link to the virtual meeting is available on the project website. If you are not able to attend either open house you may submit written comments via a link on the project website.

4. Development Updates

Staff will provide updates on various developments in the Village including the proposal for 460 Crescent Avenue (Glenwood Station), Apex 400, Avere on Duane, and the Metra station.