Agenda
Village of Glen Ellyn
Historic Preservation Commission
Regular Meeting
Thursday, March 19, 2020
7:00 PM
Glen Ellyn Civic Center, Room 306

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village at least 24 hours before the meeting.

A. Call Historic Preservation Commission Meeting to Order

B. Approval of Draft Minutes from February 20, 2020 Historic Preservation Commission Meeting

1. February 20, 2020 Draft Historic Preservation Commission Meeting Minutes

C. Public Comment

D. Old Buisness

1. Discussion of the 2020 Historic Preservation Month Event to be held May 28. 2020

E. New Business

F. Historical Society Business

G. Chairman's Report

H. Village Board Trustee Report

I. Staff Report

J. Confirmation of Next Meeting Date and Adjournment

Historic Preservation Commission
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/19/20 07:00 PM
Department: Historic Preservation Commission
Department Head: Cole Jackson
Category: Minutes
Prepared By: Cole Jackson

SCHEDULED

AGENDA ITEM (ID # 4413) DOC ID: 4413

February 20, 2020 Draft Historic Preservation Commission Meeting Minutes

ATTACHMENTS:

- February 20, 2020 Draft Historical Preservation Commission Minutes (PDF)

Village of Glen Ellyn

Minutes
Village of Glen Ellyn
Historic Preservation
Regular Meeting
February 20, 2020
7:00PM
Glen Ellyn Civic Center, Room 306

Board or Commission:	Historic Preservation	**Date:**	February 20, 2020
Meeting:	Regular	**Called to Order:**	7:00 p.m.
Quorum:	Yes	**Adjourned:**	9:22 p.m.

MEMBER ATTENDANCE:

Tim F. Loftus	Chairman	Present
Nathan A. Darga	Commissioner	Present
Robert S. Dieter	Commissioner	Present
Penn French	Commissioner	Present
Ian Hood	Commissioner	Absent
James P. Manak	Commissioner	Present
Kimberly A. Veum-Welsh	Commissioner	Present
Also Present:		
Cole Jackson	Associate Planner – Staff Liaison	Present
Kelly Purvis	Village Planner – Staff Liaison	Present
Bill Enright	Trustee Liaison	Absent
Karen Hall	Executive Director of the Historical Society	Absent
Elisa Pollina	Recording Secretary	Present
Diane McGinley	Village President	Present
Kirk Burger	GE Historical Society	Present
Public Present:		
Lee Marks	475 Hawthorne Blvd, Glen Ellyn	
Dan Anderson	GE Historical Society	

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A. CALL TO ORDER

The February 20, 2020 regular meeting of the Historic Preservation Commission was called to order by Chairman Loftus at 7:00 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – Dan Anderson from the GE Historical Society reports that Glen Ellyn has an opportunity to put plaques in the sidewalks during the streetscape project commemorating historical landmarks in Glen Ellyn. Geneva currently has granite plaques in their sidewalks commemorating their landmarks. He spoke with Geneva and their plaques have been in place for 10 years and they are very happy with them. Anderson adds there are interesting places in our downtown that we can commemorate. We are hoping to gather the facts and info on these locations as well as the type of plaques we can use. Once the information is gathered we will bring it to the board for approval. Anderson submits photos of Geneva's plaques to the HPC. He asks if there is anyone on this commission who would be interested in assisting with the research. Lee Marks, GE resident, adds we have done research on this in the past and asks Staff Planner Jackson if he could see if he can find it in the HPC files. The HPC thanks Dan Anderson for the information.

C. APPROVAL OF MINUTES FROM January 16, 2020 MEETING

MOVE TO APPROVE THE MINUTES OF REGULAR MEETING 1/16/2020

RESULT: Motion Unanimously Carried

MOVER: Commissioner French

SECONDER: Commissioner Veum-Welsh

D. Old Business – *4370: Public Hearing Concerning Rescinding Landmark Status for the Property at 253 Anthony Street (to be continued at the next regularly scheduled meeting of the Historic Preservation Commission).* Staff Planner Jackson reports that the owner of the property, Alex Paluka, asks to continue the hearing to the next HPC meeting. He adds he spoke with Pulaka and in January he water sealed the leakage and is waiting to see if the water proofing holds.

Commissioner Manak motions to continue the public hearing for property 253 Anthony to the next regularly scheduled HPC meeting, Commissioner Darga seconds the motion.

MOVE TO Continue Public Hearing on 253 Anthony to the next regularly scheduled HPC meeting

RESULT: Motion Unanimously Carried

MOVER: Commissioner Manak

SECONDER: Commissioner Darga

E. NEW BUSINESS

1. *Updated 2020 Historic Preservation Goals:* Chairman Loftus asks the HPC for ideas and next steps in accomplishing the following goals:

1. Continue to encourage landmarking of Village residences and commercial buildings by generating ongoing print and media coverage to promote local landmark designations and follow up with direct mailings and neighborhood meetings for possible designees.

2. Create a list that includes homes that have both a) received a historical plaque from the Historical Society within the last three years, and b) are considered significant homes. Contact these homeowners for interest in Landmark status with a letter and work to improve response rates. Commissioner Manak adds he already has this list and will put it together.

3. Promote heritage tourist activities such as self-guided tours of local landmarked properties with a paper map or pamphlet that highlights 10 properties along Main Street from Stacy's Corners to the north edge of Downtown. Commissioner Darga adds we could develop a walking tour for this and number the Historical Sites. Commissioner French adds perhaps we can feature a historic home of the month and we could add it on an e-blast. Staff Planner Purvis adds if you do this we would need to get the owner's permission.

4. Explore the establishment of local Glen Ellyn Landmark Districts. Chairman Loftus adds we've had interest in landmarking a district on Hillside between Forest and Main. Resident Marks adds there is interest and they are waiting to hear from someone from the HPC. Staff Planner Jackson adds he will gather all the addresses for the next meeting and then we can work on sending out a letter.

5. *Work more closely with the Chamber of Commerce and other groups to actively promote Glen Ellyn History and Stacy's Tavern Museum to the benefit of all and explores additional partnerships with other local agencies engaged with historic preservation.* Commissioner French adds he works with a lot of these agencies and would be happy to be the liaison. Commissioner French suggests doing a Historic Preservation house walk. We could get sponsorships and raise money for a particular charity in order to raise Historic Preservation awareness. Similar to what Child Infant Welfare does. This event could cover accomplishing many of the HPC goals. Village President McGinley adds perhaps you could partner with CIW. They are used to running events like this. Commissioner French thinks that is a great idea. The HPC could do the research and the CIW can run it. The CIW has a huge audience. He adds they are set this year with their house walk but perhaps we can partner with them next year. Commissioner French will work on this.

6. *Explore various social media strategies to further promote public outreach for*

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landmarking homes. Staff Planner Purvis adds Meghan can help with this. She is always looking for content. You would just need to provide the write up to her and she will add it to our social media.

7. Encourage younger generations to participate and engage in historic preservation through such events as trivia nights at local establishments. Create activities for Preservation Month in May that will further promote historic preservation to younger generations.

8. Promote Historic Preservation in public spaces. Work with the Village to display educational information and Historic Preservation guidelines in public buildings and venues.

9. Partner with other groups, where appropriate, to promote historic preservation at events, such as the North Main Street Neighborhood Block party.

10. Start a dialogue with community members, including realtors, through an informal "coffee with the commission" type event. Commissioner French and Commissioner Hood will work on this.

2. *4372: Discussion of Historic Preservation Annual Awards:* Staff Planner Jackson reports that new this year you can now submit nominations online and it will automatically be emailed. We will be promoting the online nomination process. The paper PDF nomination process still exists. All nominations must be in by the end of April. We will discuss all nominations at the June HPC meeting. Chairman Loftus asks the HPC if they have any nominations to please submit them.

3. *4373: Discussion of the 2020 Historic Preservation Month Event to be held in May:* Commissioner French reports that the boathouse has been reserved. We want this event to educate, engage, inspire and support homeowners.
Educate – we want to inform on the guidelines of being a historic home.
Engage – we want to create a sense of belonging and camaraderie among historic home owners. We want to encourage homeowners to share their hidden history of GE.
Inspire – instill and foster civic pride in owning a historic home.
Support – provide homeowners with resources to help repair, restore and preserve their historic homes. The event audience would be owners of historic homes as well as owners of significant homes as identified in the survey. Commissioner Manak adds we want to tap into those people who are not landmarked. We have 100 plaqued homes and they are potentially significant. Commissioner Darga adds we should also include commercial building and business owners as well. There is financial advantage for commercial buildings/businesses to be landmarked. Commissioner French adds we could have handouts and brochures at the event. Staff Planner Purvis and Jackson will review their files and will email Commissioner French any information that has been used in the past.

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Staff Planner Purvis suggests doing a 15 minute presentation at the beginning of the event. In the past we've had Laura Ramsey come and present. After the presentation you could have a number tables set up with different information where attendees can go to gather information on the topics that interest them. Purvis adds currently we do not have a budget for this event. You would need to get sponsorships and those sponsors would need to be approved by the village. Last year the event cost about $300.00. Village President McGinley adds if this is an event the HPC plans to offer yearly you can ask for a budget to do this. You would have to decide by August and the staff would pitch this to the village for budget approval for the following year. Staff Purvis adds the HPC does currently have a budget but that is used for the purchase of plaques.

F. HISTORICAL SOCIETY BUSINESS – Historical Society Staff Burger submits the Glen Ellyn, IL Plaqued Houses and Buildings 2020 brochure to the HPC (see attached brochure). HS Burger reports the GEHS calendar of events. March 7th at 2:00 pm – Discovering Marie Curie, March 14th at 2:00pm – Tales of Celts and Druids. He encourages everyone to attend.

G. CHAIRMAN REPORT – Chairman Loftus reports that he attended the CIC meeting and Village workshop discussion on the Streetscape. The main point of discussion was the tree replacements in the downtown area. It will modify the landscape of the downtown area. Village President McGinley adds most of our trees in the downtown area are in a state of decline. Ninety trees will be replaced and we will be adding 100 additional trees.

Chairman Loftus reports that he is thankful the McKee house has not be knocked down yet. Village President McGinley adds that we were supposed to demolish it. We are trying to abide by our contract. There are two groups that are interested in the McKee house. They are coming up with new plans for the property to submit to GE. If the GE board passes the plan then it goes to the Forest Preserve board where 5 members must approve the plan.

H. VILLAGE BOARD TRUSTEE REPORT – Village President McGinley reports that the village passed the 5 story, 287 space parking garage.

I. STAFF REPORT – No report

J. ADJOURNMENT & NEXT MEETING DATE - A motion to adjourn the meeting was made by Commissioner Manak and Commissioner Darga seconded the motion. The meeting was adjourned at 9:22 p.m.

The next HPC meeting will be held on March 19, 2020 at 7:00 p.m. at the Civic Center.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Cole Jackson, Staff Liaison

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Historic Preservation Commission
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 03/19/20 07:00 PM
Department: Historic Preservation Commission
Department Head: Cole Jackson
Category: Discussion Item
Prepared By: Cole Jackson

SCHEDULED

AGENDA ITEM (ID # 4412) DOC ID: 4412

Discussion of the 2020 Historic Preservation Month Event to be held May 28. 2020

Background:

Staff is continuing to work with the Commission on a successful historic preservation month event. Due to scheduling conflicts and feedback from Commissioners the event will not be held on the typical third Thursday of the month meeting date. Instead, the historic preservation month event will be held May 28, 2020 which is the fourth Thursday in May. Staff has booked the Glen Ellyn Boathouse from 5:00pm to 9:30pm that evening. This timeframe should include setup and cleanup of the event. Lara Ramsey of Ramsey Historic Consultants, Inc. who presented at the 2018 historic preservation month event is available to speak at the 2020 event.

President McGinley has generously stated that the Village will contribute between $350 and $500 for the event. If additional funding is required for the event, the Commission will be able to accept sponsorships. All sponsorships must be documented and approved by the Village Board. Sponsorships, for example, can include donations of food, beverages, or funds for speakers. Please note that alcohol cannot be served at the event. Please inform staff of confirmed sponsors and what they are donating no later than April 27 so that the request can be prepared in time for the Village Board agenda.

Commissioner French will be leading the discussion about the event. Please come prepared with ideas.