



Agenda
Village of Glen Ellyn
Capital Improvements Commission
Regular Meeting
Tuesday, November 12, 2019
7:00 PM
Glen Ellyn Civic Center, Room 301

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village at least 24 hours before the meeting.

A. Call to Order

B. Public Comment (Non Agenda Items)

C. Approval of Minutes

September 10, 2019 Capital Improvements Commission Meeting Minutes

D. Current Business

CBD Streetscape and Utility Improvements - Phase II Public Engagement Plan

E. Trustee's Report

F. Other Business

G. Public Works Report

H. Project Report

Engineering Project Report Dated November 8, 2019

I. Adjournment



Capital Improvements Commission

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 11/12/19 07:00 PM

Department: Capital Improvements Commission

Department Head: Rich Daubert

Category: Minutes

Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 4230)

DOC ID: 4230

September 10, 2019 Capital Improvements Commission Meeting Minutes

The draft Meeting Minutes from the September 10, 2019 Capital Improvements Commission Meeting are attached for review and approval by the Capital Improvements Commission.

ATTACHMENTS:

- CIC Meeting Minutes September 10 2019 - Draft (PDF)

Village of Glen Ellyn



Minutes
 Village of Glen Ellyn
 Capital Improvements
 Regular Meeting
 September 10, 2019
 7:00 PM
 Glen Ellyn Civic Center, Room 301

Board or Commission: Capital Improvement
Meeting: Regular
Quorum: Yes

Date: September 10, 2019
Called to Order: 7:02 p.m.
Adjourned: 8:44 p.m.

MEMBER ATTENDANCE:

Michael T. Lane	Chairman	Present
Adam B. Biggam	Commissioner	Absent
Joshua J. Cattero	Commissioner	Absent
Arthur F. Foerster	Commissioner	Absent
Michael M. Lindquist	Commissioner	Present
Steve Neurauter	Commissioner	Present
Steve Szymanski	Commissioner	Present
Rocco J. Zuccherro	Commissioner	Present
Richard Daubert	Professional Engineer	Present

Also Present:

Julius Hansen	Public Works Director	Present
Steve Thompson	Liaison Trustee	Present
Steve Warner	Civil Engineer	Present

Public Present:

A. CALL TO ORDER

The September 10, 2019 meeting of the Capital Improvements Commission was called to order by Chairman Lane at 7:02 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – None

C. APPROVAL OF MINUTES FROM July 9, 2019 MEETING

MOVE TO APPROVE MINUTES OF REGULAR MEETING FROM 7/9/2019

RESULT: Motion Unanimously Carried

MOVER: Commissioner Szymanski

SECONDER: Commissioner Lindquist

D. Announcements – None

E. CURRENT PROJECT BUSINESS

1. *Engineering Division 2020 Budget Presentation to CIC:* Engineer Daubert presents to the CIC the 2020 Capital Budget Plan (see attached presentation). The 2020 Capital Plan overview: \$11.2M capital project fund improvements; \$4.4M Water fund, \$3.3M sewer fund, \$15M parking fund.

2020 Major roadway improvements: 2020 street program \$6.2M (3.8 miles), Pavement preservation-\$250K, Concrete street patching – \$550K and Sidewalk program-\$210K. Civil Engineer Warner reports on the new sidewalk program. We are proposing a new sidewalk on High (north side from Main to Forest) and a new sidewalk on Western (west side from Geneva to south of Amy). There is a school in the area and the County also supports this sidewalk addition. The County is adding sidewalk on St. Charles and trying to determine the best crosswalk location at Western Avenue. Engineer Daubert adds once the preliminary design of the sidewalks is ready, they would be reviewed with the fronting residents. He adds, typically when we are rehabilitating a street we would address the lack of sidewalk issues at that time. Civil Engineer Warner adds, when it comes to sidewalk removal and replacement we are becoming more and more proactive; going area by area and prioritizing those that need the most work and repair.

2020 Major Sewer/Water Projects – 2020 Street Reconstruction – \$4.3M, Route 53 Water Main-\$1M, Sanitary sewer lining program-\$500K, Cumnor Sewer & Water Utility Extensions-\$440K, Hill Ave Water & Sewer-\$1.4M. Commissioner Zuccherro asks if we've had more water main breaks this year than in the past. Engineer Daubert states we have had some more impactful recent breaks. He adds we have seen some premature deterioration of ductile iron pipe and are more frequently using PVC in aggressive soil areas.

2020 Parking Lot Projects – Civic Center Parking Garage – \$15M, General parking lot maintenance-\$10K.

2020 Engineering Projects – CBD Design-\$1M, Train station/underpass design – \$500K to start phase II.

2020 Misc. Engineering Initiatives/Expenditures: Storm water drainage program-\$50K, Sewer/Water pavement repairs-\$36K, Pavement Condition Index survey-\$35K, Street light replacement-\$26K, Engineering software-\$6.5K, Engineering assignment studies-\$15K, NPDES permit-\$1K.

Commissioner Zuccherro motions to recommend the 2020 Budget to the Village Board as presented, Commissioner Neurauter seconds the motion.

MOVE TO RECOMMEND THE 2020 BUDGET TO VILLAGE BOARD

RESULT: Motion Unanimously Carried

MOVER: Commissioner Zuccherro

SECONDER: Commissioner Neurauter

2. *CBD Streetscape and Utility Project – Phase II Engineering Agreement:* Engineer Daubert reports that in June we received proposals from three firms (Civiltech, Thomas and Primera) for Phase II of the Design Engineering Services for the CBD streetscape Project (see attached report). We reviewed all the proposals, interviewed the firms in July, and have concluded that Civiltech is the best firm for the assignment. Their hours and fees were more in line with the Village's interests. Thomas and Primera's costs were far greater than Civiltech's. We did recommend changes from the original proposal of \$850,000 that increase the hours and associated fees by \$150,000. Additional recommended services are related to construction staging and MOT exhibits, additional underground utility design work, grant assistance, stakeholder outreach, photometric lighting design, 3D renderings, and coordination with the Train Station Project. Engineer Daubert adds we feel the Agreement is fairly complete are not recommending a contingency at this time. A discussion ensued in which some Commissioners felt a contingency may be appropriate. However, Engineer Daubert noted that the Village Manager would have authority to amend the Agreement by up to \$35,000, which the Commission was comfortable with.

Engineer Daubert adds the underground utility work is scheduled for 2021 and the streetscape construction is anticipated to begin 2022-2023. Engineer Daubert adds that Public Works staff is comfortable with the proposed scope, schedule and fee for the assignment and asks the CIC to review and make a motion to recommend the scope, schedule and fee. Daubert adds we are planning on bringing this agreement to the village workshop on Monday with a

formal agreement by the village board at the September 23, 2019 meeting. Commissioner Szymanski asks what will be covered at the workshop and if they would like the CIC to attend the workshop. Engineer Daubert states that the information presented will be much like what we presented tonight. The Village board may ask for more detail on fees and we will answer any questions they may have. Trustee Thompson adds, yes it would be helpful and the CIC is always welcome to attend the workshops.

Chairman Lane asks the CIC for a motion to recommend the scope, schedule and fee for the agreement presented tonight.

Commissioner Lindquist motions to recommend the scope, schedule and fee of the CBD Streetscape and Utility Improvements Phase II Engineering Design Services Agreement as presented and Commissioner Szymanski seconds the motion.

MOVE TO RECOMMEND THE AGREEMENT OF PHASE II DESIGN SERVICES AS PRESENTED

RESULT: Motion Unanimously Carried

MOVER: Commissioner Lindquist

SECONDER: Commissioner Szymanski

F. TRUSTEE'S REPORT – Trustee Thompson reports that the Village Board has approved business related to the construction of a Public Works Garage at the water tower site (Newton). Pete's Fresh Market will be opening on September 26, 2019. They just received their liquor license. The Streetscape mockups budget has been approved by the Board. Trustee Thompson adds that he has received a lot of positive feedback on how great the flowers look in the Village and thanks Emma from Public Works for all her hard work.

G. OTHER BUSINESS – None

H. PUBLIC WORKS REPORT – Director Hansen reports that samples of the aggregate concrete for the CBD Streetscape Project are located in the Civic Center for review. We are still playing with some of the specs. We will be putting mockups on about 50 feet of sidewalk at 3 locations in the CBD. Crescent & Main will have the green spruce sample. Main & Pennsylvania will have the red flint sample and Glenwood & Pennsylvania will have the red colonial sample. The mock ups will be completed in about 6 weeks. We are still trying to figure out how to receive feedback on these mock ups. Commissioner Szymanski adds perhaps we can add a sign/poster in the nearby businesses directing customers where to submit feedback on the mockups. Director Hansen adds we put up a new light pole on Main & Crescent. It includes a track system that is adjustable. It is a prototype of the pole we may use as part of the CBD Streetscape project.

I. PROJECT REPORT – See attached project report. Baker Hill access improvements – final state and storm water permits in place. Taylor Pedestrian Tunnel – all punch list items completed except installation of lighting dimmers on the tunnel/headwall

luminaires.

- J. Adjournment** – A motion was made by Commissioner Zuccherro and seconded by Commissioner Szymanski to adjourn the meeting. The meeting was adjourned at 8:44 p.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Richard Daubert

DRAFT



Capital Improvements Commission

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 11/12/19 07:00 PM

Department: Capital Improvements Commission

Department Head: Rich Daubert

Category: Discussion Item

Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 4231)

DOC ID: 4231

CBD Streetscape and Utility Improvements - Phase II Public Engagement Plan

Please see the attached memorandum concerning the Phase II Engineering Public Engagement Plan for the CBD Streetscape and Utility Improvements Project. The matter will be discussed with the CIC at its November 12, 2019 Meeting.

ATTACHMENTS:

- Memo CBD Streetscape Recommendation to CIC 2019 11 7 Final With Attachment (PDF)



MEMORANDUM

TO: Capital Improvements Commission

FROM: Rich Daubert, Professional Engineer
Tom Topor, Senior Civil Engineer

DATE: November 8, 2019

RE: CIC Discussion of CBD Streetscape and Utility Improvement
Phase II Public Engagement Plan

Introduction

As the CBD Streetscape and Utility Improvement project advances from Phase I to Phase II, the design team seeks to discuss a proposed Phase II engagement plan. Staff's intent is to facilitate an environment in which decisions can be made in an inclusive and timely manner, thereby allowing the project to be successfully delivered to the Village. Input on the plan is requested from the CIC as staff's intent is to house the finalization of the project design and implementation within the CIC's forum.

Background

Phase I of the project focused on the development of major design concepts and making or laying foundations for important project decisions. Phase I included a defined public engagement and communication plan focused on introducing the project and obtaining community's feedback through series of public meetings, project website, and social media. The plan included creation of a Steering Committee tasked with providing important and diverse project input as well as in helping to communicate the project to the broader community.

The project team held four Steering Committee meetings including a community wide design workshop. In addition, the design team held discussions at various meetings including at the Capital Improvements Commission, Environmental Commission, Historic Preservation Commission, Downtown Alliance and Village Board Meetings.

This process has helped set the course of the project and make some of the important initial decisions such establishing a preference for decorative sidewalk materials, establishing preferred downtown parking configurations, preliminary roadway geometry and sidewalk widths, preference of new streetlight poles and reuse of existing luminaires, getting a horse trough replica fabricated for the intersection of Main and Crescent, initiations of tree plan and consideration of other planned downtown developments.

Now in Phase II, the proposed approach to engagement is to maintain the robust outreach and communication efforts for the remaining decisions to be made while also facilitating a focused engagement and decision-making process. A high level summary of the decisions to be made/finalized in Phase II is attached for the Commission's reference.

Phase II Engagement Plan

The proposed Phase II Engagement Plan was developed with the following goals in mind:

- Provide timely and accessible information about the project
- Be responsive to, and mitigate, concerns and impacts as they arise
- Create an efficient and clear process for decision-making
- Encourage robust participation by the general public with an emphasis on downtown business and property owners
- Leverage the existing Village decision-making infrastructure

Key to a project of this magnitude are regular and relevant communications. For all aspects of the project, we will provide updates via established online, printed, and social media channels. Our approach identifies the key messages, audiences, frequency, and media. This framework can be used to manage and track progress.

Phase II, by definition, is when concepts and agreed-upon parameters become construction-ready designs. To support this, our team has developed a strategy comprised of:

- An intentional and comprehensive approach to communications vs. engagement
 - Communications plan and timeline
 - Engagement plan and timeline (attached)
- Housing the project under the CIC's purview
 - Streamlines the process without losing any input
- Identify Project Champions- liaisons from CIC and the Village Board and other key stakeholders
- Establishing a Technical Review Committee
 - Comprised of departmental/agency representatives and Project Champions
 - Meets at critical points in the process to review design team recommendations
 - A single set of recommendations advance to appointed/elected officials
- An "opt-in" approach to public participation that makes it easy and meaningful for members of the public to engage
 - Opt in email listserv
 - Existing Village, Chamber, and Alliance channels

In summary, this new and enhanced process would allow for a more streamlined and focused decision making, engage the community better and allow for a uniform recommendations to the elected officials. Staff emphasizes it desires to have productive and meaningful follow ups with individual businesses as the design drawings evolve with more detail. These meetings would address

more specific concerns with respect to what work is proposed directly fronting and impacting specific businesses.

Action Requested

Staff respectfully requests a discussion of, and input on the proposed engagement plan and attached draft engagement timeline from the Capital Improvements Commission. Muse Founding Principal Courtney Kashima, will be leading this discussion with project team members Kristin Kalitowski of Civiltech Engineering and Senior Civil Engineer Tom Topor of Public Works.

Subsequent to the CIC's feedback, the project team proposes to communicate the Phase II Engagement Plan to the Phase I Steering Committee including focused communications with some of the key project stakeholders including the Glen Ellyn Chamber of Commerce and Alliance of Downtown Glen Ellyn.

Attachments

Phase II Engagement Timeline
Decisions Table

Engagement Activity	Target Date	Topic	Notes
One on One Meeting	COMPLETE	Village Economic Development and Communications	Coordinate re: communications and upcoming events
CIC Meeting	11/12/2019	Overview of engagement plan and general update	
Mock Up Field Visit	NOVEMBER	Intro for Technical Review Committee	Date tentative based on weather
One on One Meeting	NOVEMBER	Community Development Dept.	Coordinate re: downtown plan, communications, upcoming events
One on One Meeting	NOVEMBER	Chamber and Alliance	Coordinate re: downtown plan, communications, upcoming events
CIC Meeting	12/10/2019	Progress Update and Tree Discussion	
Tree Removal Notification	DECEMBER (ongoing)	Updates on tree removal and engagement with potential partners	
Environmental Commission	12/17/2019	Overview of engagement plan and proposed tree removal plan	
CIC Meeting	1/10/2019	Progress Update	
Technical Review Committee	JANUARY	Review recommendations at key points	
Community Meeting	JANUARY	Discussion about Trees, Construction, and Activation of Public Spaces	
Business Meeting	FEBRUARY	Discussion about Trees, Construction, and Activation of Public Spaces	Hosted by Chamber/Alliance
CIC Meeting	2/14/2019	Progress Update	
Historic Preservation Commission	2/20/2019	Overview of engagement plan and streetscape preservation plan	
Business Pop Up Office Hours	FEBRUARY	Additional time for business questions and concerns	
Technical Review Committee	MARCH	Review recommendations at key points	
CIC Meeting	3/10/2019	Progress Update	
Pre-Construction Meeting	MARCH	Identify potential issues and concerns	
Business Pop UP Office Hours	APRIL	Additional time for business questions and concerns	
CIC Meeting	4/14/2019	Progress Update	
Community Meeting	MAY	Discussion about Parklets and Aesthetics	
Business Meeting	MAY	Discussion about Parklets and Aesthetics	Hosted by Chamber/Alliance
CIC Meeting	5/12/2019	Progress Update	
Technical Review Committee	MAY	Review recommendations at key points	
Pre-Construction Meeting	MAY	Review potential issues and mitigation measures	
CIC Meeting	6/9/2019	Progress Update	
Business Pop UP Office Hours	JUNE	Additional time for business questions and concerns	
Village Board Meeting	JUNE	Progress Update	
Open House	JULY	Celebration with renderings and concept plans	

	Decisions Makers			
	Village Staff / Design Consultant Team	Steering Committee	CIC	Village Board
Streetscape Design Decisions to be Made				
Selection of overall design / materials / furnishing concepts aided by 3D models and renderings				
Trees within CBD to be removed and replaced				
Flex street design concept for Main St				
Schock Square Parklet design - Include? Scope of improvements?				
Fire Station Parklet - Include? Scope of improvements?				
Horse trough location and use (fountain or planter?) and Christmas tree placement				
Hardscape Color Palette - Overall concept				
Use of decorative pavement and/or decorative stamps within intersections				
Festoon Lighting - overall inclusion within project				
Material selection for exposed aggregate paving				
Material selection for decorative crosswalks				
Locations of loading zones and/or ride share PUDOs				
Layout of streetscape on each block. Widths of furniture zone, planters, sidewalks, locations of trees, lights, furniture, etc.				
Location for exposed aggregate paving (PAR vs Furniture Zone)				
Material selection and design details for curbs, railings and/or seatwalls around raised tree planters				
Material selection and design details for corner planter seatwall face and caps				
Material selection and detailed design for unique elements within parklets				
Festoon lighting - details of color temp, wattage, bulb type and spacing, mounting height, etc				
Style of bike racks				
Style of bollards				
Design and locations of historic/address markers (also HPC)				
Tree and plant selection/palette				
Light poles				
Details for irrigation design, placement of controllers, types of sprayers				
Material selection for detectable warning tiles				
Joint patterns for all concrete paving				



Capital Improvements Commission

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 11/12/19 07:00 PM

Department: Capital Improvements Commission

Department Head: Rich Daubert

Category: Report

Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 4232)

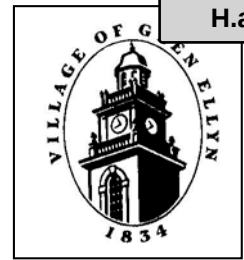
DOC ID: 4232

Engineering Project Report Dated November 8, 2019

Please see the attached Engineering Project Report dated November 8, 2019.

ATTACHMENTS:

- Monthly Construction Report 11-8-19 (PDF)



November 8, 2019

ENGINEERING DIVISION PROJECT ACTIVITY REPORT

CONSTRUCTION PROJECTS

BAKER HILL ACCESS IMPROVEMENTS – Contractor: Triggs Construction

(Project No. 16021; Value of Construction Contract = \$446,167)

The Contractor has addressed the preliminary punch list items, except for the removal of temporary pavement marking tape, which will be carried over to the final punch list. With the sod now having been in place for 30 days, the final inspection will be completed on November 8 with the final punch list presented to the Contractor thereafter. Final quantities will be presented to the Contractor upon completion of the punch list. Staff is currently preparing paperwork to request \$100,000 in Capital Bill Grant Funding (reimbursement) towards the project.

SCOTT-CLIFTON-CUMNOR IMPROVEMENTS – Contractor: ChicagoLand Paving

(Project No. 19007; Value of Construction Contract = \$622,405)

The surface layer of asphalt has been installed and the project is now substantially completed. The landscaper is in the process of restoring disturbed parkway areas with sod installation scheduled to be completed the week of November 11. The punchlist walk through has also been scheduled for the week of November 11 to identify and address any incomplete items.

CONSTRUCTION PROJECTS IN CLOSE-OUT

NORTH PARK BLVD. / MAIN STREET IMPROVEMENTS – Contractor: R.W. Dunteman

(Project No. 13001; Value of Construction Contract = \$2,945,000)

With the punch list officially completed on October 18, 2019, the project is being moved to the close-out list. The Engineer has presented final quantities to the General Contractor for concurrence. Most quantities were agreed to but one subcontractor has requested the Engineer's Daily Reports prior to agreeing to final quantities. Said reports were provided with the project team awaiting for the subcontractor to substantiate any disposition within a reasonable timeframe.

TAYLOR AVENUE PEDESTRIAN TUNNEL – Contractor: "D" Construction

(Project No. 15009; Value of Construction Contract = \$2,745,521)

With the punch list now complete, the project is being moved to the close-out list. Project closeout is underway with final quantities presented to the Contractor, and most agreed to at this time. As with the North Park Boulevard/Main Street Improvements Project, the engineering team is well ready for project closeout; however the matter will take time to work through given the use of Federal funds for the project.

HILL AVENUE BRIDGE REPLACEMENT – Contractor: Dunnet Bay Construction

(Project No. 16008; Value of IDOT Contract = \$1,550,000; Glen Ellyn Share = \$160,000)

The Village has received and is processing invoices from Lombard for construction and construction engineering services for the project.

CRESCENT BOULEVARD RECONSTRUCTION – Contractor: Martam Construction

(Project No. 13002; Value of IDOT Contract = \$3,153,000; Local Share = \$1,480,000)

Closeout of the project is imminent with quantities agreed to, balancing authorization completed and approved, final pay estimate processed, and final papers completed and submitted to IDOT.

X-WALK IMPROVEMENTS AT IDOT INTERSECTIONS – Contractor: Hecker and Company

(Project No. 14007; Value of IDOT Contract = \$197,971; Local Share = \$65,000)

Staff has submitted the first reimbursement request to RTA in the amount of \$35,565.53 for their financial contribution towards the project. Staff is awaiting final invoicing from IDOT for the Village's share of the project costs. This will allow the balance of the RTA reimbursements to be secured by the Village.

ENGINEERING PROJECTS**ROOSEVELT ROAD – ROUTE 53 WATER MAIN LINING – Engineer: Baxter & Woodman**

(Project No. 16015)

The acoustical testing results have been discussed with the Engineer for final design direction. In addition, staff met with a potential lining contractor to evaluate their capabilities of lining through 45-degree water main bend fittings. Staff is currently reviewing the contractors lining specifications, videos, and other project information as well as other contractors'/manufacturers' information.

HILL AVENUE UTILITY IMPROVEMENTS – Engineer: Walter E. Deuchler Associates

(Project No. 00511)

The engineer is advancing the plans and specifications to pre-final state while concurrently submitting for permits. The project team is targeting letting of the improvements in early 2020.

CUMNOR AVENUE UTILITY IMPROVEMENTS – Engineer: Walter E. Deuchler Associates

(Project No. 19009)

The engineer is advancing the plans and specifications to pre-final state while concurrently submitting for permits. The project team is targeting letting of the improvements in early 2020.

2019/2020 STREET RECONSTRUCTION PROJECT – Engineer: Pending

Staff is developing a Request for Proposals to procure engineering services for the project.

CENTRAL BUSINESS DISTRICT PROJECTS**TRAIN STATION / PEDESTRIAN TUNNEL – Engineer: CDM Smith/KMI Architects**

(Project No. 16016)

The Village Board recently approved Amendment No. 2 to the Preliminary Architectural and Engineering Services Agreement with CDM Smith to supplement the project design services. The CDM/KMI Team is currently working on a formal application of the project into the Union Pacific Public Project Portal, scheduling of geotechnical soil boring work for Phase I/Phase II Engineering, preparation of Type/Size/Location Drawings and other various design tasks. The team has also partnered with Metro Strategies to implement a Public Celebration of the Village's Receipt of \$14.4M in CMAQ Funding for the project. The event is being planned for 9:30 a.m. on Monday, November 25 at the Glen Ellyn Metra Station. Featured guest

speakers will include Congressman Sean Casten and Village President McGinley. A formal invitation will be distributed in the coming days.

CBD UTILITY STUDY – Engineer: RJN Group/Michels Corp.

(Project No. 15006)

Televising of the few remaining sections of sewer has been completed and RJN is in the process of reviewing of the collected data. The results will be added to the final infrastructure report on the condition of the underground storm, sanitary and water infrastructure which was received in November 2018. RJN is working on addressing staff's comments on the draft report for monitoring and modeling of sanitary sewers in the CBD. Staff is working with RJN to finalize the study and provide direction on the scope of the CBD Streetscape and Utility Improvements Project.

CBD UTILITY AND STREETSCAPE IMPROVEMENTS – Engineer: Civiltech Engineering, Inc.

(Project No. 15006)

As the project progressed to Phase 2 of the design work, the design team has prepared an updated engagement and communication plan and will be discussing it with the Capital Improvements Commission at the November 12 meeting.

The landscape architectural team began taking a closer look at parkway trees in the CBD. The team is working on preliminary tree layout, impact of construction on existing trees, preferred spacing and strategies for tree education campaign.

Staff is working with a contractor (A Lamp Road Builders) to install mockups of various types of exposed aggregate concrete sidewalks at three locations in the CBD. Additional lead time required to obtain decorative stone to be used in the concrete and cold weather has delayed the mockup installations. The work is intended to take place as soon as the materials become available and the weather is more favorable for concrete installation.

Staff is reviewing the preliminary underground utility plans for water, storm and sanitary sewer. Additional field data was obtained to verify some of the existing watermain layout will be incorporated into review comments and supplied to RJN. The design of the Utility portion of the project is slated to be completed by the end of 2020 and ready for early 2021 staged construction.

Key items to be worked on this month include:

- Finalization of an engagement and communication plan
- Preparation of tree related materials and plan
- Completion of outdoor mockups (weather pending)
- Completing review of the preliminary utility plans
- Completing review of preliminary roadway geometric plans

PROCUREMENT OF GOODS AND SERVICES

Public Works seeks the best vendor prices for various annual municipal and utility maintenance and operations activities. This effort includes local bidding of projects or joint purchasing initiatives, including the Municipal Partnering Initiative (MPI), a consortium of DuPage County communities.

Project	Estimated Glen Ellyn Cost	Status
2019 Sidewalk and Concrete Street Repairs	\$320,000 (2019)	A contract was awarded to the low bidder, Schroeder & Schroeder, Inc., at the May 28 Village Board Meeting. Extensive concrete roadway panel replacement is intended for this year's program. A first batch of repairs was completed between June 21 and July 3. A second batch was completed the week of August 19 and a final batch was completed the week of October 14. A total of 187 repair locations were included as part of this program.
2019 Asphalt Roadway Patching	\$173,000 (2019)	The contract was awarded to Schroeder Asphalt Services, Inc. at the June 24 Village Board Meeting. Project scope includes roadway patching throughout the Village and resurfacing of Hill Avenue from Cumnor Avenue to the Prairie Path. Approximately 4,000 square yards of roadway patching (34 locations) Roadway were completed on October 18. Hill Avenue and two parking lots on Crescent (adjacent to the train station) were resurfaced the week of October 28. Striping in the lots was completed same day, while Hill Avenue was re-striped on November 7.
2019 Pavement Markings	\$57,000 (2019)	The contract was awarded to the low bidder of the DuPage County contract, Superior Road Striping, at the May 28 Village Board Meeting. Over 35,000 feet of striping was completed on concrete pavement in early August, and approximately 14,000 feet of striping was completed on asphalt pavement in early November.
2019 Crack Sealing	\$15,000 (2020)	Candidate locations and quantities are being compiled in order to request three pricing proposals. Staff anticipates recommending the low proposal for execution by the Village Manager. Construction is targeted to start Spring 2020.
2019 Asphalt Surface Rejuvenation	\$80,400 (2019)	Staff estimated quantities and requested a proposal from Corrective Asphalt Materials as a single source purchase. A contract was awarded at the May 28 Village Board Meeting. Candidate locations include streets that have been resurfaced one to three years prior. Construction was completed between September 18 and September 21.
Annual Sewer Lining	\$500,000 (2019)	Televising information of additional sewer sections has been received. Staff is in the process of finalizing the bidding and contract documents.
Spoil Hauling and Delivery of Aggregates	\$54,000 (2018)	KLF Enterprises

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Attachment: Monthly Construction Report 11-8-19 (4232 : Engineering Project Report Dated November 8, 2019)