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A. CALL TO ORDER

The September 10, 2019 meeting of the Capital Improvements Commission was called to order by Chairman Lane at 7:02 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – None

C. APPROVAL OF MINUTES FROM July 9, 2019 MEETING

MOVE TO APPROVE MINUTES OF REGULAR MEETING FROM 7/9/2019

RESULT: Motion Unanimously Carried

MOVER: Commissioner Szymanski

SECONDER: Commissioner Lindquist

D. Announcements – None

E. CURRENT PROJECT BUSINESS

1. *Engineering Division 2020 Budget Presentation to CIC:* Engineer Daubert presents to the CIC the 2020 Capital Budget Plan (see attached presentation). The 2020 Capital Plan overview: \$11.2M capital project fund improvements; \$4.4M Water fund, \$3.3M sewer fund, \$15M parking fund.

2020 Major roadway improvements: 2020 street program \$6.2M (3.8 miles), Pavement preservation-\$250K, Concrete street patching – \$550K and Sidewalk program-\$210K. Civil Engineer Warner reports on the new sidewalk program. We are proposing a new sidewalk on High (north side from Main to Forest) and a new sidewalk on Western (west side from Geneva to south of Amy). There is a school in the area and the County also supports this sidewalk addition. The County is adding sidewalk on St. Charles and trying to determine the best crosswalk location at Western Avenue. Engineer Daubert adds once the preliminary design of the sidewalks is ready, they would be reviewed with the fronting residents. He adds, typically when we are rehabilitating a street we would address the lack of sidewalk issues at that time. Civil Engineer Warner adds, when it comes to sidewalk removal and replacement we are becoming more and more proactive; going area by area and prioritizing those that need the most work and repair.

2020 Major Sewer/Water Projects – 2020 Street Reconstruction – \$4.3M, Route 53 Water Main-\$1M, Sanitary sewer lining program-\$500K, Cumnor Sewer & Water Utility Extensions-\$440K, Hill Ave Water & Sewer-\$1.4M. Commissioner Zuccherro asks if we've had more water main breaks this year than in the past. Engineer Daubert states we have had some more impactful recent breaks. He adds we have seen some premature deterioration of ductile iron pipe and are more frequently using PVC in aggressive soil areas.

2020 Parking Lot Projects – Civic Center Parking Garage – \$15M, General parking lot maintenance-\$10K.

2020 Engineering Projects – CBD Design-\$1M, Train station/underpass design – \$500K to start phase II.

2020 Misc. Engineering Initiatives/Expenditures: Storm water drainage program-\$50K, Sewer/Water pavement repairs-\$36K, Pavement Condition Index survey-\$35K, Street light replacement-\$26K, Engineering software-\$6.5K, Engineering assignment studies-\$15K, NPDES permit-\$1K.

Commissioner Zucchero motions to recommend the 2020 Budget to the Village Board as presented, Commissioner Neurauter seconds the motion.

MOVE TO RECOMMEND THE 2020 BUDGET TO VILLAGE BOARD

RESULT: Motion Unanimously Carried

MOVER: Commissioner Zucchero

SECONDER: Commissioner Neurauter

2. *CBD Streetscape and Utility Project – Phase II Engineering Agreement:* Engineer Daubert reports that in June we received proposals from three firms (Civiltech, Thomas and Primera) for Phase II of the Design Engineering Services for the CBD streetscape Project (see attached report). We reviewed all the proposals, interviewed the firms in July, and have concluded that Civiltech is the best firm for the assignment. Their hours and fees were more in line with the Village's interests. Thomas and Primera's costs were far greater than Civiltech's. We did recommend changes from the original proposal of \$850,000 that increase the hours and associated fees by \$150,000. Additional recommended services are related to construction staging and MOT exhibits, additional underground utility design work, grant assistance, stakeholder outreach, photometric lighting design, 3D renderings, and coordination with the Train Station Project. Engineer Daubert adds we feel the Agreement is fairly complete and are not recommending a contingency at this time. A discussion ensued in which some Commissioners felt a contingency may be appropriate. However, Engineer Daubert noted that the Village Manager would have authority to amend the Agreement by up to \$35,000, which the Commission was comfortable with.

Engineer Daubert adds the underground utility work is scheduled for 2021 and the streetscape construction is anticipated to begin 2022-2023. Engineer Daubert adds that Public Works staff is comfortable with the proposed scope, schedule and fee for the assignment and asks the CIC to review and make a motion to recommend the scope, schedule and fee. Daubert adds we are planning on bringing this agreement to the village workshop on Monday with a

formal agreement by the village board at the September 23, 2019 meeting. Commissioner Szymanski asks what will be covered at the workshop and if they would like the CIC to attend the workshop. Engineer Daubert states that the information presented will be much like what we presented tonight. The Village board may ask for more detail on fees and we will answer any questions they may have. Trustee Thompson adds, yes it would be helpful and the CIC is always welcome to attend the workshops.

Chairman Lane asks the CIC for a motion to recommend the scope, schedule and fee for the agreement presented tonight.

Commissioner Lindquist motions to recommend the scope, schedule and fee of the CBD Streetscape and Utility Improvements Phase II Engineering Design Services Agreement as presented and Commissioner Szymanski seconds the motion.

MOVE TO RECOMMEND THE AGREEMENT OF PHASE II DESIGN SERVICES AS PRESENTED

RESULT: Motion Unanimously Carried

MOVER: Commissioner Lindquist

SECONDER: Commissioner Szymanski

F. TRUSTEE'S REPORT – Trustee Thompson reports that the Village Board has approved business related to the construction of a Public Works Garage at the water tower site (Newton). Pete's Fresh Market will be opening on September 26, 2019. They just received their liquor license. The Streetscape mockups budget has been approved by the Board. Trustee Thompson adds that he has received a lot of positive feedback on how great the flowers look in the Village and thanks Emma from Public Works for all her hard work.

G. OTHER BUSINESS – None

H. PUBLIC WORKS REPORT – Director Hansen reports that samples of the aggregate concrete for the CBD Streetscape Project are located in the Civic Center for review. We are still playing with some of the specs. We will be putting mockups on about 50 feet of sidewalk at 3 locations in the CBD. Crescent & Main will have the green spruce sample. Main & Pennsylvania will have the red flint sample and Glenwood & Pennsylvania will have the red colonial sample. The mock ups will be completed in about 6 weeks. We are still trying to figure out how to receive feedback on these mock ups. Commissioner Szymanski adds perhaps we can add a sign/poster in the nearby businesses directing customers where to submit feedback on the mockups. Director Hansen adds we put up a new light pole on Main & Crescent. It includes a track system that is adjustable. It is a prototype of the pole we may use as part of the CBD Streetscape project.

I. PROJECT REPORT – See attached project report. Baker Hill access improvements – final state and storm water permits in place. Taylor Pedestrian Tunnel – all punch list items completed except installation of lighting dimmers on the tunnel/headwall

luminaires.

J. Adjournment – A motion was made by Commissioner Zuccherro and seconded by Commissioner Szymanski to adjourn the meeting. The meeting was adjourned at 8:44 p.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Richard Daubert