



Agenda
Village of Glen Ellyn
Board of Fire and Police Commissioners
Regular Meeting
Monday, July 22, 2019
3:30 PM
Police Department Community Room
65 S Park Blvd Glen Ellyn

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Police Department at least 24 hours before the meeting.

I. Call To Order

II. Roll Call

III. Approval of Minutes

- A. Regular Meeting Minutes - May 13, 2019 4:30 PM
 - 1. May 13, 2019 Regular Meeting Minutes
- B. Special Meeting Minutes - May 31, 2019 4:00PM
 - 1. May 31, 2019 Special Meeting Minutes
- C. Special Meeting Minutes - June 4, 2019 4:00PM
 - 1. June 4, 2019 Special Meeting Minutes
- D. Special Meeting Minutes - June 10, 2019 3:45PM
 - 1. June 10. 2019 Special Meeting Minutes
- E. Special Meeting Minutes - June 11, 2019 3:45PM
 - 1. June 11, 2019 Special Meeting Minutes

F. Approval of Executive Session Meeting Minutes

IV. Unfinished Business

V. New Business: Open for Discussion

VI. Motion to enter Executive Session for the purpose of discussion pursuant to the Open Meetings Act 5 ILCS 120/2(c)(1), the appointment, employment, compensation, discipline, performance or dismissal of specific employees and pursuant to section 5 ILCS 120/2(c)(21), the review of closed session minutes.

VII. Next Regular Meeting Scheduled: August 26, 2019 4:30PM at the Police Department Community Room

VIII. Adjournment

**Board of Fire and Police Commissioners**

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/22/19 03:30 PM

Department: Board of Fire and Police Commissioners

Department Head: Jim Monson

Category: Minutes

Prepared By: Jim Monson

SCHEDULED

AGENDA ITEM (ID # 4046)

DOC ID: 4046

May 13, 2019 Regular Meeting Minutes

ATTACHMENTS:

- Minutes 13-May-19 (PDF)

MINUTES

BOARD / COMMISSION: Fire and Police Commission

DATE: May 13, 2019

MEETING: Regular

CALLED TO ORDER: 4:35 PM

QUORUM: Yes

ADJOURNED: 5:48 PM

ATTENDANCE:

MEMBERS: Chairman Jim Meyers
Secretary Wes Peters
Commissioner Andrea Kozak

ALSO PRESENT: Glen Ellyn Detectives Sergeant Jim Monson
Glen Ellyn Sergeant Andy Downey
Assistant Village Manager Bill Holmer

CALL TO ORDER

The meeting was called to order at 4:35 PM in Community Room of the Glen Ellyn Police Station by Chairman Meyers. A quorum was present

APPROVAL OF MINUTES

Commissioner Kozak moved that the minutes of April 15, 2019 be approved as printed. Yeas: Chairman Meyers, Secretary Peters, Commissioner Kozak. Nays: None.

OLD BUSINESS

Sergeant Monson provided an update on the two officers who just graduated from PTI as well as on the officer about to enter PTI.

Sergeant Monson informed the Board that the current eligibility list will be exhausted when the currently underway preliminary backgrounds are completed on the 10 candidates remaining on the list.

The Police Department had two openings when the last candidate was approved for hiring prior to attending PTI. A recent resignation by an officer has created a second opening. A third opening is anticipated from a June retirement. We currently have two spots reserved for the September PTI class.

NEW BUSINESS

Sgt. Downey reported on his project looking into entry level processing and testing. He has concluded that by employing an outside agency we can receive and process applications as well as conduct entry-level testing for an amount of money less than what we spend now on Glen Ellyn police officer overtime. This would save the department a great deal in terms of personnel resources. From several companies, Sgt. Downey has identified two companies that operate in our area and can handle the entire process as

well as offer a second law-enforcement related test that might be used to break ties on the main test. It is hoped the Police Administration, within a few weeks, can identify a single company to handle the effort considering the upcoming timetable.

Chairman Meyers reviewed the following dates for moving forward:

Preliminary Interviews – June 10, 11, 12

Final Interviews – July 22 – 25

PTI Class Start Date – September 16

Chairman Meyers also discussed the desirability of testing annually. By melding successful candidates from consecutive annual tests into a single list, we will be hiring from the top of each group of applicants. The Commission is looking for a recommendation on when annual testing should be conducted in order to get ready for PTI class starting dates in January, May and September.

OTHER BUSINESS

The next scheduled meeting of the Board of Fire and Police Commissioners will be a Regular Meeting scheduled for 4:30 PM on Monday, June 24, 2019 at the Glen Ellyn Police Station.

ADJOURNMENT

Secretary Peters moved to adjourn the meeting at 5:48 PM. The motion carried unanimously.

Submitted by Commissioner Wes Peters, Secretary

**Board of Fire and Police Commissioners**

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/22/19 03:30 PM

Department: Board of Fire and Police Commissioners

Department Head: Jim Monson

Category: Minutes

Prepared By: Jim Monson

SCHEDULED

AGENDA ITEM (ID # 4042)

DOC ID: 4042

May 31, 2019 Special Meeting Minutes

ATTACHMENTS:

- Minutes 31-May-19 (PDF)

MINUTES

BOARD / COMMISSION: Fire and Police Commission

DATE: May 31, 2019

MEETING: Special

CALLED TO ORDER: 4:00 PM

QUORUM: Yes

ADJOURNED: 5:30 PM

ATTENDANCE:

MEMBERS: Chairman Jim Meyers
Secretary Wes Peters
Commissioner Andrea Kozak

ALSO PRESENT: Glen Ellyn Detectives Sergeant Jim Monson
Glen Ellyn Sergeant Andy Downey
Lori Taylor

CALL TO ORDER

The meeting was called to order at 4:00 PM in Community Room of the Glen Ellyn Police Station by Chairman Meyers. A quorum was present

OLD BUSINESS

Detective Monson provided an update on the officer who just started at PTI, as well as the two officers who just graduated from PTI and the two officers who were sworn in at the Village Board meeting last Tuesday following the completion of their probation period.

Sgt. Downey presented his report concerning recommendations for new Police Officer entry level written exams. It was mentioned that the recommendation has already been approved by both the Glen Ellyn Police Administration as well as Village of Glen Ellyn Administration. Prior to today's meeting, each member of the Board, as well as Lori Taylor, had received a copy of Sgt. Downey's report.

Following discussion, Commissioner Kozak moved that we use the Industrial/ Organizational Solutions (IOS) National Criminal Justice Officer Selection Inventory (NCJOSI) written test as the main test for officer candidates along with the Situational-Based Styles Assessment for Law Enforcement (SBSA-LEO) as a supplement test and that applicants be charged \$35. Yeas: Chairman Meyers, Secretary Peters, Commissioner Kozak. Nays: None.

June 10 and 11, 2019 were established as the first phase oral interview dates for 10 police officer candidates. Interviews will begin at 4 PM on both days.

OTHER BUSINESS

The next scheduled meeting of the Board of Fire and Police Commissioners will be a Special Meeting scheduled for 4:00 PM on Tuesday, June 4, 2019 at the Glen Ellyn Police Station.

ADJOURNMENT

Chairman Meyers moved to adjourn the meeting at 5:30 PM. The motion carried unanimously.

Attachment: Minutes 31-May-19 (4042 : Special Meeting Minutes May 31, 2019)

Submitted by Commissioner Wes Peters, Secretary

**Board of Fire and Police Commissioners**

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/22/19 03:30 PM

Department: Board of Fire and Police Commissioners

Department Head: Jim Monson

Category: Minutes

Prepared By: Jim Monson

SCHEDULED

AGENDA ITEM (ID # 4043)

DOC ID: 4043

June 4, 2019 Special Meeting Minutes

ATTACHMENTS:

- Minutes - Board of Fire and Police Commissioners 6-4-19 (PDF)



Village of Glen Ellyn
Board of Fire and Police Commissioners
Special Meeting
Tuesday, June 4, 2019
4:00 PM
Police Department Community Room
65 S Park Blvd Glen Ellyn

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Meeting Minutes

Board Member Attendance: Chairman Jim Meyers
Commissioner Andrea Kozak
Commissioner Lori Taylor

Others Present: Glen Ellyn Detective Sergeant Jim Monson
Assistant Village Manager Bill Holmer

Quorum: Yes

Call To Order:

Meeting was called to order at 4:10 pm by Chairman Meyers after quorum confirmed.

Minutes Approved: No minutes were available to approve. Will be presented at the next meeting.

Public Comment (Non Agenda Items)

No public comments

Discussion on police officer candidate interviews:

Chairmen Meyers reviewed the interview questions and there was discussion concerning changing questions at this time due to interviews scheduled for June 10 and 11. It was suggested that the board edit the interview questions after June 11 and start with the revised questions in August.

The board reviewed the interview process of pre-background interview screening, candidate criteria and possible use of two sets of questions if the board continues having two interviews. Commissioners asked that we include a NIPSTA Card question to the interview process if we do not assess our own POWER Test.

Discussion on the position of Secretary and appointment:

Motion: Commissioner Kozak moved that Commissioner Taylor be the board secretary. Yeas 3 ,
Nays 0 Motion carries.

Other Business:

Board is working to expediate the hiring process and find areas to improve efficiencies. The pros and cons of current testing location was reviewed, and it was determined a new location should be found. Next test will be held in August. Upcoming meeting dates discussed and confirmed. After discussion, minutes will be sent to board members, but corrections/amendments and approval will take place at the following meeting.

Adjournment: Chairmen Meyers adjourned meeting at 5:34pm.

**Board of Fire and Police Commissioners**

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/22/19 03:30 PM

Department: Board of Fire and Police Commissioners

Department Head: Jim Monson

Category: Minutes

Prepared By: Jim Monson

SCHEDULED

AGENDA ITEM (ID # 4044)

DOC ID: 4044

June 10. 2019 Special Meeting Minutes

ATTACHMENTS:

- Glen Ellyn Police and Fire Commission Minutes 6-10-19 (PDF)



Agenda
Village of Glen Ellyn
Board of Fire and Police Commissioners
Special Meeting
Monday, June 10, 2019
3:45 PM
Police Department Community Room
65 S Park Blvd Glen Ellyn

Meeting Minutes

Board Member Attendance: Chairmen Meyers
Commissioner Kozak ,
Commissioner Taylor

Other in Attendance : Assistant Village Manager Bill Holmer

Quorum: Yes

Call To Order: Meeting was called to order at 4:00pm by Chairmen Meyers

Commissioner Kozak moved to enter Executive Session at 4:01pm
Executive Session conducted in 2nd Floor Conference Room

Applicants #88, #74, #111, #64, #177 were individually interviewed, followed by commissioners discussion of each applicant.

Commissioner Kozak moved to go back to Open Session, seconded at 7:20 pm motion carries

Commissioner Meyers moved that Applicant #88 **not** be moved forward in hiring process. Yeas 3
Nays 0, motion carries.

Commissioner Meyers moved that Applicant #74 be moved forward in the hiring process. Yeas 3
Nays 0, motion carries

Commissioner Meyers moved that Applicant #111 **not** be moved forward in the hiring process.
Yeas 3 Nays 0, motion carries

Commissioner Meyers moved that Applicant #64 **not** be moved forward in the hiring process. Yeas
3 Nays 0 motion carries

Commissioner Meyers moved that Applicant #177 **not** be moved forward in the hiring process.
Yeas 1 Nays 2 motion failed

Commissioner Meyers moved that Applicant #177 be moved forward in the hiring process, Yeas 2
Nays 1 motion carries.

Chairmen Meyers moved to adjourn meeting at 7:25pm Ayes -3 Nays -0
Meeting adjourned.

Submitted by Commissioner Taylor, Secretary

**Board of Fire and Police Commissioners**

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 07/22/19 03:30 PM

Department: Board of Fire and Police Commissioners

Department Head: Jim Monson

Category: Minutes

Prepared By: Jim Monson

SCHEDULED

AGENDA ITEM (ID # 4045)

DOC ID: 4045

June 11, 2019 Special Meeting Minutes

ATTACHMENTS:

- Glen Ellyn Police and Fire Commission Minutes 6-11-19 (PDF)



Agenda
Village of Glen Ellyn
Board of Fire and Police Commissioners
Special Meeting
Tuesday, June 11, 2019
3:45 PM
Police Department Community Room
65 S Park Blvd Glen Ellyn

Meeting Minutes

Board Member Attendance: Chairmen Meyers
Commissioner Kozak
Commissioner Taylor

Other in Attendance : Assistant Village Manager Bill Holmer

Quorum: Yes

Call To Order: Meeting was called to order at 4:50pm by Chairmen Meyers

Commissioner Kozak moved to enter Executive Session at 4:51pm
Executive Session conducted in 2nd Floor Conference Room

Applicants #179, #121, #43, #133, #19 were individually interviewed, followed by commissioner discussion of each applicant.

Commissioner Kozak moved to go back to Open Session, seconded at 6:45 pm motion carries

Commissioner Kozak moved that Applicant #179 be moved forward in hiring process. Yeas 2 Nays 1, motion carries.

Chairmen Meyers moved that Applicant #121 **not** be moved forward in the hiring process. Yeas 1 Nays 2, motion fails, Applicant #121 will be moved forward in the hiring process.

Chairmen Meyers moved that Applicant #43 **not** be moved forward in the hiring process. Yeas 2 Nays 1, motion carries

Chairmen Meyers moved that Applicant #133 **not** be moved forward in the hiring process. Yeas 1 Nays 2 motion fails. Applicant #133 will be moved forward in the hiring process

Chairmen Meyers moved that Applicant #19 **not** be moved forward in the hiring process. Yeas 3 Nays 0 motion carries

Chairmen Meyers moved to adjourn meeting at 7:25pm Ayes -3 Nays -0 meeting adjourned.

Submitted by Commissioner Taylor, Secretary

Attachment: Glen Ellyn Police and Fire Commission Minutes 6-11-19 (4045 : Special Meeting Minutes June 11, 2019)

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