

Glen Ellyn Civic Center, Room 301

Date: July 9, 2019
Called to Order: 7:00 p.m.
Adjourned: 9:16 p.m.

Michael Lane	Chairman	Present
Adam Biggam	Commissioner	Present
Joshua Cattero	Commissioner	Present
Arthur Foerster	Commissioner	Present
Michael Lindquist	Commissioner	Present
Steve Neurauter	Commissioner	Present
Steve Szymanski	Commissioner	Present
Rocco Zuccherro	Commissioner	Present
Richard Daubert	Professional Engineer	Present

Steve Thompson	Liaison Trustee	Present
Tom Topor	Senior Civil Engineer	Present

[illegible]

A. CALL TO ORDER

The July 9, 2019 meeting of the Capital Improvements Commission was called to order by Chairman Lane at 7:00 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – None

C. APPROVAL OF MINUTES FROM May 14, 2019 MEETING

MOVE TO APPROVE MINUTES OF REGULAR MEETING FROM 5/14/2019

RESULT: Motion Unanimously Carried

MOVER: Commissioner Lindquist

SECONDER: Commissioner Szymanski

D. ANNOUNCEMENTS – Commissioner Ryne announces his resignation from the CIC. He wishes the CIC well and has enjoyed his time on the Commission. Professional Engineer Daubert presents Commissioner Ryne with a certificate of appreciation for his 25 plus years of service. He commends him for all his efforts and help, citing numerous specific projects and initiatives Ryne was involved with such as the Master Roadway Plan, Annual Road Projects, Taylor Avenue Pedestrian Tunnel, among many others. The CIC applauds Ryne for his efforts.

E. CURRENT PROJECT BUSINESS

1. *Continued Discussion on CBD Streetscape & Utility Project:* Professional Engineer Daubert presents to the CIC the CBD strategies and items for discussion. The following items are what we will be discussing and looking for input on from the CIC. Status of Phase II Engineering, Construction Schedule Update, Parking Updates, Delivery Truck Loading Zones, Street Light Poles Update, Material Selection Update and Mock Ups (Exposed Aggregate Concrete Samples, Granite Cub planter Samples Festoon Lights) and Parklets Renderings.

RFP for Phase II – Professional Engineer Daubert reports RFP's are out right now and we have a meeting on Friday to review the RFP with firms. Follow up interviews will be conducted as part of the procurement process. Chairman Lane inquired as to whether or not procurement of Phase II is critical to the schedule at this time. Engineer Daubert noted some timing flexibility given the project is more likely tracking commencement of construction in 2021, per staff's forthcoming recommendation to be discussed this evening.

Construction Schedule Update – Senior Civil Engineer Topor reports that the Village Board has directed us to look at 2 different schedule options. Civiltech has broken this down into 2 options. Option A is to begin with utility work in 2020 (see attached presentation for detailed description of timeline and stages). The utility work that will be worked on is water main, water services, sanitary sewer and storm sewer. The water main replacement on Main Street is the biggest part of the utility work.

Commissioner Biggam asks if Main Street will be closed. Professional Engineer Daubert replies that the street would likely be closed to make the work both safe and productive. Senior Civil Engineer Topor reports that we feel this timeline is a little too aggressive. We need to consider the Frida Exhibit which is to start June – August 2020. If we are to do the work we would need to start a month or two before or wait until after the exhibit. We expect to have a lot of traffic as a result of this exhibit so we will want to keep the road work to a minimum during this time. We don't want to lose patrons from the exhibit to go to visit nearby towns as a result of the roadwork in downtown Glen Ellyn. Option B is to start with utility construction in 2021 (see attached presentation for a detailed description of timeline and stages). Commissioner Biggam asks if the Giesche project would impact this project. Professional Engineer Daubert replies the schedule for the project is not definitive at this time. We would like to do our utility work and streetscape work in unison with theirs. Commissioner Szymanski asks if businesses will have to close as a result of the utility construction project. Professional Engineer Daubert responds some may have to close for a day due to utility work. We will try to work with the businesses to see which day will be best for them to close. Professional Engineer Daubert adds of the two options presented, staff recommends Option B – Construction to begin in 2021. Professional Engineer Daubert asks the CIC if they have any further questions or concerns; otherwise a motion is recommended. Commissioner Foerster motions to advance the project with Option B, Commissioner Biggam seconds the motion.

MOVE TO ADVANCE THE CBD STREETScape AND UTILITY PROJECT WITH SCHEDULE OPTION B,
CONSTRUCTION TO BEGIN IN 2021

RESULT: Motion Unanimously Carried

MOVER: Commissioner Foerster

SECONDER: Commissioner Biggam

Proposed Parking Updates - Senior Civil Engineer Topor presents Proposed Parking updates (see attached presentation). We will have 333 public on street parking spaces including 19 accessible spaces. We were able to retain the parking by the fire station and add additional spaces on Hillside. In total we are losing 27 spaces. Professional Engineer Daubert adds the parking losses have been reduced with this latest proposed parking plan while still adding needed accessible spaces.

Delivery Truck Loading Zones – Professional Engineer Daubert presents preliminary loading zone spaces (see attached presentation). He adds we spoke with the business chamber and Civiltech to offer flexibility with use of these zones for both parking and loading. We also spoke with the police department and businesses to identify the challenges they face. We want to offer safe spaces for loading. Those areas will be used for parking during non-peak business hours. Commissioners unanimously expressed that the proposed loading zones are a good starting point. Commissioner Cattero noted that we should review additional locations for use of ride share spaces such as on Pennsylvania for patrons of the Main Street Restaurants. Chairman Lane also noted we should review the possibility of using dynamic parking signs to clearly denote when spaces are available for parking verses loading.

Street Light Poles & Festoon Light Update – Senior Civil Engineer Topor reports we will be completing a mock up of festoon lighting in Shock Square.

Material Selection Update and Mock Ups – Senior Civil Engineer Topor reports we have 6 exposed aggregate concrete samples that were created for your review. Senior Civil Engineer Topor goes through the samples with the CIC. All are maximum exposure. We will choose something that has a little less exposure and are smoother for snow removal. The CIC weighs in on the samples and likes Red Flint, Green Spruce and Colonial Red which are the staff recommended aggregates for the mock ups. Engineer Topor adds our next step is to do a mock up selection in the field. Commissioner Szymanski asks if the public will be able to give feedback on these samples. Topor replies yes. Professional Engineer Daubert adds we want to give the public opportunity to weigh in on these materials over a reasonable time period. We would like to showcase these materials on Main Street. Chairman Lane asks for a timeframe on when this could be done. Professional Engineer Daubert replies 4-6 weeks. Senior Civil Engineer Topor reviews the granite samples that will be used around trees. The granite would be decorative and act as a protection from the salt. He adds we will bid the entire project and then we can make adjustments if it becomes too expensive. Director Hansen is also having benches made out of granite as well. Professional Engineer Daubert adds we would also like to do mock ups to see how everything looks with the aggregate concrete; and would like for the public to weigh in on this as well. Commissioner Zuccherro asks how will you get the feedback from the public. Daubert adds we will most likely use an online survey.

Parklets Renderings – Senior Civil Engineer Topor presents renderings for the Civic Center, Sesquicentennial Square and Shock Square (see attached presentation). The CIC weighs in on the various options for Shock Square. They prefer a combination of Option 1 and Option 2. They would like to see both a water feature and a stage. By having the stage for entertainment we could capitalize on the space as a potential revenue generator. The CIC would like community feedback on this. Professional Engineer Daubert thanks the CIC for their feedback and will relook at Shock Square in the design phase. He adds the Phase II Engineering Agreement will be brought to next meeting.

F. TRUSTEE'S REPORT – Trustee Thompson reports that the Village board approved the Avere luxury apartment project. Fencing went up around Giesche today as it is a condition of the demolition permit. Andy's Custard ribbon cutting is this Friday at noon. Pete's Fresh Market is to open in September.

G. OTHER BUSINESS – None

H. PUBLIC WORKS REPORT – Professional Engineer Daubert reports we had a series of water main breaks this last weekend on Spring Road. Public Works replaced sections of the pipes. We are reviewing rehabilitation of the water main due to repeated breaks.

I. PROJECT REPORT – Professional Engineer Daubert reports the Baker Hill Access Improvements Project is moving forward. Grant applications for the Train Station and CBD Pedestrian Tunnel did not score as high as we would like but we are reviewing all options to keep the project moving forward including splitting Phase II Engineering Costs with UP and Metra.

J. Adjournment – Commissioner Szymanski moved to adjourn and Commissioner Biggam seconded the motion. The meeting was adjourned at 9:16 p.m.

Submitted by Elisa Pollina, Recording Secretary
Reviewed by Richard Daubert, Professional Engineer