RECREATION COMMISSION
MINUTES
JUNE 28, 2019

Board or Commission:	Recreation	**Called to Order:**	7:03A.M.
Meeting:	Regular	**Adjourned:**	8:35A.M.
Quorum:	Yes		

MEMBER ATTENDANCE:

Tim O'Shea	Chairman	Present
Rebecca Austin	Commissioner	Present
Brian Diver	Commissioner	Present
Glen G. Graham	Commissioner	Present
Kevin S. Kennebeck	Commissioner	Excused Absence
Alison Park	Commissioner	Present
Mark W. Reinke	Commissioner	Present
Carol Scott	Commissioner	Present
Sophia Hadley	Student Commissioner	Excused Absence
Also Present:		
Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Present
Mark Franz	Village Manager	Excused Absence
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Excused Absence
Chris Pekarek	Golf Course Superintendent	Present

1. **CALL TO ORDER**

   The June 28, 2019 regular meeting of the Recreation Commission was called to order at 7:03A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairman O'Shea.

2. **PUBLIC COMMENTS**

   None.

3. **APPROVAL OF MINUTES FROM MAY 31, 2019 MEETING**

   Trustee Thompson noted that the minutes should be corrected to reflect that he was in attendance at the May 31, 2019 meeting.

MOVE TO APPROVE MINUTES OF SPECIAL MEETING FROM 5/31/2019 AS AMENDED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Diver
SECONDER: Commissioner Reinke
AYES: Austin, Diver, Graham, O'Shea, Park, Reinke, and Scott
NAYES: None
ABSENT: Kennebeck

4. **STANDING REPORTS**

A. **Manager's Report – General Manager Jeff Vesevick**

1. Village Links/Reserve 22 – Manager's Report May 2019

General Manager Vesevick stated the weather this past spring has probably been the worst since 1995. With all the rain in May, the course did not dry out long enough to allow carts, which drew many golfers away. For May 2019, there was about 6,800 rounds of golf played. Commissioner Graham noted given the poor weather, that 6,800 rounds were played in May is remarkable especially with the carts being grounded for many of those days. Staff kept expenses down by sending people home. Spring specials were down as well.

The PGA Junior League is still going strong and the program remains in the top of the nation. It has been challenging to staff the PGA Junior League because of the golf pro turnover. Golf Professional Mike Campbell and Director of Golf Noah Allen have been helping with the PGA Junior League.

Reserve 22 business is picking up with probably the strongest second quarter the restaurant has ever had. Commissioner Reinke said he hears a lot of people are holding their graduation parties at Reserve 22. Food and Beverage Director Chapple said the middle to the end of May is the busiest time for the banquet rooms with christenings, graduation parties, and baby showers. Reinke said he heard really positive reviews. Food and Beverage Director Chapple said the banquet staff is very well trained and does not turn over seasonally. Commissioner Diver thanked Food and Beverage Director Chapple for his efforts at a recent banquet that he attended.

General Manager Vesevick said the good news to report is that June 2019 is already ahead of last year. General Manager Vesevick said it looks like June may be one of the best in the last 10 years with the hope of getting the some of the operating profits back.

General Manager Vesevick noted the course is in fantastic shape. Chairman O'Shea commented the greens look the best they have ever been. Commissioner Reinke asked why fairway number two (2) is bubbling up. Golf Course Superintendent Pekarek replied this happens because it is very swampy underneath the greens. The golf course was built on top of an area that had a lot of peat, with rivers below. Also holes four (4) through twelve (12) were built on farmland and the old tiles were never

removed. Trustee Thompson asked if the grounds will burn out if we go into a dry or hot spell. Golf Course Superintendent Pekarek replied that the biggest problem with the all the rain is that the roots are not deep enough. During hot spells, the staff is aware of it and will make sure there will not be any problems. The Village Links has not used the irrigation system once this year, in comparison to past years when it is typically used five (5) or six (6) days a week.

Chairman O'Shea said the Recreation Commission has discussed some of the services that the grounds crew provides for the Village that are not golf related including: maintenance at Panfish Park, Lambert Lakes, and the Police Station. Chairman O'Shea said with the cash position that the Village Links is in, maybe the Village Board could consider some sort of reimbursement. Trustee Thompson said his recommendation would be that the Village Links should probably be charging back against the budget so the accounting evens up. Trustee Thompson asked if the maintenance costs are known. Pekarek replied said a line item for this is budgeted at $40,000. Trustee Thompson will take this recommendation back to the Village Board for discussion.

B. **Financial Report – General Manager Jeff Vesevick**

1. Village Links/Reserve 22 – Financial Statements – May 2019

Chairman O'Shea asked why the May financial reports were not provided. General Manager Vesevick said this was an oversight and he will email the May financials to all the Recreation Commission members today. Chairman O'Shea asked for clarification regarding the operating profit of $181,819 for May. General Manager Vesevick said operating profits do not include debt payments or capital projects. Commissioner Diver said if we have some good months this is where we will see the cash increase again. General Manager Vesevick said May, June, July, and August are the revenue generating months. General Manager Vesevick said the challenge is not to burn through cash during the non-revenue generating months of December, January, February, and March.

C. **Trustee Liaison Report – Steve Thompson**

Trustee Thompson updated the Commission on recent Village Board activities.

5. **PRESENTATION – CASH RESERVES – JEFF VESEVICK**

1. Village Links/Reserve 22 – Cash Reserves

General Manager Vesevick said the Links is one of the few golf courses that pays all their own capital expenses and debt, which is why it is important to understand operating profits. General Manager Vesevick discussed the cash projections included in the agenda packet. General Manager Vesevick reported that if you take the average operating profit continuing forward, the Links and Reserve 22 would end up with $209,000 in cash in April of 2020. General Manager Vesevick said this amount is certainly lower than what we need, especially with the 10-year capital improvement

plan. General Manager Vesevick discussed a second scenario whereby if you take the best operating profits than in April of 2020, we could end up with $774,000 in cash reserves. General Manager Vesevick explained the third worst-case scenario would be a cash deficit by April of 2020. Chairman O'Shea said the worst-case scenario is not likely, but could be probable. General Manager Vesevick said the Links and Reserve 22 will end somewhere between best and average.

Chairman O'Shea said winter plans need to be discussed because he does not understand why the business stays open on days that it is not earning money year over year. Chairman O'Shea said the restaurant is not a service to the community, but is an amenity and you have to look at some of these costs. Discussion ensued regarding alternate closing dates for Reserve 22. Food and Beverage Director Chapple said he would like to close the restaurant in the off-season on Mondays when the golf course is closed. Commissioner Reinke expressed concern over staff leaving their jobs because they are not getting the hours because the restaurant is closed. Commissioner Austin suggested Reserve 22 engaging with Grub Hub food delivery service. Food and Beverage Director Chapple said Reserve 22 will be offering their own app for food pickup service. Discussion ensued regarding the different food delivery services that are becoming more popular.

Chairman O'Shea appreciated staff putting together the projections and the Recreation Commission will take another look at this to see how July and August perform. General Manager Vesevick said staff is aware of this cash reserve situation.

6. **NEW BUSINESS**

General Manager Vesevick said there have been 24 golf board rentals. The price of the rental was lowered to $29 for 18 holes and $17 for nine (9) holes. Chairman O'Shea recommended that an email blast be sent out letting potential users know that they can obtain their golf board certification before they come to the Links, which will save them about 10 minutes.

Chairman O'Shea said playing the course on Saturday during his permanent tee time is taking too much time. He said one (1) round it took him five (5) hours. Chairman O'Shea suggested that the rangers need to move playing times along. Chairman O'Shea recommended that each cart include the Links phone number so golfers can let the rangers know about slow paying times. Commissioner Park said the starters can enforce playing times before players go out on the course. General Manager Vesevick said staff will take a look at the keep-pace system.

7. **NEXT REGULAR MEETING FRIDAY, JULY 26, 2019**

8. **ADJOURN**

Commissioner Park moved and Commissioner Graham seconded, to adjourn the meeting. The meeting was adjourned at 8:35a.m.

Submitted by Aileen Haslett, Recording Secretary
Reviewed by General Manager Jeff Vesevick