Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, May 12, 2014

Call to Order

Village President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Burket, Clark, Elliott, Ladesic and McGinley answered “Present”.

Pledge of Allegiance

President Demos asked Rachel Bauer, President of the Glen Ellyn Infant Welfare League to lead the Pledge of Allegiance. The Infant Welfare League Housewalk is on Friday; there are 5 houses on display. Their goal is to raise $100,000 for20 charities in Glen Ellyn and DuPage County. This year there are 8 Gold Sponsors.

Village Recognition:

- Building and Zoning Official Joe Kvapil received an email from the Environmental Commission in appreciation for attending their meeting and responding to their recommendations about tree preservation.
- A happy resident called to compliment the Village for its speedy collection of all the items left out for the unlimited refuse collection, and wanted to express her thanks for a job well done.
- Officer Stephen Miko received a note from Cub Scout Pack 246 thanking him for providing an enjoyable and educational tour of the Police Department.
- Ben Franklin Elementary School sent a note of appreciation to Community Service Officer Rose Volpe for her contribution on High Interest Day.
- The Village congratulates Mark Campbell on his retirement after 27 years as an Officer with the Police Department and wishes him all the best.
- The Village would like to thank John C. Rasnic for his service to the Historic Preservation Commission. Mr. Rasnic has been a member since October 2011 and will complete his term May 31, 2014.
- The Village would like to thank Madeline Howard, student commissioner, for her service to the Architectural Review Commission. Ms. Howard has been a member of the Architectural Review Commission since May 2013 and will complete her term May 31, 2014.
- The Village would like to thank Casey N. Baldin for her service to the Environmental Commission. Ms. Baldin has been a member of the Commission since February 2013 and will complete her term May 31, 2014.
- The Village would like to thank Michael T. Lane for his service to the Capital Improvements Commission. Mr. Lane has been a member since November 2012 and will complete his term May 31, 2014.
- The Village would like to thank Daniel O'Carroll for his service to the Capital Improvements Commission. Mr. O'Carroll has been a member since May 1992 and will complete his term May 31, 2014.
- The Village would like to thank Jeffrey D. Mansfield for his service to the Plan Commission. Mr. Mansfield has been a member of the Plan Commission since January 2013 and will complete his term May 31, 2014.

- The Village would like to thank Jay B. Strayer for his service to the Plan Commission. Mr. Strayer has been a member of the Plan Commission since April 2005 and will complete his term May 31, 2014.

E. Audience Participation

1. George O’Toole of ComEd presented information regarding installation of Smart Meters in Glen Ellyn. Smart Meter installation is set to begin this month in Glen Ellyn. This will provide operational savings to ComEd at approximately $125 million annually once deployed. The Smart Meters will also bring back hourly usage to the customer.

Trustee Ladesic asked how they work. They utilize a low powered radio with coordinates wirelessly 6 times a day. Trustee Burket asked if access is required in the house. No interior access is required. Trustee Ladesic asked about alarm system. Chief Norton suggested contacting 911 when the meter is being installed to avoid a false alarm call.

2. Clerk Galvin read a Proclamation in recognition of Arbor Day 2014.

3. Police Chief Norton and the Madden Family presented the Madden Scholarship winners. This scholarship was established in memory of Robert "Bob" Madden, a Glen Ellyn Police Sergeant, who enjoyed a 28-year career with the Police Department before succumbing to ALS on May 22, 2007.

Mr. Benjamin Bui from Glenbard South and Ms. Ana Ramirez from Glenbard West were presented with $1,000 scholarships due to the fundraising efforts of the Madden family.

F. Consent Agenda:

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: (Village Manager Franz)

1. April 10, 2014 Special Workshop Minutes.

2. April 14, 2014 Special Workshop Minutes.

3. April 14, 2014 Regular Meeting Minutes.

4. April 21, 2014 Regular Workshop Meeting Minutes.

5. April 28, 2014 Regular Meeting Minutes.

6. Total Expenditures (Payroll and Vouchers) - $1,373,443.58.

The vouchers have been reviewed by Trustee Ladesic and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

7. Designate Trustee O'Shea as Village President Pro Tem for the four-month period from May through August 2014.

8. Approve the recommendation of Village President Alexander W. Demos that the following appointments and reappointments be made for various commissions:

Capital Improvements Commission

Adam B. Biggam - for a term ending May 31, 2017
Todd H. Ryne - for a term ending May 31, 2017

Environmental Commission

Adam S. Kreuzer - for a term ending May 31, 2017, and as Chairman through May 31, 2015
Bernard W. Coffey - for a term ending May 31, 2017
Suzanne E. Cullinane - for a term ending May 31, 2017
Adrianne Gregory - for a term ending May 31, 2017
M. David Short - for a term ending May 31, 2015

Historic Preservation Commission

Leland F. Marks - for a term ending May 31, 2017, and as Chairman through May 31, 2015
Robert Dieter - for a term ending May 31, 2017
Dennis A. Fisher - for a term ending May 31, 2017
James P. Manak - for a term ending May 31, 2017Village Board Agenda

Plan Commission

Mary C. Loch - for a term ending May 31, 2017, and as Chairman through May 31, 2015
Angela M. Fanella - for a term ending May 31, 2017
Jeff Girling - for a term ending May 31, 2017
Lionel A. Whiston - for a term ending May 31, 2017

Recreation Commission

Robert A. Cornwell - for a term ending May 31, 2017, and as Chairman through May 31, 2015
Brad S. Browder - for a term ending May 31, 2017
Jeffrey M. Jourdan - for a term ending May 31, 2017
Louis P. Leuzzi - for a term ending May 31, 2017

9. Ordinance No. 6234, An Ordinance Granting Exterior Appearance Approval for the Market Plaza Shopping Center Located at 527-609 Roosevelt Road to Accommodate Ross Dress for Less.

10. Ordinance No. 6235, An Ordinance Approving Variations from the Corner Side Yard and Rear Yard Setback Requirements of the Zoning Code to allow a One-Story Addition for the Property at 739 Duane Street.

11. Ordinance No. 6233, An Ordinance Granting Approval of Zoning Variations to Accommodate a War Memorial at Spaulding Park located at 671 Crescent Boulevard. (Presented by Resident Ron Aubrey)

12. Reject all proposals received in December 2013 for the Ambulance/Paramedic Services Request for Proposal.

13. Approve a new agreement between the Glen Ellyn Volunteer Fire Company and the Village of Glen Ellyn.

Trustee Ladesic requested that Item 11 be pulled from the Consent Agenda.

Trustee McGinley asked for a presentation from Director Hulseberg regarding Item 9.

Trustee McGinley expressed concerns that so many windows would be covered with brick. Director Hulseberg responded that this is the retailer's model (Ross Dress for Less) and that this would not be visible from the street.

Trustee Ladesic commented on Item 11; a War Memorial at Spaulding Park. Trustee Ladesic stated this was due to the upcoming Railroad Over/Underpass Feasibility Study and the upcoming construction on Crescent Blvd. President Demos expressed his enthusiasm about the project at Spaulding Park but the timing with other projects in the area needs to be looked at.

Trustee Ladesic made motion to approve the Consent Agenda Items without Item 11 including Payroll and Vouchers totaling $1,373,443.58. The motion was seconded by Trustee Burket.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic and McGinley voted "Aye." Motion carried.

G. Variations for 381 Forest Avenue: (Planning and Development Director Hulseberg)

Variations from the Corner Side Yard Setback, Rear Yard Setback, and Lot Coverage Ratio Requirements of the Zoning Code to Allow a One-Car Garage Addition for the Property at 381 Forest Avenue.

Trustee Elliott made a motion to approve Ordinance No. 6236, An Ordinance Approving Variations from the Corner Side Yard Setback, Rear Yard Setback, and Lot Coverage Ratio Requirements of the Zoning Code to Allow a One-Car Garage Addition for the Property at 381 Forest Avenue. The motion was seconded by Trustee Clark.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic and McGinley voted "Aye." Motion carried.

H. 2014 Ambulance/Paramedic Services Contract: (Presented by Assistant Village Manager Stonitsch)

On February 24, 2014, the Village Board had authorized a contract award to Kurtz Paramedic Services, Inc (New Lenox, IL) based upon the results of the December 2013 Ambulance/Paramedic Services RFP (Attachment 1). Later that week, Kurtz representatives informed Village staff that they had identified discrepancies in their proposal that materially impacted their overall responsiveness to the RFP. After evaluating the concerns raised by Kurtz, the Village re-bid the RFP on March 21, 2014 with the same scope of services.

On April 11, 2014, the Village received four (4) timely proposals from prospective ambulance/paramedic service contract vendors, all of whom had submitted proposals as part of the initial RFP letting.

Mirroring the initial RFP scope, the Village solicited pricing proposals based upon the following contract models:

1. Base Proposal (Turn-key): Vendor provides firefighter/paramedic staffing, ambulance billing services, and ownership/maintenance of all three ambulances. Also, vendor collects and keeps all ambulance fee revenue.

2. Alt. #1: Includes Base Proposal scope, with the exception that the Village continues to own and maintain the ambulance fleet. Vendors were asked to provide the overall cost deduct to their base proposal pricing.

3. Alt. #2: Same scope of services as Base Proposal, except the vendor remits all ambulance fee revenues back to the Village.

The Village also again requested cost reimbursement proposals under the Base and Alt. #1 proposals.

As summarized in Table A, Metro Paramedic Services, Inc. (“Metro”) submitted the lowest, most responsive base proposal in the amount of $1,744,837, which is approximately $362,921 less (over five years) than the second lowest cost proposal submitted by Kurtz.

Of note is that all four vendors submitted cost reimbursement proposals as part of the re-bid, with each vendor agreeing to reimburse the Village 100 percent of collected ambulance revenue (less applicable billing fees) after their costs have been covered. As illustrated in Table B, PSSI and Kurtz submitted the most aggressive cost reimbursement proposals. Be that as it may, Metro’s overall contract pricing was still lower even on a net basis.

Staff is again seeking the Board’s policy direction on whether or not to own and maintain the ambulance fleet. Based upon Metro’s pricing for both options as highlighted in Table D, the analysis suggests that the Village would save approximately $272,149 (or $54,429/year) over the life of the contract if it continued to own and maintain the ambulances under Alt. #1. Staff’s recommendation is to continue to own and maintain the ambulance fleet in-house based upon: a) the overall cost savings b) the Village can control and oversee the maintenance of the fleet and ensure timely repairs are completed to limit downtime and c) the ownership of the ambulances provides some level of insurance to the Village in the event that the Village were to exercise an early contract termination, and needed to bring on another vendor to provide services on an immediate basis.

If the Board prefers the Base (turn-key) model, the Committee would recommend that the Village direct the vendor to purchase the newer 2015 ambulance chassis versus the remaining five 2013 models that are left in stock (and only available on a first come, first service basis). The 2015 models are $6,072.00 higher in cost, which would slightly increase Metro’s overall 5-year pricing proposal.

As part of Metro’s proposal, they have offered contract language that would allow the Village the option to purchase the two new ambulance units in the event that the Village, for whatever reason, terminates the contract early. This option would allow the Village some level of insurance in the event it needed to bring in another provider to perform the services on an immediate basis. Under this proposal, Metro and the Village would agree to negotiate a mutually acceptable amortization schedule that would outline the Village’s overall buy-out price for the units. Moreover, Metro, if the Village so chooses, would agree to allow the Village to use the ambulance vehicles after the termination of the agreement for up to 90 days, at no cost to the Village, provided that the Village agreed to maintain, insure, and repair the ambulances. This would allow the Village 90 day period in which to decide whether or not it wishes to purchase the vehicles from Metro.

Following the Board’s direction, the next step would be to enter into contract negotiations with Metro in order finalize an Agreement, subject to the review and approval of Village Attorney Mathews. The proposed contract award is for a five year period, beginning on June 15, 2014 and ending on June 15, 2019. Additionally, the Agreement allows for the option to renew the contract for up to five additional one-year periods under the same terms and conditions. In discussions with Metro representatives, they are confident that they can facilitate an orderly transition to ensure that the overall continuity of EMS services to the community is preserved following a somewhat aggressive 30-day “ramp up” to meet the quickly approaching contract start date of June 15th.

President Demos asked the Board if they want to own, or not own the ambulances.

Mr. Michael Tillman, Vice-President at Metro Paramedic Services, Inc. informed the Board that the fleet shop increased 300% a few years ago. As a result, they have 9 lift bays. They service 250 ambulances in the Chicagoland area; to put that in perspective; Chicago has 200.

Trustee Ladesic commented that he does not support the Village owning the ambulances due to increased liability. Trustee McGinley asked about down time due to maintenance. Mr. Tillman responded they are required to keep a backup ambulance. Trustee McGinley commented regarding her support for the Village not owning ambulances in order to remove unknown factors in the budget.

Trustee Elliott asked Manager Franz if he agreed with Trustee McGinley. Manager Franz responded that Chief Bodony will be overseeing maintenance costs to the fleet and that he would take our Village fleet services over any as it is a known commodity.

Mr. Tillman responded that Metro Paramedic Services, Inc. is the largest in the Midwest.

Trustee Burket agreed with Trustee McGinley.

Attorney Mathews added that the Glen Ellyn Volunteer Fire Company is an independent entity. President Demos inquired about insurance and liability. Mr. Tillman responded that Metro is the primary insured. President Demos asked for a consensus from the Board:

Trustee Elliott chose to defer to the subcommittee recommendations. Trustees Burket, Ladesic and McGinley prefer Metro with Metro owned ambulances. Trustee Clark preferred Metro with Village owned ambulances.

Trustee McGinley made a motion to approve a five-year contract to Metro Paramedic Services, Inc., of Elmhurst, Illinois, for the provision of ambulance/paramedic services including an option to renew the contract for five additional one-year periods. The motion was seconded by Trustee Burket.

Upon roll call, Trustees Burket, Elliott, Ladesic and McGinley voted “Aye.”

Trustee Clark voted “nay”. Motion carried.

I. 2014 Municipal Electric Aggregation Agreement: (Presented by Assistant Village Manager Al Stonitsch)

The bids were reviewed and the Board decided to wait until the May 27 Village Board Meeting in order to try to pursue greater savings.

J. Reminders

1. A special Village Board Meeting is scheduled for Monday, May 19, 2014 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

2. A special Village Board Meeting is scheduled for Tuesday, May 27, 2014 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 8:48 p.m. Trustee Elliott moved and Trustee Clark seconded the motion to adjourn to Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees.

Upon roll call, Trustees Burket, Clark, Elliott, Ladesic and McGinley voted “Aye.” Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk