



Minutes
Village of Glen Ellyn
Special Meeting
Monday, June 17, 2019
6:30 PM

Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

Attendee Name	Title	Status	Arrived
Diane McGinley	Village President	Present	
Bill Enright	Village Trustee	Present	
Gary Fasules	Village Trustee	Present	
Craig R. Pryde	Village Trustee	Late	6:37 PM
Kelli E. Christiansen	Village Trustee	Present	
Steve Thompson	Village Trustee	Present	
Mark Senak	Village Trustee	Present	
John Chereskin	Village Clerk	Present	
Mark Franz	Village Manager	Present	
Greg Mathews	Village Attorney	Excused	
William Holmer	Assistant Village Manager	Present	
Christina Coyle	Finance Director	Present	
Julius Hansen	Public Works Director	Present	
Staci Springer	Director	Present	
Phil Norton	Chief of Police	Present	
Dave Buckley	Assistant Director	Present	
Lori Thomas	Assistant Finance Director	Present	
John Hubsy	Utilities Superintendent	Present	
Cole Jackson	Associate Planner	Present	

D. Audience Participation

1. Open:

Daniel Porter, who resides at 625 St. Charles Road, stated if anyone has had business dealings with Ford Wealth Management, formerly on Pennsylvania Avenue, and lost substantial funds, he would like to speak with you. Mr. Porter's email address is dporter612@aol.com <<mailto:dporter612@aol.com>> and leave the subject line blank.

E. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

RESULT:	APPROVED [6 TO 0]
MOVER:	Craig R. Pryde, Village Trustee
SECONDER:	Bill Enright, Village Trustee
AYES:	Enright, Fasules, Pryde, Christiansen, Thompson, Senak
PRESENT:	McGinley

Motion to approve the following items (Trustee Pryde):

1. Approve and Authorize the Village Manager to Execute the Award of Contracts in Partnership with DuPage County Procurement Services, which is an Authorized Exception in the Purchasing Policy of the Municipal Code, to Detroit Salt Company LLC of Detroit, MI, for the Purchase of 500 Tons of Early Delivery Bulk Rock Salt, in an Amount not to Exceed \$41,000 to be Expensed to the Motor Fuel Tax Fund and to Compass Minerals America Inc. of Overland Park, KS for the Purchase of 1,600 to 2,600 Tons of

Regarding Item #1, Trustee Senak asked what part of the Code the exception is in. Village Manager Franz stated this is due to the Consortium, and DuPage County did the bidding so it falls in the exception category. Finance Director Coyle stated this is in Section 1-10-7. Trustee Fasules stated they do need to update the Code to include government contracts. Village Manager Franz stated this is being discussed at the July Workshop.

3. Resolution 19-10, A Resolution Authorizing the Execution of an Intergovernmental Police Service Assistance Agreement to Join the DuPage Metropolitan Emergency Response and Investigation Team (MERIT) (Police Chief Norton)

Items Removed from the Consent Agenda and Voted on Independently

2. Ordinance No. 6699, An Ordinance Authorizing the Approval of Real Estate Conveyance and Easement Agreements with AIM Duane, LLC, 493 Duane Street, LLC, and MJR Properties, LLC, concerning the Alley Bounded by Duane Street and Glenwood Avenue (Community Development Director Springer)

Community Development Director Springer presented background on this and stated there are 6 lots located at the southeast corner of Duane Street and Glenwood Avenue. Community Development Director Springer stated a 16-foot alley was noted on the plat as "private alley reserved for exclusive use of abutting owners, not dedicated for public use." Community Development Director Springer stated over the years, the abutting property owners, all with some unclear interest in the alley, have questioned the ownership, jurisdiction and maintenance responsibility for the alley. Community Development Director Springer stated the Village staff, along with the other 3 adjoining property owners, believe it would be beneficial to clarify the underlying ownership and maintenance responsibilities for the ally and establish appropriate easements for access. Community Development Director Springer stated the 3 adjoining property owners have agreed to this, and the Village has signed agreements from 2 of the property owners on this and is waiting on the signed agreement from the other.

Trustee Christiansen asked if there would be enough room to maneuver in the alley if this is approved. Community Development Director Springer stated it is a 12-foot wide paved alley. Trustee Christiansen asked about the grade difference. Community Development

Director Springer stated this will be dealt with by a retaining wall during the Apex 400 development. Trustee Christiansen asked what would happen if there is no Apex 400. Community Development Director Springer stated then it would stay as is, but the jurisdictional ownership will be resolved.

Trustee Senak asked how doing this is beneficial to the Village. Community Development Director Springer stated the Village will not be responsible for paving the alley or snow-plowing the alley. There was a discussion regarding who would be responsible for paving the alley, possible risks to the Village in the future, the benefits of this and what the Apex 400 development would be getting from this.

Mike Wilson, who resides at 716 Crescent Boulevard, read a written statement that was passed out to the Village Board, the Village Clerk and Community Development Director Springer. Mr. Wilson asked the Village Board wait to proceed on this until the Court determines whether the Village Board acted appropriately to approve Apex 400. Mr. Wilson stated the owners of all land within Lot 1 of the 1891 plat also need to reach agreement on the proposed change in the plat of subdivision. Community Development Director Springer stated per Village Attorney Greg Jones and Chicago Title, the only ones who need to sign off are the abutting owners.

A motion was made by Trustee Pryde and seconded by Trustee Enright to approve Ordinance No. 6699, An Ordinance Authorizing the Approval of Real Estate Conveyance and Easement Agreements with AIM Duane, LLC, 493 Duane Street, LLC, and MJR Properties, LLC, concerning the Alley Bounded by Duane Street and Glenwood Avenue.

RESULT:	APPROVED [4 TO 2]
MOVER:	Craig R. Pryde, Village Trustee
SECONDER:	Bill Enright, Village Trustee
AYES:	Enright, Fasules, Pryde, Thompson
NAYS:	Christiansen, Senak
PRESENT:	McGinley

F. 2018 Comprehensive Annual Financial Report (Presented by Finance Director Coyle) (Trustee Fasules)

1. Finance Director Christina Coyle and Jamie Wilkey from Lauterbach and Amen, LLP will present the December 31, 2018 Comprehensive Annual Financial Report. 2. Motion to accept the Village's Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2018

Finance Director Coyle presented information on the 2018 Comprehensive Annual Financial Report and stated the Village received an "unmodified" audit opinion which is the best possible outcome resulting from the independent audit process. Finance Director Coyle stated the Management's Discussion and Analysis provides a narrative summary of the results of the Village operations and financial positions as of December 31, 2018. Finance Director Coyle stated the General Fund did decrease by \$139,660 in 2018, and this was largely due to reductions in the state-shared income tax. Finance Director Coyle reviewed the key revenues of the state sales tax and Home Rule Sales Tax. Finance Director Coyle stated all funds which had reserves exceeded their policy level except for the Village Links/Reserve 22 Fund due to the purchase of new golf carts and the dining room reservations.

Finance Director Coyle stated the Forfeiture Fund is over budget for the year, and Finance Director Coyle discussed this with the Village Attorney. Finance Director Coyle

stated they both agreed to not adjusting the budget due to the regulations on how the Forfeiture Funds are used.

Trustee Enright stated there were tax revenue shortfalls last year and asked how this is this year. Finance Director Coyle stated there was a 5% reduction in income tax instead of 10% which has helped, and the Village did receive a large payment in May for income tax. Finance Director Coyle stated sales tax and Home Rule Sales Tax are trending at or slightly below budget.

Trustee Senak asked how they would rate the Village's financial health on a scale of 1 to 10. Finance Director Coyle stated the Village has good financial health and is one of the better financially-sound villages around. Jamie Wilkey, with Lauterbach & Amen, LLP, stated the Village is in the upper tier if not the upper quarter percentage wise. Trustee Senak asked what the biggest challenge is. Ms. Wilkey stated this is the unknowns from the state.

Ms. Wilkey thanked Finance Director Coyle, Assistant Finance Director Thomas, the Village's Finance Department and other Village staff as a lot of work goes into this. Ms. Wilkey stated the audit package prepared by the Village is outstanding. Ms. Wilkey stated the Village received an "unmodified" opinion which means the financial statements that were presented were materially clean.

Trustee Fasules asked if a complete business audit should be done for the Village Links/Reserve 22. Ms. Wilkey stated this is included in the report, and controls for the Village Links/Reserve 22 are now documented. Ms. Wilkey stated she would not recommend a full business audit of the Village Links/Reserve 22 at this time.

RESULT:	APPROVED [6 TO 0]
MOVER:	Gary Fasules, Village Trustee
SECONDER:	Kelli E. Christiansen, Village Trustee
AYES:	Enright, Fasules, Pryde, Christiansen, Thompson, Senak
PRESENT:	McGinley

G. Reminders

1. A Village Board Meeting is scheduled for Monday, June 24, 2019 at 7:00 PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Special Village Board Meeting is scheduled for Monday, July 8, 2019 at 7:00 PM in the Galligan Board Room of the Glen Ellyn Civic Center.

H. Other Business

I. Adjournment

1. Motion o Adjourn

RESULT:	APPROVED [6 TO 0]
MOVER:	Mark Senak, Village Trustee
SECONDER:	Craig R. Pryde, Village Trustee
AYES:	Enright, Fasules, Pryde, Christiansen, Thompson, Senak
PRESENT:	McGinley

Respectfully Submitted, Debbie Solomon Recording Secretary

Reviewed and Approved, John A. Chereskin, Village Clerk