



Agenda
Village of Glen Ellyn
Recreation Commission
Regular Meeting
Friday, May 31, 2019
7:00 AM
Village Links

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village Links at least 24 hours before the meeting.

I. Call To Order

II. Public Comments

III. Minutes Approval - April 26, 2019

1. Village Links/Reserve 22 - Minutes - April 26, 2019

IV. Standing Reports

A. Manager - Jeff Vesevick

1. Village Links/Reserve 22 - Manager's Report - April 2019
2. Reserve 22 - Restaurant Reviews - April 2019
3. Village Links/Reserve 22 - 2019 Agenda Schedule

B. Financial - Jeff Vesevick

1. Village Links/Reserve 22 - Financial Statements - April 2019

C. Trustee Liaison - Steve Thompson

V. Old Business

VI. New Business

VII. Next Meeting Date - June 28, 2019

VIII. Adjournment



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 05/31/19 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Minutes
Prepared By: Ann Pedersen

SCHEDULED

AGENDA ITEM (ID # 4001)

DOC ID: 4001

Village Links/Reserve 22 - Minutes - April 26, 2019

Please see attached Minutes.

ATTACHMENTS:

- MN042619 (PDF)

RECREATION COMMISSION MINUTES APRIL 26, 2019

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:07A.M.
Adjourned: 8:29A.M.

MEMBER ATTENDANCE:

Tim O'Shea	Chairman	Present
Rebecca Austin	Commissioner	Present
Brian Diver	Commissioner	Excused Absence
Glen G. Graham	Commissioner	Present
Kevin S. Kennebeck	Commissioner	Excused Absence
Alison Park	Commissioner	Present
Mark W. Reinke	Commissioner	Excused Absence
Carol Scott	Commissioner	Present
Sophia Hadley	Student Commissioner	Excused Absence

Also Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
John Kenwood	Liaison Trustee	Excused Absence
Mark Franz	Village Manager	Excused Absence
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Present
Noel Allen	Director of Golf	Present
Chris Pekarek	Golf Course Superintendent	Present

1. CALL TO ORDER

The April 26, 2019 regular meeting of the Recreation Commission was called to order at 7:09A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairman O'Shea. General Manager Vesevick welcomed Commissioner Carol Scott to the Recreation Commission.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES FROM MARCH 22, 2019 MEETING

MOVE TO APPROVE MINUTES OF SPECIAL MEETING FROM 3/22/2019 AS PRESENTED.

RESULT: Motion Unanimously Carried
MOVER: Commissioner Park
SECONDER: Commissioner Graham
AYES: Austin, Graham, O'Shea, and Park
NAYES: None
ABSENT: Diver, Kennebeck, and Reinke

Attachment: MN042619 (4001 : Village Links/Reserve 22 - Minutes - April 26, 2019)

4. PRESENTATION – CHRIS PEKAREK

Golf Course Superintendent Pekarek indicated one of the biggest challenges is finding seasonal staff members. This year the Village Links received a lot of applications and an additional 10 part-time employees with limited hours will be hired. Another challenge is the aging equipment and finding the capital dollars to fund these purchases. It would cost the Links about \$2 million to replace all capital equipment. The industry standard is to replace about 10% of your equipment each year. The Village Board approved \$250,000 for capital replacements in the current year budget and most of the equipment has already been purchased.

Golf Course Superintendent Pekarek said the Grounds Division has experienced success at reducing the budget. Back in 1998, man hours were about 50,000, compared to 2007 when staffing was reduced to 33,000 hours. Golf Course Superintendent Pekarek indicated the Grounds Division has the flexibility to reduce hours when revenues are down. The Grounds Division maintains the flowers, trees, and the playing surfaces at the Village Links. The grounds crew also maintains Lambert Lake, Panfish Park, and the Police Station landscaping. In addition, the Grounds Division performs building repairs, golf car maintenance, and grounds equipment maintenance. Currently the Grounds Division budget is \$900,000 and since 2007 it is estimated that about \$4.2 million has been saved in budget reductions from the 2006 spending level. General Manager Vesevick said it is important to note back between 1998 and 2007 the Links was spending \$1.25 million on the grounds compared to the \$900,000 spent now, representing a \$350,000 reduction. Before 2007, the Links was averaging about 90,000 in golf rounds compared to the current average of 65,000 to 70,000 rounds. The golf industry has dictated that the Links had to reduce the budget, because we do not receive an infusion of tax dollars so the Links must cover its own costs and manage the facility based upon the revenues produced.

Chairman O'Shea said there are certain areas of the golf course especially holes 15, 16, and 17 where just tall grass should grow naturally so golfers don't see the weeds. Golf Course Superintendent Pekarek said there are plans in place to remove some of those areas. This project will be phased in over a three (3) years, beginning this year.

Chairman O'Shea inquired about the amount of summer hours spent by the Grounds Division on the actual course versus building maintenance and other activities. Golf Course Superintendent Pekarek replied the entire staff works about 700 hours per week during the summer months. Golf Course Superintendent Pekarek provided the breakdown below on the Grounds Division workload.

- 70% spent on the actual course;
- 20% on servicing grounds equipment;
- 5% at Police Station, Lambert Lakes, and Panfish Park; and,
- 5% on Village Links building maintenance.

Chairman O'Shea indicated he is just trying to understand how much time is spent away from the course. Chairman O'Shea said the Recreation Commission should consider seeking reimbursement from the Village for some of the costs associated with maintaining the non-course items. Golf Course Superintendent Pekarek said the Village Links spends about \$25,000 in wages per year in maintaining the Police Station, Lambert Lakes, and Panfish Park. General Manager Vesevick said when this was originally established Panfish and Lambert Lakes were part of the stormwater detention and it was decided that the

Village Links profits would go towards maintaining these sites. Chairman O'Shea indicated these funds could be used for additional staff to maintain the golf course.

Commissioner Graham asked when the fairways are mowed. Golf Course Superintendent Pekarek responded generally not on the weekends, and typically at the beginning of the week on a Monday or Tuesday, and at the end of the week on a Thursday or Friday. Commissioner Graham noted in the past; the landscaping was magnificent on the 16th hole outside the patio area. Commissioner Graham suggested this be a priority to return this area to its past colorful and lush landscaping. Golf Course Superintendent Pekarek replied in the past it cost about \$4,000 to maintain this flower bed and added there maybe something we can do here to modify it. Chairman O'Shea asked if there was any damage to the course from the winter. Golf Course Superintendent Pekarek said there was a tremendous amount of tree damage.

Commissioner Graham said he often speaks with fellow golfers about the course. Commissioner Graham suggested taking a look at removing some of the bunkers because from a cost standpoint you won't have to maintain them and it could be a real benefit. Golf Course Superintendent Pekarek said the Links spends more money maintaining the bunkers then we do on the greens. Golf Course Superintendent Pekarek said if the Links opted to do this an architect would need to be consulted.

5. **STANDING REPORTS**

A. **Manager's Report – General Manager Jeff Vesevick**

1. Village Links/Reserve 22 – Manager's Report March 2019

General Manager Vesevick stated it rained about two (2) inches in March. If the Village Links has a good March it helps cover some of the up-front expenses. Spring specials are down a little bit. The junior league is a good revenue generator. About 75-80 groups signed up for permanent tee-times. The Links has one of the strongest permanent tee time groups in the area. Commissioner Graham said the Links is also the most flexible for permanent tee times. General Manager Vesevick said this will be a good discussion in the fall when the season is over to determine what the permanent tee time policy will be. Chairman O'Shea asked if staff could track how many times groups cancel permanent tee times. Chairman O'Shea recommended that when a golfer does not cancel the permanent reservation in a timely manner, that an email reminder be sent letting them know they will not be able to do this again.

General Manager Vesevick noted the *Swinging Set* golf league is celebrating 50 years and they have played over 40,000 rounds. Commissioner Scott said the league has a wait list for the nine-hole course, but the 18-hole course has openings. General Manager Vesevick noted the *Swinging Set* and the *Over 60* golf leagues really support the Village Links during the week.

2. Reserve 22 – Restaurant Reviews - March 2019

Food and Beverage Director Chapple reported that March was only marginal for Reserve 22. The St. Patrick's Day event with Irish dancers was very successful.

Reserve 22 was up from last year, but banquets were down, which will be made up in April. Food and Beverage Director Chapple is working with his team to market Reserve 22 in the off-season. The revenue per guest check increased by \$1.74 on average per year. Staff is getting the Halfway House ready for the busy season. The Links is waiting on cabinets before Golf Express is up and running. The expected opening date for Golf Express is Saturday, May 4, 2019. Commissioner Scott noted the patio heaters are not working. General Manager Vesevick said staff will look into this.

B. Financial Report – General Manager Jeff Vesevick

1. Village Links/Reserve 22 – Financial Statements - March 2019

General Manager Vesevick indicated there is nothing unusual about the March financial reports. Chairman O'Shea inquired about the reduction in cash reserves. General Manager Vesevick replied the cash reserves have not been this low since 1989 and that staff is looking forward to 2023 when they receive a \$320,000 raise (when a portion of the debt service is paid-off). Chairman O'Shea recommended a contingency plan be in place if cash reserves are further reduced.

C. Trustee Liaison Report – John Kenwood

Chairman O'Shea indicated Trustee Kenwood was unable to attend today's meeting and his Village Board term is over. Chairman O'Shea thanked Trustee Kenwood for his years of service to the Village Board and the Recreation Commission.

6. OTHER BUSINESS

Golf Professional Mike Campbell said he spoke with several area courses about the golf boards. Most of the golf courses no longer offer the golf boards. The boards initially created a lot of buzz, but then eventually fizzled out. Most courses leased the boards for the first year and then did not renew them for the following year. The monthly lease cost per board is \$275 and the Links would rent four (4) units for a total cost of \$1,100 per month or \$6,600 for the six (6) month lease. If the units were rented 264 times, the Links would break-even. Most courses charge \$15 more than the regular cart fee. Campbell recommended the Links try the boards this year. The golf boards will most likely attract younger customers to the Links. Board users are required to watch a five (5) minute instructional video before renting the unit. General Manager Vesevick said Village Attorney Greg Mathews was concerned about the potential liability with the golf boards. General Manager Vesevick said he will follow-up with Mathews regarding this matter.

The Recreation Commission recommended the golf boards be offered for the upcoming golf season.

7. NEXT REGULAR MEETING FRIDAY, MAY 31, 2019

8. ADJOURN

Commissioner Graham moved and Commissioner Park seconded, to adjourn the meeting.
The meeting was adjourned at 8:29a.m.

Submitted by Aileen Haslett, Recording Secretary
Reviewed by General Manager Jeff Vesevick

Attachment: MN042619 (4001 : Village Links/Reserve 22 - Minutes - April 26, 2019)



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 05/31/19 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Report
Prepared By: Ann Pedersen

SCHEDULED

AGENDA ITEM (ID # 4002)

DOC ID: 4002

Village Links/Reserve 22 - Manager's Report - April 2019

Please see attached Manager's Report.

ATTACHMENTS:

- Manager's Report053119 (PDF)



VILLAGE LINKS

GLEN ELLYN

RESERVE
— 22
TWENTY-TWO

Manager's Report for April 2019

Prepared by Jeff Vesevick, General Manager

April weather continued string of poor weather which has plagued us for quite a while. Temperatures were an average of 7° below normal for the month. There was 4.78" of rain which fell over 13 of the 30 days. There was also 9" of snow falling over 2 days, which kept the golf course closed for 3 days. Carts were grounded 10 days, mostly due to saturated soil conditions, with very few drying out opportunities. As such, there was relatively little chance for golf momentum to build into the late spring.

High Temperatures In April																				
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000
90° days																		4		
80° days			1	2				1	1	4	2	1	2	1	3	2	4	3	4	
70° days	5	1	11	6	3	3	2	3	4	8	3	8	4	10	7	6	6	2	7	5
60° days	9	9	4	4	13	12	10	12	4	12	6	5	7	9	7	6	9	7	7	11
50° days	10	3	11	8	9	10	6	10	14	5	11	11	8	8	11	12	5	6	9	9
40° days	6	7	3	8	2	4	11	4	6	1	6	5	3	2	2	4	2	8	3	5
30° days		10		2		1	1		1		2		6				4			
Rain	4.8"	2.1"	5.5"	2.7"	2.8"	3.1"	9.1"	1.9"	4.5"	2.5"	4.7"	2.9"	3.0"	3.5"	2.3"	1.3"	2.6"	4.7"	4.1"	7.0"
Snow	9.0"	4.5"									2"		2"				3"			

GOLF

On the bright side, we posted gains in almost every revenue category over a year ago. April '19 was still the 3rd worst April for golf in the past 10 years. Spring Special members accounted for a large portion of our weekday rounds, as they are more willing to brave the less than ideal conditions.

Rounds played were up 15% for the month, and are flat for the year

Green fees were up 34% for the month, and are up 14% for the year

Driving range sales were up 23% for the month, and are up 13% for the year

Motor Car sales were up 19% for the month, and are down 7% for the year

Resident Card sales were up 23% for the month, and are up 12% for the year

Golf Revenues were up 26% for the month, and are up 10% for the year

34 more golfers purchased a **Spring Special Membership** in April, bringing the yearly total to 121 members. Total membership is up slightly from last year's 114 members. Spring Special members played 49% of the weekday rounds in April. Weekday green fees, while free in April, will be half price in May for these members. Revenue from the sale of these memberships are credited to green fees at year end. Spring Special members have accounted for 38% of all rounds played to date.

Golf Revenue April											
	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Rounds	4,381	6,906	4,366	6,761	3,746	4,749	5,677	5,286	5,281	3,318	3,826
Green Fees	105,192	163,584	108,315	157,699	81,570	102,862	118,672	108,704	103,595	64,117	85,950
Driving Range	19,392	26,158	16,855	23,721	0	22,653	28,206	22,369	24,474	18,810	23,199
Pro Shop	13,746	16,310	16,431	15,684	5,501	12,441	15,700	14,573	17,400	14,175	11,454
Carts	17,579	30,124	16,206	34,172	17,169	23,427	31,287	27,744	32,360	18,528	21,984
Resident Cards	3,042	4,045	2,723	3,240	4,250	4,870	5,370	4,490	4,540	3,080	3,800
Miscellaneous	7,705	7,938	6,501	5,907	8,416	8,721	9,984	9,355	18,443	6,320	10,877
Total Revenue	166,543	248,108	166,924	240,391	116,944	174,973	212,844	187,236	200,812	125,030	157,263
Golf rounds played and revenues were the 3rd worst in the last 10 years											

Director of Golf Noel Allen continues to negotiate with outing prospects, as 7 more committed and made deposits in the month of April. To date, 68 outside outings are confirmed, with 9 still pending.

Eight of the 14 outside leagues began play in April, with the remainder to begin in early May. Most of the leagues play through August and into September on the 9-hole course. The Over 60 men's league began play on April 6. The Swingin'Set ladies league will begin its season in early May, and will be treated to 3 complimentary starter clinics conducted by the Village Links Professional Staff on Tuesdays and Thursdays in April. The long time league held its opening luncheon on Tuesday, April 9 in the Blue Heron Room, attended by Director of Golf Noel Allen, Head Golf Professional Mike Campbell, and General Manager Jeff Vesevick. Approximately 36 18-holers and 60 9-holers play each Tuesday morning through September. 2019 marks the 50th Anniversary for this very resilient, and important league of golfers. Plans are underway for a special day of golf, followed by a 50 year celebration in the Blue Heron Room. Current League Members are busy inviting past members to join the festivities.

Harris Golf Cars installed new windshields and a new, larger GPS screen on our fleet of 95 golf cars.

Staff has upgraded the golf event system with a new software. Golf Genius will allow golfers to track tournament progress live throughout the round.

The PGA Junior League is now full, with 120 junior golfers participating.

RESERVE 22

Restaurant and bar sales were hampered by the April weather, as only a handful of days were warm enough to attract patio patrons.

Advertisements were placed and prospects interviewed for seasonal Server, Bartender, Busser, and Line Cook positions.

Staff is preparing the menus for **Mother's Day Brunch on May 12**. Reserve 22 will offer reservations throughout the day.

The Dining Room renovation seems to be serving us well, as sales continue to grow, despite the poor weather.

Reserve 22 - APRIL				Year to Date		
Restaurant	2018	2019	+/-	2018	2019	+/-
Beverages	2,433	2,896	19.1%	6,867	6,923	0.8%
Beer	19,296	21,361	10.7%	51,715	53,834	4.1%
Wine	11,552	12,843	11.2%	37,916	37,732	-0.5%
Spirits	12,355	12,505	1.2%	34,774	34,146	-1.8%
Food	61,384	69,127	12.6%	174,200	187,055	7.4%
Total	107,019	118,732	10.9%	305,471	319,690	4.7%
Banquet & Outings	2018	2019	+/-	2018	2019	+/-
Beverages	732	539	-26.3%	2,746	1,170	-57.4%
Beer	1,973	1,125	-43.0%	9,147	3,647	-60.1%
Wine	3,035	2,371	-21.9%	8,838	8,544	-3.3%
Spirits	4,270	723	-83.1%	11,712	3,389	-71.1%
Food	26,596	42,931	61.4%	91,960	98,532	7.1%
Misc.	8,669	9,091	4.9%	29,334	24,321	-17.1%
SC Dist	(6,280)	(7,217)	14.9%	(18,950)	(17,807)	-6.0%
Total	38,994	49,563	27.1%	134,786	121,795	-9.6%
Other	6,103	7,825	28.2%	10,822	8,410	-22.3%
Total Reserve 22	152,115	176,120	15.8%	451,080	449,895	-0.3%

Banquet Sales were up sharply for April, and are biting into the deficit from a slow winter, but remain down 10% for the year. **Restaurant and Bar** sales were up 11% for April, and are 5% ahead of sales for the year. Overall sales were up 16% for the month, and are virtually flat year to date.

Grounds

After careful consideration, it was determined that the 18-hole course greens again needed a spring aeration, to control the levels of thatch built up over the years. This process is normally done only in the fall, when less golf rounds are expected. The grounds staff used its new equipment to successfully complete this task in 2 days. We once again decided to use solid tines, as opposed to the traditional core-aeration, due to the lateness of the season, and to promote quicker healing. Despite being extremely wet, the golf course is in very good condition.

Course & Grounds

1. Litter was removed from the parkways once.
2. Staff hand-picked the driving range balls 6 times.
3. A couple dozen potholes were patched.
4. The irrigation system was started for the season.
5. 18-hole greens and practice putting greens were spiked with solid tines and top dressed with sand.
6. Greens, tees and the driving range tee and fairway were fertilized.
7. Washed out sand bunkers were rehabbed 3 times.
8. All greens received a preventive treatment for Fairy Ring Fungal Disease.

Mechanical and Building Maintenance

1. Sixteen pieces of equipment were repaired and serviced.
2. Six cutting units were sharpened.
3. The Reserve 22 and Blue Heron carpets were cleaned.
4. Fifteen outdoor drinking fountains on the golf courses.
5. The 18-hole starter stand water damage was repaired.
6. Sixteen replacement patio chairs were assembled.
7. A failed kitchen prep cooler was replaced.
8. Patio umbrellas were installed.
9. The Reserve 22 hot water heater was repaired.

Horticulture/Conservation

1. The over-wintered tropical plants were brought out of their storage.
2. Spring landscape bed cleaning was started.
3. Annual bed prep was started.
4. Pre-emergent herbicide was applied to the landscape beds.



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 05/31/19 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Report
Prepared By: Ann Pedersen

SCHEDULED

AGENDA ITEM (ID # 4004)

DOC ID: 4004

Reserve 22 - Restaurant Reviews - April 2019

Please see attached restaurant reviews.

ATTACHMENTS:

- April Reviews (PDF)

Dined on April 26, 2019

Overall5**Food**4**Service**5**Ambience**4

For our visit to Reserve 22, the food was very tasty (we had the fish fry and nachos) and the service was excellent. Cheryl always does a great job and we plan to go back soon.

Report

Helpful

PR

PatrickR

Chicago

1 review

Dined on April 20, 2019

Overall1**Food**1**Service**1**Ambience**4

We ended up leaving after being seated and waiting more than 20 minutes. It was not the server's fault. It looked like they were short handed. It appeared that our server was taking care of both the inside dinning room and the outside patio tables. We periodically dine here and have never had any issues, good service, good food. Hopefully, this was just an fluke.

[+ Read more](#)

Report

Helpful

OT

VIP OpenTable Diner

Chicago

5 reviews

Dined on April 20, 2019

Overall1**Food**1**Service**1**Ambience**1

We walked in and the host said she was going to try to sit us in a more private area since we had a stroller. So it was going to a while. She didn't even know what to do with my sister and I. I wasn't sure if it was because we were Mexican. We had made no requests. So she decides to give us a round table for 6 people in the middle of the room. Immediately this made no sense to me and I requested a corner booth. We sat and were approached by the waiter 10min in. He said he would be right back. He came back 5min after and asked "Do you know what you want?" And luckily for Dan we did know exactly what we wanted. Food took about 20min. We order the cobb salad, avocado toast and tuna tartare. All lacked flavor. As we were about to be done, we noticed a group of people surround the hostess and point at our direction. We were immediately uncomfortable and looked for our waiter to bring us our bill. He

did not come to check on us at all. This place had bland food and extremely poor service. Do not eat here!

[+ Read more](#)

Report

Helpful

LC

LynC

Chicago

7 reviews

Dined on April 14, 2019

Overall5Food4Service5Ambience4

Small but very adequate menu selection, good bar, good service and a nice vibe.

Report

Helpful

BL

BikerLance

Chicago

2 reviews

Dined on April 13, 2019

Overall4Food4Service5Ambience3

This is a restaurant on a golf course, the service was super, very friendly, and when we explained that we had tickets to a show, our server hustled to be sure we got out in time. The beer selection is very good, and the food is good too. It is not a fancy place but pleasant for a night out with friends or a family event. We have had 3 or 4 events there and they do a really good job. Not Charlie Trotters, but a nice place to go when you want good food, at a reasonable price. When the weather permits, they have a very nice patio for out door dining. Same menu.

[+ Read more](#)

Report

Helpful

TM

TerryM

Chicago

1 review

Dined on April 11, 2019

Overall5Food5Service5Ambience5

Friends birthday

Report

Helpful

OT

OpenTable Diner

Chicago

8 reviews

Dined on April 9, 2019

Overall3Food4Service3Ambience4

Our waitress was trying to cover both inside and outside tables which unfortunately led to some long gaps in service.

Report

Helpful

OT

OpenTable Diner

Chicago

9 reviews

Dined on April 7, 2019

Overall5Food4Service5Ambience4

Food and service were wonderful as usual.

April Summary

8 Reviews on OPEN Table

5 Stars = 4

4 Stars = 1

3 Stars = 1

1 Star = 2

0 Reviews on Trip Advisor

0 Reviews on YELP



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 05/31/19 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Report
Prepared By: Ann Pedersen

SCHEDULED

AGENDA ITEM (ID # 4005)

DOC ID: 4005

Village Links/Reserve 22 - 2019 Agenda Schedule

Please see attached 2019 Agenda Schedule.

ATTACHMENTS:

- Annual Agenda Schedule 2019 (PDF)



VILLAGE OF GLEN ELLYN
RECREATION COMMISSION
2019 AGENDA SCHEDULE

January

Golf Schedule of Events
Reserve 22 Schedule of Events

July

Marketing Report

February

Reserve 22 Presentation - F&B Director
Promos, Events, Goals, KPIs, Policies

August

Capital Planning projects

March

Golf Operations Presentation - Director of Golf
Promos, Events, Goals, KPIs, Policies

September

Budget Draft & Discussion

April

Grounds Presentation - Golf Course Superintendent
Projects, Goals, KPIs, Policies

October

Budget Recommendation - Vote
User Fees Draft & Discussion

May

Open Discussion

November

User Fees Recommendation - Vote
Golf Programs and Policies

June

Open Discussion

December

No Meeting Scheduled

Meets 7:00am on last Friday of each Month, Executive Board Room at The Village Links/Reserve 22



Recreation Commission
Village Links/Reserve 22
Glen Ellyn, IL 60137

Meeting: 05/31/19 07:00 AM
Department: Recreation Commission
Department Head: Jeff Vesevick
Category: Report
Prepared By: Ann Pedersen

SCHEDULED

AGENDA ITEM (ID # 4003)

DOC ID: 4003

Village Links/Reserve 22 - Financial Statements - April 2019

Please see attached financial statements.

ATTACHMENTS:

- Village Links - Financial Statements - April 2019 (PDF)

VILLAGE LINKS / RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of April 30, 2019

ORG	DESCRIPTION	2019 BUDGET	MONTH				YEAR-TO-DATE			
			2019	2018	DIFF	% DIFF	2019	2018	DIFF	% DIFF
	REVENUES:									
5500	Village Links Revenues	\$ 2,993,000	\$ 158,545	\$ 126,308	\$ 32,237	26%	\$ 237,824	\$ 217,292	\$ 20,532	9%
5520	Reserve 22 Revenues	2,623,600	183,337	158,396	24,941	16%	467,702	470,000	(2,298)	0%
	Total Revenues	\$ 5,616,600	\$ 341,882	\$ 284,703	\$ 57,179	20%	\$ 705,527	\$ 687,292	\$ 18,234	3%
	EXPENDITURES:									
55700	Administration	\$ 411,057	\$ 32,268	\$ 28,208	\$ 4,060	14%	\$ 140,912	\$ 132,923	\$ 7,990	6%
55710	Golf Course Maintenance	835,951	127,417	86,430	40,988	47%	225,058	176,583	48,475	27%
55720	Golf Services	717,368	45,018	41,042	3,975	10%	169,655	169,712	(57)	0%
55730	Reserve 22	2,275,945	163,126	166,267	(3,141)	-2%	576,637	570,183	6,454	1%
55740	Stormwater Management	30,756	276	275	1	0%	1,238	1,235	3	0%
55750	Pro Shop Merchandise	164,405	9,423	11,672	(2,250)	-19%	24,935	31,386	(6,452)	-21%
55780	Motorized Carts	43,641	1,571	425	1,146	270%	1,571	499	1,072	215%
557X5	Mechanical Maintenance	172,879	15,416	14,036	1,380	10%	73,064	88,564	(15,500)	-18%
	Total Operating Expenses	\$ 4,652,002	\$ 394,515	\$ 348,356	\$ 46,159	13%	\$ 1,213,071	\$ 1,171,085	\$ 41,985	4%
	Operating Income (Loss)	\$ 964,598	\$ (52,633)	\$ (63,652)	\$ 11,019	-17%	\$ (507,544)	\$ (483,793)	\$ (23,751)	5%
	Debt Service	658,070	-	-	-	0%	-	-	-	0%
	Capital Expenditures	332,787	112,252	-	112,252	0%	118,872	26,172	92,700	354%
	CHANGE IN NET POSITION	\$ (26,259)	\$ (164,885)	\$ (63,652)	\$ (101,232)	159%	\$ (626,416)	\$ (509,965)	\$ (116,451)	23%

KEY METRICS

	<u>Goal</u>						
Personnel Expenses as % of Sales	46%	52%	62%	-10%	94%	93%	1%
Cash Balance (End of Month, in \$000's)	\$ 1,164	\$ 386	\$ 919	\$ (533)			

VILLAGE LINKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
GOLF
(Including Administration, Grounds, & Mechanical Maintenance)
As of April 30, 2019

ORG/ OBJECT	DESCRIPTION	2019 BUDGET	MONTH				YEAR-TO-DATE			
			2019	2018	DIFF	% DIFF	2019	2018	DIFF	% DIFF
5500	VILLAGE LINKS REVENUES:									
440550	Green Fees	\$ 1,850,000	\$ 85,950	\$ 64,117	\$ 21,833	34%	\$ 96,301	\$ 84,622	\$ 11,680	14%
440554	Pro Shop - Sales	180,000	11,454	14,175	(2,721)	-19%	18,268	27,513	(9,245)	-34%
440555	Motor Carts	525,000	21,984	18,528	3,456	19%	23,064	23,008	56	0%
440556	Driving Range	280,000	23,199	18,810	4,389	23%	29,867	26,350	3,517	13%
440557	Resident Cards	32,000	3,800	3,080	720	23%	21,300	20,620	680	3%
460100	Investment Income	17,000	1,158	930	228	24%	4,795	5,864	(1,069)	-18%
489000	Miscellaneous Revenue	109,000	11,051	6,498	4,553	70%	44,260	29,089	15,171	52%
489100	Miscellaneous - Over/Short	-	(50)	170	(220)	-129%	(31)	226	(257)	-114%
	Total Revenues	\$ 2,993,000	\$ 158,545	\$ 126,308	\$ 32,237	26%	\$ 237,824	\$ 217,292	\$ 20,532	9%
	COST OF GOODS SOLD:									
520945	Cost of Goods Sold - Pro Shop	\$ 135,000	\$ 7,277	\$ 9,248	\$ (1,972)	-21%	\$ 15,536	\$ 21,806	\$ (6,271)	-29%
	Total Cost of Goods Sold	\$ 135,000	\$ 7,277	\$ 9,248	\$ (1,972)	-21%	\$ 15,536	\$ 21,806	\$ (6,271)	-29%
	Gross Profit	\$ 2,858,000	\$ 151,268	\$ 117,059	\$ 34,209	29%	\$ 222,289	\$ 195,486	\$ 26,803	14%
	OTHER OPERATING EXPENSES:									
510100	Salaries - Pensionable	\$ 870,950	\$ 65,056	\$ 62,593	\$ 2,463	4%	\$ 233,604	\$ 220,490	\$ 13,113	6%
510120	Salaries - Non-Pensionable	219,010	8,236	1,993	6,243	313%	20,544	5,170	15,374	297%
510200	Salaries - Overtime	6,000	32	57	(24)	-43%	129	57	73	128%
510400	FICA Taxes	83,886	5,533	4,853	680	14%	19,106	16,852	2,254	13%
510500	IMRF	62,314	4,539	6,041	(1,502)	-25%	16,187	21,098	(4,911)	-23%
590600	Health Insurance	95,150	8,117	8,109	8	0%	35,672	35,362	310	1%
52XXXX	Contractual Services	595,447	43,608	55,377	(11,768)	-21%	182,836	222,975	(40,139)	-18%
53XXXX	Commodities	308,300	88,991	33,819	55,172	163%	112,819	57,091	55,728	98%
	Total Operating Expenses	\$ 2,241,057	\$ 224,112	\$ 172,840	\$ 51,272	30%	\$ 620,898	\$ 579,096	\$ 41,802	7%
	Operating Income (Loss)	\$ 616,943	\$ (72,844)	\$ (55,781)	\$ (17,063)	31%	\$ (398,609)	\$ (383,610)	\$ (14,999)	4%
	Operating Income (Loss) Percentage	21%	-46%	-44%			-168%	-177%		

KEY METRICS

	Goal								
Rounds Played	72,000	3,826	3,318	508		4,593	4,573	20	
Revenue Per Round	\$ 41.57	\$ 41.44	\$ 38.07	\$ 3.37		\$ 51.78	\$ 47.52	\$ 4.26	
Resident Cards Sold	N/A	208	164	44		1,942	1,983	(41)	
Cost of Goods Sold % - Pro Shop	75%	64%	65%	-2%		85%	79%	6%	
Personnel Expenses as % of Sales	45%	58%	66%	-9%		137%	138%	-1%	

VILLAGE LINKS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
GOLF
(Including Administration, Grounds, & Mechanical Maintenance)
As of April 30, 2019

ORG/ OBJECT	DESCRIPTION	2019 BUDGET	MONTH				YEAR-TO-DATE			
			2019	2018	DIFF	% DIFF	2019	2018	DIFF	% DIFF
<u>MISCELLANEOUS REVENUE</u>										
Miscellaneous Revenue includes the following items, which don't fit into any of the major revenue categories:										
Handicaps			\$ 3,800	\$ 2,565	\$ 1,235		\$ 29,440	\$ 19,220	\$ 10,220	
Hand Cart Rentals			1,724	1,389	335		2,130	1,936	194	
Adult & Junior Golf Lessons			3,905	980	2,925		7,105	2,340	4,765	
Golf Club Rentals			150	100	50		170	170	-	
Golf Club Repairs			695	878	(183)		1,416	1,779	(363)	
Locker Rentals			320	400	(80)		3,040	3,040	-	
Illinois Sales Tax (1.75%)			157	177	(20)		564	569	(6)	
Glen Ellyn Food & Beverage Tax (1%)			17	-	17		17	-	17	
Memorial Tree Donation			250	-	250		250	-	250	
FootGolf Ball Rentals			5	-	5		20	10	10	
ATM Machine Commission			8	8	(0)		21	25	(4)	
Misc./Misc.			21	-	21		88	-	88	
Total		\$ 109,000	\$ 11,051	\$ 6,498	\$ 4,553		\$ 44,260	\$ 29,089	\$ 15,171	

RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of April 30, 2019

ORG/ OBJECT	DESCRIPTION	2019 BUDGET	MONTH				YEAR-TO-DATE			
			2019	2018	DIFF	% DIFF	2019	2018	DIFF	% DIFF
5520	RESERVE 22 REVENUES:									
441100	Food	\$ 1,450,000	\$ 114,249	\$ 89,837	\$ 24,412	27%	\$ 287,908	\$ 271,694	\$ 16,214	6%
441101	Liquor	260,000	14,424	17,195	(2,771)	-16%	38,789	47,227	(8,438)	-18%
441102	Beer	465,000	25,686	23,972	1,714	7%	60,987	64,219	(3,232)	-5%
441103	Wine	215,000	15,215	14,587	628	4%	46,276	46,754	(478)	-1%
441104	NA Beverages	95,000	4,694	4,124	570	14%	9,432	10,738	(1,306)	-12%
441106	Room Charges	1,500	-	-	-	0%	1,500	1,100	400	36%
441107	Service Charges	137,000	9,091	8,669	422	5%	22,821	28,234	(5,414)	-19%
489000	Miscellaneous Revenue	100	(20)	13	(33)	-254%	(10)	35	(45)	-128%
	Total Revenues	\$ 2,623,600	\$ 183,337	\$ 158,396	\$ 24,941	16%	\$ 467,702	\$ 470,000	\$ (2,298)	0%
	COST OF GOODS SOLD:									
530400	Cost of Goods Sold - Beer	\$ 119,080	\$ 5,908	\$ 7,387	\$ (1,479)	-20%	\$ 15,358	\$ 18,093	\$ (2,736)	-15%
530401	Cost of Goods Sold - Wine	61,360	1,437	5,758	(4,322)	-75%	10,003	12,498	(2,495)	-20%
530402	Cost of Goods Sold - Liquor	50,400	3,813	5,645	(1,832)	-32%	7,347	10,946	(3,600)	-33%
530405	Cost of Goods Sold - NA Beverages	27,600	2,660	2,278	382	17%	7,080	3,956	3,125	79%
530420	Cost of Goods Sold - Food	460,800	38,028	30,242	7,786	26%	106,354	98,685	7,669	8%
	Total Cost of Goods Sold	\$ 719,240	\$ 51,846	\$ 51,310	\$ 536	1%	\$ 146,141	\$ 144,178	\$ 1,963	1%
	Gross Profit	\$ 1,904,360	\$ 131,491	\$ 107,086	\$ 24,405	23%	\$ 321,561	\$ 325,822	\$ (4,261)	-1%
	Gross Profit Percentage	73%	72%	68%			69%	69%		
	OTHER OPERATING EXPENSES:									
510100	Salaries - Pensionable	\$ 629,440	\$ 46,566	\$ 48,956	\$ (2,389)	-5%	\$ 185,276	\$ 188,607	\$ (3,331)	-2%
510120	Salaries - Non-Pensionable	370,000	22,922	26,523	(3,601)	-14%	83,703	84,780	(1,077)	-1%
510200	Salaries - Overtime	6,000	312	156	156	100%	331	624	(293)	-47%
510399	Tips Paid Through Payroll	-	(3,314)	(882)	(2,432)	276%	(627)	1,617	(2,243)	-139%
510400	FICA Taxes	95,662	6,381	6,742	(361)	-5%	24,371	24,634	(264)	-1%
510500	IMRF	45,114	3,708	5,189	(1,482)	-29%	14,347	20,212	(5,865)	-29%
590600	Health Insurance	86,000	7,129	4,779	2,349	49%	28,576	19,117	9,459	49%
52XXXX	Contractual Services	201,189	13,042	12,336	707	6%	49,501	54,604	(5,103)	-9%
53XXXX	Commodities	123,300	14,536	11,160	3,376	30%	45,020	31,810	13,209	42%
	Total Operating Expenses	\$ 1,556,705	\$ 111,280	\$ 114,957	\$ (3,677)	-3%	\$ 430,496	\$ 426,005	\$ 4,491	1%
	Operating Income (Loss)	\$ 347,655	\$ 20,211	\$ (7,872)	\$ 28,082	-357%	\$ (108,935)	\$ (100,183)	\$ (8,752)	9%
	Operating Income (Loss) Percentage	13%	11%	-5%			-23%	-21%		

RESERVE 22
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
As of April 30, 2019

ORG/ OBJECT	DESCRIPTION	2019 BUDGET	MONTH				YEAR-TO-DATE			
			2019	2018	DIFF	% DIFF	2019	2018	DIFF	% DIFF
KEY METRICS										
		Goal								
Revenue Source:										
Restaurant/Bar	N/A		\$ 118,732	\$ 107,019	\$ 11,712	11%	\$ 319,693	\$ 305,441	\$ 14,251	5%
Banquets	N/A		56,780	45,265	11,515	25%	139,602	157,078	(17,476)	-11%
Other	N/A		7,825	6,112	1,714	28%	8,407	7,480	927	12%
Total	\$ 2,623,600		\$ 183,337	\$ 158,396	\$ 24,941	16%	\$ 467,702	\$ 470,000	\$ (2,298)	0%
Reserve 22 Revenues (Last 12 Months)	\$ 2,623,600						\$ 2,482,928	\$ 2,408,325	\$ 74,603	3%
Reserve 22 Expenses (Last 12 Months)	\$ 2,275,945						\$ 2,491,900	\$ 2,417,033	\$ 74,867	3%
# Guest Checks (Restaurant/Bar)	N/A		3,610	3,266	344		9,688	9,563	125	
Revenue Per Guest Check	N/A		\$ 32.89	\$ 32.77	\$ 0.12		\$ 33.00	\$ 31.94	\$ 1.06	
# Guests (Restaurant/Bar)	N/A		6,214	5,841	373		16,526	17,282	(756)	
Average Guest Spend	N/A		\$ 19.11	\$ 18.32	\$ 0.79		\$ 19.34	\$ 17.67	\$ 1.67	
Cost of Goods Sold %	27%		28%	32%	-4%		31%	31%	1%	
Cost of Goods Sold % (By Category):										
Cost of Goods Sold - Beer	26%		23%	31%	-8%		25%	28%	-3%	
Cost of Goods Sold - Wine	29%		9%	39%	-30%		22%	27%	-5%	
Cost of Goods Sold - Liquor	19%		26%	33%	-6%		19%	23%	-4%	
Cost of Goods Sold - NA Beverages	29%		57%	55%	1%		75%	37%	38%	
Cost of Goods Sold - Food	32%		33%	34%	0%		37%	36%	1%	
Personnel Expenses as % of Sales	47%		47%	58%	-11%		72%	72%	0%	
Prime Cost (Cost of Goods Sold + Personnel Expenses) as % of Sales	74%		76%	91%	-15%		103%	103%	1%	

**Village Links / Reserve 22
Dashboard Financial Report
As of April 30, 2019**

