

**RECREATION COMMISSION
MINUTES
MAY 31, 2019**

Board or Commission: Recreation
Meeting: Regular
Quorum: Yes

Called to Order: 7:11A.M.
Adjourned: 8:01A.M.

MEMBER ATTENDANCE:

Tim O'Shea	Chairman	Present
Rebecca Austin	Commissioner	Present
Brian Diver	Commissioner	Present
Glen G. Graham	Commissioner	Present
Kevin S. Kennebeck	Commissioner	Excused Absence
Alison Park	Commissioner	Present
Mark W. Reinke	Commissioner	Present
Carol Scott	Commissioner	Present
Sophia Hadley	Student Commissioner	Excused Absence
Also Present:		
Jeff Vesevick	General Manager / Staff Liaison	Present
Steve Thompson	Liaison Trustee	Excused Absence
Mark Franz	Village Manager	Excused Absence
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Present
Chris Pekarek	Golf Course Superintendent	Present

1. CALL TO ORDER

The May 31, 2019 regular meeting of the Recreation Commission was called to order at 7:11A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Commissioner Reinke. General Manager Vesevick welcomed new Trustee Steve Thompson to the Recreation Commission.

Chairman O'Shea, Commissioner Diver, and Commissioner Graham teleconferenced in.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES FROM APRIL 26, 2019 MEETING

MOVE TO APPROVE MINUTES OF SPECIAL MEETING FROM 4/26/2019 AS PRESENTED.

RESULT: Motion Unanimously Carried

MOVER: Commissioner Scott

SECONDER: Commissioner Reinke

AYES: Austin, Diver, Graham, O'Shea, Park, Reinke, and Scott

NAYES: None

ABSENT: Kennebeck

4. **STANDING REPORTS**

A. **Manager's Report – General Manager Jeff Vesevick**

1. Village Links/Reserve 22 – Manager's Report April 2019

General Manager Vesevick stated April 2019 was better than last year and revenues were up in every golf category. However, these gains were not enough to overcome the deficit. April's five (5) inches of rain and nine (9) inches of snow hampered revenues in all areas.

Spring Specials performed better than last year. The newly installed GPS devices have bigger screens, are more interactive, and will be advertising restaurant specials. The new golf genius software program is now operational. The Swinging Set golf league is celebrating their 50th Anniversary with a golf day and party in the Blue Heron banquet room. The Swinging Set is the longest running golf league at the Village Links. Due to inclement weather, the new golf boards have not been available for use as often as staff would like. The golf board has been rented once with a very favorable review. Golf carts were grounded 17 days in April.

General Manager Vesevick indicated the grounds crew has been catching up on the course maintenance because it has been difficult to get out there with the saturated grounds. Chairman O'Shea commented staff is doing a good job with the grounds especially given the weather.

2. Reserve 22 – Restaurant Reviews - April 2019

Food and Beverage Director Chapple indicated Easter 2019 generated revenues of \$21,000 versus \$12,000 last year, mainly due to the patio. Overall Reserve 22 experienced a decent April. Hiring seasonal staff was a high priority during April. The new menus for food and wine were unveiled in April. Golf Express is up and running.

General Manager Vesevick stated the dining room renovation has served us well, with higher restaurant and bar receipts, especially when considering that golf rounds were down. Commissioner Reinke asked about banquet sales. Food and Beverage Director Chapple replied as of yesterday, banquets are doing really well and are now ahead of last year at this time.

Chairman O'Shea asked if any post banquet opinions are obtained from guests. Food and Beverage Director Chapple replied yes; that every banquet is given a comment card, and there is a 99% return rate. The reviews are overwhelmingly positive. Commissioner Reinke suggested that these be shared at a future meeting.

3. Village Links/Reserve 22 – 2019 Agenda Schedule

The Commission discussed the upcoming agenda schedule. Commissioner Reinke said August will be a good time to discuss upcoming capital purchases because a few months of the busy golf season will be behind them.

B. Financial Report – General Manager Jeff Vesevick

1. Village Links/Reserve 22 – Financial Statements – April 2019

General Manager Vesevick noted Golf Course Superintendent Chris Pekarek will be retiring next year. In order to prepare for the new Superintendent, the capital equipment that was really needed was ordered. Commissioner Graham asked when the last piece of capital equipment will be received. Golf Course Superintendent Pekarek replied September. Commissioner Graham asked when the new golf commercial will be airing. General Manager Vesevick replied the commercial will be running on the Golf Channel. Chairman O'Shea said the commercial was available on social media and added that the commercial was nicely done.

General Manager Vesevick noted the Links and Reserve 22 is in position that we have not seen in quite some time. General Manager Vesevick said operating income is not where they were expected it to be during a normal year. Good news is that revenues are up from last year, however overall the facility is down by \$23,000 in operating profit compared to last year and net position is also down \$116,000. Chairman O'Shea requested that the percentage change for net position be corrected to reflect a negative amount. General Manager Vesevick said cash reserves are not where they need to be so staff is working on some possible scenarios for the next 12 months. The Links/Reserve 22 is still in a positive position. Staff is doing what they can to reduce costs through sending staff home when they are not needed.

Chairman O'Shea asked how much the Links will spend on capital items this year. General Manager Vesevick replied \$274,000 was approved and \$118,000 has been expended year-to-date. Golf Course Superintendent Pekarek noted the actual costs for the capital replacements came in much lower than originally budgeted. Chairman O'Shea expressed concern about year-end financial projections. General Manager Vesevick said he will share the projections at the next meeting.

C. Trustee Liaison Report – Steve Thompson

Trustee Thompson updated the Commission on recent Village Board activities.

5. OLD BUSINESS

6. NEW BUSINESS

7. NEXT REGULAR MEETING FRIDAY, JUNE 28, 2019

8. ADJOURN

Commissioner Park moved and Commissioner Scott seconded, to adjourn the meeting.
The meeting was adjourned at 8:01a.m.

Submitted by Aileen Haslett, Recording Secretary
Reviewed by General Manager Jeff Vesevick