



Minutes
Village of Glen Ellyn
Special Workshop Meeting
Monday, April 29, 2019
7:00 PM
Police Department Community Room

A. Call to Order

Attendee Name	Title	Status	Arrived
Diane McGinley	Village President	Present	
Bill Enright	Village Trustee	Present	
Gary Fasules	Village Trustee	Present	
John Kenwood	Village Trustee	Excused	
Pete Ladesic	Village Trustee	Excused	
Craig R. Pryde	Village Trustee	Present	
Mark Senak	Village Trustee	Present	
John Chereskin	Village Clerk	Present	
Mark Franz	Village Manager	Present	
Greg Mathews	Village Attorney	Present	
William Holmer	Assistant Village Manager	Excused	
Christina Coyle	Finance Director	Excused	
Julius Hansen	Public Works Director	Excused	
Staci Springer	Director	Present	
Phil Norton	Chief of Police	Excused	
Kelli E. Christiansen	Trustee - Elect	Present	
Steve Thompson	Trustee - Elect	Present	

B. Pledge of Allegiance

C. Roll Call

D. Audience Participation

1. Open:

None

E. Village Board Governance (Presented by Village Manager Franz) (Discussion Only)

1. The Village Board will participate in a discussion regarding Village Board Governance.

President McGinley stated tonight's workshop is about Village Board Governance and getting the new Village Board together and setting the tone for the next 2 years. The Village Board and staff introduced themselves.

Attorney Tappendorf stated there are 3 branches of local government - Executive, Legislative and Administrative. Attorney Tappendorf stated the Executive Branch is the Village President who is seen as the CEO. Attorney Tappendorf stated the Legislative Branch is the Trustees who are the Policymakers. Attorney Tappendorf stated the

Administrative Branch is the Village Manager and staff. Attorney Tappendorf reviewed the roles and responsibilities of each. Attorney Tappendorf stated the Village Board's role is to serve the community as a whole while looking at the focus of the community and what benefits the community today and in the future.

Trustee-Elect Thompson stated he was told to think of himself as a judge as well and being open to hearing both sides. Attorney Tappendorf stated it is important for the Village Board to not let opinions color what is being presented. Trustee-Elect Thompson asked when it is appropriate for a Trustee to advocate their position. Attorney Tappendorf stated the timing can be different depending on the issue. Attorney Mathews stated you can be an advocate, but he cautions this can be risky if a bias is demonstrated down the road.

Trustee Senak asked if the sources of authority for the Village Board are the Illinois Municipal Code and the Ordinances of the Village. Attorney Tappendorf stated these 2 are as well as Glen Ellyn's Home Rule powers.

Attorney Tappendorf reviewed the Open Meetings Act and stated the purpose of this is to ensure that governmental operations are done in the open. Attorney Tappendorf stated this applies to public bodies, but not the Village staff. Attorney Tappendorf stated the Open Meetings Act is for a gathering of a majority for the purpose of discussing public business. Attorney Tappendorf stated 3 is the majority of a quorum for the Village Board, and there should never be a gathering together to discuss public business without this being in a Village Board Meeting or Workshop. Attorney Tappendorf stated the Open Meetings Act does also apply to email, texts and social media. Trustee Senak asked if sending an email to all the Village Board is a violation of the Open Meetings Act. Attorney Tappendorf stated it is not unless the email becomes a discussion. Trustee-Elect Christiansen stated the emails can then be requested as a part of the Freedom of Information Act (FOIA). There was a discussion regarding emails and how best to deal with this. President McGinley asked that any emails that the Village Board might send be carbon-copied (cc) to the Village Clerk's email as it would be easier if there is a FOIA request. The email is villageclerk@glenellyninfo.org <<mailto:villageclerk@glenellyninfo.org>>.

Attorney Tappendorf reviewed agendas for meetings and stated agendas should be set 48 hours in advance for any action items, and action items to be voted on cannot be added if they are not listed on the agenda 48 hours in advance. Attorney Tappendorf stated each meeting needs to have official minutes. There was a discussion on the detail of the minutes. Attorney Tappendorf reviewed the Freedom of Information Act (FOIA) and stated just because something is on a personal device does not mean it cannot be a part of a FOIA request.

Attorney Tappendorf reviewed the Ethics in respect to the Gift Ban Act, Prohibited Political Activities, Disclosure of Economic Interests, Conflicts of Interest and the Official Misconduct Statute. Trustee Senak asked if he is considered a Village employee to which Attorney Tappendorf stated no. There was a discussion regarding recusing oneself from a discussion versus abstaining during a vote.

Trustee Senak asked if there is anything that prevents him from speaking at a citizen at a Commission meeting. Attorney Tappendorf stated this is not a conflict of interest, but the perception is if the person is speaking as a Trustee or a resident and how it would affect the process if this was challenged.

Village Manager Franz referred the Trustees to the Administrative Order No. 14 which was in the Trustee's Workshop packet and stated this was developed by the staff and shared with the Village Board, but not voted on by the Village Board. Village Manager Franz stated this is a guideline that is used that he approved. There was a discussion regarding this order and a request to continue discussion on this at another time.

RESULT:	DISCUSSION ONLY
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F. Other Items

None

G. Adjournment

Motion to Adjourn

RESULT:	APPROVED [4 TO 0]
MOVER:	Gary Fasules, Village Trustee
SECONDER:	Craig R. Pryde, Village Trustee
AYES:	Enright, Fasules, Pryde, Senak
EXCUSED:	Kenwood, Ladesic
PRESENT:	McGinley

Respectfully Submitted, Debbie Solomon Recording Secretary

Reviewed and Approved, John A. Chereskin Village Clerk