Minutes
Village of Glen Ellyn
Regular Workshop Meeting
Monday, April 15, 2019
7:00 PM
Glen Ellyn Civic Center, Room 301

A. Call to Order

Attendee Name	Title	Status	Arrived
Diane McGinley	Village President	Present	
Bill Enright	Village Trustee	Present	
Gary Fasules	Village Trustee	Present	
John Kenwood	Village Trustee	Present	
Pete Ladesic	Village Trustee	Present	
Craig R. Pryde	Village Trustee	Remote	7:01 PM
Mark Senak	Village Trustee	Present	
John Chereskin	Village Clerk	Present	
Mark Franz	Village Manager	Present	
Greg Mathews	Village Attorney	Present	
William Holmer	Assistant Village Manager	Present	
Christina Coyle	Finance Director	Present	
Julius Hansen	Public Works Director	Excused	
Staci Springer	Director	Excused	
Phil Norton	Chief of Police	Present	
Megan Plahm	Communications Coordinator	Present	

A motion was made by Trustee Kenwood and seconded by Trustee Ladesic to allow Trustee Pryde to participate in the meeting via phone.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic and Senak answered "aye."

B. Pledge of Allegiance

C. Roll Call

D. Audience Participation

1. Open:

None

E. Website Presentation (Presented by Communications Coordinator Plahm) (Discussion Only)

1. Communications Coordinator Plahm will give a presentation on the Village's new website.

Communications Coordinator Plahm presented background on the Village's new website and stated they are in the final stages of having the new Village website. Communications Coordinator Plahm stated it has taken about 9 months to get the new website ready which will launch in the first week of May. Communications Coordinator Plahm

previewed the look of the new website and reviewed highlights of the website including a new and improved Search bar, the "I'm Looking For" section, links to the Village's social media accounts, graphic buttons with links to the most sought-after information and the "Notify Me" section and an updated calendar. Communications Coordinator Plahm stated things will evolve and change as they look at the website analytics in the coming months after the website launch. Communications Coordinator Plahm stated there will also be a Facility Rental Module where residents will be able to reserve a room at the Civic Center for meetings and such. Communications Coordinator Plahm stated the website will be adaptable to all devices, and the Village will do social media campaigns to highlight the website's new features.

President McGinley asked where someone would find information about current development. Communications Coordinator Plahm stated this would be under the Maps and Properties link on the home page.

Trustee Ladesic asked where the information on the Village Links would be and if there could be a Reserve 22 logo/hyperlink on the home page that would go right to this. Communications Coordinator Plahm stated it is in the "I'm Looking For" section as well as the Quick Links on the bottom of the home page. Trustee Ladesic asked about a listing of dining in Glen Ellyn. Communications Coordinator Plahm stated this will be done via GIS, and Economic Development Coordinator Hannah is working on creating a map for this. Trustee Ladesic asked if the Notify Me will allow residents to sign up for Smart 911. Communications Coordinator Plahm stated they can do this, and there will be different ways to apply this application.

Trustee Enright asked if there is an app to go along with the new website. Communications Coordinator Plahm stated there is not much of a need for an app because the website is adaptable, but they will continue to look into this in the coming months. Communications Coordinator Plahm stated Civic Plus that the Village is working with on the website only does websites for municipalities. Communications Coordinator Plahm stated in the Village's contract with Civic Plus, the Village's website will get a fresh look and feel every 4 years.

F. Civic Center Parking Garage (Presented by Assistant Village Manager Holmer) (Discussion Only)

1. Assistant Village Manager Holmer will lead a discussion regarding the public parking garage project proposed for the Civic Center.

Assistant Village Manager Holmer stated they have been working through issues related to the parking garage project. Assistant Village Manager Holmer stated they have looked at the traffic study information which is saying that with or without a second ingress/egress, there will be little to no impact on the adjacent neighborhoods. Assistant Village Manager Holmer stated the staff would like to break up this project into phases with Phase I being demolition, utility work and the pedestrian access to Main Street.

Nathan Lingard, Project Executive with Mortenson Construction, showed an overview of the site plan and a concept picture of the finished site plan. Mr. Lingard stated they would like to do a Guaranteed Maximum Price (GMP) 1 and a GMP 2.

Trustee Kenwood asked if this now includes a fence along the back of the property to which Mr. Lingard stated it does. Trustee Kenwood asked about the width of the strip to which Mr. Lingard stated it is 10 feet. Assistant Village Manger Holmer stated there will

be 5 feet on the Village's property and 5 feet on the residents' properties.

Mr. Lingard showed an overview of the Ground Tier Plan and stated all ADA parking would be on this level. Mr. Lingard stated there will be an opening in the pre-cast which will be by one of the ADA loading spaces. Mr. Lingard showed overviews of the Second Tier, Third Tier and Fourth Tier Plans. Mr. Lingard showed renderings of the parking garage from the North Elevation, the Southeast Elevation and the Southwest Elevation. Mr. Lingard stated they did add some brick to the North Elevation to break it up a bit as well as to the south side of the building at the pedestrian level. Mr. Lingard stated the Southwest Elevation will have the opening in the pre-cast so pedestrians can walk in and out of the garage.

Trustee Senak asked if the project will include some smart phone technology for available spaces and payment. Mr. Lingard stated the prepared GMP does include raceways and conduits in case the Village would like to do these things in the future. Trustee Senak stated the garage will not be LEED certified and asked what would need to be done to certify the garage as green. Mr. Lingard stated there is a different process for garages, and they have not specifically targeted for a green-garage certification. Assistant Village Manager Holmer stated the Environmental Commission was consulted about this, and they are looking at water and drainage, solar and LED lighting. Trustee Senak asked how payment technology could be incorporated now in order to save money. Village Manager Franz stated most of the parking in the garage will be done through the permit process and then enforce with the license plate readers. Police Chief Norton stated the Village will have the Passport Technology which will be mobile and be used all over the downtown. Police Chief Norton stated the longer the Village waits to buy this, the cheaper it will be.
Mr. Lingard shared an overview of the GMP and stated the proposed GMP 1 would be $2.4 million with the proposed GMP 2 at $12.690 million for a total GMP on the project of $15.090 million. Mr. Lingard stated the utility relocation work would start in August 2019 with the garage construction starting in October 2019. Mr. Lingard stated the construction would be completed in June 2020. Mr. Lingard reviewed the scope for the GMP 1 and stated an alternative would be an additional $133,000 to provide finishes for the full-build of the Main Street plaza. Mr. Lingard stated if the construction start does push into Spring 2020, there could be extra construction costs associated with this project. Assistant Village Manager Holmer stated they are estimating these extra construction costs at $500,000.

Trustee Senak asked if the GMP 2 is at the high end. Assistant Village Manager Holmer stated the GMP 2 includes the second ingress/egress. Mr. Lingard stated the GMP 2 is the highest estimated amount.

Trustee Pryde stated if there is not full connection of the access, they still should have concrete. Trustee Ladesic stated a concrete path with stone and screening would be good so it is usable, as anything could happen during the construction of the garage.

Trustee Senak stated the area and the path should be nicely done. Trustee Senak stated it would be good to have the parking garage finished before the Frida Kahlo exhibit opens at College of DuPage in June 2020.

<u>Public Comment</u>

Mark Rhodes, who resides at 538 Hillside Avenue, asked about the fencing, green space and security. President McGinley stated Assistant Village Manager Holmer will follow-

up with Mr. Rhodes on this.

Anna Kreissler, who resides at 542 Hillside Avenue, stated she would like to hear information on the traffic study as there will be lots of traffic at her back door. Ms. Kreissler stated she does not know the design in the back. President McGinley stated Assistant Village Manager Holmer will follow-up with Ms. Kreissler on these questions.

Assistant Village Manager Holmer stated he will be sitting down with the neighbors to discuss the traffic study which he now has in hand. Assistant Village Manager Holmer stated he will be discussing this with the neighbors in the next week or two.

President McGinley asked the Village Board for their direction on breaking up the GMP into 2 phases. The consensus of the Village Board is that 2 phases is fine.

Trustee Kenwood stated he is concerned that GMP 2 could go up. Attorney Mathews reviewed the building of the new Police Department and stated the Village Board can set a number. Finance Director Coyle stated if the Village Board does 2 GMP's then they should wait to issue the next set of bonds until a little later in the year. Finance Director Coyle stated another ordinance would be brought to the new Village Board.

President McGinley stated the Village Board supports breaking up the GMP and asked if this could come before the Village Board for a vote at the next meeting if the neighbors were met with and loose ends tied up. Attorney Mathews stated the concept of this happening in a week is impossible. Attorney Mathews stated entering a GMP before the Village is entitled to build this garage is a mistake that he cannot support.

President McGinley asked if the Village Board is good with adding the additional $133,000 for Phase I. Trustee Ladesic stated he is concerned about setting pavers and such which then could be disturbed during the construction of the garage. Mr. Lingard stated he will review this with their superintendent to see if it is functional to do this without disturbing it during the garage construction. Trustee Fasules stated the critical element is to tear down the building, do the pathway and then do this right. Trustee Senak stated it just needs to be functional for a period of time then they can do a nice design the right way. The consensus of the Village Board is to add the additional $133,000 for Phase I Part B if they are ready to present the final design, and the superintendent thinks this can be done.

Trustee Pryde exited the meeting at 8:04 p.m.

G. 2018-2020 Strategic Plan - CY19 Q1 (Presented by Village Manager Franz) (Discussion Only)

1. Village Manager Franz will discuss the 2018-2020 Strategic Plan.

Village Manager Franz stated this is the final touch base with this Village Board on the Strategic Plan. Village Manager Franz stated over the past 2 years, they have been focused on 5 Strategic Issues: Infrastructure, Economic Development, Communications and Engagement, Financial Sustainability and Village Links/Reserve 22. Village Manager Franz stated the Village is has completed or is on track with 14 of the 15 strategic goals, and the vast majority of action steps including 9 of the 10 priority action steps. Village Manager Franz stated the Village has made good progress with the action plan that was put together, and they have identified a few areas where they have needed to shift dates.

Trustee Enright asked when the Village Board would see the next Strategic Plan. Village Manager Franz stated they will keep reporting on this with an update coming after the new Village Board is seated.

H. Other Items

None

I. Adjournment

Motion to Adjourn

RESULT:	**DENIED [5 TO 0]**
MOVER:	John Kenwood, Village Trustee
SECONDER:	Mark Senak, Village Trustee
AYES:	Enright, Fasules, Kenwood, Ladesic, Senak
ABSENT:	Pryde
PRESENT:	McGinley

Respectfully Submitted, Debbie Solomon Recording Secretary

Reviewed and approved, John A. Chereskin Village Clerk