

**RECREATION COMMISSION
MINUTES
MARCH 22, 2019**

Board or Commission: Recreation
Meeting: Special
Quorum: Yes

Called to Order: 7:09A.M.
Adjourned: 8:16A.M.

MEMBER ATTENDANCE:

Tim O'Shea	Chairman	Present
Rebecca Austin	Commissioner	Present
Brian Diver	Commissioner	Present
Glen G. Graham	Commissioner	Present
Kevin S. Kennebeck	Commissioner	Excused Absence
Alison Park	Commissioner	Excused Absence
Mark W. Reinke	Commissioner	Present
Sophia Hadley	Student Commissioner	Excused Absence

Also Present:

Jeff Vesevick	General Manager / Staff Liaison	Present
John Kenwood	Liaison Trustee	Present
Mark Franz	Village Manager	Excused Absence
Brad Chapple	Food and Beverage Director	Present
Tom Fota	Executive Chef	Excused Absence
Mike Campbell	Golf Professional	Excused Absence
Noel Allen	Director of Golf	Excused Absence
Chris Pekarek	Golf Course Superintendent	Present

1. CALL TO ORDER

The March 22, 2019 regular meeting of the Recreation Commission was called to order at 7:09A.M. at the Village Links of Glen Ellyn; 485 Winchell Way; Glen Ellyn, Illinois by Chairman O'Shea.

Commissioner Diver teleconferenced into the meeting. Chairman O'Shea welcomed Commissioner Austin to the Recreation Commission.

2. PUBLIC COMMENTS

None.

3. APPROVAL OF MINUTES FROM FEBRUARY 22, 2019 MEETING

MOVE TO APPROVE MINUTES OF REGULAR MEETING FROM 2/22/2019 AS PRESENTED.

RESULT: Motion Unanimously Carried

MOVER: Commissioner Reinke

SECONDER: Commissioner Graham

AYES: Austin, Diver, Graham, O'Shea, and Reinke

NAYES: None

ABSENT: Park and Kennebeck

4. **STANDING REPORTS**

A. **Manager's Report – General Manager Jeff Vesevick**

General Manager Vesevick stated the weather for February was worse than typical, which keeps people away from the facility. Golf staff is getting ready for the busy season with organizing leagues, registering people for lessons, and booking golf outings. Resident card sales are up 8%. The grounds crew has prepared the golf course. Commissioner Reinke asked if the course is open. General Manager Vesevick replied the course opened Thursday, March 21, 2019 and off-season rates will be offered through the end of March.

Food and Beverage Director Chapple indicated this year's Valentine specials were well received and increased the average check amount. Reserve 22 has been experiencing better than average weekends due to the partnership with the College of DuPage's Mac Theater. Chairman O'Shea inquired about the February decline in banquets. Food and Beverage Director Chapple replied this is partially due to a wedding that was held last year and not this year and also a fundraiser did not re-book because it became too big for the facility. Food and Beverage Director Chapple said this shortage will be made up in the coming months. Food and Beverage Director Chapple is working on increasing staffing levels for the upcoming busy season.

Commissioner Graham inquired about Reserve 22's weekend breakfast service. Food and Beverage Director Chapple replied with the new Golf Express service, he was thinking that Reserve 22 would no longer serve breakfast but that he was looking for input from the Recreation Commission. Chairman O'Shea suggested offering a couple of breakfast items especially on the weekends. Commissioner Graham said the past brunch offerings were excellent. Commissioner Reinke said the brunch service in the past was not well attended and suggested getting the Golf Express menu going. General Manager Vesevick said Reserve 22 has tried breakfast service and every year its been a loser in terms of making money. Commissioner Graham recommending offering limited breakfast items on the menu.

Food and Beverage Director Chapple updated the Commission on the new Golf Express service which will be located in the Golf Shop. Golf Express will be very similar to the Halfway House menu selections including: beverages, breakfast sandwiches, hot dogs, brats, pastries, and fresh coffee. Golf Express will be self-serve and payments will be accepted at the front counter in the golf shop. Food and Beverage Director Chapple said adjustments to Golf Express will be made based upon what is selling. Reserve 22 staff will continue to monitor Golf Express throughout the day and re-stock items as necessary. Chairman O'Shea this is a good move and is happy this is getting done. Chairman O'Shea suggested issuing an email blast regarding the new Golf Express service. Commissioner Austin suggested offering reusable cups branded with the Reserve 22 logo.

Chairman O'Shea said in order for Reserve 22 to offer breakfast items you have to make money on them. Chairman O'Shea suggested seeing how the Golf Express works and then offering breakfast items on the lunch menu. Commissioner Reinke suggested offering a later breakfast. General Manager Vesevick indicated there will be some tables with umbrellas by the driving range and the beverage cart will be selling drinks here as well.

B. Financial Report – General Manager Jeff Vesevick

There is no financial report for February 2019 because the Finance Department is still working on closing-out the month.

C. Trustee Liaison Report – John Kenwood

Trustee Kenwood updated the Recreation Commission on the Village's recent economic developments including the opening of the new downtown sushi restaurant in April of 2019. Trustee Kenwood said the new Apex multi-family project will be coming back for approval with the final design plan and as long as it is substantially the same; it will be approved. Trustee Kenwood went on to discuss the planning for the parking garage, street scaping project, and possible grant funding for the train station.

5. 2019 FOOD AND BEVERAGE OPERATIONS – FOOD AND BEVERAGE DIRECTOR BRAD CHAPPLE

Food and Beverage Director Chapple said he is currently filling seasonal staff openings. Food and Beverage Director Chapple noted he is also working on improving Reserve 22's quality, consistency, and service levels. Reserve 22 is planning to offer a new phone app allowing customers to place carry-out orders and process payments. Two (2) beverage carts will be operating on the golf course this season and staff is working on each cart's capacity to accept credit cards.

Food and Beverage Director Chapple said Reserve 22 is planning some new events for non-golfers, namely a "Wine and Nine" and a "Sip and Chip". Reserve 22's menu changes every six (6) months and the new menu will debut in May. The banquet menu has been revamped and several "Etch A Sketch" devices have been ordered for children to draw on while waiting for their meal. Reserve 22 is offering more weekly specials with children eating free on Monday nights, half-price burgers on Tuesday nights, and \$5 martinis and half-price bottles of wine on Wednesday. Commissioner Graham said Reserve 22 is developing a wine list. Food and Beverage Director Chapple said the wine list is done he is just waiting for books and sleeves.

Chairman O'Shea said at the last meeting Commissioner Diver brought up the possible use of motorized golf boards. Chairman O'Shea reached out to the company that manufactures these golf boards and said there are some interesting stats including: 18 holes can be completed in about two (2) hours and rental fees are typically 150% of regular golf cart fees. Chairman O'Shea said the company has never had an accident or injury with the cart and offer a very complementary trial period. Golf Course Superintendent

Pekarek said you need different insurance on these units. Commissioner Reinke said the Village Links would be a great course to try these and thinks this will create a buzz. Chairman O'Shea and the rest of the Recreation Commissioners recommended moving ahead with four (4) units for the trial period. General Manager Vesevick said he will report back about the golf boards at the next meeting.

6. NEXT REGULAR MEETING FRIDAY, APRIL 26, 2019

7. ADJOURN

Commissioner Reinke moved and Commissioner Graham seconded, to adjourn the meeting. The meeting was adjourned at 8:16a.m.

Submitted by Aileen Haslett, Recording Secretary
Reviewed by General Manager Jeff Vesevick