Minutes
Village of Glen Ellyn
Finance Commission
Regular Meeting
Friday, March 8, 2019
7:00 AM
Glen Ellyn Civic Center, Room 301

A. Call to Order

Attendee Name	Title	Status
Lisa A Cleaver	Commissioner	Absent
Jose G DeLeon	Commissioner	Present
Scott R Greeno	Commissioner	Present
Jeremy S VanEk	Commissioner	Present
Christopher D. Oakes	Commissioner	Present
Lea Dan	Commissioner	Present
Michael Campagna	Commissioner	Absent
Matthew L Halkyard	Chairman	Present
Brenton J. Peck	Commissioner	Present
Ben Harrington	Student Commissioner	Present

Also present: Village Manager Franz, Finance Director Coyle, and Recording Secretary Haslett.

Chairman Halkyard called the meeting to order at 7:00AM.

B. Public Comment (Non Agenda Items)

None.

C. Approval of Minutes

1. Finance Commission - Special Meeting - Feb 15, 2019 7:00 AM

RESULT:	**ACCEPTED [UNANIMOUS]**
MOVER:	Christopher D. Oakes, Commissioner
SECONDER:	Jose G DeLeon, Commissioner
AYES:	DeLeon, Greeno, VanEk, Oakes, Dan, Halkyard, Peck, Harrington
ABSENT:	Cleaver, Campagna

D. Village Scorecard

1. The Finance Commission will review the prior Village Scorecard in preparation for this year's update.

Finance Director Coyle explained that the current Scorecard is used as a planning tool for the Village. It is particularly helpful in educating new commissioners and Village Board members. The Scorecard is also used during the budget process and helps the Village's strategic trajectory. Finance Director Coyle said the Village Board continually asks what other towns are doing and this provides a dataset to answer some of those inquiries.

Some of the takeaways from the current Scorecard is the high residential tax base compared to other communities who have more retail, commercial, and industrial development. The high residential tax base means Glen Ellyn residents are bearing the property tax burden. This can be looked at in two (2) ways in that the Village needs to attract more commercial development or Glen Ellyn was built as a bedroom community, which is why people move here. Another takeaway from the last Scorecard was how much the Village saves by having a volunteer fire department.

Chairman Halkyard indicated the Scorecard demonstrates how well the Village does compared to other communities and reveals activities that other municipalities are doing that could improve the Village's operations. Commissioner Dan asked if any other towns prepare a Scorecard. Finance Director Coyle replied that she did not know of any other town that publishes a Scorecard. Commissioner VanEk said the Scorecard needs to reflect how high the Village's property taxes are compared to other municipalities. Commissioner VanEk also suggested that the Scorecard detail what the Village is spending money on and how successful are we in this area. Commissioner Peck recommended key performance metrics be developed for the biggest expenses. Finance Director Coyle explained the past Scorecard information is derived from the financial reports from the comparable communities and does not include operational information.

Commissioner VanEk said the Scorecard should include a question and answer format. Commissioner Greeno suggested showing the Village's taxes compared to other communities, while simultaneously showing that other towns may have more sales taxes per capita because of a larger retail tax base. Commissioner Dan recommended that the Scorecard be distributed to local real estate agents.

The Commission concurred to update the Scorecard's existing charts and offered some improvements as detailed below.

1. Add Lombard as another comparable community.
2. Review how the graphs are sorted and make them more consistent across the report.
3. The graph entitled, "Total Property Tax Rate as a % of Property Value" should be one of the lead graphs in the report and then explain what services

residents receive for these property taxes. Also explain why the Village's property tax burden is higher than the other comparable towns.

4. Add another graph showing commercial as a percentage of EAV.
5. For only Glen Ellyn break-out multi-family statistics for property taxes and EAV percentage.
6. Compare how much other towns use property taxes to finance capital improvements.
7. Look for ways to benchmark the fire services fee.

Finance Director Coyle said she would like to refine the Executive Summary and make it more of a communication piece rather than a power point. Commissioner VanEk asked about the Scorecard's timetable. Finance Director Coyle replied that she was hoping to hire an intern this summer to work on the Scorecard and is looking to August as the deadline. Commissioner VanEk suggested a draft Scorecard be distributed to the Finance Commission before the final version is approved.

RESULT:	**DISCUSSION ONLY**

E. Trustee Liaison Report

None.

F. Chairman's Report

None.

G. Other Business

1. Economic Development Update

Village Manager Franz updated the Finance Commission on various projects and other capital projects that are in the planning stages.

Finance Director Coyle noted the food and beverage tax went live on March 1, 2019 and the Village is looking to issue more bonds in April of this year.

2. Next Meeting: Friday, April 12, 7:00AM

H. Adjournment

1. Motion to Adjourn

The meeting was adjourned at 8:15 AM.

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Christopher D. Oakes, Commissioner
SECONDER:	Brenton J. Peck, Commissioner
AYES:	DeLeon, Greeno, VanEk, Oakes, Dan, Halkyard, Peck, Harrington
ABSENT:	Cleaver, Campagna