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A. CALL TO ORDER

The December 11, 2018 regular meeting of the Capital Improvements Commission was called to order at 7:03 PM at the Glen Ellyn Civic Center. A motion was made by Commissioner Biggam to appoint Commissioner Lindquist as acting Chairman for tonight's meeting and Commissioner Cattero seconded the motion. Motion was unanimously approved.

B. PUBLIC COMMENT – None**C. APPROVAL OF MINUTES FROM October 9, 2018 MEETING** – Approved

MOVE TO APPROVE MINUTES OF REGULAR MEETING FROM 10/9/2018

RESULT: Motion Unanimously Carried

MOVER: Commissioner Biggam

SECONDER: Commissioner Cattero

D. CURRENT PROJECT DISCUSSIONS

1. *Adoption of Complete Streets Policy (CSP) for Central Business District.* Engineer Daubert asks the CIC for their input on a Complete Streets Policy so a resolution can be voted on. Commissioner Lindquist adds he thought everything that was discussed at the last meeting was included in the policy. Commissioner Foerster adds he thought the policy was well written but suggests letting the Village attorney review it, especially with regard to the exceptions page (section 4). Engineer Daubert adds he will give the CSP to the Village attorney for a final review.

Commissioner Biggam motions to accept the resolution of the Complete Streets Policy as written subject to Village Attorney review. Commissioner Szymanski seconded the motion.

MOVE TO APPROVE THE CSP RESOLUTION

RESULT: Motion Unanimously Carried

MOVER: Commissioner Biggam

SECONDER: Commissioner Szymanski

E. TRUSTEE'S REPORT – Trustee Kenwood reports that the Apex Project (Giesche) has a meeting scheduled in early January. The Nobel House will be getting their liquor license this week. CVS is now open. Pedestrian Tunnel on Taylor Street will be wrapping up by the end of the year. The board did vote on the bonds for the parking garage. More bonds will be voted on once the new board is sworn in.

F. OTHER BUSINESS – None

G. PUBLIC WORKS REPORT – Director Hansen reports that there was a lot of damage from the snow storm. The village approved a special brush pickup up to \$25,000. This was unbudgeted. The brush pickup took 5 days to complete, normally this takes 4 days. Once the contractor hits \$25,000, Public Works will take over the rest of the pickup.

H. PROJECT REPORT – *December 11, 2018 Monthly Construction Report* (see attached report) Engineer Daubert reports that Park Blvd has been completed and the street is now open. Engineer Daubert gave a Construction Project Update presentation on the Taylor Ave/Pedestrian tunnel (see attached report). He adds the completion of this project is on track for 12/31/18. There are some items of this project that will be completed in the spring. Those items include: parkway restoration with sod, staining of concrete headwalls and any punch list items that come up.

Engineer Topar reports that the CBD streetscape project's first phase of the design work is underway. The topographical survey is close to being done. A Public outreach campaign is underway. We've had 3 meetings so far.

Commissioner Szymanski reports on the CBD Streetscape and Utility Improvements Steering Committee Report (see attached). The CBD steering committee is comprised of about 25 people that include business people, engineers, board and commission members and residents. It is a good cross section of people. The steering committee took a walking tour around the CBD with clipboards in hand taking notes and giving feedback on how the downtown should look and what we need to consider. The horse trough island location is where many were divided on. Two people on the committee mentioned to keep the trough where it is; five people want it moved to a new location. The group agreed we would like to keep the horse trough island. Director Hansen adds that we spoke with the design team and we want them to take extra care and time with this intersection to make it better than it is now. It is the trademark of the downtown area. Commissioner Szymanski adds there will be a meeting January on a Saturday morning to go through the design phase. The design team has created a website called DowntownGE.com for educating people on the project as well as sharing ideas for improving the downtown streets. Engineer Daubert adds, we are also going to consider past plan recommendations to see if there are some items that may still be applicable. It will be a good guide to build from. Engineer Daubert asks the CIC to attend the design phase meeting in January. Once he receives the date of the meeting he will forward it on to the CIC. Director Hansen asks the CIC if they see anything in other towns while they are out and about that may work for our project to please forward that information on.

- I. Adjournment** – A motion to adjourn the meeting was made by Commissioner Lindquist and Commissioner Foerster seconded the motion. The meeting was adjourned at 8:35 p.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Richard Daubert