



Agenda
Village of Glen Ellyn
Regular Meeting
Monday, December 10, 2018
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact The Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

D. Village Recognition: (Village Clerk)

1. Proclamation in recognition of Dr. Ann Rondeau, President of College of DuPage.
2. The Village would like to thank Adam Kreuzer for his service to the Environmental Commission.
3. The Village would like to thank Eric Kumar for his service to the Capital Improvements Commission.

E. Presentation

1. Professional Engineer Daubert will provide and update on the Taylor Avenue Underpass Project.

F. Audience Participation

1. Open:

Members of the public are welcome to speak to any item not specifically listed on tonight's agenda for up to (3) three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, their topic and the group, if any, they are representing prior to addressing the Village Board. Individuals wishing to address the Board shall exercise proper decorum and respect for the proceedings

and the business of the Village Board, and shall refrain from abusive demeanor and language. The practice of ceding time to other speakers shall be prohibited, except in the discretion of the presiding officer of the meeting. Public officials are not obligated to respond to questions.

G. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$3,130,181.19 (Trustee Enright):

1. Total Expenditures (Payroll and Vouchers) - \$3,130,181.19. The vouchers have been reviewed by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. November 12, 2018 Regular Village Board Meeting Minutes
3. Designate Trustee Gary Fasules as Village President Pro Tem for the Four Month Period from January 1, 2019 through April 30, 2019
4. Approve a Downtown Retail Interior Improvement Award in the amount of \$15,000, for Vanilla Sugar Bakery at 540 Duane Street to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)
5. Approve a Downtown Retail Interior Improvement Award in the amount of \$7,500, for A Toda Madre at 499 Main Street to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)
6. Ordinance No. 6651 -VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code, to Increase the Number of Permitted Class B-1 Liquor Licenses (Village Attorney Mathews)
7. Ordinance No. 6652 -VC, An Ordinance to Amend the Glen Ellyn Municipal Code, to Enhance the Processes of the Board of Fire & Police Commissioners (Village Attorney Mathews)
8. Approve an Temporary Extension of the Arborworks Contract to Provide Residents with a Special Storm Damage December Brush Pick-Up not to exceed the cost of \$25,625 for no more than 10 days of additional work, to be expensed to the Solid Waste Fund (Public Works Director Hansen)
9. Pursuant to Section 1-10-7 of the Village Code, Adopt the Competitive Bidding Procedures of the Suburban Tree Consortium, West Central Municipal Conference, of River Grove, Illinois, and Authorize the Village Manager to Execute a Contract Funding the 2019 Annual Tree Planting Program, in an Amount Not to Exceed \$98,000 to be Expensed to the General Fund. (Public Works Director Hansen)

10. Pursuant to Section 1-10-7 of the Glen Ellyn Village Code to Adopt the Competitive Bidding Procedures of the Suburban Purchasing Cooperative (SPC) in lieu of the Provisions of Chapter 10 on Village Contracts and Approve the Purchase of one (1) Vactor 2100i PD Combination Sewer Cleaner from Standard Equipment Company of Chicago, Illinois, in the amount of \$425,492 to be expensed to the Equipment Services Fund (Public Works Director Hansen)
11. Resolution 18-21, A Resolution Concerning Village of Glen Ellyn Work in State Rights-of-Way Effective from January 1, 2019 to December 31, 2020 (Public Works Director Hansen)
12. Authorize the Village Manager to execute a contract for the upgrade of Surrey Lift Station Control Panel to Automatic Systems Co. of St. Paul, MN, in an amount not to exceed \$42,900, to be expensed to the Water & Sewer Fund. (Public Works Director Hansen)
13. Ordinance No. 6653, An Ordinance Vacating a Portion of the Lake Road Right-of-Way to 567 Lake Road (Public Works Director Hansen)
14. Ordinance No. 6654, An Ordinance Authorizing the Execution of an Intergovernmental Agreement Between the Village of Glen Ellyn and the Board of Education of Glenbard Township High School District No. 87 Regarding the Dedication and Acceptance of a One Foot Strip of Property Adjacent to the East Side of Lake Road (Public Works Director Hansen)
15. Ordinance No. 6655, An Ordinance Repealing Ordinance No. 6579, Adopted on February 12, 2018 and Authorizing the Village to Accept Title to Property Known as the Glen Oak Lift Station and Hill Avenue Sewers and Approving the Transfer of Jurisdiction Over a Portion of Hill Avenue to the Village of Glen Ellyn (Public Works Director Hansen)
16. Ordinance No. 6656 - VC, An Ordinance Approving Text Amendments to the Glen Ellyn Sign Code (Planning and Development Director Springer)
17. Ordinance No. 6657, An Ordinance Amending Ordinance 5997 to Remove Condition B.6 of Section Four of Ordinance 5997 for Glen Ellyn School District 87 for Improvements to Memorial Park Located at 671 Crescent Boulevard (Planning and Development Director Springer)
18. Approve the Proposed Increase in Village Links User Fees effective with the 2019 Golf Season (General Manager Vesevick)
19. Authorize the Village Manager to execute an Engagement Letter for audit services with Lauterbach and Amen, LLP, of Naperville, Illinois, for the Village's Fiscal Year 2018 Audit in the amount of \$37,670 to be expensed to the General Fund, Central Business District TIF Fund, Roosevelt Road TIF Fund, and Police Pension Fund (Finance Director Coyle)
20. Resolution No. 18-22, A Resolution Maintaining the Current Water & Sewer Rates for 2019 (Finance Director Coyle)

21. Ordinance No. 6658, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ended December 31, 2018 (Finance Director Coyle)

H. Parking Changes to Village Code (Presented by Police Chief Norton) (Trustee Pryde)

1. Ordinance No. 6659 - VC, An Ordinance to Add Title 9, Chapter 2, Section 9-2-13 (Blue Dot Parking Permits) and Amend Section 9-5-8 (Schedule H; Parking Limits) Regarding Owner/Employee Parking Permits Surrounding the Central Business District and Time Limits on Forest Avenue North of Duane Street

I. Sale Contract for 725 Riford Road (Presented by Village Attorney Mathews) (Trustee Fasules)

1. Motion to Approve a Sales Contract in the Amount of \$522,000.00 on for the Property at 725 Riford Road and Authorize the Village Attorney to Execute all Documents Required to Close on the Property.

J. Reminders

1. A Village Board Meeting is scheduled for Monday, January 14, 2019 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Tuesday, January 22, 2019 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

K. Other Business

L. Adjournment



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Proclamation
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3718)

DOC ID: 3718

**Proclamation in recognition of Dr. Ann Rondeau, President of
College of DuPage.**

ATTACHMENTS:

- Dr. Ann Rondeau (PDF)



Proclamation

WHEREAS, Dr. Ann Rondeau was appointed to serve as the College of DuPage's sixth President starting July 1, 2016; and

WHEREAS, Dr. Ann Rondeau has served with distinction by forging partnerships, establishing relationships, and leading by example to provide valuable education opportunities to the community ; and

WHEREAS, Dr. Ann Rondeau has served the community with dedication and commitment to the highest standards of public service. Her personal dedication to uphold professional ideals and standards has earned her respect and admiration of the citizens in which she serves; and

WHEREAS, Dr. Ann Rondeau successfully achieved an array of vital accomplishments including the development of an intergovernmental agreement with the Village of Glen Ellyn and DuPage County and played an instrumental role in the development of Innovation DuPage, a cooperative venture and nonprofit corporation that will promote regional business growth and job creation; and

WHEREAS, Dr. Ann Rondeau strives for the best in everyone, brings organizations and communities together, and has provided a tremendous amount of leadership during her tenure at College of DuPage; and

WHEREAS, Dr. Ann Rondeau has accepted an official request from the Secretary of the Navy to serve as President of the Naval Postgraduate School and will be missed by many; and

NOW, THEREFORE, I, DIANE MCGINLEY, President of the Village of Glen Ellyn, Illinois, express our sincere appreciation and thanks to Dr. Ann Rondeau for her distinguished service to the community, and highly commend her for the manner in which she has carried out her duties and responsibilities as College of DuPage's President.

VILLAGE PRESIDENT
ATTEST:

VILLAGE CLERK

DATE



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Vouchers
Prepared By: Lori Thomas

SCHEDULED

AGENDA ITEM (ID # 3700)

DOC ID: 3700

Total Expenditures (Payroll and Vouchers) - \$3,130,181.19. The vouchers have been reviewed by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

Please see the attached report.

ATTACHMENTS:

- Vouchers 2018-12-10 (PDF)

**Approval of Vouchers
For the Village Board Meeting of December 10, 2018**

EXPENDITURES:

Accounts Payable Warrant 1118-2	11/8/2018	\$924,428.49
Accounts Payable Warrant 1118-3	11/16/2018	\$619,321.50
Accounts Payable Warrant 1118-4	11/30/2018	\$543,638.23
Sub-Total		\$2,087,388.22

Warrant Total \$ 2,087,388.22

PAYROLL EXPENDITURES

	<u>November 9, 2018</u>	<u>November 23, 2018</u>	
Net Employee Payroll Checks	\$ 321,859.39	\$ 337,673.86	
<u>Employee & Employer Payroll Deductions:</u>			
Employee Deductions*	\$ 138,904.46	\$ 147,176.27	
IMRF - Employer contribution	\$ 23,598.13	\$ 23,807.06	
Social Security/Medicare Tax Withheld - Employer portion	\$ 24,818.27	\$ 24,955.53	
Total Payroll	\$ 509,180.25	\$ 533,612.72	\$ 1,042,792.97

GRAND TOTAL \$3,130,181.19

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.



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VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
307 1ST AYD CORPORATION										
92576		11/06/2018		1118-4	233430	445.78	11/19/2018	INV	PD	SHOP SUPPLIES
INVOICE:PSI233662		CHECKDATE:11/30/2018								
10884 3SI SECURITY SYSTEMS, INC										
92791		10/29/2018		1118-4	233431	216.00	11/29/2018	INV	PD	ANNUAL COVERT TRACKING SOFTWARE
INVOICE:594333		CHECKDATE:11/30/2018								
2021 A-RELIABLE PRINTING										
92718		10/24/2018		1118-4	233432	181.00	11/27/2018	INV	PD	PRINTING
INVOICE:21291		CHECKDATE:11/30/2018								
92224		10/31/2018		1118-2	233241	149.60	11/05/2018	INV	PD	PRINTING
INVOICE:21302		CHECKDATE:11/08/2018								
92320		11/07/2018		1118-3	233317	500.00	11/12/2018	INV	PD	PRINTING
INVOICE:21315		CHECKDATE:11/16/2018								
92511		11/09/2018		1118-4	233432	72.00	11/19/2018	INV	PD	PRINTING
INVOICE:21319		CHECKDATE:11/30/2018								
92720		11/07/2018		1118-4	233432	10.00	11/27/2018	INV	PD	PRINTING
INVOICE:21321		CHECKDATE:11/30/2018								
92722		11/15/2018		1118-4	233432	113.90	11/27/2018	INV	PD	PRINTING
INVOICE:21333		CHECKDATE:11/30/2018								
92721		11/16/2018		1118-4	233432	69.40	11/27/2018	INV	PD	PRINTING
INVOICE:21337		CHECKDATE:11/30/2018								
92719		11/20/2018		1118-4	233432	523.50	11/27/2018	INV	PD	PRINTING
INVOICE:21342		CHECKDATE:11/30/2018								
						1,619.40				
7768 JOHN METALLO										
92508		11/12/2018		1118-4	233433	910.00	11/19/2018	INV	PD	SIDEWALK REPAIR
INVOICE:4923		CHECKDATE:11/30/2018								
10442 ABS & TAYLOR ENTERPRISES, INC										
92322		11/05/2018		1118-3	233318	144.00	11/12/2018	INV	PD	COFFEE POTS
INVOICE:75307		CHECKDATE:11/16/2018								
11380 RADIOTRONICS, INC										
92266		10/16/2018		1118-2	233242	1,695.35	11/07/2018	INV	PD	HEAT SENSOR/MONITOR DEVICE FOR
INVOICE:264065		CHECKDATE:11/08/2018								
8435 ALFRED C YANEZ JR										
92416		11/01/2018		1118-3	233319	3,800.00	11/15/2018	INV	PD	SIDEWALK POWER WASHING
INVOICE:18MFP1006		CHECKDATE:11/16/2018								
18 ADDISON FIRE PROTECTION DISTRICT #1										
92221		10/24/2018		1118-2	233243	375.00	11/05/2018	INV	PD	TRAINING-BOOTON
INVOICE:239		CHECKDATE:11/08/2018								



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9224 ADVANCE STORES COMPANY, INC										
92518		10/03/2018		1118-4	233434	60.19	11/19/2018	INV	PD	AXLE ASSY #211
INVOICE:6195				CHECKDATE:11/30/2018						
92513		10/01/2018		1118-4	233434	34.94	11/19/2018	INV	PD	OIL FILTERS
INVOICE:7092				CHECKDATE:11/30/2018						
92514		10/03/2018		1118-4	233434	267.01	11/19/2018	INV	PD	STARTER #510
INVOICE:7173				CHECKDATE:11/30/2018						
92515		10/03/2018		1118-4	233434	43.23	11/19/2018	INV	PD	HYDRAULIC OIL #209
INVOICE:7194				CHECKDATE:11/30/2018						
92517		10/05/2018		1118-4	233434	8.16	11/19/2018	INV	PD	AIR FILTER #255
INVOICE:7265				CHECKDATE:11/30/2018						
92519		10/05/2018		1118-4	233434	7.80	11/19/2018	INV	PD	TIRE BEAD
INVOICE:7285				CHECKDATE:11/30/2018						
92525		10/09/2018		1118-4	233434	-60.19	10/09/2018	CRM	PD	CREDIT PARTS
INVOICE:7343				CHECKDATE:11/30/2018						
92528		10/09/2018		1118-4	233434	-103.09	10/09/2018	CRM	PD	CREDIT PART
INVOICE:7349				CHECKDATE:11/30/2018						
92531		10/16/2018		1118-4	233434	17.69	10/30/2018	INV	PD	WIRE LOOM
INVOICE:7491				CHECKDATE:11/30/2018						
92540		10/16/2018		1118-4	233434	45.42	10/31/2018	INV	PD	LIFT SUPPORT #1T30
INVOICE:7503				CHECKDATE:11/30/2018						
92541		10/17/2018		1118-4	233434	45.42	10/31/2018	INV	PD	LIFT SUPORTS #1T62
INVOICE:7536				CHECKDATE:11/30/2018						
92542		10/17/2018		1118-4	233434	-45.42	10/31/2018	CRM	PD	CREDIT PARTS
INVOICE:7547				CHECKDATE:11/30/2018						
92532		10/19/2018		1118-4	233434	45.90	10/30/2018	INV	PD	RV ANTIFREEZE
INVOICE:7632				CHECKDATE:11/30/2018						
92533		10/22/2018		1118-4	233434	-213.09	10/22/2018	CRM	PD	CREDIT CORES, PART
INVOICE:7701				CHECKDATE:11/30/2018						
92536		10/30/2018		1118-4	233434	161.95	10/31/2018	INV	PD	STARTER #226
INVOICE:7978				CHECKDATE:11/30/2018						
92535		10/30/2018		1118-4	233434	44.19	10/31/2018	INV	PD	BRAKE PADS #225
INVOICE:7982				CHECKDATE:11/30/2018						
92537		10/31/2018		1118-4	233434	15.96	10/31/2018	INV	PD	10W30 OIL 261A
INVOICE:8043				CHECKDATE:11/30/2018						
92534		10/31/2018		1118-4	233434	-12.00	10/31/2018	CRM	PD	CREDIT CORE
INVOICE:8046				CHECKDATE:11/30/2018						
92526		10/08/2018		1118-4	233434	346.81	10/09/2018	INV	PD	BRAKE PADS, ROTORS #1C61
INVOICE:8844-1				CHECKDATE:11/30/2018						
92527		10/08/2018		1118-4	233434	42.88	10/09/2018	INV	PD	BRAKE HOSE #1C61
INVOICE:8846				CHECKDATE:11/30/2018						
92530		10/09/2018		1118-4	233434	103.09	10/09/2018	INV	PD	CALIPER #1C61
INVOICE:8870				CHECKDATE:11/30/2018						
92529		10/09/2018		1118-4	233434	103.09	10/09/2018	INV	PD	CALIPER FD1C61
INVOICE:8890				CHECKDATE:11/30/2018						
92538		10/10/2018		1118-4	233434	16.01	10/31/2018	INV	PD	COUPLER #228
INVOICE:8910				CHECKDATE:11/30/2018						
92539		10/12/2018		1118-4	233434	15.33	10/31/2018	INV	PD	PARTS #254
INVOICE:9020				CHECKDATE:11/30/2018						

991.28

8181 MWSTAR WASTE HOLDINGS CORPORATION



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VILLAGE OF GLEN ELLYN
VENDOR INVOICE LIST

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92225		10/15/2018		1118-2	233244	542.44	11/05/2018	INV	PD	TB000191 1018
INVOICE:TB0000016863			CHECKDATE:11/08/2018							
92419		10/31/2018		1118-3	233320	682.93	11/15/2018	INV	PD	TB000191 1018 SOLID WASTE
INVOICE:TB0000016896			CHECKDATE:11/16/2018							
						1,225.37				
6381 AFFILIATED CUSTOMER SERVICE, INC										
92318		10/26/2018		1118-3	233321	854.00	11/12/2018	INV	PD	FIRE ALARM SERVICE
INVOICE:S132482			CHECKDATE:11/16/2018							
5574 AFTERMATH, INC.										
92220		10/25/2018		1118-2	233245	105.00	11/05/2018	INV	PD	BIO-HAZARD CLEANING
INVOICE:JC2018-2663			CHECKDATE:11/08/2018							
11395 ERIC ALDRICH										
92512		11/13/2018		1118-4	233435	302.00	11/19/2018	INV	PD	GOLF REFUND
INVOICE:GR111918			CHECKDATE:11/30/2018							
28 ALEXANDER EQUIPMENT CO INC										
92510		11/07/2018		1118-4	233436	71.90	11/19/2018	INV	PD	KOMBI UNIT REPAIR
INVOICE:149719			CHECKDATE:11/30/2018							
92509		11/07/2018		1118-4	233436	79.20	11/19/2018	INV	PD	CHIPPER KNIFE GRINDER
INVOICE:149720			CHECKDATE:11/30/2018							
						151.10				
51 ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &										
92421		11/09/2018		1118-3	233322	8,717.46	11/15/2018	INV	PD	LEGAL SERVICES
INVOICE:3146324-1018			CHECKDATE:11/16/2018							
52 SOUTH WEST INDUSTRIES INC										
92321		11/01/2018		1118-3	233323	204.97	11/12/2018	INV	PD	MAINTENANCE
INVOICE:INV-03891-DOJ1H3			CHECKDATE:11/16/2018							
11413 DANIEL ANDERSON										
92792		11/21/2018		1118-4	233437	2,850.00	11/29/2018	INV	PD	TRANSFER TAX REFUND
INVOICE:TXR112918			CHECKDATE:11/30/2018							
10349 MARGIE GOTSCH										
92223		10/31/2018		1118-2	233246	246.00	11/05/2018	INV	PD	CITIZEN POLICE ACADEMY SHIRTS
INVOICE:1875			CHECKDATE:11/08/2018							
10850 ANGELO GELATO ITALIANO, INC										
92323		11/03/2018		1118-3	233324	72.00	11/12/2018	INV	PD	FOOD RESALE
INVOICE:147375			CHECKDATE:11/16/2018							
92820		11/17/2018		1118-4	233438	108.00	11/29/2018	INV	PD	FOOD RESALE
INVOICE:147736			CHECKDATE:11/30/2018							



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VILLAGE OF GLEN ELLYN
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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
10480 ARAMARK UNIFORM & CAREER APPAREL GROUP, INC						180.00				
92325		10/23/2018		1118-3	233325	968.38	11/12/2018	INV	PD	LINEN SERVICE
INVOICE:2081767742		CHECKDATE:11/16/2018								
92324		10/30/2018		1118-3	233325	794.09	11/12/2018	INV	PD	LINEN SERVICE
INVOICE:2081777269		CHECKDATE:11/16/2018								
92417		11/06/2018		1118-3	233325	782.47	11/15/2018	INV	PD	LINEN SERVICE
INVOICE:2081786576		CHECKDATE:11/16/2018								
92418		11/13/2018		1118-3	233325	782.47	11/15/2018	INV	PD	LINEN SERVICE
INVOICE:2081796027		CHECKDATE:11/16/2018								
65 AT&T						3,327.41				
92723		11/04/2018		1118-4	233440	105.67	11/27/2018	INV	PD	152796430 1118
INVOICE:112718		CHECKDATE:11/30/2018								
92222		10/16/2018		1118-2	233247	63.59	11/05/2018	INV	PD	630 Z99-0131 540 7 1018
INVOICE:630Z99013110-6		CHECKDATE:11/08/2018								
92821		11/16/2018		1118-4	233439	63.59	11/29/2018	INV	PD	630 Z99-0131 540 7 1118
INVOICE:630Z99013111-5		CHECKDATE:11/30/2018								
67 ATLAS REFRIGERATION, INC.						232.85				
92816		10/03/2018		1118-4	233441	240.00	11/29/2018	INV	PD	MUG CHILLER SERVICE
INVOICE:26633		CHECKDATE:11/30/2018								
92817		10/05/2018		1118-4	233441	155.00	11/29/2018	INV	PD	HEAT CRAFT WIC SERVICE
INVOICE:26640		CHECKDATE:11/30/2018								
92818		10/09/2018		1118-4	233441	196.80	11/29/2018	INV	PD	GLASS TENDER RIC SERVICE
INVOICE:26679		CHECKDATE:11/30/2018								
92326		10/18/2018		1118-3	233326	220.00	11/12/2018	INV	PD	NORLAKE REPAIR
INVOICE:26709		CHECKDATE:11/16/2018								
5615 AXON ENTERPRISE, INC						811.80				
92420		11/06/2018		1118-3	233327	650.00	11/15/2018	INV	PD	TASER TRAINING HARTZELL, BERGE
INVOICE:42655		CHECKDATE:11/16/2018								
11372 WILLIAM BAEDKE										
92226		10/30/2018		1118-2	233248	30.00	11/05/2018	INV	PD	VEHICLE STICKER REFUND
INVOICE:VR110518		CHECKDATE:11/08/2018								
10010 BELLA BREW COFFEE & BEVERAGE CO										
92822		10/09/2018		1118-4	233442	76.80	11/29/2018	INV	PD	BEVERAGE RESALE
INVOICE:117405		CHECKDATE:11/30/2018								
92329		11/05/2018		1118-3	233328	157.76	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE:75272		CHECKDATE:11/16/2018								
92422		11/13/2018		1118-3	233328	134.40	11/15/2018	INV	PD	BEVERAGE RESALE
INVOICE:75544		CHECKDATE:11/16/2018								



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE	NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
11392 BLACK TIE FORMAL WEAR						368.96					
92424		11/15/2018		1118-3	233329	30.00	11/15/2018	INV	PD		BUSINESS REGISTRATION OVERPAYM
INVOICE:111518		CHECKDATE:11/16/2018									
1225 CHECKPOINT PRESS, INC											
92725		11/13/2018		1118-4	233443	298.00	11/27/2018	INV	PD		JOB AD
INVOICE:37898		CHECKDATE:11/30/2018									
10610 BLUESTEM ECOLOGICAL SERVICES, INC											
92543		10/09/2018		1118-4	233444	7,015.00	10/31/2018	INV	PD		INSTALLATION OF SEED & BLANKET
INVOICE:1668		CHECKDATE:11/30/2018									
96 BONNELL INDUSTRIES, INC.											
92554		11/07/2018		1118-4	233445	302.98	11/15/2018	INV	PD		SPINNER MOTOR
INVOICE:182545-IN		CHECKDATE:11/30/2018									
11382 JOSHUA BOULDIN											
92311		11/07/2018		1118-2	233249	176.54	11/07/2018	INV	PD		WATER OVERPAYMENT
INVOICE:110718		CHECKDATE:11/08/2018									
9879 BREAKTHRU BEVERAGE ILLINOIS, LLC											
92330		11/01/2018		1118-3	233330	286.30	11/12/2018	INV	PD		BEVERAGE RESALE
INVOICE:329966113		CHECKDATE:11/16/2018									
103 BRISTOL HOSE & FITTING											
92328		11/05/2018		1118-3	233331	71.05	11/12/2018	INV	PD		HYDRA
INVOICE:3385242		CHECKDATE:11/16/2018									
3460 PATRICK & RITA BROSNAN											
92544		11/15/2018		1118-4	233446	200.00	11/15/2018	INV	PD		PARKWAY TREE REFUND
INVOICE:111918		CHECKDATE:11/30/2018									
11388 BTR ENGINEERING, LLC											
92327		10/20/2018		1118-3	233332	3,196.00	11/12/2018	INV	PD		INDEPENDENT HVAC STUDY
INVOICE:18-0093.1		CHECKDATE:11/16/2018									
10118 BUCHANAN ENERGY LLC											
92555	20170083	11/13/2018		1118-4	233447	17,252.54	11/15/2018	INV	PD		YR 2 OF 4 YR CONTRACT FOR FUEL
INVOICE:569394		CHECKDATE:11/30/2018									
4576 BUTTERFIELD PARK DISTRICT											
92267		11/07/2018		1118-2	233250	4,958.00	11/07/2018	INV	PD		DEVELOPER DONATION



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:DEVEL1018		CHECKDATE:11/08/2018								
114 CASCO INTERNATIONAL										
92331		11/08/2018		1118-3	233333	164.00	11/12/2018	INV	PD	SAFETY INCENTIVE
INVOICE:1395575		CHECKDATE:11/16/2018								
5354 UNITED COMMUNICATION SYSTEMS										
92556		11/15/2018		1118-4	233448	4,556.46	11/15/2018	INV	PD	1209860-112924 1118
INVOICE:111918		CHECKDATE:11/30/2018								
120 CANON SOLUTIONS AMERICA, INC										
92732		11/12/2018		1118-4	233449	248.06	11/27/2018	INV	PD	COPIER IRC3530 MAINT
INVOICE:19400032		CHECKDATE:11/30/2018								
92733		11/12/2018		1118-4	233449	117.00	11/27/2018	INV	PD	COPIER IR4225 MAINT
INVOICE:19417137		CHECKDATE:11/30/2018								
92425		11/01/2018		1118-3	233334	33.10	11/15/2018	INV	PD	COPIER IRADV8295 MAINT
INVOICE:4027492972		CHECKDATE:11/16/2018								
						398.16				
8424 KIM CARROLL										
92547		11/15/2018		1118-4	233450	100.00	11/15/2018	INV	PD	PARKWAY TREE REFUND
INVOICE:111918		CHECKDATE:11/30/2018								
11326 OMAR CASAREZ										
92505		11/09/2018		1118-3	233335	20.00	11/12/2018	INV	PD	TRAVEL REIMBURSEMENT
INVOICE:ER111518		CHECKDATE:11/16/2018								
135 TRANZONIC COMPANIES										
92427		10/30/2018		1118-3	233336	673.01	11/15/2018	INV	PD	WIPES
INVOICE:IN02199007		CHECKDATE:11/16/2018								
10812 CELTIC COMMERCIAL PAINTING, LLC										
92272		10/31/2018		1118-2	233251	1,960.00	11/07/2018	INV	PD	HISTORICAL SOCIETY EXTERIOR PA
INVOICE:6749		CHECKDATE:11/08/2018								
92736		11/19/2018		1118-4	233451	6,620.00	11/27/2018	INV	PD	FS #2 INTERIOR PAINTING
INVOICE:6789		CHECKDATE:11/30/2018								
						8,580.00				
142 WJN ENTERPRISES, INC										
92271		10/29/2018		1118-2	233252	816.50	11/07/2018	INV	PD	CUTTING EDGES
INVOICE:485305A		CHECKDATE:11/08/2018								
11084 CHASE BANK NA										
92886		11/21/2018		1118-4	21682	1,635.26	11/21/2018	DIR	PD	DUE FROM GWA NOV 2018
INVOICE:92886		CHECKDATE:11/29/2018								
92887		11/21/2018		1118-4	21683	11,366.38	11/21/2018	DIR	PD	DUE FROM LIBRARY NOV 2018



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:92887			CHECKDATE:11/29/2018							
892123		11/05/2018		1118-4	21558	24.99	11/21/2018	DIR	PD	MENARDS-ELECTRICAL SUPPLIES
INVOICE:ACOA-3			CHECKDATE:11/21/2018							
892133		11/05/2018		1118-4	21559	1,100.00	11/21/2018	DIR	PD	IL FIRE & POLICE ACADEMY-MEYER
INVOICE:ACTR-7			CHECKDATE:11/21/2018							
92639		11/05/2018		1118-4	21560	32.50	11/21/2018	DIR	PD	JIMMY JOHN'S-FIRE & POLICE MEE
INVOICE:ACTR-8			CHECKDATE:11/21/2018							
892145		11/05/2018		1118-4	21561	23.00	11/21/2018	DIR	PD	MICROW GRAPHIC-VINYL NAME LETT
INVOICE:ALLN-24			CHECKDATE:11/21/2018							
92640		11/05/2018		1118-4	21562	91.98	11/21/2018	DIR	PD	IT SUPPLIES-PLOTTER PRINTER IN
INVOICE:ALLN-25			CHECKDATE:11/21/2018							
892155		11/05/2018		1118-4	21563	449.95	11/21/2018	DIR	PD	SUPERCIRCUITS-CAMERAS
INVOICE:BINM-16			CHECKDATE:11/21/2018							
92641		11/05/2018		1118-4	21564	10.96	11/21/2018	DIR	PD	UPS-SHIPPING
INVOICE:BINM-17			CHECKDATE:11/21/2018							
892085		11/05/2018		1118-4	21565	549.00	11/21/2018	DIR	PD	BLR/HCPRO-FMLA TRAINING
INVOICE:BR0P-12			CHECKDATE:11/21/2018							
92642		11/05/2018		1118-4	21566	650.00	11/21/2018	DIR	PD	AMER PUB WKS ASSN-JOB AD
INVOICE:BR0P-13			CHECKDATE:11/21/2018							
892165		11/05/2018		1118-4	21567	107.89	11/21/2018	DIR	PD	PLANTERS PALETTE-BULBS
INVOICE:BUCD-24			CHECKDATE:11/21/2018							
92643		11/05/2018		1118-4	21568	242.06	11/21/2018	DIR	PD	TELEVENT DTN-WEATHER SVC
INVOICE:BUCD-25			CHECKDATE:11/21/2018							
92644		11/05/2018		1118-4	21569	2,217.60	11/21/2018	DIR	PD	HOLIDAY INN-IPSI CW, TT, RP, S
INVOICE:BUCD-26			CHECKDATE:11/21/2018							
92645		11/05/2018		1118-4	21570	37.05	11/21/2018	DIR	PD	PHILLIPS-FUEL IPSI
INVOICE:BUCD-27			CHECKDATE:11/21/2018							
892105		11/05/2018		1118-4	21571	1,576.75	11/21/2018	DIR	PD	OPEN TABLE-ONLINE RESERVATIONS
INVOICE:CHAB-46			CHECKDATE:11/21/2018							
92646		11/05/2018		1118-4	21572	380.00	11/21/2018	DIR	PD	SIGN IDENTITY-BANNER SIGNS
INVOICE:CHAB-47			CHECKDATE:11/21/2018							
92647		11/05/2018		1118-4	21573	105.71	11/21/2018	DIR	PD	STAPLES-SUPPLIES
INVOICE:CHAB-48			CHECKDATE:11/21/2018							
92648		11/05/2018		1118-4	21574	16.98	11/21/2018	DIR	PD	HOBBY LOBBY-FRAMES FOR LAUNCH
INVOICE:CHAB-49			CHECKDATE:11/21/2018							
92649		11/05/2018		1118-4	21575	16.47	11/21/2018	DIR	PD	WHOLE FOODS-BEVERAGE RESALE
INVOICE:CHAB-50			CHECKDATE:11/21/2018							
92650		11/05/2018		1118-4	21576	60.97	11/21/2018	DIR	PD	HOME DEPOT-VACUUM, DUSTER
INVOICE:CHAB-51			CHECKDATE:11/21/2018							
92651		11/05/2018		1118-4	21577	150.73	11/21/2018	DIR	PD	WEBSTAIRANT-BOWLS, PITCHERS
INVOICE:CHAB-52			CHECKDATE:11/21/2018							
92652		11/05/2018		1118-4	21578	100.00	11/21/2018	DIR	PD	N2 PUBLISHING-MAGAZINE AD
INVOICE:CHAB-53			CHECKDATE:11/21/2018							
92653		11/05/2018		1118-4	21579	100.00	11/21/2018	DIR	PD	INDEED-JOB AD
INVOICE:CHAB-54			CHECKDATE:11/21/2018							
92654		11/05/2018		1118-4	21580	102.85	11/21/2018	DIR	PD	JEWEL-BANQUET SUPPLIES
INVOICE:CHAB-55			CHECKDATE:11/21/2018							
92655		11/05/2018		1118-4	21581	121.71	11/21/2018	DIR	PD	VISTAPRINT-POSTCARDS
INVOICE:CHAB-56			CHECKDATE:11/21/2018							
92660		11/05/2018		1118-4	21582	14.99	11/21/2018	DIR	PD	SPOTIFY-MUSIC SERVICE
INVOICE:CHAB-57			CHECKDATE:11/21/2018							
92657		11/05/2018		1118-4	21583	7.00	11/21/2018	DIR	PD	PATCH-ADVERTISING
INVOICE:CHAB-58			CHECKDATE:11/21/2018							
92658		11/05/2018		1118-4	21584	441.56	11/21/2018	DIR	PD	COMCAST-OCT/NOV
INVOICE:CHAB-59			CHECKDATE:11/21/2018							



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92659		11/05/2018		1118-4	21585	34.29	11/21/2018	DIR	PD	FACEBOOK-ADVERTISING
INVOICE: CHAB-60			CHECKDATE: 11/21/2018							
891934		11/05/2018		1118-4	21684	610.00	11/21/2018	DIR	PD	IGFOA-PAYROLL, PENSION SEMINAR
INVOICE: COYC-11			CHECKDATE: 11/29/2018							
92888		11/05/2018		1118-4	21685	30.00	11/21/2018	DIR	PD	PAYFLOW-ONLINE PAYMENT FEE
INVOICE: COYC-12			CHECKDATE: 11/29/2018							
891945		11/05/2018		1118-4	21587	12.00	11/21/2018	DIR	PD	DOLLAR TREE-BOOK CLUB SUPPLIES
INVOICE: DAVS-11			CHECKDATE: 11/21/2018							
892055		11/05/2018		1118-4	21547	3.98	11/21/2018	DIR	PD	JEWEL-JUICE
INVOICE: DETA-46			CHECKDATE: 11/21/2018							
92629		11/05/2018		1118-4	21548	29.99	11/21/2018	DIR	PD	BINNY'S-BEVERAGE RESALE
INVOICE: DETA-47			CHECKDATE: 11/21/2018							
92630		11/05/2018		1118-4	21549	669.46	11/21/2018	DIR	PD	AMAZON-EVENT SUPPLIES
INVOICE: DETA-48			CHECKDATE: 11/21/2018							
92631		11/05/2018		1118-4	21550	150.00	11/21/2018	DIR	PD	TRIPLESEAT-EVENT PLANNING SOFT
INVOICE: DETA-49			CHECKDATE: 11/21/2018							
92632		11/05/2018		1118-4	21551	14.99	11/21/2018	DIR	PD	ADOBE-PRO SOFTWARE
INVOICE: DETA-50			CHECKDATE: 11/21/2018							
92633		11/05/2018		1118-4	21552	303.59	11/21/2018	DIR	PD	WEBSTAIRANT-STERNO, HEAT LAMPS
INVOICE: DETA-51			CHECKDATE: 11/21/2018							
92634		11/05/2018		1118-4	21553	-128.34	11/21/2018	CRM	PD	SEARS-CREDIT DISPENSER RETURN
INVOICE: DETA-52			CHECKDATE: 11/21/2018							
92635		11/05/2018		1118-4	21554	95.00	11/21/2018	DIR	PD	SHERLOCK SQUEEGY-WINDOW CLEANI
INVOICE: DETA-53			CHECKDATE: 11/21/2018							
92636		11/05/2018		1118-4	21555	435.66	11/21/2018	DIR	PD	GOOGLE-ADVERTISING
INVOICE: DETA-54			CHECKDATE: 11/21/2018							
92637		11/05/2018		1118-4	21556	109.72	11/21/2018	DIR	PD	JET'S PIZZA-EMPLOYEE LUNCH
INVOICE: DETA-55			CHECKDATE: 11/21/2018							
92638		11/05/2018		1118-4	21557	40.00	11/21/2018	DIR	PD	CD CLEANERS-TABLE CLOTHS
INVOICE: DETA-56			CHECKDATE: 11/21/2018							
919811		11/05/2018		1118-4	21588	35.80	11/21/2018	DIR	PD	JEWEL-FOOD RESALE
INVOICE: FOTT-12			CHECKDATE: 11/21/2018							
92661		11/05/2018		1118-4	21589	84.99	11/21/2018	DIR	PD	AMAZON-UTILITY CART
INVOICE: FOTT-13			CHECKDATE: 11/21/2018							
92662		11/05/2018		1118-4	21590	6.78	11/21/2018	DIR	PD	WHOLE FOODS-FOOD RESALE
INVOICE: FOTT-14			CHECKDATE: 11/21/2018							
892185		11/05/2018		1118-4	21601	159.00	11/21/2018	DIR	PD	ASE TESTING-CHANDLER
INVOICE: FRAF-25			CHECKDATE: 11/21/2018							
92670		11/05/2018		1118-4	21602	123.09	11/21/2018	DIR	PD	CUTLER WORKWEAR-UNIFORMS
INVOICE: FRAF-26			CHECKDATE: 11/21/2018							
92671		11/05/2018		1118-4	21603	1,374.29	11/21/2018	DIR	PD	HYDROTEX-LUBRICANTS
INVOICE: FRAF-27			CHECKDATE: 11/21/2018							
892195		11/05/2018		1118-4	21591	415.00	11/21/2018	DIR	PD	ILCMA-ANNUAL DUES
INVOICE: FRAM-30			CHECKDATE: 11/21/2018							
92663		11/05/2018		1118-4	21592	35.16	11/21/2018	DIR	PD	DUNKIN-MGMT MEETING FOOD
INVOICE: FRAM-31			CHECKDATE: 11/21/2018							
92664		11/05/2018		1118-4	21593	52.93	11/21/2018	DIR	PD	LINKS-PLAHM, HANNAH MTG
INVOICE: FRAM-32			CHECKDATE: 11/21/2018							
92665		11/05/2018		1118-4	21594	39.50	11/21/2018	DIR	PD	THIPI THAI-COYLE, KENWOOD MTG
INVOICE: FRAM-33			CHECKDATE: 11/21/2018							
891995		11/05/2018		1118-4	21607	45.00	11/21/2018	DIR	PD	CONSTANT CONTACT-EMAIL MARKETI
INVOICE: HANM-13			CHECKDATE: 11/26/2018							
92673		11/05/2018		1118-4	21608	125.00	11/21/2018	DIR	PD	GE CHAMBER-MEETINGS MH,MP,BH,M
INVOICE: HANM-14			CHECKDATE: 11/26/2018							
92674		11/05/2018		1118-4	21609	162.00	11/21/2018	DIR	PD	M&M'S-SISTER CITY GIFTS



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INVOICE: HANM-15			CHECKDATE: 11/26/2018							
92675		11/05/2018	1118-4		21610	30.00	11/21/2018	DIR	PD	METRA-ICSC TRANSPORTATION
INVOICE: HANM-16			CHECKDATE: 11/26/2018							
92676		11/05/2018	1118-4		21611	394.08	11/21/2018	DIR	PD	GLEN OAK-STREETSCAPE MEETING
INVOICE: HANM-17			CHECKDATE: 11/26/2018							
892215		11/05/2018	1118-4		21595	278.38	11/21/2018	DIR	PD	QUILL-OFFICE SUPPLIES
INVOICE: HEFJ-10			CHECKDATE: 11/21/2018							
92666		11/05/2018	1118-4		21596	24.94	11/21/2018	DIR	PD	STAPLES-OFFICE SUPPLIES
INVOICE: HEFJ-11			CHECKDATE: 11/21/2018							
891982		11/05/2018	1118-4		21670	109.59	11/21/2018	DIR	PD	PRIMARY ARMS-GUN ATTACHMENTS
INVOICE: HOLC-7			CHECKDATE: 11/27/2018							
92669		11/05/2018	1118-4		21600	163.54	11/21/2018	DIR	PD	GLEN OAK-MGMT BREAKFAST
INVOICE: HOLW-10			CHECKDATE: 11/21/2018							
892224		11/05/2018	1118-4		21597	30.00	11/21/2018	DIR	PD	ILCMA-MEMBERSHIP KIRK
INVOICE: HOLW-7			CHECKDATE: 11/21/2018							
92667		11/05/2018	1118-4		21598	50.00	11/21/2018	DIR	PD	APSA-KIRK MEMBERSHIP
INVOICE: HOLW-8			CHECKDATE: 11/21/2018							
92668		11/05/2018	1118-4		21599	33.12	11/21/2018	DIR	PD	DANBY'S-FIRE CO MEMBER MTG
INVOICE: HOLW-9			CHECKDATE: 11/21/2018							
892233		11/05/2018	1118-4		21604	181.96	11/21/2018	DIR	PD	PANERA-QTRLY STAFF MEETING
INVOICE: HORK-6			CHECKDATE: 11/21/2018							
892065		11/05/2018	1118-4		21605	54.96	11/21/2018	DIR	PD	AMAZON-LUBRICANT, CABLE
INVOICE: HUBJ-7			CHECKDATE: 11/21/2018							
92672		11/05/2018	1118-4		21606	1,479.78	11/21/2018	DIR	PD	POOLWEBAQUA-PUMPS
INVOICE: HUBJ-8			CHECKDATE: 11/21/2018							
92677		11/05/2018	1118-4		21612	30.00	11/21/2018	DIR	PD	SPOT HERO-PARKING SEMINAR
INVOICE: HUBJ-9			CHECKDATE: 11/26/2018							
892095		11/05/2018	1118-4		21613	392.56	11/21/2018	DIR	PD	AMAZON-OFFICE SUPPLIES
INVOICE: KAML-24			CHECKDATE: 11/26/2018							
92678		11/05/2018	1118-4		21614	69.00	11/21/2018	DIR	PD	NNA-NOTARY ASSN MEMSHIP
INVOICE: KAML-25			CHECKDATE: 11/26/2018							
892255		11/05/2018	1118-4		21615	1,500.70	11/21/2018	DIR	PD	R&R PRODUCTS-BALL WASHER, PART
INVOICE: LUDM-68			CHECKDATE: 11/26/2018							
92679		11/05/2018	1118-4		21616	380.66	11/21/2018	DIR	PD	REINDERS-EQUIP PARTS
INVOICE: LUDM-69			CHECKDATE: 11/26/2018							
92680		11/05/2018	1118-4		21617	423.85	11/21/2018	DIR	PD	ALEXANDER EQUIP-EQUIP PARTS
INVOICE: LUDM-70			CHECKDATE: 11/26/2018							
92681		11/05/2018	1118-4		21618	1,025.09	11/21/2018	DIR	PD	MENARDS-SHINGLES, SUPPLIES
INVOICE: LUDM-71			CHECKDATE: 11/26/2018							
92682		11/05/2018	1118-4		21619	75.57	11/21/2018	DIR	PD	HOME DEPOT-BLACKTOP PATCH
INVOICE: LUDM-72			CHECKDATE: 11/26/2018							
92683		11/05/2018	1118-4		21620	5.55	11/21/2018	DIR	PD	BATTERIES PLUS-COIN BATTERY
INVOICE: LUDM-73			CHECKDATE: 11/26/2018							
92684		11/05/2018	1118-4		21621	128.65	11/21/2018	DIR	PD	INTERSTATE BATTERY-CHIPPER BAT
INVOICE: LUDM-74			CHECKDATE: 11/26/2018							
92685		11/05/2018	1118-4		21622	1,867.77	11/21/2018	DIR	PD	BURRIS-PARTS
INVOICE: LUDM-75			CHECKDATE: 11/26/2018							
92686		11/05/2018	1118-4		21623	195.00	11/21/2018	DIR	PD	GCSAA-ANNUAL DUES
INVOICE: LUDM-76			CHECKDATE: 11/26/2018							
92687		11/05/2018	1118-4		21624	345.69	11/21/2018	DIR	PD	WM F MEYER-FLUSH VALVE
INVOICE: LUDM-77			CHECKDATE: 11/26/2018							
92688		11/05/2018	1118-4		21625	282.08	11/21/2018	DIR	PD	KULLY-ELECTRONIC MODULE
INVOICE: LUDM-78			CHECKDATE: 11/26/2018							
92689		11/05/2018	1118-4		21626	158.00	11/21/2018	DIR	PD	SERVICE SANITATION-PORTABLE TO
INVOICE: LUDM-79			CHECKDATE: 11/26/2018							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92690		11/05/2018		1118-4	21627	1,573.00	11/21/2018	DIR	PD	SUNBELT-COMPRESSOR RENTAL
INVOICE:LUDM-80			CHECKDATE:11/26/2018							
92691		11/05/2018		1118-4	21628	127.63	11/21/2018	DIR	PD	PARTS TOWN-PARTS
INVOICE:LUDM-81			CHECKDATE:11/26/2018							
92692		11/05/2018		1118-4	21629	55.26	11/21/2018	DIR	PD	ADVANCE AUTO-PARTS
INVOICE:LUDM-82			CHECKDATE:11/26/2018							
92693		11/05/2018		1118-4	21630	108.89	11/21/2018	DIR	PD	BUGGIES UNLIMITED-BRAKE DRUM
INVOICE:LUDM-83			CHECKDATE:11/26/2018							
891962		11/05/2018		1118-4	21631	393.47	11/21/2018	DIR	PD	ARDC-ANNUAL REGISTRATION
INVOICE:MATG-2			CHECKDATE:11/26/2018							
92694		11/05/2018		1118-4	21633	96.43	11/21/2018	DIR	PD	MENARDS-ICE MELT, SUPPLIES
INVOICE:MENJ-10			CHECKDATE:11/26/2018							
892115		11/05/2018		1118-4	21632	145.30	11/21/2018	DIR	PD	HOME DEPOT-ELECTRICAL CORDS, S
INVOICE:MENJ-9			CHECKDATE:11/26/2018							
892265		11/05/2018		1118-4	21663	80.40	11/21/2018	DIR	PD	LILAC BAKERY-COF W/COPS
INVOICE:MILC-45			CHECKDATE:11/27/2018							
92780		11/05/2018		1118-4	21664	77.74	11/21/2018	DIR	PD	MARIANO'S-BERGER SWEARING IN
INVOICE:MILC-46			CHECKDATE:11/27/2018							
92781		11/05/2018		1118-4	21665	7.60	11/21/2018	DIR	PD	USPS-SHIPPING
INVOICE:MILC-47			CHECKDATE:11/27/2018							
92782		11/05/2018		1118-4	21666	206.18	11/21/2018	DIR	PD	AMAZON-BOOTS, DARE STICKERS
INVOICE:MILC-48			CHECKDATE:11/27/2018							
92783		11/05/2018		1118-4	21667	38.99	11/21/2018	DIR	PD	WALL ST JOURNAL-SUBSCRIPTION
INVOICE:MILC-49			CHECKDATE:11/27/2018							
92784		11/05/2018		1118-4	21668	114.71	11/21/2018	DIR	PD	VERIZON-SEPT/OCT 18
INVOICE:MILC-50			CHECKDATE:11/27/2018							
92785		11/05/2018		1118-4	21669	50.97	11/21/2018	DIR	PD	EINSTEIN-COF W/COPS
INVOICE:MILC-51			CHECKDATE:11/27/2018							
892284		11/05/2018		1118-4	21634	-212.50	11/21/2018	CRM	PD	IACP-CONFERENCE CANCELLATION
INVOICE:NORP-8			CHECKDATE:11/26/2018							
892295		11/05/2018		1118-4	21635	547.88	11/21/2018	DIR	PD	HOME DEPOT-LADDERS, SUPPLIES
INVOICE:PEKC-45			CHECKDATE:11/26/2018							
92695		11/05/2018		1118-4	21636	819.97	11/21/2018	DIR	PD	AMAZON-LED LIGHTS FOR SHOP, ST
INVOICE:PEKC-46			CHECKDATE:11/26/2018							
92696		11/05/2018		1118-4	21637	40.23	11/21/2018	DIR	PD	SHARPTEK SUPPLY-DOOR GASKET
INVOICE:PEKC-47			CHECKDATE:11/26/2018							
92697		11/05/2018		1118-4	21638	46.96	11/21/2018	DIR	PD	TEXAS RDHSE-INADVERTANT CHARGE
INVOICE:PEKC-48			CHECKDATE:11/26/2018							
892005		11/05/2018		1118-4	21639	59.00	11/21/2018	DIR	PD	SPROUT-SOCIAL MEDIA
INVOICE:PLAM-23			CHECKDATE:11/26/2018							
92698		11/05/2018		1118-4	21640	3.00	11/21/2018	DIR	PD	CANVA-DIGIAL ART
INVOICE:PLAM-24			CHECKDATE:11/26/2018							
92699		11/05/2018		1118-4	21641	95.00	11/21/2018	DIR	PD	CONSTANT CONTACT-EMAIL MARKETI
INVOICE:PLAM-25			CHECKDATE:11/26/2018							
92700		11/05/2018		1118-4	21642	66.00	11/21/2018	DIR	PD	OLIVE & VINNIES-SISTER CITY GI
INVOICE:PLAM-26			CHECKDATE:11/26/2018							
92701		11/05/2018		1118-4	21643	2.44	11/21/2018	DIR	PD	FACEBOOK-ADVERTISING
INVOICE:PLAM-27			CHECKDATE:11/26/2018							
92702		11/05/2018		1118-4	21644	98.90	11/21/2018	DIR	PD	STACY'S CORNER-SISTER CITY GIF
INVOICE:PLAM-28			CHECKDATE:11/26/2018							
92703		11/05/2018		1118-4	21645	462.30	11/21/2018	DIR	PD	BLACKBERRY MKT-STREETSCAPE KIC
INVOICE:PLAM-29			CHECKDATE:11/26/2018							
892245		11/05/2018		1118-4	21646	27.05	11/21/2018	DIR	PD	STAPLES-USB DRIVES
INVOICE:SPRS-1			CHECKDATE:11/26/2018							
92705		11/05/2018		1118-4	21647	11.10	11/21/2018	DIR	PD	USPS-POSTAGE 18.0010



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:SPRS-2			CHECKDATE:11/26/2018							
92706		11/05/2018		1118-4	21648	77.00	11/21/2018	DIR	PD	CLARIVATE-CODE BOOK
INVOICE:SPRS-3			CHECKDATE:11/26/2018							
92707		11/05/2018		1118-4	21649	25.00	11/21/2018	DIR	PD	GE CHAMBER-OCTOBER LUNDH
INVOICE:SPRS-4			CHECKDATE:11/26/2018							
92708		11/05/2018		1118-4	21650	585.00	11/21/2018	DIR	PD	BUILDING& FIRE CODE-TRAINING P
INVOICE:SPRS-5			CHECKDATE:11/26/2018							
92709		11/05/2018		1118-4	21651	36.13	11/21/2018	DIR	PD	WOK N FIRE-LOCH MEETING
INVOICE:SPRS-6			CHECKDATE:11/26/2018							
92787		11/05/2018		1118-4	21673	142.94	11/21/2018	DIR	PD	HOME DEPOT-AIR COMPRESSOR
INVOICE:TERJ-10			CHECKDATE:11/27/2018							
92788		11/05/2018		1118-4	21674	335.00	11/21/2018	DIR	PD	FRED PRYOR-EXCELL TRAINING RA,
INVOICE:TERJ-11			CHECKDATE:11/27/2018							
892023		11/05/2018		1118-4	21671	265.90	11/21/2018	DIR	PD	IREMEDY-DISPOSABLE BLANKETS
INVOICE:TERJ-8			CHECKDATE:11/27/2018							
92786		11/05/2018		1118-4	21672	50.00	11/21/2018	DIR	PD	IAPE-ANNUAL MEMBERSHIP
INVOICE:TERJ-9			CHECKDATE:11/27/2018							
892034		11/05/2018		1118-4	21652	15.22	11/21/2018	DIR	PD	AMAZON-OFFICE SUPPLIES
INVOICE:THOL-10			CHECKDATE:11/26/2018							
92710		11/05/2018		1118-4	21653	25.20	11/21/2018	DIR	PD	HARNER BAKERY-EMPLOYEE APPRECI
INVOICE:THOL-11			CHECKDATE:11/26/2018							
92711		11/05/2018		1118-4	21654	646.00	11/21/2018	DIR	PD	WORLDPOINT-EMPLOYEE CPR/AED CA
INVOICE:THOL-12			CHECKDATE:11/26/2018							
92712		11/05/2018		1118-4	21655	10.00	11/21/2018	DIR	PD	EINSTEIN-GIFT CARD HALLOWEEN C
INVOICE:THOL-13			CHECKDATE:11/26/2018							
892315		11/05/2018		1118-4	21656	192.25	11/21/2018	DIR	PD	VARIOUS GAS STATIONS-TRAINING
INVOICE:VAVK-10			CHECKDATE:11/26/2018							
892325		11/05/2018		1118-4	21657	46.48	11/21/2018	DIR	PD	ADOBE-INDESIGN, PRO
INVOICE:VESJ-36			CHECKDATE:11/26/2018							
92713		11/05/2018		1118-4	21658	75.00	11/21/2018	DIR	PD	MAILCHIMP-EMAIL SERVICE
INVOICE:VESJ-37			CHECKDATE:11/26/2018							
92714		11/05/2018		1118-4	21659	100.70	11/21/2018	DIR	PD	AT&T-UVERSE OCT/NOV
INVOICE:VESJ-38			CHECKDATE:11/26/2018							
92715		11/05/2018		1118-4	21660	14.97	11/21/2018	DIR	PD	RESTAURANOWNER.COM-SUBSCRIPTIO
INVOICE:VESJ-39			CHECKDATE:11/26/2018							
92716		11/05/2018		1118-4	21661	26.00	11/21/2018	DIR	PD	SQUARESPACE-WEBSITE FEE
INVOICE:VESJ-40			CHECKDATE:11/26/2018							
92717		11/05/2018		1118-4	21662	354.93	11/21/2018	DIR	PD	FIRE STORE-AED PADS
INVOICE:VESJ-41			CHECKDATE:11/26/2018							
						44,681.36				
10865 CHICAGO FIRE & BURGLAR DETECTION INC										
92332		10/31/2018		1118-3	233337	1,925.00	11/12/2018	INV	PD	SECURITY SYSTEM INSTALLATION-P
INVOICE:4483			CHECKDATE:11/16/2018							
92569		10/31/2018		1118-4	233452	89.85	11/15/2018	INV	PD	QTRLY ALARM 11/1-1/31/19 PW
INVOICE:R 49355			CHECKDATE:11/30/2018							
						2,014.85				
8502 NEW CHICAGO WHOLESALE BAKERY, INC										
92430		08/12/2018		1118-3	233338	57.75	11/15/2018	INV	PD	FOOD RESALE
INVOICE:351771			CHECKDATE:11/16/2018							
92339		11/02/2018		1118-3	233338	24.75	11/12/2018	INV	PD	FOOD RESALE
INVOICE:353840			CHECKDATE:11/16/2018							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92429		11/10/2018		1118-3	233338	92.75	11/15/2018	INV	PD	FOOD RESALE
INVOICE:354012				CHECKDATE:11/16/2018						
92827		11/22/2018		1118-4	233453	137.75	11/29/2018	INV	PD	FOOD RESALE
INVOICE:354288				CHECKDATE:11/30/2018						
						313.00				
6043 CHICAGO PARTS & SOUND LLC										
92139		10/17/2018		1118-2	233253	131.91	11/01/2018	INV	PD	WINDOW REGULATOR #012
INVOICE:1-0025593				CHECKDATE:11/08/2018						
92270		10/25/2018		1118-2	233253	68.80	11/07/2018	INV	PD	WIPER BLADES
INVOICE:1-0027738				CHECKDATE:11/08/2018						
92269		10/31/2018		1118-2	233253	118.96	11/07/2018	INV	PD	BATTERY
INVOICE:1-0028914				CHECKDATE:11/08/2018						
92334		11/02/2018		1118-3	233339	110.55	11/12/2018	INV	PD	FRONT AXLE #009
INVOICE:1-0029494				CHECKDATE:11/16/2018						
92570		11/09/2018		1118-4	233454	349.00	11/15/2018	INV	PD	RADIO #18-020
INVOICE:1-0031281				CHECKDATE:11/30/2018						
91788		10/17/2018		1118-2	233253	-15.00	10/23/2018	CRM	PD	CREDIT CORE
INVOICE:1CR0006690				CHECKDATE:11/08/2018						
91789		10/17/2018		1118-2	233253	-237.92	10/23/2018	CRM	PD	CREDIT DEFECTIVE BATTERIES
INVOICE:1CR0006692				CHECKDATE:11/08/2018						
92571		11/12/2018		1118-4	233454	-124.00	11/12/2018	CRM	PD	CREDIT RADIO
INVOICE:1CR0007462				CHECKDATE:11/30/2018						
						402.30				
151 CHICAGO TRIBUNE										
92734		10/01/2018		1118-4	233455	1,100.00	11/27/2018	INV	PD	MAGAZINE DISPLAY OCT
INVOICE:2058977000				CHECKDATE:11/30/2018						
1076 CINTAS CORPORATION NO 2										
92268		10/31/2018		1118-2	233255	83.99	11/07/2018	INV	PD	MAT, TOWEL SERVICE
INVOICE:23K154051				CHECKDATE:11/08/2018						
92227		11/01/2018		1118-2	233254	95.91	11/05/2018	INV	PD	MAT SERVICE CC
INVOICE:769514686				CHECKDATE:11/08/2018						
92336		11/05/2018		1118-3	233340	53.59	11/12/2018	INV	PD	MAT SERVICE PD
INVOICE:769516239				CHECKDATE:11/16/2018						
92432		11/05/2018		1118-3	233340	986.15	11/15/2018	INV	PD	CUSTODIAL SUPPLIES
INVOICE:769516264				CHECKDATE:11/16/2018						
						1,219.64				
6831 CLARK BAIRD SMITH LLP/FKA-SGDB LAW FIRM LLP										
92426		10/31/2018		1118-3	233341	2,985.00	11/15/2018	INV	PD	LEGAL SERVICES
INVOICE:10509				CHECKDATE:11/16/2018						
1862 CLASSIC GRAPHIC INDUSTRIES INC.										
92335		11/05/2018		1118-3	233342	209.13	11/12/2018	INV	PD	OFFICE SUPPLIES
INVOICE:84166				CHECKDATE:11/16/2018						
59 ARTHUR CLESEN, INC										

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92819 INVOICE:339337		11/13/2018		1118-4	233456	2,058.00	11/29/2018	INV	PD	ICE MELT
9817 CLESEN BROTHERS, INC										
92824 INVOICE:529225		11/26/2018		1118-4	233457	519.50	11/29/2018	INV	PD	HOLIDAY PLANTS
175 COMMONWEALTH EDISON COMPANY										
92433 INVOICE:92433		11/05/2018		1118-3	233343	189.48	11/15/2018	INV	PD	7584020116 1118
92434 INVOICE:92434		11/05/2018		1118-3	233343	36.41	11/15/2018	INV	PD	2217156139 1118
92435 INVOICE:92435		11/06/2018		1118-3	233343	83.70	11/15/2018	INV	PD	7163762013 1118
92557 INVOICE:92557		11/07/2018		1118-4	233459	77.42	11/15/2018	INV	PD	4593032014 1118
92558 INVOICE:92558		11/07/2018		1118-4	233459	104.56	11/15/2018	INV	PD	5897103011 1118
92559 INVOICE:92559		11/07/2018		1118-4	233459	861.04	11/15/2018	INV	PD	0018071031 1118
92560 INVOICE:92560		11/07/2018		1118-4	233459	69.99	11/15/2018	INV	PD	2215042016 1118
92561 INVOICE:92561		11/07/2018		1118-4	233459	37.08	11/15/2018	INV	PD	1773149091 1118
92562 INVOICE:92562		11/06/2018		1118-4	233459	69.95	11/15/2018	INV	PD	4338096178 1118
92563 INVOICE:92563		11/06/2018		1118-4	233459	184.00	11/15/2018	INV	PD	3965055040 1118
92564 INVOICE:92564		11/02/2018		1118-4	233459	108.98	11/15/2018	INV	PD	2493106006 1118
92565 INVOICE:92565		11/06/2018		1118-4	233459	812.25	11/15/2018	INV	PD	5373072000 1118
92566 INVOICE:92566		11/07/2018		1118-4	233459	98.04	11/15/2018	INV	PD	0213156104 1118
92567 INVOICE:92567		11/12/2018		1118-4	233458	111.14	11/15/2018	INV	PD	0175026025 1118
92735 INVOICE:92735		11/12/2018		1118-4	233458	367.83	11/27/2018	INV	PD	4145057007 1118
92793 INVOICE:92793		11/14/2018		1118-4	233459	34.35	11/29/2018	INV	PD	6465153008 1118
						3,246.22				
8308 JAMES COMERFORD										
92731 INVOICE:112718		11/12/2018		1118-4	233460	25.00	11/27/2018	INV	PD	CITATION REFUND
10373 HISTORIC PALM LLC										
92825 INVOICE:59111	20180005	10/01/2018		1118-4	233461	2,614.99	11/29/2018	INV	PD	LINKS CUSTODIAL SERVICES
4876 CONSTELLATION NEWENERGY, INC.										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92230		10/17/2018		1118-2	233256	52.58	11/05/2018	INV	PD	7302778-8 1018
INVOICE:13121186201		CHECKDATE:11/08/2018								
92229		10/17/2018		1118-2	233256	47.60	11/05/2018	INV	PD	7302778-12 1018
INVOICE:13121192801		CHECKDATE:11/08/2018								
92553		11/02/2018		1118-4	233462	186.83	11/15/2018	INV	PD	7302778-11 1118
INVOICE:13271280701		CHECKDATE:11/30/2018								
92548		11/07/2018		1118-4	233462	48.19	11/15/2018	INV	PD	7302778-12 1118
INVOICE:13297548501		CHECKDATE:11/30/2018								
92551		11/08/2018		1118-4	233462	216.45	11/15/2018	INV	PD	7302778-3 1118
INVOICE:13297584201		CHECKDATE:11/30/2018								
92552		11/08/2018		1118-4	233462	360.22	11/15/2018	INV	PD	7302778-4 1118
INVOICE:13297585001		CHECKDATE:11/30/2018								
92549		11/07/2018		1118-4	233462	46.48	11/15/2018	INV	PD	7302778-7 1118
INVOICE:13297588001		CHECKDATE:11/30/2018								
92550		11/07/2018		1118-4	233462	392.92	11/15/2018	INV	PD	7302778-5 1118
INVOICE:13297589501		CHECKDATE:11/30/2018								
92729		11/12/2018		1118-4	233462	156.77	11/27/2018	INV	PD	7302778-2 1118
INVOICE:13308695201		CHECKDATE:11/30/2018								
92794		11/12/2018		1118-4	233462	9,052.60	11/29/2018	INV	PD	7302778-1 1118
INVOICE:13317682601		CHECKDATE:11/30/2018								
92730		11/12/2018		1118-4	233462	35.04	11/27/2018	INV	PD	7302778-9 1118
INVOICE:13317765401		CHECKDATE:11/30/2018								
92727		11/12/2018		1118-4	233462	87.88	11/27/2018	INV	PD	7302778-10 1118
INVOICE:13317784201		CHECKDATE:11/30/2018								
92728		11/12/2018		1118-4	233462	11.40	11/27/2018	INV	PD	7302778-13 1118
INVOICE:13317813301		CHECKDATE:11/30/2018								
10952 CONSUMERS PACKING COMPANY						10,694.96				
92338		11/05/2018		1118-3	233344	1,035.70	11/12/2018	INV	PD	FOOD RESALE
INVOICE:346734		CHECKDATE:11/16/2018								
92431		11/13/2018		1118-3	233344	938.45	11/15/2018	INV	PD	FOOD RESALE
INVOICE:346994		CHECKDATE:11/16/2018								
92826		11/23/2018		1118-4	233463	569.58	11/29/2018	INV	PD	FOOD RESALE
INVOICE:347448		CHECKDATE:11/30/2018								
11396 TRICIA COOK						2,543.73				
92545		11/15/2018		1118-4	233464	100.00	11/15/2018	INV	PD	PARKWAY TREE REFUND
INVOICE:111918		CHECKDATE:11/30/2018								
8317 COPY KING OFFICE SOLUTIONS, INC										
92228		11/01/2018		1118-2	233257	618.50	11/05/2018	INV	PD	COPIER MX-5001N MAINT
INVOICE:42318		CHECKDATE:11/08/2018								
4547 CORE & MAIN LP										
92726		11/05/2018		1118-4	233465	3,135.08	11/27/2018	INV	PD	MAIN BREAK REPAIR SLEEVES
INVOICE:J749604		CHECKDATE:11/30/2018								
3037 COZZINI BROS INC.										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92337		11/07/2018		1118-3	233345	26.00	11/12/2018	INV	PD	KNIFE SERVICE
INVOICE:C5742610			CHECKDATE:11/16/2018							
92428		11/14/2018		1118-3	233345	26.00	11/15/2018	INV	PD	KNIFE SERVICE
INVOICE:C5764545			CHECKDATE:11/16/2018							
92828		11/21/2018		1118-4	233466	26.00	11/29/2018	INV	PD	KNIFE SERVICE
INVOICE:C5788701			CHECKDATE:11/30/2018							
						78.00				
4999 CREATIVE PRODUCT SOURCING, INC.										
92830		11/12/2018		1118-4	233467	339.40	11/29/2018	INV	PD	DARE SUPPLIES
INVOICE:119794			CHECKDATE:11/30/2018							
11418 PETER/MEGHAN CZAMANSKE										
92823		11/28/2018		1118-4	233468	2,000.00	11/29/2018	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:20181915			CHECKDATE:11/30/2018							
10946 DARIN RYAN										
92436	20170085	10/31/2018		1118-3	233346	11,112.00	11/15/2018	INV	PD	FORESTRY WORK
INVOICE:4194			CHECKDATE:11/16/2018							
11409 DAD'S TOOLS LLC										
92600		11/06/2018		1118-4	233469	105.95	11/20/2018	INV	PD	SHOP TOOLS
INVOICE:150			CHECKDATE:11/30/2018							
8031 SHAW SUBURBAN MEDIA GROUP										
92290		10/11/2018		1118-2	233258	107.98	10/30/2018	INV	PD	BUDGET HEARING NOTICE
INVOICE:1590632			CHECKDATE:11/08/2018							
92291		10/11/2018		1118-2	233258	634.00	10/30/2018	INV	PD	PROPERTY TAX HEARING NOTICE
INVOICE:1590692			CHECKDATE:11/08/2018							
						741.98				
10805 DCG ROOFING SOLUTIONS INC										
92437		11/07/2018		1118-3	233347	663.50	11/15/2018	INV	PD	ROOF REPAIR HISTORY CTR
INVOICE:2703			CHECKDATE:11/16/2018							
932 WALTER DEUCHLER ASSOCIATES INC										
92737	20180025	10/31/2018		1118-4	233470	2,463.13	11/27/2018	INV	PD	HILL AVE UTILITY IMPROVEMENTS
INVOICE:33410			CHECKDATE:11/30/2018							
7418 DEWBERRY ARCHITECTS, INC										
92340	20170084	10/23/2018		1118-3	233348	18,725.44	11/12/2018	INV	PD	CIVIC CENTER RENOVATION
INVOICE:1610375			CHECKDATE:11/16/2018							
11397 JAMES DORGER JR										
92573		11/12/2018		1118-4	233471	100.00	11/12/2018	INV	PD	PARKWAY TREE REFUND



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:111918		CHECKDATE:11/30/2018								
11383 JOSEPH DREW										
92312		11/07/2018		1118-2	233259	50.00	11/07/2018	INV	PD	VEHICLE STICKER OVERPAYMENT
INVOICE:VR110718		CHECKDATE:11/08/2018								
11042 DRH INC										
92831		11/12/2018		1118-4	233472	11,713.00	11/29/2018	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:20170543		CHECKDATE:11/30/2018								
5899 DUANE ST CONDOMINIUM ASSN										
92572		11/12/2018		1118-4	233473	100.00	11/12/2018	INV	PD	PARKWAY TREE REFUND
INVOICE:111918		CHECKDATE:11/30/2018								
1917 DULTMEIER SALES LLC										
92273		10/23/2018		1118-2	233260	119.58	11/07/2018	INV	PD	PRE WET PUMP
INVOICE:3515040		CHECKDATE:11/08/2018								
9549 DUNBAR ARMORED INC										
92739		11/01/2018		1118-4	233474	312.80	11/27/2018	INV	PD	BANK COURIER NOV 2018
INVOICE:4301173		CHECKDATE:11/30/2018								
249 DUPAGE COUNTY										
92274		11/02/2018		1118-2	233261	88.00	11/07/2018	INV	PD	RECORDINGS
INVOICE:201811020091		CHECKDATE:11/08/2018								
250 DUPAGE COUNTY PUBLIC WORKS										
92795		11/14/2018		1118-4	233475	12.28	11/29/2018	INV	PD	10009013-01 1118
INVOICE:92795		CHECKDATE:11/30/2018								
262 DUPAGE WATER COMMISSION										
DPWC-120		11/02/2018		1118-2	21529	353,906.54	11/02/2018	DIR	PD	WATER COSTS
INVOICE:DPWC-135		CHECKDATE:11/05/2018								
8854 KEITH DUVAL										
92738		11/16/2018		1118-4	233476	106.32	11/27/2018	INV	PD	UNIFORM REIMBURSEMENT
INVOICE:ER112718		CHECKDATE:11/30/2018								
11377 DWH CONSTRUCTION CO										
92260		11/05/2018		1118-2	233262	425.00	11/05/2018	INV	PD	HYDRANT METER REFUND
INVOICE:HMR110518		CHECKDATE:11/08/2018								
11087 ECHO BUILDERS, LLC										
92261		11/05/2018		1118-2	233263	2,000.00	11/05/2018	INV	PD	RESTORATION DEPOSIT REFUND



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:20160995		CHECKDATE:11/08/2018								
3778 EHC INDUSTRIES, INC										
92442		10/31/2018		1118-3	233349	6,100.00	11/15/2018	INV	PD	MATERIAL REMOVAL CIVIC CTR
INVOICE:37362		CHECKDATE:11/16/2018								
9303 MARY PORTER										
92275		10/26/2018		1118-2	233264	181.48	11/07/2018	INV	PD	GLOVES
INVOICE:1902663333		CHECKDATE:11/08/2018								
11391 ENCORE ELECTRIC INC										
92440		11/08/2018		1118-3	233350	1,850.00	11/15/2018	INV	PD	ELECTRICAL WORK IN GYM
INVOICE:2973		CHECKDATE:11/16/2018								
283 ENGINEERING RESOURCE ASSOC INC										
92439		10/18/2018		1118-3	233351	1,610.00	11/15/2018	INV	PD	PROFESSIONAL SERVICES
INVOICE:121102.FD.03		CHECKDATE:11/16/2018								
92232	20180017	10/19/2018		1118-2	233265	3,800.00	11/05/2018	INV	PD	VIL GREEN STORM SEWER ENG SVCS
INVOICE:180414.05		CHECKDATE:11/08/2018								
92796		10/18/2018		1118-4	233477	8,500.00	11/29/2018	INV	PD	PROFESSIONAL SERVICES
INVOICE:180510.01		CHECKDATE:11/30/2018								
92231	20180027	10/18/2018		1118-2	233265	4,681.60	11/05/2018	INV	PD	ENGINEERING SVCS STREET RESURF
INVOICE:180517.04		CHECKDATE:11/08/2018								
						18,591.60				
8327 ETS CORPORATION										
5089850		11/21/2018		1118-4	21677	7,228.15	11/21/2018	DIR	PD	LINKS CC FEES
INVOICE:ETSREC-65		CHECKDATE:11/29/2018								
291 EUCLID BEVERAGE, LTD										
92341		10/25/2018		1118-3	233352	672.00	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE:W-11871189		CHECKDATE:11/16/2018								
11334 EURO USA MIDWEST LLC										
92342		11/02/2018		1118-3	233353	486.13	11/12/2018	INV	PD	FOOD RESALE
INVOICE:422106-00		CHECKDATE:11/16/2018								
92832		11/16/2018		1118-4	233478	586.84	11/29/2018	INV	PD	FOOD RESALE
INVOICE:425437-00		CHECKDATE:11/30/2018								
						1,072.97				
2017 ELLIOTT AUTO SUPPLY COMPANY, INC										
92578		11/12/2018		1118-4	233479	47.88	11/19/2018	INV	PD	OIL FILTERS
INVOICE:50-2212004		CHECKDATE:11/30/2018								
301 FEDERAL EXPRESS CORPORATION										
92343		09/26/2018		1118-3	233354	85.50	11/12/2018	INV	PD	SHIPPING



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE	NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:6-319-49826		CHECKDATE:11/16/2018									
11386 SHERI FIALA											
92315		11/07/2018		1118-2	233266	1,023.00	11/07/2018	INV	PD		TRANSFER TAX REFUND
INVOICE:TXR110718		CHECKDATE:11/08/2018									
311 THE TERRAMAR GROUP, INC											
92344		11/01/2018		1118-3	233355	190.01	11/12/2018	INV	PD		MICROPHONES
INVOICE:71364		CHECKDATE:11/16/2018									
92577		11/06/2018		1118-4	233480	99.39	11/19/2018	INV	PD		SIREN CONTROL
INVOICE:71389		CHECKDATE:11/30/2018									
						289.40					
11414 RUTH A FONCK											
92797		11/21/2018		1118-4	233481	645.00	11/29/2018	INV	PD		TRANSFER TAX REFUND
INVOICE:TXR112918		CHECKDATE:11/30/2018									
6345 FORCE AMERICA DISTRIBUTING, LLC											
92277		10/24/2018		1118-2	233267	465.14	11/07/2018	INV	PD		HYDRAULIC TANK #260
INVOICE:1285243		CHECKDATE:11/08/2018									
10821 JENNIFER FRASCA											
92443		11/08/2018		1118-3	233356	32.00	11/15/2018	INV	PD		UNIFORM REIMBURSEMENT
INVOICE:ER111518		CHECKDATE:11/16/2018									
2716 FRANK FRASCO											
92345		11/01/2018		1118-3	233357	44.99	11/12/2018	INV	PD		UNIFORM REIMBURSEMENT
INVOICE:ER111318		CHECKDATE:11/16/2018									
11393 JAMES FREDRICKSON											
92415		11/15/2018		1118-3	233358	2,132.72	11/15/2018	INV	PD		333420 OVERPAYMENT
INVOICE:92415		CHECKDATE:11/16/2018									
324 FULTON TECHNOLOGIES, INC.											
92575		11/13/2018		1118-4	233482	451.94	11/13/2018	INV	PD		WARNING SIREN 11/1/18-10/31/19
INVOICE:1325		CHECKDATE:11/30/2018									
11398 JUDITH FURJANIC											
92574		11/12/2018		1118-4	233483	100.00	11/12/2018	INV	PD		PARKWAY TREE REFUND
INVOICE:111918		CHECKDATE:11/30/2018									
355 GLEN ELLYN PUBLIC LIBRARY											
92280		11/01/2018		1118-2	233268	536.31	11/07/2018	INV	PD		DEVELOPER DONATION
INVOICE:DEVEL1018		CHECKDATE:11/08/2018									

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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
922 VILLAGE OF GLEN ELLYN										
120495-161		11/01/2018		1118-3	21531	225.43	11/05/2018	DIR	PD	120495 WATER BILL
INVOICE:120495-163				CHECKDATE:11/08/2018						
121350-164		11/01/2018		1118-3	21532	37.22	11/05/2018	DIR	PD	121350 WATER BILL
INVOICE:121350-165				CHECKDATE:11/08/2018						
122670-164		11/01/2018		1118-3	21533	43.60	11/05/2018	DIR	PD	122670 WATER BILL
INVOICE:122670-165				CHECKDATE:11/08/2018						
4709555		11/01/2018		1118-3	21534	19.86	11/05/2018	DIR	PD	122675 WATER
INVOICE:122675-89				CHECKDATE:11/08/2018						
127680-166		11/01/2018		1118-3	21545	19.86	11/05/2018	DIR	PD	127680 WATER BILL
INVOICE:127680-167				CHECKDATE:11/15/2018						
6348337		11/01/2018		1118-3	21535	40.94	11/05/2018	DIR	PD	132570 WATER BILL
INVOICE:132570-37				CHECKDATE:11/08/2018						
140210-162		11/01/2018		1118-3	21546	19.86	11/05/2018	DIR	PD	140210 WATER BILL
INVOICE:140210-163				CHECKDATE:11/15/2018						
140250-163		11/01/2018		1118-3	21542	199.77	11/05/2018	DIR	PD	140250 WATER BILL
INVOICE:140250-164				CHECKDATE:11/15/2018						
92884		10/01/2018		1118-4	233484	100.00	11/29/2018	INV	PD	ANNUAL BUSINESS REGISTRATION
INVOICE:27151				CHECKDATE:11/30/2018						
315090-162		11/01/2018		1118-3	21536	198.05	11/05/2018	DIR	PD	315090 WATER BILL
INVOICE:315090-163				CHECKDATE:11/08/2018						
315215-142		11/01/2018		1118-3	21544	149.94	11/05/2018	DIR	PD	315215 WATER BILL
INVOICE:315215-143				CHECKDATE:11/15/2018						
410010-163		11/01/2018		1118-3	21537	415.35	11/05/2018	DIR	PD	410010 WATER BILL
INVOICE:410010-164				CHECKDATE:11/08/2018						
411170-152		11/01/2018		1118-3	21541	218.59	11/05/2018	DIR	PD	411170 WATER BILL
INVOICE:411170-153				CHECKDATE:11/15/2018						
413030-159		11/01/2018		1118-3	21543	1,792.71	11/05/2018	DIR	PD	413030 WATER BILL
INVOICE:413030-160				CHECKDATE:11/15/2018						
7934816		11/01/2018		1118-3	21538	119.52	11/05/2018	DIR	PD	423765 WATER BILL
INVOICE:423765-17				CHECKDATE:11/08/2018						
423925-164		11/01/2018		1118-3	21539	131.33	11/05/2018	DIR	PD	423925 WATER BILL
INVOICE:423925-165				CHECKDATE:11/08/2018						
						3,732.03				
356 GLEN ELLYN VOLUNTEER FIRE CO.										
92281		11/01/2018		1118-2	233270	1,500.00	11/07/2018	INV	PD	DEVELOPER DONATION
INVOICE:DEVEL1018				CHECKDATE:11/08/2018						
8409610		11/02/2018		1118-2	233269	39,944.67	11/02/2018	INV	PD	MONTHLY CONTRIBUTION
INVOICE:FY18-11				CHECKDATE:11/08/2018						
						41,444.67				
359 GLENBARD TWSHP H.S. DIST. 87										
92279		11/01/2018		1118-2	233271	962.38	11/07/2018	INV	PD	DEVELOPER DONATION
INVOICE:DEVEL1018				CHECKDATE:11/08/2018						
360 GLENBARD W. W. TREATMENT PLT.										
7499521		11/21/2018		1118-4	21679	300,033.92	11/21/2018	DIR	PD	MONTHLY FLOW BILL
INVOICE:FY18-11				CHECKDATE:11/29/2018						
10033 G & B SERVICE AND RECOVERY										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92233 INVOICE:64014		10/30/2018		1118-2	233272	165.00	11/05/2018	INV	PD	POLICE TOWING
		CHECKDATE:11/08/2018								
9452 JOHN/ANN GOULD										
92581 INVOICE:111918		11/12/2018		1118-4	233485	100.00	11/19/2018	INV	PD	PARKWAY TREE REFUND
		CHECKDATE:11/30/2018								
368 GRACE LUTHERAN CHURCH										
GRACE-68 INVOICE:GRACE-86		11/02/2018		1118-2	233273	310.00	11/02/2018	INV	PD	CUSTODIAL/TELECOM
		CHECKDATE:11/08/2018								
929 W.W. GRAINGER INC										
92740 INVOICE:9004602919		11/14/2018		1118-4	233486	61.64	11/27/2018	INV	PD	V-BELTS
		CHECKDATE:11/30/2018								
7392 JOHN/PATRICIA GRAMLICH										
92580 INVOICE:111918		11/12/2018		1118-4	233487	100.00	11/19/2018	INV	PD	PARKWAY TREE REFUND
		CHECKDATE:11/30/2018								
6221 GRANICUS, LLC										
92278 INVOICE:105228		11/01/2018		1118-2	233274	914.53	11/07/2018	INV	PD	IQM2 ELECTRONIC AGENDA 5/1/18-
		CHECKDATE:11/08/2018								
3861 GRANT & POWER LANDSCAPING										
92579 INVOICE:20181446		11/12/2018		1118-4	233488	500.00	11/19/2018	INV	PD	RESTORATION DEPOSIT REFUND
		CHECKDATE:11/30/2018								
370 GRAYBAR ELECTRIC COMPANY INC										
92444 INVOICE:9306855908		10/24/2018		1118-3	233359	294.49	11/15/2018	INV	PD	LIGHTS
		CHECKDATE:11/16/2018								
7173 THE GREAT AMERICAN LANDSCAPING, INC										
92446 INVOICE:1355		11/03/2018		1118-3	233360	900.00	11/15/2018	INV	PD	SHRUBS SCHOCKS PARK
		CHECKDATE:11/16/2018								
9764 GREATER CHICAGO CLUB MANAGERS ASSOCIATION										
92582 INVOICE:93113		10/31/2018		1118-4	233489	435.00	11/19/2018	INV	PD	ANNUAL DUES
		CHECKDATE:11/30/2018								
5049 GROOT INDUSTRIES INC.										
92445 INVOICE:2553508		11/01/2018		1118-3	233361	645.00	11/15/2018	INV	PD	3107-61815-001 1118
		CHECKDATE:11/16/2018								
92346 INVOICE:2553543		11/01/2018		1118-3	233361	2,840.00	11/12/2018	INV	PD	REFUSE, LEAF STICKERS
		CHECKDATE:11/16/2018								



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
1218 GROWER EQUIPMENT & SUPPLY CO						3,485.00				
92347		10/31/2018		1118-3	233362	126.95	11/12/2018	INV	PD	POWER BROOM ANNUAL SERVICE
INVOICE: INV-6836		CHECKDATE: 11/16/2018								
2081 HAMPTON, LENZINI AND RENWICK, INC.										
92457		11/07/2018		1118-3	233363	4,395.00	11/15/2018	INV	PD	TREE PRESERVATION SVCS
INVOICE: 20182179		CHECKDATE: 11/16/2018								
2324 HARRIS MOTOR SPORTS, INC.										
92456	20180023	11/01/2018		1118-3	233364	2,501.66	11/15/2018	INV	PD	SECOND YEAR YAMATRACK GPS
INVOICE: 2-221227		CHECKDATE: 11/16/2018								
10954 VIA CARLITA LLC										
92585		11/05/2018		1118-4	233490	340.00	11/19/2018	INV	PD	TUBE STEP #260
INVOICE: 9948		CHECKDATE: 11/30/2018								
92589		11/05/2018		1118-4	233490	340.00	11/20/2018	INV	PD	TUBE STEPS #231
INVOICE: 9980		CHECKDATE: 11/30/2018								
92588		11/05/2018		1118-4	233490	340.00	11/20/2018	INV	PD	TUBE STEP #238
INVOICE: 9981		CHECKDATE: 11/30/2018								
92587		11/05/2018		1118-4	233490	340.00	11/20/2018	INV	PD	TUBE STEP #243
INVOICE: 9982		CHECKDATE: 11/30/2018								
92586		11/05/2018		1118-4	233490	340.00	11/20/2018	INV	PD	TUBE STEP #244
INVOICE: 9983		CHECKDATE: 11/30/2018								
9766 HEARTLAND						1,700.00				
6387636		11/21/2018		1118-4	21675	1,566.79	11/21/2018	DIR	PD	CREDIT CARD FEES
INVOICE: HEARTLAND-37		CHECKDATE: 11/29/2018								
11399 LAUREN HELLER										
92583		11/15/2018		1118-4	233491	100.00	11/19/2018	INV	PD	PARKWAY TREE REFUND
INVOICE: 111918		CHECKDATE: 11/30/2018								
1591 HOTSY OF CHICAGO, INC.										
92590		10/31/2018		1118-4	233492	1,517.39	11/20/2018	INV	PD	REPAIR LOWER WASHER
INVOICE: 61250		CHECKDATE: 11/30/2018								
6405 HIGHLAND BAKING CO										
92352		11/01/2018		1118-3	233365	49.19	11/12/2018	INV	PD	FOOD RESALE
INVOICE: 1852385		CHECKDATE: 11/16/2018								
92353		11/03/2018		1118-3	233365	85.76	11/12/2018	INV	PD	FOOD RESALE
INVOICE: 1854719		CHECKDATE: 11/16/2018								
92351		11/04/2018		1118-3	233365	121.18	11/12/2018	INV	PD	FOOD RESALE
INVOICE: 1855197		CHECKDATE: 11/16/2018								
92350		11/05/2018		1118-3	233365	23.95	11/12/2018	INV	PD	FOOD RESALE



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:1855827			CHECKDATE:11/16/2018							
92349		11/06/2018		1118-3	233365	47.39	11/12/2018	INV	PD	FOOD RESALE
INVOICE:1856875			CHECKDATE:11/16/2018							
92451		11/07/2018		1118-3	233365	43.93	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1857781			CHECKDATE:11/16/2018							
92452		11/08/2018		1118-3	233365	15.95	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1858607			CHECKDATE:11/16/2018							
92454		11/09/2018		1118-3	233365	28.57	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1859964			CHECKDATE:11/16/2018							
92453		11/10/2018		1118-3	233365	80.75	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1861009			CHECKDATE:11/16/2018							
92450		11/11/2018		1118-3	233365	23.91	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1861398			CHECKDATE:11/16/2018							
92449		11/12/2018		1118-3	233365	47.10	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1862187			CHECKDATE:11/16/2018							
92448		11/13/2018		1118-3	233365	52.14	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1863071			CHECKDATE:11/16/2018							
92447		11/14/2018		1118-3	233365	49.11	11/15/2018	INV	PD	FOOD RESALE
INVOICE:1863797			CHECKDATE:11/16/2018							
92839		11/16/2018		1118-4	233493	15.84	11/29/2018	INV	PD	FOOD RESALE
INVOICE:1866159			CHECKDATE:11/30/2018							
92838		11/17/2018		1118-4	233493	82.56	11/29/2018	INV	PD	FOOD RESALE
INVOICE:1867267			CHECKDATE:11/30/2018							
92837		11/18/2018		1118-4	233493	19.37	11/29/2018	INV	PD	FOOD RESALE
INVOICE:1867620			CHECKDATE:11/30/2018							
92836		11/20/2018		1118-4	233493	59.57	11/29/2018	INV	PD	FOOD RESALE
INVOICE:1869214			CHECKDATE:11/30/2018							
92835		11/21/2018		1118-4	233493	140.97	11/29/2018	INV	PD	FOOD RESALE
INVOICE:1870288			CHECKDATE:11/30/2018							
92834		11/23/2018		1118-4	233493	29.52	11/29/2018	INV	PD	FOOD RESALE
INVOICE:1871179			CHECKDATE:11/30/2018							
92833		11/24/2018		1118-4	233493	20.22	11/29/2018	INV	PD	FOOD RESALE
INVOICE:1872112			CHECKDATE:11/30/2018							
5380 L & R MORAN, INC						1,036.98				
92348		09/30/2018		1118-3	233366	1,324.25	11/12/2018	INV	PD	BACKGROUND VERIFICATION
INVOICE:63856			CHECKDATE:11/16/2018							
92743		10/31/2018		1118-4	233494	1,430.50	11/27/2018	INV	PD	BACKGROUND VERIFICATION
INVOICE:64092			CHECKDATE:11/30/2018							
389 HOLSTEIN'S GARAGE						2,754.75				
92584		10/31/2018		1118-4	233495	490.00	11/19/2018	INV	PD	SAFEY LANE TESTING OCT 2018
INVOICE:612			CHECKDATE:11/30/2018							
8568 HOUSE OF GRAPHICS, INC										
92742		10/19/2018		1118-4	233496	2,669.65	11/27/2018	INV	PD	FALL POSTCARD
INVOICE:1810072			CHECKDATE:11/30/2018							
7819 HOUSEAL LAVIGNE ASSOCIATES, LLC										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92455 INVOICE:3918	20180043	11/08/2018		1118-3	233367	21,495.21	11/15/2018	INV	PD	COMPREHENSIVE PLAN UPDATE
5988 HR SIMPLIFIED										
92889 INVOICE:58170		11/09/2018		1118-4	233497	133.15	11/30/2018	INV	PD	COBRA 1018, FLEX 1118
8086 HUFF & HUFF, INC										
92234 INVOICE:763842		10/13/2018		1118-2	233275	379.13	11/05/2018	INV	PD	PROFESSIONAL SERVICES
92741 INVOICE:764847		11/05/2018		1118-4	233498	285.38	11/27/2018	INV	PD	PROFESSIONAL SERVICES
						664.51				
9700 IL LEAP										
92236 INVOICE:110518		10/25/2018		1118-2	233276	40.00	11/05/2018	INV	PD	MEMBERSHIP-MILLER
92355 INVOICE:111318		11/02/2018		1118-3	233368	25.00	11/12/2018	INV	PD	HOLIDAY LUNCHEON-MILLER
						65.00				
412 ILLINOIS ASSN OF CHIEFS OF POLICE										
92235 INVOICE:2733		10/25/2018		1118-2	233277	158.00	11/05/2018	INV	PD	TRAINING-VAVRA, MONSON
10961 ILLINOIS COMMUNICATIONS SALES, INC										
92594 INVOICE:101001857-1		11/05/2018		1118-4	233499	500.00	11/20/2018	INV	PD	UPDATE FCC LICENSE PW RADIO/RE
1860 ILLINOIS DEPT. OF EMPLOYMENT SECURT										
92354 INVOICE:800937-0918		11/02/2018		1118-3	233369	1,338.00	11/12/2018	INV	PD	UNEMPLOYMENT 3RD QTR
414 ILLINOIS DEPT. OF REVENUE										
ST-1-142 INVOICE:ST-1-159		11/21/2018		1118-4	21676	11,724.00	11/21/2018	DIR	PD	LINKS SALES TAX OCT 2018
419 ILLINOIS MUNICIPAL LEAGUE										
92459 INVOICE:111518		11/02/2018		1118-3	233370	2,000.00	11/15/2018	INV	PD	MEMBERSHIP
422 ILLINOIS SECRETARY OF STATE										
92319 INVOICE:111318		11/13/2018		1118-3	233315	515.00	11/13/2018	INV	PD	TITLE, PLATES VIN #4912,4913.4
425 ILLINOIS SECTION AWWA										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92744 INVOICE:200037420		07/26/2018		1118-4	233500	56.00	11/27/2018	INV	PD	TRAINING-MANNING
426 ILLINOIS STATE POLICE										
92592 INVOICE:112018		10/31/2018		1118-4	233501	135.00	11/20/2018	INV	PD	COST CTR 04654, IL022090L
427 ILLINOIS STATE TREASURER										
92458 INVOICE:54842		11/02/2018		1118-3	233371	3,510.00	11/15/2018	INV	PD	TRAFFIC SIGNAL MAINT
10456 IMPACT NETWORKING, LLC										
92284 INVOICE:1256412		10/31/2018		1118-2	233278	335.00	11/07/2018	INV	PD	OFFICE SUPPLIES
92356 INVOICE:1256413		10/31/2018		1118-3	233372	134.00	11/12/2018	INV	PD	OFFICE SUPPLIES
						469.00				
11376 IMS SHADDLE PROJECT, LLC										
92262 INVOICE:20160995		11/05/2018		1118-2	233279	2,919.40	11/05/2018	INV	PD	RESTORATION DEPOSIT REFUND
444 INTERSTATE BATTERY SYS OF SW CHICAGO										
92283 INVOICE:10066724		10/25/2018		1118-2	233280	129.95	11/07/2018	INV	PD	BATTERY
11289 INTERSTATE POWER SYSTEMS, INC										
92239 INVOICE:R042018580:01		10/12/2018		1118-2	233281	495.00	11/05/2018	INV	PD	GENERATOR TEST 308 WILSON
92237 INVOICE:R042018581:01		10/10/2018		1118-2	233281	495.00	11/05/2018	INV	PD	GENERATOR TEST 308 WILSON
92238 INVOICE:R042018582:01		10/10/2018		1118-2	233281	495.00	11/05/2018	INV	PD	GENERATOR TEST 69 NEWTON
						1,485.00				
447 INTRNATNL SOCIETY OF ARBORICULTURE										
92591 INVOICE:112018		10/31/2018		1118-4	233502	265.00	11/20/2018	INV	PD	MEMBERSHIP-MAX BROWN
10880 IIRTH SOLUTIONS LLC										
92593 INVOICE:SIR003156		11/01/2018		1118-4	233503	200.00	11/20/2018	INV	PD	JULIE TRACKING OCT 2018
1127 JAMES J BENES AND ASSOCIATES, INC.										
92841		10/31/2018		1118-4	233504	2,926.23	11/29/2018	INV	PD	PROFESSIONAL SERVICES



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:1115.073-2 92840		10/31/2018	CHECKDATE:11/30/2018 1118-4		233504	463.62	11/29/2018	INV	PD	PROFESSIONAL SERVICES
INVOICE:1115.074-2			CHECKDATE:11/30/2018							
9078 TYCO FIRE & SECURITY MANAGEMENT, INC						3,389.85				
92766		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/13/2018	INV	PD	01300 113056960 FS#1 QTRLY ALA
INVOICE:31467474		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/13/2018	INV	PD	01300 113056961 FS#2 QTRLY ALA
92767		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/27/2018	INV	PD	01300 113056964 WILSON PAS QTR
INVOICE:31467475		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/13/2018	INV	PD	01300 113056962 LINKS CLUBHSE
92770		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/27/2018	INV	PD	01300 113056963 MAINT BLDG QTR
INVOICE:31467476		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/27/2018	INV	PD	01300 113056966 NEWTON PUMP ST
92768		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/27/2018	INV	PD	01300 113056967 PW QTRLY ALARM
INVOICE:31467491		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505	138.00	11/27/2018	INV	PD	01300 113056995 WILSON PUMP ST
92769		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505					
INVOICE:31467492		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505					
92772		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505					
INVOICE:31467493		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505					
92773		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505					
INVOICE:31467494		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505					
92771		11/10/2018	CHECKDATE:11/30/2018 1118-4		233505					
INVOICE:31467495			CHECKDATE:11/30/2018			1,104.00				
11370 R H JOHNSON OIL CO										
92240		11/01/2018	CHECKDATE:11/08/2018 1118-2		233282	1,393.03	11/05/2018	INV	PD	HEATING OIL-423 MAIN ST
INVOICE:48080			CHECKDATE:11/08/2018							
4507 G.A. JOHNSON & SONS										
92282		11/05/2018	CHECKDATE:11/08/2018 1118-2		233283	13,750.00	11/07/2018	INV	PD	RESTORATION DEPOSIT REFUND
INVOICE:20170483			CHECKDATE:11/08/2018							
11400 JOSH JOURDAN										
92595		11/05/2018	CHECKDATE:11/30/2018 1118-4		233506	100.00	11/20/2018	INV	PD	PARKWAY TREE REFUND
INVOICE:112018			CHECKDATE:11/30/2018							
8140 KANE, MCKENNA AND ASSOCIATES, INC										
92596		10/31/2018	CHECKDATE:11/30/2018 1118-4		233507	525.00	11/20/2018	INV	PD	PROFESSIONAL SERVICES
INVOICE:15863			CHECKDATE:11/30/2018							
11415 DAVID KEATING										
92798		11/21/2018	CHECKDATE:11/30/2018 1118-4		233508	1,185.00	11/29/2018	INV	PD	TRANSFER TAX REFUND
INVOICE:TXR112918			CHECKDATE:11/30/2018							
9751 KLF ENTERPRISES										
92285	20180002	10/26/2018	CHECKDATE:11/08/2018 1118-2		233284	1,140.90	11/07/2018	INV	PD	MATERIAL HAULING SERVICES
INVOICE:32392			CHECKDATE:11/08/2018							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
612 KONICA MINOLTA BUSINESS SOLUTIONS INC										
92842		11/19/2018		1118-4	233509	275.00	11/29/2018	INV	PD	COPIER C754E MAINT
INVOICE:32709870		CHECKDATE:11/30/2018								
92357		10/31/2018		1118-3	233373	231.00	11/12/2018	INV	PD	COPIER C454E MAINT
INVOICE:370092462		CHECKDATE:11/16/2018								
						506.00				
10087 KRISTIN SALVADOR DESIGN, INC										
92745		11/09/2018		1118-4	233510	395.00	11/27/2018	INV	PD	CIVIC CENTER BANNERS, FLYERS
INVOICE:597		CHECKDATE:11/30/2018								
535 LANDMARK FORD										
92363	20180047	11/06/2018		1118-3	233374	33,408.00	11/12/2018	INV	PD	5-2019 FORD F-450 CAB CHASSIS'
INVOICE:164931		CHECKDATE:11/16/2018								
92361	20180047	11/06/2018		1118-3	233374	33,408.00	11/12/2018	INV	PD	5-2019 FORD F-450 CAB CHASSIS'
INVOICE:164955		CHECKDATE:11/16/2018								
92359	20180047	11/06/2018		1118-3	233374	33,408.00	11/12/2018	INV	PD	5-2019 FORD F-450 CAB CHASSIS'
INVOICE:164956		CHECKDATE:11/16/2018								
92358	20180047	11/06/2018		1118-3	233374	33,408.00	11/12/2018	INV	PD	5-2019 FORD F-450 CAB CHASSIS'
INVOICE:164957		CHECKDATE:11/16/2018								
92360	20180047	11/06/2018		1118-3	233374	33,408.00	11/12/2018	INV	PD	5-2019 FORD F-450 CAB CHASSIS'
INVOICE:164963		CHECKDATE:11/16/2018								
						167,040.00				
8984 LANDSCAPE MATERIAL & FIREWOOD SALES, INC										
92597		10/31/2018		1118-4	233511	288.00	11/20/2018	INV	PD	MULCH
INVOICE:31374		CHECKDATE:11/30/2018								
92461		11/05/2018		1118-3	233375	48.00	11/15/2018	INV	PD	MULCH
INVOICE:31420		CHECKDATE:11/16/2018								
						336.00				
4960 LAW ENFORCMENT RMS OF ILLINOIS										
92843		11/19/2018		1118-4	233512	60.00	11/29/2018	INV	PD	HOLIDAY LUNCHEON-TAVES, DOGGET
INVOICE:112918		CHECKDATE:11/30/2018								
7190 LEADSONLINE, LLC										
92364		11/01/2018		1118-3	233376	2,238.00	11/12/2018	INV	PD	ANNUAL TOTAL TRACK SERVICE
INVOICE:247982		CHECKDATE:11/16/2018								
644 NETTOYER, INC.										
92599		10/31/2018		1118-4	233513	227.25	11/20/2018	INV	PD	CAR WASHES OCT 2018
INVOICE:7466		CHECKDATE:11/30/2018								
11394 TOM LEWANIAK										
92460		11/02/2018		1118-3	233377	1,800.00	11/15/2018	INV	PD	SIDEWALK REPLACEMENT
INVOICE:111518		CHECKDATE:11/16/2018								



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
5452 IRENE LICKO										
92462 INVOICE:ER111518		11/05/2018		1118-3	233378	31.98	11/15/2018	INV	PD	UNIFORM REIMBURSEMENT
		CHECKDATE:11/16/2018								
11375 VITO LOISI										
92258 INVOICE:110518		10/25/2018		1118-2	233285	225.00	11/05/2018	INV	PD	BUSINESS REGISTRATION OVERPAYM
		CHECKDATE:11/08/2018								
11083 MA RODRIGUEZ, BIG TREES, INC										
92423 INVOICE:10627		11/03/2018		1118-3	233379	5,820.00	11/15/2018	INV	PD	TREE PLANTING AND COMPOST INST
		CHECKDATE:11/16/2018								
11374 ROBERT MANCINI										
92242 INVOICE:TXR110518		11/01/2018		1118-2	233286	1,215.00	11/05/2018	INV	PD	TRANSFER TAX REFUND
		CHECKDATE:11/08/2018								
11079 MATRIX PAYMENT SYSTEMS										
92885 INVOICE:MATRIX-6		11/29/2018		1118-4	21681	26.82	11/29/2018	DIR	PD	CC PROCESSOR VEHICLE STICKERS
		CHECKDATE:11/29/2018								
11373 MARGARET MCNAMARA										
92241 INVOICE:CR110518		11/01/2018		1118-2	233287	50.00	11/05/2018	INV	PD	CITATION OVERPAYMENT
		CHECKDATE:11/08/2018								
595 MENARDS, INC.										
92801 INVOICE:1723		11/16/2018		1118-4	233514	94.84	11/29/2018	INV	PD	CBD HOLIDAY SUPPLIES
		CHECKDATE:11/30/2018								
92601 INVOICE:179		10/30/2018		1118-4	233514	122.19	11/20/2018	INV	PD	STREETS SUPPLIES
		CHECKDATE:11/30/2018								
92602 INVOICE:186		10/30/2018		1118-4	233514	128.40	11/20/2018	INV	PD	STREETS SUPPLIES
		CHECKDATE:11/30/2018								
92800 INVOICE:97870		10/04/2018		1118-4	233514	139.93	11/29/2018	INV	PD	SPRAYER
		CHECKDATE:11/30/2018								
92243 INVOICE:99852		10/26/2018		1118-2	233288	210.57	11/05/2018	INV	PD	TOOLS
		CHECKDATE:11/08/2018								
92244 INVOICE:99867		10/26/2018		1118-2	233288	125.57	11/05/2018	INV	PD	FENCING SUPPLIES
		CHECKDATE:11/08/2018								
						821.50				
966 WM. F. MEYER CO.										
92463 INVOICE:S3535112.001		11/07/2018		1118-3	233380	14.88	11/15/2018	INV	PD	PARTS
		CHECKDATE:11/16/2018								
11223 MG INDUSTRIAL INC										
92844 INVOICE:7680		11/19/2018		1118-4	233515	613.08	11/29/2018	INV	PD	OVEN REPAIR
		CHECKDATE:11/30/2018								



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
599 MICHAEL'S UNIFORM CO.										
92799		11/16/2018		1118-4	233516	55.18	11/29/2018	INV	PD	EMPLOYEE POLO
INVOICE:89689		CHECKDATE:11/30/2018								
11419 MICHAEL J. MOORE										
92829		11/29/2018		1118-4	233517	80.00	11/29/2018	INV	PD	WATER REFUND 439316
INVOICE:92829		CHECKDATE:11/30/2018								
6295 PAULA MORITZ										
92845		11/19/2018		1118-4	233518	209.00	11/29/2018	INV	PD	ICC EXAM REIMBURSEMENT
INVOICE:ER112918		CHECKDATE:11/30/2018								
5840 MORRISON ASSOCIATES, LTD										
92464		11/07/2018		1118-3	233381	1,500.00	11/15/2018	INV	PD	PROFESSIONAL SERVICES
INVOICE:2018:0253		CHECKDATE:11/16/2018								
1212 MURPHY & MILLER, INC										
92746		10/31/2018		1118-4	233519	798.96	11/27/2018	INV	PD	A/C SERVICE CALL PW
INVOICE:SVC00017662		CHECKDATE:11/30/2018								
6802 BRIAN/CAROL MURRAY										
92310		11/07/2018		1118-2	233289	12.50	11/07/2018	INV	PD	VEHICLE STICKER REFUND
INVOICE:VR110718		CHECKDATE:11/08/2018								
5841 GENUINE PARTS CO-NAPA										
92365		10/31/2018		1118-3	233382	3.27	11/12/2018	INV	PD	OIL FILTER #261A
INVOICE:484536		CHECKDATE:11/16/2018								
92366		11/06/2018		1118-3	233382	25.69	11/12/2018	INV	PD	OIL FILTER
INVOICE:485246		CHECKDATE:11/16/2018								
						28.96				
635 NATIONAL ELEVATOR INSPECTION SVCS INC										
92246		10/29/2018		1118-2	233290	990.00	11/05/2018	INV	PD	INSPECTIONS
INVOICE:329291		CHECKDATE:11/08/2018								
92847		11/13/2018		1118-4	233520	580.00	11/29/2018	INV	PD	INSPECTIONS
INVOICE:331151		CHECKDATE:11/30/2018								
						1,570.00				
9719 NETWORKFLEET, INC										
92604		11/01/2018		1118-4	233521	1,248.75	11/20/2018	INV	PD	GPS, FLEET TRACKING OCT 2018
INVOICE:OSV1598775		CHECKDATE:11/30/2018								
7183 NEWEGG INC										
92846		11/05/2018		1118-4	233522	762.99	11/29/2018	INV	PD	CD/DVD/BLU RAY DUPLICATOR



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:1301637023			CHECKDATE:11/30/2018							
92747		11/09/2018		1118-4	233522	278.99	11/27/2018	INV	PD	PRINTER
INVOICE:1301647034			CHECKDATE:11/30/2018							
3471 NFC CO. INC.						1,041.98				
92465		11/02/2018		1118-3	233383	285.00	11/15/2018	INV	PD	LINKS SUPPLIES
INVOICE:117481			CHECKDATE:11/16/2018							
651 NORTHERN ILLINOIS GAS COMPANY										
92368		11/07/2018		1118-3	233384	342.55	11/12/2018	INV	PD	5431401000 7 1118
INVOICE:92368			CHECKDATE:11/16/2018							
92603		11/07/2018		1118-4	233523	1,304.39	11/20/2018	INV	PD	01-66-52-1000 9 1118
INVOICE:92603			CHECKDATE:11/30/2018							
92748		11/13/2018		1118-4	233523	759.24	11/27/2018	INV	PD	3456521000 1 1118
INVOICE:92748			CHECKDATE:11/30/2018							
92749		11/13/2018		1118-4	233523	1,586.84	11/27/2018	INV	PD	2306621000 8 1118
INVOICE:92749			CHECKDATE:11/30/2018							
92750		10/29/2018		1118-4	233523	55.48	11/27/2018	INV	PD	05-47-62-1000 9 1018
INVOICE:92750			CHECKDATE:11/30/2018							
92802		11/07/2018		1118-4	233523	67.10	11/29/2018	INV	PD	65-16-52-1000 9 1118
INVOICE:92802			CHECKDATE:11/30/2018							
92803		11/07/2018		1118-4	233523	224.34	11/29/2018	INV	PD	33-46-52-1000 4 1118
INVOICE:92803			CHECKDATE:11/30/2018							
92805		11/16/2018		1118-4	233523	400.16	11/29/2018	INV	PD	5947621000 6 1118
INVOICE:92805			CHECKDATE:11/30/2018							
11387 GWEN NIELSEN						4,740.10				
92316		11/07/2018		1118-2	233291	1,170.00	11/07/2018	INV	PD	TRANSFER TAX REFUND
INVOICE:TXR110718			CHECKDATE:11/08/2018							
5904 NIPSTA										
92467	20180067	11/08/2018		1118-3	233385	5,600.00	11/15/2018	INV	PD	POLICE TRAINING
INVOICE:11890108			CHECKDATE:11/16/2018							
654 NORTHEAST MULTI-REG. TRAINING										
92245		10/10/2018		1118-2	233292	872.00	11/05/2018	INV	PD	IN-HOUSE TRAINING
INVOICE:242937			CHECKDATE:11/08/2018							
655 NORTHERN ILLINOIS UNIVERSITY										
92804		11/07/2018		1118-4	233524	277.00	11/29/2018	INV	PD	TRAINING-BUCKLEY, HANSEN, DAUB
INVOICE:112918			CHECKDATE:11/30/2018							
11389 NORTHWESTERN MEDICINE PHYSICAL THERAPY										
92369		11/07/2018		1118-3	233386	30.00	11/12/2018	INV	PD	BUSINESS REGISTRATION OVERPAYM
INVOICE:111318			CHECKDATE:11/16/2018							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
11378 NOVAK CONSTRUCTION										
92259 INVOICE:HMR110518		11/05/2018		1118-2	233293	387.07	11/05/2018	INV	PD	HYDRANT METER REFUND
				CHECKDATE:11/08/2018						
11234 TBC RETAIL GROUP										
92606 INVOICE:9027941639		11/13/2018		1118-4	233525	49.99	11/20/2018	INV	PD	WHEEL ALIGNMENT #022
				CHECKDATE:11/30/2018						
6727 NWBOCA										
92507 INVOICE:111518		11/15/2018		1118-3	233316	160.00	11/15/2018	INV	PD	TRAINING-BECK, CZAJKOWSKI
				CHECKDATE:11/15/2018						
11390 MAC O'BRIEN										
92370 INVOICE:GR111318		11/07/2018		1118-3	233387	197.00	11/12/2018	INV	PD	GOLF REFUND
				CHECKDATE:11/16/2018						
665 O'HARE TRUCK/TOWING SERVICE, INC.										
92751 INVOICE:194095-1		11/09/2018		1118-4	233526	156.50	11/27/2018	INV	PD	POLICE TOWING
				CHECKDATE:11/30/2018						
738 RAY O'HERRON CO. INC.										
92468 INVOICE:1849731-IN		09/25/2018		1118-3	233388	3,180.92	11/15/2018	INV	PD	SHOTGUNS
				CHECKDATE:11/16/2018						
92469 INVOICE:1854310-CM		10/16/2018		1118-3	233388	-89.75	10/16/2018	CRM	PD	CREDIT GUN PARTS
				CHECKDATE:11/16/2018						
92373 INVOICE:1855543-IN		10/23/2018		1118-3	233388	70.00	11/12/2018	INV	PD	UNIFORMS
				CHECKDATE:11/16/2018						
92374 INVOICE:1855544-IN		10/23/2018		1118-3	233388	148.49	11/12/2018	INV	PD	UNIFORMS
				CHECKDATE:11/16/2018						
92375 INVOICE:1855659-IN		10/23/2018		1118-3	233388	42.50	11/12/2018	INV	PD	UNIFORMS
				CHECKDATE:11/16/2018						
92607 INVOICE:1856024-IN		10/24/2018		1118-4	233527	690.97	11/20/2018	INV	PD	UNIFORMS
				CHECKDATE:11/30/2018						
92608 INVOICE:1856025-IN		10/24/2018		1118-4	233527	690.97	11/20/2018	INV	PD	UNIFORMS
				CHECKDATE:11/30/2018						
92377 INVOICE:1857768-IN		11/01/2018		1118-3	233388	210.00	11/12/2018	INV	PD	UNIFORMS
				CHECKDATE:11/16/2018						
92376 INVOICE:1857769-IN		11/01/2018		1118-3	233388	12.99	11/12/2018	INV	PD	UNIFORMS
				CHECKDATE:11/16/2018						
92372 INVOICE:1857964-IN		11/02/2018		1118-3	233388	232.00	11/12/2018	INV	PD	UNIFORMS
				CHECKDATE:11/16/2018						
						5,189.09				
1458 OFFICE DEPOT, INC										
92247 INVOICE:221149831001		10/22/2018		1118-2	233294	89.10	11/05/2018	INV	PD	OFFICE SUPPLIES
				CHECKDATE:11/08/2018						
92371 INVOICE:222006718001		10/24/2018		1118-3	233389	86.40	11/12/2018	INV	PD	OFFICE SUPPLIES
				CHECKDATE:11/16/2018						



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92248		10/25/2018		1118-2	233294	80.08	11/05/2018	INV	PD	OFFICE SUPPLIES
INVOICE: 222909217001			CHECKDATE: 11/08/2018							
92249		10/25/2018		1118-2	233294	3.19	11/05/2018	INV	PD	OFFICE SUPPLIES
INVOICE: 222910117001			CHECKDATE: 11/08/2018							
92753		10/31/2018		1118-4	233528	50.00	11/27/2018	INV	PD	OFFICE SUPPLIES
INVOICE: 225465463001			CHECKDATE: 11/30/2018							
92752		11/02/2018		1118-4	233528	234.00	11/27/2018	INV	PD	SUPPLIES
INVOICE: 226377029001			CHECKDATE: 11/30/2018							
92806		11/12/2018		1118-4	233528	93.33	11/29/2018	INV	PD	OFFICE SUPPLIES
INVOICE: 229700015001			CHECKDATE: 11/30/2018							
92807		11/13/2018		1118-4	233528	75.98	11/29/2018	INV	PD	SUPPLIES
INVOICE: 231010644001			CHECKDATE: 11/30/2018							
						712.08				
9455 P & W GOLF SUPPLY LLC										
92413		09/21/2018		1118-3	233390	320.39	11/07/2018	INV	PD	FLAGS
INVOICE: INV38842			CHECKDATE: 11/16/2018							
92412		09/26/2018		1118-3	233390	13.00	11/07/2018	INV	PD	YARD MARKER CAPS
INVOICE: INV38982			CHECKDATE: 11/16/2018							
						333.39				
2670 PACE SUBURBAN BUS										
92250		10/25/2018		1118-2	233295	1,803.74	11/05/2018	INV	PD	RIDE DUPAGE JULY 2018
INVOICE: 525905			CHECKDATE: 11/08/2018							
92378		10/31/2018		1118-3	233391	2,931.09	11/12/2018	INV	PD	RIDE DUPAGE AUG 2018
INVOICE: 526171			CHECKDATE: 11/16/2018							
						4,734.83				
676 PACKEY WEBB FORD, INC.										
92287		11/01/2018		1118-2	233296	221.38	11/07/2018	INV	PD	STEERING KNUCKLE, WHEEL BEARIN
INVOICE: 144247			CHECKDATE: 11/08/2018							
92609		11/08/2018		1118-4	233529	95.99	11/20/2018	INV	PD	FLOOR LINER #231
INVOICE: 144328			CHECKDATE: 11/30/2018							
92610		11/08/2018		1118-4	233529	95.99	11/20/2018	INV	PD	FLOOR LINERS #238
INVOICE: 144329			CHECKDATE: 11/30/2018							
92612		11/08/2018		1118-4	233529	95.99	11/20/2018	INV	PD	FLOOR LINERS #243
INVOICE: 144330			CHECKDATE: 11/30/2018							
92613		11/08/2018		1118-4	233529	95.99	11/20/2018	INV	PD	FLOOR LINERS #244
INVOICE: 144331			CHECKDATE: 11/30/2018							
92611		11/08/2018		1118-4	233529	95.99	11/20/2018	INV	PD	FLOOR LINERS #260
INVOICE: 144332			CHECKDATE: 11/30/2018							
92380		11/05/2018		1118-3	233392	499.33	11/12/2018	INV	PD	REPLACE ENGINE MOUNTS #009
INVOICE: C29673			CHECKDATE: 11/16/2018							
92614		11/09/2018		1118-4	233529	439.31	11/20/2018	INV	PD	PCV VALVE, SPARK PLUGS, FILTER
INVOICE: C298894			CHECKDATE: 11/30/2018							
						1,639.97				
6453 PARAMEDIC BILLING SERVICES, INC.										
1676574		11/21/2018		1118-4	21680	-38.25	11/21/2018	CRM	PD	AMBULANCE BILLING FEES-OCT 201
INVOICE: PBS-96			CHECKDATE: 11/29/2018							



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
7749 PAYMENT SERVICE NETWORK, INC										
6592132 INVOICE:PSN-2		11/21/2018		1118-4	21678	489.45	11/21/2018	DIR	PD	CUST ONLINE BANKING FEE
				CHECKDATE:11/29/2018						
10823 PEST MANAGEMENT SERVICES, INC										
92472 INVOICE:18638		11/12/2018		1118-3	233393	315.00	11/12/2018	INV	PD	PEST CONTROL
				CHECKDATE:11/16/2018						
11405 LESLIE PETRO										
92521 INVOICE:92521		11/19/2018		1118-4	233424	141.82	11/19/2018	INV	PD	WATER REFUND 215100
				CHECKDATE:11/20/2018						
9872 STEVE PETROVICH										
92381 INVOICE:110218		11/05/2018		1118-3	233394	250.00	11/12/2018	INV	PD	LINKS ENTERTAINER
				CHECKDATE:11/16/2018						
10464 PHILLIPS EDISON										
92252 INVOICE:110518		10/30/2018		1118-2	233297	100.00	11/05/2018	INV	PD	BUSINESS REGISTRATION OVERPAYM
				CHECKDATE:11/08/2018						
11266 PHYSICIANS IMMEDIATE CARE NORTH CHICAGO LLC										
92615 INVOICE:4073113		11/14/2018		1118-4	233530	2,221.00	11/20/2018	INV	PD	SCREENINGS
				CHECKDATE:11/30/2018						
6994 PITNEY BOWES, INC										
92471 INVOICE:3102355450		08/07/2018		1118-3	233395	449.55	11/05/2018	INV	PD	POSTAGE METER LEASE-PD
				CHECKDATE:11/16/2018						
92759 INVOICE:3102573107		11/07/2018		1118-4	233531	449.55	11/07/2018	INV	PD	QTRLY POSTAGE METER PD
				CHECKDATE:11/30/2018						
						899.10				
10549 PRAETORIAN GROUP INC										
92790 INVOICE:42655		11/06/2018		1118-4	233532	650.00	11/27/2018	INV	PD	TASER TRAINING-BERGER, HARTZEL
				CHECKDATE:11/30/2018						
273 ED POSH SCHOLARSHIP FUND										
92438 INVOICE:111518		11/07/2018		1118-3	233396	350.00	11/15/2018	INV	PD	SCHOLARSHIP DONATIONS
				CHECKDATE:11/16/2018						
11406 CATHERINE POWLESS										
92522 INVOICE:92522		11/19/2018		1118-4	233425	394.51	11/19/2018	INV	PD	WATER REFUND 114220
				CHECKDATE:11/20/2018						
715 PRESCIENT DEVELOPMENT, INC.										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92251 INVOICE:918009	20170065	09/01/2018		1118-2	233298	3,259.03	11/05/2018	INV	PD	IT STAFFING AND CONSULTING
11416 PROGRESSIVE MECHANICAL INC										
92848 INVOICE:1335		11/19/2018		1118-4	233533	222.00	11/29/2018	INV	PD	HVAC MAINTENANCE PW
6552 PROVANTAGE CORPORATION										
92849 INVOICE:8241787		10/11/2018		1118-4	233534	31.25	11/29/2018	INV	PD	CABLES
92758 INVOICE:8246996-CREDIT		11/07/2018		1118-4	233534	-102.20	11/07/2018	CRM	PD	CREDIT RETURN
92382 INVOICE:8250834		10/25/2018		1118-3	233397	21.00	11/12/2018	INV	PD	NETWORK PATCH CABLES
92470 INVOICE:8256558		11/05/2018		1118-3	233397	74.00	11/05/2018	INV	PD	TONER
92755 INVOICE:8259467		11/09/2018		1118-4	233534	138.00	11/27/2018	INV	PD	ANNUAL MAINT FIREWALLS
92756 INVOICE:8260638		11/12/2018		1118-4	233534	239.00	11/27/2018	INV	PD	HEADSET
92757 INVOICE:8261826		11/13/2018		1118-4	233534	74.00	11/27/2018	INV	PD	ETHERNET SWITCHES
92850 INVOICE:8265114		11/19/2018		1118-4	233534	326.00	11/29/2018	INV	PD	MONITORS
						801.05				
10792 PLASTICARDS, INC										
92808 INVOICE:155503		11/07/2018		1118-4	233535	933.40	11/29/2018	INV	PD	PARKING HANG TAGS
6173 REDLINE CONSTRUCTION INC										
92852 INVOICE:9594		11/02/2018		1118-4	233536	1,486.56	11/29/2018	INV	PD	TOP DRESSING SAND
750 REZEK, HENRY, MEISENHEIMER/GENDE INC										
92254 INVOICE:1-9		10/16/2018		1118-2	233299	5,420.16	11/05/2018	INV	PD	FLOOD PLAIN STUDY
11410 ROBERT ROMASHKO										
92760 INVOICE:VR112718		11/07/2018		1118-4	233537	50.00	11/07/2018	INV	PD	VEHICLE STICKER REFUND
11407 FRANK/LAURA ROSCH										
92523 INVOICE:92523		11/19/2018		1118-4	233426	33.31	11/19/2018	INV	PD	WATER REFUND 114200
11401 BETH ROSCH										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92616 INVOICE:112018		11/14/2018		1118-4	233538	100.00	11/20/2018	INV	PD	PARKWAY TREE REFUND
				CHECKDATE:11/30/2018						
	11384	FRANKLIN ROSCH								
92313 INVOICE:TXR110718		11/07/2018		1118-2	233300	2,100.00	11/07/2018	INV	PD	TRANSFER TAX REFUND
				CHECKDATE:11/08/2018						
	763	ROSENTHAL BROS., INC.								
92384 INVOICE:170		10/11/2018		1118-3	233398	50.00	11/12/2018	INV	PD	NOTARY BOND BERGER
				CHECKDATE:11/16/2018						
	764	ROTARY CLUB OF GLEN ELLYN								
92253 INVOICE:7066		10/23/2018		1118-2	233301	147.00	11/05/2018	INV	PD	NORTON DUES
				CHECKDATE:11/08/2018						
	8689	RUSH TRUCK CENTERS OF ILLINOIS, INC								
92288 INVOICE:3012428294		10/17/2018		1118-3	233399	215.00	11/07/2018	INV	PD	PANEL
				CHECKDATE:11/16/2018						
92289 INVOICE:3012586560		10/30/2018		1118-3	233399	-215.00	10/30/2018	CRM	PD	CREDIT PANEL
				CHECKDATE:11/16/2018						
92383 INVOICE:3012655846		11/02/2018		1118-3	233399	270.00	11/12/2018	INV	PD	BRAKE VALVE #230
				CHECKDATE:11/16/2018						
	11310	JULIE RUSIN				270.00				
92851 INVOICE:ER112918		11/19/2018		1118-4	233539	9.79	11/29/2018	INV	PD	REIMBURSE PARKING EXPENSE
				CHECKDATE:11/30/2018						
	6093	SCHAMBERGER BROTHERS, INC								
92393 INVOICE:418832		10/26/2018		1118-3	233400	650.00	11/12/2018	INV	PD	BEVERAGE RESALE
				CHECKDATE:11/16/2018						
92477 INVOICE:419104		11/09/2018		1118-3	233400	711.00	11/12/2018	INV	PD	BEVERAGE RESALE
				CHECKDATE:11/16/2018						
	3096	SCHOOL DISTRICT 89				1,361.00				
92292 INVOICE:DEVEL1018		11/02/2018		1118-2	233302	4,408.18	11/02/2018	INV	PD	DEVELOPER DONATION
				CHECKDATE:11/08/2018						
	5044	SCHROEDER & SCHROEDER, INC.								
92256 INVOICE:5973	20180033	10/18/2018		1118-2	233303	93,470.62	11/05/2018	INV	PD	SIDEWALK, CONCRETE, PATCH PJT
				CHECKDATE:11/08/2018						
	7622	SCHROEDER ASPHALT SERVICES, INC.								
92481 INVOICE:2018-316	20180051	11/07/2018		1118-3	233401	237,102.86	11/12/2018	INV	PD	2018 PARKING LOT RESURF, PATCH
				CHECKDATE:11/16/2018						



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
9718 SEBIS DIRECT INC										
92386		10/09/2018		1118-3	233402	870.36	11/12/2018	INV	PD	WATER BILLS OCT 2018
INVOICE:26394		CHECKDATE:11/16/2018								
11417 ELIZABETH SIETSEMA										
92812		11/21/2018		1118-4	233540	1,215.00	11/29/2018	INV	PD	TRANSFER TAX REFUND
INVOICE:TXR112918		CHECKDATE:11/30/2018								
9897 SITEONE LANDSCAPE SUPPLY HOLDING, LLC										
92810		11/16/2018		1118-4	233541	393.50	11/29/2018	INV	PD	CBD HOLIDAY DECOR
INVOICE:87987119-001		CHECKDATE:11/30/2018								
10947 MARY SMITH										
92617		11/14/2018		1118-4	233542	100.00	11/20/2018	INV	PD	PARKWAY TREE REFUND
INVOICE:112018		CHECKDATE:11/30/2018								
10181 SOUTHERN GLAZER'S WINE AND SPIRITS, LLC										
92390		10/25/2018		1118-3	233403	3.00	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE:2362816		CHECKDATE:11/16/2018								
92389		10/25/2018		1118-3	233403	571.62	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE:2362817		CHECKDATE:11/16/2018								
92391		10/25/2018		1118-3	233403	185.82	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE:2362818		CHECKDATE:11/16/2018								
92392		11/03/2018		1118-3	233403	442.78	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE:2372727		CHECKDATE:11/16/2018								
92476		11/08/2018		1118-3	233403	1,768.50	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE:2383562		CHECKDATE:11/16/2018								
92853		11/15/2018		1118-4	233543	1,351.29	11/29/2018	INV	PD	BEVERAGE RESALE
INVOICE:2394655		CHECKDATE:11/30/2018								
						4,323.01				
3153 JOHN SPARAGNA										
92480		11/09/2018		1118-3	233404	62.70	11/12/2018	INV	PD	UNIFORM REIMBURSEMENT
INVOICE:ER111518		CHECKDATE:11/16/2018								
806 STANDARD EQUIPMENT COMPANY										
92387		10/29/2018		1118-3	233405	240.50	11/12/2018	INV	PD	GUTTER BROOM
INVOICE:P10346		CHECKDATE:11/16/2018								
92385		11/01/2018		1118-3	233405	226.69	11/12/2018	INV	PD	WATER TANK FILL HOSE #259
INVOICE:P10446		CHECKDATE:11/16/2018								
92624		11/07/2018		1118-4	233544	593.82	11/20/2018	INV	PD	GUTTER BROOMS, DIRT SHOES
INVOICE:P10589		CHECKDATE:11/30/2018								
92622		11/07/2018		1118-4	233544	1,895.96	11/20/2018	INV	PD	RADIATOR/OIL COOLER ASSY #259
INVOICE:P10590		CHECKDATE:11/30/2018								
92623		11/07/2018		1118-4	233544	176.57	11/20/2018	INV	PD	WATER FILL HOSE #242
INVOICE:P10591		CHECKDATE:11/30/2018								



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
2687 STAPLES CONTRACT & COMMERCIAL, INC.						3,133.54				
92255		10/19/2018		1118-2	233304	53.29	11/05/2018	INV	PD	SUPPLIES
INVOICE: 3393621395		CHECKDATE: 11/08/2018								
92293		10/23/2018		1118-2	233304	252.74	11/02/2018	INV	PD	CUSTODIAL SUPPLIES
INVOICE: 3393962343		CHECKDATE: 11/08/2018								
92294		10/23/2018		1118-2	233304	32.00	11/02/2018	INV	PD	CUSTODIAL SUPPLIES
INVOICE: 3393962344		CHECKDATE: 11/08/2018								
92618		10/26/2018		1118-4	233545	7.69	11/20/2018	INV	PD	OFFICE SUPPLIES
INVOICE: 3394266353		CHECKDATE: 11/30/2018								
92619		10/26/2018		1118-4	233545	47.15	11/20/2018	INV	PD	OFFICE SUPPLIES
INVOICE: 3394266354		CHECKDATE: 11/30/2018								
92482		10/27/2018		1118-3	233406	305.84	11/12/2018	INV	PD	CUSTODIAL SUPPLIES
INVOICE: 3394470999		CHECKDATE: 11/16/2018								
92483		10/31/2018		1118-3	233406	8.53	11/12/2018	INV	PD	CUSTODIAL SUPPLIES
INVOICE: 3394888779		CHECKDATE: 11/16/2018								
92761		11/03/2018		1118-4	233545	151.17	11/07/2018	INV	PD	CUSTODIAL SUPPLIES
INVOICE: 3395544266		CHECKDATE: 11/30/2018								
92809		11/06/2018		1118-4	233545	56.44	11/29/2018	INV	PD	OFFICE SUPPLIES
INVOICE: 3395747615		CHECKDATE: 11/30/2018								
7600 STUEVER & SONS, INC						914.85				
92475		10/24/2018		1118-3	233407	142.00	11/12/2018	INV	PD	BEER LINE CLEANING
INVOICE: 242954		CHECKDATE: 11/16/2018								
92474		11/07/2018		1118-3	233407	274.00	11/12/2018	INV	PD	BEER LINE CLEANING, WINTERIZE
INVOICE: 250306		CHECKDATE: 11/16/2018								
5018 SUBURBAN LABORATORIES, INC.						416.00				
92621		10/31/2018		1118-4	233546	1,825.50	11/20/2018	INV	PD	LAB SERVICES
INVOICE: 160068		CHECKDATE: 11/30/2018								
92620		10/31/2018		1118-4	233546	20.00	11/20/2018	INV	PD	LAB SERVICES
INVOICE: 160210		CHECKDATE: 11/30/2018								
2425 SUNRISE ELECTRIC SUPPLY INC.						1,845.50				
92811		11/05/2018		1118-4	233547	475.80	11/29/2018	INV	PD	ST LIGHT DRIVERS
INVOICE: 1796932-001		CHECKDATE: 11/30/2018								
92473		10/30/2018		1118-3	233408	77.35	11/12/2018	INV	PD	ELECTRICAL SUPPLIES
INVOICE: 1796932A		CHECKDATE: 11/16/2018								
835 SUPERIOR BEVERAGE CO.						553.15				
92388		10/26/2018		1118-3	233409	447.10	11/12/2018	INV	PD	BEVERAGE RESALE
INVOICE: 681405		CHECKDATE: 11/16/2018								
10104 SUPREME LOBSTER CO										



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92394		11/05/2018		1118-3	233410	134.96	11/12/2018	INV	PD	FOOD RESALE
INVOICE: 6498627			CHECKDATE: 11/16/2018							
92479		11/09/2018		1118-3	233410	228.87	11/12/2018	INV	PD	FOOD RESALE
INVOICE: 6502223			CHECKDATE: 11/16/2018							
92478		11/12/2018		1118-3	233410	147.45	11/12/2018	INV	PD	FOOD RESALE
INVOICE: 6503534			CHECKDATE: 11/16/2018							
92857		11/17/2018		1118-4	233548	26.65	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 6507690			CHECKDATE: 11/30/2018							
92856		11/17/2018		1118-4	233548	183.02	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 6507863			CHECKDATE: 11/30/2018							
92855		11/21/2018		1118-4	233548	215.00	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 6510207			CHECKDATE: 11/30/2018							
92854		11/24/2018		1118-4	233548	144.08	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 6511706			CHECKDATE: 11/30/2018							
						1,080.03				
11408 SUZANNE TREUDT - FOR ALLIANT CREDIT UNION										
92524		11/19/2018		1118-4	233427	56.60	11/19/2018	INV	PD	WATER REFUND 130733
INVOICE: 92524			CHECKDATE: 11/20/2018							
5758 SWAHM										
92265		11/05/2018		1118-2	21530	216,458.21	11/07/2018	DIR	PD	SWAHM INSURANCE PAYMENT
INVOICE: SWAHM-118			CHECKDATE: 11/05/2018							
293 EVA P. TAVES										
92869		11/16/2018		1118-4	233549	35.00	11/19/2018	INV	PD	TRAVEL REIMBURSEMENT
INVOICE: ER112918			CHECKDATE: 11/30/2018							
11062 TEM ENVIRONMENTAL, INC										
92870		11/27/2018		1118-4	233550	1,500.00	11/27/2018	INV	PD	ASBESTOS INSPECTION SVCS
INVOICE: 36026			CHECKDATE: 11/30/2018							
853 TERMINAL SUPPLY CO, INC										
92396		10/25/2018		1118-3	233411	176.48	10/31/2018	INV	PD	TERMINAL BLOCK, OP SUPPLIES
INVOICE: 69516-00			CHECKDATE: 11/16/2018							
92395		10/31/2018		1118-3	233411	-49.40	10/31/2018	CRM	PD	CREDIT TERMINAL BLOCK
INVOICE: 9994501			CHECKDATE: 11/16/2018							
						127.08				
854 TERRACE SUPPLY COMPANY										
92397		10/31/2018		1118-3	233412	25.73	10/31/2018	INV	PD	CYLINDER RENTAL OCT 2018
INVOICE: 993465			CHECKDATE: 11/16/2018							
92626		10/31/2018		1118-4	233551	14.57	11/20/2018	INV	PD	CYLINDER RENTAL OCT 2018
INVOICE: 993997			CHECKDATE: 11/30/2018							
						40.30				
10558 TESTA PRODUCE, INC										
92399		10/29/2018		1118-3	233413	-45.15	10/29/2018	CRM	PD	CREDIT FOOD



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE: 257815										
92486		11/11/2018			233413	-27.35	11/11/2018	CRM	PD	CREDIT FOOD
INVOICE: 259292										
92487		11/11/2018			233413	-27.35	11/11/2018	CRM	PD	CREDIT FOOD
INVOICE: 259398										
92865		11/19/2018			233552	-17.90	11/19/2018	CRM	PD	CREDIT FOOD
INVOICE: 260353										
92402		10/31/2018			233413	19.50	11/05/2018	INV	PD	FOOD RESALE
INVOICE: 4561954										
92401		11/01/2018			233413	142.45	11/05/2018	INV	PD	FOOD RESALE
INVOICE: 4565360										
92403		11/03/2018			233413	116.50	11/05/2018	INV	PD	FOOD RESALE
INVOICE: 4567151										
92400		11/05/2018			233413	486.50	11/05/2018	INV	PD	FOOD RESALE
INVOICE: 4567745										
92490		11/08/2018			233413	218.75	11/13/2018	INV	PD	FOOD RESALE
INVOICE: 4570570										
92492		11/09/2018			233413	229.70	11/13/2018	INV	PD	FOOD RESALE
INVOICE: 4571632										
92491		11/10/2018			233413	219.05	11/13/2018	INV	PD	FOOD RESALE
INVOICE: 4572614										
92484		11/14/2018			233413	164.20	11/14/2018	INV	PD	FOOD RESALE
INVOICE: 4572736										
92489		11/12/2018			233413	278.75	11/13/2018	INV	PD	FOOD RESALE
INVOICE: 4573152										
92488		11/13/2018			233413	203.05	11/13/2018	INV	PD	FOOD RESALE
INVOICE: 4574162										
92485		11/14/2018			233413	5.95	11/14/2018	INV	PD	FOOD RESALE
INVOICE: 4575069										
92868		11/16/2018			233552	178.20	11/19/2018	INV	PD	FOOD RESALE
INVOICE: 4576906										
92867		11/17/2018			233552	174.85	11/19/2018	INV	PD	FOOD RESALE
INVOICE: 4577923										
92861		11/21/2018			233552	19.50	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 4578062										
92866		11/19/2018			233552	46.05	11/19/2018	INV	PD	FOOD RESALE
INVOICE: 4578186										
92863		11/19/2018			233552	344.00	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 4578509										
92864		11/20/2018			233552	288.00	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 4579489										
92862		11/21/2018			233552	318.15	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 4580703										
92859		11/23/2018			233552	200.80	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 4581265										
92860		11/24/2018			233552	267.75	11/29/2018	INV	PD	FOOD RESALE
INVOICE: 4582128										

3,803.95

11412 TESTING FOR PUBLIC SAFETY, LLC

92813 06/28/2018 1118-4 233553 8,200.00 11/29/2018 INV PD SERGEANT TESTING
INVOICE: ERI2018.23 CHECKDATE: 11/30/2018

10876 THYSSENKRUPP ELEVATOR CORPORATION



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92297 INVOICE:3004227451		11/01/2018		1118-2	233305	525.00	11/02/2018	INV	PD	QTRLY MAINT-PD
11402 RAYMOND TIMM										
92625 INVOICE:112018		11/07/2018		1118-4	233554	100.00	11/20/2018	INV	PD	PARKWAY TREE REFUND
10360 TIMOTHY A ARMSTRONG										
92762 INVOICE:112718		11/13/2018		1118-4	233555	605.00	11/13/2018	INV	PD	ADJUDICATION SERVICES OCT 2018
92764 INVOICE:112718-1		11/13/2018		1118-4	233555	539.00	11/13/2018	INV	PD	ADJUDICATION SERVICES SEPT 18
						1,144.00				
11379 TMC ILLINOIS2 LLC										
92298 INVOICE:20172249		11/05/2018		1118-2	233306	3,608.00	11/05/2018	INV	PD	RESTORATION DEPOSIT REFUND
11385 DOVILE TOLE										
92314 INVOICE:TXR110718		11/07/2018		1118-2	233307	405.00	11/07/2018	INV	PD	TRANSFER TAX REFUND
10019 TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS INC										
92398 INVOICE:111318		11/01/2018		1118-3	233414	150.90	11/01/2018	INV	PD	POLICE INFO SERVICE
1007 TYLER TECHNOLOGIES, INC.										
92295 INVOICE:45-235787	20180066	09/01/2018		1118-2	233308	81,777.26	11/02/2018	INV	PD	MUNIS SOFTWARE & LICENSING
92296 INVOICE:45-238422	20180066	10/01/2018		1118-2	233308	5,500.00	11/02/2018	INV	PD	MUNIS SOFTWARE & LICENSING
						87,277.26				
892 UNITED COFFEE SERVICE, INC.										
92774 INVOICE:582084		11/13/2018		1118-4	233556	254.00	11/27/2018	INV	PD	COFFEE SERVICE
4922 UNITED SEPTIC, INC.										
92407 INVOICE:6984		10/09/2018		1118-3	233415	500.00	11/07/2018	INV	PD	PUMP OUTSIDE GREASE PIT
898 UNITED STATES POSTMASTER										
92263 INVOICE:110718		11/07/2018		1118-2	233240	70.00	11/07/2018	INV	PD	ADD'L POSTAGE LINKS POSTCARD
92789		11/27/2018		1118-4	233429	2,457.52	11/27/2018	INV	PD	PI 149 WINTER NEWSLETTER POSTA



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:112718		CHECKDATE:11/27/2018								
8044 US BANK NATIONAL ASSOCIATION						2,527.52				
92299		10/25/2018		1118-2	233309	550.00	11/05/2018	INV	PD	PAYING AGENT FEE 2012 GO BONDS
INVOICE:5155864		CHECKDATE:11/08/2018								
884 U.S. FOODSERVICE, INC.										
92493		11/02/2018		1118-3	233416	2,495.65	11/13/2018	INV	PD	FOOD RESALE
INVOICE:1454817		CHECKDATE:11/16/2018								
92405		11/05/2018		1118-3	233416	980.64	11/07/2018	INV	PD	FOOD RESALE
INVOICE:1502391		CHECKDATE:11/16/2018								
92406		11/05/2018		1118-3	233416	368.64	11/07/2018	INV	PD	SUPPLIES
INVOICE:1511471		CHECKDATE:11/16/2018								
92404		11/07/2018		1118-3	233416	873.57	11/07/2018	INV	PD	FOOD RESALE
INVOICE:1594782		CHECKDATE:11/16/2018								
92498		11/07/2018		1118-3	233416	19.67	11/12/2018	INV	PD	FOOD RESALE
INVOICE:1598523		CHECKDATE:11/16/2018								
92501		11/09/2018		1118-3	233416	41.82	11/12/2018	INV	PD	FOOD RESALE
INVOICE:1690624		CHECKDATE:11/16/2018								
92500		11/09/2018		1118-3	233416	231.94	11/12/2018	INV	PD	FOOD RESALE
INVOICE:1690625		CHECKDATE:11/16/2018								
92499		11/09/2018		1118-3	233416	1,307.96	11/12/2018	INV	PD	FOOD RESALE
INVOICE:1690626		CHECKDATE:11/16/2018								
92496		11/09/2018		1118-3	233416	125.98	11/14/2018	INV	PD	SUPPLIES
INVOICE:1699124		CHECKDATE:11/16/2018								
92495		11/12/2018		1118-3	233416	1,837.93	11/14/2018	INV	PD	FOOD RESALE
INVOICE:1743869		CHECKDATE:11/16/2018								
92494		11/14/2018		1118-3	233416	1,218.38	11/14/2018	INV	PD	FOOD RESALE
INVOICE:1836522		CHECKDATE:11/16/2018								
92875		11/16/2018		1118-4	233557	38.06	11/27/2018	INV	PD	FOOD RESALE
INVOICE:1932141		CHECKDATE:11/30/2018								
92874		11/16/2018		1118-4	233557	56.68	11/27/2018	INV	PD	SUPPLIES
INVOICE:1932143		CHECKDATE:11/30/2018								
92873		11/16/2018		1118-4	233557	1,711.98	11/27/2018	INV	PD	FOOD RESALE
INVOICE:1932144		CHECKDATE:11/30/2018								
92872		11/19/2018		1118-4	233557	2,434.38	11/27/2018	INV	PD	FOOD RESALE
INVOICE:1987436		CHECKDATE:11/30/2018								
92876		11/19/2018		1118-4	233557	107.89	11/27/2018	INV	PD	FOOD RESALE
INVOICE:1989448		CHECKDATE:11/30/2018								
92871		11/21/2018		1118-4	233557	1,975.87	11/27/2018	INV	PD	FOOD RESALE
INVOICE:2074931		CHECKDATE:11/30/2018								
92497		11/12/2018		1118-3	233416	-35.06	11/12/2018	CRM	PD	CREDIT FOOD
INVOICE:2989454		CHECKDATE:11/16/2018								
						15,791.98				
1190 HD SUPPLY FACILITIES MAINT LTD.										
92257		10/25/2018		1118-2	233310	35.68	11/05/2018	INV	PD	PH BUFFERS
INVOICE:720865		CHECKDATE:11/08/2018								
92814		11/15/2018		1118-4	233558	230.66	11/29/2018	INV	PD	TESTING SUPPLIES
INVOICE:739551		CHECKDATE:11/30/2018								



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
						266.34				
11381 USDA, AMS, PPR, FV										
92309		11/07/2018		1118-2	233311	75.00	11/07/2018	INV	PD	BUSINESS REGISTRATION REFUND
INVOICE:110718		CHECKDATE:11/08/2018								
11345 VALPAK FRANCHISE OPERATIONS										
92878		11/16/2018		1118-4	233559	149.00	11/27/2018	INV	PD	COUPONS
INVOICE:250648		CHECKDATE:11/30/2018								
915 VERIZON WIRELESS SERVICES LLC										
92408		10/23/2018		1118-3	233417	38.01	11/07/2018	INV	PD	542023069-00001 1018
INVOICE:9817099123		CHECKDATE:11/16/2018								
92776		11/01/2018		1118-4	233560	989.38	11/27/2018	INV	PD	887125807-00001 1118
INVOICE:9817582600		CHECKDATE:11/30/2018								
92879		11/16/2018		1118-4	233561	700.22	11/27/2018	INV	PD	580459997-00001 1118
INVOICE:9818535509		CHECKDATE:11/30/2018								
						1,727.61				
1876 VIPOE, INC										
92303		10/24/2018		1118-2	233312	1,650.00	11/05/2018	INV	PD	CUBICLE ELECTRICAL FEED
INVOICE:64422		CHECKDATE:11/08/2018								
92302		10/24/2018		1118-2	233312	282.12	11/05/2018	INV	PD	CABLE PROTECTORS
INVOICE:64423		CHECKDATE:11/08/2018								
92301		10/24/2018		1118-2	233312	267.33	11/05/2018	INV	PD	CABLE PROTECTORS
INVOICE:64424		CHECKDATE:11/08/2018								
92300		10/24/2018		1118-2	233312	8,275.00	11/05/2018	INV	PD	FURNITURE RENTAL
INVOICE:64425		CHECKDATE:11/08/2018								
92775		11/15/2018		1118-4	233562	1,525.00	11/27/2018	INV	PD	FURNITURE RENTAL OCT/DEC 18
INVOICE:64590		CHECKDATE:11/30/2018								
92877		11/20/2018		1118-4	233562	5,050.00	11/27/2018	INV	PD	FURNITURE LABOR
INVOICE:64635		CHECKDATE:11/30/2018								
						17,049.45				
11404 MARSHALL/JEAN VIRENE										
92520		11/19/2018		1118-4	233428	33.59	11/19/2018	INV	PD	WATER REFUND 130637
INVOICE:92520		CHECKDATE:11/20/2018								
3995 WAREHOUSE DIRECT OFFICE PRODUCTS										
92815		11/13/2018		1118-4	233563	68.16	11/29/2018	INV	PD	OFFICE SUPPLIES
INVOICE:4098915-0		CHECKDATE:11/30/2018								
935 WATER RESOURCES INC.										
92306	20180050	10/26/2018		1118-2	233313	42,500.00	11/06/2018	INV	PD	7000 RADIO READ ENDPOINTS
INVOICE:32701		CHECKDATE:11/08/2018								
92628		11/05/2018		1118-4	233564	150.00	11/20/2018	INV	PD	WIRE ADAPTER PLATES FOR MIU CO
INVOICE:32724		CHECKDATE:11/30/2018								
92502	20180050	11/05/2018		1118-3	233418	42,500.00	11/12/2018	INV	PD	7000 RADIO READ ENDPOINTS



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
INVOICE:32725		CHECKDATE:11/16/2018								
						85,150.00				
										9807 CODY WEIGAND
92506		11/09/2018		1118-3	233419	50.00	11/12/2018	INV	PD	TRAVEL REIMBURSEMENT
INVOICE:ER111518		CHECKDATE:11/16/2018								
										945 WEST & SONS TOWING INC
92409		10/29/2018		1118-3	233420	129.00	11/07/2018	INV	PD	PW TOWING #226
INVOICE:74899		CHECKDATE:11/16/2018								
										948 WEST PUBLISHING CORPORATION
92503		11/01/2018		1118-3	233421	346.50	11/12/2018	INV	PD	LEGAL INFO SERVICE
INVOICE:839168106		CHECKDATE:11/16/2018								
										962 WILSON GOLF DIVISION
92882		11/07/2018		1118-4	233565	178.08	11/27/2018	INV	PD	PRODUCT RESALE
INVOICE:4526388550		CHECKDATE:11/30/2018								
92881		11/12/2018		1118-4	233565	1,053.92	11/27/2018	INV	PD	PRODUCT RESALE
INVOICE:4526440033		CHECKDATE:11/30/2018								
92880		11/12/2018		1118-4	233565	243.48	11/27/2018	INV	PD	PRODUCT RESALE
INVOICE:4526440034		CHECKDATE:11/30/2018								
						1,475.48				
										7711 WINDY CITY DISTRIBUTION COMPANY
92411		10/25/2018		1118-3	233422	231.65	11/07/2018	INV	PD	BEVERAGE RESALE
INVOICE:209356		CHECKDATE:11/16/2018								
92410		11/01/2018		1118-3	233422	657.98	11/07/2018	INV	PD	BEVERAGE RESALE
INVOICE:212284		CHECKDATE:11/16/2018								
						889.63				
										11281 WINDY CITY LINEN, LLC
92883		09/30/2018		1118-4	233566	153.00	11/27/2018	INV	PD	LINEN SERVICE
INVOICE:136710-2		CHECKDATE:11/30/2018								
										9878 STEVE WITT
92304		11/06/2018		1118-2	233314	61.35	11/06/2018	INV	PD	STORMWATER ENGINEER LICENSE RE
INVOICE:ER110718		CHECKDATE:11/08/2018								
92305		11/06/2018		1118-2	233314	61.35	11/06/2018	INV	PD	ARCHITECT LICENSE REIMBURSEMEN
INVOICE:ER110718-1		CHECKDATE:11/08/2018								
						122.70				
										11403 CARRIE WITTE
92627		10/31/2018		1118-4	233567	100.00	11/20/2018	INV	PD	PARKWAY TREE REFUND
INVOICE:112018		CHECKDATE:11/30/2018								
										8565 WIDOPENWEST FINANCE LLC



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DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	DUE DATE	TYPE	STS	INVOICE DESCRIPTION
92777		11/03/2018		1118-4	233568	63.75	11/27/2018	INV	PD	014635006 1118
INVOICE:112718		CHECKDATE:11/30/2018								
92778		11/15/2018		1118-4	233568	127.50	11/27/2018	INV	PD	013896527 1118
INVOICE:112718-1		CHECKDATE:11/30/2018								
						191.25				
970 XEROX CORPORATION										
92414		11/01/2018		1118-3	233423	530.66	11/07/2018	INV	PD	COPIER W7855PT MAINT
INVOICE:94973046		CHECKDATE:11/16/2018								
92504		11/01/2018		1118-3	233423	407.50	11/12/2018	INV	PD	COPIER W7845PT MAINT
INVOICE:94973047		CHECKDATE:11/16/2018								
						938.16				
9825 ZENDESK, INC										
92779		11/19/2018		1118-4	233569	1,176.00	11/27/2018	INV	PD	ANNUAL SUBSCRIPTION
INVOICE:INV03852668		CHECKDATE:11/30/2018								
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** END OF REPORT - Generated by Lori Thomas **



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Minutes
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3712)

DOC ID: 3712

November 12, 2018 Regular Village Board Meeting Minutes

ATTACHMENTS:

- 11.12.18 minutes - Village of Glen Ellyn Regular Board Meeting (PDF)
- Board Meeting 11_12-18 Exhibit A (PDF)

**Minutes
Village Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, November 12, 2018**

Call to Order

President McGinley called the meeting to order at 7:00 p.m.

Pledge of Allegiance

President McGinley led the Pledge of Allegiance.

A motion was made by Trustee Ladesic and seconded by Trustee Senak to allow Trustee Kenwood to participate in the meeting via phone.

Upon roll call, Trustees Enright, Fasules, Ladesic, Pryde and Senak answered “aye.”

Trustee Kenwood entered the meeting via phone at 8:00 p.m. and entered the meeting in person at 8:55 p.m.

Roll Call:

Upon roll call by Village Clerk Chereskin, President McGinley and Trustees Enright, Fasules, Ladesic, Pryde and Senak answered “Present.” Trustee Kenwood joined the meeting via phone at 8:00 p.m. and entered the meeting at 8:55 p.m.

Trustee Fasules made a motion to limit the Trustees’ comments on any topic to 3 minutes due to the length of the agenda. There was no second to this motion.

In Attendance: Recording Secretary Solomon, Village Manager Franz, Assistant Village Manager Holmer, Attorney Mathews, Planning and Development Director Springer, Finance Director Coyle, Police Chief Norton and Professional Engineer Daubert.

Audience Participation

1. President McGinley stated she had just returned from France after visiting Glen Ellyn’s sister city, Le Bouscat. President McGinley stated she was invited to the 100th Anniversary celebration for the town of Le Bouscat, and no governmental funds were used for this trip. President McGinley stated representatives from Le Bouscat’s German sister city were at this celebration as well. President McGinley stated the weekend’s activities were focused on peace and how to keep the world out of war, and she had great conversations with all types of people. President McGinley stated there will be pictures and more information coming about this trip in the next few weeks.
2. Trustee Enright saluted all military veterans in observance of Veteran’s Day.
3. Sonia Irwin, representing One Community, stated her group is centered on embracing and celebrating the community’s diversity. Ms. Irwin stated their group has held a number of events, and the group would like to share a token of joy with the Village.

Erik Peterson stated he is a 22-year resident of the Village, and he has taken many of the photos that are on the walls of the Galligan Board Room. Mr. Peterson stated their group is focused on a culture of peace. Mr.

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Peterson stated the photograph that is being presented to the Village Board is 15 plus groups in a circle, representing different background and diversity. Village Clerk Chereskin accepted this photograph on behalf of the Village Board.

4. Litsa Lekatsos, who resides at 216 Regent Street, stated she is speaking on behalf of many Glen Ellyn-based real estate brokers. Ms. Lekatsos stated the realtors would like to be able to put open houses signs on the parkway as it is hard to see these open house signs on private property. Ms. Lekatsos stated open houses are a great marketing tool, and there has been a resurgence of open houses and more traffic to these open houses. Ms. Lekatsos stated the brokers believe a majority of residents would be fine with these open house signs on the parkway as well as the posting of these signs would be limited to Saturday and Sunday afternoons.

Trustee Enright asked if there are more open houses now. Ms. Lekatsos stated due to social media, there is more exposure to open houses and more people are attending open houses. Ms. Lekatsos stated homes are sitting on the market longer so realtors need to use all possible marketing tools.

Attorney Mathews stated advertising cannot be in the Village's right-of-ways, and the Village cannot pick one particular business that advertising put in the right-of-way would be fine for. Attorney Mathews stated this would be a difficult proposal for the Village Board to consider as it could open up the Village Board to many more types of signs. President McGinley stated they could take this discussion offline to discuss it more.

Agenda Item F. - Consent Agenda:

The following items are considered routine business by the Village Board and were presented for a single approval in the form listed below:

1. Total Expenditures (Payroll and Vouchers) - \$3,168,430.54. The vouchers have been reviewed by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. October 15, 2018 Regular Workshop Meeting Minutes.
3. October 22, 2018 Special Workshop Meeting Minutes.
4. October 22, 2018 Regular Board Meeting Minutes.
5. Approve the Recommendation of Village President Diane McGinley for the Appointment of Historic Preservation Commissioner Ian Hood, for a Term Ending May 31, 2021.
6. Approve a Downtown Retail Interior Improvement Award in the amount of \$5,000, for Shawn Sargent Designs at 501 Pennsylvania Avenue to be expensed to the Central Business District TIF Fund.
7. Ordinance No. 6637 - VC, An Ordinance to Amend the Glen Ellyn Municipal Code, Chapter 13 of Title 4, Section 2-13-2 (A) 1 to Reduce the Number of Historic Preservation Commission Members from Nine (9) to Seven (7).

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8. Ordinance No. 6638 -VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code, to Increase the Number of Permitted Class J Liquor Licenses.
9. Resolution 18 - 20, A Resolution Amending Section 9.4.8 (g) of the Village of Glen Ellyn Personnel Manual.
10. Authorize the Village Manager to execute a contract with Robert W. Baird & Co. Inc., of Naperville, Illinois, for Financial Advisory Services associated with issuing General Obligation Bonds in a not-to-exceed 0.25% of the public offering price of the financing, to be expensed to the Capital Projects Fund.
11. Motion to authorize the Village Manager to execute Amendment No. 1 to the Glen Ellyn Metra Station Architectural Services and Phase I Engineering Agreement with CDM Smith of Chicago, Illinois in the not-to-exceed amount of \$32,412.25 to be expensed to the Capital Projects Fund.
12. Ordinance No. 6639- VC, An Ordinance to Add Section 9-5-20 (Schedule T; No Straight Through Traffic, Right Turn or Left Turn Only) of the Village Code of the Village of Glen Ellyn, Illinois Regarding Westbound Taft Avenue Traffic at Lambert Road.

Regarding Item #10, Trustee Enright asked if the 0.25% is a standard rate. Finance Director Coyle stated this is 0.25% of the financing, and this is consistent pricing as in 2015 when the Village went out to bond.

A motion was made by Trustee Senak and seconded by Trustee Pryde to approve Consent Agenda Items 1-10.

Upon roll call, Trustees Enright, Fasules, Ladesic, Pryde and Senak voted “aye.”

Shawn Sargent, with Shawn Sargent Designs, thanked the Village Board for the Interior Improvement Award. Ms. Sargent stated she has had a small boutique in a mall on Main Street that sells hand-drawn and handmade goods. Ms. Sargent stated she had an opportunity to expand her business into a larger space at 501 Pennsylvania Avenue which will allow her to expand the retail space and the teaching and production space and to create studio and creative work spaces in the back.

Agenda Item F – Purchase and Sale Agreement and Easement Revocation for the Property Commonly known as the South Main Parking Lot

Planning and Development Director Springer presented background on this purchase and sale agreement and showed an overview map of the property and surrounding properties. Planning and Development Director Springer stated the Main Street Parking Lot is located on the west side of Main Street between Duane Street and Hillside Avenue and is located in both the C5A and C5B Central Business Zoning Districts. Planning and Development Director Springer stated the Village has owned Lot 5 and Lot 6 of this parking lot since 1973, and the Village purchased the east half of Lot 1 from the Roman Catholic Diocese of Joliet in 1982. Planning and Development Director Springer stated along with the purchase of the east half of Lot 1, the Village executed a nonexclusive access easement agreement with the Diocese allowing ingress and egress across the east half of Lot 1, immediately adjacent to the Church’s parking lot (providing access to Main Street). Planning and Development Director Springer stated the easement runs from east to west and measure 20 feet by 175 feet and bisects the south part of the Main Street Lot. Planning and Development Director Springer stated the easement agreement established can be revoked by the Village at any time that the Village Board declares that maintaining the South Main Lot is not in the Village’s best interest.

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Planning and Development Director Springer stated the Village has received several proposals for the redevelopment of the property (either including or excluding the Giesche property) over the years, but none of the proposals for developments submitted a full and formal application packet that proceeded to the Plan Commission for a public hearing. Planning and Development Director Springer stated GSP Development is proposing to construct a mixed-use development including approximately 8,800 first floor retail space, 107 luxury apartment units and a two-story parking garage. Planning and Development Director Springer stated due to potentially liability and increased costs associated with a developer constructing a private building on public land, the Village counsel has suggested it would be in the best interest of the Village to sell the Main Street Parking Lot to the developer during the period that the project is under construction. Planning and Development Director Springer stated upon completion of the project, the first floor of the parking garage will be conveyed back to the Village, which the Village will own and maintain as a public parking garage.

Planning and Development Director Springer stated the purchase and sale agreement outlines the way in which the Village will convey the Main Street Lot to GSP Development for the redevelopment of the site. Planning and Development Director Springer stated the agreement includes a number of contingencies that must be satisfied prior to the property being sold, including approval of a Redevelopment Agreement within 180 days of the Village Board approving the Purchase and Sale Agreement. Planning and Development Director Springer stated if the Village and the developers do not reach an agreement within the 180-day timeframe, the Purchase and Sales Agreement will automatically terminate and the Village will not be obligated to sell the property. Planning and Development Director Springer stated in addition, a reversionary clause will be contained in the deed authorizing the Village to re-take ownership of the property if, at any time before issuance of the final certificate of occupancy, the developers fail to comply with the terms of the redevelopment agreement.

Trustee Enright asked if the Village would take back and maintain the first floor of parking. Planning and Development Director Springer stated the Village would do this and showed a picture of the draft site plan showing this area. Planning and Development Director Springer stated the first floor parking would be conveyed back the Village, and a maintenance agreement would be worked out.

Trustee Senak asked about the property taxes during this time. Attorney Mathews stated to accept ownership transfers, the developer would be responsible for the property taxes. Attorney Mathews stated on recovery, the Village section would need to be declared tax-exempt again. Trustee Senak asked about the Village's minimum liability during construction and why this is being done now. Planning and Development Director Springer stated the developer wants to ensure a sense of security while moving forward with the proposed project. Attorney Mathews stated this also is being done so the Village cannot be brought into any disputes on costs, etc. while construction is taking place. Village Manager Franz stated the developer wants to do their due diligence on this site, such as environmental studies among other things.

Larry Debb, president of GSP Development, stated the Village counsel requested that the Village sell the property during construction, and his company is willing to do what the Village wants. Mr. Debb stated for the maintenance piece after construction, the Village will only pay maintenance for just their part – the first floor of parking.

Trustee Enright asked about GSP doing similar developments. Mr. Debb stated they did a similar project in Lombard, but the project was not done on the Village of Lombard's property. Mr. Debb stated they have done a similar project in Palatine and are working on a project in Park Ridge.

Meghan Meyer, who resides at 457 Hillside Avenue, stated she is concerned as a resident on Hillside Avenue. Ms. Meyer stated the neighbors are concerned about traffic congestion, and she is asking the Village Board to postpone their vote on this so there can be more transparency in this discussion.

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Jason Fues, who resides at 620 Prairie Avenue, stated he is a parishioner at St. Petronille's, and his children attend school at St. Petronille's School. Mr. Fues stated there is concern for the children and the parishioners with this proposed project, and he would encourage the Village Board to review the traffic counts on how many people use the easements at length. Mr. Fues stated he would like the Village Board committed to work on traffic flow issues and safety concerns in this area. Mr. Debb stated there will still be an enclosed walkway that will be 8-feet wide and well lit.

Trustee Senak stated he is recusing himself from this vote as he is a parishioner at St. Petronille's.

A motion was made by Trustee Pryde and seconded by Trustee Ladesic to approve Ordinance No. 6640, An Ordinance Authorizing the Approval of a Purchase and Sale Agreement with GSP Development, LLC and Terminating an Easement Agreement Concerning the Property Commonly Known as the South Main Parking Lot.

Upon roll call, Trustees Enright, Fasules, Ladesic and Pryde voted "aye."

Trustee Enright stated if the residents have concerns, the Plan process will be beginning soon, and public comment will be welcome at this. President McGinley stated the Village Board is committed to ensuring the residents' safety and parishioners' safety in this area.

Agenda Item G – Recommendation for the Parking Garage Design Build Team

Assistant Village Manager Holmer presented background on the recommendation for the Parking Garage Design Build Team and stated the Village is pursuing a parking garage behind the Civic Center with a Request for Qualifications (RFQ) that went out in August 2018. Assistant Village Manager Holmer stated after reviewing the responses to the RFQ, the list of proposals was down to four teams who were asked to provide a fee proposal at the interview. Assistant Village Manager Holmer stated staff is recommending the team of Mortenson/Shive Hattery/Walker as the Design Build Team. Assistant Village Manager Holmer stated the Guaranteed Price Maximum (GMP) will be determined after the design documents are sufficiently completed to make reasonable budget estimates.

Assistant Village Manager Holmer stated the design for the proposed parking garage is not done as of yet, but the Village will be engaging the neighbors for collaboration in this process.

Senior Pastor Reverend Daniel Diss, from the First Methodist Church, stated the church received a letter from the Village Manager Franz, dated November 8, 2018, asking for a proposed partnership between the Village and First Methodist Church for this proposed parking garage. Reverend Diss stated the church is open to this conversation, and they do accept as a formal invitation to negotiate on this proposed parking garage. Reverend Diss stated the church is looking forward to conversion on this proposed parking garage.

A motion was made by Trustee Enright and seconded by Trustee Senak to authorize the Village Manager to execute a contract and approve staff recommendation of Mortenson/Shive Hattery/Walker as the Design/Build Team to perform the construction management, design and engineering, and all further services as identified, for the construction and delivery of the public parking garage to be located behind the Civic Center, contingent upon attorney review.

Upon roll call, Trustees Enright, Fasules, Ladesic, Pryde and Senak voted "aye."

Trustee Enright stated he knows the residents in the area surrounding the Civic Center are concerned about this

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proposed garage, and the Village and the engineering firms are willing to work with the residents on this.

Village Manager Franz stated there is construction starting on the Civic Center itself soon, and he wanted to ensure the residents any construction trucks they might see or hear are for the Civic Center construction and not the parking garage as of yet.

Agenda Item H – Business Registration and Inspection Requirements Updates

Planning and Development Director Springer provided background on these updates and stated there needs to be clarification and cleaning up of some text in the Village Code on Building Inspections as there needs to be clarification on the different processes.

Planning and Development Director Springer stated the modifications are as follows:

1. Establish what triggers the need for a business to register with the Village and subsequently be inspected for compliance with the Zoning Code related to occupancy.
2. Establish separate fees for business registration and fire prevention inspections.
3. Delete the fire prevention inspection fee exemption for charitable, religious or educational entities. All governmental agencies are charged for business registration and building permit fees are not waived for any entity. Religious and educational entities take a longer time to inspect than a general business due to the number of rooms and/or portions of the building that are assembly occupancies. Similar to building permit fees, the Village should recover the cost of performing these inspections.
4. Clarify that there is no exemption from paying business registration fees.
5. Authorize the Building & Zoning Official to establish the occupancy classification of any building or structure, which in turn establishes the fire prevention inspection fee.
6. Clarify the Building & Zoning Official's responsibilities to perform construction, fire prevention, zoning occupancy and elevator inspections.
7. Clarify that the annual elevator inspection fees do not include the fees required for periodic testing of elevators as required by the Office of the State Fire Marshal.

Planning and Development Director Springer stated the staff is also proposing to eliminate the current fee exemption for charitable, religious or educational entities as fire safety inspections of these types of facilities are larger and require more time by the staff.

A motion was made by Trustee Pryde and seconded by Trustee Enright to approve Ordinance No. 6641 - VC, An Ordinance Amending Chapter 4 (Building Inspection) of Title 4 (Building Regulations) of the Village Code of the Village of Glen Ellyn, Illinois to Clarify Business Registration and Inspection Requirements.

Upon roll call, Trustees Enright, Fasules, Ladesic, Pryde and Senak voted "aye."

Agenda Item I – Parameters Ordinance 2018 Bond Issuance

Finance Director Coyle presented background on the parameters ordinance and stated the Village Board passes a

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parameters ordinance which outlines the guidelines for an issuance. Finance Director Coyle stated the Village is not currently issuing any bonds, only approving the parameters for bond issuance.

Finance Director Coyle stated these will be General Obligation Bonds for a 20-year Bond Term in an Issuance Amount not to exceed \$10 million. Finance Director Coyle stated the purpose of issuing these bonds is for financing construction of a parking garage facility, Glen Ellyn Civic Center improvements and street and streetscape improvements and property acquisition. Finance Director Coyle stated the Interest Rate will be set at a not-to-exceed 6% per year. Finance Director Coyle stated at this rate, the debt service estimate would be approximately \$715,000 per year.

Trustee Senak asked if the Village is limited to the items listed for these bonds. Finance Director Coyle stated the Village is generally limited in scope on this, but the Village does need to spend a certain amount of the bonds within a certain timeframe.

Finance Director Coyle stated for a tentative schedule going forward, the bond rating should be done the week after Thanksgiving, and the Village is targeting before December 15th for a pricing/sale date.

Trustee Kenwood entered the meeting at 8:00 p.m. via phone.

A motion was made by Trustee Fasules and seconded by Trustee Enright to approve Ordinance No. 6642, an Ordinance providing for the issuance of not to exceed \$10,000,000 General Obligation Bonds, Series 2018, of the Village of Glen Ellyn, DuPage County, Illinois, for the purpose of financing construction of a parking garage facility, Glen Ellyn Civic Center improvements and street and streetscape improvements and property acquisition, authorizing designated officers to sell said bonds by the execution of a bond order, providing for the levy and collection of a direct annual tax sufficient for the payment of the principal of and interest on said bonds and authorizing the sale of said bonds to the purchaser thereof.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item J – Proposed Village Budget for FY2019

Finance Director Coyle presented background on the proposed FY2019 budget and stated this is the last step in the budget process with final approval of the FY2019 budget. Finance Director Coyle stated the budget is the overview of the 17 Funds of the Village and provided highlights on the FY2019 budget. Finance Director Coyle stated the current General Fund surplus of \$41,793 is proposed to be applied towards future police pension contributions. Finance Director Coyle stated with this budget, the cost to the average resident is \$2.08 per month.

Trustee Enright asked if the surplus being used toward the Police Pension would be the objective in future years as well. Finance Director Coyle stated they have done this in the past, and they will continue to do this as they can.

A motion was made by Trustee Fasules and seconded by Trustee Enright to approve the following:

1. Approve on second reading Ordinance No. 6635, An Ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of \$61,907,604, including the compensation plan, for the fiscal year beginning January 1, 2019 and ending December 31, 2019.
2. Commit \$41,793 of the 2019 budgeted General Fund surplus to be applied towards future police pension contributions.

Trustee Senak asked that these two motions be voted on separately, and Trustee Ladesic agreed with this.

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Trustee Senak thanked the Village staff for their work on this budget, but he feels the Village Board should scrutinize every expenditure in the budget. Trustee Senak submitted to the Village Board and staff and for the record a list of areas that he feels that could see some savings in the FY2019 budget. (Exhibit A) Trustee Senak stated the population and size area of the Village remain stable, and he feels there is no need to increase the size of the government.

Trustee Senak stated he looked at surrounding communities to see how much they spend per resident, and the average in the surrounding communities that he reviewed was \$2,095 revenue spent per resident. Trustee Senak stated in Glen Ellyn, this is \$2,296 revenue spent per resident. Trustee Senak stated he also looked at full-time staff per resident which is 1 Full-Time Equivalent Staff Employee for 198 residents in these surrounding communities, and in Glen Ellyn, this is 1 Full-Time Staff Equivalent Staff Employee per 220 residents.

Trustee Senak stated the Village seems in sound financial condition. Trustee Senak stated there are some structural changes in the budget, and this is due to a loss of revenue from the State of Illinois.

Trustee Kenwood stated he saw Trustee Senak's list, and Trustee Kenwood stated they should ensure for future budgets that something should be figured out in the process. President McGinley stated the Village Board went through the usual budget process for questions and comments on the draft budget. Trustee Kenwood stated if something is done outside the budget process, this should be done in a more timely fashion.

Trustee Ladesic stated he echoes Trustee Senak's comments as Trustee Ladesic does not support the current budget as written. Trustee Ladesic stated he feels the Village Board should be cutting bits and pieces from the budget as this is the staff's job. Trustee Ladesic stated the Village Board may need to drill down further in the future.

Trustee Enright stated he felt the budget process was fair, and this seems to be the best possible budget that could be done.

Trustee Fasules stated if the Village Board starts cutting pieces from the budget, this will take services away from the community. Trustee Fasules stated during the process, the staff should be given a goal on the budget if the Village Board thinks the budget is too much. Trustee Fasules stated for example, tell the staff to come back at 5% less of a budget.

Trustee Senak stated he feels nothing on the list of savings he provided would affect the maintenance or modernization of the Village's infrastructure or continue to compromise stormwater management or reductions in staff.

Trustee Fasules stated cutting today could bring more problems to the Village in the future. Trustee Fasules stated he is not opposed to what Trustee Senak is trying to do, but in that case, the Village Board would need to reform taxes. Trustee Fasules stated the Village Board would need to reduce property taxes in innovative ways.

Trustee Ladesic stated the Village Board asked the staff to come up with a budget that zeroes the levy, and the staff did this. Trustee Fasules stated zeroing the levy will cause problems down the line.

President McGinley stated as the budget process was moved to a calendar year, the staff now puts together the budget before the levy. President McGinley stated the Village Board asked for bottom-line costs. President McGinley stated she appreciated Trustee Senak's list, but this list seems to propose to stop all staff and police officer recruiting, and there would be no maintenance budget for the Village's buildings. President McGinley stated she cannot agree with this approach. President McGinley stated the Village Board and the staff plugged the hole in the budget structure for 2019 so they did not have to go outside the tax issue.

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A motion was made by Trustee Fasules and seconded by Trustee Enright to approve on second reading Ordinance No. 6635, An Ordinance adopting the annual Village of Glen Ellyn expenditure budget in the net amount of \$61,907,604, including the compensation plan, for the fiscal year beginning January 1, 2019 and ending December 31, 2019.

Upon roll call, Trustees Enright, Fasules, Kenwood and Pryde voted “aye.” Trustees Ladesic and Senak voted “nay.” Motion carried.

A motion was made by Trustee Fasules and seconded by Trustee Enright to commit \$41,793 of the 2019 budgeted General Fund surplus to be applied towards future police pension contributions.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item K - Proposed 2018 Property Tax Levy for the Village of Glen Ellyn and the Glen Ellyn Public Library

Finance Director Coyle gave a brief presentation on the proposed 2018 Property Tax Levy for the Village of Glen Ellyn and the Glen Ellyn Public Library and reviewed the tax cycle dates. Finance Director Coyle stated the levies are due to DuPage County by the last Tuesday in December, and in January 2019, the Village Board would consider any abatements that need to be done.

Finance Director Coyle showed a sample 2017 bill and stated the Village gets 6.7% and the Glen Ellyn Public Library gets 4.3%. Finance Director Coyle stated the Property Tax Levy includes a 2.1% increase in CPI and a 0.7% for new growth while there is a 0.4% increase for the Library’s operating costs and a 1.4% debt levy.

A motion was made by Trustee Fasules and seconded by Trustee Enright to approve on second reading Ordinance No. 6636, an Ordinance for the levy and assessment of taxes in the amount of \$13,558,617 for the fiscal year beginning January 1, 2019 and ending December 31, 2019, of the Village of Glen Ellyn and the Glen Ellyn Public Library.

Trustee Kenwood stated he would be voting no on the levy as the Village should only levy for what it needs.

Upon roll call, President McGinley and Trustees Enright, Fasules, and Pryde voted “aye.” Trustees Kenwood, Ladesic and Senak voted “nay.” Motion carried.

Agenda Item L - Special Property Tax which Applies only to Property Owners in Portions of the Lambert Farms Subdivision Located within the Special Service Area (SSA) Number 12 Taxing District

Trustee Ladesic stated it would be good to explain what Special Service Areas (SSAs) are. Finance Director Coyle provided an explanations on SSAs.

Finance Director Coyle stated the tax levy for SSA 12 was established in 2006 to recover the cost of constructing a sanitary sewage collection system in the Lambert Farms subdivision, and this is the 13th tax levy in the 20-year term of SSA12.

A motion was made by Trustee Fasules and seconded by Trustee Enright to approve Ordinance No. 6643, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$96,000 for the Village of Glen Ellyn Special Service Area Number 12.

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Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item M - Five Special Service Area (SSA) Taxing Districts which Apply to Commercial Properties along the Roosevelt Road Corridor, in the Downtown Central Business District, and at Stacy's Corners

Finance Director Coyle stated the Village has five Special Service Areas covering all commercially-zoned areas in Glen Ellyn including the Roosevelt Road Corridor, the Downtown Central Business District, and the historic Stacy's Corners. Finance Director Coyle stated these special taxing areas may levy an additional property tax at a maximum rate of 15 cents per \$100 of assessed value for the purpose of providing funding for economic development activities and programs in the Village. Finance Director Coyle stated the commercial SSAs were established in 2009 following a public notice and hearing process as required by State statutes.

A motion was made by Trustee Fasules and seconded by Trustee Kenwood to approve the following:

1. Ordinance No. 6644, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$45,000 for the Village of Glen Ellyn Special Service Area Number 13.
2. Ordinance No. 6645, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$110,000 for the Village of Glen Ellyn Special Service Area Number 14.
3. Ordinance No. 6646, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$5,000 for the Village of Glen Ellyn Special Service Area Number 15.
4. Ordinance No. 6647, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$3,000 for the Village of Glen Ellyn Special Service Area Number 16.
5. Ordinance No. 6648, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$700 for the Village of Glen Ellyn Special Service Area Number 17.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item N - Two Special Service Area (SSA) Taxing District which Apply only to Unincorporated Areas to the North and South of the Village Limits which are Serviced by the Glen Ellyn Volunteer Fire Company

Finance Director Coyle stated in 2009 the Village, with the consent of DuPage County, established two special service areas (SSA) in unincorporated areas north and south of the Village limits which are served by the Glen Ellyn Volunteer Fire Company (GEVFC). Finance Director Coyle stated these SSAs were established to ensure that residents in the unincorporated areas served by the Fire Company paid a proportionate share of total fire and related emergency services costs. Finance Director Coyle stated there was an increase in the 2018 levy due to the purchase of a new fire ladder truck.

A motion was made by Trustee Senak and seconded by Trustee Pryde to approve the following:

1. Ordinance No. 6649, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$202,788 for Glen Ellyn Special Service Area Number 18.
2. Ordinance No. 6650, An Ordinance for the Levy and Assessment of Taxes for the 2018 Tax Levy Year in the Amount of \$131,398 for the Glen Ellyn Special Service Area Number 19.

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Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Agenda Item O - Other Business

1. Finance Director Coyle presented information on Third Quarter Financial Report and stated this is an unaudited cash basis, ending September 30, 2018. Finance Director Coyle stated the current year revenues are in line with the prior year's revenues, and the current year expenditures are ahead of the prior year, but below budget. Finance Director Coyle showed a graph of the Five Year Trend of the General Fund. Finance Director Coyle stated the Village's targets of income tax, Home Rule Sales Tax and sales tax are below year to date where the Village would like these targets to be.

Finance Director Coyle stated this information can be found in the Finance Commission's packet information which is on the Village's website.

Finance Director Coyle stated for the Village Links/Reserve 22, restaurant sales are down 2%, and banquet sales are up 22%. Finance Director Coyle stated golf rounds are down this year as well as compared to last year due to weather.

Finance Director Coyle showed a graph of the Health of the Real Estate market in Glen Ellyn and stated the Village is ahead of 2015 and 2017, but behind the 2016 results as of now.

Finance Director Coyle stated the cash reserves in all funds are above the levels as of now as this is always the high point in the year.

Trustee Kenwood entered the meeting in person at 8:55 p.m.

Trustee Senak asked about the cash reserves in the General Fund. Finance Director Coyle stated at the end of the Third Quarter, the cash reserves were \$1.3 million above the policy limit, but reminded the Village Board that this is the high point in the year as DuPage County has collected levies at this point.

Agenda Item P – Reminders

1. A Glenbard Waste Authority Meeting is scheduled for Thursday, November 15, 2018 at 6:00 p.m. at Lombard Village Hall.
2. The Town Hall Meeting for the Civic Betterment Party is scheduled for Saturday, December 1, 2018, from 10:00 a.m. to 4:00 p.m. at the First Methodist Church (next door to the Civic Center).
3. A Village Board Meeting is scheduled for Monday, December 10, 2018 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.
4. A Special Village Board Meeting is scheduled for Monday, December 17, 2018 at 7:00 p.m. in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 9:01 p.m., a motion was made by Trustee Kenwood and seconded by Trustee Fasules to adjourn. Motion

Minutes
Village Board Regular Meeting
Glen Ellyn Board of Trustees
Monday, November 12, 2018
Page 12

carried.

Upon roll call, Trustees Enright, Fasules, Kenwood, Ladesic, Pryde and Senak voted “aye.”

Respectfully submitted,

Debbie Solomon
Recording Secretary

Reviewed and approved,

John A. Chereskin
Village Clerk

	A	B	C	D
1	Trustee Senak Budget Cuts: Ideas			
2				11/12/2018
3	Concept	Budget	Cumulative Savings	Comments
4	· \$47,500 for new HR Generalist	\$48,500		New position last year to meet growing HR needs and allow AVM to focus more on capitol projects (Civic Center, Parking Garage) and other functions
5	· \$15,000 reduction to 2018 budgeted amount for Intern	\$15,000	\$63,500	Interns provide support for a fraction of costs, functions include Special Events, support Environmental Commission, special projects
6	· \$25,000 for recruiting and testing of new police officers	\$25,000	\$88,500	This line item is for all recruitment include Police Officers
7				
8	FACILITIES MAINTNEANCE			
9	· \$55,000 for unscheduled maintenance (3-36)	\$55,500	\$143,500	This is an estimate of what annual needs have been over the years, some years over and others under; need to be able to maintain our buildings effectively
10	· \$15,500 for new Custodian III position (3-36)	\$15,500	\$159,000	New position to help staff additional tenent space in Civic Center; being reimbursed by Innovation DuPage
11	· \$5,000 reduction in cleaning supplies (3-37/2019)	\$5,000	\$164,000	Small item, not really justified based on previous costs
12	· \$3,000 for carpet runners 3-37/2019)	\$3,000	\$167,000	Small item, not really justified based on previous costs
13				
14	SENIOR SERVICES			
15				
16	· \$8,100 reduction Operating Supplies, including \$6,100 for “copier maintenance contract”	\$6,100	\$173,100	Something to look into if we can find a way to relocate Senior Center to Civic Center, space issue at this point
17				
18	HISTORY PARK			
19				
20	· \$5,000 reduction in Unscheduled Repairs and Maintenance (3-50)	\$5,000	\$178,100	This is an estimate of what annual needs have been over the years, some years over and others under; need to be able to maintain our buildings effectively
21				
22				
23				
24	PLANNING AND DEVELOPMENT			
25	· Professional Services- Planning	\$6,000	\$184,100	This is for expenses like appraisals, or plats, or consulting fees for development projects. Underfunded that last few years....
26	o Misc. Consultants Not Covered by Escrow			
27	§ Reduced to prior budgeted amount of \$4,000			
28				
29	PLANNING AND DEVELOPMENT – BUILDING			
30	· Consulting Forester for Plan Review/Inspections	\$10,000	\$194,100	This is a past through, permit fees and is a projection based on some of the larger projects on tap for next year, in line with actual expenses....
31	o Reduce to prior budgeted amount			
32				
33	POLICE – POLICE OPERATIONS			
34	· Police Overtime: reduce 2019 budgeted amount to what is actually projected for 2018	\$61,500	\$255,600	The projection for 2018 is wrong, we based this OT number on the average cost the last three years.
35				
36	PUBLIC WORKS – STREETS			
37	· Temporary Help (3-136/2019)): Eliminate \$2,000 bonus for temporary seasonal employee	\$2,000	\$257,600	This helps us maintain our temp help throughout the year, at a much chear rate than FT
38	· Maintenance – Street Lights (3-137/2019): reduce to 2018 Projection	\$10,000	\$267,600	More in line with our costs in the past....Adding light near library, adds to this expense
39	· Safety Supplies (3-139/2019) Eliminate expense for 25 “Barricades” and “Traffic Cones”	\$3,500	\$271,100	Eventually have to replace, could defer, but kicking the can on a very limited basis
40				
41	PUBLIC WORKS – FORESTRY			
42	· Temporary Help (3-141/2019)):Eliminate \$2,000 bonus for temporary seasonal employee	\$2,000	\$273,100	This helps us maintain our temp help throughout the year, at a much chear rate than FT

	A	B	C	D
43	Tree Removal (3-142/2019): Maintain at 2018 Budgeted amount.	\$20,000	\$293,100	Suggested reducing this item last budget year, and Village Board voted to include it in the final budget. This also is kicking the can down the road, because eventually these trees need to be removed...Could be a safety matter as well....
44				
45	Total Proposed Budget Cuts to General Fund			
46				
47				
48	CAPITAL FUND			
49	Defer repaving the Duane Street Metra parking lot	\$80,000		Parking Fund item, CIC is recommending for next year. Does not impact Capital Budget.
50	Eliminate Security System upgrades to Reno Center	\$10,000	\$90,000	Need this to project our Fleet equipment which is valued at over \$250K
51	Eliminate LED upgrade to Reno Center	\$10,000	\$100,000	Small item to be paid for with a grant
52	Extend Replacement program for Water Meters to a third year.	TBD		Water and Sewer Fund: VB directed staff to complete in 1 year. Could have some W&S savings with elimination of meter readers sooner. Does not impact Capital Budget
53				
54	Total Proposed Budget Cuts to General Fund			



Glen Ellyn Village Board

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Appointment
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3717)

DOC ID: 3717

**Designate Trustee Gary Fasules as Village President Pro Tem for the
Four Month Period from January 1, 2019 through April 30, 2019**



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Administration
Department Head: Angela Andrianopoulos
Category: Award
Prepared By: Meredith Hannah

SCHEDULED

AGENDA ITEM (ID # 3697)

DOC ID: 3697

Approve a Downtown Retail Interior Improvement Award in the amount of \$15,000, for Vanilla Sugar Bakery at 540 Duane Street to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)

Background

Norma Samaan, has owned and operated Vanilla Sugar Bakery in Winfield with her sister for six years. They have recently secured a new location in downtown Glen Ellyn, at 540 Duane Street. Vanilla Sugar Bakery is a sister owned scratch bakery. All of their recipes have been crafted and tweaked for over 10 years using only the finest and freshest ingredients. Vanilla Sugar Bakery offers a variety of gourmet treats and a variety of custom cakes.

Award Background

The Downtown Retail Interior Improvement Award Program was created to facilitate the private sector in making interior improvements that encourage new retail businesses or the retention of existing retail businesses in the Village. Approved projects are eligible for up to a maximum of \$15,000 per for interior improvements based on the following award scale per program:

Investment			Award
Low		High	
\$ 2,000.00	up to	\$ 3,499.00	\$ 1,000.00
\$ 3,500.00	up to	\$ 4,999.00	\$ 1,750.00
\$ 5,000.00	up to	\$ 7,499.00	\$ 2,500.00
\$ 7,500.00	up to	\$ 9,999.00	\$ 3,750.00
\$ 10,000.00	up to	\$ 12,499.00	\$ 5,000.00
\$ 12,500.00	up to	\$ 14,999.00	\$ 6,250.00
\$ 15,000.00	up to	\$ 17,499.00	\$ 7,500.00
\$ 17,500.00	up to	\$ 19,999.00	\$ 8,750.00
\$ 20,000.00	up to	\$ 24,999.00	\$10,000.00
\$ 25,000.00	up to	\$ 27,499.00	\$12,500.00
\$ 27,500.00	up to	\$ 29,999.00	\$13,750.00
\$ 30,000.00	up to	+	\$15,000.00

The Village Board approved \$125,000 for the downtown award programs (including the Downtown Interior Program, Façade Improvement Program and Fire Prevention Assistance Program) and \$30,000 for Roosevelt Road and Historic Stacy's Corners commercial district as part of the 2018 annual budget. In May 2018, the Village Board allocated \$30,000 from the Roosevelt Road TIF to assist with Roosevelt Road business within the TIF with Fire Prevention systems.

Twelve (12) other awards have been approved for downtown businesses by the Village Board totaling \$152,500, from the 2018 budget. There are no available funds remaining for downtown projects in the 2018 Budget.

The Village Board approved \$125,000 for the downtown award programs (including the Downtown Interior Program, Façade Improvement Program and Fire Prevention Assistance Program), \$30,000 for Roosevelt Road and Historic Stacy's Corners commercial district and \$30,000 from the Roosevelt Road TIF to assist with Roosevelt Road business within the TIF with Fire Prevention systems as part of the 2019 annual budget. The Village Board approved four (4) awards totaling \$41,250, from the 2019 budget. Staff is requesting that this request of \$15,000 be allocated towards the 2019 budget.

In order to relocate to 540 Duane Street, Vanilla Sugar Bakery has to update the electrical, update and install new plumbing, including installation of a grease trap, and modify the existing restrooms for ADA accessibility.

Downtown Retail Interior Improvement Award Issues

The goal of the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program is to strengthen the downtown shopping district by attracting new retail businesses, restaurants and by assisting existing retailers with eligible expansion plans in the downtown commercial district. Service businesses, like art studios and fitness uses, must include 25% of floor space dedicated to retail to be eligible. The program supports structural improvements and will not support decorative improvements. Additionally, applicants must plan to install a minimum of \$2,000 of material improvements.

Staff recognizes the following eligible award improvement costs outlined/identified in the less expensive proposal provided in the application:

Electric improvements including service head for ComEd, Phase 3 power, phase 1 power, updating all service to be compatible with new power levels, installing Lift for service entry	\$ 9,900
Plumbing Improvements including grease trap, new plumbing service and restroom facility improvements to meet ADA accessibility	\$22,359
Total eligible expenses	\$32,259

Where the Downtown Interior Award Program allows for financial assistance for new retail and restaurant spaces, and where the retail space allocated in the new business exceeds 25% of the floor space and is more than half of the income for the business, staff is recommending \$15,000 in interior award funds. These improvements are consistent with the intent of the Award program.

Budget Impact

Staff is requesting the \$15,000 be allocated from the 2019 Downtown TIF Budget.

Strategic Plan Initiative:

Strategic Issue II: BUSINESS. Engage in proactive economic development to attract and retain key businesses downtown and other commercial corridors to achieve a thriving business community. Supporting the improvements to 540 Duane Street, allows a bakery to open in a former retail space in downtown Glen Ellyn and increase retail sales revenue.

Action Requested

The Village Board may approve the request for a \$15,000 Interior Improvement Award to Ms. Norma Samaan, approve a different Award amount, or choose to deny the request.

Attachments

1. Vanilla Sugar Bakery - 540 Duane Street Ave Award Applications
2. Award Budget Summary

ATTACHMENTS:

- VSB Interior Award Request 11-29-18 (PDF)
- Award Budget Summary 11-29-18 (PDF)

VILLAGE OF GLEN ELLYN
Downtown Retail Interior Improvement Award

REQUIRED SUBMITTALS WITH APPLICATION:

- Signed lease, committing to minimum of a 3-year lease term is required for all new and relocating businesses (if a lease has not yet been signed, disbursement of the approved funds will be contingent on the Village receiving a signed lease).
- Signed vendor contract(s) with detailed costs for each proposed improvement.
- Consent from the building owner for proposed improvements, by signature on the attached form.
- Digital photos depicting the interior areas where proposed improvements will take place.
- Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
- A narrative or current Business Plan that addresses the following:
 - Description of your business and the related industry.
 - Features and advantages of your product and how improvements sought will improve the business and/or benefit Village.
 - List any unusual or unexpected difficulties faced in making the proposed improvements or completing the work.
 - Credentials and experience of business owner.
 - Market research and analysis including a definition of your current or anticipated customers and where they come from. May also include information on future customer markets as a result of interior improvements (i.e. will improvements attract new customers).
 - Describe or demonstrate why these improvements would not take place "but for" the award program.

BUSINESS OWNER INFORMATION:

Business Owner Name: Norma Saman

Home Address: _____

Business Name: Vanilla Sugar Bakery

Business Address: 540 Duane St. Glen Ellyn, IL 60137

Business Phone: 630-480-0316 Fax: _____

Home Phone: _____ Email: info@vanillasugarbakery.com

If tenant, what is the expiration date of your current lease? 05/2023

If buyer under contract or tenant, who is the property owner? Duane Street Properties

Property Owner Name: Dr. Paul Swade

Property Owner Address: _____

Property Owner Phone: _____ Property Owner Fax: _____

Property Owner E-mail: publiccheck@aol.com

DESCRIPTION OF PROPOSED IMPROVEMENTS

- update electrical
- update and install new plumbing
- modify existing bathroom to be ADA compliant
- update & configure to meet Village Requirements (motion sensor, lighting, air vents,)
- New flooring & wall paneling

ITEMIZED ACTIVITY DESCRIPTION

COST

grease trap, plumbing waste & vent, new plumbing lines, install sinks	\$18,905
Furnish & install new Exhaust Fans & ductwork	\$3,454.00
Provide & install upgraded new service, outlets, & panel board	\$9,900
New wall paneling, flooring	\$3,300
TOTAL PROJECT COST:	\$35,559.
AMOUNT OF AWARD REQUESTED:	\$15,000

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements identified in support of the award are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my award application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the award packet.

Norma Saman

Applicant Name (PRINT)

[Signature]

Applicant Signature

Date: 11-29-18

CONSENT FROM PROPERTY OWNER (Required if different from Applicant)

Property Owner Name (PRINT)

Property Owner Signature

Date: _____

*****Office Use Only*****

Application is: _____Approved _____Denied

Village President

Date

Economic Development Coordinator

Date



Preferred Electric
 Preferred Electric Construction Corp. of Illinois Inc.
 55 N Gordon Ave, Bensenville, IL 60172
 p 830.899.2414 | f 830.899.3887
 www.preferred-electric.com

Proposal/Scope Letter

March 1, 2018

Attn: Norma Samaan

Vanilla Sugar Bakery

Re: 540 Duane
 Glen Ellyn, IL

Dear Mrs. Samaan,

Preferred Electric Construction Corp is pleased to submit this proposal for electrical work associated with the above referenced project. Preferred Electrical Construction Corp. shall furnish all labor, material, tools and supervision to complete the following scope of work.

Scope of Work

1. Install (10) Duplex outlets for convenient power
2. Install (2) single circuit outlets for refrigerators
3. Provide 3-Phase, 240V power to (1) convection oven, double stacked
4. Provide 1-Phase, 120V/208V power to (1) water heater
5. Provide (1) Weatherproof Service Head Entrance for Com Ed
6. Provide (1) 120/208V, 4W 200-Amp Branch Panelboard
7. Provide Lift for Service Entry

1) We have also **INCLUDED** the following:

- Sales Tax.
- Core drilling, fire-safing and sealant.
- Testing, certification & training.
- Removing our rubbish to a dumpster located on site. Dumpster shall be provided by others.

2) We have **EXCLUDED** the following:

- Permits, fees, overtime, bonding and/or any special insurance costs.
- Any additional network hardware that may be required

3) **PRICING**

Base Bid: \$ 9,900.00 (Nine Thousand Nine Hundred Dollars)

Vanilla Sugar Bakery
03/01/18

Page 2

4) QUALIFICATIONS/CLARIFICATIONS are as follows:

- This proposal is based on a standard 1st shift, forty (40) hour work week. With a normal NONE accelerated construction schedule. If a compressed schedule is desired additional compensation may be required.
- All work shall be performed by union labor during normal business hours, Monday to Friday 7AM to 3PM
- Proposal is valid for 30-days.
- We reserve the right to adjust our proposal for items not included within the Bid Documents

We trust this proposal and scope of work meets with your approval and we are looking forward to working with you on this project. Should you have any questions, please feel free to contact the undersigned.

Best Regards,
Preferred Electrical Construction Corp.

Richard Lombardo

Richard Lombardo Assistant Estimator/Project Manager Cc: Efrain Perez – Project Manager

**INVOICE**

DATE

11/15/2018

INVOICE #

0000010367

CUST #

0000793

BILL TO:

Vanilla Sugar Bakery
0S050 Winfield Road
Winfield IL 60190

SHIP TO:

Vanilla Sugar Bakery
560 Duane St
Glen Ellyn IL 60137

P.O. NUMBER		TERMS	SALES PERSON	
		COD		
QUAN	DESCRIPTION	PRICE EACH	AMOUNT	
1.00	Change Order: Grease trap to GB 75 IF NEEDED: Ejector pit & sump pump need to be installed due to height requirements	2,800.00	2,800.00	
1.00	Change Order: Misc fixtures provided and installed Thank you for your business!	150.00 150.00	150.00	
Please do not hesitate to contact us with any questions you may have. It was a pleasure doing business with you.				
Remit Payment to: 992 St. Charles Street Elgin, IL 60120				
TOTAL			\$2,950.00	

Please Remit Payment to: 992 Saint Charles St., Elgin IL 60120

Advantage Plumbing Heating AC
 992 St. Charles Street
 Elgin IL 60120
 Phone: 847-268-3553
 Fax: 847-268-3797

QUOTE

DATE

11/13/2018

INVOICE #

0000010315

CUST #

0000793

BILL TO:

Vanilla Sugar Bakery
 0S050 Winfield Road
 Winfield IL 60190

SHIP TO:

Vanilla Sugar Bakery
 560 Duane St
 Glen Ellyn, IL 60137

P.O. NUMBER		TERMS	SALES PERSON	
		COD	Jay L	
QUAN	DESCRIPTION	PRICE EACH	AMOUNT	
1.00	Furnish and install new 350 cfm broan exhaust fan on drywall located next to ovens. Run new 10" round duct work to service vent. Run duct work from fan to exterior of building Install new vent hood on outside of building Licensed electrician will be need to supply power to fan If any electrical needs to be moved out of the way for duct work. All removal needs to be done my electrician If gas piping on outside of building in the way it will be an additional \$450 to cut out and redirect. Furnish and install new 4" broan bathroom exhaust vent. Vent to be exposed in ceiling Run new 4" duct work from fan to exterior of building. Install new vent hood on exterior of building. All electrical hook ups need to be done by electrician	3,454.00	3,454.00	
TOTAL			\$3,454.00	

**INVOICE**

DATE

11/15/2018

INVOICE #

0000010366

CUST #

0000793

BILL TO:

Vanilla Sugar Bakery
0S050 Winfield Road
Winfield IL 60190

SHIP TO:

Vanilla Sugar Bakery
560 Duane St
Glen Ellyn IL 60137

P.O. NUMBER		TERMS	SALES PERSON	
		COD		
QUAN	DESCRIPTION	PRICE EACH	AMOUNT	
1.00	-Core holes as needed in pre cast floor to accommodate new plumbing waste and vent, catch cores from underneath to avoid any damage -Install new rough plumbing with solid core SCH 40 PVC and heavy wall type L copper and fittings in accordance with the Illinois state plumbing code -Install new fixtures supplied by owners except for mop basin supplied by Advantage Plumbing including 2 floor drains located strategically where needed -Supply and install new GB3 up to 75 GPM grease interceptor sized according to the three compartment sink -Install new 1/2" RPZ to accommodate chemical mixing station, complete with test and all paperwork filing with the municipality Thank you for your business! Please do not hesitate to contact us with any questions you may have. It was a pleasure doing business with you. Remit Payment to: 992 St. Charles Street Elgin, IL 60120	15,120.00	15,120.00	
TOTAL			\$15,120.00	

Please Remit Payment to: 992 Saint Charles St., Elgin IL 60120

**INVOICE**

DATE

11/15/2018

INVOICE #

0000010368

CUST #

0000793

BILL TO:

Vanilla Sugar Bakery
0S050 Winfield Road
Winfield IL 60190

SHIP TO:

Vanilla Sugar Bakery
560 Duane St
Glen Ellyn IL 60137

P.O. NUMBER		TERMS	SALES PERSON	
		COD		
QUAN	DESCRIPTION	PRICE EACH	AMOUNT	
1.00	Break up concrete & re-pour concrete Thank you for your business! <i>greasetrap</i> Please do not hesitate to contact us with any questions you may have. It was a pleasure doing business with you. Remit Payment to: 992 St. Charles Street Elgin, IL 60120	985.00	985.00	
TOTAL			\$985.00	

Please Remit Payment to: 992 Saint Charles St., Elgin IL 60120

	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2019 - \$185,000 Total Funds Available									
*	Common Good	Charles Melazzo	560 Crescent Blvd	Façade	7/26/2018	8/27/2018	\$ 8,750.00	\$ 7,500.00	\$ 7,500.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Interior	7/26/2018	8/27/2018	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	The Sweet Shoppe	Sue Johanson	550 Crescent Blvd	Façade	8/28/2018	9/10/2018	\$ 13,750.00	\$ 13,750.00	
*	Shawn Sargent Designs	Shawn Sargent	501 Pennsylvania Ave	Interior	11/8/2018	11/13/2018	\$ 5,000.00	\$ 5,000.00	
*	Vanilla Sugar Bakery	Norma Samaan	540 Duane St	Interior	11/29/2018		\$ 15,000.00		
							\$ 57,500.00	\$ 41,250.00	\$ 22,500.00

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$30,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties

	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2018 - \$185,000 Total Funds Available									
*	Nobel House	Ariel Darmoni	419 A N. Main St	Fire	9/25/2017	2/12/2018	\$ 15,000.00	\$ 15,000.00	
*	Sushi Ukai	Ariel Darmoni	419 B N. Main St	Fire	9/25/2017	2/12/2018	\$ 15,000.00	\$ 15,000.00	
*	536 Crescent Blvd	William Jegen	536 Crescent Blvd	Façade	1/4/2018	2/12/2018	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00
*	Sushi Ukai	Liyan Huang	419 B N. Main St	Interior	2/8/2018	2/26/2018	\$ 15,000.00	\$ 15,000.00	
*	Sushi Ukai	Liyan Huang	419 B N. Main St	Façade	2/8/2018	2/26/2018	\$ 15,000.00	\$ 15,000.00	
*	Nobel House	David Cilio	419 N. Main St	Interior	3/7/2018	3/19/2018	\$ 15,000.00	\$ 15,000.00	
*	Nobel House	David Cilio	419 N. Main St	Façade	3/7/2018	3/19/2018	\$ 15,000.00	\$ 15,000.00	
**	Jimmy Johns	Ryan McGuire	632 Roosevelt Road	Façade	5/15/2018	5/29/2018	\$ 12,500.00	\$ 12,500.00	
+	Jimmy Johns	Ryan McGuire	632 Roosevelt Road	Fire	5/15/2018	5/29/2018	\$ 15,000.00	\$ 15,000.00	
*	Milk & Honey	Karen O'Riley	520 Hillside Ave	Interior	7/17/2018	7/23/2018	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Fire	7/26/2018	8/27/2018	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Façade	7/26/2018	8/27/2018	\$ 8,750.00	\$ 1,250.00	\$ 1,250.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Interior	7/26/2018	8/27/2018	\$ 15,000.00	\$ -	
							\$ 167,500.00	\$ 152,500.00	\$ 35,000.00

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$30,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties

	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2017 - \$155,000 Total Funds Available									
*	Oak & Steel	Dana Reese	480 N Main Street	Fire	10/13/2016	11/14/2016	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
*	Two Hound Red	Jon With	486 Pennsylvania Ave	Interior	10/1/2016	11/14/2016	\$ 15,000.00	\$ 15,000.00	
*	Two Hound Red	Jon With	486 Pennsylvania Ave	Façade	10/1/2016	11/14/2016	\$ 15,000.00	\$ 15,000.00	
*	Sunshine Dance	Sheri Dahl	515 Crescent Blvd	Fire	11/15/2016	12/12/2016	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
*	The BookStore/ String Theory	Patrick Melady	475-477 N Main Street	Façade	11/28/2016	12/12/2016	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00
*	Maize & Mash	Nick Roberge	430 N Main Street	Interior	1/12/2016	1/23/2017	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	Maize & Mash	Nick Roberge	430 N Main Street	Façade	1/12/2016	1/23/2017	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
*	Two Hound Red	Jon With	486 Pennsylvania Ave	Fire	5/15/2017	6/12/2017	\$ 15,000.00	\$ 15,000.00	
*	Blonde Boutique	Allison Ohlander	494 N. Main St	Façade	5/31/2017	6/12/2017	\$ 5,000.00	\$ 5,000.00	
*	Blackberry Market	Anna & Bob Davidson	401-409 N. Main St	Façade	8/8/2017	8/28/2017	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	Blackberry Market	Anna & Bob Davidson	401-409 N. Main St	Interior	8/8/2017	8/28/2017	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	McMae's on Main	Greg McCaffrey	411 N Main St	Interior	9/25/2017	10/23/2017	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
							\$ 116,000.00	\$ 116,000.00	\$ 66,000.00

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2016 - \$130,000 Total Funds Available								
JAYNE*	Craig B. Cohen	476 N. Main Street	Façade	1/11/2016	2/16/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
JAYNE*	Joseph Costello	476 N. Main Street	Fire Prev	2/16/2016	3/22/2016	\$ 3,750.00	\$ 3,750.00	\$ 2,500.00
Ramco 450 LLC**	Brian Blizzard	575 - 581 E Roosevelt	Façade	3/8/2016	5/28/2013	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Deacon & Mercy*	Gary Danno	430 N Main Street	Façade	4/1/2016	4/25/2016	\$ 5,000.00	\$ 5,000.00	\$
Crepe House*	Ilirjan Jankulla	548 Crescent Boulevard	Interior	4/13/2016	4/25/2016	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00
Stam*	Liz Mager	530 Pennsylvania	Interior	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Stam*	Liz Mager	530 Pennsylvania	Façade	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	
Designstorms*	Liz Mager	530 Pennsylvania	Interior	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Designstorms*	Liz Mager	530 Pennsylvania	Façade	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
The Beer Cellar	David Hawley	488 Crescent Boulevard	Interior	8/31/2016	9/12/2016	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00
481 N Main	Rich Somolik	481 N Main Street	Fire Prev	9/7/2016	9/26/2016	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Glen Art Theatre	Eric White	540 Crescent Boulevard	Fire Prev	9/7/2016	9/26/2016	\$ 15,000.00	\$ 15,000.00	
Oak & Steel	Dana Reese	480 N Main Street	Façade	10/13/2016	11/14/2016	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
						\$ 129,750.00	\$ 129,750.00	\$ 98,500.00

*\$100,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

Deacon & Mercy closed August 25. Their funds were never distributed and have been placed back in available funds.

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2015								
Ramco 450 LLC	Brian Blizzard	575 - 581 E Roosevelt	Façade	1/13/2015	2/9/2015	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
GLBRT 479 LLC	Jay Gilbert	479 N Main Street	Fire Prev	3/4/2015	3/23/2015	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00
Marché	Jill Foucré	496 N. Main Street	Façade	5/19/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Banyan Tree Mall	Ken Lubowich	485 N. Main Street	Interior	5/28/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Marché	Jill Foucré	496 N. Main Street	Interior	7/29/2015	8/17/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Re:New	Rich Somolik	483 N. Main Street	Interior	9/3/2015	9/28/2015	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
M & Em's	Jonathan Goldsmith	460 N. Main Street	Interior	9/14/2015	9/28/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
* M & Em's	Jonathan Goldsmith	460 N. Main Street	Façade	9/14/2015	9/28/2015	\$ 10,000.00	\$ 10,000.00	\$ _____
Main Street Pub	Kevin Hahn	466 N. Main Street	Façade	10/1/2015	10/12/2015	\$ 13,750.00	\$ 13,750.00	\$ 13,750.00
Main Street Pub	Kevin Hahn	466 N. Main Street	Interior	10/1/2015	10/12/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
						\$ 127,500.00	\$ 127,500.00	\$ 117,500.00

* Closed on October 24, 2017 due to inaction by the applicant.

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
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SY 14

TMC ²	Thomas & Sue Martin	450 Duane Street	Façade	5/29/2014	6/9/2014	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
A Toda Madre	Patrick Neary	499 Main Street	Interior	8/4/2014	8/11/2014	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Busy Bee Barber	Dennis Etheridge	417 Main St	Façade	9/30/2014	10/13/2014	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00

\$ 16,750.00	\$ 16,750.00	\$ 16,750.00
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BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 13/14								
Bird on a Wire Studio	Kathryn Alcock/Megan Swadley	492 Main	Façade	1/9/2013	5/15/2013	\$ 853.50	\$ 853.50	\$ 853.50
School of Rock	J. Brandon Turner	536B Crescent	Façade	4/25/2013	5/28/2013	\$ 771.50	\$ 771.50	\$ 771.50
Oberweis	Joe Oberweis	515 Roosevelt	Façade	8/6/2012	10/22/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
PS Flowers/Suki Salon	Patty Sorenson/Susan Madonin	522-526 Hillside	Façade	4/13/2013	5/28/2013	\$ 2,065.00	\$ 2,065.00	\$ 2,215.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Interior	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Façade	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Made In Italy Trattoria	Ippolita Basile	476 Forest	Façade	8/23/2013	9/9/2013	\$ 529.00	\$ 529.00	\$ 529.00
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Interior	11/21/2013	1/13/2014	\$ 9,373.50	\$ 9,373.50	\$ 9,373.50
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Façade	11/21/2013	1/13/2014	\$ 10,462.50	\$ 10,462.50	-
Olive 'n Vinnie's	Karen & Gary Evensen	449 Main Street	Interior	1/13/2014	1/27/2014	\$ 3,503.45	\$ 3,503.45	\$ 3,503.45
RISE	Aaron Sullivan	499 Pennsylvania Ave	Interior	3/24/2014	4/28/2014	\$ 15,000.00	\$ 11,400.00	\$ 11,000.00
Olive 'n Vinnie's*	Karen & Gary Evensen	449 Main Street	Façade	3/25/2014	4/14/2014	\$ 4,598.00	\$ 4,598.00	\$ -
						\$ 92,156.45	\$ 88,556.45	\$ 73,245.95

*2/1/2016 decided to not move forward with the window replacement.

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 10/11								
Marcel's	Jillian Foucre	490 N. Main	Interior	1/9/2011	1/20/2011	\$ 20,000.00	\$ 20,000.00	\$ 17,659.00
Marcel's	Jillian Foucre	490 N. Main	Façade	6/8/2011	6/27/2011	\$ 10,000.00	\$ 10,000.00	\$ 12,341.00
						\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
FY 11/12								
Gratto		433 Main	Façade		11/18/2010	\$ 10,000.00	\$ 10,000.00	\$ 9,930.00
Costello	Joe Costello	474 N. Main	Interior	6/20/2011	6/27/2011	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
Key Investment	Jeanine Valdez	462 Park	Façade	6/22/2011	7/25/2011	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Façade	7/8/2011	11/14/2011	\$ 526.00	\$ 526.00	\$ 526.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Interior	10/14/2011	11/14/2011	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Subway	Suryakant Patel	572 Crescent	Interior	10/3/2011	11/14/2011	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Subway	Suryakant Patel	572 Crescent	Façade	10/3/2011	not approved	\$ -	\$ -	
						\$ 68,026.00	\$ 58,026.00	\$ 57,956.00
FY 12/13								
Katy's Boutique	Katy Balabinis	427 Main	Façade	3/27/2012	5/14/2012	\$ 4,071.00	\$ 4,071.00	\$ 4,071.00
AliKat	Sandra Moore	499 Pennsylvania; #B	Interior	4/11/2012	5/14/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Papier Girl	Lesley Vesevick	413 Main	Interior	4/11/2012	5/14/2012	\$ 14,550.00	\$ 14,550.00	\$ 14,550.00
Run Today	Paul O'Neill	515 Crescent	Façade	6/7/2012	8/20/2012	\$ 671.50	\$ 671.50	\$ 671.50
Run Today	Paul O'Neill	515 Crescent	Interior	6/7/2012	8/20/2012	\$ 14,373.84	\$ 11,706.00	\$ 11,706.00
Flour+Wine	Michael Vai	433 Main	Interior	9/9/2012	8/8/2012	\$ 8,485.64	\$ 6,670.37	\$ 6,670.37
Blackberry Market	Anna Davidson	401 Main	Interior	10/4/2012	11/12/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Larc Jewelers	Jay Gilbert	479 Main	Façade	3/25/2011	4/16/2012	\$ 1,876.00	\$ 1,876.00	\$ 1,580.84
Treasure House	Theresa Nihill	479 Pennsylvania	Façade	7/13/2012	7/19/2012	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Elite Eyewear	Tracy Hortatsos	413 Main	Façade	10/16/2012	11/12/2012	\$ 543.00	\$ 543.00	\$ 543.00
The Stand	Lisa Demos	542 Crescent	Interior	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
The Stand	Lisa Demos	542 Crescent	Façade	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
						\$ 111,570.98	\$ 107,087.87	\$ 106,792.71



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Administration
Department Head: Angela Andrianopoulos
Category: Award
Prepared By: Meredith Hannah

SCHEDULED

AGENDA ITEM (ID # 3705)

DOC ID: 3705 A

Approve a Downtown Retail Interior Improvement Award in the amount of \$7,500, for A Toda Madre at 499 Main Street to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)

Background

Patrick Neary, partner of Bien Trucha Group, LLC, parent company for A Toda Madre, LLC at 499 Main Street in Glen Ellyn, has submitted a request for a \$10,000, interior improvement award for improvements designed to comply with the American Disabilities Act (ADA) requirements. The improvements specifically address restroom improvements, including floors, doorways and plumbing. Staff is recommending \$7,500 based on the eligible costs provided in the estimates.

On August 11, 2014, the Village Board approved a \$10,000 Interior Improvement Award to A Toda Madre. The award assisted with installation of a subfloor, expansion of the fire detection system and plumbing to support the full bar installation. At that time, the restrooms were not identified as needing improvements because they were already in place from the previous restaurant.

It has been more than three (3) years since the award was approved by the Village Board and while this is not an expansion, the improvements are required in order to meet the identified ADA regulations.

Award Background

The Downtown Retail Interior Improvement Award Program was created to facilitate the private sector in making interior improvements that encourage new retail businesses or the retention of existing retail businesses in the Village. Approved projects are eligible for up to a maximum of \$15,000 per for interior improvements based on the following award scale per program:

Investment			Award
Low		High	
\$ 2,000.00	up to	\$ 3,499.00	\$ 1,000.00
\$ 3,500.00	up to	\$ 4,999.00	\$ 1,750.00
\$ 5,000.00	up to	\$ 7,499.00	\$ 2,500.00
\$ 7,500.00	up to	\$ 9,999.00	\$ 3,750.00
\$ 10,000.00	up to	\$ 12,499.00	\$ 5,000.00
\$ 12,500.00	up to	\$ 14,999.00	\$ 6,250.00
\$ 15,000.00	up to	\$ 17,499.00	\$ 7,500.00
\$ 17,500.00	up to	\$ 19,999.00	\$ 8,750.00
\$ 20,000.00	up to	\$ 24,999.00	\$10,000.00
\$ 25,000.00	up to	\$ 27,499.00	\$12,500.00

\$ 27,500.00	up to	\$ 29,999.00	\$13,750.00
\$ 30,000.00	up to	+	\$15,000.00

The Village Board approved \$125,000 for the downtown award programs (including the Downtown Interior Program, Façade Improvement Program and Fire Prevention Assistance Program) and \$30,000 for Roosevelt Road and Historic Stacy's Corners commercial district as part of the 2018 annual budget. In May 2018, the Village Board allocated \$30,000 from the Roosevelt Road TIF to assist with Roosevelt Road business within the TIF with Fire Prevention systems.

Twelve (12) other awards have been approved for downtown businesses by the Village Board totaling \$152,500, from the 2018 budget. There are no available funds remaining for downtown projects in the 2018 Budget.

The Village Board approved \$125,000 for the downtown award programs (including the Downtown Interior Program, Façade Improvement Program and Fire Prevention Assistance Program), \$30,000 for Roosevelt Road and Historic Stacy's Corners commercial district and \$30,000 from the Roosevelt Road TIF to assist with Roosevelt Road business within the TIF with Fire Prevention systems as part of the 2019 annual budget. The Village Board approved four (4) awards and is considering another award this evening totaling \$56,250, from the 2019 budget. Staff is requesting that this request also be allocated towards the 2019 budget.

Downtown Retail Interior Improvement Award Issues

The goal of the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program is to strengthen the downtown shopping district by attracting new retail businesses, restaurants and by assisting existing retailers with eligible expansion plans in the downtown commercial district. Service businesses, like art studios and fitness uses, must include 25% of floor space dedicated to retail to be eligible. The program supports structural improvements and will not support decorative improvements. Additionally, applicants must plan to install a minimum of \$2,000 of material improvements.

Staff recognizes the following eligible award improvement costs outlined/identified in the less expensive proposal provided in the application:

Restroom floor prep and demolition	\$ 2,350
Carpentry (includes work to damaged sub floor, install restroom accessories)	\$ 1,100
Waterproofing	\$ 400
New doors/frames hardware (x2)	\$ 2,200
Plumbing & HVAC (reworking/locating components)	\$ 2,300
Electrical (includes removing & capping fixture, work in dining room with exit sign & lighting)	\$ 3,100
Floor/Wall tile	\$ 4,000
Drywall & framing	\$ 1,500
Total eligible expenses	\$16,950

Where the Downtown Interior Award Program allows for financial assistance for new retail and restaurant spaces, and where the retail space allocated in the new business exceeds 25% of the floor space and is more than half of the income for the business, staff is recommending \$ 7,500 in interior award funds. These improvements are consistent with the intent of the Award program.

Budget Impact

Staff is requesting the \$7,500 be allocated from the 2019 Downtown TIF Budget.

Strategic Plan Initiative:

Strategic Issue II: BUSINESS. Engage in proactive economic development to attract and retain key businesses downtown and other commercial corridors to achieve a thriving business community. Supporting the improvements to 499 Main Street, assists this business with meeting requirements outlined by the ADA regulations and continue to serve downtown Glen Ellyn.

Action Requested

The Village Board may approve the request for a \$7,500 Interior Improvement Award to Bien Trucha Group, LLC, approve a different Award amount, or choose to deny the request.

Attachments

1. Bien Trucha Group, LLC - 499 Main Street Award Applications
2. Award Budget Summary

ATTACHMENTS:

- A Toda Madre Downtown Retail Interior Improvement Award Application (PDF)
- Award Budget Summary 12-03-18 (PDF)

VILLAGE OF GLEN ELLYN
Downtown Retail Interior Improvement Award

REQUIRED SUBMITTALS WITH APPLICATION:

- Signed lease, committing to minimum of a 3-year lease term is required for all new and relocating businesses (if a lease has not yet been signed, disbursement of the approved funds will be contingent on the Village receiving a signed lease).
- Signed vendor contract(s) with detailed costs for each proposed improvement.
- Consent from the building owner for proposed improvements, by signature on the attached form.
- Digital photos depicting the interior areas where proposed improvements will take place.
- Completed IRS Form W-9 Request for Taxpayer Identification Number and Certification
- A narrative or current Business Plan that addresses the following:
 - Description of your business and the related industry.
 - Features and advantages of your product and how improvements sought will improve the business and/or benefit Village.
 - List any unusual or unexpected difficulties faced in making the proposed improvements or completing the work.
 - Credentials and experience of business owner.
 - Market research and analysis including a definition of your current or anticipated customers and where they come from. May also include information on future customer markets as a result of interior improvements (i.e. will improvements attract new customers).
 - Describe or demonstrate why these improvements would not take place "but for" the award program.

BUSINESS OWNER INFORMATION:

Business Owner Name: BIEN TRUCHA GROUP, LLC

Home Address: 497 N. MAIN ST, GLEN ELLYN, IL

Business Name: A TODA MADRE, LLC.

Business Address: 499 N. MAIN ST, GLEN ELLYN, IL

Business Phone: _____ Fax: _____

Home Phone: (630) 918-0810 Email: PATRICK@BIEN TRUCHA GROUP.COM

If tenant, what is the expiration date of your current lease? APRIL 30, 2019 WITH 2-FIVE YEAR OPTIONS

If buyer under contract or tenant, who is the property owner? _____

Property Owner Name: MAIN STREET VENTURE PARTNERSHIP, LLC

Property Owner Address: 497 N. MAIN ST. GLEN ELLYN, IL

Property Owner Phone: (630) 858-9560 Property Owner Fax: _____

Property Owner E-mail: GROUPSHOT@GMAIL.COM
(JOHN ROSCH)

DESCRIPTION OF PROPOSED IMPROVEMENTS

PROJECT DESIGNED TO COMPLY WITH AMERICAN
DISABILITIES ACT REQUIREMENTS AND
STRENGTHEN SUB FLOOR. PRINCIPAL COMPONENTS
RELATE TO LADIES + MEN'S RESTROOMS
INCLUDING FLOORS, DOORWAYS, PLUMBING
AND RESTROOM ACCESSORIES AS WELL AS
EXIT SIGNS + LIGHTING.

ITEMIZED ACTIVITY DESCRIPTION

COST

_____	_____
_____	_____
_____	_____
<u>(SEE ATTACHMENT)</u>	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL PROJECT COST:

\$ 23,742

AMOUNT OF AWARD REQUESTED:

\$ 10,000

APPLICATION CERTIFICATION

I, the undersigned, certify that I have read the program description and requirements for the Village of Glen Ellyn Downtown Retail Interior Improvement Award Program. I certify that all information provided herein is true and accurate to the best of my knowledge. I understand that the improvements described in this application must receive all required permit approvals from the Village of Glen Ellyn prior to the commencement of construction. I further understand all eligible improvements identified in support of the award are permanent fixtures and will remain with the building.

Furthermore, I, the undersigned, my successors and assigns, hereby agree to save and hold harmless the Village of Glen Ellyn and any of its employees, officers and directors from all cost, injury and damage to any person or property whatsoever, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any project improvement included in my award application. The above cost, injury, damage or other injury or damage incurred by or to any of the above shall include, in the event of an action, court costs, expenses of litigation and reasonable attorneys' fees. I understand that if my business closes or moves out of the Village of Glen Ellyn within 3 years I will be required to repay the Village in an amount as described on page 3 of the award packet.

ATODA MADRE, LLC
PATRICK B. NEARY, CFO

Applicant Name (PRINT)

Paul B. Neary

Applicant Signature

Date: 11/29/18**CONSENT FROM PROPERTY OWNER (Required if different from Applicant)**

Glen Ellyn Mortgage & Real Estate Inc.
By: Glen M. Ryan

Property Owner Name (PRINT)

Glen Ellyn Mortgage & Real Estate Inc.
By: Glen M. Ryan

Property Owner Signature

Date: 11/29/18

*****Office Use Only*****

Application is: Approved Denied

 Village President

 Date

 Economic Development Coordinator

 Date

Lisle, IL 60532

Tel: 630.737.1008 Fax: 630.968.2620

41 North Contractors

PROJECT: A Toda Madre Ada Improvements

499 N. Main Street

Glen Ellyn, Illinois

BID DATE: 10/1/2018**ARCHITECT:** Torch**PLAN DATE:** 9/18/2018**SQ FT:** -

DIV.	DESCRIPTION	ITEMS	COST
1	General Conditions	Supervision: 1 Weeks On Site Supervision and Project Management	\$ 2,000.00
		Dumpsters: 1 Estimated	\$ 550.00
		Clean-Up	\$ 350.00
		Material and Equipment: Dust Protection	\$ 300.00
		Insurance:	\$ 389.00
		Permit Costs: N/A	\$ -
DIVISION 1 - TOTAL:			\$ 3,589.00
2	Site work	Floor Prep	\$ 500.00
		Demolition	\$ 1,850.00
			\$ -
DIVISION 2 - TOTAL:			\$ 2,350.00
3	Concrete		\$ -
			\$ -
			\$ -
DIVISION 3 - TOTAL:			\$ -
4	Masonry / Stone		\$ -
			\$ -
			\$ -
DIVISION 4 - TOTAL:			\$ -
5	Metal		\$ -
			\$ -
			\$ -
DIVISION 5 - TOTAL:			
6	Wood & Plastics	Rough Carpentry (includes work to damaged sub floor, install restroom accessories)	\$ 1,100.00
		Cabinet in Women's Restroom	\$ 340.00
DIVISION 6 - TOTAL:			\$ 1,440.00
7	Thermal Protection	Waterproofing	\$ 400.00
			\$ -
DIVISION 7 - TOTAL:			\$ 400.00

Lisle, IL 60532

Tel: 630.737.1008 Fax: 630.968.2620

41 North Contractors

DIV.	DESCRIPTION	ITEMS	COST
8	Doors & Windows	New doors/frames/hardware (x2)	\$ 2,200.00
			\$ -
DIVISION 8 - TOTAL:			\$ 2,200.00
9	Finishes	Floor/Wall Tile (\$5 psft material budget)	\$ 4,000.00
		Drywall and Framing	\$ 1,500.00
		Paint	\$ 350.00
DIVISION 9 - TOTAL:			\$ 5,850.00
10	Specialties	Restroom Accessories (includes reworking existing partitions)	\$ 820.00
			\$ -
DIVISION 10 - TOTAL:			\$ 820.00
11	Equipment	No Work Needed	\$ -
			\$ -
			\$ -
DIVISION 11 - TOTAL:			\$ -
12	Furnishings	No Work Needed	\$ -
			\$ -
			\$ -
DIVISION 12 - TOTAL:			\$ -
13	Special Construction	No Work Needed	\$ -
			\$ -
			\$ -
DIVISION 13 - TOTAL:			\$ -
14	Conveying	No Work Needed	\$ -
			\$ -
DIVISION 14 - TOTAL:			\$ -
15	Mechanical	Plumbing - (includes new toilets only)	\$ 2,300.00
		HVAC -(rework drop in women's restroom)	\$ 350.00
		Fire Sprinkler	\$ -
DIVISION 15 - TOTAL:			\$ 2,650.00
16	Electrical	Electric-(includes removing and capping fixture, work in dining room with exit sign and lighting)	\$ 3,100.00
		Fire Alarm	\$ -
		Low Voltage	\$ -
DIVISION 16 - TOTAL:			\$ 3,100.00
Sub Total:			\$ 22,399.00
Construction Fee:			\$ 1,343.00
TOTAL PROPOSED COST OF CONSTRUCTION:			\$ 23,742.00
PRICE PER SQUARE FOOT:			#DIV/0!

Lisle, IL 60532

Tel: 630.737.1008 Fax: 630.968.2620



DIV.	DESCRIPTION	ITEMS	COST
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Note: EXCLUSIONS: Permits & Fees, Remediation of Harmful Materials, including Mold , All items outside this scope of work.

Estimator: Kevin Kearns

630-737-1008

Kevin.Kearns@41northcontractors.com

[illegible]

1. PLUMBING VENTS SHALL EXTEND A MINIMUM OF 12" FROM ANY VERTICAL SURFACE AND 12" OF HORIZONTAL FROM ANY PLUMBING VENT. IF HORIZONTAL SEPARATION IS NOT PRECISE, VENT SHALL EXTEND A MINIMUM OF 24" FROM FRESH AIR INTAKE.
2. SAW CUT EXISTING FLOOR & SHALL CONIST TO ACCOMMODATE THE WORK. PATCH ALL NEW WORK TO MATCH EXISTING CONSTRUCTION.
3. EXISTING PLUMBING DRAIN MAY HAVE POSE A HEALTH OR SAFETY HAZARD SHALL BE REMOVED TO COMPLY WITH THE LATEST EDITION OF THE PLUMBING FIXTURE CODE.

[illegible]

1. THE CONTRACTOR SHALL INTERFERE AND INTEREST MATERIAL INDICATED ON DRAWINGS AS REQUIRED TO PROVIDE THE CORRECT AND WORKMANLIKE FINISH.
2. MECHANICAL CONTRACTORS SHALL COORDINATE WITH ALL OTHER TRADES AND SHALL REVERSE THE WORK TO MATCH THE FINISH AND CHARACTERISTICS OF INTERFERING WORK AS REQUIRED.
3. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE MANUAL, STATE AND LOCAL CODES & ORDINANCES.
4. ALL DUCT SIZES NOTED ON DRAWINGS REFER TO ACTUAL MECH. SIZES (ROUND LUNG AND/OR INSULATION IS NOTED). ALL DUCTS SHALL BE INSTALLED IN STRAIGHT LINES PARALLEL OR PERPENDICULAR TO THE BUILDING CONNECTION.
5. DUCT PENETRATIONS AND INSTALLATIONS SHALL COMPLY WITH SUCH AS STANDARDS. DUCTS SHALL BE CONSTRUCTED OF GALVANIZED STEEL SHEET.
6. PERSONS: 1" THICK SOUND LUNG FOR ALL AIRPAYS AND RETURN ARE DIFFICULTY THAT IS NOT INSTALLED.
7. METALL AL EQUIPMENT AND ASSOCIATED SUPPLIES AND ACCESSORIES FOR MANUFACTURES BE INSTALLED WITHIN DRAWINGS.
8. FLEXIBLE DUCTING, SLEAVES, JOINTS & CONNECTIONS SHALL BE 1/4" IN THICK AS APPROVED BY CODE AND SHALL HAVE A MINIMUM LENGTH OF 5'-0". TRANSITIONER OR EQUAL, BENDS AND JOINTS AS REQUIRED.
9. ALL CONNECTIONS DOCUMENTS, INSTALLATION MANUALS, UNDERLIES CONTRACTORS ARE TO BE SUBMITTED TO THE BUILDING DEPARTMENT AND TO BE PROVIDED AT TIME OF INSPECTION. ALL MATERIALS AND EQUIPMENT ARE TO BE LABELED AND DATED AND STAMPED FOR USE.

EMERGENCY LIGHTING FIXTURE SCHEDULE					
TYPE	LAMP		MANUFACTURER AND CATALOG NUMBER	VOLTAGE	DESCRIPTION
	QUANTITY	TYPE			
⊗	N/A	RED LED	RECESSED	120	RED LED EDGE LIT EMERGENCY EXIT SIGN STEEL HOUSING, WOOD BATTERY, SINGLE/DOUBLE FACE AS INDICATED, RECESSED MOUNTING

PLUMBING FIXTURE SCHEDULE					
FIXTURE	MP & MODEL	CONNECTION SIZE		DESCRIPTION	
		W	VI	HW	
WATER CLOSET HANDICAPPED	AUDERMAN STD ELER GERBER K-3544	2 1/8, 1 1/2	4	1/2	ANSI/ASCE A112.19.2, 1.6 GALLON FLUSH, PRESSURIZED, FLOOR MOUNTED, SIPHON JET, FLOOR OUTLET, AMERICAN CHINA, CLOSE COUPLED CLOSET COMBO W/ ELONGATED RIM, LOCKING TANK COVER, ANTI-SIPHON FLAPPER TYPE FLUSH VALVE & CHINA BOLT CAPS, 17" HIGH RIM PRO HANDICAPPED
SEAT	BRIMS	315525C			SOLID WHITE ANTI-MICROBIAL PLASTIC, OPEN FRONT, EXTENDED BACK

PME101

TORCH ARCHITECTURE INC
27 W JEFFERSON AVE STE 200 NAPERVILLE IL 60540
P 630 420 1900 TORCHARCHITECTURE.COM

ISSUE
10/22/2018 ISSUED FOR PERMIT

A TODA MADRE
ADA IMPROVEMENTS
489 N MAIN STREET
GLEN ELLYN, IL 60137
FOR
BIEN TRUCHA
PROJECT NUMBER | 918084

BIEN TRUCHA

PROJECT NUMBER | 918084

10/22/2018 ISSUED FOR PERMIT

RE-ISSUE

DESCRIPTION
PLUMBING, MECHANICAL, & ELECTRICAL
SPECIFICATIONS & NOTES

torch
ARCHITECTURE

FINISH HARDWARE SCHEDULE

SET	QTY	DESCRIPTION	MFR / MODEL NO.	FINISH	DOOR	REMARKS
1	1.5 PR	BUTT HINGES	HAGER BB1279 4.5X4.5	652	101	
1	1	PRIVACY LOCKSET	SCHLAGE AL405-JUP	626		
1	1	WALL STOP	WES WS402CCV	626		
1	1	KICK PLATE	ROCKWOOD K1109 10"x34"	626		
2	1.5 PR	BUTT HINGES	HAGER BB1279 4.5X4.5	652	102	
1	1	CLOSER	FALCON SC70 SERIES	626		RE-USE PUSH PLATE & PULL FROM EXIST DOOR.
1	1	WALL STOP	WES WS402CCV	626		
1	1	KICK PLATE	ROCKWOOD K1109 10"x34"	626		

DOOR & FINISH HARDWARE NOTES

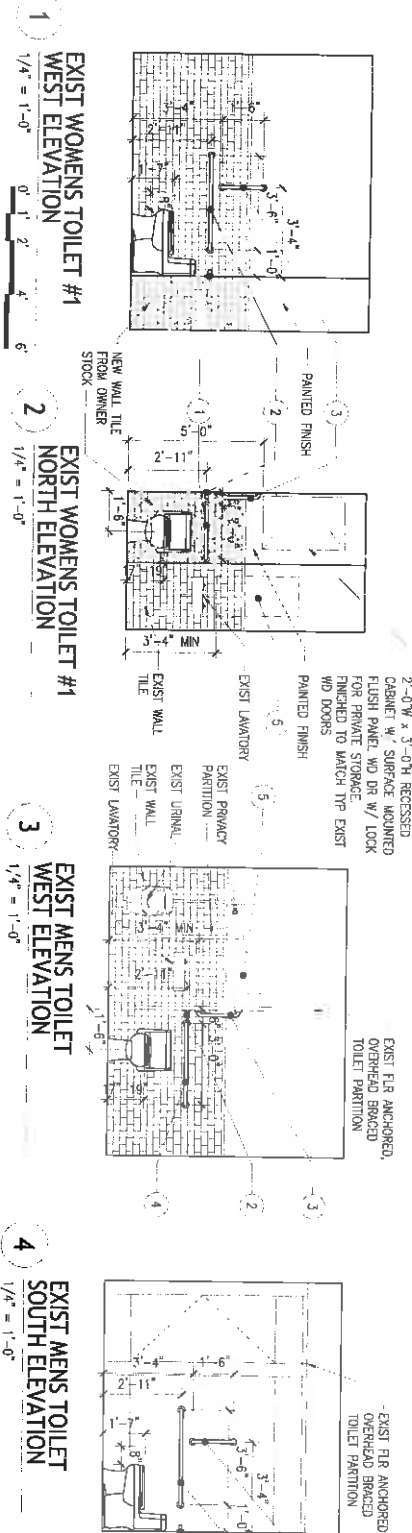
1. COMPLY WITH DMI "RECOMMENDED LOCATIONS FOR BUILDER'S HARDWARE" AND HARDWARE MANUFACTURERS' INSTRUCTIONS.
2. PROVIDE ALL DIMENSIONS WITH PLANS AND ELEVATIONS.
3. PROVIDE MFR. LISTED IN HARDWARE SCHEDULE OR APPROVED EQUAL. GC SHALL PROVIDE FOR COORD. OF NEW & EXIST HARDWARE. NOTIFY ARCHITECT OF COORD. OF HARDWARE.
4. COORDINATE UNDERCUT OF DOORS WITH MECHANICAL PLAN.
5. INCLUDE APPROPRIATE STRIKE PLATE ON ALL OUT-SWINGING EXTERIOR DOORS.
6. PROVIDE NON-REMOVABLE PINS ON ALL OUT-SWINGING EXTERIOR DOORS.
7. ALL DOORS SHALL BE PROVIDED WITH SILENCERS.
8. ALL HARDWARE TO COMPLY WITH APPLICABLE ACCESSIBILITY CODES.
9. DOORS & HARDWARE SHALL NOT REQUIRE SPECIAL KNOWLEDGE TO OPERATE.
10. ALL DOORS SHALL REMAIN KEYLESS IN THE DIRECTION OF EXIT.
11. ALL DOOR CLOSERS SHALL MEET OPENING FORCE & SWEEP PERIOD REQUIREMENTS. EXIT CLOSER - 6# MAX. PULL / INT CLOSER - 4# MAX. PULL.
12. ALL HARDWARE SHALL BE CAPABLE OF OPERATION WITH THE USE OF ONE HAND & SHALL NOT REQUIRE TIGHT PINCHING, GRASPING OR TWISTING OF THE WRIST TO OPERATE.
13. THUMB-TURN DEADBOOTS ARE PROHIBITED - LEVER OR PADLE DEADBOLT RELEASES ARE ACCEPTABLE.
14. DOOR THRESHOLD SHALL NOT EXCEED ONE-HALF INCH IN HEIGHT. THRESHOLDS EXCEEDING ONE-QUARTER INCH SHALL HAVE A 1/2 BEVEL.
15. EGRESS DOORS - SURFACES WITHIN 10" VERTICALLY OF THE GROUND SHALL BE SMOOTH SURFACED ON THE PUSH SIDE OF THE DOOR.
16. COORDINATE KETING OF DOORS W/ OWNER & OWNERS KETING SYSTEM.

A
SC WD
3'-0" x 6'-0" x 1 3/4"
(MATCH HEIGHT OF EXIST DOORS, W/F)
DOOR SCHEDULE
1/4" = 1'-0"

TOILET ACCESSORIES SCHEDULE

TAG	ITEM	MOUNTING HEIGHT	FINISH	MODEL #
1	1 1/4" O.D. 2'-0" STAINLESS STEEL GRAB BAR	2'-11" AFF	SAIN FINISH STAINLESS STEEL	ASI 3700 X 24
2	1 1/4" O.D. 3'-6" STAINLESS STEEL GRAB BAR	2'-11" AFF	SAIN FINISH STAINLESS STEEL	ASI 3700 X 42
3	1 1/4" O.D. 1'-6" STAINLESS STEEL GRAB BAR	3'-4" AFF	SAIN FINISH STAINLESS STEEL	ASI 3700 X 18
4	1 1/4" O.D. 3'-0" STAINLESS STEEL GRAB BAR	3'-4" AFF	SAIN FINISH STAINLESS STEEL	ASI 3700 X 36
5	36" MIRROR, OWNER FURNISHED, G.C. INSTALLED	3'-4" AFF	TBD	AS SELECTED BY OWNER

- NOTE:
- SUBSTITUTIONS OF TOILET ROOMS ACCESSORIES SHALL NOT BE PERMITTED
 - MIRROR MOUNTING HEIGHTS SHALL BE MEASURED FROM THE BOTTOM OF THE REFLECTIVE SURFACE



torch
ARCHITECTURE

PROJECT
A TODA MADRE
ADA IMPROVEMENTS
489 N MAIN STREET
GLEN ELLYN, IL 60137
FOR
BIEN TRUCHA
PROJECT NUMBER | 918094

ISSUE
10/22/2018 ISSUED FOR PERMIT

RE-ISSUE

DESCRIPTION
SCHEDULES ENLARGED
ELEVATIONS & NOTES

TORCH ARCHITECTURE INC.
2714 LEBRON AVE STE 200 WILMINGTON, IL 60460
P 815.429.9800 TORCHARCHITECTURE.COM

G1 01

	
PROJECT A TODA MADRE ADA IMPROVEMENTS 499 N MAIN STREET GLEN ELYN, IL 60137	
FOR BIEN TRUOCHA	
PROJECT NUMBER 1918094	
10/22/2018 ISSUED FOR PERMIT	
ISSUE	
RE-ISSUE	
DESCRIPTION SPECIFICATIONS	
TORCH ARCHITECTURE INC 127 W. JEFFERSON AVE. STE 205, NAPERVILLE, IL 60560 P: 630.420.1900 TORCHARCHITECTURE.COM	
G1 02	

DEMOLITION NOTES

- ALL ITEMS DESIGNATED AS EXISTING ARE TO REMAIN, TYP UNO
- ALL SURFACES AFFECTED BY THE WORK SHALL BE PATCHED & REPAIRED TO MATCH EXIST ADJ. CONST.
- ITEMS INDICATED TO BE REMOVED AND SALVAGED ARE TO REMAIN OWNER'S PROPERTY. REMOVE, CLEAN & DELIVER TO OWNER'S DESIGNATED STORAGE AREA.
- FIELD VERIFY ALL ITEMS, DIMENSIONS & CONDITIONS. REVIEW ALL CONSTRUCTION DOCUMENTS FOR ADDITIONAL DEMOLITION NOTES. ANY DISCREPANCIES OR UNRESOLVED CONDITIONS ARE TO BE FIELD VERIFIED. CONTRACTOR SHALL NOTIFY THE OWNER & ARCHITECT IMMEDIATELY BEFORE PROCEEDING WITH THE WORK.
- PROVIDE ALL DEMOLITION NECESSARY TO ACCOMMODATE THE WORK WHETHER SHOWN OR NOT.
 - NEATLY CUT OPENINGS AND HOLES PLUMB, SQUARE, AND TRUE TO DIMENSIONS REQUIRED. USE CUTTING METHODS LEAST LIKELY TO DAMAGE CONSTRUCTION TO REMAIN OR ADJOINING CONSTRUCTION. USE HAND TOOLS OR SMALL POWER TOOLS DESIGNED FOR SAWING OR GRINDING, NOT HAMMERING AND CHIPPING, TO MINIMIZE DISTURBANCE OF ADJACENT SURFACES. TEMPORARILY COVER OPENINGS TO REMAIN.
 - CUT OR DRILL FROM THE EXPOSED OR FINISHED SIDE INTO CONCEALED SURFACES TO AVOID DAMAGING EXISTING FINISHED SURFACES.
 - DO NOT USE CUTTING TORCHES UNTIL WORK AREA IS CLEARED OF FLAMMABLE MATERIALS. AT CONCEALED SPACES SUCH AS DUCT AND PIPE INTERIORS, VERIFY CONDITION AND CONTENTS OF HIDDEN SPACE BEFORE STARTING FLAME-CUTTING OPERATIONS. MAINTAIN FIRE WATCH AND PORTABLE FIRE-SUPPRESSION DEVICES DURING FLAME-CUTTING OPERATIONS.
 - LOCATE DEMOLITION EQUIPMENT AND REMOVE DEBRIS AND MATERIALS SO AS NOT TO IMPOSE EXCESSIVE LOADS ON SUPPORTING WALLS, FLOORS, OR FRAMING.
- CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR DESIGN, INSTALLATION, AND MAINTENANCE OF SHORING AND BRACING REQUIRED TO MAINTAIN STRUCTURAL STABILITY OF THE EXISTING BUILDING THROUGHOUT THE DURATION OF THE WORK.
- PROPERLY TERMINATE AND/OR CAP THOSE ITEMS WHICH ARE TO BE ABANDONED BUT WILL REMAIN IN PLACE.
- ALL EXTERIOR OPENINGS LEFT DUE TO DEMOLITION ARE TO BE FILLED OR COVERED WITH SCOPE, WEATHER TIGHT ENCLOSURES, SHORE AND BRACE AS REQUIRED.
- CONTRACTOR TO REMOVAL ALL EXISTING CONDITIONS AS REQUIRED TO SUIT THE NEW REQUIREMENTS.
- DEMOLITION OF PLUMBING WASTE LINES SHALL NOT RESULT IN DEAD ENDS GREATER THAN 10'-0" IN LENGTH AND DEMOLITION OF WATER SUPPLY PIPING SHALL NOT RESULT IN DEAD ENDS EXCEEDING 2'-0" IN LENGTH.
- PRIOR TO DEMOLITION CONTRACTOR TO VERIFY ROUGH OPENINGS AND LOCATION ON PLANS REQUIRED FOR INSTALLATION OF NEW DOORS, WINDOWS AND CUTTING OF ALL OTHER OPENINGS.
- CONTRACTOR TO PROTECT ALL EXISTING CONSTRUCTION TO REMAIN. ALL DAMAGED AREAS SHOWN TO REMAIN SHALL BE REPAIRED OR REPLACED AT CONTRACTOR'S EXPENSE BY METHODS AND WITH MATERIALS SO AS NOT TO VOID EXISTING WARRANTY.
- CONTRACTOR SHALL BE RESPONSIBLE FOR THOROUGHLY CLEANING AREA OF CONSTRUCTION AT COMPLETION OF WORK, EXCEPT FOR ITEMS OR MATERIALS INDICATED TO BE REUSED, SALVAGED, REINSTALLED, OR OTHERWISE INDICATED TO REMAIN OWNER'S PROPERTY. REMOVE DEMOLISHED MATERIALS FROM PROJECT SITE AND LEGALLY DISPOSE OF THEM.

GENERAL FINISH NOTES

- SEE INTERIOR ELEVATIONS & SECTIONS FOR FURTHER INFORMATION REGARDING MILLWORK & SPECIALTY ITEMS THAT REQUIRE PAINTED FINISHES
- PREPARE & STAIN WOOD DOORS, FRAMES & TRIM TO MATCH EXISTING
- WOOD SPECIES FOR ALL SC WD DOORS TO MATCH EXISTING
- DO NOT SAND OR ABRADE THAT EVER ROOM MAY HAVE EACH WALL PAINTED A DIFFERENT COLOR OR COLOR MATCH THE WALLS
- PREPARE EXIST SUBSTRATES PRIOR TO INSTALLATION OF FINISHES PER MFR WRITTEN RECOMMENDATIONS
- DO NOT PAINT PRE-FINISHED ITEMS
- DECORATIONS (CITIZENS, DRAPERS, SHADES, ETC.) SHALL BE NON-COMBUSTIBLE OR BE FLAME-PROOFED IN AN APPROVED MANNER
- INTERIOR WALL AND CEILING FINISHES SHALL NOT EXCEED AN ENDPOINT FLAME SPREAD RATING OF:

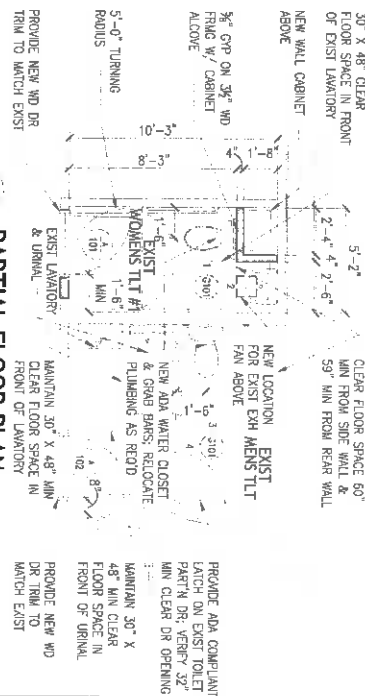
EXIT ENCLOSURES AND EXIT PASSAGEWAYS -	B
CORRIDORS -	C
ROOMS AND ENCLOSED SPACES -	C
- CLASS A: FLAME SPREAD 0 - 25 AND SMOKE-DEVELOPMENT 0-450
CLASS B: FLAME SPREAD 26 - 75 AND SMOKE-DEVELOPMENT 0-450
CLASS C: FLAME SPREAD 76 - 200 AND SMOKE-DEVELOPMENT 0-450

DEMOLITION KEYED NOTES

- REMOVE EXISTING WATER CLOSET, PREPARE EXIST SUPPLY & SANITARY LINES FOR NEW FUTURE.
- REMOVE EXISTING LAVATORY IN ITS ENTIRETY. COMPLETELY REMOVE SUPPLY LINES TO SOURCE. REMOVE SANITARY TO BELOW CONC SLAB & CAP.
- REMOVE EXISTING CRAB BARS IN THEIR ENTIRETY.
- REMOVE EXISTING TOILET PARTITION IN ITS ENTIRETY.
- REMOVE EXISTING WALL AS INDICATED TO ACCOMMODATE THE WORK.
- REMOVE EXISTING DOOR, FRAME & FINISH HARDWARE IN THEIR ENTIRETY.
- REMOVE EXISTING MIRROR & WALL SCONCE.
- PREPARE EXISTING EXHAUST FAN FOR RELOCATION.
- REMOVE EXISTING TILE FLOORING IN ITS ENTIRETY.
- REMOVE BOTTOM COURSES OF EXISTING WALL TILE AS REQUIRED TO ACCOMMODATE INSTALLATION OF WATERPROOFING MEMBRANE.

PARTIAL DEMOLITION PLAN

3/16" = 1'-0"



PARTIAL FLOOR PLAN

3/16" = 1'-0"

PLAN LEGEND

EXIST. CONST. TO REMAIN

EXISTING CONST. TO BE REMOVED, UNO

NEW WALL CONST. 5/8\" GYP BD EACH SIDE OF WD FRAME, UNO

FLOOR PLAN NOTES

- VERIFY LAYOUT OF ALL NEW & EXISTING FIXTURES, PARTITIONS & ACCESSORIES TO PROVIDE THE CLEARANCES INDICATED. RELOCATE AS REQUIRED TO MEET CLEARANCES.
- PATCH ALL SURFACES AFFECTED BY THE WORK TO MATCH ADJACENT SURFACES
- FIELD VERIFY ALL ITEMS, DIMENSIONS & CONDITIONS. IF ANY DISCREPANCIES OR UNRESOLVED CONDITIONS ARE FOUND TO EXIST, CONTRACTOR SHALL NOTIFY THE OWNER & ARCHITECT IMMEDIATELY BEFORE PROCEEDING WITH THE WORK.
- CONFORM ALL FINAL COLORS & FINISH SELECTIONS & LOCATIONS WITH OWNER PRIOR TO ORDERING MATERIAL
- PROVIDE ADA THRESHOLDS AT ALL NEW & EXISTING FLOOR FINISH TRANSITIONS COORDINATE WITH OWNER'S FINISH SELECTIONS
- NEW TILE FLOOR & TILE TRANSITIONS ON WATERPROOFING MEMBRANE MIN 4\" UP WALLS.
- REPLACE BOTTOM COURSES OF WALL TILE WITH TILE FROM OWNER STOCK. PROVIDE APPROPRIATE SHOULDER CORE TRANSITION IN FINISH SELECTED BY OWNER.
- PROVIDE GEMINIOUS BACKER BOARDS, IN LIEU OF GYP BD, BEHIND ALL TILE.

torch
ARCHITECTURE

PROJECT
A TODA MADRE
ADA IMPROVEMENTS
498 N MAIN STREET
GLEN ELLEN, IL 60137
FOR
BIEN TRUCCA
PROJECT NUMBER: 918094

ISSUE
10/22/2018 ISSUED FOR PERMIT

RE-ISSUE

DESCRIPTION
DEMOLITION PLAN,
FLOOR PLAN & NOTES

TORCH ARCHITECTURE, INC.
27 W. JEFFERSON AVE. SUITE 200, NAPERVILLE, IL 60564
P: 630.420.1800 | TORCHARCHITECTURE.COM

A1 01

	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2019 - \$185,000 Total Funds Available									
*	Common Good	Charles Melazzo	560 Crescent Blvd	Façade	7/26/2018	8/27/2018	\$ 8,750.00	\$ 7,500.00	\$ 7,500.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Interior	7/26/2018	8/27/2018	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	The Sweet Shoppe	Sue Johanson	550 Crescent Blvd	Façade	8/28/2018	9/10/2018	\$ 13,750.00	\$ 13,750.00	
*	Shawn Sargent Designs	Shawn Sargent	501 Pennsylvania Ave	Interior	11/8/2018	11/13/2018	\$ 5,000.00	\$ 5,000.00	
*	Vanilla Sugar Bakery	Norma Samaan	540 Duane St	Interior	11/29/2018		\$ 15,000.00		
*	A Toda Madre	Patrick Neary	499 Main St	Interior	11/29/2018		\$ 7,500.00		
							\$ 65,000.00	\$ 41,250.00	\$ 22,500.00

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

+ \$30,000 for Roosevelt Road Fire Prevention Awards to RR TIF Properties

FY 2018 - \$185,000 Total Funds Available

*	Nobel House	Ariel Darmoni	419 A N. Main St	Fire	9/25/2017	2/12/2018	\$ 15,000.00	\$ 15,000.00	
*	Sushi Ukai	Ariel Darmoni	419 B N. Main St	Fire	9/25/2017	2/12/2018	\$ 15,000.00	\$ 15,000.00	
*	536 Crescent Blvd	William Jegen	536 Crescent Blvd	Façade	1/4/2018	2/12/2018	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00
*	Sushi Ukai	Liyan Huang	419 B N. Main St	Interior	2/8/2018	2/26/2018	\$ 15,000.00	\$ 15,000.00	
*	Sushi Ukai	Liyan Huang	419 B N. Main St	Façade	2/8/2018	2/26/2018	\$ 15,000.00	\$ 15,000.00	
*	Nobel House	David Cilio	419 N. Main St	Interior	3/7/2018	3/19/2018	\$ 15,000.00	\$ 15,000.00	
*	Nobel House	David Cilio	419 N. Main St	Façade	3/7/2018	3/19/2018	\$ 15,000.00	\$ 15,000.00	
**	Jimmy Johns	Ryan McGuire	632 Roosevelt Road	Façade	5/15/2018	5/29/2018	\$ 12,500.00	\$ 12,500.00	
+	Jimmy Johns	Ryan McGuire	632 Roosevelt Road	Fire	5/15/2018	5/29/2018	\$ 15,000.00	\$ 15,000.00	
*	Milk & Honey	Karen O'Riley	520 Hillside Ave	Interior	7/17/2018	7/23/2018	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Fire	7/26/2018	8/27/2018	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Façade	7/26/2018	8/27/2018	\$ 8,750.00	\$ 1,250.00	\$ 1,250.00
*	Common Good	Charles Melazzo	560 Crescent Blvd	Interior	7/26/2018	8/27/2018	\$ 15,000.00	\$ -	

\$ 167,500.00	\$ 152,500.00	\$ 35,000.00
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	BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2017 - \$155,000 Total Funds Available									
*	Oak & Steel	Dana Reese	480 N Main Street	Fire	10/13/2016	11/14/2016	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
*	Two Hound Red	Jon With	486 Pennsylvania Ave	Interior	10/1/2016	11/14/2016	\$ 15,000.00	\$ 15,000.00	
*	Two Hound Red	Jon With	486 Pennsylvania Ave	Façade	10/1/2016	11/14/2016	\$ 15,000.00	\$ 15,000.00	
*	Sunshine Dance	Sheri Dahl	515 Crescent Blvd	Fire	11/15/2016	12/12/2016	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
*	The BookStore/ String Theory	Patrick Melady	475-477 N Main Street	Façade	11/28/2016	12/12/2016	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00
*	Maize & Mash	Nick Roberge	430 N Main Street	Interior	1/12/2016	1/23/2017	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	Maize & Mash	Nick Roberge	430 N Main Street	Façade	1/12/2016	1/23/2017	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
*	Two Hound Red	Jon With	486 Pennsylvania Ave	Fire	5/15/2017	6/12/2017	\$ 15,000.00	\$ 15,000.00	
*	Blonde Boutique	Allison Ohlander	494 N. Main St	Façade	5/31/2017	6/12/2017	\$ 5,000.00	\$ 5,000.00	
*	Blackberry Market	Anna & Bob Davidson	401-409 N. Main St	Façade	8/8/2017	8/28/2017	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	Blackberry Market	Anna & Bob Davidson	401-409 N. Main St	Interior	8/8/2017	8/28/2017	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
*	McMae's on Main	Greg McCaffrey	411 N Main St	Interior	9/25/2017	10/23/2017	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
							\$ 116,000.00	\$ 116,000.00	\$ 66,000.00

*\$125,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
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BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2016 - \$130,000 Total Funds Available								
JAYNE*	Craig B. Cohen	476 N. Main Street	Façade	1/11/2016	2/16/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
JAYNE*	Joseph Costello	476 N. Main Street	Fire Prev	2/16/2016	3/22/2016	\$ 3,750.00	\$ 3,750.00	\$ 2,500.00
Ramco 450 LLC**	Brian Blizzard	575 - 581 E Roosevelt	Façade	3/8/2016	5/28/2013	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
Deacon & Mercy*	Gary Danno	430 N Main Street	Façade	4/1/2016	4/25/2016	\$ 5,000.00	\$ 5,000.00	\$
Crepe House*	Iirjan Jankulla	548 Crescent Boulevard	Interior	4/13/2016	4/25/2016	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00
Stam*	Liz Mager	530 Pennsylvania	Interior	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Stam*	Liz Mager	530 Pennsylvania	Façade	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	
Designstorms*	Liz Mager	530 Pennsylvania	Interior	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Designstorms*	Liz Mager	530 Pennsylvania	Façade	6/1/2016	6/20/2016	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
The Beer Cellar	David Hawley	488 Crescent Boulevard	Interior	8/31/2016	9/12/2016	\$ 8,750.00	\$ 8,750.00	\$ 8,750.00
481 N Main	Rich Somolik	481 N Main Street	Fire Prev	9/7/2016	9/26/2016	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Glen Art Theatre	Eric White	540 Crescent Boulevard	Fire Prev	9/7/2016	9/26/2016	\$ 15,000.00	\$ 15,000.00	
Oak & Steel	Dana Reese	480 N Main Street	Façade	10/13/2016	11/14/2016	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
						\$ 129,750.00	\$ 129,750.00	\$ 98,500.00

*\$100,000 for downtown projects funded by TIF

** \$30,000 for Roosevelt Road and Historic Stacey's Corners façade awards

Deacon & Mercy closed August 25. Their funds were never distributed and have been placed back in available funds.

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 2015								
Ramco 450 LLC	Brian Blizzard	575 - 581 E Roosevelt	Façade	1/13/2015	2/9/2015	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
GLBRT 479 LLC	Jay Gilbert	479 N Main Street	Fire Prev	3/4/2015	3/23/2015	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00
Marché	Jill Foucré	496 N. Main Street	Façade	5/19/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Banyan Tree Mall	Ken Lubowich	485 N. Main Street	Interior	5/28/2015	6/8/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Marché	Jill Foucré	496 N. Main Street	Interior	7/29/2015	8/17/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Re:New	Rich Somolik	483 N. Main Street	Interior	9/3/2015	9/28/2015	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
M & Em's	Jonathan Goldsmith	460 N. Main Street	Interior	9/14/2015	9/28/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
* M & Em's	Jonathan Goldsmith	460 N. Main Street	Façade	9/14/2015	9/28/2015	\$ 10,000.00	\$ 10,000.00	\$ ————
Main Street Pub	Kevin Hahn	466 N. Main Street	Façade	10/1/2015	10/12/2015	\$ 13,750.00	\$ 13,750.00	\$ 13,750.00
Main Street Pub	Kevin Hahn	466 N. Main Street	Interior	10/1/2015	10/12/2015	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
						\$ 127,500.00	\$ 127,500.00	\$ 117,500.00

* Closed on October 24, 2017 due to inaction by the applicant.

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF AWARD	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
SY 14								
TMC ²	Thomas & Sue Martin	450 Duane Street	Façade	5/29/2014	6/9/2014	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
A Toda Madre	Patrick Neary	499 Main Street	Interior	8/4/2014	8/11/2014	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Busy Bee Barber	Dennis Etheridge	417 Main St	Façade	9/30/2014	10/13/2014	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
						\$ 16,750.00	\$ 16,750.00	\$ 16,750.00

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 13/14								
Bird on a Wire Studio	Kathryn Alcock/Megan Swadley	492 Main	Façade	1/9/2013	5/15/2013	\$ 853.50	\$ 853.50	\$ 853.50
School of Rock	J. Brandon Turner	536B Crescent	Façade	4/25/2013	5/28/2013	\$ 771.50	\$ 771.50	\$ 771.50
Oberweis	Joe Oberweis	515 Roosevelt	Façade	8/6/2012	10/22/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
PS Flowers/Suki Salon	Patty Sorenson/Susan Madonin	522-526 Hillside	Façade	4/13/2013	5/28/2013	\$ 2,065.00	\$ 2,065.00	\$ 2,215.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Interior	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
535 Penn L.L.C.	Thomas LaMantia	535 Pennsylvania	Façade	8/14/2013	9/9/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Made In Italy Trattoria	Ippolita Basile	476 Forest	Façade	8/23/2013	9/9/2013	\$ 529.00	\$ 529.00	\$ 529.00
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Interior	11/21/2013	1/13/2014	\$ 9,373.50	\$ 9,373.50	\$ 9,373.50
Peanut Butter Planet	Frank Pecora	546 Crescent Blvd	Façade	11/21/2013	1/13/2014	\$ 10,462.50	\$ 10,462.50	-
Olive 'n Vinnie's	Karen & Gary Evensen	449 Main Street	Interior	1/13/2014	1/27/2014	\$ 3,503.45	\$ 3,503.45	\$ 3,503.45
RISE	Aaron Sullivan	499 Pennsylvania Ave	Interior	3/24/2014	4/28/2014	\$ 15,000.00	\$ 11,400.00	\$ 11,000.00
Olive 'n Vinnie's*	Karen & Gary Evensen	449 Main Street	Façade	3/25/2014	4/14/2014	\$ 4,598.00	\$ 4,598.00	\$ -
						\$ 92,156.45	\$ 88,556.45	\$ 73,245.95

*2/1/2016 decided to not move forward with the window replacement.

BUSINESS	APPLICANT NAME	ADDRESS	TYPE OF GRANT	DATE RECEIVED	DATE OF APPROVAL	AMOUNT REQUESTED	AMOUNT APPROVED	AMOUNT PAID
FY 10/11								
Marcel's	Jillian Foucre	490 N. Main	Interior	1/9/2011	1/20/2011	\$ 20,000.00	\$ 20,000.00	\$ 17,659.00
Marcel's	Jillian Foucre	490 N. Main	Façade	6/8/2011	6/27/2011	\$ 10,000.00	\$ 10,000.00	\$ 12,341.00
						\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
FY 11/12								
Gratto		433 Main	Façade		11/18/2010	\$ 10,000.00	\$ 10,000.00	\$ 9,930.00
Costello	Joe Costello	474 N. Main	Interior	6/20/2011	6/27/2011	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00
Key Investment	Jeanine Valdez	462 Park	Façade	6/22/2011	7/25/2011	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Façade	7/8/2011	11/14/2011	\$ 526.00	\$ 526.00	\$ 526.00
Northside Grill	Dan Sronkoski	499 Pennsylvania; #D	Interior	10/14/2011	11/14/2011	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00
Subway	Suryakant Patel	572 Crescent	Interior	10/3/2011	11/14/2011	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Subway	Suryakant Patel	572 Crescent	Façade	10/3/2011	not approved	\$ -	\$ -	
						\$ 68,026.00	\$ 58,026.00	\$ 57,956.00
FY 12/13								
Katy's Boutique	Katy Balabinis	427 Main	Façade	3/27/2012	5/14/2012	\$ 4,071.00	\$ 4,071.00	\$ 4,071.00
AliKat	Sandra Moore	499 Pennsylvania; #B	Interior	4/11/2012	5/14/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Papier Girl	Lesley Vesevick	413 Main	Interior	4/11/2012	5/14/2012	\$ 14,550.00	\$ 14,550.00	\$ 14,550.00
Run Today	Paul O'Neill	515 Crescent	Façade	6/7/2012	8/20/2012	\$ 671.50	\$ 671.50	\$ 671.50
Run Today	Paul O'Neill	515 Crescent	Interior	6/7/2012	8/20/2012	\$ 14,373.84	\$ 11,706.00	\$ 11,706.00
Flour+Wine	Michael Vai	433 Main	Interior	9/9/2012	8/8/2012	\$ 8,485.64	\$ 6,670.37	\$ 6,670.37
Blackberry Market	Anna Davidson	401 Main	Interior	10/4/2012	11/12/2012	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Larc Jewelers	Jay Gilbert	479 Main	Façade	3/25/2011	4/16/2012	\$ 1,876.00	\$ 1,876.00	\$ 1,580.84
Treasure House	Theresa Nihill	479 Pennsylvania	Façade	7/13/2012	7/19/2012	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00
Elite Eyewear	Tracy Hortatsos	413 Main	Façade	10/16/2012	11/12/2012	\$ 543.00	\$ 543.00	\$ 543.00
The Stand	Lisa Demos	542 Crescent	Interior	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
The Stand	Lisa Demos	542 Crescent	Façade	2/4/2013	2/11/2013	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
						\$ 111,570.98	\$ 107,087.87	\$ 106,792.71



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Ordinance
Prepared By: Lindsey Kaminsky

SCHEDULED

ORDINANCE 6651

DOC ID: 3713

Ordinance No. 6651 -VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code, to Increase the Number of Permitted Class B-1 Liquor Licenses (Village Attorney Mathews)

Background

The Village received a request from Glen Station, previously operating as Bombay Joe's, for a Class B-1 liquor license. Glen Station is located at 462 N. Park Boulevard Suite 120. This business previously had a Class B-1 liquor license which expired on June 30, 2018.

A Class B-1 license shall authorize the retail sale, on the specified premises, of alcoholic liquor in restaurants having the seating capacities stated herein below, only at times when food service is available in the restaurant, and for consumption only on the premises where sold. The restaurant must offer and have available during all times that alcoholic liquor is available a menu which includes food more substantial than bar snacks such as nuts, pretzels, chips or the like. Examples of acceptable food service include but are not limited to hot or cold sandwiches, full salads, hot dogs, hamburgers and pizzas. To qualify for a Class B-1 license, a restaurant must seat not less than 50 nor more than 300 persons at tables at times when food service is available and may not include a holding area accommodating more than one person for every 12 restaurant seats. A Class B-1 license shall not authorize the sale of alcoholic liquor at times when live entertainment is available unless the live entertainment is of a type that is incidental to the restaurant service, as opposed to the sale of alcoholic liquor, and unless the licensee has been issued an entertainment endorsement after furnishing a description of both the type of entertainment to be offered and the location of the entertainment on the licensed premises.

Action Requested

Approve the Ordinance to increase the number of Class B-1 liquor licenses from seventeen (17) to eighteen (18).

Ordinance 6651

Meeting of December 10, 2018



Village of Glen Ellyn

Ordinance No. 6651 -VC

**An Ordinance to Amend the Liquor License Control Code Chapter
19 of Title 3, Section 12 (Restriction on Number of Licenses) of the
Village Code, to Increase the Number of Permitted Class B-1
Liquor Licenses**

Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET

GLEN ELLYN, IL 60137

Ordinance No. 6651 -VC**An Ordinance to Amend the Liquor License Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code, to Increase the Number of Permitted Class B-1 Liquor Licenses**

Whereas, the Village of Glen Ellyn is an Illinois home rule municipal corporation; and

Whereas, the Village, pursuant to the Illinois Liquor Control Act, 235 ILCS 5/1-1 et seq., and its home rule powers, has established various classes of liquor licenses for the retail sale of alcoholic liquor in the Village and the number of permitted licenses within each class, as set forth in Chapter 19 of Title 3 (Liquor Control Code) of the Village Code of the Village of Glen Ellyn; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and update the liquor control ordinance of the Village as well as to, when appropriate, change the number of permitted liquor licenses in various classifications; and

Whereas, the President and Board of Trustees have determined that it is in the best interest of the Village to increase by one the number of Class B-1 Liquor Licenses to reflect the addition of Glen Station located at 462 N. Park Boulevard Suite 120; and

Now therefore, be it ordained by the President and Board of Trustee of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusion of the corporate authorities of the Village of Glen Ellyn.

Section Two: Chapter 19 of Title 3, Section 12 of the Glen Ellyn Village code (Liquor Control Code) is hereby amended so that reference within this Section shall henceforth read as follows:

Class B-1 – no more than **eighteen (18)**

Section Three: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____ day of _____.

Ayes		Diane McGinley		Pete Ladesic		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		John Kenwood				
Nayes		Diane McGinley		Pete Ladesic		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		John Kenwood				
Absent		Diane McGinley		Pete Ladesic		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		John Kenwood				

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

Village President

Attest:

Ordinance 6651

Meeting of December 10, 2018

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the ____ day of _____, 20____.)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: William Holmer
Category: Ordinance
Prepared By: William Holmer

SCHEDULED

ORDINANCE 6652

DOC ID: 3714

Ordinance No. 6652 -VC, An Ordinance to Amend the Glen Ellyn Municipal Code, to Enhance the Processes of the Board of Fire & Police Commissioners (Village Attorney Mathews)

BACKGROUND

The Village has a Board of Fire and Police Commissioners (BFPC) which is responsible for establishing an eligibility list for the hiring of Glen Ellyn Police Officers. Currently, Glen Ellyn Police Officers, with the permission of the BFPC, generally provide the behind the scenes work to complete this process. The primary involvement of the BFPC is the process of interviewing police officer candidates.

The BFPC consists of three volunteers from the community who are appointed by the Village President to a three year term. The members are considered Officers of the Village of Glen Ellyn.

ISSUE

Village staff has been working with the BFPC to create collaboration during the process from a human resources perspective. The intent of this collaboration is to relieve police department staff from some of this burden, protect the Village and the BFPC in the complicated and highly regulated field of employment, and generally provide professional assistance to the BFPC in the hiring process. Collaboration between Human Resources and the BFPC is common in other local municipalities.

Members of the BFPC have expressed concern about their ability to maintain the independence of the Commission but, as stated in the proposed Ordinance, Village staff will not seek to influence the decisions made by the BFPC regarding interviews or their certifications of appointment to the Police Department for police candidates.

RECOMMENDATION

The attached ordinance was developed in an effort to memorialize an understanding that the purpose is for Village Human Resources to collaborate with and assist the BFPC in a process that, ultimately, is the responsibility of the Village (the hiring of new employees). The ordinance has been shared with the BFPC and it is supported by the Commission.

It is recommended that the Board approve the proposed ordinance.

Ordinance No. 6652 - VC**An Ordinance to Amend the Glen Ellyn Municipal Code, to Enhance processes of the Board of Fire and Police Commissioners**

Whereas, the Illinois Municipal Code authorizes municipalities to create a Board of Fire and Police Commissioners, considered Officers of the municipality, consisting of three independent members for the purpose of evaluating and recommending officers for appointment as fire and police personnel without political influence; and

Whereas, the Village of Glen Ellyn, established a Board of Fire and Police Commissioners, by passing Ordinance 1212, on May 13, 1957, amended from time to time, pursuant to statutory authority under the Illinois Revised Statutes, Chapter 24, Article 14; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn deem it to be in the best interest of the Village to periodically review and improve the functionality and status of its various advisory commissions, including the Board of Fire and Police Commissioners, and the exercise of the powers conferred to the Commissions by Ordinance or Resolution; and

Whereas, the Village Board finds that the process employed by the Board of Fire and Police Commissioners will be enhanced through collaboration with the Human Resources Department in the performance of certain current functions of the Board of Fire and Police Commissioners and that internal staff can competently assist in advising the Board of Fire and Police Commissioners regarding the recruitment and retention of certain candidates undergoing interviews and certifications for service on the Glen Ellyn Police Department, can advise the Board of Fire and

Police Commissioners on current and changing employment laws and will serve to promote efficiencies in the conduct of commission meetings and cost economies; and

Whereas, the President and Board of Trustees have determined that it is in the best interest of the Village to amend the Glen Ellyn Municipal Code to require effective collaboration between the Board of Fire and Police Commissioners and the Human Resources professionals employed by the Village.

Now, therefore be it ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The findings of fact and conclusions set forth hereinabove are hereby adopted by the President and Board of Trustees as the findings of fact and conclusions of the corporate authorities of the Village of Glen Ellyn.

Section Two: Chapter 2 of Title 2, Section 2-1-1 et seq., of the Glen Ellyn Municipal Code is hereby amended to add Section 2-1-5 to state as follows:

“2-1-5. Collaboration of Staff and Board.

Village Administrative Staff including Human Resources professionals shall be required to collaborate with members of the Board of Fire and Police Commissioners and assist and participate in the candidate recruitment and review process without exercising influence on the decisions, duties and/or responsibilities of the Board of Fire and Police Commissioners.”

Section Three: This Ordinance shall be in full force and effect following its passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this

Ordinance 6652

Meeting of December 10, 2018

_____ day of _____.

Ayes:

Nays:

Absent:

Village President

Attest:

Village Clerk

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County,
Illinois, this ____ day of _____,
2018.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Julius Hansen

SCHEDULED

AGENDA ITEM (ID # 3710)

DOC ID: 3710

Approve an Temporary Extension of the Arborworks Contract to Provide Residents with a Special Storm Damage December Brush Pick-Up not to exceed the cost of \$25,625 for no more than 10 days of additional work, to be expensed to the Solid Waste Fund (Public Works Director Hansen)

Background:

Each year the village provides a monthly service for the residents from May thru October to remove brush from their property via a curbside pick-up. This service is in addition to the services provided by the garbage hauler Groot but paid for from the same fund. The cost of this service is \$20,500 per month and the work is performed by Arborworks. The company does an excellent job performing this service and were selected from a bid opening process three years ago. In fact, the contract expired at the conclusion of the last pick-up in October of this year. A new contract with Arborworks or another contractor will need to be in place for May of 2019.

Subject:

As you all know, an early winter storm with blizzard conditions and heavy wet snow hit the village on 11/25/18. The storm caused damage to many trees in the village from the weight of the snow that collected on the branches and the high winds that took their toll. This collateral damage made the handling of this emergency more of a challenge than the usual snowstorm. After a damage assessment it was determined by Public Works a Special Storm Damage December Brush Pick-Up was needed.

Arborworks was contacted to determine if they would be willing and able to perform a special brush pick-up outside the normal contract provisions. They willingly agreed to perform the same work for the same cost. The work would consist of removing brush on the north side of the village from 12/3 -12/6 and the south side from 12/10 - 12/13 equaling a total of 8 working days for the total cost of \$20,500. This is the time and money that it costs normally for monthly brush pick-up. The determination was made to begin this work in order to have brush picked up before the holidays. At the moment of the submission of this memo the contractor had completed two days of brush removal with reports of heavy brush in the north and west quadrants.

If an additional day was needed each week to complete the area, because of the large quantity of brush, an additional cost for each additional day would be charged to the village. The cost of a day is 1/8 of the total cost of the per month price equaling \$2,562.50 per day. Therefore, an amount not to exceed \$25,625 for 10 days of brush pick up was determined to be the maximum potential cost and time frame for the work to be completed.

Budget Impact:

The Village Board voted to remove the emergency preparedness rate from the refuse rates in 2017 as the reserves from the 2013 storm had been replenished. When rates are reviewed in summer 2019, the Village will determine if the rate needs to be reinstated.

Recommendation:

Approve the expenditure that would not exceed \$25,562.50 to perform a Special Storm Damage Brush Pick - Up to be conducted by Arborworks for a time not to exceed 10 working days starting 12/3/18.

Action Requested:

Approve a temporary extension of the Arborworks Contract to provide residents with a Special Storm Damage December Brush Pick-Up not to exceed the cost of \$25,625 for no more than 10 days of additional work.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Agreement
Prepared By: Jennifer Brown

SCHEDULED

AGENDA ITEM (ID # 3707)

DOC ID: 3707

Pursuant to Section 1-10-7 of the Village Code, Adopt the Competitive Bidding Procedures of the Suburban Tree Consortium, West Central Municipal Conference, of River Grove, Illinois, and Authorize the Village Manager to Execute a Contract Funding the 2019 Annual Tree Planting Program, in an Amount Not to Exceed \$98,000 to be Expensed to the General Fund. (Public Works Director Hansen)

Background

The Village's tree planting program is conducted in both the spring and fall of each year. The objective of the program is to plant trees in the parkway where a tree has been removed if the space will provide a good home for a new tree based on tree size and species. Village membership to the Suburban Tree Consortium (STC) continues to be an instrumental part of the village tree planting program. The benefits of this collaborative effort continues to result in the buying power of economies of scale, high quality trees consistently meeting specifications, and a diverse inventory to choose from. In 2014 Public Works performed a cost comparison between using STC and nurseries outside STC to purchase and plant trees. The results of this comparison showed a significant savings purchasing trees from STC as well as utilizing the services of the STC tree planting contractor, Pugsley and LaHaie. In the Village's Purchasing policy (Section C (1) (d)), cooperative purchases, such as that through the STC are a permissible exception to competitive bidding. A cooperative purchase is defined as one or more unit of government purchasing goods and services by competitive bidding.

Subject

The Village has recovered from the majority of the effects from Emerald Ash Borer (EAB) that resulted in the removal of hundreds of dead Ash trees from the parkway over the last seven years. The Village is intending to plant 200 trees this spring as well as an additional 80 trees in the fall. The goal is to plant at least 280 trees in 2019.

After a tree is removed PW determines if a planting space is available based the area remaining in the parkway, surrounding parkway and private trees, underground utilities and proximity to existing driveways and sidewalks. There are also a number of locations that are available but the resident does not want the tree. The cost to plant an average size tree is \$350 thru the STC. This includes purchase and installation costs.

After the 2018 spring planting season PW discontinued our “Resident Cost Share Tree Planting Program” as we have now caught up and are able to plant all the available planting spaces created by a removal. Residents who desire a tree no longer have to wait more than 18 months for their tree to be replaced. In the past residents could donate \$100 to purchase a tree to be planted in the parkway. This program was originally started in an effort to help fund some of our tree planting costs as well as expediting the planting of the participant’s tree rather than having to wait for their tree to be replaced in order of removal. The cost share program was popular as it gave the residents a way to choose from a predetermined list of trees available per planting season, rather than having Public Works picking the tree species. We have retained the resident choice portion of the program in order to continue to provide good customer service to the residents.

The current amount of trees in our urban forest is 14,313. We inventory 1/5 of the Village every year. Now that PW is caught up in the removal replacement scenario, PW will be working towards identifying all remaining gaps and “desirable” available planting spaces to continue to grow and diversify our urban forest.

Budget Impact (Include Funding Source)

FY2019 has budgeted \$98,000 for tree replacement in the Forestry Division General Fund.

Strategic Plan Initiative (If Applicable)

The Tree Purchase and Planting Program helps to achieve Strategic Issue I: Infrastructure by replacing trees in the ROW.

Recommendation

Approve funding as budgeted in the amount of \$98,000 toward the purchase of 280 parkway trees and the cost to plant them in partnership with the Suburban Tree Consortium.

Action Requested

Motion to approve funding of the 2019 annual tree planting program in partnership with the Suburban Tree Consortium, West Central Municipal Conference of River Grove, Illinois, for the not-to-exceed amount of \$98,000 to be expensed to the General Fund (Account No. 143400-521110).



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Purchase
Prepared By: Frank Frasco

SCHEDULED

AGENDA ITEM (ID # 3702)

DOC ID: 3702

Pursuant to Section 1-10-7 of the Glen Ellyn Village Code to Adopt the Competitive Bidding Procedures of the Suburban Purchasing Cooperative (SPC) in lieu of the Provisions of Chapter 10 on Village Contracts and Approve the Purchase of one (1) Vactor 2100i PD Combination Sewer Cleaner from Standard Equipment Company of Chicago, Illinois, in the amount of \$425,492 to be expensed to the Equipment Services Fund (Public Works Director Hansen)

Background:

The Equipment Services Division has evaluated the Public Works fleet and determined that the Utility Division's combination sewer cleaning truck should be replaced. This decision is based on a number of factors including vehicle mileage, engine operating hours, mechanical condition, body condition, frame integrity, reliability, safety, operating cost, and the vehicle's ability to meet the needs of the community and the department. Staff's goal is to determine the optimum point in time to replace the vehicle and recoup its residual value through a public auction.

Public Works Truck #230 is a model year 2006 and has over 6,200 operating hours which is the equivalent of 155,000 driving miles. It has lasted 3 years longer than originally planned and has reached the end of its useful life. Annual contributions have been made to the vehicle replacement fund.

The current vehicle is used to clean the storm and sanitary sewer systems. It is used to clear sewer blockages and to perform ongoing annual maintenance to both systems. This machine is used to hydro-excavate soil when performing repairs on water mains, fire hydrants, b-boxes, water valves, and sewer structures. It is also used in conjunction with our sewer televising truck.

Recent vehicle inspections have revealed that the debris tank has a rotted door and the inside of the tank is delaminating. The fan housing is rusted through and the jetter water pump needs to be rebuilt. The hydraulic system is weak and needs all new hoses and the hydraulic pumps and motors need to be reconditioned. This machine cannot hydro-excavate frozen soil and does not create enough vacuum to lift debris more than 15 feet. The machine is inefficient and no longer meets the needs of the department.

The new machine will make us more efficient and allow us to complete tasks that are currently performed by private contractors. We will be able to clean and perform preventive maintenance on the Village's five sanitary lift stations and the nine storm water vortex separators around Lake Ellyn. This will save the Village approximately \$8000 a year.

The Equipment Services Division collaborated with the Public Works Utilities Division to understand their needs and to determine which vehicle and equipment will meet those needs in an

environmentally friendly and fiscally responsible way. Two members of the Equipment Services Division and one member of the Utilities Division attended the 2018 “Water & Wastewater Treatment & Transport” expo in Indianapolis Indiana to learn about the latest technology and to see the equipment that is available from U.S. and European manufacturers. The ESD created testing criteria and throughout the past year, seven manufacturers have brought their machines to Glen Ellyn for us to demonstrate. After thorough research and rigorous testing it has been determined that the replacement vehicle should be a Vactor 2100i PD, mounted on a Freightliner 114SD 10-wheel chassis. This vehicle will be powered by a Cummins L9 diesel engine and an Allison 3000 automatic transmission. The combination machine will have a positive displacement blower, a 12 yard debris tank, a 1300 gallon water tank, an 80 GPM/2500 PSI water system, a hydro-excavation system, a water boiler, a rapid deployment boom, a 600 foot jetter hose, a pump-off system, tool boxes, and a wireless remote control. This vehicle will have all the necessary safety equipment including a backup camera and an emergency lighting package. This vehicle will be multipurpose and used 4 seasons.

Subject:

The Suburban Purchasing Cooperative (SPC) is a joint purchasing program sponsored by the DuPage Mayors & Managers Conference and represents 135 municipalities and townships in the Chicagoland region. Other government entities purchase similar types of equipment and the SPC has created specifications that mirror our specs and they have completed the required competitive bidding process. The SPC allows local municipalities to participate in a joint purchasing program which is a cost savings to the Village. The Village receives low bid pricing due to high volume group purchasing and also saves on the time and cost to administer this process.

The SPC exemplifies the benefits of intergovernmental cooperation on a regional basis. The goal is to combine the resources and purchasing power of governments to jointly negotiate advantageous contract terms on a line of high quality products at the lowest possible price. Economies of scale in terms of pricing and staff resources are the prime objectives of the Joint Purchasing Programs. By purchasing through the SPC, the Village will save time and money. Staff works diligently in order to avoid the needless duplication of effort involved in the procurement process.

Sourcwell (formerly NJPA) is another cooperative purchasing program that represents government agencies, educational institutions, and nonprofit organizations. Also, the General Services Agency (GSA) provides contracts for U.S. government purchases. These agencies also have purchasing contracts for the same equipment.

The Equipment Services Division created chassis, body, and equipment specifications, and received the SPC contract, the Sourcwell (NJPA) contract, and the GSA contract. The lowest responsible proposal for the specified equipment is from Standard Equipment Company, who is the SPC contract winner.

VENDOR	MAKE/MODEL	PROPOSAL
Standard Equipment Co (SPC)	Vactor 2100i PD	\$425,492.

Coe Eqpt. Co. (Sourcewell)	Vactor 2100i PD	\$427,614.
Maryland Ind. Trucks (GSA)	Vactor 2100i PD	\$445,773.

Recommendation:

The Equipment Services staff researched and developed specifications that will allow the Village to obtain the equipment that best meets the needs of the Public Works Department at the most competitive price. Staff is recommending that the Village Board approve the purchase of one (1) Vactor 2100i PD Combination Sewer Cleaner from Standard Equipment Company of Chicago, Illinois, in the amount of \$425,492. Funding should be expensed to the FY18 Equipment Services Capital Outlay -Vehicles Fund 65000-570155.

Budget Impact:

In the current FY18 Equipment Services Capital Outlay budget, the Board approved \$450,000 for the purchase of one (1) combination sewer cleaner truck. The total cost of the lowest responsible proposal is \$425,492. which is within budget.

Funding should be expensed to the FY18 Equipment Services Capital Outlay -Vehicles Fund 65000-570155.

Action Requested:

Motion pursuant to Section 1-10-7 of the Glen Ellyn Village Code to adopt the competitive bidding procedures of the Suburban Purchasing Cooperative (SPC) in lieu of the provisions of Chapter 10 on Village Contracts and approve the purchase of one (1) Vactor 2100i PD Combination Sewer Cleaner from Standard Equipment Company of Chicago, Illinois, in the amount of \$425,492.

List of Attachments:

FY18 Equipment Services budget footnotes, ESD vehicle replacement schedule, contracts and proposals from responding vendors.

ATTACHMENTS:

- SKM_C454e18113009340 (PDF)

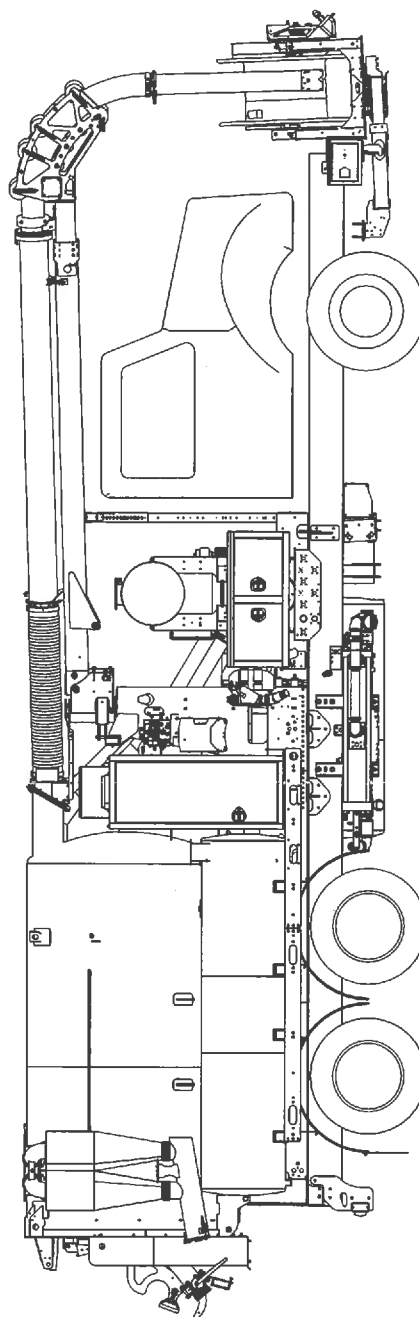
FUND: EQUIPMENT SERVICES
DEPARTMENT: PUBLIC WORKS

ACCOUNTS FOR:

2018 BUDGET

65000 570155 - VEHICLES	905,000
REPLACE POLICE PATROL SQUAD 01	35,000
REPLACE POLICE DETECTIVE CAR 13	30,000
REPLACE POLICE PATROL SQUAD 20	30,000
REPLACE PW 230 SEWER CLEANER TRUCK	450,000
REPLACE PW 231 PLOW/DUMP TRUCK	80,000
REPLACE PW 238 PLOW/DUMP TRUCK	75,000
REPLACE PW 243 UTILITY DUMP TRUCK	65,000
REPLACE PW 244 UTILITY DUMP TRUCK	65,000
REPLACE PW 260 PLOW/DUMP TRUCK	75,000
65000 580110 - EQUIPMENT/CAPITAL OUTLAY	12,750
DIAGNOSTIC EQUIPMENT SOFTWARE UPDATE	850
FORD IDS	
INTERNATIONAL UPDATE	1,400
SNAP-ON SCANNER UPDATE	2,000
HYDRAULIC PRESS	3,500
WELDING TABLE	5,000
65000 590113 - FACIL MAINT SERVICE CHARGE	10,500
FACILITIES MAINTENANCE SERVICE CHARGE	10,500
65000 590130 - PW SERVICE CHARGE	14,500
IFT - PUBLIC WORKS SERVICE CHARGE	14,500
65000 590600 - TRANSFER TO INSURANCE - HEALTH	54,000
HEALTH INSURANCE TRANSFER TO INSURANCE	54,000
FUND	
65000 590610 - TRANSFER TO INSURANCE - GEN	12,000
GENERAL INSURANCE TRANSFER TO INSURANCE	12,000
FUND	
65000 590650 - TRANSFER TO EQUIP FUND - O&M	3,700
IFT - ESD O&M	3,700
65000 590655 - TRANSFER TO EQUIP FUND - REPL	1,100
IFT- ESD REPLACEMENT FUND FOR FUEL	1,100
ISLAND	
TOTAL EQUIPMENT SERVICES EXPENSES	1,817,725

Packet Pg. 127

[illegible]





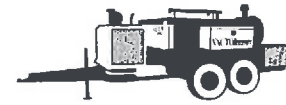
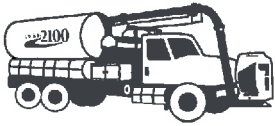
9/10/2018

Northwest Municipal Conference Pricing - SPC Contract # 162

12 Yard Combination Vactor single engine	\$ 244,511.00
Freightliner Tandem 270 HP	\$ 99,783.00
Debris Body Flush Out System (80-100GPM)	Included
6" Knife Valve/ Rear Door w/Port and Fixed Basket Screen	Included
Joystick Control For Boom Function (Front)	Included
Rodder Pump Drain Valves	Included
Module paint wet on wet	Included
Rear Door Splash Shield	Included
Lube Mainifold	Included
RDB Boom in lieu of 180° 10ft Telescoping Boom	Included
Cold Weather Recirculator	Included
Rodder System Accumulator - Jack Hammer	Included
600' x 1" Piranha Sewer Hose	Included
Handgun Hose Reel w/ Spring Retract	Included
Camera system, rear camera only	Included
80 GPM / 2500 PSI water system	Included
Vactor Manual	Included
Submersible trash pump external mounted curbside debris body forward	\$ 10,799.00
Centrifugal Separators (Rear Mounted)	\$ 4,851.00
Folding pipe rack street side	\$ 962.00
Low water light, alarm and pump flow indicator	\$ 597.00
Air Purge system utilizing chassis air system	\$ 1,199.00
Wireless remote controlled belly pack (with backup wired tether)	\$ 2,875.00
HXX Kit	\$ 4,470.00
Automatic hose level wind guide	\$ 4,411.00
Leader hose 25ft	\$ 184.00
Hydraulic oil high temperature light and alarm	\$ 345.00
Signal Master directional arrow stick one piece 8 LED lights rear	\$ 1,905.00
LED work lights mounted on all booms	\$ 722.00
LED work lights mounted on curbside	\$ 455.00
Safety cone storage	\$ 150.00
Long handle tool storage (6) 2.5" PVC storage tubes located rear sub-frame	\$ 324.00
Custom chassis spec with 244" WB upcharge	\$ 894.00
18" PD	\$ 15,929.15
Rotatable boom inlet hose	\$ 549.99
Debris body load limit alarm	\$ 1,966.19
Pump off plumbing	\$ 2,825.61
Water heater (boiler)	\$ 12,439.04
10 light package	\$ 1,992.14
Front bumper toolboxes, top opening	\$ 2,461.86
Toolbox, driver side chassis frame	\$ 1,473.19
Toolbox, driver side chassis sub-frame	\$ 1,229.48
Safety cone storage rack	\$ 150.35
Hot shift blower drive	\$ 1,406.50
Blower high temp shut down	\$ 489.85
Digital water level indicator	\$ 646.99
Digital debris level indicator	\$ 851.66
Hannay brand hose reel (washdown & hxx)	\$ 1,643.18

TOTAL AMOUNT

\$ 425,492.17



5953 Cherry Street | Rochester, IL 62563 | P: 217.498.7200 | F: 217.498.7205 | www.coe-equipment.com

Serving Illinois and Missouri | Vactor & All Sewer Cleaning Equipment

November 21st, 2018

Mr. Frank Frasco
Village of Glen Ellyn
30 S Lambert Rd
Glen Ellyn, IL 60137
frasco@glenellyn.org

Subject: Quote # 2017-21582 (Rev. 2) Vactor 2100i Combination Sewer Cleaner

Mr. Frasco,

Coe Equipment, Inc is pleased to present the Village of Glen Ellyn with the following quotation for one (1) new current model year Vactor 2100i Combination Sewer Cleaner mounted on a Freightliner 114SD Cab/Chassis.

Price Per Attached Specifications: \$ 427,614.05

Notes:

- Pricing Per Sourcewell (Formerly NJPA) Contract # 122017-FSC
- FOB: Glen Ellyn, IL
- Terms: Due Upon Delivery

Optional Add-Ons:

- RDB Boom in lieu of 10' Telescopic: \$ 4,710.32
- Add Onboard Digital/Electronic Scale: \$ 12,189.02

Respectfully,

Scott Ostrowski

Coe Equipment, Inc.
5953 Cherry Street
Rochester, IL 62563
o. (217) 498-7200
f. (217) 498-7205
sales@coe-equipment.com
www.coe-equipment.com



INDUSTRIAL TRUCKS, INC.

1350 West Nursery Road • Linthicum, Maryland 21090
 Baltimore 410 636 1255 • Fax 410 636 5734 • Toll free 800 481 5439
 www.mditindustrialtrucks.com

Village of Glen Ellyn IL
 30 S Lambert Road
 Glen Ellyn, IL 60137

Maryland Industrial Trucks is pleased to present the following quotation for your review.



Order Qty	Part Number	Description
1	2110P-18	2100i PD, 18" Vacuum, 12 yrd Debris, Combo
1	2016P	Additional Water, 1300 Gal Total
1	5002PA	80 GPM/2500 PSI
1	015STD	Customer Supplied Chassis
1	010PSTD	48w x 22h x 24d Curbside Toolbox
1	011PSTD	Aluminum Fenders
1	012PSTD	Mud Flaps
1	014PSTD	Electric/Hydraulic Four Way Boom
1	016PSTD	Color Coded Sealed Electrical System
1	018PSTD	Remote Pendant Control With 35' Cord
1	019PASTD	Intuitouch Electronic Package
1	020PSTD	Double Acting Hoist Cylinder
1	025PSTD	Handgun Assembly w/35' x 1/2" Hose w/Quick Disconnects
1	026PSTD	Ex-Ten Steel Cylindrical Debris Tank
1	030PSTD	Flexible Hose Guide
1	032PSTD	(3) Nozzles with Carbide Inserts w/Rack
1	045PSTD	Suction Tube Storage - 4 Pipe
1	046PSTD	1" Nozzle Pipe
1	048PSTD	10' Leader Hose
1	1001PSTD	Flat Rear Door w/Hydraulic Locks
1	1005PSTD	Dual Stainless Steel Float Shut Off System
1	1016PSTD	SS Microstrainer Prior to Blower
1	1024PSTD	Debris Body Vacuum Relief System
1	1031PSTD	Debris Deflector Plate
1	1033PSTD	60" Dump Height



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GSA

RFI # 17-017

1	2001PSTD	Low Water Indicator On Screen w/Alarm and Water Pump Flow Indicator
1	2011PSTD	3" Y-Strainer at Passenger Side Fill, in lieu of 2", with 25' Fill Hose
1	2022PSTD	Additional Water Tank Sight Gauge
1	2023PSTD	Liquid Float Level Indicator
1	3019PSTD	Digital Water Pressure Gauge
1	4006PSTD	Front Joystick Boom Control
1	4010PSTD	Boom Hose Storage, Post
1	4022PSTD	Telescopic Boom Elbow, Standard
1	5010PSTD	Rodder System Accumulator - Jack Hammer on/off Control w/ manual valve
1	5011PSTD	3" Y-Strainer @ Water Pump
1	5012PSTD	Performance Package
1	5014PSTD	1" Water Relief Valve
1	5015PSTD	Midship Handgun Coupling
1	5022PSTD	Side Mounted Water Pump
1	6004PSTD	Hose Wind Guide (Dual Roller), Manual
1	6005PDSTD	Digital Hose Footage Counter
1	6007PSTD	Hose Reel Manual Hyd Extend/Retract
1	6009PSTD	Hose Reel Chain Cover
1	6020PBSTD	Hydraulic Extending 15", Rotating Hose Reel, 1" x 800' Capacity
1	6017PSTD	Hydraulic Tank Shutoff Valves
1	7001PSTD	Tachometer/Chassis Engine w/Hourmeter
1	7003PSTD	Water Pump Hour Meter
1	7004PSTD	PTO Hour Meter
1	7007PSTD	Tachometer & Hourmeter/Blower
1	8000PSTD	Circuit Breakers
1	8025PSTD	LED Lights, Clearance, Back-up, Stop, Tail & Turn
1	9002PSTD	Tow Hooks, Front
1	9002PSTD	Tow Hooks, Rear
1	9003PSTD	Electronic Back-Up Alarm
1	S390ASTD	8" Vacuum Pipe Package
1	S560STD	Emergency Flare Kit
1	S590STD	Fire Extinguisher 5 Lbs.
1	1003P	Debris Body Washout
1	1004P	Debris Body Load Limit Alarm functionally tied to Debris Body Vacuum Relief
1	1007PA	6" Rear Door Butterfly Valve w/Port & Fixed Basket Screen, 6:00 position
1	1009PA	Externally Mounted Trash Pump w/Floating Arm
1	1010P	Pump Off Plumbing to Front, Outlet Location will be



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		dependent on supplied chassis
1	1014P	Centrifugal Separators (Cyclones)
1	1015PA	Folding Pipe Rack, Streetside
1	1015PB	Folding Pipe Rack, Rear Door
1	1022P	Rear Door Splash Shield
1	1023P	Lube Manifold
1	1023PA	Plastic Lube Chart, included with Lube Manifold
1	2006P	Air Purge
1	3015PA	Hot Shift Blower Drive (automatic Transmission)
1	3017P	Blower High Temp Safety Shutdown
1	4015P	180 deg. 10ft Telescoping Boom
1	4011PB	Bellypack Wireless Controls with hose reel controls, 2-way communications, and LCD Display
1	4013P	Rotatable Boom Inlet Hose, Telescoping Boom
1	5008PB	Cold Weather Recirculator, PTO Driven, 25 GPM
1	5015P	Handgun Couplers, Front and Rear
1	5021PB	Hydro Excavation Kit/Retract Reel w/50' Hose and Nozzle
1	5024PA	Water Heater, 400,000 BTU's (May limit Water Capacity)
1	5029P	Cyclone Washout System
1	6002PB	600' x 1" Piranha Sewer Hose 2500 PSI in lieu of STD
1	6004PD	Rodder Hose Pinch Roller
1	6008P	Hose Reel Manual Rewind
1	6011P	Handgun Hose Reel w/Spring Retract
1	6019P	Rodder Pump Drain Valves
1	7005P	Hydraulic Oil Temp Alarm
1	8001PA	Rear Directional Control, Signal Master LED Arrow Board, 10 Lights
1	8004PC	Revolving LED Beacon, Rear Federal Signal SLR Series, Amber
1	8020PH	10 Light Package, 10 Federal Signal Strobe Lights, LED
1	8028P	Worklights (2), LED, Telescoping Boom
1	8029PB	Worklight, LED, Hose Reel Manhole
1	8029PC	Worklight, LED, Curb Side
1	9021PB	Camera System, Front, Rear and Both Sides
1	9023PA	Safety Cone Storage Rack - Post Style
1	9070PA	Toolbox, Front Bumper Mounted, 16 x 12 x 18 w/(2) LED Side Markers
1	9070PB	Long Handle Tool Storage
1	9072PB	Toolbox, Driver Side Chassis Frame, 24w x 24h x 24d
1	9074PA	Toolbox, Driver Side Subframe, 18w x 24h x 24d
1	P112STD	Module Paint, DuPont Imron Elite - Sanded Primer Base
1	P124STD	Vactor 2100i Body Decal, Standard
1	LOGO-APPL.	Vactor/Guzzler Logos - Applied


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1	500655B-30	Vector Standard Manual and USB Version - 1 + Dealer
1	500655-30	1 Printed Full Vector Manual
1	CUSTOMER	Customer Supplied Chassis Freightliner
1	Chassis- Mod	Chassis Modifications
1	R31955	Wheelbase altered due to limitation for hydraulic floor lifts in their garage.

Chassis Source - Customer Supplied

Module Paint Match Cab - Yes

Module Paint Color - White

Module Paint Color Code - N0006EX White

Cab Color - White

Cab Color Code - L0006EB White Elite

Cab Stripe Color - None

Certified Unit Weights Required? - No

Special Requests:

R31955 - Wheelbase altered due to limitation for hydraulic floor lifts in their garage.

Chassis Notes: -- C/S Freightliner chassis is MY 2020 which is not available to select in BMI yet

GSA Delivered Price \$445,773.00

We appreciate the opportunity to quote you on your equipment requirements. If you have any questions regarding this quote or its contents please do not hesitate to contact us.

Sincerely,

 Tom Rockstroh
 GSA Contract Administrator
 47QMCA18D000E



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Resolution
Prepared By: Rich Daubert

SCHEDULED

RESOLUTION 18-21

DOC ID: 3696

Resolution 18-21, A Resolution Concerning Village of Glen Ellyn Work in State Rights-of-Way Effective from January 1, 2019 to December 31, 2020 (Public Works Director Hansen)

Background

The Village of Glen Ellyn owns, operates, and maintains sanitary sewer, watermain, storm sewer, and lighting systems on Illinois Route 53 and Illinois Route 38 which are State of Illinois (State) rights-of-way under the jurisdiction of the Illinois Department of Transportation (IDOT). State statutes require that any person, firm, or corporation desiring to do work on State rights-of-way must first obtain a written or verbal (for emergencies only) permit from IDOT including the submission of a surety bond.

Subject

To expedite the permit process, a current Village Resolution may be on file with IDOT in lieu of a surety bond. The Resolution is on a State prepared template which pledges that the Village will perform work within State rights-of-way in accordance with permits issued by IDOT, take full responsibility to restore State rights-of-way that are disturbed by Village work, as well as hold the State of Illinois harmless and assume liability for damages to person or property caused by the prosecution of Village work. The Resolutions are generally prepared for 2-year increments with the Village's current Resolution on file with IDOT set to expire on December 31, 2018.

In consultation with IDOT staff, the attached letter and resolution from IDOT are still pertinent to the renewal of the Village's Resolution.

Action Requested

Staff recommends the following motion by made by the Village Board of Trustees at the December 10, 2018 Village Board Meeting:

1. Motion to approve a Resolution concerning Village of Glen Ellyn work in State rights-of-way effective from January 1, 2019 to December 31, 2020.

Attachments

State Letter And Resolution Concerning Glen Ellyn Work In State ROW

Resolution 18-21

Meeting of December 10, 2018

ATTACHMENTS:

- State Letter And Resolution Concerning Glen Ellyn Work In State ROW (PDF)



Illinois Department of Transportation

Office of Highways Project Implementation / Region 1 / District 1
201 West Center Court / Schaumburg, Illinois 60196-1096

PERMITS

Resolution for Construction on State Highway

November 3, 2016 *(See note on page 2)*

The Honorable Alexander W. Demos
Village President
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

Dear Village President Demos:

Chapter 121 of the Illinois revised statutes requires that any person, firm or corporation desiring to do work on state maintained rights of way must first obtain a written permit from the Illinois department of transportation. This includes any emergency work on broken watermain or sewers.

A surety bond is required with each permit application to insure that all work is completed in accordance with state specifications and that the right of way is properly restored.

For permit work to be performed by employees of a municipality a resolution is acceptable in lieu of the surety bond. This resolution does not relieve contractors hired by the municipality from conforming with the normal bonding requirements nor from obtaining permits.

The resolution should be enacted for a period of two years. This procedure will save time and effort as well as reduce the annual paperwork associated with an annual resolution.

In order to expedite the issuance of permits to your municipality during the next two calendar years the attached sample resolution should be adopted and a signed and certified copy thereof returned to this office. This resolution does not constitute a blanket permit for work in the State system. A separate application must be made in each instance. In the case of an emergency, verbal authority may be given prior to receipt of the written application. After normal working hours or weekends, this authority can be obtained from our Communications Center at (847)705-4612.

November 3, 2016
Page two

We would appreciate the cooperation of your community in withholding the issuance of building permits along State highways until the builder shows evidence of a State highway permit having been obtained. Our permit staff would be willing to answer any questions you may have regarding current policies or practices and to work with your planning commission on any new developments within your municipality.

Do not hesitate to contact Ms. Beverly Hawley, Office Coordinator at (847) 705-4142.

Very truly yours,

John Fortmann, P.E.
Region One Engineer

*Spoke to Ms. Hawley on 11/29/2018.
Updated letter has not been sent to
the Village yet. Go ahead and prepare
new resolution for 2019 and 2020
on State Resolution Form.*

By:
Thomas G. Gallenbach, P.E.
Traffic Permits Engineer

Rich Deubert, Prof. Eng. 11/29/2018

RESOLUTION

Whereas, the Village of Glen Ellyn, hereinafter referred to as MUNICIPALITY, located in the County of DuPage, State of Illinois, desires to undertake, in the years 2019 and 2020, the location, construction, operation and maintenance of driveways and street returns, watermain, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department, and,

Whereas, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the MUNICIPALITY or by a private person or firm under contract and supervision of the MUNICIPALITY.

NOW, THEREFORE, be it resolved by the MUNICIPALITY:

FIRST: That MUNICIPALITY hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which it to be performed under the provision of said permit.

SECOND: That all authorized officials of the MUNICIPALITY are hereby instructed and authorized to sign said working permit on behalf of the MUNICIPALITY.

I, _____, hereby certify the

above to be true copy of the resolution passed by the

MUNICIPALITY. Dated this _____ day

Of _____ A.D. ____

Corporate Seal

By: _____



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: John Hubsy

SCHEDULED

AGENDA ITEM (ID # 3689)

DOC ID: 3689

Authorize the Village Manager to execute a contract for the upgrade of Surrey Lift Station Control Panel to Automatic Systems Co. of St. Paul, MN, in an amount not to exceed \$42,900, to be expensed to the Water & Sewer Fund. (Public Works Director Hansen)

Background

The Surrey lift station is in need of rehabilitation to maintain this asset and to improve performance. The current control panel is outdated, with a number of parts past their useful life (circuit breakers, motor starters, etc.). Operation of the lift station is through the use of floats, which can be problematic to maintain & replace. Floats are also difficult to adjust the levels where the pumps turn on & off. Additionally, the system currently is not connected to our SCADA system, relying solely on a phone line for notification of emergency issues (loss of power, high level alarm, etc.). The station currently does not contain any SCADA equipment, which would allow for trending and/or increased ability to diagnose problems.

Subject

Since the pumps function with floats, there is an ongoing problem with F.O.G. (fats, oils & grease) collecting on the individual floats. FOG builds up on the floats and requires routine cleaning to ensure there are not problems with the operation of the pumps. Levels must also be manually adjusted by moving the location of the float up or down to affect the on/off set points for the pumps. The cords can also become tangled on equipment in the wet well, which can lead to more starts & stops then needed (aka. more wear and tear on the pumps). The new level transducer will allow for more efficient operation of this lift station and easier maintenance to keep it in service.

Other options will be added to the new panel, like the Programmable Logic Controller (PLC) & Operator Interface (touchscreen controls), bringing this station up to the Village's specifications for SCADA & associated telemetry. This equipment will provide information that will allow for trending, helping staff to potentially see issues before they become expensive problems and also increase the ease to operate or change settings for the lift station. Once a radio or cellular communication is established at the site, this lift station can be fully connected to the Village's SCADA system. This would be similar to the work completed at the Hill Ave. lift station, converting Lombard's SCADA equipment to meet current specifications and the future plan for the other 3 lift stations owned and maintained by the Village.

Improvements will include equipment like motor savers, a piece of equipment designed to trip during power fluctuations to prevent more expensive damage to the motor itself. Other upgrades include power monitors, allowing staff to view the performance of a pump. These would not require the cabinet to be opened and using an electric meter for seeing power levels with the three phase electrical feed. Being able to safely and easily monitor power levels can show that a pump may be clogged with debris before pump failure, preventing pump damage or sanitary sewer overflows.

Budget Impact (Include Funding Source)

This project was planned for in the 2018 budget year and would come from the Water & Sewer Enterprise Fund Budget. The low-bid cost of \$42,900 comes in close to the budgeted estimate of \$40,000. The small amount of overage can be absorbed with other budget items coming in less than anticipated, like the ArcFlash analysis (\$5,000 under budget) and annual cleaning of the vortex separators for the storm sewers around Lake Ellyn being performed in-house with no contractor costs (savings of \$9,000)

Strategic Plan Initiative:

Strategic Issue V: INFRASTRUCTURE. Invest in infrastructure to meet key needs, including downtown access, Village facilities, stormwater issues and technology improvement.

Recommendation

Public Works is recommending the purchase of a new control panel at the Surrey lift station to replace outdated equipment and allow for the installation of new technology to better operate this asset. The improvements will allow this lift station to be moved towards integration with the Village's SCADA system and for employees to more easily maintain operations & diagnose any issues that arise in the future.

Staff recommends that funding be approved for FY2018, coming out of 50200-580110 Equipment/Capital Outlay. The original budgeted item was a little less than the low quote but with the upgrades being installed, the benefits well exceed the costs. Three quotes were gathered for this work.

Company	Automatic Systems Co.	Energenecs	Wonderlich-Malec
Bid Cost	\$42,900	\$43,490	\$54,500

Action Requested

Staff requests a motion to authorize the Village Manager to execute an agreement for the Surrey Lift Station Control Panel Upgrade 2018 to Automatic Systems Co. of St. Paul, MN, in the not to exceed amount of \$42,900.00, to be expensed to the Water & Sewer Fund, Equipment/Capital Outlay, 50200-580110.

Attachments

Surrey LS Control Panel Bid Quote Automatic Systems
 Surrey LS Control Panel Bid Quote Energenecs
 Surrey LS Control Panel Bid Quote Wonderlich-Malec

ATTACHMENTS:

- Surrey LS Control Panel Bid Quote Automatic Systems (PDF)
- Surrey LS Control Panel Bid Quote Energenecs (PDF)

Agenda Item (ID # 3689)

Meeting of December 10, 2018

- Surrey LS Control Panel Bid Quote Wonderlich-Malec (PDF)



AUTOMATIC SYSTEMS CO.

TO: Glen Ellyn, IL
Attn: Mr. Ken Matuszak

QUOTATION/
PROPOSAL NO: ASC092418BDO

DATE: September 24, 2018

SUBJECT: Surrey Lift Station Upgrade

F.O.B.: Factory Frt. allowed to jobsite.

APPROVAL DRAWINGS: 6-8 Weeks from receipt of an order.

SHIPMENT: 12-14 Weeks from receipt of approval.

QUOTATION
EXPIRES: 90 Days

PAGE: 1

QUOTATION/PROPOSAL

This quotation constitutes an offer to furnish the items listed subject to; terms and conditions stated hereon; receipt of your purchase order by Automatic Systems Co.; Ames, Iowa; and written acceptance of your order by Automatic Systems Co. and/or the manufacturer(s) involved as follows:

WE ARE PLEASED TO OFFER THE FOLLOWING EQUIPMENT AND SERVICES IN ACCORDANCE WITH YOUR REQUEST:

NOTES:

- 1.) The proposed control chassis will be factory fabricated, painted, assembled, wired, tested and ready for installation and connection to power and separate mounted control and instrumentation devices. Control panel will be supplied with a serialized U.L. 698A label and Nameplates as required.

A One (1)

New Surrey Lift Station PLC/SCADA Control Panel, 240 Volt 3 phase, NEMA 12/3R 304 Stainless Steel approx. 48Hx36Wx12D Enclosure with 18" leg stand/skirt. Includes insulation, heater and inner door installed outdoors.

Proposed Panel shall be complete with surge arrestor, Power Supply, Allen-Bradley CompactLogix L32E Programmable Logic Controller, Panel View 6 600 Operator Interface, UPS, Main and Generator Circuit Breakers with mechanically interlock, Generator receptacle, Power Monitor 500 w/ CT's, (2) Eaton Size 1 5 HP Starters, (2) Motor Savers, Antx Auto Dialer, Pump Relays, GFI Outlet, 5 port Ethernet Switch,

MANUFACTURERS REPRESENTITIVES

- ☐ MAIN OFFICE: P.O. BOX 120359
☐ BRANCH OFFICE: P.O. BOX 787
☒ BRANCH OFFICE:

CONTROLS

ST. PAUL, MINNESOTA 55112
 AMES, IOWA 50010
 CHICAGO, ILLINOIS

MECHANICAL EQUIPMENT

PHONE 651-631-9005 (FAX) 651-631-0027
 PHONE 515-232-4770 (FAX) 515-232-0705
 PHONE 815-927-3386 (FAX) 618-333-3333

AUTOMATIC SYSTEMS CO.

M A N U F A C T U R E R S R E P R E S E N T A T I V E

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Alternating Relay, Pilot Lights, Selector Switches, ETM's, Intrinsically Safe Barriers and customer terminal blocks.

Proposed system shall include the following:

- Qty. 2 Floats switches with mounting kit
- Qty. 1 E&H FMX21 Level Transducer with 50' of cable
- Float backup control system
- Space for future radio
- Spare (2) relays, Timer Relay and Motor Saver Monitor

- B One (1) **Engineering, assembly, modification and programming labor associated with the Surrey Control panel.**
- C One (1) **Electrical installation of panel and level instruments, Startup, testing and training services.**
- D Three (3) **Sets of Approval Drawings/Data** fully coordinated with primary elements, motor control equipment and autosensory equipment.
- E Three (3) **Copies of Complete Installation, Operation, Maintenance Manuals.**

Your net price for Items A through E, FOB factory with **freight allowed** to jobsite including one (1) year warranty from date of startup (not to exceed 18 months from date of shipment)...**\$42,900.00 Net + Tax if Required.**

The above price for Items A through E **does not** include any:

- Sales or use taxes.
- Pumps or motors of any kind.
- Radio, Antenna or Cable
- Light fixtures, light poles, switches, receptacles, junction or pull boxes or galvanized hubs of any kind.

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- Labor, or any other miscellaneous materials that may be required for installation not specifically detailed above.
- Excavation or backfill of any kind.
- Concrete work of any kind (i.e. duct bank, housekeeping pads, equipment supports, etc.).
- Water required for pump testing.

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WE WISH TO POINT OUT:

OUR TERMS OF PAYMENT ARE NET 30 DAYS FROM DATE OF INVOICE OR DATE OF SHIPMENT, WHICH EVER COMES FIRST UNLESS STARTUP SERVICE IS REQUIRED PRIOR TO THE EXPIRATION OF THE 30 DAYS, IN WHICH CASE PAYMENT IS DUE IN FULL PRIOR TO STARTUP, WITH NO RETAINAGE ALLOWED! ANY BALANCE REMAINING DUE 31 DAYS BEYOND THE INVOICE DATE WILL BE SUBJECT TO A 1.5 PERCENT MONTHLY SERVICE FEE UNTIL PAID.

AUTOMATIC SYSTEMS CO. SHALL NOT BE HELD RESPONSIBLE FOR, OR SHALL ACCEPT ANY BACKCHARGES FOR LIQUIDATED DAMAGES RESULTING FROM FAILURE OF THE CONTRACTOR TO COMPLETE THE PROJECT CONTRACT ON TIME, OR ANY EXTRA ENGINEERING COSTS NECESSITATED BY THE CONTINUANCE OF WORK BEYOND THE SPECIFIED COMPLETION DATE. AUTOMATIC SYSTEMS CO. ANTICIPATES DELIVERY OF APPROVAL DRAWINGS AND MATERIAL/EQUIPMENT IN ACCORDANCE WITH THE PERIODS STATED ON PAGE 1 OF THIS PROPOSAL. MATERIAL SUPPLIERS/MANUFACTURERS HAVE BEEN EXTENDING DELIVERY SCHEDULES WITHOUT PRIOR NOTICE. AUTOMATIC SYSTEMS CO. CANNOT ASSUME ANY RESPONSIBILITY FOR DELAYS DUE TO THE UNAVAILABILITY OF MATERIAL OR EQUIPMENT WHICH IS BEYOND OUR CONTROL.

UNLESS STATED OTHERWISE, THE WARRANTY PERIOD FOR MECHANICAL AND/OR ELECTRICAL EQUIPMENT COVERED BY THIS QUOTATION SHALL BE 1 YEAR FROM DATE OF STARTUP, NOT TO EXCEED 18 MONTHS FROM DATE OF SHIPMENT. EXTENDED WARRANTIES ARE AVAILABLE AND WILL BE QUOTED ON REQUEST. THE WARRANTY PERIOD INCLUDED IN THE ABOVE SELL PRICES FOR MECHANICAL AND/OR ELECTRICAL EQUIPMENT EXPRESSLY EXCLUDES THOSE ITEMS NORMALLY CONSUMED IN SERVICE.

EXAMPLES: SEALS, PACKING, OIL, GREASE, LIGHT BULBS, FUSES, ETC.

Respectfully submitted,

AUTOMATIC SYSTEMS CO.

By Bryan Orr

To expedite handling and confirmation, you may sign below and forward as your order for the equipment quoted above.

Items Ordered _____ Total Net Price _____

Customer Firm Name _____

Authorized By _____ Purchase Order No. _____

AUTOMATIC SYSTEMS CO.

MANUFACTURERS REPRESENTATIVE

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TERMS AND CONDITIONS

1. We request that our company's quotation be executed by you. However, your purchase order referencing our quotation by number and date will be sufficient so long as it does not create an unfair advantage to either purchaser (sometimes referred to as buyer you) or Automatic Systems Company (sometimes referred to as our company we, our, us). The order will be subject to written acceptance by our company's Contracts Officer at Ames, Iowa.
2. Prices are based on direct factory shipments, or as noted.
3. If quantities vary from those indicated we reserve the right to revise our prices.
4. Quoted shipping dates, unless otherwise stated, are from the date of receipt at the office of the Principal, of required complete technical data and/or approved drawings. Any changes requested by the Purchaser will be made only at the purchaser's expense.
5. Where a quantity of material is quoted according to our takeoff, such quantity is believed to be accurate but cannot be guaranteed.
6. If an item quoted is not approved by the Consulting Engineer we assume no responsibility to furnish the item manufactured by others.
7. All orders are subject to approval of the purchaser's credit by the Principals involved.
8. Our Warranty on equipment and material covered herein is limited to that which is extended by the Manufacturer involved. We shall not be responsible for any damage arising directly or indirectly from installation or use of this equipment. Unless stated otherwise the manufacturer warrants for a period of one (1) year from the date of startup not to exceed 18 mo. from date of shipment, that the equipment listed (excluding expendable components such as fuses grease oil or water seals, packing, light bulbs, etc.) will be free from defects in material and workmanship. The Manufacturer's sole obligation in the event of breach of such warranty shall be the repair or replacement of the defective item at no charge to Purchaser, except for labor costs for repair or removal of the defective item and installation of any replacement item and transportation charges for delivery of the replacement and return of the defective item. The Manufacturer shall have no obligation to provide maintenance or make repairs or replacements through normal wear and tear or necessitated in whole or in part by catastrophe, fault or negligence of the user, improper or unauthorized use of the equipment by the user, or by causes external to the equipment, such as, but not limited to, power failure or air conditioning failure. Replaced parts shall become the property of the manufacturer.

DISCLAIMER OF WARRANTY AND LIMITATION OF REMEDIES: Purchaser understands and agrees as follows:

- (a) The express warranties set forth in this agreement are in lieu of all other warranties, express or implied, including without limitation, any warranties of merchantability or fitness for a particular purpose, and all such other warranties are hereby disclaimed and excluded by Automatic Systems Co.
 - (b) Automatic Systems Co. shall not be liable for any loss or damage caused by delay in furnishing equipment, products, services or any other performance under or pursuant to this agreement.
 - (c) The sole and exclusive remedies for breach of any and all warranties for Automatic Systems Company's liability of any kind (including liability for negligence) with respect to the equipment, products and services covered by this agreement and all other performance by Automatic Systems Co. under or pursuant to this agreement shall be limited to the remedy provided above.
 - (d) In no event shall Automatic Systems Company's liability of any kind include any special, incidental or consequential damages, even if Automatic Systems Company shall have been advised of the possibility of such potential loss or damage.
9. Any preliminary drawings and illustrative materials herewith show general arrangement and approximate dimensions only. Certified drawings will be submitted after receipt of order if required.
 10. No returns for credit will be allowed without specific permission by the Principal involved before such return shipment is made.
 11. Any material and/or equipment held at the Purchaser's request from the date of the invoice will be stored at the Purchaser's expense unless otherwise agreed upon. Invoice will be rendered, as of the date equipment is ready for shipment.
 12. Unless specifically stated herein, all material and/or equipment shall be installed and placed in service by and at the expense and under the exclusive responsibility of the Purchaser.
 13. Purchaser shall be responsible for care, maintenance and protection of material and/or equipment after delivery. Purchaser agrees to provide and maintain adequate insurance for equipment and/or materials covered herein against loss or damage by fire, explosion or other causes during the time between shipment and final payment in an amount fully protecting Vendor.

AUTOMATIC SYSTEMS CO.**MANUFACTURERS REPRESENTATIVE**

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14. All agreements are contingent upon strikes, accidents or other causes beyond our control.
15. Please note that our proposal does not include any sales or other required taxes or permits. The applicable tax will be charged to you at the time of invoicing. If you are exempt on this job, you will need to provide us with your exemption certificate. You agree to reimburse our company for any taxes we must pay on your behalf. You are responsible for obtaining permits in connection with the sale or installation of our equipment.
16. Our proposal includes the equipment we offer to furnish you at the prices stated and these prices will remain firm when you execute our proposal (or send us your purchase order referencing our proposal) within 30 days from the date of our proposal and we receive the final approved drawings within 30 days after we mail the shop drawing booklets. The price could change if you should require a change in the design of the product or require changes in the components we have quoted. We will issue the necessary change orders to either decrease or increase the price and said change orders will be deemed accepted and assented to you if within a reasonable time the terms of the change order have not been objected to in writing by you to us, it being agreed upon that a reasonable time for objection is 20 days from the date thereof. We of course want to reserve the right to correct typing and clerical errors in our price or proposal.
17. Unless we agree otherwise this transaction will be handled on a credit basis and is for business or commercial purposes. On this basis there must be agreements on certain terms and conditions so there will be no misunderstanding at a later date, therefore you and our company agree to the following such Terms and Conditions:
- (a) We will retain title to and a secured interest in the equipment described in the proposal until we are paid in full. You and our company agree and it is our mutual intention that the equipment proposed and described in our quote is now and shall retain personal property and shall not become a fixture or part of a fixture until we have been paid in full. In effect, you and our company are agreeing to waive any other possible definition of the equipment so proposed and described for the purpose of this credit transaction that would invalidate your and our stated intention, and so that no unfair advantage will be gained by any third person or entity should our company not be paid for any reason.
 - (b) Payment, subject to continuing approval of credit, is due in full and payable 30 days from the date of invoice or date of shipment, whichever ever comes first unless startup service is required prior to the expiration of the 30 days in which case payment is due in full prior to startup, with no retainage allowed! Our company will invoice you, as the equipment you ordered is ready to be shipped, which may be within the estimated shipment period quoted to you or after such period. You agree to pay in full all invoices within the time specified above in this sub-paragraph. Your payment to us will not be dependent or contingent upon receipt of payment by you from any other party. Any balance remaining due 31 days beyond the invoice date will be subject to a 1.5 percent monthly service fee until paid. Should we have to engage an attorney to collect the balance due us, including the service fee, you agree to reimburse us for all collection costs including reasonable attorney's fees.
 - (c) Once manufacture of the equipment has begun, you will be notified of the tentative shipment date. Once the equipment is ready to be shipped, we or the manufacturer may, at our option, agree to store the equipment should you not be ready for delivery, but this will not postpone your duty to pay the invoice(s) as they become due according to the terms of this contract. Should our company find it necessary to store such equipment for said reason you hereby agree to pay a storage fee at the rate of 1.5% of the contract price per month in addition to your duty to pay invoice(s). Please note that your return of the final approved drawings will constitute your notice to us to proceed with the manufacturing of the equipment.
 - (d) Our company will not be liable for any damages sustained by you resulting from our company's or any supplier's failure to perform or delay in performing any obligation, if such failure(s) or delay(s) is/are caused directly or indirectly by circumstances or events beyond our control. Some examples include invasion, insurrection, riot, fire, flooding, strikes, etc. A more common example of such circumstances of events would be the failure of a truck or supplier to meet delivery schedules. You agree to waive any right to incidental or consequential damages as stated in our company's warranty, and as further agreed herein. You further agree that our company will not be responsible for any "backcharges" or costs unless and until you first obtain our company's written approval before you sustain such "backcharges" or costs.
 - (e) You agree that if our equipment is installed or repaired by others, you will not seek to hold us responsible for any damage and injury, which may result from such installation or repair, directly or indirectly. In addition, our company will not be responsible for damage to your property or any other property, real or personal, caused by malfunction of our equipment whether or not it is installed by others or by our company.
 - (f) In order for our company to insure delivery, it is agreed by you and by our company that you provide us with an access road to and from the job site, which road is capable of supporting trucks loaded to 75,000 pounds and with a 14 foot height clearance. Should the

AUTOMATIC SYSTEMS CO.

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job site or such road not be suitable for such use and our purposes, you will reimburse us for any delays at the hourly labor rate and demurrage rate current at that time. You will also be responsible for unloading the equipment, unless we are responsible for the erection of the equipment.

- (g) The responsibility for protection of the equipment will be yours after it is delivered to the job site. Damage to the equipment after delivery, which is caused by vandalism, the elements or otherwise will be your responsibility and not that of our company.
 - (h) For your added protection, we are providing you with a warranty on our equipment which is made part of our proposal, and which is made a part of this agreement by reference.
 - (i) Except as otherwise contained in the Quotation, this Contract after acceptance by you is not subject to cancellation by Buyer except prior to shipment and then only by the payment to us an amount equal to the cost of labor and materials used plus 10% of quoted sales price as liquidating damages, which the Buyer hereby agrees to pay. Orders for custom equipment (non-standard or non-stocked equipment), or designed equipment are not cancelable by you.
 - (j) We both agree that this contract contains the complete and final agreement between us and may not be modified, supplemented, explained, or waived by parole evidence, your purchase order, course of dealing, or any other way, except where made in writing and signed by you and our company's authorized officer.
18. Since we will close this agreement upon acceptance of it by our Contract's Officer in Ames, Iowa, it is understood by you and our company that the laws of the State of Iowa will govern the Contract. Default and our remedies thereafter are defined and outlined below.

You shall be in default under the contract upon the happening of any one or more of the following:

- (a) Default in the payment or performance of any obligation you have under this contract; or
- (b) Any statement of a material fact, made in writing by you to our company, which proves to be untrue; or
- (c) Any omission, from any statement made in writing by you to our company, of any material fact which is necessary in order to make such statements not misleading; or
- (d) Any event, or change of condition, which impairs your ability to pay or perform your obligation under this contract; or
- (e) Any event or condition which reasonably justifies our company in deeming itself insecure.

Upon default by you, and at any time thereafter, our company shall have, at its option, the right to exercise any one or more of the following remedies:

- (a) Prior to delivery of the equipment described in this Contract, to refuse to deliver such equipment to you or your agent; or
- (b) Exercise any remedy available to our company under the Uniform Commercial Code or under any other laws of the jurisdiction where such remedy is sought to be exercised; or
- (c) Enter the real estate upon which such equipment is stored or installed and take possession of such equipment and remove the same, without demand and other legal process; or
- (d) Demand that you shall assemble such equipment and make it available to our company at a place reasonable convenient to you and our company and thereupon you shall comply with such demand at your expense; or
- (e) Retain all sums received by our company as payment from you made prior to any repossession referred to in subparagraph (c) above; or
- (f) Void all warranties and refuse service and start-up; or
- (g) Sell such equipment at public or private sale, with or without notice, at a fair price.



Proposal

DATE: August 3, 2018

PROJECT: Village of Glen Ellyn
Surrey Lift Station Control Panel Upgrade

TO: Ken Matuszak
Senior Water Plant Operator
Village of Glen Ellyn

Energenecs is pleased to offer the following scope of responsibility for Surrey Lift Station control panel.

SURREY LIFT STATION CONTROL PANEL

Quantity (1) PLC based duplex control panel for operation of (2) 5HP 230V pumps to include the following:

- (2) Incoming circuit breakers, main & generator mechanically interlocked
- (1) Russellstoll # JRS1034HR 100Amp generator receptacle
- (2) Eaton pump breakers
- (2) Eaton AN19 motor starters
- (1) 230V Surge Arrestors
- (1) Allen Bradley CompactLogix PLC, 1769-L32E
- Allen Bradley CompactLogix modules: (1) 1769-PA4 Power Supply, (1) AB 1769-ECR End Cap, (2) 1769-IA16 Digital Input, (1) 1769-OW16 Digital Output, (1) 1769-IF4 Analog Input
- (1) Allen Bradley Panelview Plus 6" Touchscreen
- (1) Allen Bradley Power Monitor 500 mounted in swing panel
- (1) UPS with relay card that can be monitored through PLC
- (1) Antx Scout Dialer mounted in swing panel (functional equivalent to Sensaphone 400)
- (1) E&H FMX21 level transducer
- (2) Motor Saver 460 Phase Monitor
- (1) 120V convenience receptacle
- (2) IS barriers for floats and level transducer
- (2) Seal fail relays
- Pilot devices: HOA switches (2), pilot lights (2), alarm lights (4), manual reset pushbuttons (2), all mounted on inner panel swing door
- All required interface relays, control relays, timers, etc.
- All control panel components professionally assembled into a NEMA 12/3R stainless steel, free standing, heated, insulated enclosure
- We will leave space for radio to be added in the future

PROPOSAL INCLUDES

- Freight
- HMI & Panel programming
- Installation, conduit, and wiring



- Installation of transducer
- Startup & acceptance testing as required
- As-built drawings
- One (1) year parts & labor warranty

PROPOSAL EXCLUSIONS

- Sales Tax
- Radio and/or SCADA integration services
- (2) Existing floats will be reused for backup control
- Panel is built to UL specifications - please advise if serialized label is required
- Panel will have minimum 5KAIC SCCR – please advise if specific rating is required

Total Cost: **\$43,490.00**

Notes:

We are proposing a panel mount Antx alarm dialer to minimize the need to access the high voltage area. We are proposing Triplite UPS with relay contact for low battery. Additionally we will add PLC logic to issue a notice to replace battery's after 1 year.

OPTION 1

Sensaphone 400 dialer and UPS mounted in separate 24x24x8 stainless steel heated enclosure

Option 1 Adder: **\$5,340.00**

All applicable taxes will be added to the above price.
Energenecs terms and conditions attached apply.

Delivery: 6 to 10 Weeks From Approval

Sincerely,
Nick Crevcoure



Terms & Conditions

PURCHASE ORDER FORMS

Orders submitted on BUYER'S purchase order forms will be accepted only with the express understanding that no statements, clauses or conditions contained in said order form will be binding on the SELLER if they in any way modify the SELLERS Terms & Conditions of sale.

PRICES

All prices are F.O.B. factory unless expressly stated otherwise. Prices DO NOT include sales, excise, municipal, state or other government taxes.

ACCEPTANCE

Acceptance of a quotation, whether by a separate purchase order or by other means, shall constitute an acknowledgment of the quotation as written and an acceptance of the Terms & Conditions hereof.

CREDIT APPROVAL

The credit terms specified on the face hereof are subject to SELLERS continuing approval of BUYERS credit and if, in SELLERS sole judgment, BUYERS credit or financial standing is so impaired as to cause SELLER in good faith to deem itself insecure, SELLER may withdraw the extension of credit and require other payment terms.

FORCE MAJEURE

Seller will not be liable for failure to deliver or perform, for any delay in the performance of orders or contracts, or in the delivery or shipment of goods, or for any damages suffered by the BUYER by reason of such delay or failure, when such delay or failure is, directly or indirectly, caused by, or in any manner arises from delays of suppliers or carriers or any other cause or causes beyond SELLER'S control.

PAYMENT

95% payment due on shipment of equipment to job site. 5% due on acceptance of the system. Net 30 days on all invoices. 95% payment must be received before start up can be authorized. Any balance owed by BUYER is subject to a 1.5% per month delinquency charge until paid. **FIELD STARTUP SERVICE CANNOT BE AUTHORIZED WITHOUT 95% PAYMENT BEING REMITTED TO SELLER IN ADVANCE OF PERFORMING START UP SERVICES.** If no startup is required, 100% payment is due net 30 days from invoice date. BUYERS PAYMENT OBLIGATION IS IN NO WAY CONTINGENT UPON BUYERS RECEIPT OF PAYMENT FROM ANY OTHER PARTY. In addition to all other amounts due hereunder, BUYER shall reimburse SELLER in full for all collection costs or charges, including reasonable attorney fees, which SELLER may incur with respect to the collection of past due amounts from BUYER, including interest on overdue accounts. If BUYER is in default under this or any other agreement with SELLER, SELLER may, at their option, defer performance hereunder until such default is cured. SELLER shall have no obligation to provide factory startup assistance and/or factory training until all invoices (including retentions) for equipment have been paid in full.

WARRANTY

SELLER is a system integrator/manufacture's representative and, as such, our product guaranty(s) and warranty(s) is set forth in the manufacturer's instruction book or operation and maintenance manual that accompanies each product. SELLER does not offer its customers any warranty or guarantee that would impose upon SELLER greater obligations than those imposed by the manufacturers we represent.

SELLER shall not be liable for any incidental or consequential loss, damage or expense arising directly or indirectly from the use of the product. SELLER shall not be liable for any damages or charges for labor or expense in making repairs or adjustments to the product within the warranty period without prior written approval of SELLER. SELLER shall not be liable for any damages or charges sustained in the adaptation or use of its engineering data or services.



SELLER makes no warranties, expressed or implied, except as set forth in such standard Terms & Conditions of sale in this agreement. No claims of any kind shall be greater in amount than the purchase price of the SELLER'S products in respect of which such claims are made. SELLER is not liable in any event hereunder for any consequential, incidental or liquidated damages or penalties. **IN ANY CASE SELLER SHALL NOT BE LIABLE FOR FIELD WORK BY STAFF OTHER THAN THE SELLER UNLESS EXPRESSLY AUTHORIZED IN WRITING, IN ADVANCE, BY THE SELLER. THIS IS IN SPECIFIC REGARD TO BACK CHARGES.**

BUYER agrees to reimburse SELLER for ALL expenses incurred in servicing a warranty request if the cause of the warranty request is determined to be other than a manufacturer's defect or failure of a SELLER supplied component.

CLAIM PERIODS

All goods are shipped at the risk of the buyer after they have been delivered by SELLER to the carrier. BUYER shall immediately inspect said equipment upon receipt of equipment and any damage must be noted on the freight carriers bill of lading at time of receipt. SELLER is not liable for any shortages or non-conformance unless notified thereof by BUYER within 10 days after BUYERS receipt of said equipment.

CHANGES, CANCELLATIONS, RETURNS

All requests for changes, cancellations and/or returns must have prior written approval and are conditional on manufacturers cancellation/return policies and subject to a restocking and/or service charge for order handling, inspection, reconditioning and repackaging, as required. Authorized returned goods must be packaged and shipped prepaid to manufacturer. Products more than six (6) months old cannot be returned for credit. Terms and conditions stated herein shall also govern and be binding to all BUYER requested/approved change orders.

SELLER shall retain a security interest in the equipment until the full purchase price has been paid. BUYER'S failure to pay any amounts when due shall give SELLER the right to possession and removal of the equipment at any time upon giving at least ten (10) days prior written notice. SELLER'S taking of such possession shall be without prejudice to any other remedies SELLER may have. Title to the equipment shall transfer to the BUYER upon shipment from SELLER.

SUBMITTAL DRAWINGS & OPERATION/MAINTENANCE MANUALS

Submittal drawings and operation & maintenance documentation is provided in accordance with plan documents.

**THE SELLER RESERVES THE RIGHT TO REVIEW AND REVISE THIS PROPOSAL
AFTER THIRTY DAYS FROM ISSUANCE.**

By: Energenecs, Inc. Nick Crevcoure

I accept this proposal and all terms thereof:

Accepted: _____

Title: _____

Date: _____ PO #: _____



August 13, 2018

Mr. Ken Matuszak
Senior Water Plant Operator
Village of Glen Ellyn
30 S. Lambert
Glen Ellyn, Illinois 60137

Re: Lift Station Control Replacements
WME Proposal #180810wg1_rev_a

Dear Ken:

We are pleased to offer the following proposal for your consideration and acceptance. Our proposal is based on our recent discussion in your office and our inspections of the two lift stations. We also acknowledge receipt of the scope documents recently supplied. Our proposal is as follows:

Hill Street Lift Station:

At this station we propose to replace the existing Allen Bradley SLC-5/0x programmable controller with an Allen Bradley CompactLogix programmable controller. We include the following equipment and services:

A. Hardware

1. One (1) Allen Bradley 1769-L32E EtherNet Processor, 750 Kbyte Memory
2. One (1) Allen Bradley 1769-IF4 Analog Current/Voltage Input Module, 4 Point
3. Two (2) Allen Bradley 1769-IQ16 24 VDC Sinking/Sourcing Input Module, 16 Point
4. One (1) Allen Bradley 1769-OW8I VAC/VDC Individually Isolated Relay Output Module, 8 Point
5. One (1) Allen Bradley 1769-PB2 Power Supply 24 VDC Input, 2 Amp @ 5 VDC Output
6. One (1) Allen Bradley 1769-ECR Right End Cap/Terminator
7. One (1) Allen Bradley 2711P-T6C21D8S PanelView Plus 7 Standard Terminal, Touch Screen, 5.7 inches, TFT Color, Single Ethernet, 24V DC power, Windows CE OS License, Standard Model
8. One (1) Allen Bradley 1420-V1-ENT PowerMonitor 500, 240V AC, EtherNet/IP Communications
9. One (1) Allen Bradley 1400PM-ACC PowerMonitor Protective Connection Kit includes mains fuses, power supply fuse and CT shorting blocks
10. Three (3) Allen Bradley 1411-AL-800 Current Transformer, 1.05" Inner Diameter, Round Outer Shape, 80 Amp Primary to 5A Secondary Ratio, Solid-core

11. One (1) Hirschmann Spyder 5TX (943824002) EtherNet Switch, unmanaged with 5 copper ports.

B. Engineering Services

1. Copy existing Logix500 program and convert to Logix5000
2. Remove existing programmable controller, operator interface, and power monitor.
3. Mount new hardware in existing panel and reconnect wiring.
4. Modify inner panel door to accommodate Panelview and PowerMonitor
5. Install and wire shorting block and current transformers
6. Develop PanelView configuration
7. Load Logix5000 program
8. Test application
9. Provide design drawings to document installed hardware
10. Commission new control system
11. Provide operator training.

Total price for the equipment and services described above is **\$20,000.00** net, excluding sales and use taxes.

Surrey Drive Lift Station

At this station we propose to replace the existing control panel with a new panel and hardware. We include the following equipment and services:

A. Hardware

1. One (1) WestTool 1WTE483616S Single Door, Single Access Enclosure, NEMA 3R, 304SST, 48"Hx36"Wx16"D with back panel, inner door, 18" leg kit, louvered skirt, door stop kit, lifting eyes, 1/2" closed cell insulation
2. Two (2) Eaton EGB3080FFG Molded Case Circuit Breaker, Series G, 3 Pole, 80 Amp, Fixed Thermal and Fixed Magnetic Trip.
3. Two (2) Eaton 3TA125E6K Multiwire Connector/Lug Kit, 125 max. Amperes, 6 Wires per Terminal, Wire Size Range 14-6 AWG.
4. One (1) Eaton EG3WBI Walking Beam Interlock for 3 Pole Breakers
5. One (1) Russellstoll JRS1034HR Generator Receptacle , 100A
6. One (1) Intermatic AG2403C3 Type 2 Surge Protective Device, 50K SCCR, 20KA discharge current, 700VPR L-N/G, 1,200VPR L-L
7. Four (4) Eaton FAZ-C10/1-NA-SP UL489 Miniature Circuit Breaker for:
 - a. Power supply
 - b. Dialer
 - c. Convenience outlet
 - d. Heater
8. Two (2) Eaton EGB3030FFG Molded Case Circuit Breaker, Series G, 3 Pole, 30 Amp, Fixed Thermal and Fixed Magnetic Trip
9. Two (2) Motor Saver 460-D Phase Monitor
10. Two (2) Eaton AN19DN0A5E020 NEMA Size 1 Non-Reversing Starter with SSOLR suitable for 5HP / 15.2 FLA (4-20A Range), 120VAC Coil
11. One (1) Leviton 7599-W 120V GFCI Convenience Receptacle

12. One (1) Steel City 58-C-16 GFCI Receptacle Cover
13. Two (2) Allen Bradley 800H-JR2B HOA Switch
14. Two (2) Trumeter 722-0004 Running Time Meter
15. Two (2) Allen Bradley 800H-QRTH2G Run Light
16. Two (2) Allen Bradley 800H-QRTH2A Seal Fail Light
17. Two (2) Allen Bradley 800H-QRTH2R Over Temperature Light
18. Provisions to mount and wire existing MOS Seal Fail/Over Temperature Relay
19. Two (2) IDEC RH3B-UL-AC120V Relay, 120VAC, 3PDT
20. Two (2) IDEC IDEC SH3B-05 Relay Socket, 11 Blade
21. Two (2) Allen Bradley 800H-AR6A Reset Push Button
22. One (1) Allen Bradley 1769-L32E EtherNet Processor, 750 Kbyte Memory
23. One (1) Allen Bradley 1769-IF4 Analog Current/Voltage Input Module, 4 Point
24. Two (2) Allen Bradley 1769-IQ16 24 VDC Sinking/Sourcing Input Module, 16 Point
25. One (1) Allen Bradley 1769-OW8I VAC/VDC Individually Isolated Relay Output Module, 8 Point
26. One (1) Allen Bradley 1769-PB2 Power Supply 24 VDC Input, 2 Amp @ 5 VDC Output
27. One (1) Allen Bradley 1769-ECR Right End Cap/Terminator
28. One (1) Allen Bradley 2711P-T6C21D8S PanelView Plus 7 Standard Terminal, Touch Screen, 5.7 inches, TFT Color, Single Ethernet, 24V DC power, Windows CE OS License, Standard Model
29. One (1) Allen Bradley 1420-V1-ENT PowerMonitor 500, 240V AC, EtherNet/IP Communications
30. One (1) Allen Bradley 1400PM-ACC PowerMonitor Protective Connection Kit includes mains fuses, power supply fuse and CT shorting blocks
31. Three (3) Allen Bradley 1411-AL-800 Current Transformer, 1.05" Inner Diameter, Round Outer Shape, 80 Amp Primary to 5A Secondary Ratio, Solid-core
32. One (1) Hirschmann Spyder 5TX (943824002) EtherNet Switch, unmanaged with 5 copper ports.
33. One (1) PR Electronics 5104BA Analog Intrinsic Safety Barrier, one channel
34. Two (2) PR Electronics 5202B2 Digital Intrinsic Safety Relay, two channel
35. One (1) Float Backup Controller for use with three existing float switches including:
 - a. One (1) Allen Bradley 800H-HR2B Mode Selector Switch, Float/Auto
 - b. One (1) Allen Bradley 800H-AR6A Float Reset Push Button
 - c. One (1) Allen Bradley 800H-QRTH2B Backup Active Pilot Light
 - d. Three (3) IDEC GT5Y-4SN3A100 Time Delay Relay, 120VAC, 4PDT
 - e. Three (3) IDEC SY4S-05 Relay Socket, 14 Blade
 - f. Three (3) IDEC RH3B-UL-AC120V Relay, 120VAC, 3PDT
 - g. Three (3) IDEC SH3B-05 Relay Socket, 11 Blade
36. One (1) Duplex Alternator including:
 - a. One (1) Allen Bradley 800H-JR2KD7B Selector Switch, 1-2/Auto/2-1
 - b. Two (2) IDEC RH3B-UL-AC120V Relay, 120VAC, 3PDT
 - c. One (1) IDEC RR2KP-U-AC120V Latching Relay, 120VAC, 2PDT
 - d. Three (3) IDEC SH3B-05 Relay Socket, 11 Blade
37. One (1) Federal Signal LP3M-120R Low Profile Strobe Light, Male Pipe Thread Mount, 120VAC, NEMA 4X, Red Dome
38. One (1) Antx Dialog Scout DS4, four channel alarm dialer. This unit costs \$1,200.00 and the Sensaphone 400 is \$360.00. There is a Raco dialer similar to the Antx unit that costs \$945.00.

39. One (1) Hoffman DAH2001A Fan Heater, 200W
40. Provide space for future radio installation
41. One (1) Endress + Hauser FMX21-FE111FGE21A+F1PO Submersible Level Transmitter with suspension fitting.

B. Engineering Services

1. Provide design drawings for approval
2. Fabricate control panel in accordance with UL 698 standards
3. Load programmable controller program developed under Hill Street project. Modify as necessary to accommodate differences in lift stations
4. Load PanelView application developed under Hill Street project. Modify as necessary to accommodate differences in lift stations
5. Test application
6. Commission new control system
7. Provide operator training.
8. Provide as built drawings and O&M manual to document installed system

C. Installation Services

1. Removal of existing control panel and temp as needed.
2. Installation and termination of new control panel.
3. Furnish and install new feed from meter.
4. Installation of level transducer.
5. Crane service for removal and reinstall, site removal of old panel

Total price for the equipment and services described above is **\$54,500.00** net, excluding sales and use taxes.

We trust this proposal meets with your needs. Should you have any questions, please call me at 847-691-9542.

Very truly yours,

Bill Graham

SIGNED ELECTRONICALLY

Bill Graham
Wunderlich-Malec Environmental
"Employee Owned, Customer Committed"

CC: Greg Manning

Standard Terms of Sale

1. Applicable Terms. These terms govern the purchase and sale of the equipment and related services, if any (collectively, "Equipment"), referred to in Seller's quotation, proposal or acknowledgment, as the case may be ("Seller's Documentation"). Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional or different terms in any of Buyer's forms or documents.
2. Payment. Buyer shall pay Seller the full purchase price as set forth in Seller's Documentation. Unless Seller's Documentation provides otherwise, freight, storage, insurance and all taxes, duties or other governmental charges relating to the Equipment shall be paid by Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller. All payments are due within 30 days after receipt of invoice. Buyer shall be charged the lower of 1 ½% interest per month or the maximum legal rate on all amounts not received by the due date and shall pay all of Seller's reasonable costs (including attorneys' fees) of collecting amounts due but unpaid. All orders are subject to credit approval.
3. Delivery. Delivery of the Equipment shall be in material compliance with the schedule in Seller's Documentation. Unless Seller's Documentation provides otherwise, Delivery terms are F.O.B. Seller's facility. Unless Seller's Documentation provides otherwise, Buyer shall be solely responsible for unloading, storing, assembling and installation of the Equipment.
4. Ownership of Materials. All devices, designs (including drawings, plans and specifications), estimates, prices, notes, electronic data and other documents or information prepared or disclosed by Seller, and all related intellectual property rights, shall remain Seller's property. Seller grants Buyer a non-exclusive, non-transferable license to use any such material solely for Buyer's use of the Equipment. Buyer shall not disclose any such material to third parties without Seller's prior written consent.
5. Changes. Seller shall not implement any changes in the scope of work described in Seller's Documentation unless Buyer and Seller agree in writing to the details of the change and any resulting price, schedule or other contractual modifications. This includes any changes necessitated by a change in applicable law occurring after the effective date of any contract including these terms.
6. Warranty. Subject to the following sentence, Seller warrants to Buyer that the Equipment shall materially conform to the description in Seller's Documentation and shall be free from defects in material and workmanship. The foregoing warranty shall not apply to any Equipment that is specified or otherwise demanded by Buyer and is not manufactured or selected by Seller, as to which (i) Seller hereby assigns to Buyer, to the extent assignable, any warranties made to Seller and (ii) Seller shall have no other liability to Buyer under warranty, tort or any other legal theory. If Buyer gives Seller prompt written notice of breach of this warranty within 18 months from delivery or 1 year from acceptance, whichever occurs first (the "Warranty Period"), Seller shall, at its sole option and as Buyer's sole remedy, repair or replace the subject parts or refund the purchase price therefor. If Seller determines that any claimed breach is not, in fact, covered by this warranty, Buyer shall pay Seller its then customary charges for any repair or replacement made by Seller. Seller's warranty is conditioned on Buyer's (a) operating and maintaining the Equipment in accordance with Seller's instructions, (b) not making any unauthorized repairs or alterations, and (c) not being in default of any payment obligation to Seller. Seller's warranty does not cover damage caused by chemical action or abrasive material, misuse or improper installation (unless installed by Seller). THE WARRANTIES SET FORTH IN THIS SECTION ARE SELLER'S SOLE AND EXCLUSIVE WARRANTIES AND ARE SUBJECT TO SECTION 10 BELOW. SELLER MAKES NO OTHER WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE.
7. Indemnity. Seller shall indemnify, defend and hold Buyer harmless from any claim, cause of action or liability incurred by Buyer as a result of third party claims for personal injury, death or damage to tangible property, to the extent caused by Seller's negligence. Seller shall have the sole authority to direct the defense of and settle any indemnified claim. Seller's indemnification is conditioned on Buyer (a) promptly, within the Warranty Period, notifying Seller of any claim, and (b) providing reasonable cooperation in the defense of any claim.
8. Force Majeure. Neither Seller nor Buyer shall have any liability for any breach (except for breach of payment obligations) caused by extreme weather or other act of God, strike or other labor shortage or disturbance, fire, accident, war or civil disturbance, delay of carriers, failure of normal sources of supply, act of government or any other cause beyond such party's reasonable control.
9. Cancellation. If Buyer cancels or suspends its order for any reason other than Seller's breach, Buyer shall promptly pay Seller for work performed prior to cancellation or suspension and any other direct costs incurred by Seller as a result of such cancellation or suspension.
10. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING ELSE TO THE CONTRARY, SELLER SHALL NOT BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR OTHER INDIRECT DAMAGES, AND SELLER'S TOTAL LIABILITY ARISING AT ANY TIME FROM THE SALE OR USE OF THE EQUIPMENT SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE EQUIPMENT. THESE LIMITATIONS APPLY WHETHER THE LIABILITY IS BASED ON CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER THEORY.
11. Miscellaneous. If these terms are issued in connection with a government contract, they shall be deemed to include those federal acquisition regulations that are required by law to be included. These terms, together with any quotation, purchase order or acknowledgement issued or signed by the Seller, comprise the complete and exclusive statement of the agreement between the parties (the "Agreement") and supersede any terms contained in Buyer's documents, unless separately signed by Seller. No part of the Agreement may be changed or cancelled except by a written document signed by Seller and Buyer. No course of dealing or performance, usage of trade or failure to enforce any term shall be used to modify the Agreement. If any of these terms is unenforceable, such term shall be limited only to the extent necessary to make it enforceable, and all other terms shall remain in full force and effect. Buyer may not assign or permit any other transfer of the Agreement without Seller's prior written consent. The Agreement shall be governed by the laws of the State of Minnesota without regard to its conflict of law's provisions.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Ordinance
Prepared By: Bob Minix

SCHEDULED

ORDINANCE 6653

DOC ID: 3695

Ordinance No. 6653, An Ordinance Vacating a Portion of the Lake Road Right-of-Way to 567 Lake Road (Public Works Director Hansen)

BACKGROUND

Two related and complementary, but not specifically interdependent, items requiring Board action are recommended to complete the effort begun in 2015 to reconfigure the right-of-way of Lake Road on the east side of Glenbard West High School for logical and logistical reasons. This memorandum includes general information about both recommendations as well as considerations specific to each action, in this case the vacation of right-of-way to the residence at 567 Lake Road.

The 2015/2016 Science Wing Expansion Project at Glenbard West High School instigated an effort by adjoining property owners along Lake Road just north of Crescent Boulevard to clarify and clean up property boundaries and uses into a more common-sense and appropriate configuration. It was found that the location of the physical footprint of Lake Road in this section did not match the layout of the roadway right-of-way and various property encumbrances in the form of easements were no longer needed. In addition to the actions taken in 2015, two more right-of-way related considerations are recommended to complete the property line reconfigurations, namely a dedication of a small strip of District 87-owned property and vacation of unused right-of-way to 567 Lake Road.

In June 2015 the Village and District 87 officials agreed on a series of land changes, as noted on the attached map entitled "Recent and Proposed Lake Road ROW Modifications." Ordinance 6330 was approved, an Ordinance Accepting the Abrogation of an Easement and Dedication of Public Right-of-Way and Granting the Vacation of a Public ROW to Reorganize Property Lines along Lake Road in Glen Ellyn, IL 60137. These changes placed the footprint of Lake Road and publicly maintained storm sewers entirely within public right-of-way and more logically established property boundaries and maintenance responsibilities between the two parties.

As Lake Road turns north adjacent to Duchon Field, the roadway footprint lies mostly west of the original right-of-way layout. Much of what looks to be the yard of 567 Lake Road in this corner is actually public property. The 567 Lake Road property lines in this area could be extended to form a much more logical and appropriate configuration with unneeded and unused right-of-way provided to a willing homeowner. The proposed vacation area is shown in the attached map.

In developing the plat of vacation this year, land ownership was researched. A small strip of property on the east side of Lake Road adjacent to 567 Lake was thought to be either public right-of-way or part of the 567 Lake parcel in 2015; however it turns out this small segment is actually owned by District 87. Staff feels this isolated strip more logically should be incorporated into the Lake Road right-of-way and would have included it in the 2015 action. District 87 agrees and is willing to dedicate the property to the Village at no direct cost.

Finally, Engineering Division staff are pleased to report that the undergrounding of a short stretch of overhead utility wires in this area of Lake Road is now complete, finishing a proposed aesthetic improvement project jointly funded by the Village, District 87, Park District and adjacent private property owners. This literally “cleans-up” the right-of-way consistent with the intent of the various right-of-way dealings undertaken with the Glenbard West expansion project and the opportunities that project presented.

LAKE ROAD VACATION

Mr. Tom Condon, the owner of 567 Lake Road on the northeast corner of Crescent and Lake, has been a willing and cooperative partner with the Village in the endeavors to reconfigure the Lake Road right-of-way and to underground the overhead utility wires in the area. In negotiations with Village Administration staff, he agreed to pay \$9,000 for the vacated land, a parcel about 1,780 square feet in size. There are no existing underground or overhead utilities in the vacated parcel and no anticipated future needs by any utility agency to place infrastructure therein, including the Village. Hence no easements are needed or desired to be retained for the vacated property.

The Village retained Gentile & Associates Professional Land Surveyors to prepare the Plat of Vacation. An ordinance has also been drafted authorizing the vacation and execution of the Plat of Vacation.

Enclosed herewith are the following items, with the written document containing additional information about the proposed vacation:

- “An Ordinance Vacating a Portion of the Lake Road Right-of-Way to 567 Lake Road, Glen Ellyn, Illinois 60137”.
-
- Plat of Vacation of a Portion of the Lake Road Right of Way in the Village of Glen Ellyn, DuPage County, Illinois Lying Within the Southeast Quarter of Section 11, Township 39 North, Range 10 prepared by Gentile & Associates, Inc. The full-size mylar copy for execution by the Village has the Surveyor’s Certificate signed by Joseph Gentile and is dated November 2, 2018.

Pursuant to Chapter 65, Section 5/11-91-1 of the Illinois Municipal Code, at least three-quarters of the corporate authorities of the Village of Glen Ellyn must approve vacating roadway right-of-way.

RECOMMENDATION

Staff recommends the approval by the Village Board of the attached ordinance.

Ordinance 6653

Meeting of December 10, 2018

Village of Glen Ellyn

Ordinance No. 6653

**An Ordinance Vacating a Portion of the Lake Road Right-of-Way to
567 Lake Road, Glen Ellyn, Illinois 60137**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois**

This _____ Day of _____, 2018

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 2018

Ordinance No. 6653**An Ordinance Vacating a Portion of the Lake Road Right-of-Way to
567 Lake Road, Glen Ellyn, Illinois 60137**

Whereas, it is in the best interests of municipal, institutional and private land owners to clarify and improve property boundaries to promote logical and well-defined ownership and maintenance responsibilities; and

Whereas, in 2015 per Ordinance 6330, An Ordinance Accepting the Abrogation of an Easement and Dedication of Public Right-of-Way and Granting the Vacation of a Public ROW to Reorganize Property Lines along Lake Road In Glen Ellyn, IL 60137, in conjunction with the proposed addition to Glenbard West High School, the Village of Glen Ellyn and Glenbard High School District 87 agreed to various land transactions in order to reconfigure Lake Road to better match the existing Village-maintained roadway footprint and utility alignments; and

Whereas, excess and unused right-of-way exists on the east side of Lake Road north of Crescent Boulevard; and

Whereas, Thomas Condon, owner of property located at 567 Lake Road (PIN 05-11-404-011), has requested that the Village vacate this unimproved Lake Road public right-of-way, comprised of 1,780 square feet (more or less), to his adjacent property to the east; and

Whereas, the subject portion of the Lake Road right-of-way requested to be vacated is shown on the Plat of Vacation prepared by Gentile & Associates, Inc. attached hereto as Exhibit “A” and is legally described as follows:

THAT PORTION OF THE LAKE ROAD RIGHT OF WAY, DEDICATED PER JOHN A. BROWN'S ADDITION TO GLEN ELLYN, IN THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT

THEREOF RECORDED JUNE 3, 1907 AS DOCUMENT R1907-90877, IN DUPAGE COUNTY, ILLINOIS; and

Whereas, no public use is being served by the continued existence of the right-of-way described herein, and the relief to the Village from the responsibility for maintaining the excess right-of-way warrants its vacation; and

Whereas, vacation of the unneeded right-of-way adjacent to 567 Lake Road will achieve the goal of reorganizing Lake Road right-of-way to reflect actual roadway and utility alignments and achieve a more logical right-of-way depiction ; and

Whereas, the owner of 567 Lake Road has offered a negotiated sum of \$9,000 for the vacated property; and

Whereas, it is the opinion of the corporate authorities of the Village of Glen Ellyn that it is in the best interest of the Village to vacate that part of the Lake Road right-of-way described herein without retaining any easements over the vacated property; and

Whereas, pursuant to Chapter 65, Section 5/11-91-1 of the Illinois Municipal Code, at least three-quarters of the corporate authorities of the Village of Glen Ellyn are of the opinion that the public interest will best be served by vacating the roadway right-of-way described herein without retaining any easements.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The preamble paragraphs set forth herein above are hereby made a part of the Ordinance.

Section Two: The President and Board of Trustees hereby vacate an area of right-of-way

Ordinance 6653

Meeting of December 10, 2018

along Lake Road as legally described herein above and depicted on the Plat of Vacation attached hereto as **Exhibit “A”**.

Section Three: This Ordinance and the aforementioned Plat of Vacation shall be recorded with the Recorder of Deeds of DuPage County, Illinois.

Section Five: This Ordinance shall be published in pamphlet form within thirty (30) days after its passage and approval, in the manner provided by law, and shall be in full force and effect ten (10) days after completion of such publication.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20 _____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____.)

ATTACHMENTS:

- Map Showing Recent & Proposed Lake Road ROW Modifications (PDF)
- Plat of Vacation of a Portion of Lake Road to 567 Lake (PDF)



PLAT OF VACATION
OF
A PORTION OF THE LAKE ROAD RIGHT OF WAY
IN THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS
LYING WITHIN THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10

LEGAL DESCRIPTION OF RIGHT OF WAY HEREBY VACATED

THAT PORTION OF THE LAKE ROAD RIGHT OF WAY, DEDICATED PER JOHN A. BROWN'S ADDITION TO GLEN ELLYN, IN THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 3, 1907 AS DOCUMENT 90877, DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF LOT 1 IN LORAC BUILDERS RESUBDIVISION PER DOCUMENT R1982-021315 AND RUNNING THENCE SOUTHWESTERLY ALONG THE NORTHWESTERLY PROPERTY LINE THEREOF (ALSO BEING THE SOUTH RIGHT OF WAY LINE OF LAKE ROAD AS DEDICATED PER DOCUMENT 90877 AFORESAID) A DISTANCE OF 24.54 FEET TO THE PLACE OF BEGINNING, THENCE SOUTHEASTERLY ALONG THE WESTERLY PROPERTY LINE OF SAID LOT 1 IN LORAC BUILDERS RESUBDIVISION (ALSO BEING THE EASTERLY LINE OF THE LAKE ROAD RIGHT OF WAY DEDICATED PER SAID DOCUMENT 90877), 108.00 FEET TO A POINT OF INTERSECTION WITH THE MOST SOUTHWESTERLY LINE OF SAID LOT 1 IN LORAC BUILDERS RESUBDIVISION; THENCE NORTHWESTERLY ALONG THE NORTHWESTERLY PROLONGATION OF THE AFORESAID SOUTHWESTERLY PROPERTY LINE OF LOT 1, 33.38 FEET TO A POINT OF INTERSECTION WITH THE SOUTHWESTERLY PROLONGATION OF THE AFORESAID NORTHWESTERLY PROPERTY LINE OF LOT 1 IN LORAC BUILDERS RESUBDIVISION; THENCE NORTHEASTERLY ALONG SAID SOUTHWESTERLY PROLONGATION A DISTANCE OF 73.77 FEET TO THE POINT OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.

SHADED HATCHED AREA REPRESENTS CURRENT CONFIGURATION OF LAKE ROAD RIGHT OF WAY PER VILLAGE OF GLEN ELLYN ORDINANCE NO. 6330, RECORDED IN DUPAGE COUNTY, ILLINOIS AS DOCUMENT NO. R2015-124572, PARTICULARLY AS DELINEATED ON EXHIBITS A, B AND C, PLATS OF ABRIGATION, VACATION AND DEDICATION ATTACHED THERETO.

LAKE ROAD RIGHT OF WAY DEDICATED PER JOHN A. BROWN'S ADDITION TO GLEN ELLYN PER DOC. R1907-090877

POINT OF COMMENCEMENT NORTHEAST CORNER OF LOT 1 LORAC BUILDERS RESUB.

NORTHWESTERLY LINE OF LOT 1 (R1982-021315)

POINT OF BEGINNING (LAKE ROAD RIGHT OF WAY HEREBY VACATED)

SHADED AND LINED HATCHED AREA REPRESENTS AREA OF LAKE ROAD RIGHT OF WAY HEREBY VACATED 1,779.82 SQ. FT.

WESTERLY LINE OF LOT 1 (R1982-021315)

LOT 1 KETTERBROS. DIVISION (DOC. R1907-024425)

LOT 2 LORAC BUILDERS RESUBDIVISION (DOC. R1982-021315)

LOT 1 LORAC BUILDERS RESUBDIVISION (DOC. R1982-021315)

SHADED HATCHED AREA REPRESENTS CURRENT CONFIGURATION OF LAKE ROAD RIGHT OF WAY PER VILLAGE OF GLEN ELLYN ORDINANCE NO. 6330, RECORDED IN DUPAGE COUNTY, ILLINOIS AS DOCUMENT NO. R2015-124572, PARTICULARLY AS DELINEATED ON EXHIBITS A, B AND C, PLATS OF ABRIGATION, VACATION AND DEDICATION ATTACHED THERETO.

SOUTHWESTERLY LINE OF LOT 1 (R1982-021315)

LOT 1 GACOLI SUBDIVISION (DOC. R1973-021870)

LOT 3 GACOLI SUBDIVISION (DOC. R1973-021870)

LAKE ROAD

CRESCENT ROAD

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS) S.S.
COUNTY OF DUPAGE)

WE, GENTILE AND ASSOCIATES, INC., HEREBY CERTIFY THAT THIS PLAT BEING MADE AT AND UNDER MY DIRECTION, FROM RECORD INFORMATION FOR THE PURPOSE OF VACATING PUBLIC RIGHT OF WAY IN THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS.

_____ A.D. 20____

BY : _____
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2925
MY LICENSE EXPIRES NOVEMBER 30, 2018

GENTILE & ASSOCIATES, INC.
PROFESSIONAL LAND SURVEYORS
350 E. ST. CHARLES PLACE
LOMBARD, ILLINOIS 60148
PHONE (830) 918-8282

PREPARED FOR: VILLAGE OF GLEN ELLYN
DRAWN BY: VAF
ORDER NO: 17-20800

ILLINOIS PROFESSIONAL DESIGN
FIRM LICENSE NO. 184-002870

VILLAGE CLERK CERTIFICATE

STATE OF ILLINOIS) S.S.
COUNTY OF DUPAGE)

THIS IS TO CERTIFY THAT THE PLAT OF VACATION WAS PRESENTED TO AND BY ORDINANCE DULY APPROVED BY THE GLEN ELLYN VILLAGE BOARD AT THE MEETING HELD ON _____ A.D. 20____

ORDINANCE NO. _____

BY: _____
VILLAGE CLERK

VILLAGE PRESIDENT AND BOARD OF TRUSTEES CERTIFICATE

STATE OF ILLINOIS) S.S.
COUNTY OF DUPAGE)

APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS.

DATED THIS _____ DAY OF _____ A.D. 20____

PRESIDENT _____

VILLAGE CLERK _____

DUPAGE COUNTY RECORDER OF DEEDS CERTIFICATE

STATE OF ILLINOIS) S.S.
COUNTY OF DUPAGE)

THIS INSTRUMENT NUMBER _____ WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS, AFORESAID, ON THE _____ DAY OF _____ A.D. 20____

AT _____ O'CLOCK _____ M.

DUPAGE COUNTY RECORDER OF DEEDS _____



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Ordinance
Prepared By: Bob Minix

SCHEDULED

ORDINANCE 6654

DOC ID: 3694

Ordinance No. 6654, An Ordinance Authorizing the Execution of an Intergovernmental Agreement Between the Village of Glen Ellyn and the Board of Education of Glenbard Township High School District No. 87 Regarding the Dedication and Acceptance of a One Foot Strip of Property Adjacent to the East Side of Lake Road (Public Works Director Hansen)

BACKGROUND

Two related and complementary, but not specifically interdependent, items requiring Board action are recommended to complete the effort begun in 2015 to reconfigure the right-of-way of Lake Road on the east side of Glenbard West High School for logical and logistical reasons. This memorandum includes general information about both recommendations as well as considerations specific to each action, in this case the dedication of right-of-way by Glenbard High School District 87.

The 2015/2016 Science Wing Expansion Project at Glenbard West High School instigated an effort by adjoining property owners along Lake Road just north of Crescent Boulevard to clarify and clean up property boundaries and uses into a more common-sense and appropriate configuration. It was found that the location of the physical footprint of Lake Road in this section did not match the layout of the roadway right-of-way and various property encumbrances in the form of easements were no longer needed. In addition to the actions taken in 2015, two more right-of-way related considerations are recommended to complete the property line reconfigurations, namely a dedication of a small strip of District 87-owned property and vacation of unused right-of-way to 567 Lake Road.

In June 2015 the Village and District 87 officials agreed on a series of land changes, as noted on the attached map entitled "Recent and Proposed Lake Road ROW Modifications." Ordinance 6330 was approved, an Ordinance Accepting the Abrogation of an Easement and Dedication of Public Right-of-Way and Granting the Vacation of a Public ROW to Reorganize Property Lines along Lake Road in Glen Ellyn, IL 60137. These changes placed the footprint of Lake Road and publicly maintained storm sewers entirely within public right-of-way and more logically established property boundaries and maintenance responsibilities between the two parties.

As Lake Road turns north adjacent to Duchon Field, the roadway footprint lies mostly west of the original right-of-way layout. Much of what looks to be the yard of 567 Lake Road in this corner is actually public property. The 567 Lake Road property lines in this area could be extended to form a much more logical and appropriate configuration with unneeded and unused right-of-way provided to a willing homeowner. The proposed vacation area is shown in the attached map.

In developing the plat of vacation this year, land ownership was researched. A small strip of property on

the east side of Lake Road adjacent to 567 Lake was thought to be either public right-of-way or part of the 567 Lake parcel in 2015; however it turns out this small segment is actually owned by District 87. Staff feels this isolated strip more logically should be incorporated into the Lake Road right-of-way and would have included it in the 2015 action. District 87 agrees and is willing to dedicate the property to the Village at no direct cost.

Finally, Engineering Division staff are pleased to report that the undergrounding of a short stretch of overhead utility wires in this area of Lake Road is now complete, finishing a proposed aesthetic improvement project jointly funded by the Village, District 87, Park District and adjacent private property owners. This literally “cleans-up” the right-of-way consistent with the intent of the various right-of-way dealings undertaken with the Glenbard West expansion project and the opportunities that project presented.

LAKE ROAD DEDICATION

As previously discussed, there is still a 1' x 155' strip of property owned by the School District 87 adjacent to the 567 Lake Road property. Both the Village and District 87 agree that it makes sense to dedicate this strip to the Village rather than having a dangling property in “no man’s land”. To effect the dedication of the District 87 parcel, an intergovernmental agreement (IGA) was developed in a form very similar to other recent Village-District 87 IGAs approved for Crescent Boulevard and the just completed sidewalk and school parking lot work on Ellyn Avenue. The Village retained Gentile & Associates Professional Land Surveyors to prepare the Plat of Dedication. An ordinance has also been drafted covering approval of the IGA and execution of the Plat of Dedication.

Village staff appeared at the November 26 District 87 School Board meeting, including presenting at the November 26 meeting of the District 87 Finance and Facilities Committee meeting that evening. It appears the School Board supports the proposed dedication and will formally consider approval of the IGA at their December 17, 2018 meeting.

Enclosed herewith are the following items, with the written documents containing additional information about the proposed dedication:

- “An Intergovernmental Agreement between the Village of Glen Ellyn and The Board of Education of Glenbard Township High School District No. 87 Regarding the Dedication of Public Right-of-Way along Lake Road in Glen Ellyn, Illinois 60137”.
-
- Plat of Dedication of Right of Way to the Village of Glen Ellyn Lying Within the Southeast Quarter of Section 11, Township 39 North, Range 10 prepared by Gentile & Associates, Inc. The full-size mylar copy for execution by the parties has the Surveyor’s Certificate signed by Joseph Gentile and is dated November 2, 2018.
-
- “An Ordinance Authorizing the Execution of an Intergovernmental Agreement between the Village of Glen Ellyn and the Board of Education of Glenbard Township High School District No. 87 Regarding the Dedication and Acceptance of a One Foot Strip of Property

Ordinance 6654

Meeting of December 10, 2018

Adjacent to the East Side of Lake Road”.

RECOMMENDATION

The ordinance is being presented to the Village Board with a recommendation for approval which will authorized the execution of an Intergovernmental Agreement.

Ordinance 6654

Meeting of December 10, 2018

Village of Glen Ellyn

Ordinance No. 6654

**An Ordinance Authorizing the Execution of an Intergovernmental Agreement
Between the Village of Glen Ellyn and the
Board of Education of Glenbard Township High School District No. 87
Regarding the Dedication and Acceptance of a One Foot Strip of Property
Adjacent to the East Side of Lake Road**

**Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois**

This _____ Day of _____, 2018

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 2018

Ordinance No. 6654

**An Ordinance Authorizing the Execution of an Intergovernmental Agreement
Between the Village of Glen Ellyn and the
Board of Education of Glenbard Township High School District No. 87
Regarding the Dedication and Acceptance of a One Foot Strip of Property
Adjacent to the East Side of Lake Road**

Whereas, it is in the best interests of municipal, institutional and private land owners to clarify and improve property boundaries to promote logical and well-defined ownership and maintenance responsibilities; and

Whereas, in 2015 per Ordinance 6330, An Ordinance Accepting the Abrogation of an Easement and Dedication of Public Right-of-Way and Granting the Vacation of a Public ROW to Reorganize Property Lines along Lake Road In Glen Ellyn, IL 60137, in conjunction with the proposed addition to Glenbard West High School, the Village of Glen Ellyn and Glenbard High School District 87 agreed to various land transactions in order to reconfigure Lake Road to better match the existing Village-maintained roadway footprint and utility alignments; and

Whereas, it was recently determined another small parcel of District 87-owned property could be dedicated to the Village for right-of-way purposes to further clarify land ownership along Lake Road just north of Crescent Boulevard; and

Whereas, the Village of Glen Ellyn and Glenbard High School District 87 have developed an Intergovernmental Agreement attached hereto as **Exhibit "A"**, including a Plat of Dedication prepared by Gentile & Associates, Inc., governing the dedication of an isolated one-foot strip of property on the east side of Lake Road comprising approximately 155 square feet as public right-of-way and legally described as follows:

A 1' WIDE STRIP OF LAND, LYING SOUTHWEST OF AND ABUTTING
LOT 1 IN LORAC BUILDER'S RESUBDIVISION PER DOC. R1962-02315

AND CERTIFICATE OF CORRECTION R1964-034498, ALSO LYING NORTHEAST OF AND ABUTTING LAKE ROAD RIGHT OF WAY AS DEDICATED PER DOC. R1968-039335, AND AS SHOWN PER DOC. R2015-124572, DELINEATED PER EXHIBITS "A", "B" AND "C" ATTACHED THERETO, ALSO BEING A PORTION OF LAND FALLING WITHIN ORIGINAL LOT 10 OF JOHN A. BROWN'S ADDITION TO GLEN ELLYN PER DOCUMENT R1907-90877, ALL LYING IN THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS; and

Whereas, the Village President and Board of Trustees deem it to be in the best interests of the Village of Glen Ellyn to approve such an agreement as it furthers the logical reorganization of property lines along Lake Road consistent with previous actions.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The preambles set forth herein above are made a part of this Ordinance.

Section Two: The President and Board of Trustees hereby accept areas of right-of-way in accordance with the IGA and Plat of Dedication attached hereto as **Exhibit "A"**.

Section Three: The Village Clerk is hereby authorized and directed to cause said IGA and Plat of Dedication to be recorded with the Recorder of Deeds of DuPage County, upon the proper execution of the aforementioned documents on behalf of all the parties, together with a certified copy of this Ordinance accepting certain areas of the right-of-way of Lake Road.

Section Four: This Ordinance shall be published in pamphlet form within thirty (30) days after its passage and approval, in the manner provided by law, and shall be in full force and effect ten (10) days after completion of such publication.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this

Ordinance 6654

Meeting of December 10, 2018

_____ day of _____, 20 _____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the _____ day of _____.)

ATTACHMENTS:

- Map Showing Recent & Proposed Lake Road ROW Modifications (PDF)
- IGA with District 87 for Lake Road Dedication Including Plat of Dedication (PDF)



**AN INTERGOVERNMENTAL AGREEMENT BETWEEN
THE VILLAGE OF GLEN ELLYN AND
THE BOARD OF EDUCATION OF GLENBARD TOWNSHIP
HIGH SCHOOL DISTRICT NO. 87
REGARDING THE DEDICATION OF PUBLIC RIGHT-OF-WAY
ALONG LAKE ROAD IN GLEN ELLYN, ILLINOIS 60137**

This Agreement is by and between the Village of Glen Ellyn (“Village”), a home rule municipality in DuPage County, Illinois, and the Board of Education of Glenbard Township High School District 87, DuPage County, Illinois (District 87) (collectively “Parties”). District 87 is willing to dedicate a one-foot strip of isolated property adjacent to the east side of Lake Road north of Crescent Boulevard adjacent to 567 Lake Road, and the Village is willing to accept the dedication, in order to provide for more logical and effective land ownership, use and maintenance.

WHEREAS, in 2015 per Village Ordinance No. 6330, An Ordinance Accepting the Abrogation of an Easement and Dedication of Public Right-of-Way and Granting the Vacation of a Public ROW to Reorganize Property Lines along Lake Road In Glen Ellyn, IL 60137, in conjunction with the proposed addition to Glenbard West High School, the Parties agreed to various land transactions in order to reconfigure Lake Road to better match the existing Village-maintained roadway footprint and utility alignments; and

WHEREAS, an isolated, one-foot wide strip of property owned by District 87 still lies adjacent to the east side of Lake Road and the 567 Lake Road property; and

WHEREAS, the Village has requested, and District 87 has agreed, that this strip of property comprised of approximately 155 square feet be dedicated for right-of-way purposes to clarify and simplify land ownership and maintenance responsibilities on the east side of Lake Road north of Crescent Boulevard at no cost to the Village; and

WHEREAS, the area of right-of-way along Lake Road to be dedicated by District 87 and accepted by the Village is shown on the Plat of Dedication prepared by Gentile & Associates, Inc. attached hereto as **Exhibit “A-1”** and is legally described as follows:

A 1' WIDE STRIP OF LAND, LYING SOUTHWEST OF AND ABUTTING LOT 1 IN LORAC BUILDER'S RESUBDIVISION PER DOC. R1962-02315 AND CERTIFICATE OF CORRECTION R1964-034498, ALSO LYING NORTHEAST OF AND ABUTTING LAKE ROAD RIGHT OF WAY AS DEDICATED PER DOC. R1968-039335, AND AS SHOWN PER DOC. R2015-124572, DELINEATED PER EXHIBITS “A”, “B” AND “C” ATTACHED THERETO, ALSO BEING A PORTION OF LAND FALLING WITHIN ORIGINAL LOT 10 OF JOHN A. BROWN'S ADDITION TO GLEN ELLYN PER DOCUMENT R1907-90877, ALL LYING IN THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS; and

WHEREAS, both the 1970 Illinois Constitution (Article VII, Section 10) and the Intergovernmental Cooperation Act (5 ILCS, 220/1, et seq.) authorize and encourage intergovernmental cooperation; and

WHEREAS, it is in the best interest of the Parties to work jointly together to clarify land ownership and maintenance responsibilities along Lake Road consistent with the intent of the land transactions conducted in 2015 per Village Ordinance No. 6330.

NOW, THEREFORE, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, it is hereby agreed by and between the Village and District 87 as follows:

1. **Preambles and Exhibits.** The Preambles and Exhibits to this Agreement are hereby incorporated as if set forth fully herein.

2. **Dedication and Acceptance.** District 87 hereby dedicates and the Village accepts for right-of-way purposes a one-foot wide by strip of property approximately 155 square feet in area located on the east side of Lake Road, north of Crescent Boulevard, as shown on **Exhibit “A-1”**.

3. **Authority.** The Officers of both parties are herein authorized to take such acts and execute such documents as shall be required to implement this intergovernmental agreement which is authorized under constitutional and statutory authority.

4. **Relationship of the Parties.** Nothing in this Agreement shall be construed to consider any party or its respective employees or agents as the agents or employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer or joint venture relationship between the Village and District 87. No party shall become bound, with respect to third parties, by any representation, act or omission of the other party. This Agreement is for the benefit of the contracting parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.

5. **Entire Agreement.** This Agreement sets forth all the covenants, conditions and promises between the parties, represents the entire agreement between the parties, and supersedes all previous communications or understandings whether oral or written. This Agreement may not be amended except by means of a written document signed by authorized representatives of both of the parties.

6. **Provisions Severable.** In the event any provision of this Agreement or the application of any such provision to any state of facts shall be declared to be illegal, unenforceable or contrary to public policy, then such provision or application, as the case may be, shall be null and void, but this Agreement, with such provision severed, shall continue in full force and effect as to all other provisions.

7. **No Assignment and Successors.** No party may assign any rights or duties under this Agreement without the prior express written consent of the other party. This Agreement shall be binding upon the successors of the parties' respective governing boards.

8. **Cooperation.** If either of the Parties has reason to believe that a violation of this Agreement has occurred or is occurring, written notice thereof specifying in detail the violation and the facts supporting the claim shall be served upon the Party that allegedly committed or is permitting such violation to occur. The Parties agree to act in good faith and to cooperate with each other to resolve any disputes which may arise in the performance of this Agreement.

9. **Compliance with All Laws.** The Village and District 87 shall at all times observe and comply with the laws, ordinances, regulations and codes of the Federal, State, County and other local governmental agencies which may in any manner affect the performance of this Agreement.

10. **Governing Law.** This Agreement shall be governed by the laws of the State of Illinois.

11. **Counterparts.** This Agreement may be executed in counterparts, each of which shall constitute an original, but together shall constitute one and the same Agreement.

12. **Effective Date.** This Agreement shall be deemed dated and become effective on the date the last of the parties signs as set forth below the signature of their duly authorized representatives.

13. **Notice.** All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual

receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt.

Village: Village Manager
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, IL 60137

District 87: Superintendent
Glenbard Township High School District No. 87
596 Crescent Boulevard
Glen Ellyn, IL 60137

VILLAGE OF GLEN ELLYN

BY: _____
Village President

ATTEST: _____
Village Clerk

Dated: _____

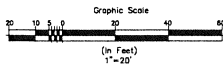
**BOARD OF EDUCATION, GLENBARD
TOWNSHIP HIGH SCHOOL DISTRICT 87**

BY: _____
President

ATTEST: _____
Secretary

Dated: _____





PLAT OF DEDICATION

RIGHT OF WAY TO THE VILLAGE OF GLEN ELLYN

LYING WITHIN THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10

LEGAL DESCRIPTION OF RIGHT OF WAY HEREBY DEDICATED

A 1.00' WIDE STRIP OF LAND IN THE WEST HALF OF THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTHWEST OF AND ABUTTING LOT 1 IN LORAC BUILDER'S RESUBDIVISION PER (DOC. R1982-021315, AND CERTIFICATE OF CORRECTION R1984-034498), ALSO LYING NORTHEAST OF AND ABUTTING LAKE ROAD RIGHT OF WAY AS DEDICATED PER DOC. R1968-039335, AND AS SHOWN PER DOC. R2015-124572, DELINEATED PER EXHIBITS "A", "B" AND "C" ATTACHED THERETO, ALSO BEING A PORTION OF LAND FALLING WITHIN ORIGINAL LOT 10 OF JOHN A. BROWN'S ADDITION TO GLEN ELLYN (DOC. R1807-090877) MORE PARTICULARLY DESCRIBED BY BEGINNING AT THE NORTHWESTERLY CORNER OF THE MOST SOUTHWESTERLY PROPERTY LINE OF SAID LOT 1 IN LORAC BUILDER'S RESUBDIVISION (ALSO BEING THE NORTHEAST CORNER OF A 43' LONG NORTH PROPERTY LINE OF SAID LOT 10 IN JOHN A. BROWN'S ADDITION) AND RUNNING THENCE SOUTH 44 DEGREES 38 MINUTES 36 SECONDS EAST PARALLEL WITH THE NORTHEASTERLY LINE OF SAID LAKE ROAD AS DEDICATED PER DOC. R1968-039335, BEING THE SOUTHWESTERLY LINE OF LOT 1 AFORESAID, 153' FEET (RECORD, 154.59' CALCULATED) TO THE SOUTHWEST CORNER OF LOT 1 AFORESAID (BEING A POINT ON THE NORTHWESTERLY RIGHT OF WAY LINE OF CRESCENT BOULEVARD AFORESAID, 1.00 FOOT); THENCE NORTH 44 DEGREES 38 MINUTES 36 SECONDS WEST ALONG THE NORTHEASTERLY RIGHT OF WAY OF LAKE ROAD AS DEDICATED PER DOCUMENT R1968-039335 AFORESAID, 154.95 FEET TO A POINT ON A 43 FOOT LONG NORTHWESTERLY PROPERTY LINE OF LOT 10 AFORESAID) BEING 1.05 FEET SOUTHWESTERLY MEASURED ALONG SAID NORTHWESTERLY PROPERTY LINE, OF A NORTHWESTERLY PROPERTY CORNER OF LOT 10 AFORESAID; THENCE NORTH 82 DEGREES 13 MINUTES 36 SECONDS EAST ALONG SAID PROPERTY LINE OF LOT 10 (ALSO BEING THE NORTHEASTERLY EXTENSION OF THE NORTH LINE OF A 40.95 FOOT LAKE ROAD DEDICATION PER DOCUMENT R1968-039335 AFORESAID), 1.05 FEET TO THE POINT OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.

CONTAINING: 154.77 SQ. FT., 0.0036 AC.

OWNER'S CERTIFICATE

STATE OF ILLINOIS) s.s.
COUNTY OF DUPAGE)

THIS IS TO CERTIFY THAT THE BOARD OF EDUCATION OF GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT 87, DUPAGE COUNTY, ILLINOIS IS THE OWNER OF THE PROPERTY DESCRIBED HEREON AND HAS CAUSED THE SAME TO BE PLATTED AND RECORDED AS SHOWN HEREON FOR THE USES AND PURPOSES HEREIN SET FORTH AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE HEREON INDICATED.

DATED THIS _____ DAY OF _____, A.D. 20____

BY: _____
PRESIDENT

ATTEST: _____
SECRETARY

NOTARY'S CERTIFICATE

STATE OF ILLINOIS) s.s.
COUNTY OF _____)

I, THE UNDERSIGNED, NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT _____ AND _____ PRESIDENT AND SECRETARY OF THE BOARD OF EDUCATION OF GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT NO. 87, DUPAGE COUNTY, ILLINOIS WHO ARE PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT, APPEARED BEFORE ME, THIS DAY, IN PERSON, AND SEVERALLY ACKNOWLEDGED THAT AS SUCH PRESIDENT AND SECRETARY, THEY SIGNED AND DELIVERED THE SAID INSTRUMENT AS THE PRESIDENT AND SECRETARY OF THE BOARD OF EDUCATION OF GLENBARD TOWNSHIP HIGH SCHOOL, NO. 87, DUPAGE COUNTY, ILLINOIS, PURSUANT TO AUTHORITY GIVEN BY THE BOARD OF EDUCATION OF GLENBARD TOWNSHIP HIGH SCHOOL, NO. 87, DUPAGE COUNTY, ILLINOIS, AS THEIR OWN FREE AND VOLUNTARY ACT AND AS THE FREE AND VOLUNTARY ACT OF SAID BOARD, FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND SEAL THIS _____ DAY OF _____, A.D. 20____

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____, A.D. 20____

VILLAGE CLERK CERTIFICATE

STATE OF ILLINOIS) s.s.
COUNTY OF DUPAGE)

THIS IS TO CERTIFY THAT THE PLAT OF DEDICATION WAS PRESENTED TO AND BY ORDINANCE DULY APPROVED BY THE GLEN ELLYN VILLAGE BOARD AT THE MEETING HELD ON

_____, A.D. 20____

ORDINANCE NO. _____

BY: _____
VILLAGE CLERK

VILLAGE PRESIDENT AND BOARD OF TRUSTEES CERTIFICATE

STATE OF ILLINOIS) s.s.
COUNTY OF DUPAGE)

APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS.

DATED THIS _____ DAY OF _____, A.D. 20____

PRESIDENT _____

VILLAGE CLERK _____

DUPAGE COUNTY RECORDER OF DEEDS CERTIFICATE

STATE OF ILLINOIS) s.s.
COUNTY OF DUPAGE)

THIS INSTRUMENT NUMBER _____ WAS FILED FOR RECORD IN THE RECORDER'S OFFICE

OF DUPAGE COUNTY, ILLINOIS, AFORESAID, ON THE _____ DAY OF _____, A.D. 20____

AT _____ O'CLOCK _____ M.

DUPAGE COUNTY RECORDER OF DEEDS _____

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS) s.s.
COUNTY OF DUPAGE)

WE, GENTILE AND ASSOCIATES, INC., HEREBY CERTIFY THAT THIS PLAT BEEN MADE AT AND UNDER MY DIRECTION, FROM RECORD INFORMATION FOR THE PURPOSE OF DEDICATING PUBLIC RIGHT OF WAY TO THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS.

_____, A.D. 20____

BY: _____
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 2925

MY LICENSE EXPIRES NOVEMBER 30, 2018



GENTILE & ASSOCIATES, INC.

PROFESSIONAL LAND SURVEYORS

550 E. ST. CHARLES PLACE
LOMBARD, ILLINOIS 60146

PHONE (630) 916-6282

PREPARED FOR: VILLAGE OF GLEN ELLYN

DRAWN BY: VAF

ORDER NO: 20800-18 DED

SHEET 2 OF 2

ILLINOIS PROFESSIONAL DESIGN
FIRM LICENSE NO. 184.002870



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Ordinance
Prepared By: Julius Hansen

SCHEDULED

ORDINANCE 6655

DOC ID: 3628

Ordinance No. 6655, An Ordinance Repealing Ordinance No. 6579, Adopted on February 12, 2018 and Authorizing the Village to Accept Title to Property Known as the Glen Oak Lift Station and Hill Avenue Sewers and Approving the Transfer of Jurisdiction Over a Portion of Hill Avenue to the Village of Glen Ellyn (Public Works Director Hansen)

Background

The Village of Glen Ellyn and Lombard entered into the Hill Avenue Intergovernmental Agreement on October 7, 2010 to convey a section of Hill Avenue, sanitary sewers, lift station and force main from Lombard to Glen Ellyn. This conveyance occurred on January 30, 2018. The terms and conditions of the agreement set forth in the IGA are as follows:

- The Village of Glen Ellyn will accept the transfer of Hill Avenue from the bridge to the west limits of the property with a common address of 718 Hill Avenue. This area was depicted as "B" in the 2010 IGA. The conveyance will occur via a jurisdictional transfer to be prepared by the Village of Lombard and approved by both parties and IDOT on form BLR 05212.
- The Village of Glen Ellyn will accept the conveyance of the sanitary sewers west of the Hill Avenue Bridge via a bill of sale to be prepared by the Village of Lombard.
- The Village of Glen Ellyn will accept the conveyance of the Glen Oak Lift Station and force main via a bill of sale to be prepared by the Village of Lombard.

The following steps have been executed in the conveyance process:

- The Bill of Sale has been executed in duplicate by the Lombard Village President and the Lombard Village Clerk, with one (1) copy being given to the Village of Glen Ellyn, and one (1) copy being executed and dated on behalf of the Village of Glen Ellyn and retained by the Village of Lombard.
- The Ordinance providing for the jurisdictional transfer appeared on the Lombard Village Board agenda on January 18, 2018, with a waiver of first reading, **after** the Surplus Property Disposition Ordinance. This ordinance declared the Glen Oak Lift Station/Force main & Sewers as surplus and conveying them to Glen Ellyn via a Bill of Sale.
- Glen Ellyn will need to approve an Ordinance accepting the conveyance. This Ordinance will be approving the Transfer of Jurisdiction over a portion of Hill Avenue to the Village of Glen Ellyn. Upon approval of the JT Agreement, a certified copy of the Ordinance providing for the jurisdictional transfer should be attached to the original Local Agency Agreement for Jurisdictional Transfer document that is filed with IDOT.
- The Village of Glen Ellyn will accept the conveyance of the sanitary sewers west of the

Hill Avenue Bridge via a bill of sale to be approved by the Village of Lombard. The Village of Glen Ellyn will accept the conveyance of the Glen Oak Lift Station and force main via a bill of sale to be approved by the Village of Lombard

Issue

Ordinance No. 6579 that was approved on February 12, 2018 needs to be rescinded because of the annexation of properties by the Village of Glen Ellyn on the north side of Hill Avenue. The execution of the attached documents can accomplish that action after approval by the Village Board.

Budget Impact (Include Funding Source)

The street will now be the responsibility of the Village of Glen Ellyn to maintain from now on via the Capital Improvement Fund.

Strategic Plan Initiative:

Strategic Issue V: INFRASTRUCTURE. Invest in infrastructure to meet key needs, including downtown access, Village facilities, storm water issues and technology improvement.

Recommendation

Approve the new Ordinance authorizing the Jurisdictional Transfer over a portion of Hill Avenue

Action Requested

Execute all documents provided to comply with the 2010 IGA between Lombard and Glen Ellyn subject to final Village Attorney review including: an ordinance authorizing approving the Transfer of Jurisdiction over a portion of Hill Avenue from the Village of Lombard and repealing ordinance No. 6579, adopted on February 12th, 2018, in relation thereto.



Village of Glen Ellyn

Ordinance No. 6655

**An Ordinance Repealing Ordinance No. 6579, Adopted on
February 12, 2018 and Authorizing the Village to Accept Title to
Property Known as the Glen Oak Lift Station and Hill Avenue sewers
and Approving the Transfer of Jurisdiction Over a Portion of Hill
Avenue to the Village of Glen Ellyn**

**Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois
This ____ Day of _____, 2018.**

**Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this ____ day of _____, 20__.**

**PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN**

Ordinance 6655

Meeting of December 10, 2018

**ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137**

Ordinance No. 6655

WHEREAS, pursuant to Section 6.B.ii. of “An Intergovernmental Agreement Between the Village of Lombard and the Village of Glen Ellyn in Regard to the Reconstruction of the Hill Avenue Bridge,” dated October 7, 2010, and recorded with the DuPage County Recorder’s Office on October 15, 2010 as document number R2010-140097, (the “IGA”), the Village of Lombard (“Lombard”) is to transfer title to the Glen Oak Lift Station and all related sewer facilities (the “Lift Station and Sewers”) to the Village of Glen Ellyn (“Glen Ellyn”) on or before January 30, 2018; and

WHEREAS, pursuant to Section 6.B.iv. of the IGA, upon transfer of title to the Lift Station and Sewers to Glen Ellyn, Lombard is to transfer jurisdiction over that portion of Hill Avenue, a point fourteen hundred and sixty (1,460) feet West of the Vance Street right of way to a point nineteen hundred and seventy five (1,975) feet West of the Vance Street right of way which thereby equates to a jurisdictional transfer length of 515 feet (0.10 miles) of Hill Avenue, as depicted on Exhibit A attached hereto and made part hereof, (the “Hill Avenue ROW”) to Glen Ellyn, and transfer title to all sanitary sewer utilities located within the Hill Avenue ROW (the “Hill Avenue Sewers”) to Glen Ellyn; and

WHEREAS, this ordinance will repeal ordinance no. 6579 adopted on the 12th day of February 2018 in relation to the aforementioned due to an error in the length of Hill Avenue proposed for jurisdictional transfer from the Village of Lombard to the Village of Glen Ellyn; and

WHEREAS, the transfer of jurisdiction over the Hill Avenue ROW shall not include the transfer of title to any public water mains located within the Hill Avenue right of way or adjacent easements; and

WHEREAS, pursuant to a Bill of Sale approved by the President and Board of Trustees of the Village of Lombard (the “Lombard Village Board”) on January 18, 2018, Lombard has transferred title to the Lift Station and Sewers and Hill Avenue Sewers to Glen Ellyn; and

WHEREAS, based on the foregoing, Glen Ellyn now desires to accept the transfer of jurisdiction over the Hill Avenue ROW from Lombard, with said transfer of jurisdiction to be

accomplished pursuant to the Local Agency Agreement for Jurisdictional Transfer document attached hereto as Exhibit B and made part hereof (the “JT Agreement”); and

WHEREAS, the Glen Ellyn Village Board deems it to be in the best interests of Glen Ellyn to approve the transfer of jurisdiction over the Hill Avenue ROW to Glen Ellyn pursuant to the JT Agreement;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DU PAGE COUNTY, ILLINOIS, in the exercise of its Home Rule Authority, as follows:

SECTION 1: That the recitals set forth above are incorporated herein by reference, and made part of this Ordinance.

SECTION 2: That the transfer of jurisdiction over the Hill Avenue ROW, as more particularly described in the JT Agreement, to Glen Ellyn, pursuant to the JT Agreement, is hereby approved.

SECTION 3: That the Glen Ellyn Village President is hereby authorized and directed to execute said JT Agreement on behalf of Glen Ellyn, and to execute any additional documents in furtherance of said JT Agreement.

SECTION 4: That the Village’s Director of Public Works is hereby authorized and directed to attach a certified copy of this Ordinance to the original signature copy of the JT Agreement, and to file said fully executed original signature copy of said JT Agreement with the State of Illinois Department of Transportation.

SECTION 5:

That Ordinance No. 6579, adopted on February 12th, 2018 is hereby repealed.

SECTION 6: This Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

Ordinance 6655

Meeting of December 10, 2018

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this _____
day of _____.

Ayes:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Nays:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Absent:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____.

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

Ordinance 6655

Meeting of December 10, 2018

(Published in pamphlet form and posted on the ____ day of _____, 20____.)

Ordinance 6655

Meeting of December 10, 2018

Exhibit A

The Hill Avenue ROW

(attached)

Exhibit B

JT Agreement

(attached)

ATTACHMENTS:

- Exhibit B - Revised 10 16 18 Jurisdictional Transfer BLR 05212 with Location Map Final (PDF)
- Exhibit A - Hill Ave IGA Exhibit 10 2 18- Final (PDF)



Illinois Department of Transportation

Local Agency Agreement for Jurisdictional Transfer

Local Agency No. 1 (Conveyor)	Local Agency No. 2 (Recipient)
Municipality: Lombard	Municipality: Glen Ellyn
Township/Road District: N/A	Township/Road District: N/A
County: (DuPage)	County: (DuPage)

In accordance with authority granted in Section 4-409 of the Illinois Highway Code, this agreement is made and entered into between the above Local Agency No. 1, hereinafter referred to as "Conveyor" and the above Local Agency No. 2, hereinafter referred to as "Recipient", to transfer the jurisdiction of the designated location from the Conveyor to the Recipient.

Location Description

Name Hill Avenue Route FAU1431 Length 515 feet (0.10 miles)
 Termini From 1460' west of Vance Street to 1975' west of Vance Street
 _____, in its entirety.

This transfer ☐ does ☒ does not include Structure No. 022-7000

Include for Municipalities Only

WHEREAS, the authority to make changes to the Municipal Street System is granted to the Municipality by Section 7-101 of the Illinois Highway Code.

NOW THEREFORE IT IS AGREED that the corporate authority of said municipality will pass an ordinance providing for the transfer of the above location and shall attach hereto and make a part thereof a copy of the ordinance, and

Include for Counties Only

WHEREAS, the authority to make changes to the County Highway System is granted to the County by Section 5-105 of the Illinois Highway Code.

NOW THEREFORE IT IS AGREED that the County Board of said County will pass a resolution providing for the transfer of the above location and shall attach hereto and make a part thereof a copy of the resolution, and

Include for Township/Road Districts Only

WHEREAS, the authority to make changes to the Township Road District System is granted to the Highway Commissioner under Section 6-201.3 of the Illinois Highway Code.

The Conveyor Agrees to prepare a map of the above location and attach a copy of such location map hereto.

IT IS MUTUALLY AGREED, that this jurisdictional transfer will become effective:

☒ upon IDOT approval ☐ _____ calendar days after _____.

Supplements

Additional information and/or stipulations, if any, are hereby attached and identified below as being a part of this agreement.

Supplement _____

 (Insert supplement numbers or letters and page numbers, if applicable)

IT IS FURTHER AGREED, that the provisions of this agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

APPROVED BY CONVEYOR

APPROVED BY RECIPIENT

Name Keith Giagnorio Name Diane McGinley

Title Village President of Lombard Title Village President of Glen Ellyn
 Chairman County Board/Mayor/Village President/etc. Chairman County Board/Mayor/Village President/etc.

Signature _____ Signature _____

APPROVED

STATE OF ILLINOIS
 DEPARTMENT OF TRANSPORTATION

By: _____ Date _____
 Director of Highways



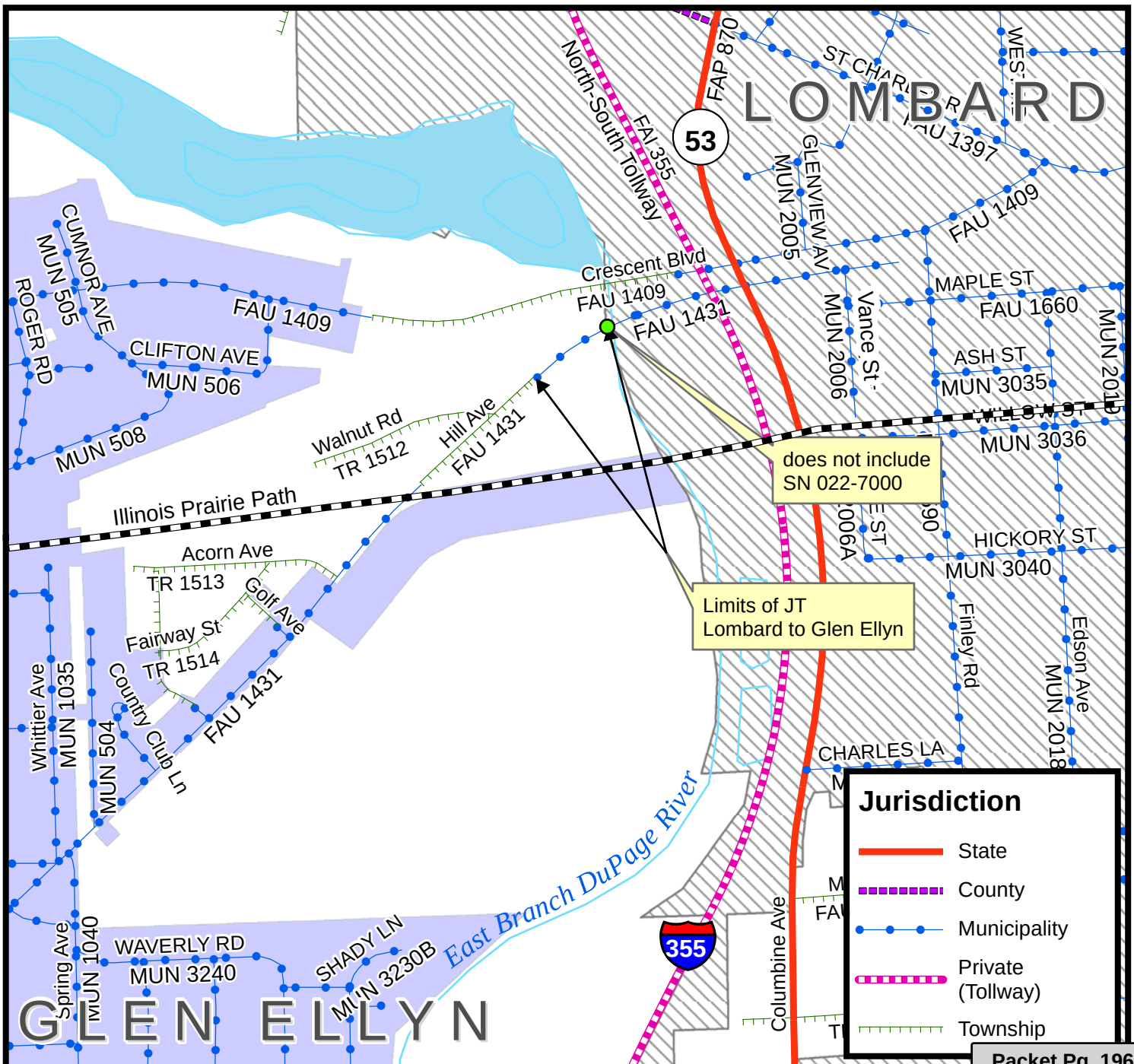
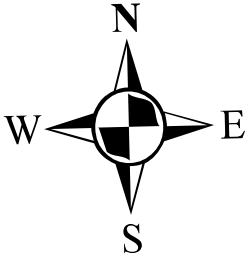
Illinois Department of Transportation

Jurisdictional Transfer

VILLAGE OF LOMBARD
TO
VILLAGE OF GLEN ELLYN
HILL AVENUE
(FAU 1431)

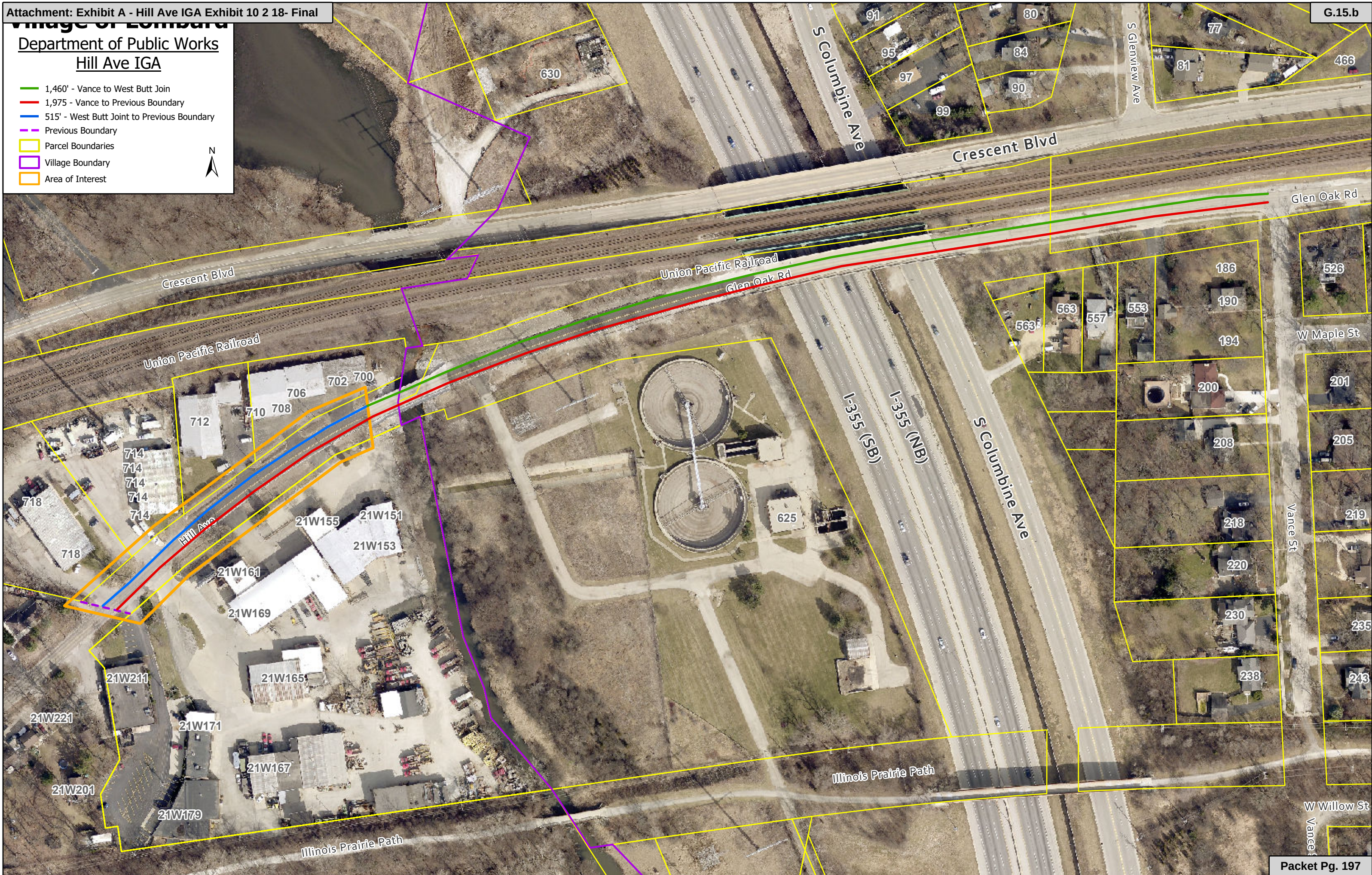
from 1460' west of Vance St
to 1975' west of Vance St,
in its entirety

DuPage



Department of Public Works
Hill Ave IGA

- 1,460' - Vance to West Butt Join
- 1,975 - Vance to Previous Boundary
- 515' - West Butt Joint to Previous Boundary
- Previous Boundary
- Parcel Boundaries
- Village Boundary
- Area of Interest





Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Planning & Development
Department Head: Staci Springer
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6656

DOC ID: 3703

Ordinance No. 6656 - VC, An Ordinance Approving Text Amendments to the Glen Ellyn Sign Code (Planning and Development Director Springer)

Background. At the May 7, 2018 Village Board Workshop, staff presented findings from research performed regarding the effectiveness of the 2014 Sign Code Update. Staff researched the amount and type of sign variations that had been granted by the Village Board from both the three years preceding the 2014 adoption of the current Sign Code as well as the three years immediately after its adoption. The purpose of the research was to determine what sections of the current Sign Code should be adjusted to provide support to businesses advertising yet maintain appropriate aesthetic controls necessary to preserve property values and community character.

Based on the conclusions of staff's research, a preliminary list of potential amendments to the Sign Code was developed and presented to the Village Board at the May Workshop meeting. Following a discussion of the research findings and the potential amendments, the Village Board provided comments and directed staff to proceed with amending the Sign Code. Based on this direction, staff drafted amendments to the Sign Code.

A description of the proposed amendments and the reasoning for each is below. Proposed text to be added has been underlined and proposed text to be deleted has been stricken.

1. Provide exemptions for gas stations to allow additional signage to be installed on the gas pump canopy and on each individual gas pump.

Amend Section 4-5-3 (Definitions) to add the following definition:

Gas Station Canopy: A roofed structure supported by posts or columns with no exterior walls and serves as a sheltered area above gas dispensing pumps.

Amend Section 4-5-6 (Exempt Signs) to add the following information:

Gas Station Canopy Signage: Signs located on a gas station canopy associated with a gas station use provided the signage complies with the following:

1. No more than one (1) sign is permitted on the gas station canopy facing the front lot line. Corner properties may have one (1) additional sign on the gas station canopy facing the corner side lot line.
2. Each sign shall be limited to no more than fourteen (14) square feet.
3. Signage shall not extend above, below, or to the sides of the fascia of the pump canopy.

Gas Station Pump Signage: Signs located on an individual gas pump associated with a gas station use provided the combined size of all signage located at each vehicle position of each gas pump does not exceed twelve (12) square feet.

Reasoning: The Sign Code does not currently address gas stations which are unique uses that often contain a greater amount of signage than other commercial uses. Pump canopies will typically contain the fuel company name and logo (i.e. Shell or Mobil) on each side of the canopy that fronts a street, which typically amounts to 2 signs. Each side of each gas pump will often contain 2-3 advertising components that make up additional signage on the pump. This type of signage is generally consistent with Automatic Teller Machine (ATM) signage, which is considered exempt and not included in calculations of the total allowable number and size of signs on a premises. Currently, gas stations are required to seek a substantial amount of variations to the Sign Code because of the amount of signage related to their unique use.

The last 4 gas stations to be approved by the Village had a combined total of 170 signs on the property. Most of these signs are actually logos and business names located on each gas pump. Staff is proposing exempting signage on the gas station canopy subject to certain provisions as well as exempting signage on each vehicle position of each gas pump if the total combined signage on each vehicle position is less than 12 square feet. This does not include signage required by law such as emergency instructions, ADA assistance information, ethanol amount, etc., which is already exempt as “miscellaneous information”. The proposed maximum size and number requirements for a gas station canopy and pump signage are consistent with the existing sizes and number of signs associated with previously approved gas stations in the Village.

2. Clarify that a nonconforming freestanding sign is required to install the required amount of landscaping around the base of the sign when the sign is modified or altered.

Amend Section 4-5-4(R)8 (General standards and design criteria – Freestanding signs - Landscaping) to read as follows:

8. Landscaping: A landscape area equal to two square feet for each square foot of signage is required around the base of all freestanding signs. The landscaped area shall contain living landscape material consisting of shrubs, perennial ground cover plants or a combination of both. Nonconforming freestanding signs that are required to be modified to be compliant with the Sign Code shall provide the required amount of landscaping.

Reasoning: The Sign Code requires 2 square feet of landscaping at the base of a freestanding sign for each 1 square foot of sign area. This landscaping is installed with new freestanding signs but it is unclear regarding whether the required landscaping should be installed when a nonconforming sign is modified or altered. The language should be clarified to clearly require landscaping for nonconforming freestanding signs that are required to be brought into compliance with the Sign Code.

3. Provide an exemption for balloon displays in the C2 and C3 Districts similar to the exemption for the C5A and C5B Districts.

Amend Section 4-5-6(D) (Exempt Signs – Balloon displays) to read as follows:

- D. Balloon Displays: Outdoor balloon displays in the C2 Community Commercial District, C3 Service Commercial District, and the C5A and C5B central business zoning districts provided that they comply with the following:
1. Such displays shall be limited to two (2) bunches of no more than six (6) balloons per bunch for each business location.
 2. The size of each balloon shall not exceed twenty-four inches (24") in diameter.
 3. ~~All balloon displays must be attached to the building or placed within one foot (1') of the building.~~
 4. 3. Balloon displays shall only be displayed outside of the first floor of a building.
 5. ~~4.~~ A minimum five foot (5') wide clear area along all sidewalks must be maintained free from any balloon obstructions.
 6. ~~5.~~ Balloons may not be attached to structures, street furniture, utility poles or SIGNS in the public right-of-way.
 7. ~~6.~~ Balloons shall not be placed in a location which obstructs the vision of pedestrians or motorists, restricts access or creates a dangerous condition.

Reasoning: The Sign Code allows business in the C5A and C5B districts to have balloon displays without a special event permit provided they do not exceed a maximum of 2 bunches of balloons with no more than 6 balloons per bunch. These balloon displays are considered signs because they attract attention to a business. These are allowed in the C5 District, but are not allowed without a special event permit in any other commercial District in the Village. Business located in the C3 Service Commercial District along Roosevelt Road will often inquire about special event signage, including balloon displays, for occasions such as grand openings, sales, etc. The amount of special event signage, however, is limited to banner signs only and would not allow balloon displays in the C3 District. Staff is proposing that the C3 and C2 Commercial Districts be permitted to have balloon displays in the same manner as the C5 District. Staff is proposing to eliminate restriction #3 in this exemption because it would not be applicable in either the C2 or C3 Districts and would be overly restrictive in the C5A and C5B Districts. Other restrictions within this exemption adequately control the location.

4. Remove the 100 square foot maximum area a wall sign may have in a C3, C4, and C6 Districts provided the sign has no more than 1 square foot of surface area per linear foot of establishment frontage.

Amend Section 4-5-10 (Sign schedule [C3, C4 and C6 Zoning Districts]) to read as follows:

See attached Amended Sign Chart

Reasoning: The Plan Commission instructed staff to draft an amendment that would eliminate the current maximum of 100 square feet for a wall sign in the C3, C4, and C6 Districts. This is based on previously approved variations for large commercial tenants, such as Pete's Market, who have establishment frontages larger than 100 linear feet. Tenants with these large establishment frontages will base the size of their sign on the size of their building to balance the look of the sign against the building wall. This may result in a wall sign that although is less than the 1:1 ratio of surface area to linear feet, is larger than the maximum 100 square feet permitted. The proposed amendment would still limit signage to no more than 1 square foot per linear foot of establishment frontage.

5. Increase the maximum allowable square footage for building signage in the Downtown.

Amend Section 4-5-11 (Sign schedule [C5A and C5B Zoning Districts]) to read as follows:

See attached Amended Sign Chart

Reasoning: The Sign Code currently allows each establishment in the downtown 1 building sign (either wall, awning, projecting, or marquee sign) with a maximum surface area of 0.5 square feet of business signage for every 1 linear foot of establishment frontage. Recently, new businesses have requested variations for larger signs in the downtown for added visibility to motorists and pedestrians. Staff has researched nearby communities that have similar downtowns as Glen Ellyn to determine how building signage area is regulated elsewhere including Lombard, Wheaton, Lisle, Downers Grove, and Hinsdale. All of these communities, with the exception of Wheaton, have a maximum surface area for wall signage of 1 square foot for every 1 linear foot of establishment frontage. Wheaton allows up to 1.5 square feet for every 1 linear foot of establishment frontage. Based on this research, staff is recommending that we amend the Sign Code to double the allowable square footage of building signage in the downtown to 1 square foot of signage per linear foot of establishment frontage.

6. Create a "Building Signage" category and define it to include wall signage, awning signage, and marquee signage and allow each establishment in the Downtown 1 projecting sign in addition to a Building Sign.

Amend Section 4-5-3 (Definitions) to add the following definition:

Building Signage: Permanent, non-exempt sign affixed to the exterior surface of a building to serve the establishment contained within the building that the building signage is affixed to. Wall signs, awning signs, and marquee signs are considered Building Signs. Building Signage does not include prohibited signs or temporary signs.

Amend Section 4-5-11 (Sign schedule [C5A and C5B Zoning Districts]) to read as follows:

See attached Amended Sign Chart

Reasoning: The current Sign Code allows a business in the downtown the option of having a projecting sign in lieu of a wall, awning, or marquee sign, provided it does not exceed six (6) square feet. Projecting signs are focused on pedestrian traffic rather than vehicular and staff believes that this type of signage adds to the historic character of the Central Business District and is important to increase business identification to pedestrians in the downtown. To encourage the use of projecting signs, staff is recommending businesses in each establishment in the downtown be permitted one (1) projecting sign in addition to other building signage. Such projecting sign shall not be included in the maximum number of signs permitted for an establishment. The projecting sign would still be limited to six (6) square feet in surface area and such size would be included in the maximum area allowed for a building sign. For instance, an establishment with 50 linear feet of frontage would be permitted to have a six (6) square foot projecting sign and a wall sign not to exceed forty-four (44) square feet.

7. Clarify the amount of signage permitted for establishments located along the Illinois Prairie Path and/or Union Pacific Railroad.

Amend Section 4-5-11 (Sign schedule [C5A and C5B Zoning Districts]) to read as follows:

See attached Amended Sign Chart

Reasoning: When the Sign Code was updated, a provision was included to allow properties with rear building walls parallel to the Illinois Prairie Path or Union Pacific Railroad to have an additional sign along the rear building wall facing the railroad/Prairie Path. The current language has been misinterpreted by some to allow 2 signs on the front of businesses with their frontage facing the railroad/Prairie Path, such as the former Bombay Joe's. The allowance for an additional sign, was intended to provide exposure for the rear of businesses located along either of these 2 corridors. Staff is proposing adding language to the sign chart for C5A and C5B to clarify this provision.

8. Exempt lettering and logos on the valance of an awning from the number and surface area requirements of a district.

Amend Section 4-5-6 (Exempt signs) to add the following language:

Awning valance sign: Lettering and logos located on the valance of an awning provided the valance does not exceed eight (8) inches in height and no lettering or logos exceed six (6) inches in height.

Reasoning: The Sign Code considers any lettering or logos placed on any part of an awning sign, including the valance, to be signage. Awnings that contain no lettering or logos are not considered signs and are not subject to the Sign Code. Since only 1 sign is currently permitted for establishments in the Downtown, establishments that contain multiple awnings may only place lettering and/or logos on 1 awning. This prohibits businesses with multiple awnings from containing

lettering and logos on the valance without a variation for number of signs, even if no other signage is placed on the main surface area of the awning. This issue arose with the signage for Edie Boutique at 499 Pennsylvania Avenue which required a variation for number of awning signs (see attached photo). Staff learned that the same signage proposed in Glen Ellyn was permitted in Park Ridge without the need for a variation. Staff researched Park Ridge's regulations and recommends that Glen Ellyn's awning regulations be amended to match Park Ridge's. Specifically, signage on an awning valance would be considered exempt from the Sign Code provided that the valance does not exceed 8 inches in height and no lettering or logos exceed 6 inches in height.

9. Increase the setback distance of freestanding signs located along Roosevelt Road from 5 feet to 10 feet.

Amend Section 4-5-4(R)3 (General standards and design criteria – Freestanding signs - Location) to read as follows:

Location: Freestanding signs located on property adjacent to the Roosevelt Road right-of-way must maintain a minimum setback of ten feet from the lot line adjacent to Roosevelt Road and five feet from all other lot lines. All other freestanding signs must maintain a minimum setback of five feet from each property line.

Reasoning: The previous 1993 Sign Code required all signs to be a minimum of 55 feet from the centerline of Roosevelt Road. The revised 2014 Sign Code does not have a setback from the centerline of Roosevelt Road but rather requires a 5 foot setback from the property line. This narrow distance from the edge of the Roosevelt Road right-of-way, which in some instances is only 5 feet from the road pavement, has been problematic for cars entering Roosevelt Road. Recently, signage that was installed 5 feet from the property line has posed visibility issues for motorists as they attempt to turn onto Roosevelt Road without being struck by approaching vehicles in the east bound lane. The attached photo illustrates a monument sign that meets the minimum setback requirement but obstructs vehicle sight distance. Staff is proposing the setback be increased from 5 feet to 10 feet to allow an improved line of sight for drivers.

10. Place a time limit on how long political campaign signs may be located in a nonresidential district.

Amend Section 4-5-6(V) (Exempt signs – Political campaign signs) to read as follows:

Political campaign signs: The total area of political campaign signs, announcing candidates seeking office or political issues, shall not exceed a total of 32 square feet for each property. Corner lots may have two such signs, with one sign directed toward each street frontage. Political campaign signs are only permitted on private property and may be placed on a property only with the approval of the property owner. Political campaign signs shall not be illuminated. Political campaign signs located in nonresidential districts shall be removed from a property no later than one week following the date of an election.

Reasoning: The current Sign Code states that political campaign signs are considered exempt signs provided that they do not exceed 32 square feet in area. Per State Statute, only the size of political signs in residential districts can be regulated. Communities may not limit the number of political signs nor the amount of time that political signs are permitted to be displayed in residential districts. This Statute, however, only applies to residential districts therefore allowing the Village to place time limits on political signs in non-residential districts. Other exempt signs, such as real estate signs and temporary construction signs, are required to be removed once a specific circumstance has been achieved (such as a home being sold or a certificate of occupancy being issued). Staff is proposing a time limit to be placed on political campaign signs located in non-residential districts.

11. Allow establishments in the Downtown Districts to have an LED or neon sign that says “Open”.

Amend Section 4-5-5(H) (Prohibited signs) to read as follows:

Neon, LED, and lighted window signs of any type are prohibited in the C5A and C5B zoning districts with the exception of Window Signs that contain only the word “Open” and no other wording, logos, pictures, graphics, or any other form of advertising, provided they are no larger than three (3) square feet.

Amend Section 4-5-6 (Exempt signs) to add the following language:

Open Window Sign: The total area of a sign indicating an establishment is open for business shall not exceed three (3) square feet and shall be limited one (1) sign per establishment. Open Signs shall only be located on the inside of a window of an establishment and shall not be placed on the exterior of the building. No advertising of any kind is permitted in an Open Sign. Open Signs shall be static and shall not flash, blink, or contain any type of motion or animation.

Reasoning: The use of neon or LED signs of any type, including “Open” signs, is prohibited in the C5A and C5B Districts. Over the years, businesses in the C5A and C5B Districts, began to install LED, neon, or lighted “Open” signs not realizing it was in violation of the Sign Code. The Village Board discussed this issue at a recent workshop meeting and instructed staff to draft an amendment to the Sign Code which would allow LED, neon, or lighted “Open” Window Signs in the downtown. A small amount of businesses in the downtown have installed other types of LED or neon signs that contain the name or logo of a business or a product sold at business. These types of signs would still be prohibited and Staff recently issued notices to these businesses requiring their removal.

12. Allow wall signs to be painted directly on an exterior building wall.

Amend Section 4-5-3 (Definitions) to add the following language:

WALL SIGN: A sign attached or erected against, or painted directly on, the wall of a building with the sign face in a parallel plane to the plane of the building.

Amend Section 4-5-5(O) (Prohibited signs) to read as follows:

Signs painted directly on a ~~building wall~~, roof or fence.

Reasoning: Signs painted directly on a building wall are currently prohibited. Multiple variations, however, have been sought and approved for businesses in both the Central Business District and the Roosevelt Road corridor to allow a sign to be painted directly on a building wall. Some examples include Chocolaterie Stam at 535 Pennsylvania Avenue in the C5B District and That Burger Joint at 515 Roosevelt Road in the C3 District. These types of signs, although they contain artwork, are considered signs because they contain advertising such as logos or messages for the business. In an effort to promote more artwork in the Village, staff is proposing to allow signs to be painted directly on the wall of a building. Staff surveyed 18 communities to see if others allow painted wall signs. Seven of the surveyed communities do allow signs to be painted directly on a building and all require a building permit to do so. Painted signs would still be subject to the size and number requirements of wall signs of the district they are located in. These provisions would not apply to artwork considered to be a mural, which is addressed in the proposed amendment below. Maintenance of these painted signs would be handled through enforcement of the Property Maintenance Code which requires peeling, flaking, and chipped paint to be eliminated from exterior surfaces and repainted.

13. Exempt murals from the size and number requirements of the district they are located in and require an exterior appearance review subject to staff review and Village Board approval.

Amend Section 4-5-3 (Definitions) to add the following language:

MURAL: Artwork painted directly on an exterior building wall that contains no identification, description, illustration or device which directs attention to or provides information about a product, service, or business. A Mural is not a sign.

Amend Section 4-5-6 (Exempt signs) to read as follows:

Murals: Murals shall be exempt from the number and size requirements of a sign of a particular district. Murals shall be subject to Exterior Appearance Review by staff and shall require Village Board approval prior to work commencing for said mural.

Reasoning: As previously described above, staff is proposing to allow wall signs to be painted directly on a building wall, provided such sign adheres to the number and size requirements of the district the sign is located in. Murals are not considered signs if they do not contain any advertising or information about a product, service, activity, institution or business and are not subject to the

same requirements as painted wall signs. The Sign Code does not contain any provisions which distinctly separates murals from painted wall signs. There has been recent interest in murals to beautify the downtown by utilizing blank wall space. Staff believes that murals should be encouraged in the community and should be exempt from the requirements contained in the Sign Code, specifically the number and size requirements of a district.

There are two existing murals/wall art within the Village that are not considered signs and were not subject to the Village's Sign Code. The building at 496 North Main Street contains scrolls on the north elevation of the building along Pennsylvania Avenue. The artwork, which was approved by the Village Board in April of 2015 as part of the Exterior Appearance of the building, is associated with "Marche". This artwork is not considered signage because it contains no business names, logos, advertising, services or products sold related to the business. Exterior Appearance approval was granted by the Village Board in 2003 for the mural on the east elevation of the building at 524-528 Duane Street. This mural was created by a student at College of DuPage and is not considered a sign because the mural contains no business names, logos, advertising, services or business products.

Staff conducted research to determine if any nearby communities have separate regulations for murals. Of the 18 communities staff surveyed, 15 communities allow murals. None of these 15 communities consider murals to be signage and therefore do not apply their sign codes and ordinances to murals, provided they do not meet the definition of a sign. Only one community, the City of Batavia, has regulations for murals. Batavia, as well as the Village of Oak Park, are the only communities that require commission review of murals. Batavia's Historic Preservation Commission is charged with reviewing proposed murals as is Oak Park's Art Commission. To provide the Village with some level of review of murals, staff is proposing that murals be required to follow the Exterior Appearance Review process subject to review and recommendation by staff with approval from the Village Board. This is the same process required for rehabilitation or remodeling of commercial buildings in the Village. Exterior Appearance Review, which is the same approval process that was used for the two existing murals, would ensure that the proposed mural still fits with the character of the surrounding area and of the community.

14. Clarify that residential development signage is permitted in the C5A District.

Amend Section 4-5-11 (Sign schedule [C5A and C5B Zoning Districts]) to read as follows:

See attached Amended Sign Chart

Reasoning: A discrepancy exists in the Sign Schedule for the C5A and C5B Zoning Districts related to residential development identification signage. The schedule contains regulations for both freestanding and wall signs for the C5A and C5B District for residential developments containing at least 20 residential units. A footnote, however, is found within this section that permits residential development identification signage in the C5B District only. Regardless if this footnote was inserted erroneously or intentionally, residential developments with at least 20 residential units in the C5A should be permitted to have identification signage. The Apex 400 development proposed at 400-418

North Main Street is the first large scale residential development project to seek Village approval since the adoption of the current Sign Code. This project is proposing wall signage to identify the residential component of the development and staff believes this type of signage is important to identify where residents and visitors access the appointments and leasing office.

Plan Commission Recommendation. The proposed amendments were reviewed by the Plan Commission at a public hearing on November 8, 2018. By a vote of eight (8) “yes” and zero (0) “no” the Plan Commission recommended approval of the amendments as presented at the November 8, 2018 public hearing. No members of the public spoke either in support of or in opposition to the proposed amendments.

Action Requested. The Village Board may approve, approve with changes or deny the proposed Sign Code Text Amendments. In accordance with the recommendations of the Plan Commission, an ordinance approving the proposed amendments has been prepared for consideration at the December 10, 2018 Village Board meeting.

Attachments.

- Draft Ordinance
- Amended Sign Chart
- Draft Minutes of the November 8, 2018 Plan Commission Meeting – Exhibit “A”
- Sign Code Text Amendments – Exhibit “B”
- Sign Variations Chart 2011 – 2016
- Downtown Awning Sign Research Chart
- Edie Boutique Awning Signage Photo
- Projecting Signage Photos
- Monument Sign Setback Photo
- Painted Signs and Public Art/Murals Community Research
- Staff Memo Presented at the May 7, 2018 Village Board Workshop
- Minutes of the May 7, 2018 Village Board Workshop

Cc: Steve Witt, Building & Zoning Official

Ordinance 6656

Meeting of December 10, 2018



Village of Glen Ellyn

Ordinance No. 6656 -VC

**An Ordinance Approving Text Amendments
to the Glen Ellyn Sign Code**

**Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois**
This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET

Ordinance 6656

Meeting of December 10, 2018

GLEN ELLYN, IL 60137

Ordinance No. 6656 -VC**An Ordinance Approving Text Amendments
to the Glen Ellyn Sign Code**

Whereas, the Plan Commission is charged with periodically reviewing and making recommendations to the Village Board on text amendments to the Sign Code; and

Whereas, in accordance with this responsibility, following due and proper publication of notice in the *Daily Herald* not less than fifteen (15) nor more than thirty (30) days prior thereto, the Glen Ellyn Plan Commission conducted a public hearing on November 8, 2018 to consider a variety of proposed Sign Code Text Amendments; and

Whereas, no members of the public spoke in support of or in opposition to the proposed text amendments; and

Whereas, based upon the evidence, testimony, and exhibits presented at the November 8, 2018 Plan Commission public hearing, by a vote of eight (8) “yes” and zero (0) “no”, the Glen Ellyn Plan Commission recommended approval of the proposed Sign Code Text Amendments, as set forth in the minutes of the November 8, 2018 Plan Commission public hearing, a draft of which is attached hereto as Exhibit “A”; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have reviewed the minutes from the aforementioned Plan Commission public hearing and find that it is in the best interest of the Village to accept the recommendations of the Plan Commission and to amend the Glen Ellyn Sign Code as set forth in Exhibit “B” attached hereto.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The minutes from the November 8, 2018 Plan Commission public hearing, attached hereto as Exhibit “A”, are hereby accepted by the Village President and Board of Trustees.

Section Two: The Glen Ellyn Sign Code shall be and is hereby amended as set forth in Exhibit “B”, attached hereto.

Section Three: The Planning and Development Director is hereby directed to cause the text of the Glen Ellyn Sign Code to be amended as approved by this Ordinance and said amendments shall be inserted in proper order into the Sign Code and shall be published and made available for inspection and purchase by the general public.

Section Four: This Ordinance shall be published in pamphlet form within thirty (30) days after its approval in the manner provided by law.

Section Five: The amendments approved herein shall become effective immediately.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Nays:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Absent:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of _____

Ordinance 6656

Meeting of December 10, 2018

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the ____ day of _____, 20____.)

ATTACHMENTS:

- Amended Sign Chart (PDF)
- Draft Minutes of the November 8, 2018 Plan Commission Meeting - Exhibit A (PDF)
- Amendments - Exhibit B (PDF)
- Sign Variations Chart 2011 – 2016 (PDF)
- Downtown Awning Sign Research Chart (PDF)
- Edie Boutique Awning Signage Photo (PDF)
- Projecting Signage Photos (PDF)
- Monument Sign Setback Photo (PDF)
- Painted Signs and Public Art Murals Community Research (PDF)
- Staff Memo Presented at the May 7, 2018 Village Board Workshop (PDF)
- Minutes of the May 7, 2018 Village Board Workshop (PDF)

Amended Sign Chart

4-5-10: Sign schedule (C3, C4 and C6 Zoning Districts)

The following schedule establishes the type and number of signs permitted in the C3, C4 and C6 zoning districts along with the maximum permitted area and height.

<i>Sign Type</i>	<i>Maximum Number</i>	<i>Maximum Area</i>	<i>Maximum Height</i>
C3, C4, and C6 Zoning districts:			
(A) Nonresidential establishment signs (single tenant building not part of a larger development) ¹			
1. Awning sign	2 signs per establishment, not exceeding one freestanding sign	1 square foot per linear foot of establishment frontage per sign not to exceed 30% of the area of any one awning ²	Permitted on first floor only, minimum 7'6" clearance
2. Freestanding sign ³	Corner properties and through lots, may have 3 signs, including one freestanding sign and two additional signs, one each on the front and corner side building elevations	50 square feet	15 feet
3. Wall sign		1 square foot per linear foot of establishment frontage for each sign not to exceed 100 square feet	No maximum height
4. Secondary wall sign	4 signs for establishments with 15,000 or more square feet	.25 square feet per linear foot of establishment frontage for each SIGN, not to exceed 20 square feet each	No maximum height
(B) Nonresidential establishment signs (establishments in multi-tenant buildings or located in the same development as other establishments)			
1. Awning sign	1 sign per establishment, corner units may have two (2) signs, one	1 square foot per linear foot of establishment frontage per sign not to exceed 30% of the area of any one awning ²	Permitted on first floor only, minimum 7'6" clearance

Amended Sign Chart

2. Wall sign	each on the front and corner side building elevations	1 square foot per linear foot of establishment frontage for each sign not to exceed 100 square feet	No maximum height
3. Secondary wall sign	4 signs for establishment with 15,000 or more square feet	.25 square feet per linear foot of establishment frontage for each sign, not to exceed 20 square feet each	No maximum height
(C) Multi-tenant sign – Freestanding			
1. Properties with less than 300 feet of lot frontage	1 sign ³	65 square feet	15 feet
2. Properties with between 300 feet and 600 feet of lot frontage	1 sign ³	80 square feet	15 feet
3. Properties with 600 feet or more of lot frontage	2 signs ^{3, 4}	First sign 100 square feet, second sign 65 square feet	15 feet
(D) Office complex sign ⁵			
1. Freestanding sign ³	1 freestanding sign per complex	50 square feet	15 feet
1. Wall sign	1 wall sign per complex	1 square foot per linear foot of lot frontage not to exceed 100 square feet	No maximum height
(E) Residential development freestanding sign ³	1 sign is permitted for developments with 20 or more dwelling units	30 square feet	5 feet

Footnotes:

1. Total combined area of all SIGNS shall not exceed 120 square feet for an interior lot and 150 square feet for a corner lot.
2. The total combined area of all letters and symbols on all of an ESTABLISHMENT'S AWNINGS shall be considered the SIGN AREA.
3. See Section 4-5-4(R) for additional FREESTANDING SIGN regulations.
4. A minimum of 200 feet must be maintained between each SIGN.
5. Permitted in C4 district only.

Amended Sign Chart

4-5-11: Sign schedule (C5A and C5B Zoning Districts)

The following schedule establishes the type and number of signs permitted in the C5A and C5B zoning districts along with the maximum permitted area and height.

<i>Sign Type</i>	<i>Maximum Number</i>	<i>Maximum Area</i>	<i>Maximum Height</i>
C5A and C5B zoning districts:			
(A) Nonresidential establishment sign (single tenant building not part of larger development) ¹			
1. Awning sign	1 sign per establishment Corner properties may have 2 signs, 1 each on the front and corner side building elevations	0.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 25% of the area of any 1 awning ²	Permitted on first floor only, minimum 7'6" clearance
2. Freestanding sign ^{3,4}	Properties <u>Establishments</u> with building walls parallel or nearly parallel to the Illinois Prairie Path or Union Pacific railroad may have <u>1 an additional building</u> sign along said building wall <u>in addition to the allowable number of building signs in Section 4-5-11(A) 1 through 4.</u>	35 square feet	8 feet
3. Marquee sign		.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 50% of marquee area	Permitted on first floor only, minimum 7'6" clearance
4. Projecting sign ⁶		6 square feet per sign	15 feet and below any second floor windows
4. 5. Wall sign		.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 60 square feet	C5A: 15 feet and below any second floor windows C5B: No maximum height
5. Projecting sign ⁶	<u>1 sign per establishment</u>	<u>6 square feet</u> ⁷	<u>15 feet and below any second floor windows</u>
(B) Nonresidential establishment sign (establishments in multi-tenant buildings or located in the same development as other establishments)			
1. Awning sign	1 sign per establishment Corner properties, may have two (2) signs, one each on the front	.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 25% of the area of any one awning ²	Permitted on first floor only, minimum 7'6" clearance

Amended Sign Chart

2. Marquee sign	and corner side building elevations	.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 50% of marquee area	Permitted on first floor only, minimum 7'6" clearance
3. Projecting sign ⁶	Properties <u>Establishments</u> with building walls parallel or nearly parallel to the Illinois Prairie Path or Union Pacific railroad may have <u>1 an additional building</u> sign along said building wall <u>in addition to the allowable number of building signs in Section 4-5-11(A) 1 through 4.</u>	6 square feet per sign	15 feet and below any second floor windows
4. 3. Wall sign		.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 60 square feet	C5A: 15 feet and below any second floor windows C5B: No maximum height
4. Projecting sign ⁶		6 square feet ⁷	15 feet and below any second floor windows
(C) Multi-tenant sign – freestanding ³	1 sign ⁴	35 square feet	8 feet
(D) Residential development identification sign ^{3, 5}			
1. Freestanding sign ⁴	1 sign is permitted for development with 20 or more dwelling units	35 square feet	8 feet
2. Wall sign		35 square feet	C5A: 15 feet C5B: No maximum height
(C) Park sign – Freestanding ⁵	1 per property	35 square feet	8 feet

Footnotes:

1. Total combined sign area shall not exceed 60 square feet for an interior lot and 75 square feet for a corner lot or lot with a building wall parallel or nearly parallel to the Illinois Prairie Path or Union Pacific Railroad.
2. The total combined area of all letters and symbols on all of an establishment's awnings shall be considered the sign area.
3. Permitted in C5B district only
4. See Section 4-5-4(R) for additional freestanding sign regulations; only one freestanding sign permitted per property or development.
5. Internal and silhouette illumination is prohibited for park signs and residential identification SIGNS in the C5A and C5B districts.
6. Shall not be internally illuminated.
7. The area of a projecting sign shall be included in the maximum area of building signage permitted for the establishment.

EXHIBIT "A"

PLAN COMMISSION

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The motion carried with six (8) yes votes and zero no votes as follows: Plan Commissioners Vondruska, Berry, Fanella, Hartweg, Mulherin, Rodemann, Saeed and Acting Chairperson Heming-Littwin voted "yes."

Village Planner Purvis stated this should come before the Village Board for approval in early January as the staff is finishing up the annexation process. Village Planner Purvis stated the property owners will again be notified about the vote on this, and the Village Board will consider the annexation and zoning of these properties at the same time.

Public Hearing – Proposed Text Amendments to the Glen Ellyn Sign Code

On the agenda was a public hearing for Proposed Text Amendments to the Glen Ellyn Sign Code

PUBLIC HEARING – PROPOSED TEXT AMENDMENTS TO THE GLEN ELLYN SIGN CODE

PUBLIC HEARING WITH DISCUSSION, CONSIDERATION, AND RECOMMENDATION REGARDING PROPOSED TEXT AMENDMENTS TO THE GLEN ELLYN SIGN CODE.

Commissioner Fanella, seconded by Commissioner Mulherin, to open the public hearing at 7:20 p.m. The motion carried unanimously by voice vote.

Staff Introduction

Planning and Development Director Springer and Village Planner Sterrett were sworn in. Village Planner Sterrett stated there are 14 proposed Text Amendments to be discussed, and he would go through each proposed amendment and discussion can happen after each one.

Village Planner Sterrett stated in February 2014, the Village Board adopted a comprehensive revision to the Village's Sign Code to replace the previous Sign Code written in 1993. Village Planner Sterrett stated staff has performed extensive research on the number and types of sign variations approved in a three-year period since the 2014 new Sign Code and has compared these figures with variations granted during the three years prior to the 2014 new Sign Code.

Text Amendments

1. Provide exemptions for gas stations to allow additional signage to be installed on the gas pump canopy and on each individual gas pump.

There were no questions or comments from the Plan Commissioners on this proposed text amendment.

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2. Clarify that a nonconforming freestanding sign is required to install the required amount of landscaping around the base of the sign when the sign is modified or altered.

There were no questions or comments from the Plan Commissioners on this proposed text amendment.

3. Provide an exemption for balloon displays in the C2 and C3 Districts similar to the exemption for the C5A and C5B Districts.

There were no questions or comments from the Plan Commissioners on this proposed text amendment.

4. Remove the 100 square foot maximum area a wall sign may have in a C3, C4 and C6 Districts provided the sign has no more than 1 square foot of surface area per linear foot of establishment footage.

There were no questions or comments from the Plan Commissioners on this proposed text amendment.

5. Increase the maximum allowable square footage for building signage in the Downtown.

Commissioner Fanella asked if this would eliminate many variances. Village Planner Sterrett said yes.

Commissioner Mulherin asked how many variation denials have happened for signage. Village Planner Sterrett stated there have only been a few denials in general. Planning and Development Director Springer stated in many cases, the Architectural Review Commission would ask business owners to lessen the size of the signage so a variation might happen and not a denial.

6. Create a "Building Signage" category and define it to include wall signage, awning signage and marquee signage and allow each establishment in the Downtown 1 projecting sign in addition to a Building Sign.

Commissioner Rodemann asked if the projecting signs would be double-sided to which Village Planner Sterrett stated they would be.

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Commissioner Vondruska asked how far these projecting signs can be off the building. Village Planner Sterrett stated the sign may not extend more than four feet away from the building wall and may not be closer than two feet from the curb line.

7. Clarify the amount of signage permitted for establishments along the Illinois Prairie Path and /or Union Pacific Railroad.

There were no questions or comments from the Plan Commissioners on this proposed text amendment.

8. Exempt lettering and logos on the valance of an awning from the number and surface area requirements of a district.

Acting Chairperson Heming-Littwin asked if this is for the piece along the bottom edge of a valance. Village Planner Sterrett stated it is, but any lettering or logos wanted along the main part of the valance must comply with the number and surface area requirements of the Sign Code.

9. Increase the setback distance of freestanding signs located along Roosevelt Road from 5 feet to 10 feet.

Commissioner Mulherin stated some landscaping can create a barrier and referred to the building between Pet Supplies Plus and the Tide building as you are turning left out of the parking lot. Acting Chairperson Heming-Littwin stated there is a grade differential there where the landscaping is which causes the barrier.

Commissioner Berry asked where the compliance comes in for existing freestanding signs and how many signs could possibly go out of compliance. Village Planner Sterrett stated the existing freestanding signs are considered legal nonconforming, but if a building owner updates the sign then it would need to come into the setback and landscaping compliance. Commissioner Berry asked about the setback requirements along Roosevelt Road in Lombard. Village Planner Sterrett stated the staff did not research these in depth as these signs are already causing a problem in Glen Ellyn.

10. Place a time limit on how long political signs may be located in a nonresidential district.

Acting Chairperson Heming-Littwin asked if the Village can levy a fine if a political sign does not come down. Planning and Development Director Springer stated it is the property owner's responsibility to ensure these signs are removed. Planning and

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Development Director Springer stated regulations state the Village cannot levy a fine for this, but the Enforcement Officer will go to the business and give them an opportunity to comply with the Code on this.

11. Allow establishments in the Downtown Districts to have an LED or neon sign that says "Open."

Acting Chairperson Heming-Littwin asked if neon signs are allowed in other areas of the Village to which Village Planner Sterrett stated neon signs are allowed in other areas.

Commissioner Vondruska asked if there are brightness regulations for LED/neon signs. Planning and Development Director Springer stated there are restrictions on brightness in the Code.

Commissioner Fanella asked about the current Open neon signs. Planning and Development Director Springer stated when the new Sign Code was adopted in 2014, there were approximately 15 neon Open signs in the Downtown which were considered legal nonconforming at that point. Planning and Development Director Springer stated since then, the number of neon Open signs has increased to approximately 22 in the Downtown. Planning and Development Director Springer stated this issue was brought to the Village Board a few months ago, and the Village Board decided the Open signs were fine.

Commissioner Vondruska stated this is a good idea as it is hard to tell sometimes if a business is open.

Acting Chairperson Heming-Littwin asked if something could be added to the text amendment regarding brightness. Planning and Development Director Springer stated there are general illumination standards in the Sign Code which should address this.

Village Planner Sterrett stated the Sign Code also states that the business is required to turn the Open sign off whenever a business is closed.

12. Allow wall signs to be painted directly on an exterior building wall.

There were no questions or comments from the Plan Commissioners on this proposed text amendment.

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13. Exempt murals from the size and number requirements of the district they are located in and require an exterior appearance review subject to staff review and Village Board approval.

Commissioner Fanella asked the business owner cost of an exterior appearance review. Village Planner Sterrett stated there is a \$200.00 application fee for any appearance review and then all exterior appearance reviews go to the Village Board for approval.

14. Clarify that residential development signage is permitted in the C5A District.

There were no questions or comments from the Plan Commissioners on this proposed text amendment.

Persons in Favor of or in Opposition to the Request

There were no persons in favor or opposition to this request.

Commissioner Mulherin moved, seconded by Commissioner Hartweg, to close the public hearing at 7:55 p.m. The motion carried unanimously by voice vote.

Comments from the Plan Commission

Commissioner Rodemann stated there is nothing in the proposed text amendments that he takes exception to. Commissioner Rodemann stated he likes the idea of possibly limiting the brightness of signs.

Commissioner Mulherin stated he does not have a strong feeling about light in the Downtown as it could enhance the Downtown experience as long as it does not affect residential. Commissioner Mulherin stated he does not feel the Open signs are abused.

Commissioner Hartweg stated the brighter the sign, the better. Commissioner Hartweg stated these text amendments seem logical, and he feels no one is intentionally abusing the Open sign piece at this point.

Commissioners Fanella, Berry, Vondruska and Saeed stated they all supported the proposed text amendments.

Acting Chairperson Heming-Littwin stated she likes the 10-foot setback for freestanding signs along Roosevelt Road.

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Motion

Commissioner Fanella moved, seconded by Commissioner Hartweg to recommend the following:

After conducting a public hearing and deliberating on the proposed text amendments to the Glen Ellyn Sign Code, the Plan Commission hereby recommends adoption of the proposed text amendments to the Glen Ellyn Sign Code.

The motion carried with eight (8) yes votes and (0) zero no votes as follows: Plan Commissioners Fanella, Hartweg, Berry, Mulherin, Rodemann, Saeed, Vondruska and Acting Chairperson Heming-Littwin voted "yes."

Trustee's Report

Trustee Pryde stated in the last month, the Village Board has been digging into the 2019 Village Budget, and the Second Reading of the budget is forthcoming.

Trustee Pryde stated they Village Board recently passed a Food and Beverage Tax that will support various Capital Projects. Trustee Pryde stated the Village Board also approved the purchase of 423 N. Main Street that will allow the Village to have pedestrian access between the proposed parking garage behind the Civic Center and Main Street. Trustee Pryde stated the proposed parking garage is moving forward as a committee is working on a design build team for this project.

Chairperson's Report

None

Staff Report

Village Planner Purvis stated the Apex 400 Project should come before the Plan Commission for a Special Meeting on December 6, 2018 and possibly continue to December 13, 2018 if need be.

Acting Chairperson Heming-Littwin asked how long the December 6, 2018 meeting might go before a continuation is decided. Planning and Development Director Springer stated Chairperson Loch usually will go to 10:00 p.m. or 10:30 p.m. unless it seems the topic is about to come to a close. Planning and Development Director Springer stated the Village will widely publicize this meeting and will limit public comment to three minutes. Planning and

EXHIBIT "B"

SIGN CODE TEXT AMENDMENTS December 10, 2018

Underline = New Text; ~~Strikethrough~~ = Deleted Text

SECTION THREE DEFINITIONS

1. Amend Section 4-5-3 (Definitions) to add the following definitions in alphabetical order:

BUILDING SIGNAGE: Permanent, non-exempt sign affixed to the exterior surface of a building to serve the establishment contained within the building that the building signage is affixed to. Wall signs, awning signs, and marquee signs are considered Building Signs. Building Signage does not include prohibited signs or temporary signs.

GAS STATION CANOPY: A roofed structure supported by posts or columns with no exterior walls and serves as a sheltered area above gas dispensing pumps.

GAS STATION PUMP SIGNAGE: Signs located on an individual gas pump associated with a gas station use provided the combined size of all signage located at each vehicle position of each gas pump does not exceed twelve (12) square feet.

MURAL: Artwork painted directly on an exterior building wall that contains no identification, description, illustration or device which directs attention to or provides information about a product, service, or business. A Mural is not a sign.

2. Amend Section 4-5-3 (Definitions) to amend the following definition:

WALL SIGN: A sign attached or erected against, or painted directly on, the wall of a building with the sign face in a parallel plane to the plane of the building.

SECTION FOUR GENERAL STANDARDS

3. Amend Section 4-5-4(R)3 (General standards and design criteria – Freestanding signs - Location) to read as follows:

3. Location: Freestanding signs located on property adjacent to the Roosevelt Road right-of-way must maintain a minimum setback of ten feet from the lot line adjacent to Roosevelt Road and five feet from all other lot lines. All other freestanding signs must maintain a minimum setback of five feet from each property line.

4. Amend Section 4-5-4 (R)8 (General standards and design criteria – Freestanding signs - Landscaping) to read as follows:
 8. Landscaping: A landscape area equal to two square feet for each square foot of signage is required around the base of all freestanding signs. The landscaped area shall contain living landscape material consisting of shrubs, perennial ground cover plants or a combination of both. Nonconforming freestanding signs that are required to be modified to be compliant with the Sign Code shall provide the required amount of landscaping.

SECTION FIVE PROHIBITED SIGNS

5. Amend Section 4-5-5(H) (Prohibited signs – Neon signs) to read as follows:

(H) Neon, LED, and lighted window signs of any type are prohibited in the C5A and C5B zoning districts with the exception of Window Signs that contain only the word “Open” and no other wording, logos, pictures, graphics, or any other form of advertising, provided they are no larger than three (3) square feet.
6. Amend Section 4-5-5(O) (Prohibited signs – Signs painted directly on a building wall) to read as follows:

(O) Signs painted directly on a ~~building wall~~, roof or fence

SECTION SIX EXEMPT SIGNS

7. Amend Section 4-5-6 (Exempt Signs) to add the following exempt sign categories, in alphabetical order, and renumber the section as necessary:

Awning valance sign: Lettering and logos located on the valance of an awning provided the valance does not exceed eight (8) inches in height and no lettering or logos exceed six (6) inches in height.

Gas Station Canopy Signage: Signs located on a gas station canopy associated with a gas station use provided the signage complies with the following:

1. No more than one (1) sign is permitted on the gas station canopy facing the front lot line. Corner properties may have one (1) additional sign on the gas station canopy facing the corner side lot line.
2. Each sign shall be limited to no more than fourteen (14) square feet.
3. Signage shall not extend above, below, or to the sides of the fascia of the pump canopy.

Gas Station Pump Signage: Signs located on an individual gas pump associated with a gas station use provided the combined size of all signage located at each vehicle position of each gas pump does not exceed twelve (12) square feet.

Murals: Murals shall be exempt from the number and size requirements of a sign of a particular district. Murals shall be subject to Exterior Appearance Review by staff and shall require Village Board approval prior to work commencing for said mural.

Open Window Sign: The total area of a sign indicating an establishment is open for business shall not exceed three (3) square feet and shall be limited one (1) sign per establishment. Open Signs shall only be located on the inside of a window of an establishment and shall not be placed on the exterior of the building. No advertising of any kind is permitted in an Open Sign. Open Signs shall be static and shall not flash, blink, or contain any type of motion or animation.

8. Amend Section 4-5-6(D) (Exempt Signs – Balloon displays) to read as follows:

D. Balloon Displays: Outdoor balloon displays in the C2 Community Commercial District, C3 Service Commercial District, and the C5A and C5B central business zoning districts provided that they comply with the following:

1. Such displays shall be limited to two (2) bunches of no more than six (6) balloons per bunch for each business location.
2. The size of each balloon shall not exceed twenty-four inches (24”) in diameter.
- ~~3. All balloon displays must be attached to the building or placed within one foot (1') of the building.~~
- ~~4.~~ 3. Balloon displays shall only be displayed outside of the first floor of a building.
- ~~5.~~ 4. A minimum five foot (5') wide clear area along all sidewalks must be maintained free from any balloon obstructions.
- ~~6.~~ 5. Balloons may not be attached to structures, street furniture, utility poles or SIGNS in the public right-of-way.
- ~~7.~~ 6. Balloons shall not be placed in a location which obstructs the vision of pedestrians or motorists, restricts access or creates a dangerous condition.

9. Amend Section 4-5-6(V) (Exempt signs – Political campaign signs) to read as follows:

(V) Political campaign signs: The total area of political campaign signs, announcing candidates seeking office or political issues, shall not exceed a total of 32 square feet for each property. Corner lots may have two such signs, with one sign directed toward each street frontage. Political campaign signs are only permitted on private property and may be placed on a property only with the approval of the property owner. Political campaign signs shall not be illuminated. Political campaign signs located in nonresidential districts shall be removed from a property no later than one week following the date of an election.

10. Amend Section 4-5-10 (Sign schedule [C3, C4 and C6 Zoning Districts]) to read as follows:

<i>Sign Type</i>	<i>Maximum Number</i>	<i>Maximum Area</i>	<i>Maximum Height</i>
C3, C4, and C6 Zoning districts:			
(A) Nonresidential establishment signs (single tenant building not part of a larger development) ¹			
1. Awning sign	2 signs per establishment, not exceeding one freestanding sign	1 square foot per linear foot of establishment frontage per sign not to exceed 30% of the area of any one awning ²	Permitted on first floor only, minimum 7'6" clearance
2. Freestanding sign ³	Corner properties and through lots, may have 3 signs, including one freestanding sign and two additional signs, one each on the front and corner side building elevations	50 square feet	15 feet
3. Wall sign		1 square foot per linear foot of establishment frontage for each sign not to exceed 100 square feet	No maximum height
4. Secondary wall sign	4 signs for establishments with 15,000 or more square feet	.25 square feet per linear foot of establishment frontage for each SIGN, not to exceed 20 square feet each	No maximum height
(B) Nonresidential establishment signs (establishments in multi-tenant buildings or located in the same development as other establishments)			
1. Awning sign		1 square foot per linear foot of establishment frontage per sign not	Permitted on first floor only, minimum 7'6" clearance

	1 sign per establishment, corner units may have two (2) signs, one each on the front and corner side building elevations	to exceed 30% of the area of any one awning ²	
2. Wall sign		1 square foot per linear foot of establishment frontage for each sign not to exceed 100 square feet	No maximum height
3. Secondary wall sign	4 signs for establishment with 15,000 or more square feet	.25 square feet per linear foot of establishment frontage for each sign, not to exceed 20 square feet each	No maximum height
(C) Multi-tenant sign – Freestanding			
1. Properties with less than 300 feet of lot frontage	1 sign ³	65 square feet	15 feet
2. Properties with between 300 feet and 600 feet of lot frontage	1 sign ³	80 square feet	15 feet
3. Properties with 600 feet or more of lot frontage	2 signs ^{3, 4}	First sign 100 square feet, second sign 65 square feet	15 feet
(D) Office complex sign ⁵			
1. Freestanding sign ³	1 freestanding sign per complex	50 square feet	15 feet
1. Wall sign	1 wall sign per complex	1 square foot per linear foot of lot frontage not to exceed 100 square feet	No maximum height
(E) Residential development freestanding sign ³	1 sign is permitted for developments with 20 or more dwelling units	30 square feet	5 feet
<u>Footnotes:</u> 1. Total combined area of all SIGNS shall not exceed 120 square feet for an interior lot and 150 square feet for a corner lot.			

2. The total combined area of all letters and symbols on all of an ESTABLISHMENT'S AWNINGS shall be considered the SIGN AREA.
3. See Section 4-5-4(R) for additional FREESTANDING SIGN regulations.
4. A minimum of 200 feet must be maintained between each SIGN.
5. Permitted in C4 district only.

11. Amend Section 4-5-11 (Sign schedule [C5A and C5B Zoning Districts]) to read as follows:

<i>Sign Type</i>	<i>Maximum Number</i>	<i>Maximum Area</i>	<i>Maximum Height</i>
C5A and C5B zoning districts:			
(A) Nonresidential establishment sign (single tenant building not part of larger development) ¹			
1. Awning sign	1 sign per establishment Corner properties may have 2 signs, 1 each on the front and corner side building elevations	0.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 25% of the area of any 1 awning ²	Permitted on first floor only, minimum 7'6" clearance
2. Freestanding sign ^{3, 4}	Properties Establishments with building walls parallel or nearly parallel to the Illinois Prairie Path or Union Pacific railroad may have <u>1 an additional building sign</u> along said building wall <u>in</u> <u>addition to the allowable number</u> <u>of building signs in Section 4-5-</u> <u>11(A) 1 through 4.</u>	35 square feet	8 feet
3. Marquee sign		.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 50% of marquee area	Permitted on first floor only, minimum 7'6" clearance
4. Projecting sign ⁶		6 square feet per sign	15 feet and below any second floor windows
4. 5. Wall sign		.5 <u>1</u> square feet <u>foot</u> per linear foot of establishment frontage per sign not to exceed 60 square feet	C5A: 15 feet and below any second floor windows C5B: No maximum height
<u>5. Projecting sign</u> ⁶	<u>1 sign per establishment</u>	<u>6 square feet</u> ⁷	<u>15 feet and below any second floor windows</u>

(B) Nonresidential establishment sign (establishments in multi-tenant buildings or located in the same development as other establishments)			
1. Awning sign	1 sign per establishment Corner properties, may have two (2) signs, one each on the front and corner side building elevations	5 1 square feet foot per linear foot of establishment frontage per sign not to exceed 25% of the area of any one awning ²	Permitted on first floor only, minimum 7'6" clearance
2. Marquee sign	Properties Establishments with building walls parallel or nearly parallel to the Illinois Prairie Path or Union Pacific railroad may have <u>1 an additional building sign</u> along said building wall <u>in addition to the allowable number of building signs in Section 4-5-11(A) 1 through 4.</u>	5 1 square feet foot per linear foot of establishment frontage per sign not to exceed 50% of marquee area	Permitted on first floor only, minimum 7'6" clearance
3. Projecting sign ⁶		6 square feet per sign	15 feet and below any second floor windows
4. 3. Wall sign		5 1 square feet foot per linear foot of establishment frontage per sign not to exceed 60 square feet	C5A: 15 feet and below any second floor windows C5B: No maximum height
<u>4. Projecting sign</u> ⁶	<u>1 sign per establishment</u>	<u>6 square feet</u> ⁷	<u>15 feet and below any second floor windows</u>
(C) Multi-tenant sign – freestanding ³	1 sign ⁴	35 square feet	8 feet
(D) Residential development identification sign ^{3, 5}			
1. Freestanding sign ⁴	1 sign is permitted for development with 20 or more dwelling units	35 square feet	8 feet
2. Wall sign		35 square feet	C5A: 15 feet C5B: No maximum height

(C) Park sign – Freestanding ⁵	1 per property	35 square feet	8 feet
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Footnotes:

1. Total combined sign area shall not exceed 60 square feet for an interior lot and 75 square feet for a corner lot or lot with a building wall parallel or nearly parallel to the Illinois Prairie Path or Union Pacific Railroad.
2. The total combined area of all letters and symbols on all of an establishment's awnings shall be considered the sign area.
3. Permitted in C5B district only
4. See Section 4-5-4(R) for additional freestanding sign regulations; only one freestanding sign permitted per property or development.
5. Internal and silhouette illumination is prohibited for park signs and residential identification SIGNS in the C5A and C5B districts.
6. Shall not be internally illuminated.
7. The area of a projecting sign shall be included in the maximum area of building signage permitted for the establishment.

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Approved Sign Variations
2014-2016

#	Business Name	Address	Sign Type(s)	Number of Variations	Variation Type(s)	Date Approved	Ordinance	Variation(s) Requested
1	A Different Box of Crayons	439 Pennsylvania Avenue	Freestanding Wall	4	1. Number 2. Area 3. Setback 4. Type	12/12/2016	6455	1. To allow 3 signs in lieu of the maximum 1 sign permitted 2. To allow a wall sign with an area of 36 square feet in lieu of the maximum area of 17.25 square feet permitted 3. To allow a freestanding sign to be located 2.75 feet from the property line in lieu of the minimum distance of 5 feet required 4. To allow a sign to be attached to an existing light pole on private property which is otherwise prohibited
2	Barone's Pizza	475 Pennsylvania Avenue	Wall	1	1. Number	12/12/2016	6454	1. To allow 3 signs on the property in lieu of the maximum 1 sign permitted
3	Storm Inspired Showroom	530 Pennsylvania Avenue	Wall	1	1. Area	11/14/2016	6450	1. To allow a wall sign with an area of 18 square feet in lieu of the maximum area of 9 square feet permitted
4	Desitter Flooring	444 Roosevelt Road	Freestanding	2	1. Area 2. Type	4/11/2016	6394	1. To allow a freestanding sign with an area of 72 square feet in lieu of the maximum area of 50 square feet permitted 2. To allow an existing pole sign on the property to remain which is otherwise be prohibited
5	Glen Hill North Office Complex	800 Roosevelt Road	Freestanding	2	1. Area 2. Height	1/25/2016	6383	1. To allow traffic directional signage with an area of 40.5 square feet in lieu of the maximum area of 4 square feet permitted 2. To allow traffic directional signage with a height of 9 feet in lieu of the maximum height of 4 feet permitted
6	Chocolaterie Stam	530 Pennsylvania Avenue	Wall	2	1. Area 2. Height	1/18/2016	6382	1. To allow a wall sign with an area of 190 square feet in lieu of the maximum area of 13 square feet permitted 2. To allow 2 signs in lieu of the maximum 1 sign permitted
7	Mattress Firm	369 Roosevelt Road	Freestanding Wall	5	1. Number 2. Area (4)	8/24/2015	6346	1. To allow a 2 freestanding multitenant signs in lieu of the maximum 1 freestanding multitenant sign permitted 2. To allow a wall sign on the north building elevation with an area of 93 in lieu of the maximum area of 44.17 square feet permitted 3. To allow a wall sign on the north building elevation with an area of 131 square feet in lieu of the maximum area of 39.17 permitted 4. To allow a wall sign on east building elevation with an area of 55 square feet in lieu of the maximum area of 39.17 permitted 5. To allow a freestanding multi-tenant sign with an area of 77 square feet in lieu of the maximum area of 65 square feet permitted
8	Buttermilk and Honey	10 North Park Boulevard	Freestanding Wall	2	1. Location 2. Type	6/8/2015	6325	1. To allow a wall sign on south building elevation where one would otherwise not be permitted 2. To allow a pole sign which is otherwise prohibited
9	Marché	496 North Main Street	Wall Awning	1	1. Number	4/20/2015	6308	1. To allow 6 signs in lieu of the maximum 2 permitted
10	Dunkin Donuts	1090 Roosevelt Road	Freestanding Wall	4	1. Number 2. Area 3. Base Material 4. Setback	2/9/2015	6300	1. To allow 3 signs in lieu of the maximum 2 permitted 2. To allow a wall sign with an area of 65.6 square feet in lieu of the maximum area of 29.25 square feet permitted 3. To allow the base of a freestanding sign to be constructed with a different material than the primary material of the principal structure 4. To allow a freestanding sign to encroach into the required 30-foot sight triangle
11	Ross Dress for Less	579 Roosevelt Road	Wall	1	1. Area	11/24/2014	6274	1. To allow a wall sign with an area of 470.5 square feet in lieu the maximum area of 115 square feet permitted
12	Forest Glen Elementary School	561 Elm Street	Freestanding	2	1. Number 2. Internal Illumination	10/27/2014	6270	1. To allow a 2 freestanding signs in lieu of the maximum 1 permitted 2. To allow an internally illuminated sign which is otherwise not permitted
13	Young's Appliances	500 Crescent Boulevard	Freestanding Wall	8	1. Number 2. Type (4) 3. Setback (2) 4. Landscape	10/27/2014	6269	1. To allow 2 signs in lieu of the maximum 1 permitted 2. To allow a freestanding sign which is otherwise not permitted 3. To allow a pole sign which is otherwise prohibited 4. To allow neon tube lighting which is otherwise prohibited 5. To allow a rotating sign which is otherwise prohibited 6. To allow a portion of the sign to extend over the public right-of-way which is otherwise prohibited 7. To allow a freestanding sign to maintain a 0 foot setback in lieu of a minimum 5 foot setback required 8. To allow no landscaping at the base of sign in lieu of the minimum 2 square feet of landscaping per 1 square foot of sign area required
14	Glen Crossings Shopping Center	462 North Park Boulevard	Freestanding Wall	3	1. Number 2. Area 3. Location	7/14/2014	6246	1. To allow 2 multitenant signs in lieu of the minimum 1 permitted 2. To allow a wall sign with an area of 46.5 square feet in lieu of maximum 35 square feet permitted 3. To allow a multitenant sign to be mounted on an exterior wall which is otherwise not permitted
15	Pet Supplies Plus	299 Roosevelt Road	Freestanding Wall	4	1. Number 2. Area (3)	6/23/2014	6244	1. To allow 3 signs in lieu of the maximum 2 permitted 2. To allow 2 wall signs each with an area of 82.13 square feet in lieu of maximum area of 71.3 square feet permitted 3. To allow a total of 214.26 square feet of signage in lieu of the maximum total area of 120 square feet permitted 4. To allow more than 25% of the area of traffic directional signage to be used to advertise a business
16	Glen Ellyn Evangelical Covenant Church	277 Hawthorne Boulevard	Directional Signs Freestanding	3	1. Height 2. Area 3. Base Material	6/9/2014	6242	1. To allow traffic directional signage with a height of 4.02 feet in lieu of the maximum height of 4 feet permitted 2. To allow traffic directional signage with an area of 10.57 square feet in lieu of maximum area of 4 square feet permitted 3. To allow the base of a freestanding sign to be constructed with a different material than the primary material of the principal structure

Total Projects Involving Sign Variations 16 Average Number of Variations per Project 2.81

Total Sign Variations Approved 45

Approved Sign Variations
2011 - 2013

#	Business Name	Address	Sign Type(s)	Number of Variations	Variation Type(s)	Date Approved	Ordinance	Variation(s) Requested
1	Willowbrook Wildlife Rehabilitation Center	525 South Park Boulevard	Freestanding	5	1. Type 2. Height (2) 3. Area 4. Number	7/22/2013	6154	1. To allow incidental signage in the CR Conservation Recreation District which is otherwise not permitted 2. To eliminate sign height requirement of 5 feet for primary signage 3. To waive the requirement for maximum height of incidental signage 4. To waive the requirement of the maximum area for incidental signage 5. To waive the maximum number of incidental signage permitted
2	Baskin Robbins/Dunkin Donuts	651 Roosevelt Road	Freestanding Wall	2	1. Number 2. Area	6/24/2013	6147	1. To allow 4 primary signs in lieu of 1 permitted 2. To allow a wall sign with an area of 68.28 square feet in lieu of the maximum area of 11.99 square feet permitted
3	DuPage Medical Group	430 Pennsylvania Avenue	Wall	1	1. Height	4/8/2013	6122	1. To allow a wall sign with a height of 40.5 feet in lieu of the maximum height of 25 feet permitted
4	Career Vision	526 North Main Street	Projecting	2	1. Area 2. Projection	1/14/2013	6110	1. To allow a projecting sign with an area of 8.2 square feet in lieu of the maximum area of 4 square feet permitted 2. To allow a sign to project 2 feet 10 inches from the building wall in lieu of the maximum projection of 2 feet 8 inches permitted
5	Glen Ellyn Market Shopping Center	285 Roosevelt Road	Wall	1	1. Height	11/26/2012	6090	1. To allow a primary wall sign with a height of 27 feet 6 inches in lieu of the maximum height of 25 feet permitted
6	Oberweis Dairy	515 Roosevelt Road	Freestanding Wall Projecting Awning	4	1. Number 2. Area (2) 3. Height	10/22/2012	6084	1. To allow 11 primary signs in lieu of the maximum 2 permitted 2. To allow primary signage with a total area of 276 square feet in lieu of the maximum total area of 156 square feet permitted 3. To allow incidental signage with a total area of 294 square feet in lieu of the maximum total area of 15.6 square feet permitted 4. To allow incidental signage with a maximum height of 20 feet 7 inches in lieu of the maximum height of 10 feet permitted
7	Jewel-Osco	599 Roosevelt Road	Wall	4	1. Number 2. Area (2) 3. Height	6/11/2012	6036	1. To allow 4 incidental signs in lieu of the maximum of 3 permitted 2. To allow primary signage with a total area of 327 square feet in lieu of the maximum total area of 132 square feet permitted 3. To allow incidental signage with a total area of 184 square feet in lieu of the maximum total area of 13.2 square feet permitted 4. To allow incidental signage with a height of 19 feet 2 inches in lieu of the maximum 10 feet permitted
8	Haggerty Chevrolet	300 Roosevelt Road	Freestanding Wall	4	1. Number 2. Area (2) 3. Height	6/11/2012	6035	1. To allow 4 primary signs in lieu of the maximum 2 primary signs permitted 2. To allow incidental signage with a total area of 92 square feet in lieu of the maximum total area of 12 square feet permitted 3. To allow 2 traffic directional signs with areas of 6.1 square feet each in lieu of the maximum area of 4 square feet permitted 4. To allow incidental signage with a height of 17 feet in lieu of the maximum height of 10 feet permitted
9	McDonalds	445 Roosevelt Road	Freestanding Projecting	2	1. Number 2. Area	5/14/2012	6031	1. To allow a total of 6 incidental sign in lieu of the maximum 4 permitted 2. To allow incidental signage with a total area of 99.48 square feet in lieu of the total area of 80.71 square feet permitted
10	Pickwick Place	650 Roosevelt Road	Freestanding Wall	3	1. Number 2. Area (2)	3/26/2012	6014	1. To allow 2 primary signs in lieu of the maximum 1 permitted 2. To allow primary signage with a total area of 50 square feet in lieu of the maximum total area of 23 square feet permitted 3. To allow 2 address signs with areas of 8 square feet each in lieu of the maximum area of 2 square feet permitted
11	Giordano's	455 Roosevelt Road	Freestanding	3	1. Number 2. Area 3. Setback	9/12/2011	5957	1. To allow 4 primary signs in lieu of the maximum 1 permitted 2. To allow primary signage with a total area of 147 square feet in lieu of the maximum total area of 110 square feet permitted 3. To allow a freestanding sign to be located 48 feet from the center line of the public right-of-way in lieu of the minimum 55 foot setback required

Total Projects Involving Sign Variations 11 Average Number of Variations per Project 2.81

Total Sign Variations Approved 31

Downtown Awning Signage Research
April 3, 2018

Community	Maximum Area Permitted	Maximum Number Permitted	Signage on Valance included in Number/Area
<i>Glen Ellyn</i>	0.5 square feet of signage per 1 lineal foot of establishment frontage	1	Yes
<i>Wheaton</i>	1.5 square feet of signage per 1 lineal foot of establishment frontage	1	Yes
<i>Naperville</i>	1.5 square feet of signage per 1 lineal foot of establishment frontage	No Limit provided all signage for establishment is less than maximum area permitted	Yes
<i>Downers Grove</i>	1 square foot of signage per 1 lineal foot of establishment frontage	No Limit provided all signage for establishment is less than maximum area permitted	Yes
<i>Lisle</i>	1 square foot of signage per 1 lineal foot of establishment frontage	1	Yes
<i>Lombard</i>	Signage permitted on awning valance only and only 10" in height	No Limit	No
<i>Park Ridge</i>	Height is limited to 50% of awning height. Width is limited to 25% of awning height.	1	No, provided that only the business name, logo, and/or address appears on the valance, the valance is no more than 8" in height, and the lettering or logo is no more than 6" in height
<i>Elmhurst</i>	1 square foot of signage per 1 lineal foot of establishment frontage with a 50 square foot maximum	No limit provided all signage for establishment is less than maximum area	Yes
<i>Hinsdale</i>	Awning Signage is Prohibited	Awning Signage is Prohibited	Awning Signage is Prohibited

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Edie Boutique Awning Signage Photo



Projecting Signage Photos



Monument Sign Setback Photo



Painted Signs and Public Art/Murals
Community Research

Community	Allows Painted Walls/Murals with no advertising	Separate Regulations for Murals	Reviewer of Painted Walls/Murals	Allows Painted Walls/Murals with Advertising (Defined as a "sign")
<i>Glen Ellyn</i>	Yes	No	None	No
<i>Bartlett</i>	No	No	None	No
<i>Batavia</i>	Yes	Yes	Historic Preservation Commission (Public Hearing Required)	Yes but <u>only</u> in the downtown district (Sign Permit Required - Review by Historic Preservation Commission only with no Council approval needed)
<i>Carol Stream</i>	No	No	None	No
<i>Crystal Lake</i>	Yes	No	None	Yes (Sign Permit Required - No other review)
<i>Darien</i>	No	No	None	No
<i>Deerfield</i>	Yes	No	None	No
<i>Hanover Park</i>	Yes	No	None	No
<i>Libertyville</i>	Yes	No	None	Yes (Sign Permit Required - <u>All</u> signs, painted or otherwise, require review by Appearance Review Commission followed by Board approval)
<i>Lisle</i>	Yes	No	None	Yes (Sign Permit Required - No other review)
<i>Lombard</i>	Yes	No	None	No
<i>Mundelein</i>	Yes	No	None	No
<i>Naperville</i>	Yes	No	None	Yes (Sign Permit Required - No other review)
<i>Oak Park</i>	Yes	No	Village Art Commission (No Public Hearing Required)	No
<i>Roselle</i>	Yes	No	None	Yes (Sign Permit Required - No other review)
<i>St. Charles</i>	Yes	No	None	Yes (Sign Permit Required - Review by Historic Preservation Commission followed by Council approval <u>only</u> if located in downtown historic district)
<i>Warrenville</i>	Yes	No	None	No
<i>West Chicago</i>	Yes	No	None	No
<i>Wheaton</i>	Yes	No	None	No



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 05/07/18 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Discussion Item
Prepared By: John Sterrett

SCHEDULED

AGENDA ITEM (ID # 3288)

DOC ID: 3288 A

Planning and Development Director Hulseberg will lead a discussion on potential amendments to the Sign Code.

Background: In February of 2014, the Village Board adopted a comprehensive revision to the Village's Sign Code to replace the previous Sign Code written in 1993. The Sign Code was nearly completely rewritten with the goal of updating the regulations to reflect how signage has changed over the years. It was also expected that the revisions would reduce the number of requested Sign Code variations. Some of the key updates in the 2014 Sign Code included increasing the amount of size and area of commercial signage and differentiating between the types of signs such as wall signs, free-standing signs, awning signs, and marquee signs that are permitted on a property. Prior to the 2014 Sign Code, commercial businesses were allowed 1 primary wall sign with a surface area not to exceed 1 square foot per linear foot of building frontage for each establishment, with 0.5 square feet of wall signage per linear foot of establishment frontage allowed in the downtown. The provisions of the previous Sign Code were often vague and did not allow flexibility for additional signage. The current Sign Code now regulates each business district separately. Additionally, signs considered to be pole or pylon signs became prohibited in any district. While this prohibition prevents any new pole or pylon signs from being constructed there is no sign amortization provision to seek removal of existing pole or pylons by a certain date. Instead, these non-conforming signs are required to be brought into compliance if they are changed or altered.

Staff has performed extensive research on the number and types of sign variations approved since the adoption of the new Sign Code in 2014 and has compared these figures with variations granted during the 3 years prior to the 2014 adoption. A total of 31 sign variations associated with 11 different projects were approved during the 3 years prior to the adoption of the new Sign Code, from 2011 through 2013. The C3 District contained 23 of these 31 approved sign variations and the C5B district had 3 approved sign variations. Surface area of wall signage was the most common approved variation.

During the 3 years following the adoption of the current Sign Code, 45 sign variations associated with 16 projects were approved by the Village Board. This increase may be due to the increased activity in the commercial market and the increase in the number of new businesses coming to the downtown. Nearly half of these approved variations are contained within the C3 Service District in the Roosevelt Road corridor with 21 total sign variations associated with 8 projects. The C5A and the C5B Districts combined for 17 variations – up from only 3 during the 3 years prior to the 2014 adoption. The most common reason for sign variations since the new code has been to allow an increase in the maximum surface area of a sign and to increase the number of signs allowed on a property. Both of these types of variations were mostly associated with wall signage.

Although the frequency of sign variations in the C3 district along Roosevelt Road has decreased slightly since the 2014 adoption, the amount of sign variations approved in the C5 Districts, however, has increased. The most common type of variation approved in the C5 Districts was to

increase the allowable square footage of wall signs and the number of signs. Portions of the Sign Code, therefore, should be further evaluated and amended to address various circumstances that were not anticipated as part of the 2014 adoption. Staff is recommending the following revisions be reviewed and considered for amendment:

1. Incorporate provisions related to gas station signage.
2. Clarify that changes made to non-conforming signs also requires landscaping at the base of the sign to be brought into compliance.
3. Allow balloon displays in the C2 and C3 district as special event signage rather than prohibiting them.
4. Increase the allowable square footage for wall, awning, and marquee signage in the downtown.
5. Exclude wording and logos placed on the valance of an awning sign from the maximum number and square footage of awning signs.
6. Increase the allowable square footage of projecting signs in the downtown.
7. Revise a provision in the 2014 Sign Code that allows a sign on a building wall adjacent to either the Illinois Prairie Path or the Union Pacific railroad.
8. Increase setback distances for monument signs located along Roosevelt Road to reduce obstructed sight distance for vehicles.
9. Add a maximum timeframe that political campaign signs may remain up after an election has passed.
10. Add language preventing certain variation requests from the Sign Code.
11. Change language for sign variation review from the Architectural Review Commission to the Plan Commission.

Staff is also seeking Village Board discussion and direction on the following items:

- A. Evaluate enforcement of neon and open LED signs in the downtown to determine if the current regulations that prohibit new signs and allow existing signs to continue to be used is sufficient.
- B. Evaluate the expanding number of illegal real estate advertisement signs on building walls in the downtown.
- C. Clarify if video screens inside store windows should be permitted.

Further background on each of the above-listed suggested Sign Code changes is provided below.

1. Gas Station Signage

The Sign Code does not currently address gas stations which are unique uses that require a greater amount of signage than other commercial uses. Pump canopies will typically contain the fuel company name and logo (i.e. Shell or Mobil) on each side of the canopy that fronts a street, which typically amounts to 2 or 3 additional signs. Each side of each gas pump will often contain 2-3 advertising components that make up additional signage on the pump. This type of signage is generally consistent with Automatic Teller Machine (ATM) signage, which is considered exempt and not included in calculations of the total allowable number and size of signs on a premises. Currently, gas stations are required to seek a substantial amount of variations to the Sign Code because of their unique use. The last 4 gas stations to be approved by the Village had a combined total of 170 signs on the property. Most of these “signs” are actually logos and business names located on each gas pump. Consideration should be given to exempting certain types of signage associated with gas stations to address canopy signage and gas pump signage.

2. Landscaping for Non-Conforming Signs

The Sign Code requires 2 square feet of landscaping at the base of a free-standing sign for each 1 square foot of sign area. This landscaping is installed with new free-standing signs and whenever an existing non-conforming sign is modified or altered. The Sign Code is unclear regarding whether the required landscaping at the base of a free standing sign should be met when a non-conforming sign is modified or altered. The language should be clarified to clearly require landscaping for nonconforming freestanding signs that are required to be brought into compliance with the Sign Code.

3. Balloon Displays outside the Downtown

The current Sign Code allows business in the C5 Central Business district to have balloon displays without a special event permit provided they do not exceed a maximum of 2 bunches of balloons with no more than 6 balloons per bunch. These balloon displays are considered exempt signs because they attract attention to a business. These are allowed in the C5 district, but are not allowed without a special event permit in any other commercial district in the Village. Businesses located in the C3 Service Commercial district along Roosevelt Road will often inquire about special event signage, including balloon displays, for occasions such as grand openings, sales, etc. The amount of special event signage, however, is limited to banner signs only and would not allow balloon displays in the C3 district. Staff recommends that the C3 and C2 Commercial districts be allowed to have balloon displays in the same manner as the C5 district.

4. Maximum Allowable Square Footage for Building Signage in the Downtown

The current Sign Code allows each establishment in the downtown 1 building sign (either wall, awning, projecting, or marquee sign) with a maximum surface area of 0.5 square foot of business signage for every 1 lineal foot of establishment frontage. Recently, new businesses have requested variations for larger signs in the downtown for added visibility for motorists and pedestrians. Staff has researched nearby communities that have similar downtowns as Glen Ellyn to determine how building signage area is regulated elsewhere including Lombard, Wheaton, Lisle, Downers Grove,

and Hinsdale. All of these communities, with the exception of Wheaton, have a maximum surface area for wall signage of 1 square foot for every 1 lineal foot of establishment frontage. Wheaton allows up to 1.5 square feet for every 1 lineal foot of establishment frontage. Based on this research, staff is recommending that we amend the Sign Code to double the current allowable square footage of building signage in the downtown to 1 square foot of signage per lineal foot of establishment frontage.

5. Awning Signage

The current Sign Code allows each business in the downtown with street frontage to have 1 sign on the exterior elevation of the building, whether it be a wall sign, an awning sign, a projecting sign, or a marquee sign. The maximum area for a wall, awning, or marquee in the downtown is 0.5 square feet of signage for each lineal foot of establishment frontage of the business (recommended to be doubled in #4 above). The current Sign Code considers any lettering or logos placed on any part of the awning, including the valance, to be signage. Awnings that contain no lettering or logos are not considered signs and are not subject to the Sign Code. Since only 1 sign is permitted, commercial establishments that contain multiple awnings may only place lettering and logos on 1 of the awnings. This prohibits businesses with multiple awnings from containing lettering and logos on the valance without a variation, even if no other signage is placed on the main surface area of the awning. This issue arose with Edie Boutique's signage which required a variation in Glen Ellyn but the same signage was permitted in Park Ridge without the need for a variation. Staff researched Park Ridge's regulations and recommends that Glen Ellyn's awning regulations be amended to match Park Ridge's. Specifically, signage on an awning valance would be considered exempt from the Sign Code provided that the valance does not exceed 8 inches in height and no letter or logos exceed 6 inches in height. This is similar to the regulations in Park Ridge and would have allowed Edie Boutique to install their existing signage without a variation. Please see the attached photo of the constructed Edie's awning sign.

6. Exempt Projecting Signs in the Downtown from Regulation

The current Sign Code allows a business in the downtown the option of having a projecting sign in lieu of a wall, awning, or marquee sign, provided it does not exceed 6 square feet. The previous Sign Code allowed up to only a maximum of 4 square feet. These signs are focused on pedestrian traffic rather than vehicular and staff believes that this type of signage is important to increase the foot traffic in the downtown. To encourage the use of projecting signs, staff is recommending they be exempt from the size regulation provided they do not exceed the maximum square footage of building signage allowable (see paragraph 4) for the business. Please note that this may encourage all businesses in the downtown to install a projecting sign. Please see the attached photos for examples of projecting signs in the downtown.

7. Signage along Illinois Prairie Path and Union Pacific Railroad

When the Sign Code was updated, a provision was included to allow properties with rear building walls parallel to the Illinois Prairie Path or Union Pacific Railroad to have an additional sign along the rear building wall facing the railroad/Prairie Path. The current language has been misinterpreted by some to allow 2 signs on the front of businesses with their frontage facing the railroad/Prairie Path, such as Bombay Joe's. The allowance for an additional sign, was intended to provide exposure

for the rear of businesses located along either of these 2 corridors. Clarification should be provided for this provision.

8. Roosevelt Road Freestanding Sign Setbacks

The previous 1993 Sign Code required all signs to be a minimum of 55 feet from the centerline of Roosevelt Road. The revised 2014 Sign Code only requires a 5 foot setback from the property line which has been problematic. Recently, some signage that was installed 5 feet from the property line has posed visibility issues for motorists. The attached photo illustrates a monument sign that meets the minimum setback requirement but obstructs vehicle sight distance. We recommend the setback be increased from 5 feet to 10 feet to allow an improved line of sight for drivers.

9. Political Campaign Signs

Political campaign signs are considered exempt signs provided that they do not exceed 32 square feet in area. Per State Statute, only the size of political signs in residential districts can be regulated. Communities may not limit the number of political signs nor the amount of time that political signs are permitted to be displayed in residential districts. This Statute, however, only applies to residential districts therefore allowing the Village to place time limits on political signs in non-residential districts. Other exempt signs, such as real estate signs and temporary construction signs, are required to be removed once a specific circumstance has been achieved (such as a home being sold or a certificate of occupancy being issued). It is recommended that time limits be placed on political campaign signs located in non-residential districts as well, such as 1 week following the date of the election.

10. Permitted Variations

Some Plan Commissioners have questioned why the Glen Ellyn Sign Code allows variation requests for signs prohibited by the Sign Code such as free-standing signs in the C5A district and electronic signs in the Downtown Districts. Many other communities do not permit variations for prohibited signs. Staff suggests the Plan Commission consider a proposed Sign Code amendment to eliminate variations for prohibited signs.

11. Dissolution of Architectural Review Commission

With the dissolution of the Architectural Review Commission in July 2017, the Sign Code needs to be updated to reflect that the review and recommendation for variations from the Sign Code has been transferred to the Plan Commission.

Village Board Action: We welcome Village Board comments on any of the above listed proposed Sign Code amendments prior to review by the Plan Commission. Staff is also seeking Village Board feedback on 3 downtown signage code enforcement issues. We are seeking direction because enforcement involving a significant number of downtown businesses/property owners is likely to generate some negative commentary. Prior to proceeding, we would like to confirm Village Board support of these actions.

A. Neon and Open LED Signs

The use of neon or LED window signs, such as “Open” signs, of any type is prohibited in the C5 District in order to preserve the downtown’s historic character. There are approximately 17 such

signs that exist in the C5 Downtown District which predate the adoption of the new Sign Code. Planning & Development staff have allowed these signs that predated the adoption of the 2014 Sign Code to remain in place as legal non-conforming signs. Any new or replacement neon signs in the C5 district are considered prohibited. Since there are more than 17 existing neon signs in the downtown, businesses believe they are permitted and therefore continue to purchase and install them. Code enforcement staff are experiencing great difficulty in having newly installed signs removed. Staff is seeking direction regarding whether or not the Village Board believes neon signs should be permitted in the downtown. If not, would the Village Board support the removal of all such signs by a date certain, for example, December 31, 2018?

B. Real Estate Listing Signs

Prior to 2004, Village staff was aware of only 1 or 2 real estate listing signs that had been installed illegally in the downtown. These signs were in the northeast quadrant of the downtown and advertised homes for sale. This type of signage has never been permitted by the Village's Sign Code and staff is unaware of any community that allows this type of signage. At the time, because the amount of these illegal signs was so few, it did not become a code enforcement priority. Thus, the signs were not required to be removed. Similar to the issue with neon signs in the downtown, property owners believe they are permitted and continue to install new ones.

Over the last few years, the number of these signs has increased dramatically. Staff has noticed that within the last 2 years, these signs are beginning to appear throughout the downtown. Staff counts at least 8 of these signs in the downtown at this time. Building owners are installing these illegal signs and then leasing the space to real estate agents to advertise their listings. The signs are mainly located in the northeast quadrant of the downtown. In October 2017 an illuminated real estate listing sign was installed in front of the former Katy's space on the south end of Main Street next to Fire and Wine. Please see the attached photos of these illegal signs.

Because of the continued increase in these signs over the last few years it is necessary to move forward with enforcing the Sign Code to remove these illegal signs. Staff would like to confirm that the Village Board supports the enforcement of this provision. If the Village Board is not in support of enforcement, should staff prepare some limitations regarding the number of such signs that would be permitted (e.g.; one sign per block in the downtown)?

C. Video Displays in Storefront Windows

Staff has recently been made aware of video displays that have been placed in downtown storefront windows for the purpose of advertising. Please see attached photos. These types of signs are specifically prohibited in the Sign Code. Before these signs become prevalent throughout the downtown, such as neon signs and the real estate listing signs, staff recommends that enforcement be taken to require the removal of these video displays. Staff is seeking direction on the enforcement of these signs.

Attachments: Sign Variations Chart 2011 – 2016
Downtown Awning Sign Research Chart
Edie Boutique Awning Signage Photo

Agenda Item (ID # 3288)

Meeting of May 7, 2018

Projecting Signage Photos
Illegal Real Estate Signage Photos
Illegal Video Display Photos
Monument Sign Setback Photo

ATTACHMENTS:

- Sign Variation Research Chart 2011-2016 (PDF)
- Downtown Awning Sign Research Chart (PDF)
- Edie Boutique Awning Signage Photo (PDF)
- Projecting Signage Photos (PDF)
- Illegal Real Estate Signage Photos (PDF)
- Illegal Video Display Signage Photos (PDF)
- Monument Sign Setback Photo (PDF)

**Approved Sign Variations
2011 - 2013**

#	Business Name	Address	Sign Type(s)	Number of Variations	Variation Type(s)	Date Approved	Ordinance	Variation(s) Requested
1	Willowbrook Wildlife Rehabilitation Center	525 South Park Boulevard	Freestanding	5	1. Type 2. Height (2) 3. Area 4. Number	7/22/2013	6154	1. To allow incidental signage in the CR Conservation Recreation District which is otherwise not permitted 2. To eliminate sign height requirement of 5 feet for primary signage 3. To waive the requirement for maximum height of incidental signage 4. To waive the requirement of the maximum area for incidental signage 5. To waive the maximum number of incidental signage permitted
2	Baskin Robbins/Dunkin Donuts	651 Roosevelt Road	Freestanding Wall	2	1. Number 2. Area	6/24/2013	6147	1. To allow 4 primary signs in lieu of 1 permitted 2. To allow a wall sign with an area of 68.28 square feet in lieu of the maximum area of 11.99 square feet permitted
3	DuPage Medical Group	430 Pennsylvania Avenue	Wall	1	1. Height	4/8/2013	6122	1. To allow a wall sign with a height of 40.5 feet in lieu of the maximum height of 25 feet permitted
4	Career Vision	526 North Main Street	Projecting	2	1. Area 2. Projection	1/14/2013	6110	1. To allow a projecting sign with an area of 8.2 square feet in lieu of the maximum area of 4 square feet permitted 2. To allow a sign to project 2 feet 10 inches from the building wall in lieu of the maximum projection of 2 feet 8 inches permitted
5	Glen Ellyn Market Shopping Center	285 Roosevelt Road	Wall	1	1. Height	11/26/2012	6090	1. To allow a primary wall sign with a height of 27 feet 6 inches in lieu of the maximum height of 25 feet permitted
6	Oberweis Dairy	515 Roosevelt Road	Freestanding Wall Projecting Awning	4	1. Number 2. Area (2) 3. Height	10/22/2012	6084	1. To allow 11 primary signs in lieu of the maximum 2 permitted 2. To allow primary signage with a total area of 276 square feet in lieu of the maximum total area of 156 square feet permitted 3. To allow incidental signage with a total area of 294 square feet in lieu of the maximum total area of 15.6 square feet permitted 4. To allow incidental signage with a maximum height of 20 feet 7 inches in lieu of the maximum height of 10 feet permitted
7	Jewel-Osco	599 Roosevelt Road	Wall	4	1. Number 2. Area (2) 3. Height	6/11/2012	6036	1. To allow 4 incidental signs in lieu of the maximum of 3 permitted 2. To allow primary signage with a total area of 327 square feet in lieu of the maximum total area of 132 square feet permitted 3. To allow incidental signage with a total area of 184 square feet in lieu of the maximum total area of 13.2 square feet permitted 4. To allow incidental signage with a height of 19 feet 2 inches in lieu of the maximum 10 feet permitted
8	Haggerty Chevrolet	300 Roosevelt Road	Freestanding Wall	4	1. Number 2. Area (2) 3. Height	6/11/2012	6035	1. To allow 4 primary signs in lieu of the maximum 2 primary signs permitted 2. To allow incidental signage with a total area of 92 square feet in lieu of the maximum total area of 12 square feet permitted 3. To allow 2 traffic directional signs with areas of 6.1 square feet each in lieu of the maximum area of 4 square feet permitted 4. To allow incidental signage with a height of 17 feet in lieu of the maximum height of 10 feet permitted
9	McDonalds	445 Roosevelt Road	Freestanding Projecting	2	1. Number 2. Area	5/14/2012	6031	1. To allow a total of 6 incidental sign in lieu of the maximum 4 permitted 2. To allow incidental signage with a total area of 99.48 square feet in lieu of the total area of 80.71 square feet permitted
10	Pickwick Place	650 Roosevelt Road	Freestanding Wall	3	1. Number 2. Area (2)	3/26/2012	6014	1. To allow 2 primary signs in lieu of the maximum 1 permitted 2. To allow primary signage with a total area of 50 square feet in lieu of the maximum total area of 23 square feet permitted 3. To allow 2 address signs with areas of 8 square feet each in lieu of the maximum area of 2 square feet permitted
11	Giordano's	455 Roosevelt Road	Freestanding	3	1. Number 2. Area 3. Setback	9/12/2011	5957	1. To allow 4 primary signs in lieu of the maximum 1 permitted 2. To allow primary signage with a total area of 147 square feet in lieu of the maximum total area of 110 square feet permitted 3. To allow a freestanding sign to be located 48 feet from the center line of the public right-of-way in lieu of the minimum 55 foot setback required

Total Projects Involving Sign Variations 11 Average Number of Variations per Project 2.81

Total Sign Variations Approved 31

**Approved Sign Variations
2014-2016**

#	Business Name	Address	Sign Type(s)	Number of Variations	Variation Type(s)	Date Approved	Ordinance	Variation(s) Requested
1	A Different Box of Crayons	439 Pennsylvania Avenue	Freestanding Wall	4	1. Number 2. Area 3. Setback 4. Type	12/12/2016	6455	1. To allow 3 signs in lieu of the maximum 1 sign permitted 2. To allow a wall sign with an area of 36 square feet in lieu of the maximum area of 17.25 square feet permitted 3. To allow a freestanding sign to be located 2.75 feet from the property line in lieu of the minimum distance of 5 feet required 4. To allow a sign to be attached to an existing light pole on private property which is otherwise prohibited
2	Barone's Pizza	475 Pennsylvania Avenue	Wall	1	1. Number	12/12/2016	6454	1. To allow 3 signs on the property in lieu of the maximum 1 sign permitted
3	Storm Inspired Showroom	530 Pennsylvania Avenue	Wall	1	1. Area	11/14/2016	6450	1. To allow a wall sign with an area of 18 square feet in lieu of the maximum area of 9 square feet permitted
4	Desitter Flooring	444 Roosevelt Road	Freestanding	2	1. Area 2. Type	4/11/2016	6394	1. To allow a freestanding sign with an area of 72 square feet in lieu of the maximum area of 50 square feet permitted 2. To allow an existing pole sign on the property to remain which is otherwise be prohibited
5	Glen Hill North Office Complex	800 Roosevelt Road	Freestanding	2	1. Area 2. Height	1/25/2016	6383	1. To allow traffic directional signage with an area of 40.5 square feet in lieu of the maximum area of 4 square feet permitted 2. To allow traffic directional signage with a height of 9 feet in lieu of the maximum height of 4 feet permitted
6	Chocolaterie Stam	530 Pennsylvania Avenue	Wall	2	1. Area 2. Height	1/18/2016	6382	1. To allow a wall sign with an area of 190 square feet in lieu of the maximum area of 13 square feet permitted 2. To allow 2 signs in lieu of the maximum 1 sign permitted
7	Mattress Firm	369 Roosevelt Road	Freestanding Wall	5	1. Number 2. Area (4)	8/24/2015	6346	1. To allow a 2 freestanding multitenant signs in lieu of the maximum 1 freestanding multitenant sign permitted 2. To allow a wall sign on the north building elevation with an area of 93 in lieu of the maximum area of 44.17 square feet permitted 3. To allow a wall sign on the north building elevation with an area of 131 square feet in lieu of the maximum area of 39.17 permitted 4. To allow a wall sign on east building elevation with an area of 55 square feet in lieu of the maximum area of 39.17 permitted 5. To allow a freestanding multi-tenant sign with an area of 77 square feet in lieu of the maximum area of 65 square feet permitted
8	Buttermilk and Honey	10 North Park Boulevard	Freestanding Wall	2	1. Location 2. Type	6/8/2015	6325	1. To allow a wall sign on south building elevation where one would otherwise not be permitted 2. To allow a pole sign which is otherwise prohibited
9	Marché	496 North Main Street	Wall Awning	1	1. Number	4/20/2015	6308	1. To allow 6 signs in lieu of the maximum 2 permitted
10	Dunkin Donuts	1090 Roosevelt Road	Freestanding Wall	4	1. Number 2. Area 3. Base Material 4. Setback	2/9/2015	6300	1. To allow 3 signs in lieu of the maximum 2 permitted 2. To allow a wall sign with an area of 65.6 square feet in lieu of the maximum area of 29.25 square feet permitted 3. To allow the base of a freestanding sign to be constructed with a different material than the primary material of the principal structure 4. To allow a freestanding sign to encroach into the required 30-foot sight triangle
11	Ross Dress for Less	579 Roosevelt Road	Wall	1	1. Area	11/24/2014	6274	1. To allow a wall sign with an area of 470.5 square feet in lieu the maximum area of 115 square feet permitted
12	Forest Glen Elementary School	561 Elm Street	Freestanding	2	1. Number 2. Internal Illumination	10/27/2014	6270	1. To allow a 2 freestanding signs in lieu of the maximum 1 permitted 2. To allow an internally illuminated sign which is otherwise not permitted
13	Young's Appliances	500 Crescent Boulevard	Freestanding Wall	8	1. Number 2. Type (4) 3. Setback (2) 4. Landscape	10/27/2014	6269	1. To allow 2 signs in lieu of the maximum 1 permitted 2. To allow a freestanding sign which is otherwise not permitted 3. To allow a pole sign which is otherwise prohibited 4. To allow neon tube lighting which is otherwise prohibited 5. To allow a rotating sign which is otherwise prohibited 6. To allow a portion of the sign to extend over the public right-of-way which is otherwise prohibited 7. To allow a freestanding sign to maintain a 0 foot setback in lieu of a minimum 5 foot setback required 8. To allow no landscaping at the base of sign in lieu of the minimum 2 square feet of landscaping per 1 square foot of sign area required
14	Glen Crossings Shopping Center	462 North Park Boulevard	Freestanding Wall	3	1. Number 2. Area 3. Location	7/14/2014	6246	1. To allow 2 multitenant signs in lieu of the minimum 1 permitted 2. To allow a wall sign with an area of 46.5 square feet in lieu of maximum 35 square feet permitted 3. To allow a multitenant sign to be mounted on an exterior wall which is otherwise not permitted
15	Pet Supplies Plus	299 Roosevelt Road	Freestanding Wall	4	1. Number 2. Area (3)	6/23/2014	6244	1. To allow 3 signs in lieu of the maximum 2 permitted 2. To allow 2 wall signs each with an area of 82.13 square feet in lieu of maximum area of 71.3 square feet permitted 3. To allow a total of 214.26 square feet of signage in lieu of the maximum total area of 120 square feet permitted 4. To allow more than 25% of the area of traffic directional signage to be used to advertise a business
16	Glen Ellyn Evangelical Covenant Church	277 Hawthorne Boulevard	Directional Signs Freestanding	3	1. Height 2. Area 3. Base Material	6/9/2014	6242	1. To allow traffic directional signage with a height of 4.02 feet in lieu of the maximum height of 4 feet permitted 2. To allow traffic directional signage with an area of 10.57 square feet in lieu of maximum area of 4 square feet permitted 3. To allow the base of a freestanding sign to be constructed with a different material than the primary material of the principal structure

Total Projects Involving Sign Variations 16 Average Number of Variations per Project 2.81

Total Sign Variations Approved 45

**Downtown Awning Signage Research
April 3, 2018**

Community	Maximum Area Permitted	Maximum Number Permitted	Signage on Valance included in Number/Area
<i>Glen Ellyn</i>	0.5 square feet of signage per 1 lineal foot of establishment frontage	1	Yes
<i>Wheaton</i>	1.5 square feet of signage per 1 lineal foot of establishment frontage	1	Yes
<i>Naperville</i>	1.5 square feet of signage per 1 lineal foot of establishment frontage	No Limit provided all signage for establishment is less than maximum area permitted	Yes
<i>Downers Grove</i>	1 square foot of signage per 1 lineal foot of establishment frontage	No Limit provided all signage for establishment is less than maximum area permitted	Yes
<i>Lisle</i>	1 square foot of signage per 1 lineal foot of establishment frontage	1	Yes
<i>Lombard</i>	Signage permitted on awning valance only and only 10" in height	No Limit	No
<i>Park Ridge</i>	Height is limited to 50% of awning height. Width is limited to 25% of awning height.	1	No, provided that only the business name, logo, and/or address appears on the valance, the valance is no more than 8" in height, and the lettering or logo is no more than 6" in height
<i>Elmhurst</i>	1 square foot of signage per 1 lineal foot of establishment frontage with a 50 square foot maximum	No limit provided all signage for establishment is less than maximum area	Yes
<i>Hinsdale</i>	Awning Signage is Prohibited	Awning Signage is Prohibited	Awning Signage is Prohibited

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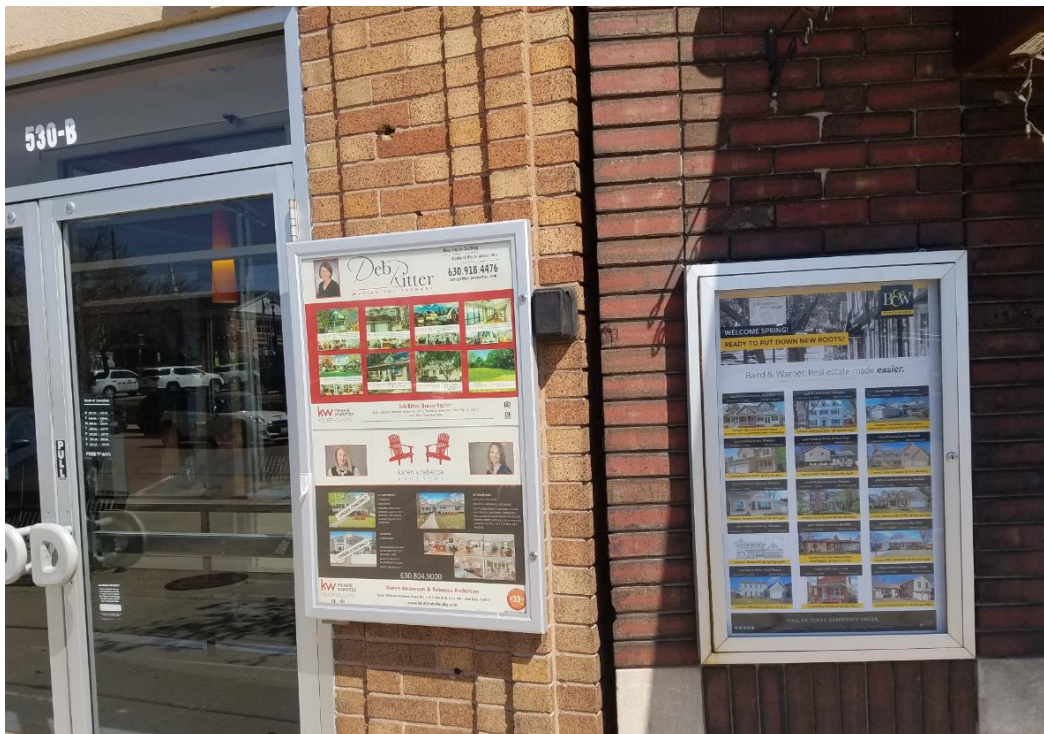
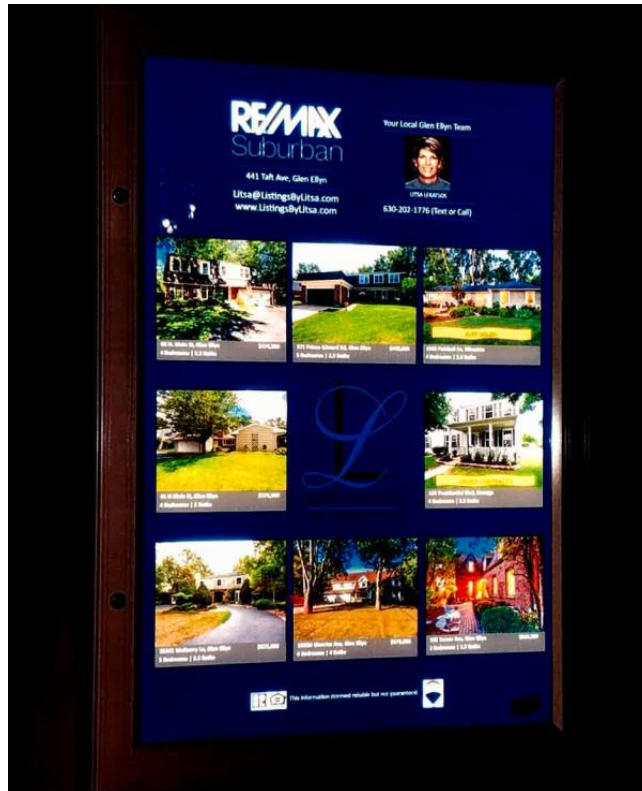
Edie Boutique Awning Signage Photo



Projecting Signage Photos



Illegal Real Estate Signage Photos



Illegal Video Display Signage Photos



Monument Sign Setback Photo



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Economic Development Coordinator Hannah stated this expansion program would be for existing properties and not for new construction. Trustee Ladesic asked about the language in the ordinance for this. Economic Development Coordinator Hannah stated she included the language in the current ordinance for the Downtown TIF district as the staff wanted feedback on this possible expansion before drafting a proposed ordinance.

Trustee Senak asked what the purpose is for making the distinction between fire sprinklers and fire alarms. Economic Development Coordinator Hannah stated there is a bigger cost associated with sprinklers than there are with alarms, and the businesses in the Roosevelt Road corridor are typically larger. Trustee Pryde stated there is a much lower threshold to cause something to need a fire alarm rather than a fire sprinkler system. Trustee Senak stated if this is about safety, they should consider all devices that would promote this.

Trustee Senak asked about the sliding scale to which Economic Development Coordinator Hannah stated this scale would be like the one used for the Downtown Fire Award Program.

There was a discussion about possible funding for this program from the Roosevelt Road TIF.

Trustee Fasules stated it does not seem fair that other businesses in the Village cannot have access to these Fire Awards as the businesses are not in the TIFs. Village Manager Franz stated the Roosevelt Road TIF lines were drawn based on the areas in need and whether the areas met the criteria for a TIF District. Trustee Pryde stated there might be a small number of exceptions outside the TIF.

President McGinley asked if the Village Board was open to expanding the Fire Prevention Award to the Roosevelt Road TIF as well. Trustee Pryde stated he is open to this, and he wants to ensure there is a balance between the downtown and other parts of the Village. President McGinley stated Trustee Fasules had an idea to go to a tax incentive promotion to reimburse for fire prevention for businesses not in the TIF Districts. There was a discussion regarding the criteria for this, and the Village Board agreed to this.

President McGinley asked if there are any pending requests currently for any non-sales tax generating business. Economic Development Coordinator Hannah stated she has not heard of any, but that does not mean that these requests are not out there. Economic Development Coordinator Hannah stated the Village then will establish the Fire Award Program for the Roosevelt Road TIF, and then any requests outside of the TIF will come to the Village Board on a case by case basis.

RESULT:	DISCUSSION ONLY
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F. Sign Code Updates (Planning and Development Director Hulseberg) (Discussion Only) (30 Minutes)

1. Planning and Development Director Hulseberg will lead a discussion on potential amendments to the Sign Code.

Planning and Development Director Hulseberg presented background on the proposed Sign Code updates and stated the original Sign Code was written in 1993, with a comprehensive revision done in 2014. Planning and Development Director Hulseberg stated staff is proposing 11 changes to the

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Sign Code, and she wanted the Village Board to discuss three of these changes.

Planning and Development Director Hulseberg stated staff is recommending amendments to the Sign Code for:

- *Double the current allowable square footage of building signage in the downtown from 0.5 square feet per lineal foot to 1 square foot per lineal foot of establishment frontage.*
- *Signage on an awning valance would be considered exempt from the Sign Code provided that the valance does not exceed 8 inches in height, and no letter or logos exceed 6 inches in height.*
- *Projecting signs (also known as blade signs) be exempt from the size regulation provided they do not exceed the maximum square footage of the building signage allowable for the business, with a maximum size of 8 square feet.*

Planning and Development Director Hulseberg stated the blade signs would count toward the allowable 20 square feet of total signage. Trustee Pryde stated he likes the concept of a blade sign, but store owners might have different thoughts on these blade signs. Trustee Fasules asked about the current allowable size of the blade signs. Planning and Development Director Hulseberg stated it was 4 square feet with the 1993 Sign Code, revised to 6 square feet with the 2014 revision to the Sign Code and staff is now proposing a maximum of 8 square feet. Trustee Pryde stated he feels the blade signs should stay at a maximum of 6 square feet. President McGinley asked if a business could do a blade sign and have its name on the awning. Planning and Development Director Hulseberg stated this is fine as the awning would be exempt now. Village Manager Franz stated a business cannot have a wall sign and an awning sign.

Trustee Enright asked if these proposed changes will go to the Plan Commission. Planning and Development Director Hulseberg stated these changes will go to the Plan Commission, but Planning and Development Director Hulseberg wanted the Village Board's opinion first.

Trustee Senak stated he is against all three proposed changes as he does not think there is a need for anymore signage in the downtown as there is a reasonable amount now. Trustee Senak stated a business is always able to request a Sign Code variation on a case-by-case basis. Trustee Senak stated with the two Downtown Historical Districts, there is not a need for any additional signage. President McGinley stated the lack of signage downtown is the number one complaint from prospective businesses. Trustee Senak stated he thinks the current blades signage and restrictions are reasonable.

Trustee Ladesic stated there are not enough blade signs in the downtown, and Historic Preservation Chairman Lee Marks and the Historic Preservation Commission have asked about blade signs for many years as they bring character to the downtown. Trustee Ladesic stated the signage size is now restrictive.

President McGinley asked about the Landscaping for Non-Conforming Signs change. Planning and Development Director Hulseberg stated the Sign Code requires 2 square feet of landscaping at the base of a free-standing sign for each 1 square foot of sign area, but this is not clear in the Sign Code so staff will add this as a requirement. Planning and Development Director Hulseberg stated it does not matter what is planted.

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Planning and Development Director Hulseberg stated staff is also looking for direction on Code Enforcement issues as some issues have arisen, but the staff is reluctant to deal with these without direction. Planning and Development Director Hulseberg stated the use of neon or LED window signs, such as "Open" signs, of any type are prohibited in the C5 District in order to preserve the downtown's historic character; however, there are approximately 17 such signs that exist in the C5 Downtown District which pre-date the adoption of the new Sign Code. Planning and Development Director Hulseberg stated neon and "Open" signs are allowed on Roosevelt Road.

Trustee Senak stated these neon signs should be eliminated in the downtown. Trustee Ladesic stated he thought the Village Board exempted the "Open" signs to which Planning and Development Director Hulseberg stated they did not. President McGinley stated they should consider keeping the "Open" signs as these signs are important. Trustee Ladesic stated retailers have said it is hard to find "Open" signs that are not neon. Trustees Enright and Pryde stated there are fine with the "Open" signs staying in the downtown. President McGinley suggested having the Chamber of Commerce ask the businesses with the "Open" signs if these signs are vital to their business. Trustee Fasules stated the Village Board needs to regulate these signs.

Planning and Development Director Hulseberg stated Real Estate Listing signs have increased dramatically throughout the downtown. Trustee Ladesic stated these signs are acceptable in real estate offices, but nowhere else. Planning and Development Director Hulseberg stated this was not a code enforcement priority until recently when many more of these real estate listing signs appeared. Planning and Development Director Hulseberg stated building owners are leasing these spaces to real estate office and agents for these signs. Planning and Development Director Hulseberg stated these signs are prohibited, but the Village has not been enforcing it. Trustee Pryde stated this seems to be an illegal leasing of property, and the businesses should be not leasing sign space on a building to anything that is not pertaining to that particular business.

Planning and Development Director Hulseberg stated two other communities have called her to ask where these signs are listed in Glen Ellyn's Sign Code because the other two communities do not allow these signs, but they have people asking about them. Planning and Development Director Hulseberg stated the staff wants to enforce that these signs are not permitted, but will need to give the business some time to deal with this. President McGinley stated the business owners have until the end of June to remove these real estate listing signs.

Trustee Fasules asked what would happen if the real estate listing signs were kept up. Planning and Development Director Hulseberg stated the business would get a ticket for Administrative Adjudication. Attorney Mathews asked what provision would be used for this. Planning and Development Director Hulseberg stated the real estate listing signs are not permitted in the Sign Code so therefore these signs are prohibited as they are illegal signs.

Planning and Development Director Hulseberg stated video displays are being placed in downtown storefront windows, but these signs are specifically prohibited in the Sign Code. There was a discussion regarding video displays. Planning and Development Director Hulseberg stated the Village will do no video displays, and variation requests for these would be considered on a case-by-case basis. Attorney Mathews stated it might be hard to show a hardship for this type of variation. Planning and Development Director Hulseberg stated all variation requests would be considered.

Planning and Development Director Hulseberg stated they are trying to increase the amount of murals in the Village, and proposed murals would follow a similar track as exterior appearance. Planning and Development Director Hulseberg stated the Village would like to encourage murals,

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but does not want advertising on these murals. Trustee Ladesic stated designs that are inside windows may need to be revisited.

Planning and Development Director Hulseberg stated these potential Sign Code amendments will go to the Plan Commission for discussion and then the proposed text amendments would come back to the Village Board for approval. Trustee Senak stated it would be good for the Historic Preservation Commission to look at these proposed changes.

RESULT:	DISCUSSION ONLY
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G. Civic Center Renovation Project (Assistant Village Manager Holmer) (Discussion Only) (30 Minutes)

1. Assistant Village Manager Bill Holmer will update the Board on the status of the Civic Center Renovation Project.

Assistant Village Manager Holmer presented background on the Civic Center Renovation Project and stated design development has been completed. Assistant Village Manager Holmer stated they are expecting the asbestos removal to be completed by the end of May. Assistant Village Manager Holmer stated a guaranteed maximum price (GMP) for the entire project is being developed while, at the same time, costs are being broken out to account for the fact that the project is being funded, both by the Village and College of DuPage (COD). Assistant Village Manager Holmer stated the entire \$3.35 million for the project will come back to the Village Board for approval, even though this cost is split between the Village and COD.

Assistant Village Manager Holmer stated there have been some building maintenance issues found as they have been working on this project. Assistant Village Manager Holmer stated there are concerns with the HVAC system, and staff asked Dewberry and LCI to evaluate the system and provide some options for improvements. Assistant Village Manager Holmer stated the boiler will need to be replaced in the next few years, but a new HVAC system with boiler and piping could be an approximate \$1 million expenditure. Assistant Village Manager Holmer stated also with this the electrical system would need to be upgraded as well as installing additional baseboard heating which would be another \$150,000 expenditure. Assistant Village Manager Holmer stated he feels they are past the part where they can no longer do nothing about this issues; however, the staff does need some direction on this.

Trustee Senak asked if the cost would be split with COD if they decide to do the entire fix. Village Manager Franz stated this might not be right as COD has already committed \$2 million to this project. Trustee Ladesic stated it is COD's investment into the Civic Center which is causing the Village to spend money in the first place. Trustee Ladesic stated the building's infrastructure should have been looked at before this project was started.

President McGinley stated the HVAC issues should have been addressed years ago. Trustee Fasules stated they need to find the money for the proposed HVAC fix because they should not renovate the building twice. Assistant Village Manager Holmer stated they can add the piping later; however, walls and ceilings that were just redone would need to be removed again.

President McGinley asked the Village Board if money should be invested now to put in a new HVAC system, boiler and piping. Trustee Enright stated COD should be paying their fair share of this.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Planning & Development
Department Head: Staci Springer
Category: Ordinance
Prepared By: John Sterrett

SCHEDULED

ORDINANCE 6657

DOC ID: 3704

Ordinance No. 6657, An Ordinance Amending Ordinance 5997 to Remove Condition B.6 of Section Four of Ordinance 5997 for Glen Ellyn School District 87 for Improvements to Memorial Park Located at 671 Crescent Boulevard (Planning and Development Director Springer)

Background. Glenbard High School District 87, owner of Memorial Park located on property commonly known as 671 Crescent Boulevard in the CR Conservation District, received approval from the Village Board on January 30, 2012 under Ordinance 5997 for the following variations from the Glen Ellyn Zoning Code, among other variations, in order to make improvements to Memorial Park including the installation of lights at Memorial Field:

1. A variation from Section 10-5-13(M)2(b)1 of the Zoning Code to allow 70 foot tall light poles to be spaced as close as 210 feet apart in lieu of the minimum separation of 280 feet required; to allow 70 foot tall and 60 foot tall light poles to be spaced as close as 106 feet apart in lieu of the minimum separation of 260 feet required; to allow 60 foot tall light poles to be spaced as close as 78 feet apart in the lieu of the minimum separation of 240 feet required; and to allow 60 foot tall and 70 foot tall light poles to be spaced as close as 23 and 37 feet apart respectfully from the existing 30 foot tall tennis court light poles in lieu of the minimum separation of 180 feet and 200 feet required; and
2. A variation from Section 10-5-13(M)2(a)2 of the Zoning Code to allow foot-candle levels as high as 8.49 along the southern property line and 7.32 along the northern property line in lieu of the maximum foot-candle level of 3.0 permitted; and
3. A variation from Section 10-5-13(M)2(c) to allow the height of the proposed light poles to exceed the height of the approximately 30 foot tall principal building on the site.

Because of the potential impact that the proposed lights at Memorial Field posed for the surrounding residents, these variations were approved by the Village Board with eight (8) conditions outlined in Section Four of Ordinance 5997. One of the conditions required that the School District form an advisory group that would include school district administrative staff, a Village representative and residents from the surrounding area. The purpose of this advisory group, which was required to meet at least annually, was to discuss any issues related to the use of the property that may be impacting the surrounding property owners. Since the advisory group was formed in 2012, the group has continued to meet between two and four times a year. When the meetings first began, a few residents from the neighborhood were in attendance. Any issues raised by the residents were addressed by Glenbard West staff. Over time, attendance of the neighbors at the meetings diminished, with no residents appearing at several of the meetings. Effective and open dialogue was established between the school district and the residents through this process.

Ordinance 6657

Meeting of December 10, 2018

At the most recent meeting of the advisory group on November 15, 2018, one of the posted agenda items was the elimination of further advisory commission meetings. The one resident in attendance at the November 15th advisory group meeting expressed their satisfaction with the outcome of the meetings and extended her appreciation to the exceptional open communication with the School District and the Village. The resident in attendance mentioned that she had contacted other nearby residents in advance of the meeting, and they did not have an objection to the elimination of the advisory group.

Both Village staff and the School District concur with the residents' opinions and are recommending the dissolution of the advisory group. To do so, staff recommends that Ordinance 5997 be amended by removing Condition B.6, the condition requiring the advisory group, in its entirety.

Action Requested. Staff has prepared a draft ordinance for the December 10, 2018 Village Board meeting amending Ordinance 5997 to remove Condition B.6 in its entirety thereby dissolving the required advisory group. The Village Board is being asked to consider this amendment and may approve, approve with conditions, or deny the amendment to Ordinance No. 5997.

Attachments.

- Draft Ordinance
- Ordinance No. 5997

cc: Peg Mannion, District 87 Community Relations Coordinator
Chris McClain, District 87 Assistant Superintendent for Business Service

Ordinance 6657

Meeting of December 10, 2018



Village of Glen Ellyn

Ordinance No. 6657

An Ordinance Amending Ordinance 5997 to Remove Condition B.6 of Section Four of Ordinance 5997 for Glen Ellyn School District 87 for Improvements to Memorial Park Located at 671 Crescent Boulevard Glen Ellyn, Illinois 60137

**Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois**
This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance 6657

Meeting of December 10, 2018

Ordinance No. 6657**An Ordinance Amending Ordinance 5997 to Remove Condition B.6 of Section Four of Ordinance 5997 for Glen Ellyn School District 87 for Improvements to Memorial Park Located at 671 Crescent Boulevard Glen Ellyn, Illinois 60137**

Whereas, Glenbard High School District 87, owner of Memorial Park located on property commonly known as 671 Crescent Boulevard, received approval from the Village Board on January 30, 2012 under Ordinance 5997 of, among other things, the following variations from the Glen Ellyn Zoning Code to install light poles at Memorial Field:

1. A variation from Section 10-5-13(M)2(b)1 of the Zoning Code to allow 70 foot tall light poles to be spaced as close as 210 feet apart in lieu of the minimum separation of 280 feet required; to allow 70 foot tall and 60 foot tall light poles to be spaced as close as 106 feet apart in lieu of the minimum separation of 260 feet required; to allow 60 foot tall light poles to be spaced as close as 78 feet apart in the lieu of the minimum separation of 240 feet required; and to allow 60 foot tall and 70 foot tall light poles to be spaced as close as 23 and 37 feet apart respectfully from the existing 30 foot tall tennis court light poles in lieu of the minimum separation of 180 feet and 200 feet required; and
2. A variation from Section 10-5-13(M)2(a)2 of the Zoning Code to allow foot-candle levels as high as 8.49 along the southern property line and 7.32 along the northern property line in lieu of the maximum foot-candle level of 3.0 permitted; and
3. A variation from Section 10-5-13(M)2(c) to allow the height of the proposed light poles to exceed the height of the approximately 30 foot tall principal building on the site.

Whereas, the subject property is located in the CR Conservation Recreation zoning district and is bounded by Crescent Boulevard to the north, the Union Pacific railroad to the south, Park Row to the East and Park Boulevard to the west; and

Whereas, the property is legally described as follows:

PARCEL ONE:

LOT 17 IN COUNTY CLERK'S THIRD ASSESSMENT DIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN,

ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88053, IN DUPAGE COUNTY, ILLINOIS.

PARCEL TWO:

BLOCK 6 IN WOODTHORP, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 2, 1926 AS DOCUMENT NUMBER 214660, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-11-410-014; and

Whereas, the aforementioned variations, among other variations, were approved by the Village Board with eight (8) conditions outlined in Section Four of Ordinance 5997; and

Whereas, Condition B.6 of Ordinance 5997 required an advisory group be formed by the School District to include school district administrative staff, a Village representative and residents from the surrounding area to discuss any issues related to the use of the property that may impact the surrounding property owners; and

Whereas, this advisory group was required to meet a minimum of once a year and, at their discretion, was permitted to meet more often; and

Whereas, following the approval of Ordinance 5997, the advisory group was created by the School District and continues to meet all of the requirements contained in Condition B.6 of Ordinance 5997; and

Whereas, since the advisory group was formed, the residents of the advisory group have expressed their satisfaction with the outcome of the meetings and appreciate the exceptional open communication with the School District and the Village; and

Whereas, in the opinion of all parties of the advisory group, Ordinance 5997 and all conditions contained in the Ordinance have been sufficiently honored; and

Whereas, the residents of the advisory group have indicated that all issues related to the approvals contained in Ordinance 5997 have been adequately addressed; and

Whereas, the residents of the advisory group find that the advisory group has accomplished its purpose and do not object to its dissolution; and

Whereas, the School District concurs with the residents' findings and also recommends dissolution of the advisory group; and

Whereas, the Village President and Board of Trustees have considered the dissolution of the advisory group and have determined that good cause has been shown to amend Condition B.6 of Ordinance 5997 to remove the requirement for the advisory group and that it is in the best interest of the Village of Glen Ellyn that Condition B.6 of Ordinance 5997 be removed.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Ordinance No. 5997, approved by the Village Board on January 30, 2012, is hereby amended by striking Condition B.6 under Section Four in its entirety.

Section Two: All other conditions contained within Ordinance No. 5997 shall remain in full force and effect.

Section Three: This Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form.

Section Four: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ordinance 6657

Meeting of December 10, 2018

Ayes:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Nays:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		
Absent:	☐ Diane McGinley	☐ Pete Ladesic	☐ Mark Senak
	☐ Craig Pryde	☐ Bill Enright	☐ Gary Fasules
	☐ John Kenwood		

Approved by the Village President of the Village of Glen Ellyn, Illinois this _____ day of

_____.

Village President

Attest:

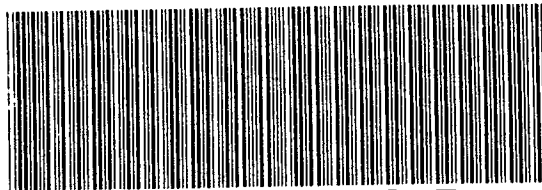
Village Clerk

AFFIX VILLAGE SEAL

(Published in pamphlet form and posted on the _____ day of _____, 20____.)

ATTACHMENTS:

- Ordinance No. 5997 (PDF)

**FRED BUCHOLZ**

DUPAGE COUNTY RECORDER

FEB. 07, 2012

1:37 PM

OTHER

05-11-410-014

063 PAGES

R2012-016676

Village Of Glen Ellyn

*DA
Glen Ellyn, IL
60137*Ordinance No. 5997

DA
An Ordinance Approving Variation Requests to Allow Improvements to Memorial Park
Located at 671 Crescent Boulevard to Accommodate New Impervious Surfaces, Bleachers,
Fencing, an Ornamental Gate, Batting Cage and Lights and Amending Ordinance 5888 to
Allow an Increase in the Total Square Footage of Accessory Structures on the Property
Glen Ellyn, Illinois 60137

Adopted by the
President and the Board of Trustees
of the Village of Glen Ellyn
DuPage County, Illinois
This 30th Day of January, 2012.

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this 31st
day of January, 2012.

PREPARED BY AND
RETURN TO:

VILLAGE CLERK
VILLAGE OF GLEN ELLYN
535 DUANE ST
GLEN ELLYN, IL

Ordinance No. 5997

An Ordinance Approving Variation Requests to Allow Improvement to Memorial Park Located at 671 Crescent Boulevard to Accommodate New Impervious Surfaces, Bleachers, Fencing, an Ornamental Gate, Batting Cage and Lights and Amending Ordinance 5888 to Allow an Increase in the Total Square Footage of Accessory Structures on the Property Glen Ellyn, Illinois 60137

Whereas, Glenbard High School District 87, owner of Memorial Park located on property commonly known as 671 Crescent Boulevard, is requesting approval of the following variations from the Glen Ellyn Zoning Code:

1. A variation from Section 10-5-5(B)4(3) of the Zoning Code to allow an ornamental gate with a height of 14 feet in lieu of the maximum height of 10 feet permitted;
2. A variation from Section 10-5-5(B)4(11) to allow a fence along Crescent Boulevard with a height of 6 feet 6 inches in lieu of the maximum height of 4 feet permitted;
3. A variation from Section 10-5-5(B)4(32) of the Zoning Code to allow a batting cage with a setback of 1 foot from the southern property line in lieu of the minimum setback of 58.14 feet required;
4. A variation from Section 10-5-5(C)1 of the Zoning Code to allow an impervious surface setback of as little as 7.5 feet for a proposed sidewalk along the southern property line and 0 feet to accommodate the base for bleachers proposed along the northern property line in lieu of the minimum impervious surface setback of 29.07 feet required;
5. An amendment to the variation from Section 10-5-4(A)2(a) of the Zoning Code previously granted by Ordinance 5888 to allow a total of 4,268 square feet of accessory structures on the property in lieu of the maximum of 1,000 square feet of accessory structures permitted;
6. Variations from Sections 10-5-4(A)4(a) and 10-5-4(A)4(c) of the Zoning Code to allow bleachers to be located 0 feet from the northern property line in lieu of the minimum 18 foot and 29.07 foot accessory structure setbacks required;
7. A variation from Section 10-5-13(M)2(b)1 of the Zoning Code to allow 70 foot tall light poles to be spaced as close as 210 feet apart in lieu of the minimum separation of 280 feet required; to allow 70 foot tall and 60 foot tall light poles to be spaced as close as 106 feet apart in lieu of the minimum separation of 260 feet required; to allow 60 foot tall light poles to be spaced as close as 78 feet apart in the lieu of the minimum separation of 240 feet required; and to allow 60 foot tall and 70 foot tall light poles to be spaced as close as 23 and 37 feet apart respectfully from the existing 30 foot tall tennis court light poles in lieu of the minimum separation of 180 feet and 200 feet required;

8. A variation from Section 10-5-13(M)2(a)2 of the Zoning Code to allow foot-candle levels as high as 8.49 along the southern property line and 7.32 along the northern property line in lieu of the maximum foot-candle level of 3.0 permitted; and
9. A variation from Section 10-5-13(M)2(c) to allow the height of the proposed light poles to exceed the height of the approximately 30 foot tall principal building on the site; and

Whereas, the above variations are being requested to allow improvements at Memorial Park including new impervious surfaces, bleachers, fencing, an ornamental gate, batting cage and lights; and

Whereas, the subject property is located in the CR Conservation Recreation zoning district and is bounded by Crescent Boulevard to the north, the Union Pacific railroad to the south, Park Row to the East and Park Boulevard to the west; and

Whereas, the property is legally described as follows:

PARCEL ONE:

LOT 17 IN COUNTY CLERK'S THIRD ASSESSMENT DIVISION IN SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 3, 1906 AS DOCUMENT NUMBER 88053, IN DUPAGE COUNTY, ILLINOIS.

PARCEL TWO:

BLOCK 6 IN WOODTHORP, BEING A SUBDIVISION IN THE SOUTHEAST QUARTER OF SECTION 11, TOWNSHIP 39 NORTH, RANGE 10 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JUNE 2, 1926 AS DOCUMENT NUMBER 214660, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 05-11-410-014; and

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, and following written notice to all property owners within 250 feet, and following the placement of a placard on the subject property not less than fifteen (15) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a total of eleven (11) public hearings and meetings on August 25, 2011, September 8, 2011, September 22, 2011, September 29, 2011, October 12, 2011, October 20,

2011, October 27, 2011; November 16, 2011, November 17, 2011, November 30, 2011 and December 20, 2011 at which hearings/meetings the Plan Commission considered the requested Zoning Variations; and

Whereas, at the aforementioned public hearings/meetings of the Plan Commission 21 people spoke in opposition to the requests, 22 people spoke in favor of the request and one person spoke and made general comments about the application. Correspondence was also received from 75 individuals in opposition to the request, 29 individuals in favor of the request and 10 letters/emails were received neither in favor of nor in opposition to the application. Resolutions both in favor of and in opposition to the requests were also submitted by different groups; and

Whereas, after having considered the evidence presented, including the exhibits and materials submitted, the Plan Commission made its findings of fact and recommendations as set forth in the minutes of the Glen Ellyn Plan Commission dated December 20, 2011, a copy of which is attached hereto as Exhibit "K", and

1. By a vote of 7 "yes" and 2 "no," the Plan Commission recommended approval of the requested Variation from Section 10-5-5(B)4(3) of the Zoning Code to allow an ornamental gate with a height of 14 feet in lieu of the maximum height of 10 feet permitted;
2. By a vote of 7 "yes" and 2 "no" the Plan Commission recommended approval of the requested Variation from Section 10-5-5(B)4(11) of the Zoning Code to allow a fence along Crescent Boulevard with a height of 6 feet 6 inches in lieu of the maximum height of 4 feet permitted;
3. By a vote of 8 "yes" and one "no" the Plan Commission recommended approval of the requested Variations from:
 - a. Section 10-5-5(B)4(32) of the Zoning Code to allow a batting cage with a setback of 1 foot from the southern property line in lieu of the minimum setback of 58.14 feet required;
 - b. Section 10-5-5(C)1 of the Zoning Code to allow an impervious surface setback of as little as 7.5 feet for a proposed sidewalk along the southern property line and 0 feet to

accommodate the base for bleachers proposed along the northern property line in lieu of the minimum impervious surface setback of 29.07 feet required;

- c. An amendment to the variation from Section 10-5-4(A)2(a) of the Zoning Code previously granted by Ordinance 5888 to allow a total of 4,268 square feet of accessory structures on the property in lieu of the maximum of 1,000 square feet of accessory structures permitted; and
 - d. Sections 10-5-4(A)4(a) and 10-5-4(A)4(c) of the Zoning Code to allow the northern bleachers to be located 0 feet from the northern property line in lieu of the minimum 18 foot and 29.07 foot accessory structure setbacks required; and
4. By a vote of 6 "yes" and 3 "no", the Plan Commission recommended approval of the requested Variations from:
- a. Section 10-5-13(M)2(b)1 of the Zoning Code to allow 70 foot tall light poles to be spaced as close as 210 feet apart in lieu of the minimum separation of 280 feet required; to allow 70 foot tall and 60 foot tall light poles to be spaced as close as 106 feet apart in lieu of the minimum separation of 260 feet required; to allow 60 foot tall light poles to be spaced as close as 78 feet apart in the lieu of the minimum separation of 240 feet required; and to allow 60 foot tall and 70 foot tall light poles to be spaced as close as 23 and 37 feet apart respectfully from the existing 30 foot tall tennis court light poles in lieu of the minimum separation of 180 feet and 200 feet required;
 - b. Section 10-5-13(M)2(a)2 of the Zoning Code to allow foot-candle levels as high as 8.49 along the southern property line and 7.32 along the northern property line in lieu of the maximum foot-candle level of 3.0 permitted;
 - c. Section 10-5-13(M)2(c) to allow the height of the proposed light poles to exceed the height of the approximately 30 foot tall principal building on the site; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits and materials presented at the August 25, 2011, September 8, 2011, September 22, 2011, September 29, 2011, October 12, 2011, October 20, 2011, October 27, 2011; November 16, 2011, November 17, 2011, November 30, 2011 and December 20, 2011 public hearings and meetings before the Plan Commission and have considered the findings of fact and recommendations of the Plan Commission; and

Whereas, the President and Board of Trustees further considered the requests at public meetings on January 23, 2012 and January 30, 2012; and

Whereas, based on the recommendation of the Plan Commission and a review of the

evidence, materials and testimony presented, the Village President and Board of Trustees have determined that granting the requested Zoning Variations is consistent with the goals of the Glen Ellyn Zoning Code.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The August 25, 2011, September 8, 2011, September 22, 2011, September 29, 2011, October 12, 2011, October 20, 2011, October 27, 2011; November 16, 2011, November 17, 2011, November 30, 2011 and December 20, 2011 minutes of the Glen Ellyn Plan Commission are hereby attached for reference as Exhibits "A-K".

Section Two: Based on upon a review of the evidence, exhibits and materials presented at the eleven (11) public hearings and meetings before the Plan Commission and the subsequent meetings of the Village Board, the Village Board hereby adopts the findings of fact for the requested variations set forth in Exhibit "L" attached hereto.

Section Three: Based upon the findings of fact attached hereto as Exhibit "L", the Village President and Board of Trustees hereby grant approval of the requested Zoning Variations to allow improvements at Memorial Park including new impervious surfaces, bleachers, fencing, an ornamental gate, batting cage and lights.

Section Four: This grant of approval of the requested Zoning Variations is subject to the following conditions:

- A. The project shall be constructed and maintained in substantial conformance with the plans submitted and the testimony presented at the August 25, 2011, September 8, 2011, September 22, 2011, September 29, 2011, October 12, 2011, October 20, 2011, October 27, 2011; November 16, 2011, November 17, 2011, November 30, 2011 Plan Commission public hearings and with the petitioner's application packet stamped received August 11, 2011 including the following plans and documents as though they were attached to this Ordinance:

1. Cover Letter from Chris McClain revised August 9, 2011
2. Narrative Statement/Use Description revised August 9, 2011
3. Application for Variation revised August 9, 2011
4. Quantitative Summary revised August 9, 2011
5. Evidence Related to Zoning Code Standards for a Variation revised August 9, 2011
6. Softball Field Photometric Plan dated July 18, 2011
7. Blanket Grid Photometric Plan dated July 18, 2011
8. Football Field Photometric Plan dated July 18, 2011
9. Soccer Field Photometric Plan dated July 18, 2011
10. Crescent Boulevard Spill Photometric Plan dated July 18, 2011, a reduced copy of which is attached hereto as Exhibit "M"
11. Property Line Spill Photometric Plan dated July 18, 2011, a reduced copy of which is attached hereto as Exhibit "N"
12. Property Line 5' Offset Photometric Plan dated July 18, 2011
13. Musco Light Fixture Cut Sheets, a copy of which is attached hereto as Exhibit "O"
14. Bleacher Section and Plan dated May 12, 2011, a copy of which is attached hereto as Exhibit "P"
15. Field Lighting Information a copy of which is attached hereto as Exhibit "Q"
16. Field Lighting Reflector Design prepared by Musco Lighting
17. Dimensional Control and Paving Plan revised May 12, 2011 a copy of which is attached hereto as Exhibit "R"
18. Grading and Erosion Control Plan revised May 12, 2011

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

B. Variations 7-9 identified in the preambles herein above related to the lights are also subject to the following conditions:

1. The lights shall not be used on evenings when the field is not in use.
2. The lights shall be turned off no later than 9:00 p.m. on any evening that the lights are permitted to be used.
3. The lights shall not be used on Saturday or Sunday nights.
4. The lights shall not be used between June 1 and August 14 of each year.
5. The lights shall not be used by any third party user.
6. The School District shall form an advisory group which shall include school district administrative staff, a Village representative and residents from the surrounding area to discuss any issues related to the use of the property that may impact the surrounding property owners. The advisory group shall meet a minimum of once a year and, at their discretion, may choose to meet more often. Minutes from all such advisory group meetings shall be promptly shared with the Village.
7. The lights shall not be used in the morning prior to the start of the school day.

8. No amplification/sound system shall be used after 7:00 p.m. when the lights are being used.

Section Five: This grant of approval of the requested Zoning Variations shall expire and become null and void within five (5) years of the date of this Ordinance unless construction of the improvements for which the requested Zoning Variations have been granted is complete, provided, however, that the Village Board, by motion, may extend the length of this approval. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return for public hearing.

Section Six: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Section Eight. The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 30th day of January, 2012.

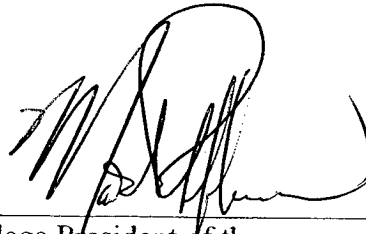
Ayes: Cooper, Ladesic, McKinley, Henninger, Hartweg, Friedberg

Nays: — 0 —

Absent: — 0 —

Approved by the Village President of the Village of Glen Ellyn, Illinois, this

30th day of January, 2012.



Village President of the
Village of Glen Ellyn, Illinois

Attest:



Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the 31st day of January 2012.)

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Crescent\Crescent 670, Glenbard West High School\Memorial Field\Phase II - Lights, etc. ZV\Ordinance 011012.docx

CERTIFICATION

I, Suzanne R. Connors, duly appointed/elected Village Clerk of the Village of Glen Ellyn, Illinois, do hereby certify that the attached is the true original copy of Ordinance No. 5997, passed by the Board of Trustees of the Village of Glen Ellyn, Illinois, at the Regular Meeting of said Board held on the 30th day of January 2012, and that the same was signed and approved by the President of said Village on the 30th day of January 2012.

I do further certify that the original is entrusted to me as Village Clerk of said Village for safekeeping and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Village of Glen Ellyn, Illinois, this 31st day of January 2012.

Suzanne R. Connors
Village Clerk

CORPORATE SEAL



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Lindsey Kaminsky
Category: Agreement
Prepared By: Lindsey Kaminsky

SCHEDULED

AGENDA ITEM (ID # 3708)

DOC ID: 3708

Approve the Proposed Increase in Village Links User Fees effective with the 2019 Golf Season (General Manager Vesevick)

Background

The Village Links / Reserve 22 is an Enterprise Fund which relies solely on user fees to cover all expenses related to operations, capital improvements, repair maintenance, and debt. In addition, user fees cover costs to maintain 3 passive use parks, and an intricate storm water detention system on the Village's 240 acre property.

Issues

Golf green fees have remained the same since the last increase in 2016. Since then, operating costs continue to rise steadily, while the demand for golf has remained relatively stagnant. The Village Links has delayed the replacement of aging equipment, much of which is costing more overall to repair than to replace. With the recent poor weather year, the Village Links has struggled to maintain the revenue stream necessary to cover costs, relying on close management of expenses, the elimination of some services, and cash reserves to maintain financial stability.

While staff will continue to seek ways to operate most efficiently, an increase in revenues will be needed to consistently cover operating costs, fund capital needs, and retire debt.

Strategic Plan

Strategic Issue V: Village Links/Reserve 22 mission is to enhance the quality of life in Glen Ellyn by offering outstanding recreational and dining opportunities, while providing storm water protection, at no costs to the taxpayer. Action Step: Generate profit to cover annual debt, execute CIP targets, build cash reserves, and meet financial goals at the Village Links/Reserve 22 by January 1, 2019.

Recommendation

Staff has completed its annual market study of competing facilities and reviewed the state of the golf industry. The decline in rounds of golf seem to have leveled off in the past few seasons, with 2018 markedly affected by unusually poor weather. A slight increase in strategically selected fees will have minimal negative effect on our perceived value in the marketplace.

A moderate increase to the proposed selected fees will help the Village Links to meet its financial obligations, maintain its position in the local market as a desirable facility at a good value to golfers, and also maintain an overall discount to Glen Ellyn resident golfers.

Staff's recommendation to increase user fees was presented to the Recreation Commission at its

regular meeting on October 26, 2018. The Recreation Commission voted unanimously in support of staff's recommendation. The Commission's vote was 4 Ayes, 0 Nays, and 2 absent.

Action requested

Approve staff's proposed increase in User Fees as presented for the 2019 golf season.

ATTACHMENTS:

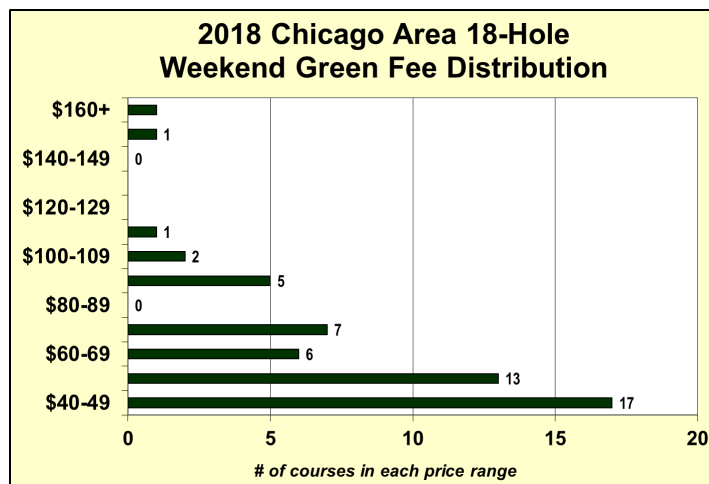
- Rate Proposal Packet (PDF)

The 2018 Area 18-Hole Golf Market

We have conducted our annual survey of base green fees at public golf courses in our area. For this study, we selected courses within 30 miles of Glen Ellyn.

<u>The 2018 Area 18-Hole Golf Market</u>	
Number of Courses for study	55
<u>Weekends</u>	
Median Green Fee	\$57
Village Links	\$62
Village Links Rank – 22nd most expensive	
<u>Weekdays</u>	
Median Green Fee	\$46
Village Links	\$57
Village Links Rank - 17th most expensive	

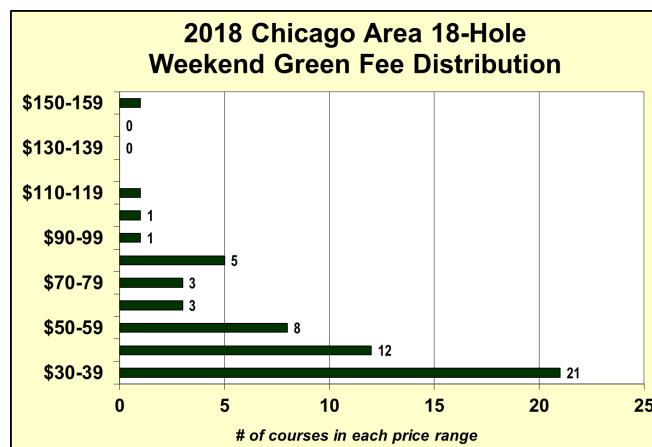
Our \$62 weekend green fee cannot be directly compared with the top fee at other courses. Our Permanent Tee Time policy gives priority to Glen Ellyn residents, blocking non-residents from playing in prime time on weekends. Non-residents are essentially limited to spring and fall months, and after 10:00am during summer.



At \$62 the Village Links has the 22nd highest weekend green fee of the 55 area courses surveyed. The most popular price range is \$40-\$49, with 17 courses in that range.

At \$57 weekdays, \$62 weekends, we compete very well with other courses in the upper tier of our market. We play more rounds than almost all top courses.

Weekday 18-hole demand continues to be down, following a sharp decline in 2009.



At \$57, the Village Links is the 17th highest weekday green fee in our area. The most popular price range is \$30-\$39, with 21 courses in that range.

Pricing Trends

- 1. The gap between weekend and weekday prices continues to widen.** Early weekend mornings are the only time slot throughout the market where demand outpaces supply. Many courses are slashing prices, or offering discounts after 10am.
- 2. Many course have drastically cut prices in slow times.** While maintaining high published rates for prime time and outings, discounting is rampant at all other times. Tiered pricing throughout the day is common, and price changes in spring and fall help lure golfers who are price conscious.
- 3. Many courses are turning to third party vendors to sell their tee times.** Third party vendors promise the power of advertising to lure golfers to clients' courses, while sharply discounting green fees. The concept of 'dynamic pricing' is being experimented with causing confusion and distrust among golfers. The overall effect is lowering the average price of each green fee, and dollars per round. Most courses using this model actually devalue their product, and do not experience significant increase in revenue.
- 4. Many courses require the rental of a riding cart.** Many courses require the additional rental of a riding cart, especially on weekends, which further widens the gap between prime time and non-prime time pricing.
- 5. Some courses consider Friday a weekend day.** Friday remains the most popular weekday for golfers, and many courses have decided to charge weekend pricing.

The 2018 Area 9-Hole Golf Market

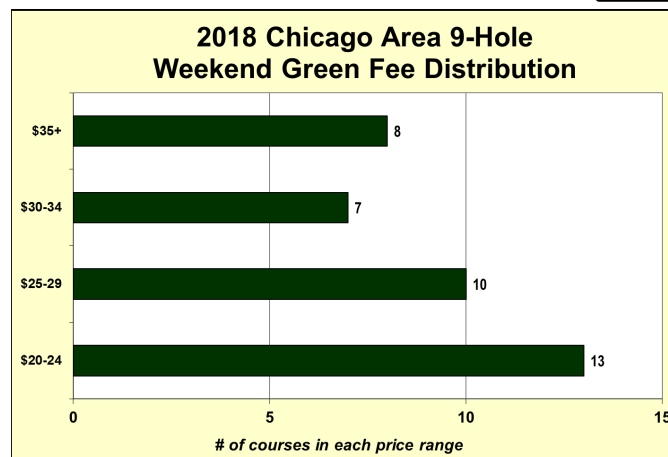
The 9-hole market is significantly smaller than the 18-hole market, with less than half the number of courses in the Chicago area. Local markets are geographically smaller than the metropolitan area, usually limited to a 25 minute drive from work or home.

While pricing and service innovations are common in the 18-hole market, the 9-hole market is slow to change, and generally non-competitive when it comes to product or service levels. Price competition is generally more prevalent.

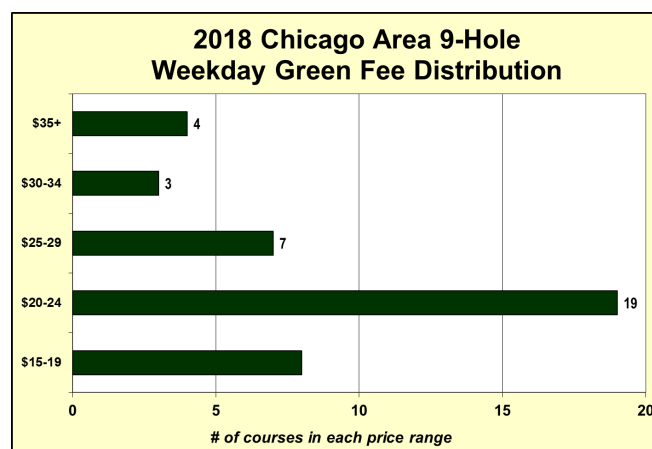
The 2018 Area 9-Hole Golf Market	
Number of Courses	40
<u>Weekends</u>	
Median Green Fee	\$25
Village Links	\$24
Village Links Rank - 18th most expensive	
<u>Weekdays</u>	
Median Green Fee	\$22
Village Links	\$20
Village Links Rank – 22nd most expensive	

40 courses in our area offer 9-holes as an option on weekdays, and 36 on weekends. Many are highly priced, discouraging 9-hole players from taking up more profitable 18-hole rounds.

Most 9-hole players gravitate toward the stand-alone 9-hole operations, or courses who have 27 holes, and designate one of the 3 nines exclusively for 9-hole play during select times. These courses are generally more affordable than the 18-hole counterparts, who more aggressively market 18-hole play. Of the 40 courses in this survey, 5 do not even offer 9-hole rates on the weekends, shrinking the availability to 9-hole golfers.



At \$25 Village Links is the 18th highest in the area. The most prevalent price range is \$20-\$24, with 13 courses priced in that range.



The Village Links is one of 19 courses in the most prevalent rate of \$20-\$24 on weekdays, 22nd most expensive among all courses.

Most 9-hole customers are less avid than their 18-hole counterparts. If the weather or the weather forecast is unfavorable, play typically declines. They often prefer scaled down facilities and service levels, and the lower green fees that coincide. 9-hole courses are less affected by supply and demand. They rely more on leagues, not corporate outings. The “upscale” 9-hole market does not exist. The 9-hole market competes mostly on price, whereas the 18-hole market competes more on quality.

9 holes course do not really have a focused “prime time”. For the 18-hole course, prime time is from mid-morning to mid-afternoon during the week, and early mornings on the weekends. 9-hole courses are as busy early and late in the day, as they are in the entire middle of the day, indicating that many 9-hole players are students, retired, or squeezing in 9 holes before or after their work day.

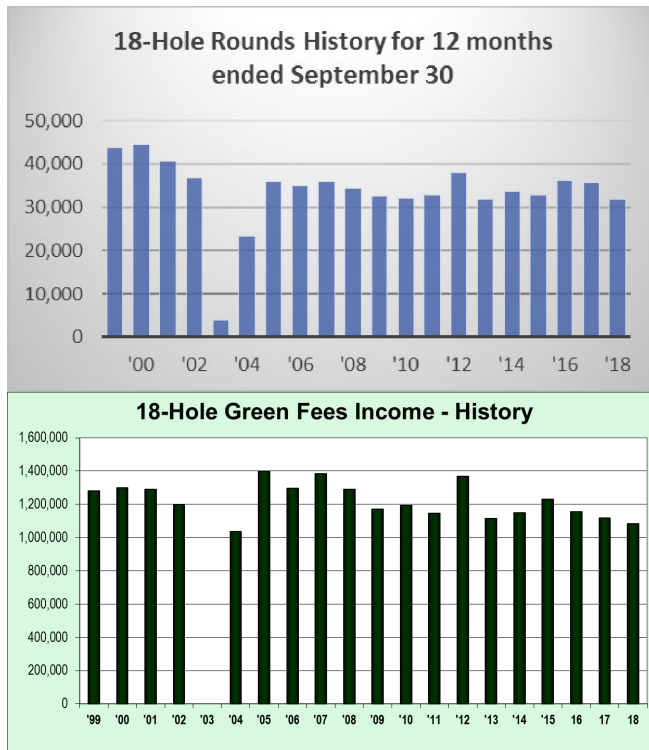
2018 Green Fees Sales Analysis

Rounds played are down 9% over the last 12 months.

The decrease in rounds played can be attributed to a few factors, most notably the cool, wet weather the Midwest has endured since the beginning of the 2018 season. Nationally, our region is down 7- 11% in rounds played.

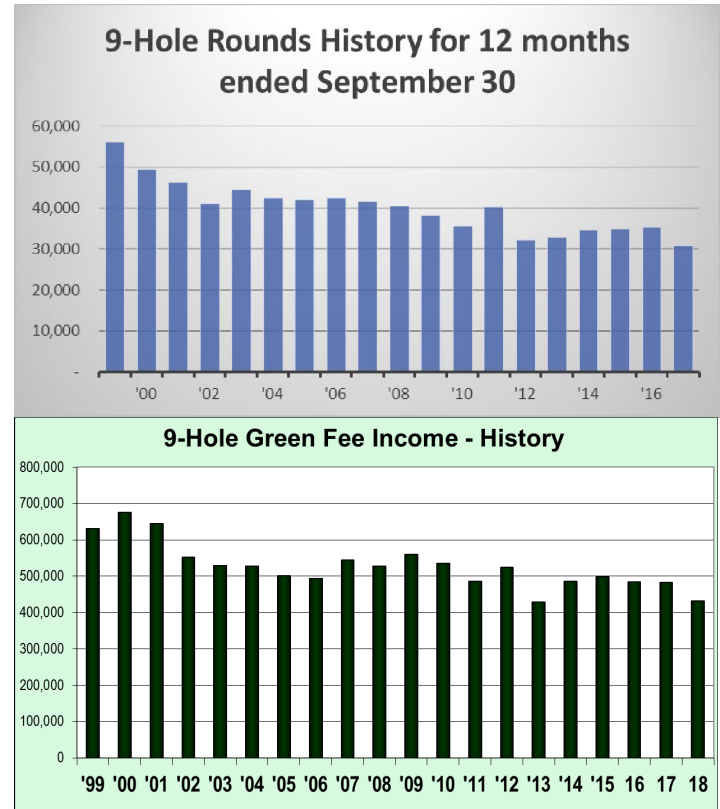
While the soft economy has continued to impact our industry since the sharp decline in 2001, and again in 2009, recent optimism had likely contributed to the modest growth for 2014-2017, as rounds began to level off...

Green fee discounting is getting more and more muddled, with the recent popularity of third party online vendors like Golf Now. Many courses have given in to the promise of increased rounds through mass marketing, only to find less than significant increases in revenue, and lower dollars per round played. The Village Links has resisted turning over its tee sheet and green fee pricing strategy, and instead crafted carefully placed discount periods in our slower times. Golfer Happy Hours, Spring Special, Fall Fest, and twilight specials, have allowed us to attract more play, without falling prey to the heavy discounting, which will become difficult to reverse.



18-hole green fee revenue has kept pace with play, by maintaining our basic fee structure

Play on the 18-hole course is relatively steady, increasing by 5% in '16 & '17, before a weather related decline in '18. A spike in outing play, plus increased marketing efforts have helped. By carefully selecting discount periods, we have been able to maintain a revenue stream consistent with the rise in rounds played.



9-hole play is beginning to level off from a sharp decline beginning in 2001.

Play on the 9-hole course suffered equally with overall rounds due to the wet weather, and unplayable days in 2018. Staff will continue to seek new revenues, such as 9-hole outings and Foot Golf, to maintain its productivity.

Innovations in golf ball and equipment technology have forced us to spread out tee time intervals in prime times, reducing the number of players we can tee off in an average hour. Like many other courses, the Village Links is relying more heavily on weekday outings to fill vacant space left by a stagnant golfer base.

Understanding where our green fee revenue is coming from helps us to determine where the opportunities lie. The Village Links has a complicated fee structure, aimed at appealing to not only our resident golfer, but also the out of town visitors, junior golfers, senior golfers, league

golfers, outings, and daily fee foursomes. The following charts depict the green fee and rounds played distribution, and how it has changed since 2007.

There has been a decided shift in play, as resident rounds have decreased at a more rapid rate than non-residents, in each of the four categories. With more room for non-resident guests, we would expect revenue per round to increase. However, we must offer discounted periods to lure golfers from other courses, diminishing the overall effect. With more room on the golf course on both weekdays and weekends, we have aggressively sought to fill those vacancies with leagues, outings, and on the 9-hole course, Foot Golf.

Rounds Distribution by Course					
WEEKEND 18			WEEKDAY 18		
		<u>Non</u>			<u>Non</u>
<u>Resident</u>	<u>Resident</u>		<u>Resident</u>	<u>Resident</u>	
'07	52%	48%	'07	32%	65%
'08	52%	48%	'08	32%	67%
'09	55%	45%	'09	34%	64%
'10	51%	49%	'10	31%	69%
'11	47%	53%	'11	30%	69%
'12	46%	54%	'12	27%	72%
'13	46%	54%	'13	30%	69%
'14	46%	54%	'14	26%	74%
'15	46%	54%	'15	28%	72%
'16	47%	53%	'16	39%	61%
'17	49%	51%	'17	38%	62%
'18	49%	51%	'18	38%	62%

WEEKEND 9			WEEKDAY 9		
		<u>Non</u>			<u>Non</u>
<u>Resident</u>	<u>Resident</u>		<u>Resident</u>	<u>Resident</u>	
'07	29%	63%	'07	40%	55%
'08	30%	62%	'08	38%	56%
'09	30%	63%	'09	36%	58%
'10	29%	68%	'10	35%	61%
'11	27%	70%	'11	33%	63%
'12	27%	69%	'12	32%	64%
'13	29%	71%	'13	33%	63%
'14	25%	75%	'14	33%	63%
'15	25%	75%	'15	32%	63%
'16	25%	75%	'16	35%	65%
'17	20%	80%	'17	34%	66%
'18	20%	80%	'18	34%	66%

Rounds played are increasingly being influenced more by non-residents, outings, and leagues.

Green Fee Revenue Distribution by Course					
WEEKEND 18			WEEKDAY 18		
		<u>Non</u>			<u>Non</u>
<u>Resident</u>	<u>Resident</u>		<u>Resident</u>	<u>Resident</u>	
'07	44%	56%	'07	23%	76%
'08	44%	56%	'08	23%	77%
'09	46%	54%	'09	25%	74%
'10	45%	55%	'10	25%	74%
'11	42%	58%	'11	26%	74%
'12	40%	60%	'12	23%	76%
'13	40%	60%	'13	27%	73%
'14	43%	57%	'14	18%	82%
'15	44%	56%	'15	19%	81%
'16	45%	55%	'16	31%	69%
'17	45%	55%	'17	29%	71%
'18	45%	55%	'18	29%	71%

WEEKEND 9			WEEKDAY 9		
		<u>Non</u>			<u>Non</u>
<u>Resident</u>	<u>Resident</u>		<u>Resident</u>	<u>Resident</u>	
'07	25%	75%	'07	33%	67%
'08	26%	74%	'08	31%	69%
'09	25%	75%	'09	30%	70%
'10	24%	76%	'10	28%	72%
'11	22%	78%	'11	26%	74%
'12	23%	77%	'12	25%	75%
'13	23%	77%	'13	26%	74%
'14	21%	79%	'14	25%	75%
'15	21%	79%	'15	24%	76%
'16	21%	79%	'16	25%	75%
'17	16%	84%	'17	26%	74%
'18	17%	83%	'18	26%	74%

2018

Promotion and Discount Programs

Spring Special

In the ninth year of this promotion, which encourages golfers to play in the marginal months of March, April, and May, 114 golfers purchased the \$199 membership. The Fall Special, which offers similar benefits, was in its second year, and produced only 35 members.

Special Weekday 18 – Monday – Thursday before 10:00am

Non-resident golfers under age 21 and over age 60 are eligible to play at a special rate on weekday mornings. A one-time registration is required. This promotion helps to fill less popular times of the day, and also serves to build our data-base. This fee is largely used by seniors. We also offered this rate to resident golfers, who had not yet reached their 65th birthday, at a nominal discount.

Under 21 18-Hole Green Fee after 3:00 pm on weekends

Introduced primarily to promote junior golf, this category is sparsely used. This \$15 rate is used mostly by non-resident juniors, accounting for 71% of the rounds in this category.

Golfer Happy Hours

This program has become popular, and is one of our ways to discount the course in non-prime times. One hour per day is selected for each course throughout the season, and changes monthly. The greatest savings are realized by golfers who bring full foursomes, which helps to increase overall traffic and exposure, in low volume times.

V.I.P. Program

The V.I.P. program remains one of our top marketing efforts, accounting for 19% of all rounds played, and 15% of green fee revenue. For a \$50 fee, (\$30 for 9 hole course only) a non-resident golfer receives a 20% discount off all green fees, and 10% off Golf Shop purchases. It is quite popular on the 9-hole course among our many out of town league members. V.I.P. members average over 15 rounds per year.

Golf Outings

As play has decreased by up to 35% in the past 15 years, the Village Links was prompted to host golf outings, beginning in 2008. The various size groups help us to fill the tee sheet during the week, and on weekend afternoons, when play is generally weaker.

Golf outings are generally perceived as negative by our residents and guests, as they generally play at a slower rate, and take up space on the golf course. We have developed into a popular location for outing organizers. As we progress, close consideration will be paid to how many to schedule, and when, to maintain a favorable mix of open play and outing play.

The Golf Market

Every public golf course is scrambling to improve its bottom line. Courses continue to offer wide ranging discounts, and turning to third party vendors to sell their tee times for a fee, in hopes of increasing their bottom lines. Most are finding little, if any, success at raising revenue with this strategy.

Unprofitable golf courses continue to operate.

Municipalities value golf properties for open space as much as for the golf and other amenities, and continue to subsidize operational losses with tax dollars. Private sector courses are often purchased by municipalities seeking to maintain open space. 55% of the public golf courses in the Chicago area are municipally owned. Many courses are part of a planned unit development occupying wetlands or other storm water storage. It is not feasible to convert these golf courses to other uses.

Golf is in an era of discounting. Published rates are mostly used for show, but often only apply to prime time, or group outings in prime time. While discounting can attract volume, so many courses are doing it, that the price of golf is effectively being lowered.

Many courses are cutting back service levels. In an attempt to improve the bottom line, the discounting wars have caused many courses to cut back on, or completely eliminate some golfer services. Many have reduced maintenance practices, resulting in poorer playing conditions. Courses now rely on lower prices to attract play, not higher quality. The best operators will find ways to cut costs without the golfer noticing.

Golf course capacity continues to shrink. As golf manufacturers race to produce the next “longest” ball, or golf club, the ability to tee golfers off at once normal intervals has shrunk. Forcing courses to space out their tee times more leaves less inventory at the most popular times.

More publicly owned courses will change management practices. Governments are taking an increasingly active role in buying and developing public golf courses, and are investing large sums of money in clubhouses and course upgrades, without the expectation that these upgrades will ever pay for themselves. This is raising the expectations that golfers have of public courses, and many privately owned courses will struggle to keep pace, with the inflow of tax subsidies to help government owned facilities.

2019 User Fee Proposal

Our preference and normal practice had been to adjust 18-hole green fees every year, and adjust 9-hole, junior, and senior green fees every other year – an approach that allows us to increase fees in whole dollar amounts at roughly the rate of inflation. Regular, moderate fee increases also allows us to avoid the negative reaction often resulting from larger, less frequent price increases.

We have not had a Green Fee increase since 2016, the first in 7 seasons. A cart increase was implemented in 2017, and a range ball increase in 2018. We held off our normal practice due to the decline in golf popularity, a soft economy, and to avoid the negative reaction that a rate increase might have on the public perception that it would be used to fund the Clubhouse expansion in 2013.

Since 2009, the cost of doing business has continued to increase. The cost of supplies, such as pencils, scorecards, fertilizer, fungicide, and cleaning supplies have all increased. Natural gas, water, electricity, diesel fuel, and gasoline have all been increasing steadily. The Village Links relies solely on user fees to cover all operating expenses, including labor, capital replacement and improvement projects, and the retirement of debt. It also maintains 3 passive use parks, and maintains an intricate storm water detention system, at no burden to the taxpayer.

60% of Village Links/Reserve 22 labor consists of minimum wage workers. Since 2009, the minimum wage has increased 6.5%, with the possibility of much larger increases on the horizon.

Since the terrorist attacks in 2001, the start of the decline in golf popularity around the world, the Village Links has taken numerous steps to control costs, and remain profitable in a declining golf market. We regularly seek ways to operate more efficiently in each department, resulting in a cut of more than 20,000 man-hours in the golf course maintenance alone. We have deferred the replacement of equipment, most of which has exceeded its expected useful life. However, the costs to continue to repair our aging equipment will increase annually. Overall, our cost-saving measures have allowed us to manage expenses to maintain profitability. Future uncertainty in the business of golf will present ongoing challenges to maintain positive cash flow.

Proposed rate increases (attached) shows the volume of rounds and expected revenue to realize in 2019, given a normal weather year. There are three scenarios, any of which could happen. The first, which we consider least likely, is that we will have a repeat of volume we experienced in 2018, a poor golfing weather year. We expect, more likely, to return to somewhat normal volume of rounds, near 70,000. The third scenario is somewhere in between. Each scenario gives a likely projection of increased revenue from the proposed increases in user fees.

For 2019, we have focused on the more popular weekend play, proposing modest increases that we are confident the golfing public would easily tolerate. We are proposing to leave the green fees on the weekdays alone, which has proven to be a much softer market in the past several years. We feel that golfers playing during the week are more conscious of price, especially since that is the time when most golf courses are discounting their fees most heavily.

Motorized Cart, Driving Range, and other fees are proposed to remain unchanged.

HOLES

COURSE	CITY	2018 WKDAY FEE	2018 CART 18
Cog Hill #4	LEMONT	155.00	MAND
Glen Club	GLENVIEW	110.00	50.00
Seven Bridges	WOODRIDGE	96.00	MAND
Harborside Int'l	CHICAGO	89.00	MAND
Bowes Creek	ELGIN	85.00	MAND
Mistwood	ROMEOVILLE	85.00	MAND
Cantigny	WHEATON	81.00	40.00
Ruffled Feathers	LEMONT	80.00	MAND
Bolingbrook	BOLINGBROOK	79.00	MAND
Willow Crest	OAK BROOK	75.00	MAND
Prairie Landing	WEST CHICAGO	72.00	20.00
Old Orchard	MT. PROSPECT	68.00	MAND
Klein Creek	WINFIELD	67.00	MAND
Pine Meadow	MUNDELEIN	63.00	17.00
Ravisloe	HOMEWOOD	59.00	34.00
Cog Hill #2	LEMONT	57.00	17.00
Village Links	GLEN ELLYN	57.00	20.00
Doral Eaglewood	ITASCA	56.00	MAND
Arrowhead	WHEATON	55.00	19.00
Oak Meadows	ADDISON	55.00	34.00
Oak Brook	OAK BROOK	53.00	17.00
Hilldale	HOFFMAN ESTATES	50.00	MAND
George W. Dunne Natl	OAK FOREST	49.00	15.00
Makray Memorial	BARRINGTON	49.00	36.00
Orchard Valley	AURORA	49.00	32.00
Arboretum	BUFFALO GROVE	46.00	40.00
Highlands of Elgin	ELGIN	46.00	38.00
Winnetka	WINNETKA	46.00	36.00
Carriage Greens	DARIEN	45.00	MAND
Schaumburg Golf Club	SCHAUMBURG	44.00	38.00
Mt. Prospect	MT. PROSPECT	43.00	34.00
Blackberry Oaks	BRISTOL	41.00	32.00
St. Andrews	WEST CHICAGO	41.00	34.00
Glendale Lakes	GLENDALE HEIGHTS	40.00	MAND
Fox Bend	OSWEGO	39.00	34.00
Silver Lake	ORLAND PARK	39.00	34.00
Springbrook	NAPERVILLE	39.00	32.00
White Pines	BENSENVILLE	39.00	MAND
Highland Woods	HOFFMAN ESTATES	38.00	32.00
Settler's Hill	BATAVIA	38.00	37.00
Cog Hill #3 & 4	LEMONT	37.00	32.00
Fox Run Golf Links	ELK GROVE VILLAGE	36.50	35.00
Gleneagles	LEMONT	36.00	32.00
Bartlett Hills	BARTLETT	35.00	17.00
Bloomingtondale	BLOOMINGDALE	35.00	34.00
Bridges of Poplar Creek	HOFFMAN ESTATES	35.00	14
Carillon	PLAINFIELD	35.00	15.00
Fox Lake	FOX LAKE	35.00	MAND
Tamarack	NAPERVILLE	35.00	MAND
Bittersweet	GURNEE	35.00	
Naperbrook	PLAINFIELD	34.00	32.00
Pheasant Run	ST. CHARLES	34.00	
Maple Meadows	WOOD DALE	33.00	34.00
Balmoral Woods	CRETE	32.00	5.00/7.00

COURSE	CITY	2018 WKEND FEE	2018 CART 18
Glen Club	GLENVIEW	195.00	50.00
Cog Hill #4	LEMONT	155.00	mandatory
Mistwood	ROMEOVILLE	110.00	mandatory
Bowes Creek	ELGIN	109.00	mandatory
Ruffled Feathers	LEMONT	100.00	mandatory
Bolingbrook	BOLINGBROOK	99.00	mandatory
Harborside Int'l	CHICAGO	98.00	mandatory
Cantigny	WHEATON	97.00	40.00
Seven Bridges	WOODRIDGE	96.00	mandatory
Prairie Landing	WEST CHICAGO	92.00	20.00
Klein Creek	WINFIELD	79.00	mandatory
Willow Crest	OAK BROOK	79.00	mandatory
Ravisloe	HOMEWOOD	79.00	mandatory
Orchard Valley	AURORA	79.00	32.00
Old Orchard	MT. PROSPECT	78.00	mandatory
Pine Meadow	MUNDELEIN	76.00	17.00
Makray Memorial	BARRINGTON	74.00	36.00
Oak Meadows	ADDISON	69.00	34.00
Doral Eaglewood	ITASCA	66.00	mandatory
Hilldale	HOFFMAN ESTATES	65.00	mandatory
Arrowhead	WHEATON	65.00	19.00
Village Links	GLEN ELLYN	62.00	20.00
Pheasant Run	ST. CHARLES	61.00	mandatory
White Pines	BENSENVILLE	59.00	mandatory
Bittersweet	GURNEE	58.00	
Oak Brook	OAK BROOK	58.00	17.00
Mt. Prospect	MT. PROSPECT	58.00	24.00
Cog Hill #2	LEMONT	57.00	17.00
Arboretum	BUFFALO GROVE	56.00	mandatory
Carriage Greens	DARIEN	55.00	14
George W. Dunne Natl	OAK FOREST	55.00	15.00
Schaumburg Golf Club	SCHAUMBURG	55.00	38.00
Glendale Lakes	GLENDALE HEIGHTS	55.00	mandatory
Winnetka	WINNETKA	55.00	36.00
Highlands of Elgin	ELGIN	53.00	38.00
Tamarack	NAPERVILLE	50.00	mandatory
Fox Run Golf Links	ELK GROVE VILLAGE	49.50	35.00
Balmoral Woods	CRETE	49.00	
Blackberry Oaks	BRISTOL	49.00	32.00
Springbrook	NAPERVILLE	49.00	32.00
St. Andrews	WEST CHICAGO	49.00	34.00
Bartlett Hills	BARTLETT	48.00	17.00
Silver Lake	ORLAND PARK	47.00	34.00
Maple Meadows	WOOD DALE	47.00	34.00
Settler's Hill	BATAVIA	46.50	37.00
Cog Hill #3 & 4	LEMONT	45.00	32.00
Golf Club of Illinois	ALGONQUIN	45.00	28.00
Fox Bend	OSWEGO	44.00	34.00
Naperbrook	PLAINFIELD	44.00	32.00
Fox Lake	FOX LAKE	43.00	mandatory
Highland Woods	HOFFMAN ESTATES	43.00	32.00
Gleneagles	LEMONT	42.00	
Bloomingtondale	BLOOMINGDALE	40.00	34.00

WEEKDAY 9 HOLES

COURSE	CITY	2018 WKDAY 9
Bartlett Hills	BARTLETT	na
Cantigny	WHEATON	42.00
Old Orchard	MT. PROSPECT	41.00
Doral Eaglewood	ITASCA	36.00
Klein Creek	WINFIELD	35.00
George W. Dunne National	OAK FOREST	33.00
Oak Brook	OAK BROOK	32.50
Prairie Landing	WEST CHICAGO	30.00
Winnetka	WINNETKA	29.00
Hilldale	HOFFMAN ESTATES	28.00
Arrowhead	WHEATON	27.50
Makray Memorial	BARRINGTON	27.00
Fox Bend	OSWEGO	26.00
Highland Woods	HOFFMAN ESTATES	25.00
Tanna Farms	GENEVA	25.00
Highlands of Elgin	ELGIN	24.00
Mt. Prospect	MT. PROSPECT	24.00
Settler's Hill	BATAVIA	23.00
Bridges of Poplar Creek	HOFFMAN ESTATES	23.00
Downers Grove	DOWNERS GROVE	23.00
White Pines	BENSENVILLE	22.00
Schaumburg Golf Club	SCHAUMBURG	22.00
Blackberry Oaks	BRISTOL	20.00
Springbrook	NAPERVILLE	20.00
Naperbrook	PLAINFIELD	20.00
Ravisloe	HOMEWOOD	20.00
Bittersweet	GURNEE	20.00
Carillon	PLAINFIELD	20.00
Fox Run Golf Links	ELK GROVE VILLAGE	20.00
Maple Meadows	WOOD DALE	20.00
Pheasant Run	ST. CHARLES	20.00
River Bend	LISLE	20.00
Sugar Creek	VILLA PARK	20.00
Village Links	GLEN ELLYN	20.00
Village Greens	WOODRIDGE	19.00
Flagg Creek	COUNTRYSIDE	19.00
Golf Club of Illinois	ALGONQUIN	19.00
Hughes Creek	ELBURN	19.00
Western Acres	LOMBARD	19.00
Buffalo Grove	BUFFALO GROVE	19.00
Fox Lake	FOX LAKE	18.00
Bloomingtondale	BLOOMINGDALE	18.00

WEEKEND 9 HOLES

COURSE	CITY	2018 WKEND 9
Willow Crest	OAK BROOK	na
Ravisloe	HOMEWOOD	49.00
Old Orchard	MT. PROSPECT	48.00
Doral Eaglewood	ITASCA	46.00
Cantigny	WHEATON	42.00
Klein Creek	WINFIELD	40.00
Prairie Landing	WEST CHICAGO	40.00
Makray Memorial	BARRINGTON	40.00
Oak Brook	OAK BROOK	35.50
George W. Dunne National	OAK FOREST	34.00
Blackberry Oaks	BRISTOL	33.00
Arrowhead	WHEATON	32.50
Hilldale	HOFFMAN ESTATES	31.00
Fox Bend	OSWEGO	30.00
Tanna Farms	GENEVA	30.00
Maple Meadows	WOOD DALE	30.00
Mt. Prospect	MT. PROSPECT	28.00
Highland Woods	HOFFMAN ESTATES	27.00
Bittersweet	GURNEE	25.00
Pheasant Run	ST. CHARLES	25.00
Village Links	GLEN ELLYN	25.00
Schaumburg Golf Club	SCHAUMBURG	25.00
Downers Grove	DOWNERS GROVE	25.00
Carillon	PLAINFIELD	25.00
Village Greens	WOODRIDGE	25.00
Bloomingtondale	BLOOMINGDALE	25.00
Springbrook	NAPERVILLE	24.00
Naperbrook	PLAINFIELD	24.00
Highlands of Elgin	ELGIN	24.00
Fox Run Golf Links	ELK GROVE VILLAGE	24.00
Golf Club of Illinois	ALGONQUIN	24.00
Bridges of Poplar Creek	HOFFMAN ESTATES	23.00
White Pines	BENSENVILLE	22.00
Fox Lake	FOX LAKE	22.00
River Bend	LISLE	22.00
Hughes Creek	ELBURN	22.00
Sugar Creek	VILLA PARK	22.00
Flagg Creek	COUNTRYSIDE	21.00
Western Acres	LOMBARD	21.00

March 15 - October 15	2016		2017		2018		Current roposed verage Average				Revenue w/Increase		
	Rnds	Revenue	Rnds	Revenue	Rnds	Revenue	Rate	Rate	scount	Rate	2018	3 year avg	Best
18 HOLE - WEEKEND	2,729	\$153,093	2,509	\$141,616	2,397	\$139,913	\$62.00	\$65.00	0.919	\$59.73	\$143,166	\$152,006	\$162,995
18 HOLE - WEEKEND VIP	818	\$39,366	614	\$29,643	525	\$25,374	\$49.60	\$52.00	0.973	\$50.58	\$26,554	\$32,995	\$41,374
18 HOLE - VIP PERM TIME 6 PLAY	112	\$5,456	132	\$6,349	91	\$4,439	\$49.60	\$52.00	0.978	\$50.88	\$4,630	\$5,682	\$5,699
18 HOLE - WEEKEND VIP GUEST	14	\$682	13	\$645	34	\$1,674	\$49.60	\$52.00	0.992	\$51.56	\$1,753	\$1,048	\$722
18 HOLE - WKEND RES	1,426	\$62,197	1,411	\$59,965	1,304	\$57,091	\$45.00	\$48.00	0.962	\$46.19	\$60,225	\$63,751	\$65,860
18 HOLE - PERM TIME RES 6 PLAY	2,006	\$89,879	1,903	\$83,944	1,609	\$71,445	\$45.00	\$48.00	0.988	\$47.41	\$76,276	\$87,189	\$95,097
18 HOLE - COMBO RES	51	\$2,040	15	\$600	34	\$1,360	\$40.00	\$44.00	1.000	\$44.00	\$1,496	\$1,467	\$2,244
18 HOLE - COMBO VIP	66	\$2,904	38	\$1,661	30	\$1,320	\$44.00	\$48.00	0.998	\$47.89	\$1,437	\$2,139	\$3,161
18 HOLE - COMBO NR	10	\$550	11	\$591	9	\$495	\$55.00	\$55.00	0.992	\$54.58	\$491	\$546	\$546
18 HOLE - WKEND MULTI	1,262	\$50,947	1,211	\$48,492	1,216	\$49,029	\$41.00	\$44.00	0.982	\$43.19	\$52,518	\$53,108	\$54,505
18 HOLE - WKEND GUEST MULTI	92	\$3,974	89	\$3,960	117	\$5,171	\$45.00	\$48.00	0.977	\$46.89	\$5,486	\$4,658	\$4,314
18 HOLE - WKEND 2PM RES	272	\$8,398	242	\$7,324	169	\$5,430	\$34.00	\$37.00	0.914	\$33.83	\$5,718	\$7,702	\$9,202
18 HOLE - WKEND 2PM NR	763	\$24,163	752	\$23,186	567	\$19,140	\$36.75	\$39.75	0.873	\$34.71	\$19,678	\$24,085	\$26,480
18 HOLE - WKEND 2PM VIP	105	\$2,991	95	\$2,583	47	\$1,338	\$29.40	\$31.80	0.954	\$30.33	\$1,426	\$2,498	\$3,185
18 HOLE - WKEND 4PM RES	224	\$4,440	252	\$4,905	160	\$3,145	\$20.00	\$20.00	0.982	\$19.65	\$3,143	\$4,165	\$4,401
18 HOLE - WKEND 4PM NR	756	\$19,483	688	\$17,699	608	\$15,769	\$26.00	\$26.00	0.993	\$25.81	\$15,693	\$17,655	\$19,513
18 HOLE - WKEND 4PM VIP	71	\$1,466	106	\$2,179	76	\$1,550	\$20.80	\$20.80	0.987	\$20.53	\$1,560	\$1,732	\$1,458
18 HOLE - WKEND 2PM VIP GUEST	13	\$369	1	\$29	7	\$206	\$29.40	\$31.80	0.988	\$31.43	\$220	\$220	\$409
18 HOLE-WKEND 4PM VIP GUEST	3	\$62			7	\$146	\$20.80	\$20.80	1.000	\$20.80	\$146	\$69	\$62
18 HOLE - WEEKDAY	5,354	\$229,626	4,826	\$212,803	4,624	\$219,819	\$57.00	\$57.00	0.787	\$44.84	\$207,351	\$221,275	\$240,086
18 HOLE - WEEKDAY VIP	1,036	\$32,462	836	\$26,671	924	\$30,741	\$45.60	\$45.60	0.708	\$32.31	\$29,843	\$30,112	\$33,470
18 HOLE - WEEKDAY VIP MULTI	19	\$850	2	\$91			\$45.35	\$45.35		\$0.00	\$0	\$0	\$0
18 HOLE - WEEKDAY VIP GUEST	17	\$730	20	\$889	38	\$1,534	\$45.60	\$45.60	0.934	\$42.59	\$1,618	\$1,065	\$724
18 HOLE - NON RES GUEST	34	\$1,326	30	\$1,117	22	\$848	\$39.00	\$39.00	0.981	\$38.26	\$842	\$1,097	\$1,301
18 HOLE - WKDAY RES	1,548	\$45,284	1,266	\$37,879	1,233	\$40,134	\$38.00	\$38.00	0.805	\$30.58	\$37,711	\$41,244	\$47,320
18 HOLE - WKDAY MULTI	538	\$14,679	466	\$12,542	402	\$10,610	\$34.00	\$34.00	0.790	\$26.86	\$10,797	\$12,590	\$14,450
18 HOLE - WKDAY GUEST MULTI	59	\$2,162	73	\$2,670	53	\$1,938	\$38.00	\$38.00	0.965	\$36.68	\$1,944	\$2,256	\$2,164
					1	\$30							\$0
18 HOLE - WKDAY 4PM RES	1,380	\$25,470	1,452	\$27,013	1,366	\$26,501	\$20.00	\$20.00	0.941	\$18.82	\$25,705	\$26,336	\$25,977
18 HOLE - WKDAY 4PM NR	1,431	\$33,266	1,328	\$31,570	1,277	\$30,429	\$26.00	\$26.00	0.908	\$23.62	\$30,155	\$31,771	\$33,796
18 HOLE - WKDAY 4PM VIP	1,325	\$26,419	1,230	\$24,711	1,083	\$21,726	\$20.80	\$20.80	0.963	\$20.03	\$21,689	\$24,290	\$26,542
18 HOLE - WKDAY 4PM VIP GUEST	2	\$42	3	\$62	7	\$146	\$20.80	\$20.80	1.000	\$20.80	\$146	\$83	\$42
18 HOLE - SENIOR RES	1,342	\$26,615	1,382	\$26,748	1,125	\$21,854	\$24.00	\$27.00	0.814	\$21.99	\$24,722	\$28,200	\$29,504
18 HOLE - SENIOR MULTI	413	\$7,216	352	\$6,319	347	\$6,276	\$23.00	\$25.00	0.776	\$19.39	\$6,735	\$7,187	\$8,009
18 HOLE - M-TH 10AM+60	865	\$26,354	742	\$22,516	747	\$23,381	\$36.00	\$36.00	0.853	\$30.70	\$22,936	\$24,092	\$26,559
18 HOLE - M-TH 10AM-21	30	\$1,053	14	\$486	15	\$540	\$36.00	\$36.00	0.980	\$35.27	\$529	\$694	\$1,058

Attachment: Rate Proposal Packet				\$23,572	1,016	\$25,164	\$28.80	\$28.80	0.866	\$24.94	\$25,342	\$23,045	G.18.a
18 HOLE - M-TH 10AM-21VIP	2	\$58	1	\$29			\$28.80	\$28.80		\$0.00	\$0	\$0	\$0
18 HOLE - M-TH 10AM+60 RES	197	\$4,266	162	\$3,550	169	\$4,004	\$28.00	\$28.00	0.801	\$22.43	\$3,791	\$3,946	\$4,412
18 HOLE - JUNIOR RES	141	\$2,878	88	\$1,649	76	\$1,567	\$21.00	\$24.00	0.949	\$22.77	\$1,730	\$2,315	\$3,210
18 HOLE - JR MULTI	4	\$75	10	\$200			\$20.00	\$20.00		\$0.00	\$0	\$0	\$0
18 HOLE - JUNIOR 3PM RES	68	\$1,076	50	\$784	18	\$288	\$16.00	\$16.00	0.990	\$15.83	\$285	\$718	\$1,077
18 HOLE - JUNIOR 3PM NR	94	\$1,500	38	\$596	42	\$660	\$16.00	\$16.00	0.987	\$15.79	\$663	\$916	\$1,484
18 HOLE - JUNIOR 3PM VIP	6	\$76	2	\$25	1	\$13	\$12.60	\$12.60	1.000	\$12.60	\$13	\$38	\$76
18 HOLE - OUTING GREEN FEE	3,423	\$177,418	4,023	\$217,322	3,839	\$211,390					\$211,390	\$202,043	\$211,390
18 HOLE - SCHOOL TEAM	27	\$567	26	\$494	63	\$1,155	\$21.00	\$24.00	0.926	\$22.21	\$1,400	\$859	\$600
										\$0.00	\$0	\$0	\$0
9 HOLE - WEEKEND	4,515	\$105,212	4,960	\$113,770	4,188	\$96,597	\$25.00	\$27.00	0.924	\$24.95	\$104,490	\$113,630	\$112,649
9 HOLE - WEEKEND VIP	2,254	\$43,075	2,384	\$46,044	1,947	\$37,821	\$20.00	\$21.60	0.964	\$20.83	\$40,548	\$45,712	\$46,941
9 HOLE - WEEKEND VIP GUEST	58	\$1,113	63	\$1,008	116	\$2,165	\$20.00	\$21.60	0.898	\$19.39	\$2,249	\$1,532	\$1,124
9 HOLE - WEEKEND RES	2,267	\$39,445	2,183	\$37,292	1,516	\$26,551	\$18.00	\$20.00	0.963	\$19.26	\$29,193	\$38,298	\$43,655
9 HOLE - WEEKDAY	5,868	\$105,013	5,712	\$102,961	5,310	\$97,629	\$20.00	\$20.00	0.905	\$18.10	\$96,122	\$101,916	\$106,225
9 HOLE - WEEKDAY VIP	6,039	\$87,067	5,521	\$79,140	5,152	\$76,354	\$16.00	\$16.00	0.908	\$14.52	\$74,820	\$80,909	\$87,715
9 HOLE - WEEKDAY VIP GUEST	36	\$488	36	\$508	57	\$835	\$16.00	\$16.00	0.881	\$14.10	\$804	\$606	\$508
9 HOLE - 6:30PM	1,054	\$8,416	960	\$7,650	923	\$7,312	\$8.00	\$12.60	0.995	\$12.53	\$11,570	\$12,271	\$13,212
9 HOLE - 6:30 PM VIP	160	\$1,014	184	\$1,171	97	\$614	\$6.40	\$6.40	0.992	\$6.35	\$616	\$933	\$1,015
9 HOLE - 6:30 PM VIP GUEST			4	\$26	1	\$3	\$6.40	\$6.40	0.750	\$4.80	\$5	\$8	\$0
9 HOLE - WEEKDAY RES	2,375	\$32,116	2,213	\$30,579	2,246	\$31,361	\$15.50	\$15.50	0.888	\$13.77	\$30,925	\$31,363	\$32,698
9 HOLE - 6:30PM RES	457	\$2,386	417	\$2,176	393	\$2,038	\$5.25	\$5.25	0.992	\$5.21	\$2,047	\$2,200	\$2,380
9 HOLE - SENIOR RES	2,942	\$26,849	3,009	\$28,071	2,716	\$25,768	\$10.50	\$12.50	0.887	\$11.09	\$30,112	\$32,034	\$32,625
9 HOLE - SR EARLY BIRD	593	\$2,678	540	\$2,353	514	\$2,271	\$4.75	\$4.75	0.933	\$4.43	\$2,277	\$2,432	\$2,627
9 HOLE - JUNIOR RES	864	\$8,490	715	\$7,008	475	\$4,620	\$10.00	\$11.50	0.978	\$11.25	\$5,346	\$7,703	\$9,720
9 HOLE - JR EARLY BIRD	12	\$36	14	\$42	27	\$81	\$3.00	\$3.00	1.000	\$3.00	\$81	\$53	\$36
9 HOLE - OUTING GREEN FEE	242	\$7,840	333	\$6,958	316	\$6,237				\$0.00	\$6,237	\$7,011.67	\$7,011.67
9 HOLE - YOUTH ON COURSE			230	\$1,129	287	\$1,422	\$5.00	\$5.00	0.985	\$4.93	\$1,416	\$850	\$0
9 HOLE - SCHOOL TEAM	494	\$4,940	635	\$6,250	699	\$6,990	\$10.00	\$11.50	0.995	\$11.44	\$7,996	\$6,971	\$5,651
FOOT GOLF	647	\$7,596	732	\$8,393	461	\$5,451	\$12.00	\$12.00	0.973	\$11.68	\$5,383	\$7,162	\$7,555

TOTAL ROUNDS/REVENUE	61,841	\$1,638,084	60,286	\$1,600,205	54,934	\$1,516,901					\$1,541,190	\$1,642,479	\$1,748,195
Increased Revenue Realized											\$24,289	\$125,579	\$231,294



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Contract
Prepared By: Lori Thomas

SCHEDULED

AGENDA ITEM (ID # 3683)

DOC ID: 3683

Authorize the Village Manager to execute an Engagement Letter for audit services with Lauterbach and Amen, LLP, of Naperville, Illinois, for the Village's Fiscal Year 2018 Audit in the amount of \$37,670 to be expensed to the General Fund, Central Business District TIF Fund, Roosevelt Road TIF Fund, and Police Pension Fund (Finance Director Coyle)

Background

At the January 26, 2015, Village Board meeting, the Village Board accepted the proposal from Lauterbach and Amen, LLP, to provide professional auditing services for the Village for Short Fiscal Year 2014 through Calendar Fiscal Year 2019. This proposal is subject to annual approval/renewal by the Village Board.

Discussion

The audit for the 2018 fiscal year will comprise several components. The Village will receive a financial statement audit, including opinions on its non-major funds. The audit firm will also issue compliance opinions on both the Central Business District (CBD) TIF Fund and the Roosevelt Road TIF Fund. The firm also prepares and files the Illinois Department of Insurance Annual Pension Report. This report is paid for by the Police Pension Fund. Lastly, the need for a single audit is required if more than \$750,000 of federal funds are expended. We are nearing that limit for 2018, so it is possible that a single audit will be required.

As outlined in the proposal accepted on January 26, 2015 by the Village Board, the costs for the 2018 audit services are as follows:

- Financial Statement Audit - \$31,500.00, General Fund (account 122100-520825)
- CBD TIF Compliance Opinion - \$360.00, CBD TIF Fund (account 25000-520825)
- Roosevelt Road TIF Compliance Opinion - \$360.00, Roosevelt Road TIF Fund (account 26000-520825)
- Department of Insurance Pension Report - \$650.00, Police Pension Fund (account 90000-520830)
- Single Audit (if needed) - \$4,800.00, General Fund (account 122100-520825)

Staff was pleased with the service and quality of the audit that was done for both Fiscal Year 2016 and 2017. All deadlines were met as required.

The majority of audit fieldwork is anticipated to be conducted in March with final reports being presented to the Village Board in May or June.

Agenda Item (ID # 3683)

Meeting of December 10, 2018

Action Requested

Staff is requesting approval/renewal of audit and accounting services for the fiscal year ended December 31, 2018.

ATTACHMENTS:

- Lauterbach & Amen Engagement Letter (PDF)



November 20, 2018

The Honorable Village President
Members of the Board of Trustees
Village of Glen Ellyn, Illinois

We are pleased to confirm our understanding of the services we are to provide the Village of Glen Ellyn, Illinois for the year ended December 31, 2018. We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Village as of and for the year ended December 31, 2018. We will also audit the financial statements of each of the Village's non-major governmental, non-major enterprise and internal service funds and the fiduciary fund for the year ended December 31, 2018. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Village's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Village's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited: management's discussion and analysis, the budgetary comparison schedules, pension plan employer contribution schedules, changes in the employer's net pension liability schedules, pension plan investment return schedules, and other postemployment benefit obligation funding progress and employer contribution schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Village's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole: combining and individual fund statements and budgetary comparison schedules, and other information listed as supplemental schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information: introductory and statistical information.

Village of Glen Ellyn, Illinois
November 20, 2018
Page 2

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Village's financial statements. Our report will be addressed to the Board of Trustees of the Village. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Village of Glen Ellyn, Illinois
November 20, 2018
Page 3

Audit Procedures – General (Continued)

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the Village and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements and required audit adjustments, if any, for the Village in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation in the financial statements in conformity with U.S. generally accepted accounting principles.

Village of Glen Ellyn, Illinois
November 20, 2018
Page 4

Management Responsibilities (Continued)

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Village of Glen Ellyn, Illinois
November 20, 2018
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Engagement Administration, Fees, and Other

Our fees for the December 31, 2018 audit will be as stated in our proposal.

We appreciate the opportunity to be of service to the Village of Glen Ellyn, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Cordially,



LAUTERBACH & AMEN, LLP

RESPONSE:

This letter correctly sets forth the understanding of the Village of Glen Ellyn, Illinois.

By: _____

Title: _____



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Resolution
Prepared By: Christina Coyle

SCHEDULED

RESOLUTION 18-22

DOC ID: 3693

Resolution No. 18-22, A Resolution Maintaining the Current Water & Sewer Rates for 2019 (Finance Director Coyle)

Background

The 2019 budget plans for no increase to water and sewer rates. As no changes to the current rates are being made, there is no need to pass a new ordinance. However, staff is recommending that the Village Board pass a resolution to memorialize its decision not to change the water and sewer rates for 2019.

Action Requested

Motion to approve a resolution maintaining the current water and sewer rates for 2019.

Resolution No. 18-22**Resolution Maintaining the Current Water & Sewer Rates for 2019**

WHEREAS, the President and Board of Trustees of the Village of Glen Ellyn, Illinois, passed Ordinance No. 6561-VC on November 13, 2017, setting water and sewer rate increases for January 1, 2018; and

WHEREAS, the President and the Board of Trustees passed Ordinance No. 6635 on November 12, 2018, enacting the annual budget for the Village of Glen Ellyn for fiscal year 2019 (January 1, 2019 to December 31, 2019); and

WHEREAS, the Board of Trustees has determined that no increase in the rates set forth in Ordinance No. 6561-VC for 2018 is required at this time to maintain the financial stability of the Water and Sewer Fund of the Village of Glen Ellyn, Illinois; and

WHEREAS, it is the consensus of the President and the Board of Trustees that it is in the best interest of the Village of Glen Ellyn to maintain the current rates set forth in Ordinance No. 6561-VC for an additional year in 2019.

NOW, THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, in the exercise of its home rule authority, that the rates set forth in Ordinance No. 6561-VC for bills issued on or after January 1, 2018, be maintained for the entirety of 2019.

PASSED BY THE PRESIDENT AND THE BOARD OF TRUSTEES of the Village of Glen Ellyn, DuPage County, Illinois this 10th day of December, 2018.

AYES:

NAYS:

ABSENT:

APPROVED by the Village President of the Village of Glen Ellyn, Illinois, this 10th day of December, 2018.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Resolution 18-22

Meeting of December 10, 2018

Village Clerk of the
Village of Glen Ellyn, Illinois



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Finance
Department Head: Christina Coyle
Category: Budget
Prepared By: Christina Coyle

SCHEDULED

ORDINANCE 6658

DOC ID: 3711

Ordinance No. 6658, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ended December 31, 2018 (Finance Director Coyle)

Background

As we near the end of 2018, it is prudent to address any budget issues as we close out 2018. It is possible that additional budget amendments may be needed in the Spring to close out the FY2018 fiscal year. The last Board meeting is December 10 and there will be three additional check runs after that date. Also, it is possible that accruals made while preparing for the fiscal year audit would necessitate a budget amendment. If additional amendments are needed, those would be brought to the Village Board in the Spring 2019.

Issues

As of the beginning of December, only one fund requires a budget amendment:

Forfeiture Fund

In 2018, the Forfeiture Fund was created to provide more transparency into the seized, state forfeiture and federal forfeiture funds. The 2018 budget included the \$300,000 transfer to the Capital Projects Fund for the police station and \$133,000 for salary reimbursement. The expense budget is prepared conservatively as it is unknown what forfeiture moneys will be received and what projects undertaken during the year will be eligible for the forfeiture programs. Forfeitures are based upon the amount of forfeitures that our officer participates in as well as federal funding and state funding allotted to the program. Year-to-date we have received \$360,000 in federal forfeiture funds. Year to date federal spending is just over \$475,000 (budget was \$433,000 as noted above). Some additional uses during the year include purchase of a surveillance camera system (\$23,000) and miscellaneous qualifying supplies (\$16,500) such as K9 veterinary services, heat sensor monitor, training gear, and camera and computer equipment. Also, state forfeiture expenditures to date are \$2,800. The amendment also increases that budget by \$5,000 to account for any additional expenses before the end of the year.

Funds Near Budget

The Police Pension Fund is nearing its budget and may require a budget amendment in springtime. There were several retirements this year which impact the amount of pensions paid.

Action Requested

Adopt the attached ordinance amending the budget of the Village of Glen Ellyn for the Fiscal Year ended December 31, 2018.

Ordinance No. 6658**An Ordinance Amending the Budget of the Village of Glen Ellyn for the
Fiscal Year Ended December 31, 2018**

Whereas, the Board of Trustees of the Village of Glen Ellyn on November 13, 2017 passed the annual budget for the Village of Glen Ellyn for the Fiscal Year 2018 (January 1, 2018 to December 31, 2018) containing amounts estimated for payment of CURRENT obligations; and

Whereas, certain expenditures have been identified that were necessary for Fiscal Year 2018;

Whereas, cash reserves or other revenues are available to be utilized to satisfy these expenditures;

Now, Therefore, be it Ordained by the President and the Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The budget for the Fiscal Year ending December 31, 2018, is hereby amended to provide funds for expenditures/expenses as identified in Attachment A.

Section Two: This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 2018

Ayes:

Nays:

Ordinance 6658

Meeting of December 10, 2018

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this_____day
of_____, 2018.

Village President of the Village of
Glen Ellyn, Illinois

Attest:

Village Clerk of the Village of
Glen Ellyn, Illinois

(Published in pamphlet form and posted on the_____day of_____, 2018)

ATTACHMENTS:

- Attachment A - Schedule of Amendments Year End (PDF)

ATTACHMENT A

VILLAGE OF GLEN ELLYN
SCHEDULE OF AMENDMENTS

Account		Account Name	Amendment Amount		Description
27200	520931	FEDERAL DRUG FORFEITURE	\$	17,000.00	FEDERAL FORFEITURE EXPENDITURES
27200	580100	FEDERAL FOR. CAPITAL OUTLAY	\$	24,000.00	FEDERAL FORFEITURE CAPITAL EXPENDITURES
27200	590910	TRANSFER TO GENERAL FUND	\$	5,000.00	SALARY REIMBURSEMENT TO GENERAL FUND
27300	520933	STATE FORFEITURE	\$	5,000.00	STATE FORFEITURE EXPENDITURES
Forfeiture Fund Subtotal:			\$	51,000.00	
Grand Total:			\$	51,000.00	



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Police
Department Head: Phil Norton
Category: Ordinance
Prepared By: Norm Webber

SCHEDULED

ORDINANCE 6659

DOC ID: 3680

Ordinance No. 6659 - VC, An Ordinance to Add Title 9, Chapter 2, Section 9-2-13 (Blue Dot Parking Permits) and Amend Section 9-5-8 (Schedule H; Parking Limits) Regarding Owner/Employee Parking Permits Surrounding the Central Business District and Time Limits on Forest Avenue North of Duane Street

Background:

There are several anticipated construction projects and several new businesses scheduled to open in the Central Business District (CBD) which will have an impact on the amount of available parking for business owners, employees and customers looking for available CBD parking.

Village staff has been meeting to discuss ways to increase the amount of available owner/employee parking surrounding the CBD without having a significant impact on residents and without taking away from convenient customer parking. Recently, the Village Code was amended so that Customer Parking Only on Village streets is now enforced Monday thru Saturday from 8:00am to 9:00pm.

Village staff is recommending that the Village offer CBD business owners/employees a special parking permit (Blue Dot Parking Program), that would allow owners/employees the ability to park on designated streets surrounding the CBD past the time limits for that particular street. This would significantly increase the available parking for owners/employees and would eliminate the need for the owner/employee to move their vehicle throughout the day. The permits would be transferable to other employees of the same business. This change would remain in effect until the completion of the construction projects, where the program could be evaluated to see if it should continue.

The initial streets surrounding the CBD that would be designated as Blue Dot Parking would be as follows:

- ☐ Forest Avenue between Duane Street and Hill Avenue.
- ☐ On Hillside Avenue starting at a point 163 feet east of the east line of Main Street to Park Boulevard.
- ☐ Forest Avenue between Anthony Street and Hawthorne Boulevard.
- ☐ Anthony Street between Western Avenue and Park Boulevard.

As the program is implemented, the program can be evaluated and additional streets could be added to the program as needed.

Village staff also recommends that the time limit on Forest Avenue between Pennsylvania Avenue and Anthony Street be changed from 4-hour parking to 2-hour parking. The Village has received complaints reference vehicles parking in these locations all day with little turnover.

Budget Impact:

The Cashiers Office will need to create an application and purchase hang-tag permits specifically designated for this program. The Public Works Department will need to update existing signage designating the streets as part of the Blue Dot Parking program.

Action Requested:

Staff is requesting approval of the proposed ordinance in order to provide additional parking options for Central Business District owners and employees.

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Village of Glen Ellyn

Ordinance No. 6659 - VC

AN ORDINANCE TO ADD TITLE 9 CHAPTER 2 SECTION 9-2-13
(BLUE DOT PARKING PERMITS) AND AMEND
SECTION 9-5-8 (SCHEDULE H; PARKING LIMITS)
OF THE VILLAGE CODE OF THE
VILLAGE OF GLEN ELLYN, ILLINOIS
REGARDING OWNER/EMPLOYEE PARKING PERMITS
SURROUNDING THE CENTRAL BUSINESS DISTRICT
AND TIME LIMITS ON FOREST AVENUE NORTH OF DUANE STREET

Adopted by the
President and the Board of Trustees
Of the Village of Glen Ellyn
DuPage County, Illinois

This _____ Day of _____, 20__.

Published in pamphlet form by the authority
of the President and Board of Trustees of the
Village of Glen Ellyn, DuPage County, Illinois,
this _____ day of _____, 20__.

PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK

Ordinance 6659

Meeting of December 10, 2018

535 DUANE STREET
GLEN ELLYN, IL 60137

Ordinance No. 6659 - VC

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, in the exercise of its home rule powers, as follows:

SECTION ONE: Section 9-2-13 (BLUE DOT PARKING PERMITS) of the Glen Ellyn Village Code is hereby added by the addition of the following:

- (A) Blue Dot Parking Permits allowed: The following municipal streets are hereby designated as "Blue Dot Parking Permits Allowed" in which it shall be lawful for an owner/employee of a business located in the Central Business District to park beyond the permitted time limit while displaying a valid Village of Glen Ellyn Blue Dot Parking Permit between the hours of 8:00am and 6:00pm Monday thru Saturday.
- (1) Forest Avenue between Duane Street and Hill Avenue.
 - (2) On Hillside Avenue starting at a point 163 feet east of the east line of Main Street to Park Boulevard.
 - (3) Forest Avenue between Anthony Street and Hawthorne Boulevard.
 - (4) Anthony Street between Western Avenue and Park Boulevard.

SECTION TWO: Section 9-5-8 (SCHEDULE H; PARKING LIMITS) of the Glen Ellyn Village Code is hereby amended by the addition of the following:

Time Limits	Name of Street	District
2 Hours	Forest Avenue: East Side	From the south line of Anthony Street to the north line of Pennsylvania Avenue.

SECTION THREE: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its

passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois this ____ day of _____.

Ayes		Diane McGinley		Pete Ladesic		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		John Kenwood				
Nayes		Diane McGinley		Pete Ladesic		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		John Kenwood				
Absent		Diane McGinley		Pete Ladesic		Mark Senak
		Craig Pryde		Bill Enright		Gary Fasules
		John Kenwood				

Approved by the Village President of the Village of Glen Ellyn, Illinois this ____ day of _____.

Village President

Attest:

Village Clerk

AFFIX VILLAGE SEAL

Ordinance 6659

Meeting of December 10, 2018

(Published in pamphlet form and posted on the ____ day of _____, 20____.)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 12/10/18 07:00 PM
Department: Glen Ellyn Village Board
Department Head: Angela Andrianopoulos
Category: Contract
Prepared By: Angela Andrianopoulos

SCHEDULED

AGENDA ITEM (ID # 3709)

DOC ID: 3709

**Motion to Approve a Sales Contract in the Amount of \$522,000.00 on
for the Property at 725 Riford Road and Authorize the Village
Attorney to Execute all Documents Required to Close on the
Property.**

ATTACHMENTS:

- Memo 725 Riford Sale (PDF)
- Contract 725 Riford Sale (PDF)



MEMORANDUM

TO: President McGinley and Board of Trustees
Village Manager Mark Franz

FROM: Greg Mathews

DATE: December 3, 2018

RE: Sale of 725 Riford Road

Background

The Board will recall that the Village purchased 725 and 729 Riford Road as part of a plan to improve stormwater management downstream from Lake Ellyn. 729 Riford was razed and a drainage swale was constructed on the property. After acquiring 725 Riford, we subdivided the property to retain ownership of the drainage channel at the south end of the property and put the house on the market in July of 2017. After several price drops, two bona fide contract offers came in on the property but did not proceed to closing. There have been extended periods without serious purchaser interest in the property.

We have now received an offer on the property of \$522,000 and negotiated down request for a credit of \$7,500 for mold remediation and roof repairs/replacement to \$5,000. The final net offer then is \$517,000. Current property taxes for which we are responsible are approximately \$1,750 per month and while we own the property we are responsible for various maintenance and insurance costs so approval of the sale will end those obligations at closing. If approved by the Board, the closing will occur within four days thereafter on a date to be agreed upon by the parties.

Action Requested

The Village Board is requested to approve the attached sales contract and authorize the Village Attorney to execute all documents required to close on the property.

Attachments

Multi-Board Residential Real Estate Contract



Anti-Fraud Disclosure Statement

WARNING! WIRE FRAUD ADVISORY: Wire fraud and email hacking/phishing scams are on the rise. Electronic communications such as email, text messages and social media messaging are neither secure nor confidential. Criminals/hackers are targeting email accounts of various parties involved in a real estate transaction (e.g., lawyers, title agents, mortgage brokers and Realtors). Among other concerns, this has led to fraudulent wiring instructions being used to divert funds to the criminal's bank account. These emails may look like legitimate emails from the proper party.

If you have a closing transaction with Keller Williams Premier Properties and you receive an email containing wire transfer instructions, **DO NOT RESPOND TO THE EMAIL**. Instead, before you wire any funds to any party (including your lawyer, title agent or mortgage broker) personally call them to confirm it is legitimate (e.g., confirm the ABA routing number, SWIFT code or credit account number). You should contact them at a number that you obtain on your own (from the sales contract, independent website, etc) and not use the phone number in the email in order to be sure that you are contacting a legitimate party.

Please note that Keller Williams Premier Properties will never send wire instructions via email.

The undersigned hereby acknowledges receipt of this Anti-Fraud Disclosure Statement, and that I/we have read and understand its contents.

 dotloop verified
10/31/18 4:53PM EDT
KR8R-BZ8P-SKLL-QZDK

Seller Signature

Date

Buyer Signature

Date

Seller Signature

Date

Buyer Signature

Date



MULTI-BOARD RESIDENTIAL REAL ESTATE CONTRACT 6.1



1 **1. THE PARTIES:** Buyer and Seller are hereinafter referred to as the "Parties".

2 Buyer Name(s) *[please print]* **Scott and Lauren Mercado**

3 Seller Name(s) *[please print]* **City of Glen Ellyn**

4 If Dual Agency Applies, Complete Optional Paragraph 31.

5 **2. THE REAL ESTATE:** Real Estate shall be defined as the property, all improvements, the fixtures and Personal
6 Property included therein. Seller agrees to convey to Buyer or to Buyer's designated grantee, the Real Estate
7 with approximate lot size or acreage of **70 X 196** commonly known as:

8 **725 Riford RD, GLEN ELLYN, IL 60137**

9 Address City State Zip
10 **DuPage** **0511209030**

11 County Unit # (If applicable) Permanent Index Number(s) of Real Estate

12 If Condo/Coop/Townhome Parking is Included: # of spaces(s) _____; identified as Space(s) # _____;

13 *[check type]* ☐ deeded space, PIN: _____ ☐ limited common element ☐ assigned space.

14 **3. PURCHASE PRICE:** The Purchase Price shall be \$ **522000**. After the payment of
15 Earnest Money as provided below, the balance of the Purchase Price, as adjusted by prorations, shall be paid at
16 Closing in "Good Funds" as defined by law.

17 **4. EARNEST MONEY:** Earnest Money shall be held in trust for the mutual benefit of the Parties by *[check one]*:

18 ☒ Seller's Brokerage; ☐ Buyer's Brokerage; ☐ As otherwise agreed by the Parties, as "Escrowee".

19 Initial Earnest Money of \$ **10,000** shall be tendered to Escrowee on or before **3** day(s) after Date
20 of Acceptance. Additional Earnest Money of \$ _____ shall be tendered by _____, 20 ____.

21 **5. FIXTURES AND PERSONAL PROPERTY AT NO ADDITIONAL COST:** All of the fixtures and included Personal
22 Property are owned by Seller and to Seller's knowledge are in operating condition on the Date of Acceptance,
23 unless otherwise stated herein. Seller agrees to transfer to Buyer all fixtures, all heating, electrical, plumbing,
24 and well systems together with the following items of Personal Property at no additional cost by Bill of Sale at
25 Closing *[Check or enumerate applicable items]*:

☒ Refrigerator	☒ Central Air Conditioning	☐ Central Humidifier	☒ Light Fixtures, as they exist
☒ Oven/Range/Stove	☐ Window Air Conditioner(s)	☐ Water Softener (owned)	☒ Built-in or attached shelving
☒ Microwave	☒ Ceiling Fan(s)	☒ Sump Pump(s)	☒ All Window Treatments & Hardware
☒ Dishwasher	☐ Intercom System	☐ Electronic or Media Air Filter(s)	☒ Existing Storms and Screens
☒ Garbage Disposal	☐ Backup Generator System	☐ Central Vac & Equipment	☒ Fireplace Screens/Doors/Grates
☐ Trash Compactor	☐ Satellite Dish	☐ Security System(s) (owned)	☒ Fireplace Gas Log(s)
☒ Washer	☐ Outdoor Shed	☒ Garage Door Opener(s)	☐ Invisible Fence System, Collar & Box
☒ Dryer	☒ Planted Vegetation	☐ with all Transmitters	☒ Smoke Detectors
☐ Attached Gas Grill	☐ Outdoor Play Set(s)	☒ All Tacked Down Carpeting	☒ Carbon Monoxide Detectors

35 Other Items Included at No Additional Cost: **Battery Back up for Sump pump**

36
37 Items Not Included: _____

38
39 Seller warrants to Buyer that all fixtures, systems and Personal Property included in this Contract shall be in
40 operating condition at Possession except: **-0-**

41 A system or item shall be deemed to be in operating condition if it performs the function for which it is
42 intended, regardless of age, and does not constitute a threat to health or safety.

43 If Home Warranty will be provided, complete Optional Paragraph 34.

Buyer Initial

[Signature]

Buyer Initial

[Signature]

Address: **725 Riford RD, GLEN ELLYN, IL 60137**

Seller Initial

[Signature]

Seller Initial

v6.1

44 6. **CLOSING:** Closing shall be on 12.16, 20 18 or at such time as mutually agreed by the
 45 Parties in writing. Closing shall take place at the escrow office of the title company (or its issuing agent) that will
 46 issue the Owner's Policy of Title Insurance, situated nearest the Real Estate or as shall be agreed mutually by the Parties.

47 7. **POSSESSION:** Unless otherwise provided in Paragraph 40, Seller shall deliver possession to Buyer at Closing.
 48 Possession shall be deemed to have been delivered when Seller has vacated the Real Estate and delivered keys
 49 to the Real Estate to Buyer or to the office of the Seller's Brokerage.

50 8. **MORTGAGE CONTINGENCY:** If this transaction is NOT CONTINGENT ON FINANCING, Optional Paragraph 36 a) OR
 51 Paragraph 36 b) MUST BE USED. If any portion of Paragraph 36 is used, the provisions of this Paragraph 8 are NOT APPLICABLE.

52 This Contract is contingent upon Buyer obtaining a [check one] ☒ fixed; ☐ adjustable; [check one] ☒ conventional;
 53 ☐ FHA/VA (if FHA/VA is chosen, complete Paragraph 37); ☐ other _____ loan for 85 %
 54 of the Purchase Price, plus private mortgage insurance (PMI), if required, with an interest rate (initial rate if an
 55 adjustable rate mortgage used) not to exceed 5.37 % per annum, amortized over not less than 30 years.
 56 Buyer shall pay loan origination fee and/or discount points not to exceed 0 % of the loan amount. Buyer
 57 shall pay usual and customary processing fees and closing costs charged by lender. (Complete Paragraph 35 if
 58 closing cost credits apply).

59 Buyer shall make written loan application within five (5) Business Days after the Date of Acceptance; **failure to**
 60 **do so shall constitute an act of Default under this Contract. [Complete both a) and b)]:**

61 a) Not later than _____, 20 ____ (if no date is inserted, the date shall be twenty-one (21) days after
 62 the Date of Acceptance) Buyer shall provide written evidence from Buyer's licensed lending institution
 63 confirming that Buyer has provided to such lending institution an "Intent to Proceed" as that term is defined
 64 in the rules of the Consumer Financial Protection Bureau and has paid all lender application and appraisal
 65 fees. If Buyer is unable to provide such written evidence, Seller shall have the option of declaring this
 66 Contract terminated by giving Notice to the other Party not later than two (2) Business Days after the date
 67 specified herein or any extension date agreed to by the Parties in writing.

68 b) Not later than 11.30, 20 18 (if no date is inserted, the date shall be sixty (60) days after the
 69 Date of Acceptance) Buyer shall provide written evidence from Buyer's licensed lending institution
 70 confirming that Buyer has received a written mortgage commitment for the loan referred to above. If Buyer
 71 is unable to provide such written evidence either Buyer or Seller shall have the option of declaring this
 72 Contract terminated by giving Notice to the other Party not later than two (2) Business Days after the date
 73 specified herein or any extension date agreed to by the Parties in writing.

74 **A Party causing delay in the loan approval process shall not have the right to terminate under either of the**
 75 **preceding paragraphs. In the event neither Party elects to declare this Contract terminated as of the latter of**
 76 **the dates specified above (as may be amended from time to time), then this Contract shall continue in full**
 77 **force and effect without any loan contingencies.**

78 **Unless otherwise provided in Paragraph 32, this Contract shall not be contingent upon the sale and/or**
 79 **closing of Buyer's existing real estate.** Buyer shall be deemed to have satisfied the financing conditions of this
 80 paragraph if Buyer obtains a loan commitment in accordance with the terms of this paragraph even though the
 81 loan is conditioned on the sale and/or closing of Buyer's existing real estate.

82 9. **STATUTORY DISCLOSURES:** If applicable, prior to signing this Contract, Buyer:

83 [check one] ☒ has ☐ has not received a completed Illinois Residential Real Property Disclosure;

84 [check one] ☒ has ☐ has not received the EPA Pamphlet, "Protect Your Family From Lead In Your Home";

85 [check one] ☒ has ☐ has not received a Lead-Based Paint Disclosure;

86 [check one] ☒ has ☐ has not received the IEMA, "Radon Testing Guidelines for Real Estate Transactions";

Buyer Initial [Signature] Buyer Initial [Signature]
 Address: **725 Riford RD, GLEN ELLYN, IL 60137**

Seller Initial [Signature] Seller Initial _____
 10/31/18
 4:53PM EDT
 dotloop verified

87 [check one] ☒ has ☐ has not received the Disclosure of Information on Radon Hazards.

88 **10. PRORATIONS:** Proratable items shall include without limitation, rents and deposits (if any) from tenants;
 89 Special Service Area or Special Assessment Area tax for the year of Closing only; utilities, water and sewer; and
 90 Homeowner or Condominium Association fees (and Master/Umbrella Association fees, if applicable).
 91 Accumulated reserves of a Homeowner/Condominium Association(s) are not a proratable item. Seller
 92 represents that as of the Date of Acceptance Homeowner/Condominium Association(s) fees are \$ ----
 93 per ----- (and, if applicable Master/Umbrella Association fees are \$ ---- per -----).
 94 Seller agrees to pay prior to or at Closing any special assessments (by any association or governmental entity)
 95 confirmed prior to the Date of Acceptance. Special Assessment Area or Special Service Area installments due
 96 after the year of Closing shall not be proratable items and shall be paid by Buyer. The general Real Estate taxes
 97 shall be prorated as of the date of Closing based on **105** % of the most recent ascertainable full year tax bill. All
 98 prorations shall be final as of Closing, except as provided in Paragraph 22. If the amount of the most recent
 99 ascertainable full year tax bill reflects a homeowner, senior citizen or other exemption, a senior freeze or senior
 100 deferral, then Seller has submitted or will submit in a timely manner all necessary documentation to the
 101 appropriate governmental entity, before or after Closing, to preserve said exemption(s). The requirements of
 102 this Paragraph shall survive the Closing.

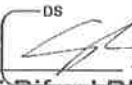
103 **11. ATTORNEY REVIEW:** Within five (5) Business Days after Date of Acceptance, the attorneys for the respective
 104 Parties, by Notice, may:

- 105 a) Approve this Contract; or
 106 b) Disapprove this Contract, which disapproval shall not be based solely upon the Purchase Price; or
 107 c) Propose modifications except for the Purchase Price. If within ten (10) Business Days after the Date of
 108 Acceptance written agreement is not reached by the Parties with respect to resolution of the proposed
 109 modifications, then either Party may terminate this Contract by serving Notice, whereupon this Contract
 110 shall be null and void; or
 111 d) Propose suggested changes to this Contract. If such suggestions are not agreed upon, neither Party may
 112 declare this Contract null and void and this Contract shall remain in full force and effect.

113 Unless otherwise specified, all Notices shall be deemed made pursuant to Paragraph 11 c). If Notice is not
 114 served within the time specified herein, the provisions of this paragraph shall be deemed waived by the
 115 Parties and this Contract shall remain in full force and effect.

116 **12. PROFESSIONAL INSPECTIONS AND INSPECTION NOTICES:** Buyer may conduct at Buyer's expense (unless
 117 otherwise provided by governmental regulations) any or all of the following inspections of the Real Estate by
 118 one or more licensed or certified inspection services: home, radon, environmental, lead-based paint, lead-based
 119 paint hazards or wood-destroying insect infestation.

- 120 a) Buyer agrees that minor repairs and routine maintenance items of the Real Estate do not constitute defects
 121 and are not a part of this contingency. **The fact that a functioning major component may be at the end of**
 122 **its useful life shall not render such component defective for purposes of this paragraph.** Buyer shall
 123 indemnify Seller and hold Seller harmless from and against any loss or damage caused by the acts of
 124 negligence of Buyer or any person performing any inspection. The home inspection shall cover only the
 125 major components of the Real Estate, including but not limited to central heating system(s), central cooling
 126 system(s), plumbing and well system, electrical system, roof, walls, windows, doors, ceilings, floors,
 127 appliances and foundation. A major component shall be deemed to be in operating condition if it performs
 128 the function for which it is intended, regardless of age, and does not constitute a threat to health or safety. If
 129 radon mitigation is performed, Seller shall pay for any retest.

Buyer Initial  Buyer Initial 
 Address: **725 Riford RD, GLEN ELLYN, IL 60137**

Seller Initial  Seller Initial _____
 10/31/18 4:53PM EDT dotloop verified

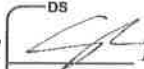
- 130 b) Buyer shall serve Notice upon Seller or Seller's attorney of any defects disclosed by any inspection for which
131 Buyer requests resolution by Seller, together with a copy of the pertinent pages of the inspection reports
132 within five (5) Business Days (ten (10) calendar days for a lead-based paint or lead-based paint hazard
133 inspection) after the Date of Acceptance. If within ten (10) Business Days after the Date of Acceptance
134 written agreement is not reached by the Parties with respect to resolution of all inspection issues, then either
135 Party may terminate this Contract by serving Notice to the other Party, whereupon this Contract shall be
136 null and void.
- 137 c) Notwithstanding anything to the contrary set forth above in this paragraph, in the event the inspection
138 reveals that the condition of the Real Estate is unacceptable to Buyer and Buyer serves Notice to Seller
139 within five (5) Business Days after the Date of Acceptance, this Contract shall be null and void. Said Notice
140 shall not include any portion of the inspection reports unless requested by Seller.
- 141 d) **Failure of Buyer to conduct said inspection(s) and notify Seller within the time specified operates as a**
142 **waiver of Buyer's rights to terminate this Contract under this Paragraph 12 and this Contract shall remain**
143 **in full force and effect.**

144 **13. HOMEOWNER INSURANCE:** This Contract is contingent upon Buyer obtaining evidence of insurability for an
145 Insurance Service Organization HO-3 or equivalent policy at standard premium rates within ten (10) Business
146 Days after the Date of Acceptance. **If Buyer is unable to obtain evidence of insurability and serves Notice**
147 **with proof of same to Seller within time specified, this Contract shall be null and void. If Notice is not**
148 **served within the time specified, Buyer shall be deemed to have waived this contingency and this Contract**
149 **shall remain in full force and effect.**

150 **14. FLOOD INSURANCE:** Buyer shall have the option to declare this Contract null and void if the Real Estate is
151 located in a special flood hazard area. **If Notice of the option to declare contract null and void is not given to**
152 **Seller within ten (10) Business Days after the Date of Acceptance or by the time specified in Paragraph 8 b),**
153 **whichever is later, Buyer shall be deemed to have waived such option and this Contract shall remain in full**
154 **force and effect.** Nothing herein shall be deemed to affect any rights afforded by the Residential Real Property
155 Disclosure Act.

156 **15. CONDOMINIUM/COMMON INTEREST ASSOCIATIONS:** (If applicable) The Parties agree that the terms
157 contained in this paragraph, which may be contrary to other terms of this Contract, shall supersede any
158 conflicting terms.

- 159 a) Title when conveyed shall be good and merchantable, subject to terms, provisions, covenants and conditions
160 of the Declaration of Condominium/Covenants, Conditions and Restrictions ("Declaration/CCRs") and all
161 amendments; public and utility easements including any easements established by or implied from the
162 Declaration/CCRs or amendments thereto; party wall rights and agreements; limitations and conditions
163 imposed by the Condominium Property Act; installments due after the date of Closing of general
164 assessments established pursuant to the Declaration/CCRs.
- 165 b) Seller shall be responsible for payment of all regular assessments due and levied prior to Closing and for all
166 special assessments confirmed prior to the Date of Acceptance.
- 167 c) Seller shall notify Buyer of any proposed special assessment or increase in any regular assessment between
168 the Date of Acceptance and Closing. The Parties shall have three (3) Business Days to reach agreement
169 relative to payment thereof. Absent such agreement either Party may declare the Contract null and void.
- 170 d) Seller shall, within five (5) Business Days from the Date of Acceptance, apply for those items of disclosure
171 upon sale as described in the Illinois Condominium Property Act, and provide same in a timely manner, but
172 no later than the time period provided for by law. This Contract is subject to the condition that Seller be able

Buyer Initial  Buyer Initial 
Address: **725 Riford RD, GLEN ELLYN, IL 60137**

Seller Initial  Seller Initial _____


to procure and provide to Buyer a release or waiver of any right of first refusal or other pre-emptive rights to purchase created by the Declaration/CCRs. In the event the Condominium Association requires the personal appearance of Buyer or additional documentation, Buyer agrees to comply with same.

e) In the event the documents and information provided by Seller to Buyer disclose that the existing improvements are in violation of existing rules, regulations or other restrictions or that the terms and conditions contained within the documents would unreasonably restrict Buyer's use of the premises or would result in financial obligations unacceptable to Buyer in connection with owning the Real Estate, then Buyer may declare this Contract null and void by giving Seller Notice within five (5) Business Days after the receipt of the documents and information required by this Paragraph, listing those deficiencies which are unacceptable to Buyer. If Notice is not served within the time specified, Buyer shall be deemed to have waived this contingency, and this Contract shall remain in full force and effect.

f) Seller shall not be obligated to provide a condominium survey.

g) Seller shall provide a certificate of insurance showing Buyer and Buyer's mortgagee, if any, as an insured.

16. THE DEED: Seller shall convey or cause to be conveyed to Buyer or Buyer's Designated grantee good and merchantable title to the Real Estate by recordable Warranty Deed, with release of homestead rights, (or the appropriate deed if title is in trust or in an estate), and with real estate transfer stamps to be paid by Seller (unless otherwise designated by local ordinance). Title when conveyed will be good and merchantable, subject only to: covenants, conditions and restrictions of record and building lines and easements, if any, provided they do not interfere with the current use and enjoyment of the Real Estate; and general real estate taxes not due and payable at the time of Closing.

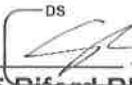
17. MUNICIPAL ORDINANCE, TRANSFER TAX, AND GOVERNMENTAL COMPLIANCE:

a) The Parties are cautioned that the Real Estate may be situated in a municipality that has adopted a pre-closing inspection requirement, municipal Transfer Tax or other similar ordinances. Transfer taxes required by municipal ordinance shall be paid by the Party designated in such ordinance.

b) The Parties agree to comply with the reporting requirements of the applicable sections of the Internal Revenue Code and the Real Estate Settlement Procedures Act of 1974, as amended.

18. TITLE: At Seller's expense, Seller will deliver or cause to be delivered to Buyer or Buyer's attorney within customary time limitations and sufficiently in advance of Closing, as evidence of title in Seller or Grantor, a title commitment for an ALTA title insurance policy in the amount of the Purchase Price with extended coverage by a title company licensed to operate in the State of Illinois, issued on or subsequent to the Date of Acceptance, subject only to items listed in Paragraph 16. The requirement to provide extended coverage shall not apply if the Real Estate is vacant land. The commitment for title insurance furnished by Seller will be presumptive evidence of good and merchantable title as therein shown, subject only to the exceptions therein stated. **If the title commitment discloses any unpermitted exceptions or if the Plat of Survey shows any encroachments or other survey matters that are not acceptable to Buyer, then Seller shall have said exceptions, survey matters or encroachments removed, or have the title insurer commit to either insure against loss or damage that may result from such exceptions or survey matters or insure against any court-ordered removal of the encroachments.** If Seller fails to have such exceptions waived or insured over prior to Closing, Buyer may elect to take title as it then is with the right to deduct from the Purchase Price prior encumbrances of a definite or ascertainable amount. Seller shall furnish Buyer at Closing an Affidavit of Title covering the date of Closing, and shall sign any other customary forms required for issuance of an ALTA Insurance Policy.

19. PLAT OF SURVEY: Not less than one (1) Business Day prior to Closing, except where the Real Estate is a condominium (see Paragraph 15) Seller shall, at Seller's expense, furnish to Buyer or Buyer's attorney a Plat of

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Seller Initial  Seller Initial _____
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216 Survey that conforms to the current Minimum Standard of Practice for boundary surveys, is dated not more
 217 than six (6) months prior to the date of Closing, and is prepared by a professional land surveyor licensed to
 218 practice land surveying under the laws of the State of Illinois. The Plat of Survey shall show visible evidence of
 219 improvements, rights of way, easements, use and measurements of all parcel lines. The land surveyor shall set
 220 monuments or witness corners at all accessible corners of the land. All such corners shall also be visibly staked
 221 or flagged. The Plat of Survey shall include the following statement placed near the professional land surveyor's
 222 seal and signature: "This professional service conforms to the current Illinois Minimum Standards for a
 223 boundary survey." A Mortgage Inspection, as defined, is not a boundary survey and is not acceptable.

224 **20. DAMAGE TO REAL ESTATE OR CONDEMNATION PRIOR TO CLOSING:** If prior to delivery of the deed the
 225 Real Estate shall be destroyed or materially damaged by fire or other casualty, or the Real Estate is taken by
 226 condemnation, then Buyer shall have the option of either terminating this Contract (and receiving a refund of
 227 earnest money) or accepting the Real Estate as damaged or destroyed, together with the proceeds of the
 228 condemnation award or any insurance payable as a result of the destruction or damage, which gross proceeds
 229 Seller agrees to assign to Buyer and deliver to Buyer at Closing. Seller shall not be obligated to repair or replace
 230 damaged improvements. The provisions of the Uniform Vendor and Purchaser Risk Act of the State of Illinois
 231 shall be applicable to this Contract, except as modified by this paragraph.

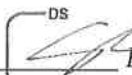
232 **21. CONDITION OF REAL ESTATE AND INSPECTION:** Seller agrees to leave the Real Estate in broom clean
 233 condition. All refuse and personal property that is not to be conveyed to Buyer shall be removed from the Real
 234 Estate at Seller's expense prior to delivery of Possession. Buyer shall have the right to inspect the Real Estate,
 235 fixtures and included Personal Property prior to Possession to verify that the Real Estate, improvements and
 236 included Personal Property are in substantially the same condition as of the Date of Acceptance, normal wear
 237 and tear excepted.

238 **22. REAL ESTATE TAX ESCROW:** In the event the Real Estate is improved, but has not been previously taxed for
 239 the entire year as currently improved, the sum of three percent (3%) of the Purchase Price shall be deposited in
 240 escrow with the title company with the cost of the escrow to be divided equally by Buyer and Seller and paid at
 241 Closing. When the exact amount of the taxes to be prorated under this Contract can be ascertained, the taxes
 242 shall be prorated by Seller's attorney at the request of either Party and Seller's share of such tax liability after
 243 proration shall be paid to Buyer from the escrow funds and the balance, if any, shall be paid to Seller. If Seller's
 244 obligation after such proration exceeds the amount of the escrow funds, Seller agrees to pay such excess
 245 promptly upon demand.

246 **23. SELLER REPRESENTATIONS:** Seller's representations contained in this paragraph shall survive the Closing.
 247 Seller represents that with respect to the Real Estate Seller has no knowledge of nor has Seller received any
 248 written notice from any association or governmental entity regarding:

- 249 a) zoning, building, fire or health code violations that have not been corrected;
- 250 b) any pending rezoning;
- 251 c) boundary line disputes;
- 252 d) any pending condemnation or Eminent Domain proceeding;
- 253 e) easements or claims of easements not shown on the public records;
- 254 f) any hazardous waste on the Real Estate;
- 255 g) any improvements to the Real Estate for which the required initial and final permits were not obtained;
- 256 h) any improvements to the Real Estate which are not included in full in the determination of the most recent tax assessment; or
- 257 i) any improvements to the Real Estate which are eligible for the home improvement tax exemption.

258 Seller further represents that:

Buyer Initial  Buyer Initial 
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259 There [check one] ☐ is ☒ is not a pending or unconfirmed special assessment
 260 affecting the Real Estate by any association or governmental entity payable by Buyer after the date of Closing.
 261 The Real Estate [check one] ☐ is ☒ is not located within a Special Assessment Area or
 262 Special Service Area, payments for which will not be the obligation of Seller after the year in which the Closing occurs.
 263 All Seller representations shall be deemed re-made as of Closing. If prior to Closing Seller becomes aware of
 264 matters that require modification of the representations previously made in this Paragraph 23, Seller shall
 265 promptly notify Buyer. If the matters specified in such Notice are not resolved prior to Closing, Buyer may
 266 terminate this Contract by Notice to Seller and this Contract shall be null and void.

267 **24. BUSINESS DAYS/HOURS:** Business Days are defined as Monday through Friday, excluding Federal
 268 holidays. Business Hours are defined as 8:00 A.M. to 6:00 P.M. Chicago time.

269 **25. FACSIMILE OR DIGITAL SIGNATURES:** Facsimile or digital signatures shall be sufficient for purposes of
 270 executing, negotiating, and finalizing this Contract, and delivery thereof by one of the following methods shall
 271 be deemed delivery of this Contract containing original signature(s). An acceptable facsimile signature may be
 272 produced by scanning an original, hand-signed document and transmitting same by facsimile. An acceptable
 273 digital signature may be produced by use of a qualified, established electronic security procedure mutually
 274 agreed upon by the Parties. Transmissions of a digitally signed copy hereof shall be by an established, mutually
 275 acceptable electronic method, such as creating a PDF ("Portable Document Format") document incorporating
 276 the digital signature and sending same by electronic mail.

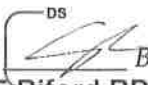
277 **26. DIRECTION TO ESCROWEE:** In every instance where this Contract shall be deemed null and void or if this
 278 Contract may be terminated by either Party, the following shall be deemed incorporated: "and Earnest Money
 279 refunded upon the joint written direction by the Parties to Escrowee or upon an entry of an order by a court of
 280 competent jurisdiction."

281 In the event either Party has declared the Contract null and void or the transaction has failed to close as
 282 provided for in this Contract and if Escrowee has not received joint written direction by the Parties or such court
 283 order, the Escrowee may elect to proceed as follows:

- 284 a) Escrowee shall give written Notice to the Parties as provided for in this Contract at least fourteen (14) days
 285 prior to the date of intended disbursement of Earnest Money indicating the manner in which Escrowee
 286 intends to disburse in the absence of any written objection. If no written objection is received by the date
 287 indicated in the Notice then Escrowee shall distribute the Earnest Money as indicated in the written Notice
 288 to the Parties. **If any Party objects in writing** to the intended disbursement of Earnest Money then Earnest
 289 Money shall be held until receipt of joint written direction from all Parties or until receipt of an order of a
 290 court of competent jurisdiction.
- 291 b) Escrowee may file a Suit for Interpleader and deposit any funds held into the Court for distribution after
 292 resolution of the dispute between Seller and Buyer by the Court. Escrowee may retain from the funds
 293 deposited with the Court the amount necessary to reimburse Escrowee for court costs and reasonable
 294 attorney's fees incurred due to the filing of the Interpleader. If the amount held in escrow is inadequate to
 295 reimburse Escrowee for the costs and attorney's fees, Buyer and Seller shall jointly and severally indemnify
 296 Escrowee for additional costs and fees incurred in filing the Interpleader action.

297 **27. NOTICE:** Except as provided in Paragraph 32 c) 2) regarding the manner of service for "kick-out" Notices, all
 298 Notices shall be in writing and shall be served by one Party or attorney to the other Party or attorney. Notice to
 299 any one of the multiple person Party shall be sufficient Notice to all. Notice shall be given in the following manner:

- 300 a) By personal delivery; or

Buyer Initial  Buyer Initial 
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Seller Initial  Seller Initial 
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- 301 b) By mailing to the addresses recited herein by regular mail and by certified mail, return receipt requested. Except
 302 as otherwise provided herein, Notice served by certified mail shall be effective on the date of mailing; or
 303 c) By facsimile transmission. Notice shall be effective as of date and time of the transmission, provided that the
 304 Notice transmitted shall be sent on Business Days during Business Hours. In the event Notice is transmitted
 305 during non-business hours, the effective date and time of Notice is the first hour of the next Business Day after
 306 transmission; or
 307 d) By e-mail transmission if an e-mail address has been furnished by the recipient Party or the recipient Party's
 308 attorney to the sending Party or is shown in this Contract. Notice shall be effective as of date and time of e-mail
 309 transmission, provided that, in the event e-mail Notice is transmitted during non-business hours, the effective
 310 date and time of Notice is the first hour of the next Business Day after transmission. An attorney or Party may
 311 opt out of future e-mail Notice by any form of Notice provided by this Contract; or
 312 e) By commercial overnight delivery (e.g., FedEx). Such Notice shall be effective on the next Business Day
 313 following deposit with the overnight delivery company.

314 **28. PERFORMANCE: Time is of the essence of this Contract.** In any action with respect to this Contract, the Parties
 315 are free to pursue any legal remedies at law or in equity and the prevailing party in litigation shall be entitled to
 316 collect reasonable attorney fees and costs from the non-prevailing party as ordered by a court of competent jurisdiction.

317 **29. CHOICE OF LAW AND GOOD FAITH:** All terms and provisions of this Contract including but not limited to the
 318 Attorney Review and Professional Inspection paragraphs shall be governed by the laws of the State of Illinois and
 319 are subject to the covenant of good faith and fair dealing implied in all Illinois contracts.

320 **30. OTHER PROVISIONS:** This Contract is also subject to those OPTIONAL PROVISIONS initialed by the Parties
 321 and the following additional attachments, if any: _____
 322 _____

323 **OPTIONAL PROVISIONS (Applicable ONLY if initialed by all Parties)**

324 [Initials] _____ **31. CONFIRMATION OF DUAL AGENCY:** The Parties confirm that they have previously
 325 consented to _____ (Licensee) acting as a Dual Agent in providing
 326 brokerage services on their behalf and specifically consent to Licensee acting as a Dual Agent with regard to the
 327 transaction referred to in this Contract.

328 _____ **32. SALE OF BUYER'S REAL ESTATE:**

329 a) **REPRESENTATIONS ABOUT BUYER'S REAL ESTATE:** Buyer represents to Seller as follows:

- 330 1) Buyer owns real estate (hereinafter referred to as "Buyer's real estate") with the address of:

331 _____
 332 Address City State Zip

- 333 2) Buyer [check one] ☐ has ☐ has not entered into a contract to sell Buyer's real estate.

334 If Buyer has entered into a contract to sell Buyer's real estate, that contract:

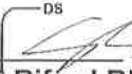
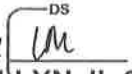
- 335 a) [check one] ☐ is ☐ is not subject to a mortgage contingency.

- 336 b) [check one] ☐ is ☐ is not subject to a real estate sale contingency.

- 337 c) [check one] ☐ is ☐ is not subject to a real estate closing contingency.

- 338 3) Buyer [check one] ☐ has ☐ has not listed Buyer's real estate for sale with a licensed real estate broker and
 339 in a local multiple listing service.

- 340 4) If Buyer's real estate is not listed for sale with a licensed real estate broker and in a local multiple listing
 341 service, Buyer [check one]:

Buyer Initial  Buyer Initial 
 Address: 725 Riford RD, GLEN ELLYN, IL 60137

Seller Initial  Seller Initial _____
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- a) ☐ Shall list real estate for sale with a licensed real estate broker who will place it in a local multiple listing service within five (5) Business Days after Date of Acceptance.

[For information only] Broker: _____

Broker's Address: _____ Phone: _____

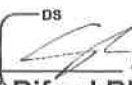
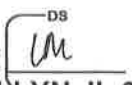
- b) ☐ Does not intend to list said real estate for sale.

b) CONTINGENCIES BASED UPON SALE AND/OR CLOSING OF REAL ESTATE:

- 1) This Contract is contingent upon Buyer having entered into a contract for the sale of Buyer's real estate that is in full force and effect as of _____, 20 _____. Such contract should provide for a closing date not later than the Closing Date set forth in this Contract. **If Notice is served on or before the date set forth in this subparagraph that Buyer has not procured a contract for the sale of Buyer's real estate, this Contract shall be null and void. If Notice that Buyer has not procured a contract for the sale of Buyer's real estate is not served on or before the close of business on the date set forth in this subparagraph, Buyer shall be deemed to have waived all contingencies contained in this Paragraph 32, and this Contract shall remain in full force and effect. (If this paragraph is used, then the following paragraph must be completed.)**
- 2) In the event Buyer has entered into a contract for the sale of Buyer's real estate as set forth in Paragraph 32 b) 1) and that contract is in full force and effect, or has entered into a contract for the sale of Buyer's real estate prior to the execution of this Contract, this Contract is contingent upon Buyer closing the sale of Buyer's real estate on or before _____, 20 _____. **If Notice that Buyer has not closed the sale of Buyer's real estate is served before the close of business on the next Business Day after the date set forth in the preceding sentence, this Contract shall be null and void. If Notice is not served as described in the preceding sentence, Buyer shall have deemed to have waived all contingencies contained in this Paragraph 32, and this Contract shall remain in full force and effect.**
- 3) If the contract for the sale of Buyer's real estate is terminated for any reason after the date set forth in Paragraph 32 b) 1) (or after the date of this Contract if no date is set forth in Paragraph 32 b) 1)), Buyer shall, within three (3) Business Days of such termination, notify Seller of said termination. **Unless Buyer, as part of said Notice, waives all contingencies in Paragraph 32 and complies with Paragraph 32 d), this Contract shall be null and void as of the date of Notice. If Notice as required by this subparagraph is not served within the time specified, Buyer shall be in default under the terms of this Contract.**

c) SELLER'S RIGHT TO CONTINUE TO OFFER REAL ESTATE FOR SALE: During the time of this contingency, Seller has the right to continue to show the Real Estate and offer it for sale subject to the following:

- 1) If Seller accepts another bona fide offer to purchase the Real Estate while contingencies expressed in Paragraph 32 b) are in effect, Seller shall notify Buyer in writing of same. Buyer shall then have _____ hours after Seller gives such Notice to waive the contingencies set forth in Paragraph 32 b), subject to Paragraph 32 d).
- 2) Seller's Notice to Buyer (commonly referred to as a 'kick-out' Notice) shall be in writing and shall be served on Buyer, not Buyer's attorney or Buyer's real estate agent. Courtesy copies of such 'kick-out' Notice should be sent to Buyer's attorney and Buyer's real estate agent, if known. Failure to provide such courtesy copies shall not render Notice invalid. Notice to any one of a multiple-person Buyer shall be sufficient Notice to all Buyers. Notice for the purpose of this subparagraph only shall be served upon Buyer in the following manner:
 - a) By personal delivery effective at the time and date of personal delivery; or
 - b) By mailing to the address recited herein for Buyer by regular mail and by certified mail. Notice shall be effective at 10:00 A.M. on the morning of the second day following deposit of Notice in the U.S. Mail; or

Buyer Initial  Buyer Initial 
Address: **725 Riford RD, GLEN ELLYN, IL 60137**

Seller Initial  Seller Initial _____
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c) By commercial delivery overnight (e.g., FedEx). Notice shall be effective upon delivery or at 4:00 P.M. Chicago time on the next delivery day following deposit with the overnight delivery company, whichever first occurs.

3) If Buyer complies with the provisions of Paragraph 32 d) then this Contract shall remain in full force and effect.

4) If the contingencies set forth in Paragraph 32 b) are NOT waived in writing, within said time period by Buyer, this Contract shall be null and void.

5) Except as provided in Paragraph 32 c) 2) above, all Notices shall be made in the manner provided by Paragraph 27 of this Contract.

6) Buyer waives any ethical objection to the delivery of Notice under this paragraph by Seller's attorney or representative.

d) WAIVER OF PARAGRAPH 32 CONTINGENCIES: Buyer shall be deemed to have waived the contingencies in Paragraph 32 b) when Buyer has delivered written waiver and deposited with the Escrowee additional earnest money in the amount of \$ _____ in the form of a cashier's or certified check within the time specified. If Buyer fails to deposit the additional earnest money within the time specified, the waiver shall be deemed ineffective and this Contract shall be null and void.

e) BUYER COOPERATION REQUIRED: Buyer authorizes Seller or Seller's agent to verify representations contained in Paragraph 32 at any time, and Buyer agrees to cooperate in providing relevant information.

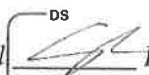
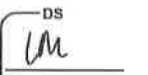
33. CANCELLATION OF PRIOR REAL ESTATE CONTRACT: In the event either Party has entered into a prior real estate contract, this Contract shall be subject to written cancellation of the prior contract on or before _____, 20 _____. In the event the prior contract is not cancelled within the time specified, this Contract shall be null and void. Seller's notice to the purchaser under the prior contract should not be served until after Attorney Review and Professional Inspections provisions of this Contract have expired, been satisfied or waived.

34. HOME WARRANTY: Seller shall provide at no expense to Buyer a Home Warranty at a cost of \$ _____. Evidence of a fully pre-paid policy shall be delivered at Closing.

35. CREDIT AT CLOSING: Provided Buyer's lender permits such credit to show on the HUD-1 Settlement Statement or Closing Disclosure, and if not, such lesser amount as the lender permits, Seller agrees to credit \$ _____ to Buyer at Closing to be applied to prepaid expenses, closing costs or both.

36. TRANSACTIONS NOT CONTINGENT ON FINANCING: IF EITHER OF THE FOLLOWING ALTERNATIVE OPTIONS IS SELECTED, THE PROVISIONS OF THE MORTGAGE CONTINGENCY PARAGRAPH 8 SHALL NOT APPLY [CHOOSE ONLY ONE]:

a) Transaction With No Mortgage (All Cash): If this selection is made, Buyer will pay at closing, in the form of "Good Funds" the difference (plus or minus prorations) between the Purchase Price and the amount of the Earnest Money deposited pursuant to Paragraph 4 above. Buyer represents to Seller, as of the Date of Offer, that Buyer has sufficient funds available to satisfy the provisions of this paragraph. Buyer agrees to verify the above representation upon the reasonable request of Seller and to authorize the disclosure of such financial information to Seller, Seller's attorney or Seller's broker that may be reasonably necessary to prove the availability of sufficient funds to close. Buyer understands and agrees that, so long as Seller has fully complied with Seller's obligations under this Contract, any act or omission outside of the control of Seller, whether intentional or not, that prevents Buyer from satisfying the balance due from Buyer at closing, shall constitute a material breach of this Contract by Buyer. The Parties shall share the title company escrow closing fee equally. Unless otherwise provided in Paragraph 32, this Contract shall not be contingent upon the sale and/or closing of Buyer's existing real estate.

Buyer Initial  Buyer Initial 
Address: 725 Riford RD, GLEN ELLYN, IL 60137

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Seller Initial  Seller Initial _____
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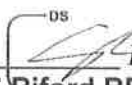
b) _____ **Transaction, Mortgage Allowed:** If this selection is made, Buyer will pay at closing, in the form of "Good Funds" the difference (plus or minus prorations) between the Purchase Price and the amount of the Earnest Money deposited pursuant to Paragraph 4 above. Buyer represents to Seller, as of the Date of Offer, that Buyer has sufficient funds available to satisfy the provisions of this paragraph. Buyer agrees to verify the above representation upon the reasonable request of Seller and to authorize the disclosure of such financial information to Seller, Seller's attorney or Seller's broker that may be reasonably necessary to prove the availability of sufficient funds to close. Notwithstanding such representation, Seller agrees to reasonably and promptly cooperate with Buyer so that Buyer may apply for and obtain a mortgage loan or loans including but not limited to providing access to the Real Estate to satisfy Buyer's obligations to pay the balance due (plus or minus prorations) to close this transaction. Such cooperation shall include the performance in a timely manner of all of Seller's pre-closing obligations under this Contract. **This Contract shall NOT be contingent upon Buyer obtaining financing.** Buyer understands and agrees that, so long as Seller has fully complied with Seller's obligations under this Contract, any act or omission outside of the control of Seller, whether intentional or not, that prevents Buyer from satisfying the balance due from Buyer at Closing shall constitute a material breach of this Contract by Buyer. Buyer shall pay the title company escrow closing fee. **Unless otherwise provided in Paragraph 32, this Contract shall not be contingent upon the sale and/or closing of Buyer's existing real estate.**

_____ **37. VA OR FHA FINANCING:** If Buyer is seeking VA or FHA financing, **required FHA or VA amendments and disclosures shall be attached to this Contract.** If VA, the Funding Fee, or if FHA, the Mortgage Insurance Premium (MIP) shall be paid by Buyer and *[check one]* ☐ shall ☐ shall not be added to the mortgage loan amount.

_____ **38. WELL OR SANITARY SYSTEM INSPECTIONS:** Seller shall obtain at Seller's expense a well water test stating that the well delivers not less than five (5) gallons of water per minute and including a bacteria and nitrate test and/or a septic report from the applicable County Health Department, a Licensed Environmental Health Practitioner, or a licensed well and septic inspector, each dated not more than ninety (90) days prior to Closing, stating that the well and water supply and the private sanitary system are in operating condition with no defects noted. Seller shall remedy any defect or deficiency disclosed by said report(s) prior to Closing, provided that if the cost of remedying a defect or deficiency and the cost of landscaping together exceed \$3,000.00, and if the Parties cannot reach agreement regarding payment of such additional cost, this Contract may be terminated by either Party. Additional testing recommended by the report shall be obtained at the Seller's expense. If the report recommends additional testing after Closing, the Parties shall have the option of establishing an escrow with a mutual cost allocation for necessary repairs or replacements, or either Party may terminate this Contract prior to Closing. Seller shall deliver a copy of such evaluation(s) to Buyer not less than ten (10) Business Days prior to Closing.

_____ **39. WOOD DESTROYING INFESTATION:** Notwithstanding the provisions of Paragraph 12, within ten (10) Business Days after the Date of Acceptance, Seller at Seller's expense shall deliver to Buyer a written report, dated not more than six (6) months prior to the Date of Closing, by a licensed inspector certified by the appropriate state regulatory authority in the subcategory of termites, stating that there is no visible evidence of active infestation by termites or other wood destroying insects. Unless otherwise agreed between the Parties, if the report discloses evidence of active infestation or structural damage, Buyer has the option within five (5) Business Days of receipt of the report to proceed with the purchase or to declare this Contract null and void.

_____ **40. POST CLOSING POSSESSION:** Possession shall be delivered no later than 11:59 P.M. on the date that is _____ days after the date of Closing ("the Possession Date"). Seller shall be responsible for all utilities, contents and liability insurance, and home maintenance expenses until delivery of possession. Seller shall

Buyer Initial  Buyer Initial 
Address: **725 Riford RD, GLEN ELLYN, IL 60137**

Seller Initial  Seller Initial _____
dotloop verified

471 deposit in escrow at Closing with _____, [check one] ☐ one percent (1%)
 472 of the Purchase Price or ☐ the sum of \$ _____ to be paid by Escrowee as follows:
 473 a) The sum of \$ _____ per day for use and occupancy from and including the day after Closing to
 474 and including the day of delivery of Possession, if on or before the Possession Date;
 475 b) The amount per day equal to three (3) times the daily amount set forth herein shall be paid for each day after
 476 the Possession Date specified in this paragraph that Seller remains in possession of the Real Estate; and
 477 c) The balance, if any, to Seller after delivery of Possession and provided that the terms of Paragraph 21 have been
 478 satisfied. Seller's liability under this paragraph shall not be limited to the amount of the possession escrow
 479 deposit referred to above. Nothing herein shall be deemed to create a Landlord/Tenant relationship between the Parties.

480 _____ **41. "AS IS" CONDITION:** This Contract is for the sale and purchase of the Real Estate in its "As
 481 Is" condition as of the Date of Offer. Buyer acknowledges that no representations, warranties or guarantees with
 482 respect to the condition of the Real Estate have been made by Seller or Seller's Designated Agent other than those
 483 known defects, if any, disclosed by Seller. Buyer may conduct an inspection at Buyer's expense. In that event, Seller
 484 shall make the Real Estate available to Buyer's inspector at reasonable times. Buyer shall indemnify Seller and hold
 485 Seller harmless from and against any loss or damage caused by the acts of negligence of Buyer or any person
 486 performing any inspection. In the event the inspection reveals that the condition of the Real Estate is
 487 unacceptable to Buyer and Buyer so notifies Seller within five (5) Business Days after the Date of Acceptance,
 488 this Contract shall be null and void. Buyer's notice SHALL NOT include a copy of the inspection report, and
 489 Buyer shall not be obligated to send the inspection report to Seller absent Seller's written request for same.
 490 Failure of Buyer to notify Seller or to conduct said inspection operates as a waiver of Buyer's right to terminate
 491 this Contract under this paragraph and this Contract shall remain in full force and effect. Buyer acknowledges
 492 that the provisions of Paragraph 12 and the warranty provisions of Paragraph 5 do not apply to this Contract.

493 _____ **42. SPECIFIED PARTY APPROVAL:** This Contract is contingent upon the approval of the Real
 494 Estate by _____
 495 Buyer's Specified Party, within five (5) Business Days after the Date of Acceptance. In the event Buyer's Specified
 496 Party does not approve of the Real Estate and Notice is given to Seller within the time specified, this Contract shall
 497 be null and void. If Notice is not served within the time specified, this provision shall be deemed waived by the
 498 Parties and this Contract shall remain in full force and effect.

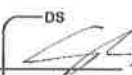
499 _____ **43. INTEREST BEARING ACCOUNT:** Earnest money (with a completed W-9 and other
 500 required forms), shall be held in a federally insured interest bearing account at a financial institution designated
 501 by Escrowee. All interest earned on the earnest money shall accrue to the benefit of and be paid to Buyer. Buyer
 502 shall be responsible for any administrative fee (not to exceed \$100) charged for setting up the account. In
 503 anticipation of Closing, the Parties direct Escrowee to close the account no sooner than ten (10) Business Days
 504 prior to the anticipated Closing date.

505 _____ **44. MISCELLANEOUS PROVISIONS:** Buyer's and Seller's obligations are contingent upon the
 506 Parties entering into a separate written agreement consistent with the terms and conditions set forth herein, and
 507 with such additional terms as either Party may deem necessary, providing for one or more of the following [check applicable boxes]:

508 ☐ Articles of Agreement for Deed
 509 or Purchase Money Mortgage
 510 ☐ Short Sale

☐ Assumption of Seller's Mortgage
☐ Cooperative Apartment
☐ Tax-Deferred Exchange

☐ Commercial/Investment
☐ New Construction
☐ Vacant Land

Buyer Initial  Buyer Initial 
 Address: 725 Riford RD, GLEN ELLYN, IL 60137

Seller Initial  Seller Initial _____
 10/31/18
 4:55PM EDT
 dotloop verified

511 THIS DOCUMENT WILL BECOME A LEGALLY BINDING CONTRACT WHEN SIGNED BY ALL PARTIES AND DELIVERED TO THE PARTIES OR THEIR AGENTS.
 512 THE PARTIES REPRESENT THAT THE TEXT OF THIS COPYRIGHTED FORM HAS NOT BEEN ALTERED AND IS IDENTICAL TO THE OFFICIAL
 513 MULTIBOARD RESIDENTIAL REAL ESTATE CONTRACT 6.1.

10/30/2018

10/31/2018

Date of Offer

DATE OF ACCEPTANCE

Buyer Signature

Seller Signature

 dotloop verified
 10/31/18 4:53PM EDT
 TBZO-CQWU-R9X0-93F9

Buyer Signature

Seller Signature

Scott and Lauren Mercado

City of Glen Ellyn

Print Buyer(s) Name(s) [Required]

Print Seller(s) Name(s) [Required]

Address

Address

City

State

Zip

City

State

Zip

Phone

E-mail

Phone

E-mail

FOR INFORMATION ONLY

L.W. Reedy Real Estate 24330

478001545

Keller Williams Premiere Properties 22039

478025068

Buyer's Brokerage

MLS #

State License #

Seller's Brokerage

MLS #

State License #

101 N York St

Elmhurst

60126

45 S Park Blvd. Suite 300

Glen Ellyn

60137

Address

City

Zip

Address

City

Zip

Susan Nagel

243892

475102254

Patrick Turley

253521

475078997

Buyer's Designated Agent

MLS #

State License #

Seller's Designated Agent

MLS #

State License #

(630) 921-0833

(630) 217-8617

(888) 545-8338

Phone

Fax

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nsusie@usa.net

turleys@TheTurleys.com

E-mail

E-mail

Scott Bromann

scottbromann@gmail.com

Buyer's Attorney

E-mail

Seller's Attorney

E-mail

127 W. Willow Street, Wheaton, IL 60187

Address

City

State

Zip

Address

City

State

Zip

630-653-5250

Phone

Fax

Phone

Fax

Inland Home Mortgage

630-890-9032

Mortgage Company

Phone

Homeowner's/Condo Association (if any) Phone

Bernie Mohar

Loan Officer

Phone/Fax

Management Co./Other Contact

Phone

bmohar@inlandbank.com

Loan Officer E-mail

Management Co./Other Contact E-mail

551 Illinois Real Estate License Law requires all offers be presented in a timely manner; Buyer requests verification that this offer was presented.

552 Seller rejection: This offer was presented to Seller on _____, 20 ____ at ____:____ A.M./P.M. and rejected on _____
 553 _____, 20 ____ at ____:____ A.M./P.M. [Seller Initials]

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Buyer Initial

Buyer Initial

Seller Initial

Seller Initial

Address: 725 Riford RD, GLEN ELLYN, IL 60137

