



Minutes  
Village of Glen Ellyn  
Regular Meeting  
Monday, December 10, 2018  
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

**A. Call to Order**

**B. Pledge of Allegiance**

*President McGinley led the Pledge of Allegiance.*

**C. Roll Call**

| Attendee Name   | Title                         | Status  |
|-----------------|-------------------------------|---------|
| Diane McGinley  | Village President             | Present |
| Bill Enright    | Village Trustee               | Present |
| Gary Fasules    | Village Trustee               | Present |
| John Kenwood    | Village Trustee               | Present |
| Pete Ladesic    | Village Trustee               | Present |
| Craig R. Pryde  | Village Trustee               | Present |
| Mark Senak      | Village Trustee               | Present |
| John Chereskin  | Village Clerk                 | Present |
| Mark Franz      | Village Manager               | Present |
| Greg Mathews    | Village Attorney              | Present |
| William Holmer  | Assistant Village Manager     | Present |
| Christina Coyle | Finance Director              | Present |
| Julius Hansen   | Public Works Director         | Present |
| Staci Springer  | Director                      | Present |
| Phil Norton     | Chief of Police               | Present |
| Jeff Vesevick   | General Manager Village Links | Present |
| Rich Daubert    | Senior Civil Engineer         | Present |
| Frank Frasco    | Supervisor                    | Present |

**D. Village Recognition: (Village Clerk)**

**1. Proclamation in recognition of Dr. Ann Rondeau, President of College of DuPage.**

*President McGinley thanked College of DuPage (COD) president Dr. Ann Rondeau for her leadership and partnership with the Village. President McGinley stated the Village and COD had some problems a few years ago, and the relationship between the Village and COD was salvaged due in part to the DuPage County Board and the leadership of Dr. Rondeau. President McGinley stated through Dr. Rondeau's leadership, there is now a strong partnership between the Village and COD which will continue to grow and strengthen. President McGinley thanked Dr. Rondeau for her leadership at COD and wished her luck on her new position. President McGinley stated the Village is looking forward to working with Interim President Dr. Brian Caputo.*

*Village Clerk Chereskin read the proclamation in recognition of Dr. Ann Rondeau who will be leaving her position as president of the College of DuPage to become the president of the Naval Postgraduate School in Monterey, California.*

*Dr. Rondeau thanked the Village, the Village Board, the Village President and the Village Manager and stated they at COD are indebted to the great Village of Glen Ellyn. Dr. Rondeau stated Glen Ellyn has so much, and she has great hopes that she will continue to hear great things about the Village. Dr. Rondeau stated COD is grateful and will be on to bigger and better things, and she is delighted to turn the leadership of COD over to Interim President Dr. Caputo.*

*Trustee Ladesic thanked Dr. Rondeau for her leadership at COD as well as her past and future service to our country. Trustee Senak thanked Dr. Rondeau and stated the helm of COD is now pointed in the right direction, and it is full-steam ahead.*

2. The Village would like to thank Adam Kreuzer for his service to the Environmental Commission.
3. The Village would like to thank Eric Kumar for his service to the Capital Improvements Commission.

**E. Presentation**

1. Professional Engineer Daubert will provide and update on the Taylor Avenue Underpass Project.

*Professional Engineer Daubert provided an update on the Taylor Avenue Underpass project and stated they have done approximately five weeks of work already. Professional Engineer Daubert reviewed the work completed already which included the installation of the pipe under the UP-West line, the cast-in place footings and headwall, the installation of the pre-cast headwall. Professional Engineer Daubert stated the upcoming work on the underpass will include the reconstruction of the Taylor Roadway pavement, the placement of a concrete floor inside the tunnel, painting inside the tunnel and the construction of the multi-use path. Professional Engineer Daubert stated they are still on track to be completed with the current work by the end of December; however, work could be delayed if there is inclement weather. Professional Engineer Daubert stated the staff is very positive that the work will be completed in time, and he reviewed the work to be done in Spring 2019.*

*Trustee Senak asked about the possible installation of the mural inside the tunnel. Village Manager Franz stated the Village did put \$5,000 in the budget for a design team to design the mural, but there is not funding in the budget for the whole mural project. Village Manager Franz stated the mural could possibly be funded through fundraising efforts or the Glen Ellyn Fund.*

*President McGinley thanked Professional Engineer Daubert for the extra time and effort he has put in on this project. Professional Engineer Daubert stated this has been a team effort.*

**F. Audience Participation**

*Lorraine Ambler, who resides at 464 Cottage Avenue, stated she is a resident of Glen Ellyn and a volunteer at the West Suburban Humane Society in Downers Grove. Ms. Ambler stated there is a push in the surrounding suburbs to enact a humane ordinance that would ban the sale of commercially-bred dogs, sometimes referred to as puppy mill dogs. Ms. Ambler stated this would be a humane pet store ordinance that would require that stores would switch their source of animals from commercial breeders to shelters and rescues instead. Ms. Ambler stated this proposed ordinance would not affect reputable breeders who breed their dogs responsibly. Ms. Ambler stated Lisle has enacted such an ordinance, Downers Grove is discussing this possible ordinance, and this discussion will come to Wheaton in January 2019. Ms. Ambler stated there is no known puppy mills in Glen Ellyn as of now, but she would like this issue discussed and a humane ordinance passed before this could become an issue.*

*President McGinley asked for Ms. Ambler's contact information to be passed to the Village staff and asked Ms. Ambler to share information on this with the Village Attorney and staff.*

*Trustee Kenwood asked how it is known if a dog is from a puppy mill. Ms. Ambler stated is a dog is not from a rescue, a shelter or a responsible breeder, it is sold out of a puppy mill.*

**G. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:**

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [6 TO 0]</b>                         |
| <b>MOVER:</b>    | Bill Enright, Village Trustee                    |
| <b>SECONDER:</b> | John Kenwood, Village Trustee                    |
| <b>AYES:</b>     | Enright, Fasules, Kenwood, Ladesic, Pryde, Senak |
| <b>PRESENT:</b>  | McGinley                                         |

Motion to approve the following items including Payroll and Vouchers totaling \$3,130,181.19 (Trustee Enright):

1. Total Expenditures (Payroll and Vouchers) - \$3,130,181.19. The vouchers have been reviewed by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. November 12, 2018 Regular Village Board Meeting Minutes
3. Designate Trustee Gary Fasules as Village President Pro Tem for the Four Month Period from January 1, 2019 through April 30, 2019

*President McGinley stated appointing Trustee Fasules as President Pro Tem for January 1, 2019 to April 30, 2019, is a normal process.*

4. Approve a Downtown Retail Interior Improvement Award in the amount of \$15,000, for Vanilla Sugar Bakery at 540 Duane Street to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)

*Norma Samaan, part owner of Vanilla Sugar Bakery, thanked the Village Board and the Village for the welcome to Glen Ellyn. Ms. Samaan stated they will be baking from scratch daily, and they do hope to open by the end of this week or early next week.*

5. Approve a Downtown Retail Interior Improvement Award in the amount of \$7,500, for A Toda Madre at 499 Main Street to be expensed to the Central Business District TIF Fund (Economic Development Coordinator Hannah)

*Trustee Senak asked why only \$7,500 was approved when \$10,000 was requested. Economic Development Coordinator Hannah stated not all the items requested were qualified under the program so the Village will award \$7,500 instead. Trustee Senak asked if the \$7,500 is fine with the owner, and Mr. Neary stated this is fine.*

*Patrick Neary, part owner of A Toda Madre, thanked the Village Board for the funds provided which will help get their restaurant to ADA compliance as well as set up the restaurant for things in the future. Mr. Neary stated they are excited for a possible development is the previous Giesche property.*

6. Ordinance No. 6651 -VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code, to Increase the Number of Permitted Class B-1 Liquor Licenses (Village Attorney Mathews)
7. Ordinance No. 6652 -VC, An Ordinance to Amend the Glen Ellyn Municipal Code, to Enhance the Processes of the Board of Fire & Police Commissioners (Village Attorney Mathews)

*Trustee Ladesic asked if a Human Resources Professional needs to be involved with this as there is none on staff at this point. President McGinley stated Assistant Village Manager Holmer has taken the classes for this, but did not take the test to get the official certification. President McGinley stated most other communities do not have a certified person for this either. Trustee Ladesic stated he would like to ensure that Assistant Village Manager Holmer is getting continuing education. Assistant Village Manager Holmer stated he and the Human Resources Generalist on staff do have knowledge on this and will continue to be educated on this piece.*

8. Approve an Temporary Extension of the Arborworks Contract to Provide Residents with a Special Storm Damage December Brush Pick-Up not to exceed the cost of \$25,625 for no more than 10 days of additional work, to be expensed to the Solid Waste Fund (Public Works Director Hansen)

*Trustee Senak asked if the cost is being expensed to the Solid Waste Fund. Finance Director Coyle stated it is, and there is monies available for this. Finance Director Coyle stated the Village Board created the Emergency Preparedness after the storm in 2012 so the cash reserves could be built back to an acceptable level.*

9. Pursuant to Section 1-10-7 of the Village Code, Adopt the Competitive Bidding Procedures of the Suburban Tree Consortium, West Central Municipal Conference, of River Grove, Illinois, and Authorize the Village Manager to Execute a Contract Funding the 2019 Annual Tree Planting Program, in an Amount Not to Exceed \$98,000 to be Expensed to the General Fund. (Public Works Director Hansen)

*President McGinley thanked Public Works Director Hansen and the Forestry Department as they are completely caught up with tree replacement in the Village.*

10. Pursuant to Section 1-10-7 of the Glen Ellyn Village Code to Adopt the Competitive Bidding Procedures of the Suburban Purchasing Cooperative (SPC) in lieu of the Provisions of Chapter 10 on Village Contracts and Approve the Purchase of one (1) Vactor 2100i PD Combination Sewer Cleaner from Standard Equipment Company of Chicago, Illinois, in the amount of \$425,492 to be expensed to the Equipment Services Fund (Public Works Director Hansen)

*Trustee Senak asked if this can now be done in-house. Equipment Services Superintendent Frasco stated it can be. Public Works Director Hansen stated the machine will only be used for in-house work and will save a tremendous amount of money. Trustee Senak asked if this will be more efficient. Public Works Director Hansen stated it will be as there are two particular tasks it can now do, with an \$8,000 savings moving forward. Village Manager Franz stated the \$8,000 savings is now a budget surplus.*

11. Resolution 18-21, A Resolution Concerning Village of Glen Ellyn Work in State Rights-of-Way Effective from January 1, 2019 to December 31, 2020 (Public Works Director Hansen)
12. Authorize the Village Manager to execute a contract for the upgrade of Surrey Lift Station Control Panel to Automatic Systems Co. of St. Paul, MN, in an amount not to exceed \$42,900, to be expensed to the Water & Sewer Fund. (Public Works Director Hansen)
13. Ordinance No. 6653, An Ordinance Vacating a Portion of the Lake Road Right-of-Way to 567 Lake Road (Public Works Director Hansen)
14. Ordinance No. 6654, An Ordinance Authorizing the Execution of an Intergovernmental Agreement Between the Village of Glen Ellyn and the Board of Education of Glenbard Township High School District No. 87 Regarding the Dedication and Acceptance of a One Foot Strip of Property Adjacent to the East Side of Lake Road (Public Works Director Hansen)
15. Ordinance No. 6655, An Ordinance Repealing Ordinance No. 6579, Adopted on February 12, 2018 and Authorizing the Village to Accept Title to Property Known as the Glen Oak Lift Station and Hill Avenue Sewers and Approving the Transfer of Jurisdiction Over a Portion of Hill Avenue to the Village of Glen Ellyn (Public Works Director Hansen)

*Trustee Enright asked how only a portion of the Lift Station can be transferred. Village Manager Franz stated it is only a portion of Hill Avenue, and this is to make clear that the bridge is maintained by the Village of Lombard. Village President McGinley stated this is not to change the intent of the agreement, but to clarify the agreement instead.*

16. Ordinance No. 6656 - VC, An Ordinance Approving Text Amendments to the Glen Ellyn Sign Code (Planning and Development Director Springer)
17. Ordinance No. 6657, An Ordinance Amending Ordinance 5997 to Remove Condition B.6 of Section Four of Ordinance 5997 for Glen Ellyn School District 87 for Improvements to Memorial Park Located at 671 Crescent Boulevard (Planning and Development Director Springer)
18. Approve the Proposed Increase in Village Links User Fees effective with the 2019 Golf Season (General Manager Vesevick)
19. Authorize the Village Manager to execute an Engagement Letter for audit services with Lauterbach and Amen, LLP, of Naperville, Illinois, for the Village's Fiscal Year 2018 Audit in the amount of \$37,670 to be expensed to the General Fund, Central Business District TIF Fund, Roosevelt Road TIF Fund, and Police Pension Fund (Finance Director Coyle)

*Trustee Ladesic asked if the Village is required periodically to go to bid or review the contract. Finance Director Coyle stated law does not require this, and the current contract with Lauterbach and Amen, LLP, does end with the 2019 Budget Year. Finance Director Coyle stated the Village went out for a Request for Proposal in 2014, and the Village has been using Lauterbach and Amen, LLP since then. Finance Director Coyle stated there is no statute for governments, but the Village can look at auditor or partner rotations in the future.*

20. Resolution No. 18-22, A Resolution Maintaining the Current Water & Sewer Rates for 2019 (Finance Director Coyle)
21. Ordinance No. 6658, An Ordinance Amending the Budget of the Village of Glen Ellyn for the Fiscal Year Ended December 31, 2018 (Finance Director Coyle)

**H. Parking Changes to Village Code (Presented by Police Chief Norton) (Trustee Pryde)**

*Police Chief Norton presented background on the parking changes and stated there are a number of potential developments coming to the Central Business District (CBD) which could have a significant impact on parking so this is the first step to get ahead as there are some constructions projects coming soon.*

*Police Chief Norton stated the staff is recommending the Village offer CBD business owners/employees a special parking permit (Blue Dot Parking Program) that would allow owners/employees the ability to park on designated streets surrounding the CBD past the time limits for that particular street. Police Chief Norton stated this would significantly increase the available parking for owners/employees and would eliminate the need for the owner/employee to move their vehicle throughout the day. Police Chief Norton stated the initial streets surrounding the CBD that would be designated as Blue Dot Parking would be:*

- *Forest Avenue between Duane Street and Hill Avenue.*
- *On Hillside Avenue starting at a point 163 feet east of the east line of Main Street to Park Boulevard.*
- *Forest Avenue between Anthony Street and Hawthorne Boulevard.*
- *Anthony Street between Western Avenue and Park Boulevard.*

*Police Chief Norton stated staff also recommends that the time limit on Forest Avenue between Pennsylvania Avenue and Anthony Street be changed from 4-hour parking to 2-hour parking.*

*Trustee Kenwood asked how many parking spaces this would affect. Police Chief Norton stated he estimates about 50 to 75 spaces, but he looked more at the landscape than the actual number of spaces.*

*Police Chief Norton stated this would keep owners/employees out of the important parking spaces for customers in the Downtown. Police Chief Norton stated this suggested program came from Community Service Officer Rick Perez who heard about a program like this in another community.*

*Trustee Kenwood asked if there would be a fee for the proposed Blue Dot Program. Police Chief Norton stated this has not been discussed yet, but there could be a possible nominal fee.*

*Trustee Senak stated he read the traffic study submitted by Apex for the possible development on Main Street and asked what could be done about this during construction. Police Chief Norton stated that is a part of why they want to do this program, and the staff is working on other things as well.*

*Trustee Enright asked how evening parking enforcement is going. Police Chief Norton stated this is going well, and the Police Department is now enforcing the rules that have been on the books, but were not being enforced. Police Chief Norton stated the parking turnover is now appropriate for the Downtown.*

*President McGinley stated she has heard about a trend taking place where the businesses are referring their customers to another business, and the customers are then parked too long. Police Chief Norton stated the parking limit is up to 3 hours, and the Police Department can look at modifying some parking restrictions or call the Police Department for help with specific events.*

*Patrick Neary, part owner of A Toda Madre, stated he thinks the parking subject needs more attention and communication. Mr. Neary stated he has gotten tickets because he cannot park in his assigned spot. Mr. Neary stated there is a parking problem, but he is not sure what the solution is. Mr. Neary stated parking will probably get worse with the upcoming construction projects coming to the Downtown. Mr. Neary stated the businesses respect the Village and what they are trying to do, but this issue could become a negative.*

*President McGinley stated anyone can park in a commuter lot after 11:00 a.m., in the Civic Center lot or the Main Street lot. Village Manager Franz stated the staff will need to better educate the owners/employees on where they can park.*

*Police Chief Norton stated if someone parks in your spot, call the Police Department and let them handle it.*

1. Ordinance No. 6659 - VC, An Ordinance to Add Title 9, Chapter 2, Section 9-2-13 (Blue Dot Parking Permits) and Amend Section 9-5-8 (Schedule H; Parking Limits) Regarding Owner/Employee Parking Permits Surrounding the Central Business District and Time Limits on Forest Avenue North of Duane Street

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [6 TO 0]</b>                         |
| <b>MOVER:</b>    | Bill Enright, Village Trustee                    |
| <b>SECONDER:</b> | John Kenwood, Village Trustee                    |
| <b>AYES:</b>     | Enright, Fasules, Kenwood, Ladesic, Pryde, Senak |
| <b>PRESENT:</b>  | McGinley                                         |

**I. Sale Contract for 725 Riford Road (Presented by Village Attorney Mathews) (Trustee Fasules)**

1. Motion to Approve a Sales Contract in the Amount of \$522,000.00 on for the Property at 725 Riford Road and Authorize the Village Attorney to Execute all Documents Required to Close on the Property.

*Attorney Mathews presented information on this possible sale contract and stated the Village purchased 725 and 729 Riford Road as part of a plan to improve stormwater management downstream from Lake Ellyn. Attorney Mathews stated 729 Riford was torn down, and a drainage swale was constructed on the property. Attorney Mathews stated after purchasing 725 Riford Road, the Village subdivided the property to retain ownership of the drainage channel on the south end of the property and put the house on the market in July 2017. Attorney Mathews stated the price of the home was discussed in Executive Session with the Village Board, and there have been several price drops in the past 18 months.*

*Attorney Mathews stated the Village has received an offer of \$522,000 which includes a \$5,000 credit for mold remediation and roof repairs/replacement.*

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [6 TO 0]</b>                         |
| <b>MOVER:</b>    | Gary Fasules, Village Trustee                    |
| <b>SECONDER:</b> | John Kenwood, Village Trustee                    |
| <b>AYES:</b>     | Enright, Fasules, Kenwood, Ladesic, Pryde, Senak |
| <b>PRESENT:</b>  | McGinley                                         |

**J. Reminders**

1. A Village Board Meeting is scheduled for Monday, January 14, 2019 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
2. A Village Board Workshop is scheduled for Tuesday, January 22, 2019 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

**K. Other Business**

*Trustee Ladesic asked if there would be an Executive Session in January 2019 to discuss Village Manager Franz's draft review as there will be no meeting on December 17, 2018. President McGinley stated she is moving forward with the survey that was sent to the Trustees for feedback and comments on Village Manager Franz, and she will have Village Manager Franz's review completed within the review timeline.*

*Trustee Fasules suggested it would be good to have a committee possibly look at the reviews. President McGinley stated Village Manager Franz can report back operationally on the Department Heads.*

*Trustee Ladesic stated a process was not established for this review process, and they should take the discussion off-line. President McGinley stated she is taking all the Village Board's input for Village Manager Franz's review, and the Board is welcome to call her anytime with thoughts and comments on this.*

*Trustee Kenwood asked if anyone would be open to a conversation around improving or modifying the review process as there should be communication around Strategic Goals. President McGinley stated she is fine with the current process as there are many other things on the Village Board's plates right now.*

*Trustee Fasules stated there should be some sort of statutory law in place so there is more consistency for when a Village President or Village Trustees change. President McGinley stated she is not changing the process this year, but the Village Board will take a look at this. President McGinley stated she will re-open the survey for any Trustees who would still like to give feedback.*

*Trustee Senak asked if there would be a Workshop on the proposed Apex 400 project before it comes to the Village Board for a vote. President McGinley stated the Village Board has all the current information on this project and is not sure if a Workshop would be necessary. President McGinley stated the developer has been in the planning process for 5 months already.*

*Planning and Developer Director Springer stated the staff is leaning toward a special Plan Commission meeting on Monday, January 7, 2019, with a continuation to the Plan Commission's regular meeting day of Thursday, January 10, 2019, if this is needed.*

*Trustee Fasules asked if there were community meetings on this project. Planning and Developer Director Springer stated this is not a usual part of the plan process. Planning and Developer Director Springer stated from the public prospective, the Plan Commission meeting would be the beginning of the process. Planning and Developer Director Springer stated there was a pre-application meeting at the Plan Commission in May 2018 which the public was invited to. Planning and Developer Director Springer stated Communications Coordinator Plahm and Economic Development Coordinator Hannah do attend Chamber of Commerce meetings and give updates on the proposed project. Planning and Developer Director Springer stated the proposed plans are online, and all property owners that adjoin this property were phoned.*

*Trustee Senak stated it would be good to have a Workshop on this proposed project so everyone can have a better idea on what has been submitted for the project. Trustee Senak stated a Workshop would give everyone an opportunity to review the material and hear from the residents on this. There was a discussion regarding this process.*

#### **L. Adjournment**

|                  |                                                  |
|------------------|--------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [6 TO 0]</b>                         |
| <b>MOVER:</b>    | John Kenwood, Village Trustee                    |
| <b>SECONDER:</b> | Craig R. Pryde, Village Trustee                  |
| <b>AYES:</b>     | Enright, Fasules, Kenwood, Ladesic, Pryde, Senak |
| <b>PRESENT:</b>  | McGinley                                         |

Respectfully submitted Debbie Solomon, Recording Secretary

Reviewed and approved John A. Chereskin, Village Clerk