



Agenda
Village of Glen Ellyn
Capital Improvements Commission
Regular Meeting
Tuesday, October 9, 2018
7:00 PM
Glen Ellyn Civic Center, Room 301

Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact the Village at least 24 hours before the meeting.

A. Call to Order

B. Public Comment (Non Agenda Items)

C. Approval of Minutes

September 11, 2018 Capital Improvements Commission Meeting Minutes

D. Current Project Discussions

Adoption of Complete Streets Policy for Central Business District

E. Trustee's Report

F. Other Business

G. Public Works Report

H. Project Report

October 5, 2018 Monthly Construction Report

I. Adjournment



Capital Improvements Commission

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 10/09/18 07:00 PM

Department: Capital Improvements Commission

Department Head: Rich Daubert

Category: Minutes

Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 3596)

DOC ID: 3596

September 11, 2018 Capital Improvements Commission Meeting Minutes

The Draft Minutes of the September 11, 2018 Capital Improvements Commission Meeting are attached hereto for review and approval by the Commission

ATTACHMENTS:

- CIC Meeting Minutes September 11 2018 - Draft (PDF)

Village of Glen Ellyn



DRAFT Minutes
Village of Glen Ellyn
Capital Improvements
Regular Meeting
September 11, 2018
7:00 PM
Glen Ellyn Civic Center, Room 301

Board or Commission: Capital Improvement
Meeting: Regular
Quorum: Yes

Date: Sept 11, 2018
Called to Order: 7:00 p.m.
Adjourned: 8:41 p.m.

MEMBER ATTENDANCE:

Michael T. Lane	Chairman	Absent
Adam B. Biggam	Commissioner	Present
Joshua J. Cattero	Commissioner	Present
Arthur F. Foerster	Commissioner	Present
Eric V. Kumar	Commissioner	Absent
Michael M. Lindquist	Commissioner	Present
Todd H. Ryne	Commissioner	Present
Steve Szymanski	Commissioner	Present
Rocco J. Zuccherro	Commissioner	Present
Richard Daubert	Professional Engineer	Present
Tom Topor	Senior Civil Engineer	Present

Also Present:

Steve Warner	Engineer	Present
Craig Pryde	Liaison Trustee	Present
Julius Hansen	Director	Absent

Public Present:

A. CALL TO ORDER

A motion was made by Commissioner Foerster to appoint Commissioner Linquist as acting Chairman for tonight's meeting and Commissioner Zuccherro seconded the motion. The September 11, 2018 regular meeting of the Capital Improvements Commission was called to order at 7:00 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – None.

C. APPROVAL OF MINUTES FROM July 10, 2018 MEETING – Approved

MOVE TO APPROVE MINUTES OF REGULAR MEETING FROM 7/10/2018

RESULT: Motion Unanimously Carried

MOVER: Commissioner Zuccherro

SECONDER: Commissioner Szymanski

D. CURRENT PROJECT MATTERS

1. CIC Discussion of CBD Streetscape and Utility Project. Senior Civil Engineer Topor reports that on July 13, 2018 we received 6 proposals for this project from V3, ERA, Thomas, Civiltech, GHA and Primera. We then narrowed them down to 4 firms (V3, Thomas, Primera and Civiltech). All proposals were within \$250,000. We then held an interviewing process on August 28th and August 30th with those 4 firms. Civiltech stood out. Their team had all the right components we were looking for. They also included in their proposal, a company to deal with public outreach as well as proposed traffic modifications. We are currently negotiating with Civiltech. Engineer Daubert adds we have been very thorough and specific as to what we wanted the consultant to provide. We carefully reviewed their proposal and identified 21 different items for them to get back to us on. We are waiting to hear back from them on those items. Daubert asks the CIC for input on how we want to approach phase 1 and address public outreach on this project. Commissioner Zuccherro asks what has been done in the past. Daubert adds that Survey Monkey has been used in the past to get public feedback. The last time Survey Monkey was used we received 800 responses. Commissioner Zuccherro suggests going one on one to the businesses for their feedback. Commissioner Foerster agrees and also suggests having another meeting with the public. Commissioner Cattero adds we could also use social media. Daubert states he will bring these ideas to the consultants for their opinion. Trustee Pryde suggests listening to the businesses and temper that with

the residents and use your own best judgement for your vision and put that in front of the board. Daubert adds we will bring the Civiltech Contract recommendation to the village board on September 24th.

2. Taylor Avenue Pedestrian Tunnel – Rich Daubert reports that on August 23, 2018 we had a meeting to discuss the Tunnel project with residents. We invited residents in the immediate neighborhood to attend this meeting. The goals of the meeting were to discuss the following items: Introduce the project staff team, project background, construction schedule (late summer utility work, late October - tunnel bore, fall & winter - roadwork) , detour route, what to expect and general nature of the work and potential traffic delays, parking guidelines, and safety considerations. Following the completion of the report presentation Daubert asked the CIC if there were any questions.

E. TRUSTEE'S REPORT – Trustee Pryde reports that the Village board had a meeting last night regarding the food & beverage tax to help fund some of our capital projects. Some of the projects the board would like to complete are the streetscape project, parking garage, underpass and civic center. Those projects total 26 million. The food and beverage tax will provide 55% of the funding for those projects. We have 2 projects we are working on in October. The first is the Giesche property on Main Street which is a 5 story building with 2 levels of parking and 3 levels of residences. The second project is a 48 unit apartment building across from the library. There currently is no activity on the McChesney & Miller site. The Village budget process starts in October.

F. OTHER BUSINESS – None.

G. PUBLIC WORKS REPORT – Rich Daubert reports that Julius will be at our next meeting.

H. PROJECT REPORT – Rich Daubert reports that the resurfacing on Park Blvd is substantially completed. The lawn work from Fairview to Crescent is being worked on. The water mains are being replaced this week on Park and Fairview. Sewer replacement work is happening on Roosevelt road and Park. Utility improvements on Park are just about finished. The State's resurfacing project on Roosevelt road will be ramping up a lot in the next few weeks. Rich Daubert adds that he would like to commend Steve Warner on the sidewalk project, and Tom Topor on the resurfacing project – Great Job!

I. Adjournment – A motion to adjourn the meeting was made by Commissioner Szymanski and Commissioner Zuccherro seconded the motion. The meeting was adjourned at 8:41 p.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Rich Daubert, Professional Engineer



Capital Improvements Commission

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 10/09/18 07:00 PM

Department: Capital Improvements Commission

Department Head: Rich Daubert

Category: Discussion Item

Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 3597)

DOC ID: 3597

Adoption of Complete Streets Policy for Central Business District

Please see the attached materials pertaining to this Agenda Item.

ATTACHMENTS:

- October 2018 Meeting Memo (PDF)



MEMORANDUM

TO: Capital Improvements Commission

FROM: Rich Daubert, Professional Engineer

DATE: October 5, 2018

RE: Adoption of Complete Streets Policy for Central Business District

Background

With the preliminary design of extensive roadway, streetscape, and transit improvements now underway for the Village's Central Business District, staff is visiting consideration for the Village adopting of a Complete Streets Policy.

As defined by the National Complete Streets Coalition, Complete Streets is "a transportation approach that ensures all future street projects will take into account the needs of all travelers, regardless of age, ability, or mode of transportation."

Adopting such a plan will help the project teams design the CBD improvements to ensure that all modes of transportation are accounted for and ideally incorporated into the project designs. As an ancillary benefit, having such a policy demonstrates that the Village is aligned with the Chicago Metropolitan Agency for Planning's long range vision and will help the Village in the pursuit of certain grant opportunities for capital projects.

Subject

In terms of a Complete Streets Policy, staff feels it would be best to focus the development and adoption of such policy starting with the Central Business District. With the CBD, consideration needs to be made as to what the hierarchy and prioritization is for the various modes of transportation including for Pedestrians, Transit, Bikes, and Automobiles.

Ranking these elements helps drive decisions such as determining street and lane widths, sidewalk connectivity (think more about crosswalks in the CBD), on-street parking accommodations and configurations, ADA accessibility, and access to transit (Pace Bus Stops and Metra Train Station in Glen Ellyn's CBD). The goal is to develop a Policy that will accommodate the highest and safest level of service for all users within the CBD.

As we progress through the design of the CBD Streetscape Project and the New Train Station and Pedestrian Tunnel Project, public outreach will be a key effort in determining what, if any, changes

should be made to better accommodate multi-modal transportation in the CBD.

Mechanisms for adopting a policy include the use of an Ordinance, Resolution, or Plan. As noted by CMAP, “Local governments should identify the type of policy that would be most effective in sparking change, while still being realistic about the type of policy that can be passed and implemented successfully.” As the detailed design of the CBD improvements is somewhat in an infant state, it is suggested that a less restrictive mechanism be used to adopt a complete streets policy for the CBD.

A resolution adopting a general complete streets policy that is committed to evaluating and incorporating the needs of all modes of transportation within the CBD would be a good starting point. However, the Village could choose to take an alternative approach and utilize more binding mechanisms in the form of Ordinances or Plans.

Policies that have been implemented by the various aforementioned mechanisms can be viewed at this hyperlink: <https://atpolicy.org/complete-streets-policies-index/>

Communities that have passed resolutions include [Algonquin](#), [Carbondale](#), [Oak Lawn](#), [Oak Park](#), and [Park Forest](#). The NCSC suggests that a comprehensive complete streets policy includes the following elements:

1. Vision for how and why the community wants complete streets
2. Statement that the policy applies to all users and modes of transportation
3. How the policy is implemented into various projects
4. Clear definition of exceptions to complete streets elements
5. How the policy creates an integrated network of transportation modes
6. How the plan involves multiple jurisdictions
7. What sort of design guidelines the policy references (AASHTO, MUTCD, ADA, IDOT, Metra).
8. How the policy is sensitive to the community context
9. Performance measures
10. Implementation and next steps

Action Requested

Staff would like to review its proposition to pursue the Village’s adoption of a Complete Streets Policy for the Central Business District Streetscape Project with the Capital Improvements Commission at its October 9, 2018 Meeting. If supported by the CIC, staff would to discuss and seek specific input on the aforementioned policy elements. A draft resolution would be prepared incorporating the CIC’s input and ultimately be presented to the Village Board of Trustees for consideration of approval.

External References

This memorandum was prepared with information from the [Chicago Metropolitan Agency for Planning's Complete Streets Toolkit Webpage](#). This information will be referenced in the meeting so a cursory review of it will be helpful to the Commission.



Capital Improvements Commission

535 Duane Street
Glen Ellyn, IL 60137

Meeting: 10/09/18 07:00 PM

Department: Capital Improvements Commission

Department Head: Angela Andrianopoulos

Category: Report

Prepared By: Rich Daubert

SCHEDULED

AGENDA ITEM (ID # 3598)

DOC ID: 3598

October 5, 2018 Monthly Construction Report

Please see the attached materials pertaining to this Agenda Item.

ATTACHMENTS:

- Monthly Construction Report 10-5-18 (PDF)

October 5, 2018



ENGINEERING DIVISION PROJECT ACTIVITY REPORT

CONSTRUCTION PROJECTS

2018 STREET RESURFACING – Contractor: Orange Crush

(Project No. 18002; Value of Construction Contract = \$1,008,888)

The project involving the resurfacing of approximately 2 miles of residential streets in the southwest area of the Village including the Lambert Farms Subdivision, Marston Ave., Orchard Lane, and Ramblewood Drive, is substantially complete. Final sod restoration of disturbed parkways was completed in September. The contractor is working on punchlist items.

NORTH PARK BLVD. / MAIN STREET IMPROVEMENTS – Contractor: R.W. Dunteman Co.

(Project No. 13001; Value of Construction Contract = \$2,945,000)

The Contractor is in the process of restoring the disturbed lawn areas (with sod) on Park Boulevard between Fairview and Crescent.

The utility Contractor is currently replacing the water service on the reconstruction section of Park Boulevard. It is anticipated that reconstruction of the roadway will commence in mid-October with completion of the project anticipated by mid to late-November.

The project website is located at <https://parkmain.blogspot.com/>

TAYLOR AVENUE PEDESTRIAN TUNNEL – Contractor: “D” Construction

(Project No. 15009; Value of Construction Contract = \$2,745,521)

Deenergization and temporary removal of ComEd high voltage lines on the south side of the tracks and concurrent installation of the temporary soil retention sheeting was completed during the week of September 10 and required close coordination between the Village, ComEd, UPRR and the contractor. The following week the installation of temporary soil retention sheeting was also completed on the north side of the tracks. The contractor is working on directionally drilling 25 PVC conduits spanning the entire width of the railroad embankment which will be used to inject grout into the embankment. Grout injection is scheduled to take place during the week of October 8th. Installation of a jack pit to be used as a launching platform for the jack and bore machine will be completed the week of October 15th. Currently the actual boring of the tunnel is scheduled for the weekend of October 26.

The project website located at: www.taylorunderpass.com/

Attachment: Monthly Construction Report 10-5-18 (3598 : October 5, 2018 Monthly Construction Report)

OTHER AGENCY CONSTRUCTION PROJECT UPDATES

IDOT ROOSEVELT ROAD RESURFACING (WEST OF PIERCE (WHEATON) TO EAST OF NICOLL WAY(GLEN ELLYN)) – Contractor: R.W. Dunteman

The Contractor has paved the first layer of asphalt and is in the process of re-installing the manhole frames and covers. Remaining work includes the removal and replacement of curb/gutter and sidewalk throughout the project corridor, re-installation of traffic signal loops, paving of the surface course, and striping of the roadway.

ILLINOIS TOLLWAY I-355 RESURFACING (NORTH CONTRACT FROM BLOOMINGDALE TO ARMY TRAIL) – Contractor: Plote

Staff has not received any pertinent notifications from the project team. However, staff notes that the main line paving of asphalt surface course is showing substantial progress.

CONSTRUCTION PROJECTS IN CLOSE-OUT

ROOSEVELT ROAD WATER MAIN REPLACEMENT (Nicoll to IL-53) – Contractor: Swallow Construction Corp.

(Project No. 13008; Value of Construction Contract = \$520,000)

The work is substantially complete. A walk through was completed with the contractor to review the work and develop a punch list for resolution prior to acceptance of the project.

2017 STREET RESURFACING – Contractor: Geneva Construction Company

(Project No. 17002; Value of Construction Contract = \$2,060,000)

All Punch List work has been completed. A guarantee period walkthrough will be performed prior to final acceptance of the improvements.

2017 ROADWAY IMPROVEMENTS – Contractor: John Neri Construction Company

(Project No. 17004; Value of Contract = \$2,979,000)

The Contractor has addressed the paving deficiencies on East Road and Smith Road with the project team now wrapping up final project documentation and closeout.

HILL AVENUE BRIDGE REPLACEMENT – Contractor: Dunnet Bay Construction

(Project No. 16008; Value of IDOT Contract = \$1,550,000; Glen Ellyn Share = \$160,000)

The Village has received and is processing invoices from Lombard for construction and construction engineering for the project.

CRESCENT BOULEVARD RECONSTRUCTION – Contractor: Martam Construction

(Project No. 13002; Value of IDOT Contract = \$3,153,000; Local Share = \$1,480,000)

Closeout of the project is imminent with quantities agreed to, balancing authorization completed and approved, final pay estimate processed, and final papers completed and submitted to IDOT. Final material inspection documentation deficiencies are anticipated to be addressed by October 12.

X-WALK IMPROVEMENTS AT IDOT INTERSECTIONS – Contractor: Hecker and Company

(Project No. 14007; Value of IDOT Contract = \$197,971; Local Share = \$65,000)

Staff is currently working on preparation of a reimbursement request to RTA for their financial contribution towards the project.

ENGINEERING PROJECTS**ROOSEVELT ROAD – ROUTE 53 WATER MAIN LINING – Engineer: Baxter & Woodman**

(Project No. 16015)

The acoustical testing results have been discussed with the Engineer for final design direction. In addition, staff met with a potential lining contractor to evaluate their capabilities of lining through 45-degree water main bend fittings. Staff is currently reviewing the contractors lining specifications, videos, and other project information as well as other contractors'/manufacturers' information.

BAKER HILL ACCESS IMPROVEMENTS – Engineer: James. J. Benes

(Project No. 16021)

The engineer has completed detailed design plans, along with a cost estimate, vehicle turning and sight distance analysis. A resubmittal of all materials was made to IDOT on August 8. Engineer anticipates IDOT review time of the submittal to take up to three months. Subsequent resubmittal, and approval process potentially will potentially take until the end of the year.

HILL AVENUE UTILITY IMPROVEMENTS – Engineer: Walter E. Deuchler Associates

(Project No. 00511)

The engineer has updated the project drawings to reflect the current conditions of Hill Avenue including the recently constructed bridge and utility improvements. Preliminary plans have been submitted to staff for review. The engineer is reviewing the lift station data including staff related concerns with pump operating parameters including the wet well retention time.

CUMNOR AVENUE UTILITY IMPROVEMENTS – Engineer: Walter E. Deuchler Associates

(Project No. 19009)

The engineering project involving the extension of sewer and water main utilities on Cumnor Avenue between Fairway and Acorn was approved by the Village Board on August 27.

SCOTT-CLIFTON-CUMNOR IMPROVEMENTS – Engineer: In-House

Topographic survey and preliminary geotechnical engineering investigations have been completed. Additional drainage and roadway base improvements were identified during the course of design work. A neighborhood meeting was held on September 19. Twelve residents attended the meeting and provided valuable input on the design of the proposed roadway and drainage improvements. Bidding of the improvements is slated for the spring of 2019.

2019/2020 STREET RECONSTRUCTION PROJECT – Engineer: Pending

Staff is developing a Request for Proposals to procure engineering services for the project.

CENTRAL BUSINESS DISTRICT PROJECTS

TRAIN STATION / PEDESTRIAN TUNNEL – Engineer: CDM Smith/KMI Architects

(Project No. 16016)

CDM Smith is currently drafting the Project Development Report (PDR - Phase I Study). Based on FHWA's classification of the project, it will be processed as a Federally Approved Categorical Exclusion (BLR 22210). In turn, the report CDM Smith is developing includes 20 main components and up to 18 attachments to address the various project components including a description of the project, how it will meet design standards and if any design variations are requested, if any railroads or structures such as bridges are located within the limits of the project, a review of crash data, ADA accommodations, land acquisition requirements, drainage concerns, screening of soils, potential impacts on the environment including endangered species, how traffic will be maintained, any public involvement requirements, letters of support, and other various items. Staff submitted a letter of intent to apply for the Surface Transportation Program Shared Fund Grant which will open in January of 2019. Staff is currently reviewing the grant scoring system and strategizing for the forthcoming application.

CBD UTILITY STUDY – Engineer: RJN Group/Michels Corp.

(Project No. 15006)

RJN group submitted a draft report of the CBD Utility Study. The report includes detailed findings on the state of the Village's underground utility and identifies deficient sections of sanitary, storm and water system requiring attention in advance of the planned streetscape improvements at the CBD. With an exception of a couple of storm sewer services to be completed within the next week, all other sewer televising is now completed. Sanitary sewer flow metering and modeling has been completed. RJN is preparing a Final report which is expected to be submitted during the latter part of this month.

CBD UTILITY AND STREETScape IMPROVEMENTS – Engineer: Civiltech Engineering, Inc.

(Project No. 15006)

On September 24th the Village Board awarded the first phase of the project design contract to Civiltech Engineering, Inc. in the amount of \$345,183. The Project kick-off meeting was conducted on October 4th with a considerable focus on public outreach and stakeholders involvement in the design process. One of the goals of this effort is to identify and assemble a steering committee comprised of various CBD stakeholders and public officials who can provide input to the designers and assist in development of the design concepts. Data collection, topographical survey and subsurface soil investigation is set to begin in October.

PROCUREMENT OF GOODS AND SERVICES

Public Works seeks the best vendor prices for various annual municipal and utility maintenance and operations activities. This effort includes local bidding of projects or joint purchasing initiatives, including the Municipal Partnering Initiative (MPI), a consortium of DuPage County communities.

Project	Estimated Glen Ellyn Cost	Status
2018 Sidewalk and Concrete Roadway Repairs	\$282,000 (2018)	The project, involving the removal and replacement of concrete sidewalk and pavement at various locations throughout the Village, has been awarded to Schroeder & Schroeder of Skokie, Illinois. A first batch of repairs consisting of 86 locations was completed between September 27 and October 3. A second batch is being compiled for the coming weeks.
Lake Ellyn Park and Glenbard West Sidewalk Improvements	\$514,000 (2018)	The project includes the installation of new sidewalk along the south and east sides of Lake Ellyn, along Lenox Road adjacent to Lake Ellyn Park, and along Ellyn Avenue adjacent to the Glenbard West Parking Lot. Schroeder & Schroeder of Skokie, Illinois started construction the week of July 9 and substantially completed all work in advance of faculty activities starting on August 6. Seed and blanket restoration work was completed the week of August 20.
2018 Parking Lot Resurfacing and Asphalt Roadway Patching	\$279,000 (2018)	Project scope includes roadway patching throughout the Village and resurfacing of the Main/Pennsylvania and Shock's Square Parking Lots. The contract was awarded to Schroeder Asphalt Services of Huntley, Illinois at the July 23 Village Board meeting. Parking lot construction started September 27 th in Schock's Square and the north half of Main/Penn. These portions were reopened on October 5. Construction in the south half of Main/Penn is anticipated to begin the week of October 8. Roadway patching will occur shortly after.
2018 Pavement Markings	\$50,000 (2018)	The contract was awarded to the Suburban Purchasing Cooperative low bidder, Superior Road Striping, at the March 12 Board Meeting. Candidate locations are under review for various batches to be completed in the coming weeks.
2018 Crack Sealing	\$20,400 (2018)	The project was awarded to SKC Construction, Inc. at the August 27 Board Meeting. Weather permitting, work is anticipated to be completed the week of October 8.
2018 Asphalt Rejuvenation	\$0 (2018)	Staff has decided not to administer this project in 2018 as ideal locations include streets that have been resurfaced one to three years prior. As this program had caught up to resurfacing projects, holding off for one year will allow for newly paved streets to be a full year old before receiving treatment.
Annual Sewer Lining	\$500,000 (2018)	Staff has developed contract documents. Televising of additional sewer sections is required and has been requested to be complete by PW Utilities Division. Project will be bid as soon as all sewer video is received, reviewed and remaining sewer sections are included in the scope of the work.

Spoil Hauling and Delivery of Aggregates	\$54,000 (2018)	KLF Enterprises
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Attachment: Monthly Construction Report 10-5-18 (3598 : October 5, 2018 Monthly Construction Report)