



Minutes
Village of Glen Ellyn
Regular Meeting
Monday, September 24, 2018
7:00 PM
Glen Ellyn Civic Center, Galligan Board Room

A. Call to Order

B. Pledge of Allegiance

President McGinley led the Pledge of Allegiance.

C. Roll Call

Attendee Name	Title	Status	Arrived
Diane McGinley	Village President	Present	
Bill Enright	Village Trustee	Present	
Gary Fasules	Village Trustee	Present	
John Kenwood	Village Trustee	Present	
Pete Ladesic	Village Trustee	Present	
Craig R. Pryde	Village Trustee	Excused	
Mark Senak	Village Trustee	Present	
John Chereskin	Village Clerk	Present	
Mark Franz	Village Manager	Excused	
Greg Mathews	Village Attorney	Present	
William Holmer	Assistant Village Manager	Present	
Christina Coyle	Finance Director	Present	
Julius Hansen	Public Works Director	Present	
Staci Springer	Director	Excused	
Phil Norton	Chief of Police	Present	
John Sterrett	Village Planner	Present	
Rich Daubert	Senior Civil Engineer	Present	
Thomas Topor	Senior Civil Engineer	Present	
Meredith Hannah	Economic Development Coordinator	Present	

D. Village Recognition: (Village Clerk)

1. Proclamation in recognition of the Glen Ellyn Rotary Club's 75th Anniversary
2. Sergeant Holstead received a thank you letter from Southminster Presbyterian Church for his outstanding training on ways to keep their church as welcoming and safe as possible.
3. Police Chief Norton and the Glen Ellyn Police Department received a letter from a resident thanking the Police Department for their service and commitment to keep Glen Ellyn safe.

E. Audience Participation

1. Executive Director Carol White of the Alliance of Downtown Glen Ellyn will present a quarterly report.

Carol White, Executive Director of the Alliance of Downtown Glen Ellyn, presented a quarterly updated and stated they have done 9 out of 13 planned events this year so far. Ms. White stated they do have a negative balance for the year as the Wedding Walk was not done, and Jazz It Up had lower numbers than expected. Ms. White stated they will make up this negative balance in the coming months. Ms. White stated Jazz It Up, the Sidewalk Sale and Two-Town Trolley and the Sounds on the Street went well. Ms. White stated they are working on next year's budget and will be asking for the same amount from the Village as the previous two years. Ms. White stated they are working on how to get more volunteers for events.

Trustee Senak stated it would be good to hear the sales information from the businesses after these events as it is helpful during the budget discussions. Jill Foucre, owner of Marcel's Culinary Experience, stated they try hard to get this information from the businesses after events, but there is a low response rate. Trustee Senak stated it would be good to know if the businesses' sales saw an increase or a decrease with these events.

Ms. White stated for the upcoming events, they do have Ladies Night Out on November 13th, Holiday Treats on December 6th and Stories with Santa on December 8th.

Trustee Senak asked if the Alliance has heard feedback on the proposed food and beverage tax. Ms. Foucre stated the proposed tax has been discussed at Alliance Board meetings and at all-membership meetings. Ms. Foucre stated the businesses would have preferred an increase in the Home Rule Sales Tax so this tax was more evenly distributed throughout the Village. Ms. Foucre stated she does not think the businesses will lose customers or sales due to this proposed tax, and beautifying the downtown more is always a good thing.

- F. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

RESULT:	APPROVED [5 TO 0]
MOVER:	Gary Fasules, Village Trustee
SECONDER:	John Kenwood, Village Trustee
AYES:	Enright, Fasules, Kenwood, Ladesic, Senak
EXCUSED:	Pryde
PRESENT:	McGinley

Motion to approve the following items including Payroll and Vouchers totaling \$2,067,086.24: (Trustee Fasules)

1. Total Expenditures (Payroll and Vouchers) - \$2,067,086.24. The vouchers have been reviewed by Trustee Fasules and Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
2. September 10, 2018 Regular Board Meeting Minutes
3. September 17, 2018 Regular Workshop Meeting Minutes

4. Resolution 18 - 18, A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code as Required by I.D.O.T. for Calendar Year 2017 in the Amount of \$536,512.94 for the Expenditure of Motor Fuel Tax Funds (Public Works Director Hansen)

Trustee Enright asked if any other taxes are directed to the roads aside from the Motor Fuel Tax. Public Works Director Hansen stated the Motor Fuel Tax revenues have to be justified each year with a detailed listing of how this was spent and the costs.

Trustee Senak asked if the amount is more or less than last year. Finance Director Coyle stated this is an accounting of what the Motor Fuel Tax monies were spent for and not what the Village receives. Finance Director Coyle stated the Village is on par to receive approximately the same amount as last year.

5. Ordinance No. 6630- VC, An Ordinance to Amend the Liquor Control Code Chapter 19 of Title 3, Section 12 (Restriction on Number of Licenses) of the Village Code of Glen Ellyn, Illinois to Decrease the Number of Permitted Class A-2, B-3, B-5, C-1, D-1 and H Liquor Licenses and to Increase the Number of Permitted C-2 Liquor Licenses (Attorney Mathews)

G. Central Business District (CBD) Streetscape and Utility Design Agreement (Professional Engineer Daubert) (Trustee Enright)

1. Motion to authorize the Village Manager to execute an agreement with Civiltech Engineering, Inc. of Itasca, Illinois for Design Services for the CBD Streetscape and Utility Improvement Project in the not-to-exceed amount of \$365,183, including a \$20,000 contingency, to be expensed to the Capital Projects and Water and Sanitary Sewer Funds

Professional Engineer Daubert presented background on the CBD Streetscape and Utility Design Agreement and stated after doing the RFP process, the staff does recommend entering into an engineering services agreement with Civiltech Engineering, Inc. of Itasca, Illinois for the CBD Streetscape and Utility Improvements. Professional Engineer Daubert stated the RFP divided the entire assignment into two phases of design work with staff recommending the award of the first phase of the project at this time. Professional Engineer Daubert stated Civiltech was the most qualified and favorable firm, and upon approval, Civiltech and its sub-consultants are ready to start working on the assignment. Professional Engineer Daubert stated the initial items include completing the topography survey and preparing the base drawings, and the conceptual alternative design work, alternative review and public outreach campaign will happen after that. Professional Engineer Daubert stated they hope to have Phase I completed by Spring 2019.

Trustee Ladesic asked if they will be looking at the undergrounding of pipes and raceways with this phase in order to possibly have sound and WiFi in the downtown at some point. Professional Engineer Daubert stated they did discuss this specifically, and the staff did recommend including an analysis of this in Phase I. Professional Engineer Daubert stated they will look at what electrical infrastructure would be need to be in place for these items.

Trustee Kenwood referred to the Total Score grid and stated Civiltech does have less experience, but it seems the people on the ground have the right experience. Professional Engineer Daubert stated Civiltech did score high because they have done other streetscape projects and are currently doing a

project in Wheaton. Professional Engineer Daubert stated the staff did sit down with the key leaders of the project team to discuss the specifics of the proposed project. Trustee Kenwood asked about the project cost. Professional Engineer Daubert stated each firm estimates their hours differently, and the staff felt Civiltech's hours were appropriate.

Trustee Enright stated this is the first time he sat in on one of these interviews, and he feels Civiltech outshined the other companies during the interview process.

Trustee Senak asked why the page in the packet says Phase II Engineering Services. Professional Engineer Daubert stated Phase II is actually a hybrid of Phase I and Phase II as there is a preliminary phase and a final engineering. Trustee Senak stated he sees Civiltech will be using contractors on this project and asked if more requests for appropriated monies would be coming to the Village Board. Professional Engineer Daubert stated the amount requested covers the entire team's efforts, and the staff tried to ensure all aspects of the assignment were covered to ensure all costs were covered as well.

RESULT:	APPROVED [5 TO 0]
MOVER:	Bill Enright, Village Trustee
SECONDER:	John Kenwood, Village Trustee
AYES:	Enright, Fasules, Kenwood, Ladesic, Senak
EXCUSED:	Pryde
PRESENT:	McGinley

H. Second Reading of the Food and Beverage Tax (Finance Director Coyle) (Trustee Pryde)

1. Motion to Approve on Second Reading Ordinance No. 6629 - VC, An Ordinance Adding Title 3, Chapter 44 (Food and Beverage Tax) to the Code of Ordinances for the Village of Glen Ellyn, Illinois

Finance Director Coyle presented background on the proposed food and beverage tax and stated this is the second Reading of this proposed tax. Finance Director Coyle reviewed the reasons and financials of why a food and beverage tax is needed in the Village and stated this is to support future Capital Projects, such as the Central Business District (CBD) Streetscape project, the proposed CBD Parking Garage project, the Civic Center HVAC improvements, the Roosevelt Road Access improvements and the proposed CBD Train Station and Pedestrian Underpass.

Finance Director Coyle stated this proposed tax would be a 1.5% tax on the purchase price of prepared food, beverages and alcohol for immediate consumption and on alcoholic beverages sold in the original container for consumption off premises. Finance Director Coyle stated transactions that would be exempt would be common grocery items such as eggs, frozen foods, milk, etc. which are sold in their original packaging. Finance Director Coyle stated it is estimated this proposed tax would raise \$825,000 to \$1,200,000 annually. Finance Director Coyle reviewed the proposed next steps including a detailed communication plan and the implementation of the tax in March 2019.

Trustee Senak asked why the Village is paying for improvements on Roosevelt Road. Finance Director Coyle stated this is because the Village is leading this change.

Trustee Enright asked if there is a way to speed up the repayment of the bond. Finance Director Coyle stated the Village can set up different call dates, and if the bonds are retired earlier then the tax is retired earlier as well.

Steve Thompson, President of the Glen Ellyn Chamber of Commerce, stated he wants to reiterate the Chamber's support for this proposed food and beverage tax as the majority of the Chamber does support the proposed Capital Projects. Mr. Thompson stated the Chamber has emphasized they want two parking garages in the downtown, one north of the railroad tracks and the other south of the railroad tracks.

Trustee Senak asked where the Chamber would rank the second parking garage with the other Capital Projects if the Village Board were to give consideration to a second parking garage. Mr. Thompson stated the Chamber members have said they wanted two garages in their survey, but the other Capital Projects were not a part of this survey. Mr. Thompson stated the Chamber would be willing to survey the Chamber's members and get feedback from the merchants on their priorities for the possible Capital Projects. Mr. Thompson stated the Chamber's members were only evaluating possible parking garages, and the members did say a north-side parking garage was more important to them than a south-side parking garage.

A motion was made by Trustee Senak and seconded by Trustee Enright to Approve on Second Reading Ordinance No. 6629 - VC, An Ordinance Adding Title 3, Chapter 44 (Food and Beverage Tax) to the Code of Ordinances for the Village of Glen Ellyn, Illinois.

Trustee Enright stated the businesses seem in favor of this, and this revenue source seems most palatable to the businesses. Trustee Ladesic stated he does want to reiterate that this tax will not impact the residents' property taxes.

Trustee Kenwood stated he does not support this tax as he does not like the overall tax percent which is high in his opinion. Trustee Kenwood stated he supports the projects, but this tax is putting a burden on the businesses. Trustee Fasules stated he agrees with Trustee Kenwood and does not support this tax. Trustee Fasules stated he supports the projects, but does not think a parking garage behind the Civic Center solves all the issues. Trustee Senak stated he is never keen on raising taxes, but the Village needs to be thriving and vibrant. Trustee Senak stated this tax is an investment in the community for specific projects, and this tax will not go toward the Village's operating costs. Trustee Senak stated the Chamber and the Alliance see these projects as good.

President McGinley stated Trustee Pryde has expressed his support of this tax, but he was unable to be at the meeting. President McGinley stated she is in favor of a food and beverage tax. President McGinley stated all the proposed Capital Projects will help economic development in the Village and will go toward the greater good.

Trustee Kenwood asked if the Village Board will be voting on these projects soon. President McGinley stated the Village Board just approved Phase I engineering for the CBD Streetscape. President McGinley stated this Village Board may start the projects, but this Village Board may not finish these projects as the timelines are over several years to come.

Finance Director Coyle stated the staff will get information out to the businesses later this fall on this tax and how it will be implemented in March 2019.

RESULT:	APPROVED [4 TO 2]
MOVER:	Mark Senak, Village Trustee
SECONDER:	Bill Enright, Village Trustee
AYES:	McGinley, Enright, Ladesic, Senak
NAYS:	Fasules, Kenwood
EXCUSED:	Pryde

I. Reminders

1. A Special Village Board Budget Workshop is scheduled for Monday, October 1, 2018 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.
2. A Special Village Board Budget Workshop is scheduled for Thursday, October 4, 2018 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.
3. A Regular Village Board Meeting is scheduled for Monday, October 8, 2018 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
4. A Special Village Board Budget Workshop is scheduled for Thursday, October 11, 2018 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

J. Other Business

None

K. Adjournment

RESULT:	APPROVED [5 TO 0]
MOVER:	John Kenwood, Village Trustee
SECONDER:	Bill Enright, Village Trustee
AYES:	Enright, Fasules, Kenwood, Ladesic, Senak
EXCUSED:	Pryde
PRESENT:	McGinley

Respectfully submitted Debbie Solomon, Recording Secretary

Reviewed and approved John A. Chereskin, Village Clerk