

Glen Ellyn Civic Center, Room 301

Date: Sept 11, 2018
Called to Order: 7:00 p.m.
Adjourned: 8:41 p.m.

Michael T. Lane	Chairman	Absent
Adam B. Biggam	Commissioner	Present
Joshua J. Cattero	Commissioner	Present
Arthur F. Foerster	Commissioner	Present
Eric V. Kumar	Commissioner	Absent
Michael M. Lindquist	Commissioner	Present
Todd H. Ryne	Commissioner	Present
Steve Szymanski	Commissioner	Present
Rocco J. Zuccherro	Commissioner	Present
Richard Daubert	Professional Engineer	Present
Tom Topor	Senior Civil Engineer	Present
Also Present:		
Steve Warner	Engineer	Present
Craig Pryde	Liaison Trustee	Present
Julius Hansen	Director	Absent

[illegible]

A. CALL TO ORDER

A motion was made by Commissioner Foerster to appoint Commissioner Lindquist as acting Chairman for tonight's meeting and Commissioner Zuccherro seconded the motion. The September 11, 2018 regular meeting of the Capital Improvements Commission was called to order at 7:00 PM at the Glen Ellyn Civic Center.

B. PUBLIC COMMENT – None.

C. APPROVAL OF MINUTES FROM July 10, 2018 MEETING – Approved

MOVE TO APPROVE MINUTES OF REGULAR MEETING FROM 7/10/2018

RESULT: Motion Unanimously Carried

MOVER: Commissioner Zuccherro

SECONDER: Commissioner Szymanski

D. CURRENT PROJECT MATTERS

1. CIC Discussion of CBD Streetscape and Utility Project. Senior Civil Engineer Topor reports that on July 13, 2018 we received 6 proposals for this project from V3, ERA, Thomas, Civiltech, GHA and Primera. We then narrowed them down to 4 firms (V3, Thomas, Primera and Civiltech). All proposals were within \$250,000. We then held an interviewing process on August 28th and August 30th with those 4 firms. Civiltech stood out. Their team had all the right components we were looking for. They also included in their proposal, a company to deal with public outreach as well as proposed traffic modifications. We are currently negotiating with Civiltech. Engineer Daubert adds we have been very thorough and specific as to what we wanted the consultant to provide. We carefully reviewed their proposal and identified 21 different items for them to get back to us on. We are waiting to hear back from them on those items. Daubert asks the CIC for input on how we want to approach phase 1 and address public outreach on this project. Commissioner Zuccherro asks what has been done in the past. Daubert adds that Survey Monkey has been used in the past to get public feedback. The last time Survey Monkey was used we received 800 responses. Commissioner Zuccherro suggests going one on one to the businesses for their feedback. Commissioner Foerster agrees and also suggests having another meeting with the public. Commissioner Cattero adds we could also use social media. Daubert states he will bring these ideas to the consultants for their opinion. Trustee Pryde suggests listening to the businesses and temper that with

the residents and use your own best judgement for your vision and put that in front of the board. Daubert adds we will bring the Civiltech Contract recommendation to the village board on September 24th.

2. Taylor Avenue Pedestrian Tunnel – Rich Daubert reports that on August 23, 2018 we had a meeting to discuss the Tunnel project with residents. We invited residents in the immediate neighborhood to attend this meeting. The goals of the meeting were to discuss the following items: Introduce the project staff team, project background, construction schedule (late summer utility work, late October - tunnel bore, fall & winter - roadwork) , detour route, what to expect and general nature of the work and potential traffic delays, parking guidelines, and safety considerations. Following the completion of the report presentation Daubert asked the CIC if there were any questions.

E. TRUSTEE'S REPORT – Trustee Pryde reports that the Village board had a meeting last night regarding the food & beverage tax to help fund some of our capital projects. Some of the projects the board would like to complete are the streetscape project, parking garage, underpass and civic center. Those projects total 26 million. The food and beverage tax will provide 55% of the funding for those projects. We have 2 projects we are working on in October. The first is the Giesche property on Main Street which is a 5 story building with 2 levels of parking and 3 levels of residences. The second project is a 48 unit apartment building across from the library. There currently is no activity on the McChesney & Miller site. The Village budget process starts in October.

F. OTHER BUSINESS – None.

G. PUBLIC WORKS REPORT – Rich Daubert reports that Julius will be at our next meeting.

H. PROJECT REPORT – Rich Daubert reports that the resurfacing on Park Blvd is substantially completed. The lawn work from Fairview to Crescent is being worked on. The water mains are being replaced this week on Park and Fairview. Sewer replacement work is happening on Roosevelt road and Park. Utility improvements on Park are just about finished. The State's resurfacing project on Roosevelt road will be ramping up a lot in the next few weeks. Rich Daubert adds that he would like to commend Steve Warner on the sidewalk project, and Tom Topor on the resurfacing project – Great Job!

I. Adjournment – A motion to adjourn the meeting was made by Commissioner Szymanski and Commissioner Zuccherro seconded the motion. The meeting was adjourned at 8:41 p.m.

Submitted by Elisa Pollina, Recording Secretary

Reviewed by Rich Daubert, Professional Engineer