



Corrected Agenda
Village of Glen Ellyn
Regular Meeting
Monday, February 24, 2014
7:00 PM

Glen Ellyn Civic Center, Galligan Board Room

Village Board Meeting Procedures Statement

Visitors are most welcome to attend all meetings of the Village Board and can find copies of the Agenda on their chairs or online at www.glenellyn.org prior to the meeting. Meetings are taped and also televised on WideOpenWest Channel 6, AT&T Channel 99, and Comcast Cable Services Channel 10. Any individual with a disability requiring a reasonable accommodation in order to participate in a meeting should contact Harold Kolze, Village of Glen Ellyn ADA Coordinator, 630-469-5000, at least five (5) business days in advance of the next scheduled meeting. All matters on the Agenda may be discussed, amended, and acted upon.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to be led by Joyce Hothan of the Glen Ellyn Children's Resource Center.
4. Village Recognition: (Village Clerk Galvin)
 - A. The Public Works Department received several emails from residents recognizing a job well done in the extensive snow removal efforts this winter.
 - B. A resident expressed his gratitude to Utilities Superintendent Robert Greenberg for his assistance in restoring a frozen water line.
 - C. Economic Development Coordinator Meredith Hannah received a letter of appreciation for her assistance and cooperation in promoting The Fresh Market's Career Open House event.
 - D. Glenbard Township High School District #87 sent a letter to Sergeant Joseph Baki and Officer Ryan Cusack to thank them for their participation in the Active Shooter Drill.
 - E. A grateful resident sent a letter of thanks to Community Service Officer Rose Volpe for her professionalism and understanding in helping to capture the family's escaped dog.
 - F. Officer Paul Baird and Community Service Officer Rose Volpe received a note of thanks from a resident for digging her car out of a snowbank after she turned into it in order to avoid sliding out onto Main Street.

- G. Mrs. Bottger's Second Grade Class at St. Petronille Catholic School sent personalized and well-received Valentines to each officer of the Police Department as their own way of thanking them for their service to our community.
 - H. The Village Board and Management Team congratulate Staci Hulseberg who is celebrating her 10-year anniversary as Planning and Development Director for the Village.
5. Audience Participation
- A. Open: Members of the public are welcome to speak to any item *not* specifically listed on tonight's agenda for up to three minutes. For those items which are on tonight's agenda, the public will have the opportunity to comment at the time the item is discussed. In either case, please complete the Audience Participation form and turn it in to the Village Clerk. It is requested that, if possible, one spokesman for a group be appointed to present the views of the entire group. Speakers who are recognized are requested to step to a microphone and state their name, address and the group they are representing prior to addressing the Village Board.
6. Consent Agenda - The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below: (Village Manager Franz)
- Motion to approve the following items including Payroll and Vouchers totaling \$1,499,992.63: (Trustee Clark)
- A. February 10, 2014 Board Meeting Minutes.
 - B. Total Expenditures (Payroll and Vouchers) - \$1,499,992.63.

The vouchers have been reviewed by Trustee Clark and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
 - C. Motion to approve an audit engagement with Sikich LLP of Naperville, Illinois, for FY13/14 in the amount of \$33,835, plus \$4,750 if a single audit is required. (Finance Director Wachtel)
 - D. Ordinance No. 6216, An Ordinance Granting Exterior Appearance Approval for a Proposed Addition to Ben Franklin Elementary School Located at 350 Bryant Avenue. (Planning and Development Director Hulseberg)
 - E. Ordinance No. 6217, An Ordinance Granting Exterior Appearance Approval for an Addition to Lincoln Elementary School Located at 380 Greenfield Avenue. (Planning and Development Director Hulseberg)

7. Non-Consent Agenda

Amber Ridge Subdivision – 760 Sheehan Avenue: (Presented by Planning and Development Director Hulseberg) (Trustee Elliott)

- A. Ordinance No. 6218, An Ordinance Approving a Final Plat of Subdivision for the Amber Ridge Subdivision to be Located at 760 Sheehan Avenue.
- B. Ordinance No. 6219, An Ordinance Approving a Pedestrian Easement Agreement for a Pathway to be Constructed as Part of the Amber Ridge Subdivision.
- C. Ordinance No. 6220, An Ordinance Amending Ordinance 6124 Which Granted Approval for Preliminary Plat Subdivision, Subdivision Variations and Zoning Variations for the Amber Ridge Subdivision Proposed on Property Commonly Known as 760 Sheehan Avenue to Correct a Scrivener's Error.

Cross-Connection Control Program: (Presented by Public Works Director Hansen) (Trustee Ladesic)

- D. Motion to award a one year contract in the amount of \$9,409, with a second year at no cost, to Aqua Backflow of Elgin, Illinois to manage the Village of Glen Ellyn Cross-Connection Control Program.

Ambulance/Paramedic Services Contract: (Presented by Assistant Village Manager Stonitsch) (Trustee McGinley)

- E. Motion to approve a contract for Ambulance/Paramedic Services with Kurtz Paramedic Services of New Lenox, Illinois for Alternate 1 which includes a base proposal with the exception to own and maintain ambulances.
- F. Motion to approve the purchase of two (2) new front-line ambulances from Foster Coach Sales, Inc. of Sterling, Illinois via the Suburban Purchasing Cooperative, in the amount of \$488,386, with a \$5,000 contingency, for a total cost of \$493,386, including a FY13/14 budget amendment.

8. Reminders

- A. The next Village Board Meeting is scheduled for Monday, March 10, 2014 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.
- B. The next Village Board Workshop is scheduled for Monday, March 17, 2014 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.

9. Other Business

10. Adjournment



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1107)

DOC ID: 1107

The Public Works Department received several emails from residents recognizing a job well done in the extensive snow removal efforts this winter.

ATTACHMENTS:

- Recognition 01 to PW Re Snow Removal Compliments (PDF)

From: Jackie Chernesky
Sent: Wednesday, February 05, 2014 12:43 PM
To: Julius Hansen; Mark Franz
Subject: snow plow driver

The following resident called to compliment a snow plow driver.

Valentin Pere
784 Glenbard Road
630-790-9523

Early this afternoon while the resident was in his drive way clearing snow he slipped and fell....the driver of the snow plow stopped, got out and came to help him up and inquire if he was ok.

Mr. Pere felt that this driver of plow #241 was good hearted to help a stranger. And he appreciates that the driver was kind enough to stop and assist him. Mr. Pere wanted this man's gesture recognized as he felt not many people would stop and help someone these days.

Jackie

From: Kathryn Horn
Sent: Thursday, February 06, 2014 12:16 PM
To: Julius Hansen; Dave Buckley; Jennifer Brown; Bob Greenberg
Subject: Snow Compliment

Bernard Walksler, 941 Crescent Bv. 630-545-5068 called to compliment Public Works for their quick mitigation of a safety concern.

Piles of snow at the corner of Crescent Boulevard / Cumnor Avenue produced a sight obstruction to vehicles entering Crescent Boulevard from Cumnor Avenue.

After a call to Public Works, the piles of snow were knocked down.

Kathryn Horn

Village of Glen Ellyn
Public Works Department
30 S. Lambert Rd.
Glen Ellyn, IL 60137
(630) 469-6756
Fax (630) 469-3128

Subject: COMPLIMENT

From: "Carol A. Olsen" <colsen@glenellyn.org>

To: Julius Hansen <jhansen@glenellyn.org>, Dave Buckley <dbuckley@glenellyn.org>, Jennifer Brown <Jenniferb@glenellyn.org>

Cc: Max Brown <mbrown2@glenellyn.org>, Mike Zitzka <mikez@glenellyn.org>, Kathryn Horn <kathrynh@glenellyn.org>, Victor Zarate <vzarate@glenellyn.org>

Resident Paul Jeziorski from 548 Williamsburgh Rd (630-605-4273) called to compliment Victor for his snow removal efforts today. Mr. Jeziorski expressed his gratitude and said "kudos to Victor". He wanted his supervisor to know that he went "above and beyond" and how much it was appreciated. 😊

Carol Olsen
Village of Glen Ellyn
Public Works Department
30 S. Lambert Road
Glen Ellyn, IL 60137
630-469-6756 Office
630-469-3128 Fax

From: Jennifer Brown
Sent: Thursday, February 13, 2014 9:25 AM
To: Kathryn Horn; Julius Hansen; Dave Buckley
Cc: Kristen Schrader
Subject: RE: Snow Compliment

☺ I will pass the glory on to Mike Nickels of the Street Dept and Greg Garcia from Forestry for their attention in this matter.
Thanks!

Jennifer Brown
Street/Forestry Superintendent
Village of Glen Ellyn
Office (630) 547-5533
Cell (630) 742-3266
jenniferb@glenellyn.org

From: Kathryn Horn
Sent: Friday, February 07, 2014 1:53 PM
To: Julius Hansen; Dave Buckley; Jennifer Brown
Cc: Kristen Schrader
Subject: Snow Compliment

Emily Taylor, 699 Revere Road, 630-306-0113, called to thank the Public Works Department and Jen Brown in particular for the resolution of a snow concern on Revere Road. Ms. Taylor was very pleased with the quick response.

Kathryn Horn
Village of Glen Ellyn
Public Works Department
30 S. Lambert Rd.
Glen Ellyn, IL 60137
(630) 469-6756
Fax (630) 469-3128

Attachment: Recognition 01 to PW Re Snow Removal Compliments (1107 : Recognition 01 to PW Re Snow Removal)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1108)

DOC ID: 1108

A resident expressed his gratitude to Utilities Superintendent Robert Greenberg for his assistance in restoring a frozen water line.

ATTACHMENTS:

- Recognition 02 PW R. Greenberg Re Frozen Water Line (PDF)

From: Carol A. Olsen
Sent: Thursday, February 13, 2014 10:37 AM
To: Julius Hansen; Dave Buckley; Bob Minix
Cc: Bob Greenberg; Mark Mellor; John Hubsby
Subject: PW COMPLIMENT

Mr. Rupert Crouch from 377 May Ave (630-469-7072) wanted to express his gratitude for our help in restoring his frozen water line. He said he appreciates the speed of our response and wanted to personally thank Bob Greenberg for his assistance in getting this resolved.

Carol Olsen
Village of Glen Ellyn
Public Works Department
30 S. Lambert Road
Glen Ellyn, IL 60137
630-469-6756 Office
630-469-3128 Fax



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1109)

DOC ID: 1109

Economic Development Coordinator Meredith Hannah received a letter of appreciation for her assistance and cooperation in promoting The Fresh Market's Career Open House event.

ATTACHMENTS:

- Recognition 03 EDC M. Hannah Re Fresh Market Career Open House (PDF)



The Fresh Market would like to extend our genuine appreciation to you for assisting us with our Career Open House. Each of you had a part in creating a wonderful event for our new location in Glen Ellyn. We were able to meet and speak to numerous local residents at the Sheraton Lisle Hotel on January 15, 2014. Due to the outstanding response from the local communities we will be able to select qualified candidates for our open positions. We look forward to being a part of the community.

The Fresh Market's full-service philosophy will incorporate unparalleled product selection and expert customer service in an inviting atmosphere at 285 Roosevelt Road, in the Fresh Market Center in Glen Ellyn.

Doors will open at 8:00 a.m. on Wednesday, February 26, 2014 and grand opening activities will include chef demonstrations, food sampling throughout the store, and drawings for The Fresh Market gift cards. A sample-sized bag of the company's gourmet coffee and a reusable shopping bag will be free to the first 1,000 customers.

The new Glen Ellyn store will house over 24,400 square feet of culinary delights, including a bakery that produces 30 freshly baked breads and 14 different varieties of pie daily, a full-service meat counter with freshly ground beef, a wide selection of ready-to-serve entrées, fresh seafood delivered to the store several times per week, and more than 200 imported and domestic cheeses, as well as a bountiful produce department with more than 400 items and a large organic selection.

The Fresh Market's inviting atmosphere is reminiscent of old-world European markets. Our customers enjoy shopping in an environment that appeals to all the senses. The smell of freshly brewed coffee and bread right out of the oven, the sound of classical music, soft lighting with antique décor in an intimate setting, and the ability to select and taste fresh, high-quality products all work together to create surroundings where customers are encouraged to experience the food.

Again, thank you for your excellent help and cooperation in making this happen; it is greatly appreciated by The Fresh Market.

Gene Baxley Schwiars
Director of Talent Acquisition



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1110)

DOC ID: 1110

**Glenbard Township High School District #87 sent a letter to
Sergeant Joseph Baki and Officer Ryan Cusack to thank them for
their participation in the Active Shooter Drill.**

ATTACHMENTS:

- Recognition 04 PD Baki and Cusack Re SD#87 Active Shooter Drill (PDF)



GLENBARD TOWNSHIP HIGH SCHOOL DISTRICT #87

596 Crescent Boulevard, Glen Ellyn, IL 60137-4297, (630) 469-9100, www.glenbard87.org

January 30, 2014

Police Chief Phillip Norton
Glen Ellyn Police Department
535 Duane Street
Glen Ellyn, IL 60137

Re: Glenbard Active Shooter Drill

Dear Police Chief Norton:

We wanted to express our sincere thanks and appreciation for your staff's engagement in our Active Shooter Drill held on January, 21st at each of our schools. Glenbard is extremely fortunate to have such a strong, collaborative relationship with you and your team.

Over the past few months we have worked closely with our school resource officer, Mallory Scholpp, to review our existing procedures for Violent Intruder drills and have updated this procedure, district-wide. This was no small task, but by working with law enforcement leaders from Carol Stream, Glendale Heights, Glen Ellyn and Lombard we were able to develop a district-wide procedure that all departments were comfortable with. Many thanks for your support on this initiative and especially the recent drill coordination with the DuPage County team, led by Detective Brian Mowrer, School Safety Liaison.

Thank you for working with us every day to keep our students, staff and community safe.

Regards,

Chris McClain
Assistant Superintendent for Business Services

Cc: Mr. Mr. Alexander Demos, Village President
Mr. Mark Franz, Village Manager
Dr. David Larson, Superintendent
Mr. Peter Monaghan, Principal Glenbard West High School
Ms. Linda Oberg, Assistant Principal for Operations Glenbard Westh High School

*Sergeant Baki
~~Chad~~ Cusack
also participated*



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1111)

DOC ID: 1111

A grateful resident sent a letter of thanks to Community Service Officer Rose Volpe for her professionalism and understanding in helping to capture the family's escaped dog.

ATTACHMENTS:

- Recognition 05 PD Volpe Re Escaped Dog (PDF)

rose

4.E.a

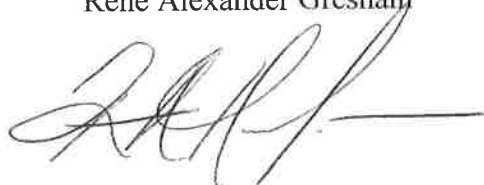
Dear Chief of Police Philip Norton,

I had a long story of how our dog escaped the house and was picked up by one of your officers but this is more about the outcome. This letter was sent to thank you for your staff. From when the call to the police station was made to report a missing dog everyone was polite and helpful. I also want to thank Officer Rose Volp badge #63. She was very professional, understanding and treated our dog with kindness.

Also thank you for your Officers presence around the school zones and the service provided by you and your Officers.

Thank you for your time,

Rene Alexander Gresham



Attachment: Recognition 05 PD Volpe Re Escaped Dog (1111 : Recognition 05 to PD Volpe Re Dog Escape)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1112)

DOC ID: 1112

Officer Paul Baird and Community Service Officer Rose Volpe received a note of thanks from a resident for digging her car out of a snowbank after she turned into it in order to avoid sliding out onto Main Street.

ATTACHMENTS:

- Recognition 06 PD Baird and Volpe Re Car Stuck in Snowbank (PDF)

Dear Officers Ross,
and Paul,
Band Volpe

Last Friday you
dug my Prius out
of the snowbank at
Main and Anthony
and I wanted to say
Thank you.

It was terrifying
as I started to slide
out on to Main St.

I wasn't worried for
me but I had my
elderly parents in the
car. so I turned into
the snow bank.

I so appreciate
what you did for
me.

Thanks again,

Leslie O'Connor



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1113)

DOC ID: 1113

Mrs. Bottger's Second Grade Class at St. Petronille Catholic School sent personalized and well-received Valentines to each officer of the Police Department as their own way of thanking them for their service to our community.

ATTACHMENTS:

- Recognition 07 PD Valentines to All Officers for Service to Community (PDF)

Dear Police Officers of
Glen Ellyn,

Thank you for taking
such good care of us
My 2nd Grade students
wanted to make you
a Valentine. This is
our way of thanking
you for your service
to our community.
Happy Valentine's
Day.

Sincerely,
Mrs. Botlger + her 2nd
Grade Class

St. Pats sent 40
personalized valentines to
each officer. They
were so cute and a
big hit!

Christina



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Recognition
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1114)

DOC ID: 1114

The Village Board and Management Team congratulate Staci Hulseberg who is celebrating her 10-year anniversary as Planning and Development Director for the Village.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Minutes
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1116)

DOC ID: 1116

February 10, 2014 Board Meeting Minutes.

ATTACHMENTS:

- Minutes 02-10-2014 Regular Meeting (PDF)

**Minutes
Regular Board Meeting
Glen Ellyn Village Board of Trustees
Monday, February 10, 2014**

Call to Order

Village President Demos called the meeting to order at 7:00 p.m.

Roll Call

Upon roll call by Village Clerk Galvin, Village President Demos and Trustees Burket, Clark, Ladesic, McGinley and O'Shea answered "Present".

Pledge of Allegiance

President Demos asked Utilities Superintendent Bob Greenberg to lead the Pledge of Allegiance.

Village Recognition:

- A. The Glen Ellyn Historical Society sent an email of thanks to Mike Schwartz and Greg Garcia of the Public Works Department for making sure the History Center parking lot was plowed, salted and ready for its weekend program.
- B. A thankful resident complimented Victor Zarate of the Public Works Department for the excellent job on snow removal and his friendliness in doing so.
- C. The Glen Ellyn Park District sent its appreciation to Robert Greenberg, Mark Mellor and the rest of the crew at Public Works who lent their expertise in helping with a water main break on Spring Avenue.
- D. Fire Chief Jim Bodony of the Volunteer Fire Company sent along his thanks to Equipment Services Supervisor Frank Frasco and Equipment Mechanics Reed Chandler and Rick Patsch for their timely assistance with frozen equipment.
- E. A letter of appreciation was sent to Officer Mark Campbell for his valued aid in helping a stranded resident get home safely after experiencing car trouble during the recent cold weather.
- F. Police Records Supervisor Patti Taves received a letter of thanks from Hanover Park Police Department for her professional assistance with an audit of its crime statistics.
- G. Police Officers Keith Duval and Emmanuel Berger received a thank you letter from grateful residents for the fine service they provided their family during recent frigid weather conditions on two occasions which involved getting locked out of a running car and then being locked out of the house.
- H. Police Chief Phil Norton received a letter of thanks and appreciation from Glenbard Township High School District #87 for the Police Department's engagement in its Active Shooter Drill at each of its schools.

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 Village Board Meeting
 Glen Ellyn Village Board of Trustees
 Monday, February 10, 2014
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Audience Participation

A Proclamation was read recognizing Bob Chambers, Historian with the Glen Ellyn Historical Society, for his commitment and contributions in preserving the history of Glen Ellyn.

Consent Agenda

The following items are considered routine business by the Village Board and will be approved in a single vote in the form listed below:

Motion to approve the following items including Payroll and Vouchers totaling \$1,810,991.84:

- A. January 20, 2014 Workshop Meeting Minutes.
- B. January 27, 2014 Board Meeting Minutes.
- C. January 30, 2014 Special Workshop Meeting Minutes.
- D. Total Expenditures (Payroll and Vouchers) - \$1,810,991.84. The vouchers have been reviewed by Trustee Clark and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.
- E. Ordinance No. 6213, An Ordinance Designating the Forest Hill of Glen Ellyn Cemetery, Glen Ellyn, IL as a Glen Ellyn Local Landmark.
- F. Change order for the awarded contract for the FY2013-14 and FY2014-15 Snow Hauling Contract to Marcott Enterprises, Inc. in the not-to-exceed amount increase of \$18,000 from a not-to-exceed amount of \$30,000 to \$58,000; \$38,000 to be expensed to the Public Works Operations General Fund for the first year of the contract.
- G. Resolution No. 14-01, A Resolution Authorizing Application to the 2014 ComEd Green Region Program for the Manor Woods Open Space Project.
- H. Ordinance No. 6214-VC, An Ordinance Amending Chapter 10 of Title 7 (Water System Regulations) of the Village Code of Glen Ellyn, Illinois to Adopt Water System Cross-Connection Control Regulations.
- I. Emergency Salt Purchase.

Attorney Mathews requested that Clerk Galvin correct an error in the Minutes from the January 20, 2014 Workshop Meeting.

Trustee Ladesic inquired about Item F., Snow Hauling Contract to Marcott Enterprises, Inc. Public Works Director Hansen responded that this winter season they will have expended the \$20,000 budgeted for snow hauling this fiscal year. Authorization is needed to increase the funding required to continue snow hauling as a result of over 200 loads of snow already removed from the Central Business District to Ackerman Park. An additional amount of \$18,000 is requested to continue using Marcott as Glen Ellyn's Snow Hauling contractor for the duration of the winter season.

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Trustee Ladesic requested that item H. Ordinance No. 6214-VC Amending Chapter 10 of Title 7 (Water System Regulations) of the Village Code of Glen Ellyn, Illinois to Adopt Water System Cross-Connection Control Regulations be removed from the Consent Agenda for additional discussion.

A motion was made by Trustee Clark and seconded by Trustee O'Shea to approve the Consent Agenda excluding Item H.

Upon roll call, Trustees Burket, Clark, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Consent Agenda Item H:

Ordinance No. 6214-VC, An Ordinance Amending Chapter 10 of Title 7 (Water System Regulations) of the Village Code of Glen Ellyn, Illinois to Adopt Water System Cross-Connection Control Regulations.

The purpose of adopting a Cross Connection Control Ordinance is to establish the authority necessary to enforce the regulations and codes of the Illinois Plumbing Code and the Illinois Pollution Control Board. Establishing a viable cross connection control program for all public water supply systems with the appropriate ordinance language to enforce and direct the program is an Illinois Environmental Protection Agency (IEPA) required mandate.

Over the past ten years, Public Works has identified over 1,986 locations where backflow prevention devices are required. Examples of water supplies that would require Cross Connection Control devices are doctors, dentists, mortuaries, manufacturing, restaurants, fire sprinkler systems and irrigation systems.

Glen Ellyn, as the owner of a community potable water system and the local governing authority, is required to ensure backflow prevention devices are installed where necessary, inventory backflow prevention devices, perform periodic inspections and surveys of potential cross connection locations and create a program to monitor the proper installation and maintenance of these devices. This is rationale for developing a Cross Connection Control Ordinance. Additionally, it should be noted that the IEPA has conducted inspections of the Village's water systems previously and strictly noted the need for a cross connection control ordinance and management program.

Approval of the proposed cross-connection control ordinance contained here within would satisfy the IEPA requirement to have a viable Village ordinance to establish the authority to enforce IEPA cross-connection control regulations.

Trustee Ladesic inquired is that the proposed ordinance was too broad. Attorney Mathews responded that he reviewed the wording closely. Attorney Mathews also responded that the residents involved have already been identified as requiring a backflow prevention device.

President Demos asked about the notice. Attorney Mathews responded that the 7-21 day notice provision is reasonable. An administrative warrant could also be issued. These are safeguards in place to protect the residents. Director Hansen also responded that the focus is on contacting residents that have already been identified as requiring a backflow prevention device. The intent is to protect the water system.

Trustee O'Shea inquired about the cost and the homeowner's responsibility. Superintendent Greenberg responded that with regards to a catastrophic event, there is very little a homeowner can do. This is more for commercial use, where people can become ill and there is more at stake.

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 Village Board Meeting
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Attorney Mathews also responded that the homeowner can also be liable. The Ordinance is designed to set a standard to follow. Trustee McGinley commented that with the sprinkler system requirement and now this, these are added expenses to the residents. Attorney Mathews responded that those are policy decisions of the Board.

Trustee McGinley asked about the Village and the IEPA retaining the records for 5 years. Superintendent Greenberg responded that the IEPA and the Village would retain the records for 5 years. Trustee McGinley responded that she could not find that requirement on the IEPA website. Trustee McGinley stated that the IEPA does not require as much as the proposed ordinance does. Director Hansen responded that these are recommended best management practices. Trustee McGinley said the ordinance is overly burdensome. Director Hansen responded that the plumber will take care of most of the requirements of the proposed ordinance at the time of inspection. President Demos asked if the plumber is required to send the Village the information after the inspection. Director Hansen responded yes.

Superintendent Greenberg stated that the timing for the Ordinance to take effect is 45 days after passage. The Ordinance is required by the IEPA. Trustee McGinley stated that she could not find the wording for the proposed ordinance on the IEPA website. Superintendent Greenberg responded that this ordinance is the same as the one presented to the Board in 2011.

A motion was made by Trustee Ladesic and seconded by Trustee O'Shea to approve Ordinance No. 6214-VC, An Ordinance Amending Chapter 10 of Title 7 (Water System Regulations) of the Village Code of Glen Ellyn, Illinois to Adopt Water System Cross-Connection Control Regulations.

Upon roll call, Trustees Burket, Clark, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Non-Consent Agenda Item – 7A: Management of the Village of Glen Ellyn Cross-Connection Control Program in the amount of \$24,645.20 – Presented by Public Works Director Hansen

The Cross-Connection Control Ordinance has been submitted as a separate agenda item to satisfy the IEPA requirement to have an ordinance in place to provide the authority needed to enforce IEPA Cross-Connection Control regulations.

In addition to the above mentioned ordinance, the IEPA requires all public water supplies to have a viable program to inventory and track the testing of all CCC devices within the jurisdiction of the public water supply. Three separate agencies have hundreds of pages of regulations that are specific to the creation and maintenance of a Cross-Connection Control program. The three agencies are the USEPA, IEPA and the Illinois Department of Public Health. It is the responsibility of the public water supply agent to create a program that incorporates and addresses the combined regulations of these three agencies. This is the short list of the primary management and documentation responsibilities of the CCC program:

1. Inventory all CCC devices by address and serial number, including dates tested with detailed repair and maintenance records that list date of repair and the name and license number of the plumber performing the repair.
2. Send out notification to all CCC device owners to remind them of annual inspection.
3. Send out second notices to those that do not have annual inspection done on time.
4. Keep track of all plumbing licenses and CCC certifications of all plumbers that perform inspections and repairs within our jurisdiction.

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 Village Board Meeting
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5. As the state of Illinois only allows Illinois licensed plumbing contractors to perform the inspections and repairs, all contractors' licenses must be documented and reviewed for current status with the state.
6. The individual test kits used by the licensed and certified plumber must be tested annually and inventoried by serial number and linked to the plumber that owns them. Some plumbers have multiple testing devices.
7. Every two years all water customers regardless of whether or not they have CCC devices must be sent a survey that explains the conditions that require CCC devices and then asked if they have a CCC device or are there circumstances unique to them that may require the installation of a CCC device.
8. Public education must be provided to all water customers explaining Cross-Connection Control devices and the need to protect public water supplies.
9. In the event that a CCC device owner refuses to meet the requirements as set forth in our Cross-Connection Control Ordinance and continues to ignore attempts to contact them, it is required that the public water supply initiate corrective measures to resolve the situation.

The primary issue at hand is who will manage this cross-connection control program and how will the cost be assessed. There are two primary ways to manage the program. One is to manage the program in-house by hiring staff to administer the program or using a third party vendor like the Village currently uses for all our mailing needs. A second option is to outsource the management of the program to a third party contractor. The vast majority of the DWC communities outsource this requirement rather than handle it in house.

Given the complexity of the program, the inability to effectively manage the program to date, and the fact that this is an unfunded mandate from the IEPA, having a more experienced vendor coordinate this program seems to make sense. The RFP process that we completed shows that the cost to administer the program ranges from \$15,000 to \$20,000. This is likely a more efficient and effective way of administering the program than doing it in house. The Village could decide to pay for the annual program fee and the costs associated with conducting the semi-annual village surveys, since this part of the overall program benefits the water system collectively and therefore the entire community.

To efficiently and cost effectively manage this program and to bring the Village into compliance with USEPA/IEPA standards for administering the program Staff recommends outsourcing the management to a third party administrator. Doing so would shift the liability of responsibility to meet all mandates to the third party manager greatly reducing the possibility of the Village being sanctioned or fined by the USEPA or IEPA.

Based on the above break down of costs by contractor, the lowest qualified quote is from AquaBackflow of Elgin, Illinois. The Village Board is requested to enter into a one year renewable contract with AquaBackflow of Elgin, Illinois to manage the Village of Glen Ellyn Cross-Connection control program. It is further recommend that the \$9.95 test submission fee be the responsibility of the testing plumber and that annual Village management fee of \$360.00 and the annual mailed survey fee of \$4,524.50 for a total of \$4,884.50 be funded by the Village of Glen Ellyn. The total annual fee of \$4,884.50 should be charged to Water/Sanitary Fund.

President Demos asked if the contract were awarded to AquaBackflow for one year and after a year the Village decided to bring the program in house, would the Village have all of the data. Director Hansen responded yes.

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Trustee Burket asked how many man hours would be required if the program were in house. Superintendent Greenberg responded approximately 20 man hours although this may be too complex for one of the clerks to manage. Trustee McGinley asked if this was a requirement of the IEPA as she could not locate it on the IEPA website.

Mr. Tom Staroske, AquaBackflow responded that the requirements are not entirely those of the IEPA. The USEPA and the Illinois Department of Public Health Plumbing Program also have additional requirements. Trustee McGinley pointed out that the serial numbers on the kits are to be included and found that difficult to believe that this is a requirement. Mr. Staroske responded that if you accept kits that are not valid you are responsible for the data. Trustee McGinley asked why. Superintendent Greenberg responded that Glen Ellyn is a community that had adopted Illinois Plumbing Codes.

Trustee Ladesic stated that the Village has no authority over people testing and that these kits may be irrelevant. Trustee Burket commented that he is leery of using outside help; he would prefer to keep it in house although he does not see this as a problem for the first year.

President Demos is comfortable with getting this program started so that there is immediate action.

Trustee McGinley stated that she is not in favor of moving forward, she needs more information and made a motion to table award a one year renewable contract with AquaBackflow Systems of Elgin, Illinois to manage the Village of Glen Ellyn Cross-Connection Control Program in the amount of \$24,645.20 until this can be discussed further. The motion was seconded by Trustee Ladesic.

Upon roll call, Trustees Burket, Ladesic, and McGinley O'Shea voted "Aye."

Trustees Clark and O'Shea voted "Nay".

Motion carried.

Non-Consent Agenda Item 7B - Ordinance No. 6215-VC, An Ordinance Approving a Comprehensive Amendment to the Glen Ellyn Sign Code

Planning and Development Director Hulseberg presented information regarding the proposed adoption of a new Sign Code. Ordinance No. 6215-VC, An Ordinance Approving a Comprehensive Amendment to the Glen Ellyn Sign Code.

The current Code was adopted in 1993, making it 20 years old. Only a handful of amendments have been made since this time. Staff believes that many of the regulations are out of date and that the format is not user-friendly. In completing the update, we hope to address these issues and to provide a more business friendly Code that still protects the interests of the Village.

Proposed Amendments. The proposed amendments reflect a fundamental change in the way the Village approaches signage and what has been prepared is essentially a new code.

Format. Staff has attempted to reformat the code to make it more user friendly by incorporating tables that contain all of the basic sign regulations for each district and inserting pictures and diagrams to illustrate the various standards including how to measure sign area and height.

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Signage Categories. Signage is protected by First Amendment freedom of speech rights. Therefore, the regulations should be content neutral. Taking this into consideration, the proposed code does away with the primary and incidental signage categories used today. These categories regulate signage based on whether the sign identifies the establishment name or if it identifies products, services or facilities offered by the establishment or located on the site.

In lieu of this approach, each establishment in a given district is proposed to be allowed a certain number and square footage of signage regardless of the sign content. The sign types have also been modified and categories, such as the institutional sign category, have been eliminated.

Instead, the proposed Code generally allows the same number, area and height of signage for properties in the same district regardless of use. A distinction has, however, been made between residential and nonresidential uses.

Number of Signs. The current Code permits one sign per establishment throughout the Village and two signs on corner lots. Numerous variations have been granted over the years to allow establishments, particularly along Roosevelt Road, to have two signs on an interior lot or three signs on a corner lot. In all areas of the Village, except the downtown, the proposed code would now permit this by right. Two signs are also proposed to be permitted for tenants in corner units which was previously not allowed. Establishments in the downtown with a building wall facing the Prairie Path or Union Pacific railroad are also proposed to be permitted an additional sign.

Permitted Sign Area. Staff is proposing to retain the existing sign area maximum of 60 square feet for properties in the downtown and 120 square feet for properties in the rest of the Village with a new 25% increase to 75 square feet or 150 square feet for corner properties. While this area will now need to be divided between multiple signs (if more than one is desired by the business owner), many of the variations that have been granted to allow an increase in the number of signs have not included a variation for sign area. Rather the permitted sign area has been divided between the signs. Dividing this area between multiple signs has not appeared to be difficult for businesses. If, moving forward, there is a desire to increase the proposed maximum areas; this issue can always be revisited.

As establishments are proposed to be permitted more than one sign, maximum areas for the different sign types (i.e. freestanding, wall, and awning signs) are proposed. This approach is used by most other communities and would prevent an establishment from installing one overly large sign on a property. Maximum sign areas for most sign types do not currently exist. Therefore, many of these proposed standards are new.

Single Tenant Freestanding Sign Permitted Sign Area. In general, staff is proposing a maximum freestanding sign area of 50 square feet along Roosevelt Road and at Historic Stacy's Corners and a maximum freestanding sign area of 35 square feet in the downtown C5B district, with freestanding signs being prohibited in the C5A downtown retail core. This will require a few businesses in the C5A downtown core to seek variations to replace existing non-conforming signs. Permitted freestanding sign areas in the codes reviewed generally range from 25 to 100 square feet depending on the zoning district. The maximum wall sign area is proposed to be either 1 square foot or .5 square feet per lineal foot of establishment frontage depending on the district. This is the same standard currently allowed for multi-tenant establishments and a common standard used in other communities.

Wall Signs. The Code currently allows a wall sign height of 25 feet for primary signs and 10 feet for incidental signs. In general, the proposed Code contains a maximum wall sign height of 15 feet in residential areas and in the C5A downtown retail core with no maximum height proposed for wall signs in other areas. Rooftop signs would continue to be prohibited in all districts.

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Prohibited Signs. A handful of signs were added to list of prohibited signs, including pole signs and internally illuminated box signs.

Exempt Signs. The list of exempt signs has been greatly expanded and many of the signs that incidental signage variations have previously been granted for, including menu boards, ATM signs and drive-thru canopy signage have been included in the list of exempt signs.

Window Signs. Window signs are currently identified as an exempt sign and are permitted to cover no more than 25% of the total window area and 50% of an individual window pane. The proposed code would allow up to 50% of the total window area and 50% of an individual window pane to be covered. At the recommendation of the ARC, electronic, internally illuminated, neon, video and television window signs are proposed to be prohibited Village wide.

Banner Signs. The number of banner signs a business is permitted to display each year to advertise a special product or promotion is proposed to be increased from 2 to 3, with the number of days the banner is permitted to be displayed decreasing from 30 days to 14 days.

New businesses are also proposed to be allowed one additional banner sign permit per year, for a total of 4 banner sign permits. This additional allowance is intended to allow a business to display a grand opening banner without taking away from the 3 special event sign permits they would otherwise be permitted.

Message Boards. As technology changes, electronic variable message boards (EVM signs) are becoming more prevalent. With this in mind, the ARC spent a considerable amount of time reviewing and discussing the regulations for EVM signs, carefully considering the impact on both aesthetics and driver distraction.

The proposed code would allow EVM signs for governmental uses anywhere in the Village (i.e. the Village, Park District, schools and library) as well as properties in the CC, C3, C4 and C6 districts. The message would be permitted to change once every 30 seconds as opposed to once every 12 hours and the message board would be required to have a black or "paper white" background. Other notable standards in this section include a prohibition on video displays, restrictions on the times of the day the message board can operate if the sign is adjacent to a residential use, a requirement that messages must change instantaneously and cannot fade out or dissolve, and a prohibition against dividing a single message between two or more screens. A provision has also been added that would allow the Village to utilize any EVM sign in the Village in emergency situations.

Industrial Zoning District. Given the recent adoption of the new light industrial zoning district, signage regulations for this district have been incorporated into the proposed Code.

Sign Area Bonuses. The sign area bonuses have been altered with the existing bonuses for ground signs, matching materials and landscaping being eliminated. Instead, pole signs are proposed to be prohibited and landscaping and matching base materials have been made a requirement for all freestanding signs. At the recommendation of the ARC, the sign area bonus for shopping centers with a staff approved sign plan containing unified sign colors and styles was also eliminated. This change was made as the resulting uniformity was considered undesirable with the ability to detract from the appearance of the center and potentially result in trademark issues. Two of the sign area bonuses existing in the current code for individual letter signs and building setback remain in the proposed Code.

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Conformance with Appearance Review Guidelines and Downtown Plan. The proposed code attempts to better align with the Appearance Review Guidelines and Downtown Plan many of whose recommendations overlap. Some examples include prohibiting new pole signs, requiring landscaping around the base of all freestanding signs (rather than granting a sign area bonus), prohibiting neon signs in the downtown, requiring signs in the C5A district to be externally illuminated, and including side panels and valances in the calculation of awning area to encourage their use.

Variation Standards. The existing code currently references the variation standards in the Zoning Code which requires the reader to look at two different documents to find these standards. In order to make the code more user friendly, the variation standards have been incorporated into the Sign Code itself. The standards have also been modified and drafted to be specific to sign variation requests.

Recent variances to the current sign code were discussed and how some of these requests for variances would not be required. President Demos asked for an example. Village Planner Stegall responded the new Dunkin Donuts/Baskin Robbins in which 2 business occupy one building.

Regarding illuminated signs: O'Shea asked if this would restrict development. President Demos suggested it was ok to amend. Trustee O'Shea asked about the size constraint, Director Hulseberg responded that has not changed.

Trustee O'Shea asked about breezeway signs. President Demos responded they should continue to be allowed and discuss further. The Board is in consensus with this.

President Demos polled the Board to determine consensus on eliminating pole signs with the option to apply for a variance. The Board was in consensus.

Regarding the electronic message board President Demos suggesting the message be allowed to change every 15 seconds. The Board is in consensus with this change.

Village Planner Stegall made note that the Village's building identifications signs are not exempt; wayfinding signs are exempt from the Sign Code.

Trustee Ladesic asked about painted signs on the side of commercial buildings. Director Hulseberg responded that painted signs are prohibited due to maintenance issues. Trustee Ladesic asked about the distinction of advertising vs. art due to an issue at the new Oberweis property. Attorney Mathews responded that the Village cannot be involved in regulating the content of signage, this is a freedom of speech issue and the Village needs to be careful how they proceed.

President Demos also mentioned the importance of an electronic message board at 5 Corners and at Roosevelt Road to aid in an emergency action plan for effective communication.

Trustee Burket made a motion to approve Ordinance No. 6215-VC, An Ordinance Approving a Comprehensive Amendment to the Glen Ellyn Sign Code as amended. The motion was seconded by Trustee Clark.

Upon roll call, Trustees Burket, Clark, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

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Reminders

- A. The next Village Board Workshop is scheduled for Monday, February 17, 2014 at 7:00PM in Room 301 of the Glen Ellyn Civic Center.
- B. The next Village Board Meeting is scheduled for Monday, February 24, 2014 at 7:00PM in the Galligan Board Room of the Glen Ellyn Civic Center.

Adjournment

At 9:19 p.m. a Motion was made by Trustee Clark and seconded by Trustee Burket to adjourn to Executive Session for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of specific employees and adjourning thereafter without returning to open session.

Upon roll call, Trustees Burket, Clark, Ladesic, McGinley and O'Shea voted "Aye." Motion carried.

Respectfully submitted,

Catherine Galvin,
Village Clerk



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Vouchers
Prepared By: Caroline Conlon

SCHEDULED

AGENDA ITEM (ID # 1106)

DOC ID: 1106

Total Expenditures (Payroll and Vouchers) - \$1,499,992.63.
The vouchers have been reviewed by Trustee Clark and by Manager Franz prior to this meeting, and are consistent with the Village's purchasing policy.

ATTACHMENTS:

- Vouchers 02-24-2014 (PDF)

Approval of Vouchers
For the Village Board Meeting of February 24, 2014

EXPENDITURES:

Accounts Payable Warrant 0214-1	2/7/2014	\$	777,464.78
Accounts Payable Warrant 0214-1*	2/7/2014	\$	31,350.00
Accounts Payable Warrant 0214-2	2/14/2014	\$	255,416.61
Accounts Payable Warrant DED0214	2/14/2014	\$	646.00
Sub-Total		\$	1,064,877.39
Warrant Total			\$ 1,064,877.39

PAYROLL EXPENDITURES

February 7, 2014

Net Employee Payroll Checks

\$259,884.96

Employee & Employer Payroll Deductions:

Employee Deductions*	129,234.66
IMRF - Employer contribution	24,683.27
Social Security/Medicare Tax Withheld - Employer portion	21,312.35
Total Payroll	\$ 435,115.24
	\$ -

GRAND TOTAL \$ 1,499,992.63

* Employee deductions include contributions for pensions, health insurance, union dues and other employee directed deductions such as tax withholdings, 457 & 125 plan contributions and supplemental life insurance.

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VILLAGE OF GLEN ELLYN
PAID WARRANT REPORTPG 1
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WARRANT: 0214-1

TO FISCAL 2014/10 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
5380 L & R MORAN, INC 46758 INVOICE: 51042	12/31/13			210407	P	02/07/14	121200	520615	RECRUITING AND TESTING
VENDOR TOTALS		2,276.49	YTD INVOICED					2,276.49	YTD PAID
5574 AFTERMATH, INC. 46797 INVOICE: JC2014-2004	01/17/14			210408	P	02/07/14	134000	521055	PROFESSIONAL SERVICES - O
VENDOR TOTALS		630.00	YTD INVOICED					630.00	YTD PAID
1107 AMERICAN EXPRESS 950554 INVOICE: AMEXVGE-57	02/06/14			12698	W	02/07/14	50100	520835	BANKING SERVICES
950554 INVOICE: AMEXVGE-57	02/06/14			12698	W	02/07/14	50200	520835	BANKING SERVICES
950554 INVOICE: AMEXVGE-57	02/06/14			12698	W	02/07/14	54000	520835	BANKING SERVICES
AMEX-107 INVOICE: AMEXREC-58	02/06/14			12699	W	02/07/14	55720	520810	CREDIT CARD FEES
AMEX-107 INVOICE: AMEXREC-58	02/06/14			12699	W	02/07/14	55730	520810	CREDIT CARD FEES
AMEX-107 INVOICE: AMEXREC-58	02/06/14			12699	W	02/07/14	55750	520810	CREDIT CARD FEES
VENDOR TOTALS		14,082.49	YTD INVOICED					14,082.49	YTD PAID
8692 JOHN/JENNIFER ATKINSON 46796 INVOICE: TXR020614	02/05/14			210409	P	02/07/14	4000	410600	REAL ESTATE TRANSFER TAX
VENDOR TOTALS		1,500.00	YTD INVOICED					1,500.00	YTD PAID
5034 AZAVAR AUDIT SOLUTIONS, INC. 46757 INVOICE: 9937	02/01/14			210410	P	02/07/14	40000	521055	PROFESSIONAL SERVICES - O
VENDOR TOTALS		561.90	YTD INVOICED					561.90	YTD PAID
8437 B & F CONSTRUCTION CODE SERVICES, INC 46761 INVOICE: 38674	01/16/14			210411	P	02/07/14	126000	521048	BUILDING REVIEWS
46762 INVOICE: 38679	01/17/14			210411	P	02/07/14	126000	521048	BUILDING REVIEWS
46798 INVOICE: 38596	01/08/14			210411	P	02/07/14	126000	521042	PLUMBING INSPECTIONS
46798 INVOICE: 38596	01/08/14			210411	P	02/07/14	126000	521048	BUILDING REVIEWS
VENDOR TOTALS		2,755.00						2,755.00	
		149.80						149.80	
		1,858.50						1,858.50	
		612.80						612.80	

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WARRANT: 0214-1

TO FISCAL 2014/10 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS		53,861.12	YTD INVOICED				53,861.12	YTD PAID	5,376.10
8688 BRAMCO CONSTRUCTION CO 46759 01/30/14 INVOICE: 20131650				210412	P	02/07/14	100	240100	2,000.00
VENDOR TOTALS		2,000.00	YTD INVOICED				2,000.00	YTD PAID	2,000.00
6301 BRUSS LANDSCAPING, INC 46760 01/30/14 INVOICE: 20131745				210413	P	02/07/14	100	240100	700.00
VENDOR TOTALS		6,700.00	YTD INVOICED				6,700.00	YTD PAID	700.00
8684 LOIS L CAULFIELD 46763 02/06/14 INVOICE: SWR020414				210414	P	02/07/14	50200	521140	3,540.00
VENDOR TOTALS		3,540.00	YTD INVOICED				3,540.00	YTD PAID	3,540.00
6043 CHICAGO PARTS & SOUND LLC 46799 01/08/14 INVOICE: 566864 46800 01/27/14 INVOICE: 571049 46801 01/29/14 INVOICE: 571438				210415	P	02/07/14	65000	530310	-10.00
VENDOR TOTALS		8,993.07	YTD INVOICED				8,993.07	YTD PAID	43.83
8317 COPY KING OFFICE SOLUTIONS, INC 46764 11/21/13 INVOICE: 17846				210416	P	02/07/14	126000	520905	615.00
VENDOR TOTALS		2,567.57	YTD INVOICED				2,567.57	YTD PAID	615.00
6800 DETROIT SALT COMPANY, LLC 46849 01/29/14 INVOICE: 39699				210417	P	02/07/14	21000	530215	4,356.13
VENDOR TOTALS		32,417.06	YTD INVOICED				32,417.06	YTD PAID	4,356.13
7418 DEWBERRY ARCHITECTS, INC 46766 01/10/14 INVOICE: 1065920				210418	P	02/07/14	45000	521055	1,524.48
VENDOR TOTALS		12,649.48	YTD INVOICED				12,649.48	YTD PAID	1,524.48
225 THE DIRECT RESPONSE RESOURCE, INC. 46765 01/27/14				210419	P	02/07/14	50100	521055	694.88

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TO FISCAL 2014/10 05/01/2013 TO 04/30/2014

WARRANT: 0214-1

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 14-GE01 46765 01/27/14				210419	P	02/07/14	50200	521055	PROFESSIONAL SERVICES - O 674.45
INVOICE: 14-GE01 46765 01/27/14				210419	P	02/07/14	54000	521055	PROFESSIONAL SERVICES - O 674.45
INVOICE: 14-GE01 VENDOR TOTALS				52,991.47	YTD INVOICED			52,991.47	YTD PAID 2,043.78
2159 E.P. DOYLE & SON L.L.C. 46802 02/05/14			20130038	210420	P	02/07/14	55700	580100	CAPITAL IMPROVEMENTS 250,846.00
INVOICE: 9 VENDOR TOTALS				2,913,799.00	YTD INVOICED			2,913,799.00	YTD PAID 250,846.00
262 DUPAGE WATER COMMISSION DPWC-71 02/06/14				12696	W	02/07/14	50100	530500	LAKE MICHIGAN WATER 245,636.68
INVOICE: DPWC-78 VENDOR TOTALS				2,690,681.62	YTD INVOICED			2,690,681.62	YTD PAID 245,636.68
5111 ELECTRICAL CONTRACTORS INC. 46804 01/17/14				210421	P	02/07/14	65000	520970	MAINTENANCE-BUILDING & GR 99.00
INVOICE: 62119 VENDOR TOTALS				418.00	YTD INVOICED			418.00	YTD PAID 99.00
5622 KATE ERICKSON 46767 02/06/14				210422	P	02/07/14	50200	521145	OVERHEAD SEWER PROGRAM 5,000.00
INVOICE: SWR020414 VENDOR TOTALS				5,000.00	YTD INVOICED			5,000.00	YTD PAID 5,000.00
8327 ETS CORPORATION 46852 02/07/14				12701	W	02/07/14	55720	520810	CREDIT CARD FEES 1,005.55
INVOICE: ETSREC-9 46852 02/07/14				12701	W	02/07/14	55730	520810	CREDIT CARD FEES 69.83
INVOICE: ETSREC-9 46852 02/07/14				12701	W	02/07/14	55750	520810	CREDIT CARD FEES 97.76
INVOICE: ETSREC-9 VENDOR TOTALS				44,438.95	YTD INVOICED			44,438.95	YTD PAID 1,173.14
291 EUCLID BEVERAGE, LTD 46803 01/30/14				210423	P	02/07/14	55730	530400	BEER AND WINE 146.50
INVOICE: 8177913170 VENDOR TOTALS				35,454.40	YTD INVOICED			35,454.40	YTD PAID 146.50
301 FEDERAL EXPRESS CORPORATION 46769 01/22/14				210424	P	02/07/14	121200	520900	POSTAGE & SHIPPING 37.28
INVOICE: 2-534-98840									

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TO FISCAL 2014/10 05/01/2013 TO 04/30/2014

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
VENDOR TOTALS				261.37	YTD	INVOICED		261.37	YTD PAID 37.28
4466 FIRE SERVICE, INC. 46805 01/31/14 INVOICE: 7751				210425	P	02/07/14	65000	530310	PARTS PURCHASED 178.65
46806 01/31/14 INVOICE: 7750				210425	P	02/07/14	65000	530310	PARTS PURCHASED 178.65
VENDOR TOTALS				572.86	YTD	INVOICED		572.86	YTD PAID 357.30
3075 FIRST ADVANTAGE OCCUPATIONAL HEALTH SVCS 46768 12/31/13 INVOICE: P2890445				210426	P	02/07/14	60000	520870	RISK MANAGEMENT 123.00
VENDOR TOTALS				350.75	YTD	INVOICED		350.75	YTD PAID 123.00
4357 GARVEY'S OFFICE PRODUCTS 46771 01/13/14 INVOICE: PINV715257				210427	P	02/07/14	121200	530100	OFFICE SUPPLIES 29.90
VENDOR TOTALS				226.53	YTD	INVOICED		226.53	YTD PAID 29.90
356 GLEN ELLYN VOLUNTEER FIRE CO. 46807 02/06/14 INVOICE: JAN-2014				210428	P	02/07/14	100	250350	DONATIONS DUE TO FIRE COM 8,503.29
VENDOR TOTALS				190,711.60	YTD	INVOICED		190,711.60	YTD PAID 8,503.29
367 GOVERNMENT FIN. OFFICERS ASSN. 46770 01/28/14 INVOICE: 145001-4				210429	P	02/07/14	122000	520600	DUES-SUBSCRIPTIONS-REG FE 225.00
VENDOR TOTALS				225.00	YTD	INVOICED		225.00	YTD PAID 225.00
8008 GRUEN GRUEN & ASSOCIATES, LLC 46772 01/27/14 INVOICE: 1864				210430	P	02/07/14	100	240100	ESCROWS - DEVELOPER DEPOS 3,418.75
VENDOR TOTALS				21,439.02	YTD	INVOICED		21,439.02	YTD PAID 3,418.75
8680 DAVID/VICTORIA HANSEL 46754 02/03/14 INVOICE: 46754				210431	P	02/07/14	540	120210	ACCOUNTS RECV - UTILITY BI 1,831.80
VENDOR TOTALS				1,831.80	YTD	INVOICED		1,831.80	YTD PAID 1,831.80
8687 JASON/AMY HART 46795 01/29/14 INVOICE: TXR020414				210432	P	02/07/14	4000	410600	REAL ESTATE TRANSFER TAX 4,575.00

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VILLAGE OF GLEN ELLYN
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TO FISCAL 2014/10 05/01/2013 TO 04/30/2014

WARRANT: 0214-1

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

VENDOR TOTALS				4,575.00	YTD	INVOICED		4,575.00	YTD PAID
4547 HD SUPPLY WATERWORKS, LTD.									
46773	01/23/14			210433	P	02/07/14	50100	521050	MAINTENANCE-OTHER
INVOICE: B973127									
VENDOR TOTALS				12,746.76	YTD	INVOICED		12,746.76	YTD PAID
8683 MATTHEW HERMSEN									
46774	02/07/14			210434	P	02/07/14	50200	521145	OVERHEAD SEWER PROGRAM
INVOICE: SWR020414									
VENDOR TOTALS				4,905.00	YTD	INVOICED		4,905.00	YTD PAID
6405 HIGHLAND BAKING CO									
46808	10/28/13			210435	P	02/07/14	55730	530420	FOOD/RESALE
INVOICE: 570020									45.70
46809	01/25/14			210435	P	02/07/14	55730	530420	FOOD/RESALE
INVOICE: 611226									49.48
46810	01/29/14			210435	P	02/07/14	55730	530420	FOOD/RESALE
INVOICE: 612662									48.73
46811	01/24/14			210435	P	02/07/14	55730	530420	FOOD/RESALE
INVOICE: 610686									73.46
46812	02/01/14			210435	P	02/07/14	55730	530420	FOOD/RESALE
INVOICE: 614323									65.25
46813	01/31/14			210435	P	02/07/14	55730	530420	FOOD/RESALE
INVOICE: 613725									72.06
VENDOR TOTALS				14,241.84	YTD	INVOICED		14,241.84	YTD PAID
401 INTERNATIONAL ASSN OF CHIEFS OF POLICE									
46814	01/17/14			210436	P	02/07/14	134000	520600	DUES-SUBSCRIPTIONS-REG FE
INVOICE: 1001074539									30.00
VENDOR TOTALS				150.00	YTD	INVOICED		150.00	YTD PAID
419 ILLINOIS MUNICIPAL LEAGUE									
46776	01/16/14			210437	P	02/07/14	121200	520615	RECRUITING AND TESTING
INVOICE: 23554-IN									40.00
VENDOR TOTALS				1,939.00	YTD	INVOICED		1,939.00	YTD PAID
420 ILLINOIS PAPER COMPANY									
46775	01/31/14			210438	P	02/07/14	121100	530100	OFFICE SUPPLIES
INVOICE: IN90591									16.00
46775	01/31/14			210438	P	02/07/14	121200	530100	OFFICE SUPPLIES
INVOICE: IN90591									89.60
46775	01/31/14			210438	P	02/07/14	121300	530100	OFFICE SUPPLIES
INVOICE: IN90591									16.00
46775	01/31/14			210438	P	02/07/14	122000	530100	OFFICE SUPPLIES
INVOICE: IN90591									16.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: IN90591	01/31/14								
46775	01/31/14			210438	P	02/07/14	134000	530100	OFFICE SUPPLIES
INVOICE: IN90591	01/31/14								89.60
46775	01/31/14			210438	P	02/07/14	126000	530100	OFFICE SUPPLIES
INVOICE: IN90591	01/31/14								89.60
46775	01/31/14			210438	P	02/07/14	126500	530100	OFFICE SUPPLIES
INVOICE: IN90591	01/31/14								3.20
VENDOR TOTALS				5,489.00	YTD	INVOICED		5,489.00	YTD PAID
									320.00
2683 WILLIAM KEEL	02/03/14								
46777	02/03/14			210439	P	02/07/14	126000	530100	OFFICE SUPPLIES
INVOICE: ER020414									137.90
VENDOR TOTALS				137.90	YTD	INVOICED		137.90	YTD PAID
									137.90
8686 LAURA K MARCHESCHI	01/30/14								
46780	01/30/14			210440	P	02/07/14	100	240100	ESCROWS - DEVELOPER DEPOS
INVOICE: 20111808									2,000.00
VENDOR TOTALS				2,000.00	YTD	INVOICED		2,000.00	YTD PAID
									2,000.00
569 MARCOTT ENTERPRISES, INC.	01/28/14								
46850	01/28/14			210441	P	02/07/14	50100	520985	MAINTENANCE-R.O.W.
INVOICE: 16830									915.60
46851	01/28/14			210441	P	02/07/14	21000	530215	OPERATING SUPPLIES, SALT
INVOICE: 16830-1									296.77
VENDOR TOTALS				45,420.60	YTD	INVOICED		45,420.60	YTD PAID
									1,212.37
8681 JOE/ NANCY MC CAFFEY	02/03/14								
46755	02/03/14			210442	P	02/07/14	540	120210	ACCOUNTS RECV - UTILITY BI
INVOICE: 46755									3.69
VENDOR TOTALS				3.69	YTD	INVOICED		3.69	YTD PAID
									3.69
8685 PHILLIP/MARY MEHAFFEY	02/03/14								
46781	02/03/14			210443	P	02/07/14	100	240100	ESCROWS - DEVELOPER DEPOS
INVOICE: 20130922									1,000.00
VENDOR TOTALS				1,000.00	YTD	INVOICED		1,000.00	YTD PAID
									1,000.00
6009 MERCHANT WAREHOUSE	02/06/14								
967258	02/06/14			12700	W	02/07/14	50100	520835	BANKING SERVICES
INVOICE: MERCH-58									365.65
967258	02/06/14			12700	W	02/07/14	50200	520835	BANKING SERVICES
INVOICE: MERCH-58									365.64
967258	02/06/14			12700	W	02/07/14	54000	520835	BANKING SERVICES
INVOICE: MERCH-58									365.64

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GL ACCOUNT DESCRIPTION

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VENDOR NAME DOCUMENT	INV DATE VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 695222363001								
46785 01/17/14			210449	P	02/07/14	121200	530100 OFFICE SUPPLIES	11.42
INVOICE: 695222363001								
46785 01/17/14			210449	P	02/07/14	121300	530100 OFFICE SUPPLIES	5.24
INVOICE: 695222363001								
46785 01/17/14			210449	P	02/07/14	122000	530100 OFFICE SUPPLIES	26.41
INVOICE: 695222363001								
46785 01/17/14			210449	P	02/07/14	126000	530100 OFFICE SUPPLIES	11.42
INVOICE: 695222363001								
46785 01/17/14			210449	P	02/07/14	126500	530100 OFFICE SUPPLIES	2.85
INVOICE: 695222363001								
VENDOR TOTALS			8,223.25	YTD	INVOICED		8,223.25	YTD PAID
8628 JENNIFER PANFILL								128.85
46817 02/04/14			210450	P	02/07/14	55730	520904 ENTERTAINMENT	150.00
INVOICE: 20614								
VENDOR TOTALS			450.00	YTD	INVOICED		450.00	YTD PAID
703 PLANNING RESOURCES, INC.								150.00
46787 01/09/14			210451	P	02/07/14	100	240100 ESCROWS - DEVELOPER DEPOS	165.95
INVOICE: 11144								
46788 01/09/14			210451	P	02/07/14	100	240100 ESCROWS - DEVELOPER DEPOS	230.00
INVOICE: 11145								
VENDOR TOTALS			33,456.30	YTD	INVOICED		33,456.30	YTD PAID
8440 THOMAS W POPE								395.95
46818 02/04/14			210452	P	02/07/14	55730	520904 ENTERTAINMENT	200.00
INVOICE: 20614								
VENDOR TOTALS			3,150.00	YTD	INVOICED		3,150.00	YTD PAID
6552 PROVANTAGE CORPORATION								200.00
46786 01/27/14			210453	P	02/07/14	126000	530100 OFFICE SUPPLIES	109.00
INVOICE: 6958401								
46819 01/28/14			210453	P	02/07/14	121400	570110 COMPUTER EQUIPMENT/PROJEC	132.73
INVOICE: 6960283								
46820 01/28/14			210453	P	02/07/14	121400	570110 COMPUTER EQUIPMENT/PROJEC	37.27
INVOICE: 6960009								
VENDOR TOTALS			18,519.76	YTD	INVOICED		18,519.76	YTD PAID
5954 REINHART FOODSERVICE LLC								279.00
46822 01/24/14			210454	P	02/07/14	55730	530420 FOOD/RESALE	411.68
INVOICE: 638159								
VENDOR TOTALS			3,253.81	YTD	INVOICED		3,253.81	YTD PAID
746 RELIABLE HIGH PERFORMANCE PRODUCTS, INC								411.68

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
46790 INVOICE:	01/23/14			210455	P	02/07/14	143200	530445	UNIFORMS
									143.20
VENDOR TOTALS			1,072.50	YTD INVOICED				1,072.50	YTD PAID
									143.20
8689 RUSH TRUCK CENTERS OF ILLINOIS, INC				210456	P	02/07/14	65000	530105	OPERATING SUPPLIES
46789 INVOICE:	01/13/14								157.44
	16200129								
VENDOR TOTALS			211.19	YTD INVOICED				211.19	YTD PAID
									157.44
768 SAFETY SUPPLY ILLINOIS INC				210457	P	02/07/14	50200	530225	SAFETY SUPPLIES
46831 INVOICE:	01/27/14								57.73
	1902557143								
46832 INVOICE:	01/30/14								47.67
	1902557305								
46833 INVOICE:	01/27/14								43.70
	1902557132								
VENDOR TOTALS			581.06	YTD INVOICED				581.06	YTD PAID
									149.10
8691 JULIE SJULLIE				210458	P	02/07/14	50200	521140	SEWER REIMBURSE PLAN REPA
46823 INVOICE:	02/06/14								3,180.00
	SWR020614								
VENDOR TOTALS			3,180.00	YTD INVOICED				3,180.00	YTD PAID
									3,180.00
800 SOUKUP HARDWARE STORES				210459	P	02/07/14	143100	530105	OPERATING SUPPLIES
46791 INVOICE:	01/07/14								14.91
	58572								
VENDOR TOTALS			609.59	YTD INVOICED				609.59	YTD PAID
									14.91
2687 STAPLES CONTRACT & COMMERCIAL, INC.				210460	P	02/07/14	143100	530100	OFFICE SUPPLIES
46829 INVOICE:	01/18/14								24.62
	3220478773								
46830 INVOICE:	01/18/14								6.40
	3220478774								
46830 INVOICE:	01/18/14								6.40
	3220478774								
46830 INVOICE:	01/18/14								6.40
	3220478774								
46830 INVOICE:	01/18/14								6.40
	3220478774								
VENDOR TOTALS			6,237.35	YTD INVOICED				6,237.35	YTD PAID
									50.22
2719 P.R. STREICH & SONS, INC.				210461	P	02/07/14	65000	520970	MAINTENANCE-BUILDING & GR
46821 INVOICE:	01/29/14								1,614.00
	39176								

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
853 TERMINAL SUPPLY CO, INC 46839 INVOICE: 87319-00	01/28/14			210466	P	02/07/14	65000 530105	OPERATING SUPPLIES	54.95
VENDOR TOTALS			1,213.71	YTD INVOICED				1,213.71	YTD PAID 54.95
871 TOWN & COUNTRY GARAGE DOOR INC 46834 INVOICE: 10114-SS 46835 INVOICE: 22363-VGE 46836 INVOICE: 22365 46837 INVOICE: 3652	12/16/13 01/06/14 01/20/14 01/10/14			210467	P	02/07/14	121300 520970	MAINTENANCE-BUILDING & GR	706.00
				210467	P	02/07/14	121300 520970	MAINTENANCE-BUILDING & GR	1,480.00
				210467	P	02/07/14	121300 520970	MAINTENANCE-BUILDING & GR	955.00
				210467	P	02/07/14	121300 520970	MAINTENANCE-BUILDING & GR	267.50
VENDOR TOTALS			13,697.50	YTD INVOICED				13,697.50	YTD PAID 3,408.50
8690 JEFF/MARY UHRIG 46794 INVOICE: VR020414	02/03/14			210468	P	02/07/14	1000 420100	VEHICLE LICENSES	20.00
VENDOR TOTALS			20.00	YTD INVOICED				20.00	YTD PAID 20.00
886 U.S. VENTURE, INC 46840 INVOICE: 4784721	01/28/14			210469	P	02/07/14	65000 530315	TIRES	178.31
VENDOR TOTALS			1,627.58	YTD INVOICED				1,627.58	YTD PAID 178.31
911 AURORA LAUNDRY COMPANY, INC 46841 INVOICE: 6465 46841 INVOICE: 6465 46841 INVOICE: 6465 46842 INVOICE: S06828 46843 INVOICE: S06834	01/29/14 01/29/14 01/29/14 01/30/14 01/31/14			210470	P	02/07/14	55730 530445	UNIFORMS	28.50
				210470	P	02/07/14	55730 530446	LINENS AND RENTALS	126.18
				210470	P	02/07/14	55730 530105	OPERATING SUPPLIES	22.01
				210470	P	02/07/14	55730 530446	LINENS AND RENTALS	20.55
				210470	P	02/07/14	55730 530445	UNIFORMS	5.50
VENDOR TOTALS			10,807.03	YTD INVOICED				10,807.03	YTD PAID 202.74
6702 JEREMY VAN EK 46792 INVOICE: 20414	01/31/14			210471	P	02/07/14	100 240100	ESCROWS - DEVELOPER DEPOS	100.00
VENDOR TOTALS			100.00	YTD INVOICED				100.00	YTD PAID 100.00
915 VERIZON WIRELESS SERVICES LLC									

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Attachment: Vouchers 02-24-2014 (1106 : Vouchers 02-24-2014)

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WARRANT: 0214-1

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION
46844	01/18/14			210472	P	02/07/14	134000	STATE DRUG FORFEITURE EXP
INVOICE:	9718537298						520933	
VENDOR TOTALS		26,744.99	YTD INVOICED				26,744.99	YTD PAID
3995 WAREHOUSE DIRECT OFFICE PRODUCTS				210473	P	02/07/14	143100	OFFICE SUPPLIES
46793	01/27/14						530100	
INVOICE:	2209771-0							
46793	01/27/14			210473	P	02/07/14	143200	OFFICE SUPPLIES
INVOICE:	2209771-0							
46793	01/27/14			210473	P	02/07/14	50100	OFFICE SUPPLIES
INVOICE:	2209771-0							
46793	01/27/14			210473	P	02/07/14	50200	OFFICE SUPPLIES
INVOICE:	2209771-0							
VENDOR TOTALS		1,481.71	YTD INVOICED				1,481.71	YTD PAID
945 WEST & SONS TOWING INC				210474	P	02/07/14	65000	REPAIRS-CONTRACTUAL/LABOR
46845	01/10/14						521180	
INVOICE:	415315							
46846	01/15/14			210474	P	02/07/14	65000	REPAIRS-CONTRACTUAL/LABOR
INVOICE:	415493							
VENDOR TOTALS		704.50	YTD INVOICED				704.50	YTD PAID
2028 WINTER EQUIPMENT CO., INC.				210475	P	02/07/14	65000	PARTS PURCHASED
46847	01/29/14						530310	
INVOICE:	IV21022							
VENDOR TOTALS		4,264.83	YTD INVOICED				4,264.83	YTD PAID
970 XEROX CORPORATION				210476	P	02/07/14	121200	MAINTENANCE-EQUIPMENT
46848	02/01/14						520975	
INVOICE:	72313586							
VENDOR TOTALS		18,768.61	YTD INVOICED				18,768.61	YTD PAID
REPORT TOTALS								777,464.78

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	70	337,303.96
TOTAL WIRE TRANSFERS	6	440,160.82

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
8693 ANTHONY E JOHNSON 46853	02/07/14			210406	P	02/07/14	21000	530215	OPERATING SUPPLIES, SALT
INVOICE: 20714									
VENDOR TOTALS		31,350.00	YTD INVOICED					31,350.00	YTD PAID
									REPORT TOTALS
								COUNT	AMOUNT
								1	31,350.00
									TOTAL PRINTED CHECKS

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WARRANT: 0214-2

TO FISCAL 2014/10 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
8702 ABCO ELECTRICAL CONSTRUCTION & DESIGN LLC 46934 INVOICE: 7042	01/15/14			210479	P	02/14/14	143200	521045	MAINTENANCE-STREET LIGHTS
VENDOR TOTALS		8,130.00	YTD INVOICED					8,130.00	YTD PAID
5574 AFTERMATH, INC. 46867 INVOICE: JC2014-2048	01/31/14			210480	P	02/14/14	134000	521055	PROFESSIONAL SERVICES - O
VENDOR TOTALS		630.00	YTD INVOICED					630.00	YTD PAID
28 ALEXANDER EQUIPMENT CO INC 46863 INVOICE: 99045 46864 INVOICE: 98987 46864 INVOICE: 98987 46865 INVOICE: 99020	01/28/14			210481	P	02/14/14	143200	580110	EQUIPMENT/CAPITAL OUTLAY
	01/22/14			210481	P	02/14/14	143200	530225	SAFETY SUPPLIES
	01/22/14			210481	P	02/14/14	143200	530105	OPERATING SUPPLIES
	01/24/14			210481	P	02/14/14	143200	530105	OPERATING SUPPLIES
VENDOR TOTALS		6,164.85	YTD INVOICED					6,164.85	YTD PAID
1107 AMERICAN EXPRESS 468971 INVOICE: AMEXFEE-5 468971 INVOICE: AMEXFEE-5 468971 INVOICE: AMEXFEE-5	02/14/14			12704	W	02/14/14	50100	520835	BANKING SERVICES
	02/14/14			12704	W	02/14/14	50200	520835	BANKING SERVICES
	02/14/14			12704	W	02/14/14	54000	520835	BANKING SERVICES
VENDOR TOTALS		14,082.49	YTD INVOICED					14,082.49	YTD PAID
8699 SHERYL APPLEBERRY 46937 INVOICE: SWR021314	02/17/14			210482	P	02/14/14	50200	521140	SEWER REIMBURSE PLAN REPA
VENDOR TOTALS		1,792.50	YTD INVOICED					1,792.50	YTD PAID
8480 APPLIED INDUSTRIAL TECHNOLOGIES, INC 46936 INVOICE: 9631319	02/03/14			210483	P	02/14/14	65000	530225	SAFETY SUPPLIES
VENDOR TOTALS		677.39	YTD INVOICED					677.39	YTD PAID
940 ARAMARK 46866 INVOICE: 15620874	01/23/14			210484	P	02/14/14	143200	530445	UNIFORMS

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VILLAGE OF GLEN ELLYN
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WARRANT: 0214-2

VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	YTD PAID	YTD INVOICED
VENDOR TOTALS										1,080.87
70 AUTO BODY VILLAGE, INC. 46935 01/30/14 INVOICE: 826 46935 01/30/14 INVOICE: 826				210485	P	02/14/14	65000	REPAIRS-CONTRACTUAL/LABOR	521180	153.94
VENDOR TOTALS										521185
4874 BAXTER & WOODMAN, INC. 46939 01/21/14 INVOICE: 172205 46939 01/21/14 INVOICE: 172205 46939 01/21/14 INVOICE: 172205				210485	P	02/14/14	65000	REPAIRS-CONTRACTUAL/PARTS	521185	644.70
VENDOR TOTALS										3,910.20
3201 ERIN & DAVID BENNETT 46868 02/07/14 INVOICE: 21114				210486	P	02/14/14	40000	STREET IMPROVEMENTS	580160	1,335.33
VENDOR TOTALS										580100
8700 JOHN/KATHRYN BOLLWEG 46938 02/12/14 INVOICE: 20131746				210486	P	02/14/14	50100	CAPITAL IMPROVEMENTS	580100	7,099.96
VENDOR TOTALS										580100
96 BONNELL INDUSTRIES, INC. 46940 02/03/14 INVOICE: 152215-IN				210486	P	02/14/14	50200	CAPITAL IMPROVEMENTS	580100	2,500.00
VENDOR TOTALS										256,123.64
8633 PETER BOURJALLY 46941 02/10/14 INVOICE: 21314				210487	P	02/14/14	1000	FACILITY RENTALS	440170	10,599.96
VENDOR TOTALS										30.00
1003 BURNS & MCDONNELL ENGINEERING CO. 46903 01/23/14 INVOICE: 68035-14				210488	P	02/14/14	100	ESCROWS - DEVELOPER DEPOS	240100	30.00
VENDOR TOTALS										2,000.00
96 BONNELL INDUSTRIES, INC. 46940 02/03/14 INVOICE: 152215-IN				210489	P	02/14/14	65000	PARTS PURCHASED	530310	2,000.00
VENDOR TOTALS										2,000.00
8633 PETER BOURJALLY 46941 02/10/14 INVOICE: 21314				210490	P	02/14/14	55730	ENTERTAINMENT	520904	329.32
VENDOR TOTALS										12,507.04
1003 BURNS & MCDONNELL ENGINEERING CO. 46903 01/23/14 INVOICE: 68035-14				210491	P	02/14/14	40000	STREET IMPROVEMENTS	580160	150.00
VENDOR TOTALS										58,408.57
VENDOR TOTALS										58,408.57

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Attachment: Vouchers 02-24-2014 (1106 : Vouchers 02-24-2014)

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VENDOR NAME	DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
120	CANON SOLUTIONS AMERICA, INC									
	46870	02/01/14			210492	P	02/14/14	121200	520975	75.51
	INVOICE: 4011986998									
	VENDOR TOTALS		18,347.87	YTD INVOICED					18,347.87	75.51
8477	CARDIAC SCIENCE CORPORATION									
	46869	01/27/14			210493	P	02/14/14	134000	520936	1,054.96
	INVOICE: 1603334									
	VENDOR TOTALS		13,896.32	YTD INVOICED					13,896.32	1,054.96
128	CARQUEST AUTO PARTS OF WHEATON IL, INC									
	47013	01/02/14			210494	P	02/14/14	65000	530310	5.91
	INVOICE: 1603-170862									
	47014	01/03/14			210494	P	02/14/14	65000	530310	7.04
	INVOICE: 1603-170902									
	47015	01/03/14			210494	P	02/14/14	65000	530310	14.88
	INVOICE: 1603-170930									
	47016	01/06/14			210494	P	02/14/14	65000	530310	81.81
	INVOICE: 16043-170992									
	47017	01/07/14			210494	P	02/14/14	65000	530310	15.72
	INVOICE: 1603-171095									
	47018	01/07/14			210494	P	02/14/14	65000	530310	20.98
	INVOICE: 1603-171102									
	47019	01/08/14			210494	P	02/14/14	65000	530310	5.77
	INVOICE: 1603-171132									
	47020	01/08/14			210494	P	02/14/14	65000	530310	32.64
	INVOICE: 1603-171138									
	47021	01/09/14			210494	P	02/14/14	65000	530300	47.40
	INVOICE: 1603-171210									
	47022	01/09/14			210494	P	02/14/14	65000	530300	47.40
	INVOICE: 1603-171225									
	47023	01/10/14			210494	P	02/14/14	65000	530310	117.79
	INVOICE: 1603-171272									
	47024	01/13/14			210494	P	02/14/14	65000	530310	4.87
	INVOICE: 1603-171359									
	47025	01/15/14			210494	P	02/14/14	65000	530310	101.77
	INVOICE: 1603-171500									
	47026	01/15/14			210494	P	02/14/14	65000	530310	337.04
	INVOICE: 1603-171523									
	47027	01/16/14			210494	P	02/14/14	65000	530310	-189.86
	INVOICE: 1603-171584									
	47028	01/16/14			210494	P	02/14/14	65000	530310	3.86
	INVOICE: 1603-171566									
	47029	01/16/14			210494	P	02/14/14	65000	530310	23.12
	INVOICE: 1603-171576									
	47030	01/17/14			210494	P	02/14/14	65000	530310	156.04
	INVOICE: 1603-171600									
	47031	01/17/14			210494	P	02/14/14	65000	530105	9.67
	INVOICE: 1603-171622									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
47032 INVOICE:	01/20/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47033 INVOICE:	01/20/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47034 INVOICE:	01/21/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47035 INVOICE:	01/22/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47036 INVOICE:	01/23/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47037 INVOICE:	01/23/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47038 INVOICE:	01/27/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47039 INVOICE:	01/27/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47040 INVOICE:	01/27/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47041 INVOICE:	01/28/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47042 INVOICE:	01/29/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47043 INVOICE:	01/29/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47044 INVOICE:	01/31/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
47046 INVOICE:	01/02/14			210494	P	02/14/14	65000	530310	PARTS PURCHASED
	1603-170861								
VENDOR TOTALS							9,749.95	YTD INVOICED	YTD PAID
137 CDW GOVERNMENT, INC. 46942	01/31/14			210495	P	02/14/14	121400	520975	MAINTENANCE-EQUIPMENT
INVOICE:	JP58838								
VENDOR TOTALS							11,593.23	YTD INVOICED	YTD PAID
6043 CHICAGO PARTS & SOUND LLC 46944	02/10/14			210496	P	02/14/14	65000	530310	PARTS PURCHASED
INVOICE:	573497								
VENDOR TOTALS							8,993.07	YTD INVOICED	YTD PAID
1862 CLASSIC GRAPHIC INDUSTRIES INC. 46943	02/07/14			210497	P	02/14/14	121100	530100	OFFICE SUPPLIES
INVOICE:	73736								
VENDOR TOTALS							1,988.82	YTD INVOICED	YTD PAID
167 CLEMENT COMMUNICATIONS, INC. 46905	10/21/13			210498	P	02/14/14	50100	530225	SAFETY SUPPLIES

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 9322570948 46905 10/21/13 INVOICE: 9322570948				210498	P	02/14/14	50200	SAFETY SUPPLIES	68.70
VENDOR TOTALS				137.41	YTD INVOICED			137.41 YTD PAID	137.41
6610 COMCAST CABLE COMMUNICATIONS, LLC 46904 02/04/14 INVOICE: 46904				210499	P	02/14/14	40000	STREET IMPROVEMENTS	79.90
VENDOR TOTALS				799.00	YTD INVOICED			799.00 YTD PAID	79.90
3525 COMMERCIAL TIRE SERVICE 46945 01/20/14 INVOICE: 2220017893 46945 01/20/14 INVOICE: 2220017893				210500	P	02/14/14	65000	REPAIRS-CONTRACTUAL/LABOR	225.00
VENDOR TOTALS				8,233.50	YTD INVOICED			8,233.50 YTD PAID	229.50
8703 JAY CROOKSTON 46946 02/17/14 INVOICE: SWR021314				210501	P	02/14/14	50200	SEWER REIMBURSE PLAN REPA	3,450.00
VENDOR TOTALS				3,450.00	YTD INVOICED			3,450.00 YTD PAID	3,450.00
1132 DAN SCHULZE 46871 01/24/14 INVOICE: 21114				210502	P	02/14/14	134000	DUES-SUBSCRIPTIONS-REG FE	449.00
VENDOR TOTALS				449.00	YTD INVOICED			449.00 YTD PAID	449.00
6800 DETROIT SALT COMPANY, LLC 46872 01/28/14 INVOICE: 39570				210503	P	02/14/14	21000	OPERATING SUPPLIES, SALT	11,800.48
VENDOR TOTALS				32,417.06	YTD INVOICED			32,417.06 YTD PAID	11,800.48
225 THE DIRECT RESPONSE RESOURCE, INC. 46902 02/06/14 INVOICE: 14-GE02 46902 02/06/14 INVOICE: 14-GE02 46902 02/06/14 INVOICE: 14-GE02				210504	P	02/14/14	50100	PROFESSIONAL SERVICES - O	546.24
VENDOR TOTALS				52,991.47	YTD INVOICED			52,991.47 YTD PAID	530.17
283 ENGINEERING RESOURCE ASSOC INC 46916 01/20/14 INVOICE: 120209.06				210505	P	02/14/14	143100	PROFESSIONAL SERVICES - O	530.17
VENDOR TOTALS				52,991.47	YTD INVOICED			52,991.47 YTD PAID	1,606.58

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
46947 INVOICE: 130604.05	01/28/14		20140020	210505	P	02/14/14	40000	580160 13005 2013 STREET IMPROV	9,829.26
46947 INVOICE: 130604.05	01/28/14		20140020	210505	P	02/14/14	50100	580100 13005 2013 STREET IMPROVEMENTS	3,000.00
46947 INVOICE: 130604.05	01/28/14		20140020	210505	P	02/14/14	50200	580100 13005 2013 STREET IMPROVEMENTS	1,500.00
46948 INVOICE: 121101.10	01/28/14		20130045	210505	P	02/14/14	53000	580100 13006 CAPITAL IMPROVEMENTS	7,955.71
VENDOR TOTALS			204,988.81	YTD INVOICED				204,988.81 YTD PAID	22,471.87
8327 ETS CORPORATION 46854 INVOICE: 11/30/13				12702	W	02/07/14	55720	520810 CREDIT CARD FEES	1,472.89
46854 INVOICE: 11/30/13				12702	W	02/07/14	55730	520810 CREDIT CARD FEES	102.28
46854 INVOICE: 11/30/13				12702	W	02/07/14	55750	520810 CREDIT CARD FEES	143.20
46855 INVOICE: 12/31/13				12703	W	02/07/14	55720	520810 CREDIT CARD FEES	1,438.06
46855 INVOICE: 12/31/13				12703	W	02/07/14	55730	520810 CREDIT CARD FEES	99.86
46855 INVOICE: 12/31/13				12703	W	02/07/14	55750	520810 CREDIT CARD FEES	139.81
VENDOR TOTALS			44,438.95	YTD INVOICED				44,438.95 YTD PAID	3,396.10
315 ACUSHNET COMPANY 46950 INVOICE: 5397275				210506	P	02/14/14	55750	520945 PRODUCTS/RESALE	60.87
VENDOR TOTALS			7,683.85	YTD INVOICED				7,683.85 YTD PAID	60.87
6345 FORCE AMERICA DISTRIBUTING, LLC 46949 INVOICE: 4148605				210507	P	02/14/14	65000	530310 PARTS PURCHASED	72.56
VENDOR TOTALS			5,428.60	YTD INVOICED				5,428.60 YTD PAID	72.56
324 FULTON TECHNOLOGIES, INC. 46873 INVOICE: U-20140844				210508	P	02/14/14	143200	520915 ESDA EXPENSE	214.06
VENDOR TOTALS			3,093.34	YTD INVOICED				3,093.34 YTD PAID	214.06
5886 G W BERKHEIMER CO, INC 46951 INVOICE: 157098				210509	P	02/14/14	121300	520970 MAINTENANCE-BUILDING & GR	243.38
VENDOR TOTALS			243.38	YTD INVOICED				243.38 YTD PAID	243.38

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
348 GLEN ELLYN CHAMBER OF COMMERCE 46856 02/07/14 INVOICE: 20714 46857 02/11/14 INVOICE: 21114				210477	P	02/07/14	60000	520893	2,300.00
				210478	P	02/11/14	60000	520893	50.00
VENDOR TOTALS				13,084.00	YTD	INVOICED		13,084.00	YTD PAID
4090 TEMCO MACHINERY INC. 46952 02/03/14 INVOICE: AG37564				210510	P	02/14/14	65000	530310	121.88
VENDOR TOTALS				513.85	YTD	INVOICED		513.85	YTD PAID
368 GRACE LUTHERAN CHURCH GRACE-19 02/11/14 INVOICE: GRACE-29 GRACE-19 02/11/14 INVOICE: GRACE-29				210511	P	02/14/14	121500	521055	175.00
				210511	P	02/14/14	121500	521195	125.00
VENDOR TOTALS				7,500.00	YTD	INVOICED		7,500.00	YTD PAID
2456 SCOTT GRAFF 46874 02/07/14 INVOICE: 21114				210512	P	02/14/14	1000	440170	30.00
VENDOR TOTALS				30.00	YTD	INVOICED		30.00	YTD PAID
929 W.W. GRAINGER INC 46906 01/27/14 INVOICE: 9349819673 46906 01/27/14 INVOICE: 9349819673 46907 01/28/14 INVOICE: 9351313995				210513	P	02/14/14	50100	530105	93.88
				210513	P	02/14/14	143200	530105	26.55
				210513	P	02/14/14	143200	530105	26.55
VENDOR TOTALS				8,694.33	YTD	INVOICED		8,694.33	YTD PAID
380 HALL'S SAFETY EQUIPMENT CORP. 46875 02/03/14 INVOICE: 114-1226 46875 02/03/14 INVOICE: 114-1226 46954 02/06/14 INVOICE: 214-0148 46954 02/06/14 INVOICE: 214-0148				210514	P	02/14/14	50100	530445	146.98
				210514	P	02/14/14	50200	530445	42.58
				210514	P	02/14/14	50100	530445	42.57
				210514	P	02/14/14	50200	530445	18.12
VENDOR TOTALS				668.59	YTD	INVOICED		668.59	YTD PAID
2081 HAMPTON, LENZINI AND RENWICK, INC.									121.39

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
46953 INVOICE: 20140056	01/10/14		20140045	210515	P	02/14/14	40000	580160 14005 GLENWOOD-ARBOR-RIDGEWOOD	7,470.00
46953 INVOICE: 20140056	01/10/14		20140045	210515	P	02/14/14	50100	580100 14005 GLENWOOD-ARBOR-RIDGEWOOD	2,500.00
46953 INVOICE: 20140056	01/10/14		20140045	210515	P	02/14/14	50200	580100 14005 GLENWOOD-ARBOR-RIDGEWOOD	1,500.00
VENDOR TOTALS			36,949.13	YTD INVOICED				36,949.13 YTD PAID	11,470.00
8696 MICHAEL HAYES 46876 INVOICE: 21114	01/06/14			210516	P	02/14/14	55730	520904 ENTERTAINMENT	300.00
VENDOR TOTALS			300.00	YTD INVOICED				300.00 YTD PAID	300.00
4547 HD SUPPLY WATERWORKS, LTD. 46908 INVOICE: B99079	01/31/14			210517	P	02/14/14	50200	521010 MAINTENANCE-SANITARY SEWE	396.44
46908 INVOICE: B99079	01/31/14			210517	P	02/14/14	50100	521050 MAINTENANCE-OTHER	1,538.93
46955 INVOICE: C009430	02/04/14			210517	P	02/14/14	50100	521050 MAINTENANCE-OTHER	240.92
VENDOR TOTALS			12,746.76	YTD INVOICED				12,746.76 YTD PAID	2,176.29
6405 HIGHLAND BAKING CO 46957 INVOICE: 616726	02/07/14			210518	P	02/14/14	55730	530420 FOOD/RESALE	83.98
46958 INVOICE: 615721	02/05/14			210518	P	02/14/14	55730	530420 FOOD/RESALE	28.06
46959 INVOICE: 617543	02/08/14			210518	P	02/14/14	55730	530420 FOOD/RESALE	70.70
VENDOR TOTALS			14,241.84	YTD INVOICED				14,241.84 YTD PAID	182.74
389 HOLSTEIN'S GARAGE 46956 INVOICE: 5151	01/31/14			210519	P	02/14/14	65000	521180 REPAIRS-CONTRACTUAL/LABOR	30.00
VENDOR TOTALS			1,692.50	YTD INVOICED				1,692.50 YTD PAID	30.00
420 ILLINOIS PAPER COMPANY 46909 INVOICE: IN91280	02/06/14			210520	P	02/14/14	143100	530100 OFFICE SUPPLIES	80.00
46909 INVOICE: IN91280	02/06/14			210520	P	02/14/14	143200	530100 OFFICE SUPPLIES	80.00
46909 INVOICE: IN91280	02/06/14			210520	P	02/14/14	50100	530100 OFFICE SUPPLIES	80.00
46909 INVOICE: IN91280	02/06/14			210520	P	02/14/14	50200	530100 OFFICE SUPPLIES	80.00

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VENDOR TOTALS		5,489.00	YTD INVOICED				5,489.00	YTD PAID	320.00
427 ILLINOIS STATE TREASURER									
46877	01/17/14			210521	P	02/14/14	143200	MAINTENANCE-TRAFFIC SIGNA	3,659.40
INVOICE: 40976									
VENDOR TOTALS		85,825.34	YTD INVOICED				85,825.34	YTD PAID	3,659.40
5573 J.G. UNIFORMS, INC.									
46960	01/30/14			210522	P	02/14/14	134000	UNIFORMS	197.32
INVOICE: 32979									
46961	01/30/14			210522	P	02/14/14	134000	UNIFORMS	332.00
INVOICE: 32982									
VENDOR TOTALS		3,885.34	YTD INVOICED				3,885.34	YTD PAID	529.32
466 JACKSON-HIRSH, INC									
46910	02/04/14			210523	P	02/14/14	143100	OFFICE SUPPLIES	40.30
INVOICE: 881766									
46910	02/04/14			210523	P	02/14/14	143200	OFFICE SUPPLIES	40.30
INVOICE: 881766									
46910	02/04/14			210523	P	02/14/14	50100	OFFICE SUPPLIES	40.30
INVOICE: 881766									
46910	02/04/14			210523	P	02/14/14	50200	OFFICE SUPPLIES	40.29
INVOICE: 881766									
VENDOR TOTALS		243.81	YTD INVOICED				243.81	YTD PAID	161.19
1127 JAMES J BENES AND ASSOCIATES, INC.									
46914	12/31/13			210524	P	02/14/14	40000	SIDEWALK IMPROVEMENTS	331.94
INVOICE: 1433.000-5									
46915	01/31/14			210524	P	02/14/14	40000	SIDEWALK IMPROVEMENTS	887.51
INVOICE: 1433.000-6									
VENDOR TOTALS		16,504.85	YTD INVOICED				16,504.85	YTD PAID	1,219.45
6359 KANE COUNTY UNDERGROUND, INC									
46917	01/08/14			210525	P	02/14/14	50100	PROFESSIONAL SERVICES - O	4,112.00
INVOICE: VGE010814									
46918	01/06/14			210525	P	02/14/14	50100	PROFESSIONAL SERVICES - O	1,524.72
INVOICE: VGE010614									
46966	12/31/13			210525	P	02/14/14	50100	PROFESSIONAL SERVICES - O	5,633.80
INVOICE: VGE123013									
VENDOR TOTALS		11,270.52	YTD INVOICED				11,270.52	YTD PAID	11,270.52
8140 KANE, MCKENNA AND ASSOCIATES, INC									
46878	01/31/14			210526	P	02/14/14	25000	PROFESSIONAL SERVICES - O	652.03
INVOICE: 12166									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

VENDOR TOTALS		34,076.62	YTD INVOICED				34,076.62	YTD PAID	652.03
1456 KANE-DUPAGE SOIL & WATER									
46964	02/13/14			210527	P	02/14/14	126000	EMPLOYEE EDUCATION	20.00
INVOICE: 21314									
VENDOR TOTALS		20.00	YTD INVOICED				20.00	YTD PAID	20.00
8704 JEFF KLIMALA									
46965	02/06/14			210528	P	02/14/14	50200	SEWER REIMBURSE PLAN REPA	2,400.00
INVOICE: SWR021314									
VENDOR TOTALS		2,400.00	YTD INVOICED				2,400.00	YTD PAID	2,400.00
4410 DENNIS LAWSON									
46879	02/07/14			210529	P	02/14/14	1000	FACILITY RENTALS	30.00
INVOICE: 21114									
VENDOR TOTALS		30.00	YTD INVOICED				30.00	YTD PAID	30.00
546 LEN'S ACE HARDWARE, INC.									
46967	12/05/13			210530	P	02/14/14	55715	OPERATING SUPPLIES	16.85
INVOICE: 56773									
46968	12/12/13			210530	P	02/14/14	55715	OPERATING SUPPLIES	16.95
INVOICE: 56919									
46969	12/13/13			210530	P	02/14/14	55715	OPERATING SUPPLIES	7.19
INVOICE: 56935									
46970	12/18/13			210530	P	02/14/14	55715	OPERATING SUPPLIES	10.78
INVOICE: 57039									
46971	12/31/13			210530	P	02/14/14	55730	OPERATING SUPPLIES	93.17
INVOICE: 57261									
VENDOR TOTALS		9,334.19	YTD INVOICED				9,334.19	YTD PAID	144.94
644 NETTOYER, INC.									
46976	01/31/14			210531	P	02/14/14	65000	REPAIRS-CONTRACTUAL/LABOR	124.55
INVOICE: 6990									
VENDOR TOTALS		2,979.40	YTD INVOICED				2,979.40	YTD PAID	124.55
5382 LEXIPOL, LLC									
46880	02/01/14			210532	P	02/14/14	134000	DUES-SUBSCRIPTIONS-REG FE	2,850.00
INVOICE: 10498									
VENDOR TOTALS		2,850.00	YTD INVOICED				2,850.00	YTD PAID	2,850.00
5452 IRENE LICKO									
46881	02/06/14			210533	P	02/14/14	134000	UNIFORMS	39.92
INVOICE: ER021114									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	39.92 YTD INVOICED	39.92 YTD PAID	
VENDOR TOTALS											
562 M.E.SIMPSON CO., INC.	01/29/14			210534	P	02/14/14	50100	PROFESSIONAL SERVICES - O	521055	39.92	39.92
46923 INVOICE: 24790	01/29/14			210534	P	02/14/14	50100	PROFESSIONAL SERVICES - O	521055		645.00
46924 INVOICE: 24789	01/29/14			210534	P	02/14/14	50100	PROFESSIONAL SERVICES - O	521055		570.00
46925 INVOICE: 24788	01/29/14			210534	P	02/14/14	50100	PROFESSIONAL SERVICES - O	521055		570.00
46926 INVOICE: 24787	01/29/14			210534	P	02/14/14	50100	PROFESSIONAL SERVICES - O	521055		570.00
VENDOR TOTALS				7,195.00	YTD INVOICED				7,195.00	YTD PAID	2,355.00
569 MARCOTT ENTERPRISES, INC.	01/31/14			210535	P	02/14/14	143200	SNOW REMOVAL SERVICES	521060		1,004.25
46919 INVOICE: 16840	01/31/14		20140047	210535	P	02/14/14	143200	SNOW REMOVAL SERVICES	521060		1,081.50
46920 INVOICE: 16839	01/31/14		20140047	210535	P	02/14/14	143200	SNOW REMOVAL SERVICES	521060		2,085.75
VENDOR TOTALS				45,420.60	YTD INVOICED				45,420.60	YTD PAID	
584 MCCANN INDUSTRIES, INC.	01/17/14			210536	P	02/14/14	143200	MAINTENANCE-SIGNS	520995		91.71
46885 INVOICE: 1332492	01/16/14			210536	P	02/14/14	50100	MAINTENANCE-EQUIPMENT	520975		295.00
46886 INVOICE: 1332465	01/16/14			210536	P	02/14/14	50100	MAINTENANCE-EQUIPMENT	520975		78.78
46887 INVOICE: 1332464	01/31/14			210536	P	02/14/14	143200	OPERATING SUPPLIES	530105		380.98
46888 INVOICE: 1332828	01/28/14			210536	P	02/14/14	65000	PARTS PURCHASED	530310		224.68
46972 INVOICE: 7170394	02/04/14			210536	P	02/14/14	65000	PARTS PURCHASED	530310		182.75
46973 INVOICE: 7170727	02/04/14			210536	P	02/14/14	65000	PARTS PURCHASED	530310		1,253.90
VENDOR TOTALS				2,389.33	YTD INVOICED				2,389.33	YTD PAID	
595 MENARDS, INC.	01/31/14			210537	P	02/14/14	143200	OPERATING SUPPLIES	530105		49.98
46883 INVOICE: 46932	02/04/14			210537	P	02/14/14	50100	MAINTENANCE-EQUIPMENT	520975		86.94
46921 INVOICE: 47249	01/31/14			210537	P	02/14/14	143200	OPERATING SUPPLIES	530105		31.81
46922 INVOICE: 46807	02/07/14			210537	P	02/14/14	143200	OPERATING SUPPLIES	530105		168.73
VENDOR TOTALS				1,610.25	YTD INVOICED				1,610.25	YTD PAID	
8668 MID-WEST INSTITUTIONAL FOODS DISTRIBUTORS, INC.	02/07/14			210538	P	02/14/14	55730	FOOD/RESALE	530420		319.84
46974				210538	P	02/14/14	55730	FOOD/RESALE	530420		

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	

INVOICE: 143781									
VENDOR TOTALS							1,314.82	YTD PAID	319.84
615 MIZUNO USA, INC. 46975 01/09/14 INVOICE: 3863350 RI				210539	P	02/14/14	55750	PRODUCTS/RESALE	620.70
VENDOR TOTALS							3,128.63	YTD PAID	620.70
3078 LISA & MICHAEL MOJICA 46882 02/07/14 INVOICE: 21114				210540	P	02/14/14	1000	FACILITY RENTALS	30.00
VENDOR TOTALS							30.00	YTD PAID	30.00
8003 MORTON SALT, INC 46884 01/24/14 INVOICE: 5400367094				210541	P	02/14/14	21000	OPERATING SUPPLIES, SALT	1,266.81
VENDOR TOTALS							88,955.49	YTD PAID	1,266.81
5841 GENUINE PARTS CO-NAPA 46977 01/01/14 INVOICE: 249009 46978 01/02/14 INVOICE: 249084				210542	P	02/14/14	65000	PARTS PURCHASED	32.89
VENDOR TOTALS							486.54	YTD PAID	30.38
488 JOHN NERI CONSTRUCTION CO. 46911 01/13/14 INVOICE: 21114 46912 12/23/13 INVOICE: 21114-1 46913 12/17/13 INVOICE: 21114-2 46962 02/05/14 INVOICE: 21314 46963 01/22/14 INVOICE: 21314-1				210543	P	02/14/14	50100	PROFESSIONAL SERVICES - 0	2,831.48
VENDOR TOTALS							30,796.82	YTD PAID	25,563.07
4594 STEVE NORGAARD, P.C. 46889 02/07/14 INVOICE: 21114				210544	P	02/14/14	1000	FACILITY RENTALS	30.00
VENDOR TOTALS							60.00	YTD PAID	30.00
738 RAY O'HERRON CO. INC.									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
46982 INVOICE: 1401079-IN	01/09/14			210545	P	02/14/14	134000	530445	UNIFORMS 675.00
46983 INVOICE: 1403857-IN	01/27/14			210545	P	02/14/14	134000	530105	OPERATING SUPPLIES 1,545.00
VENDOR TOTALS				17,353.36	YTD	INVOICED		17,353.36	YTD PAID 2,220.00
1458 OFFICE DEPOT, INC 46979 INVOICE: 692883052001	01/30/14			210546	P	02/14/14	134000	530100	OFFICE SUPPLIES 78.86
46980 INVOICE: 692192602001	01/30/14			210547	P	02/14/14	121100	530100	OFFICE SUPPLIES 24.35
46981 INVOICE: 692191881001	01/24/14			210547	P	02/14/14	121100	530100	OFFICE SUPPLIES 1.90
46981 INVOICE: 692191881001	01/24/14			210547	P	02/14/14	121200	530100	OFFICE SUPPLIES 4.16
46981 INVOICE: 692191881001	01/24/14			210547	P	02/14/14	121300	530100	OFFICE SUPPLIES 1.90
46981 INVOICE: 692191881001	01/24/14			210547	P	02/14/14	122000	530100	OFFICE SUPPLIES 4.16
46981 INVOICE: 692191881001	01/24/14			210547	P	02/14/14	126000	530100	OFFICE SUPPLIES 4.16
46981 INVOICE: 692191881001	01/24/14			210547	P	02/14/14	126500	530100	OFFICE SUPPLIES 1.03
VENDOR TOTALS				8,223.25	YTD	INVOICED		8,223.25	YTD PAID 120.52
676 PACKEY WEBB FORD, INC. 46985 INVOICE: 7952	02/04/14			210548	P	02/14/14	65000	530310	PARTS PURCHASED 12.23
46986 INVOICE: C26737	02/07/14			210549	P	02/14/14	65000	521180	REPAIRS-CONTRACTUAL/LABOR 673.51
46986 INVOICE: C26737	02/07/14			210549	P	02/14/14	65000	521185	REPAIRS-CONTRACTUAL/PARTS 1,243.03
VENDOR TOTALS				7,846.34	YTD	INVOICED		7,846.34	YTD PAID 1,928.77
677 PALATINE OIL CO., INC. 46984 INVOICE: 7039744	01/29/14			210550	P	02/14/14	65000	530300	GAS AND OIL 22,317.26
VENDOR TOTALS				218,887.67	YTD	INVOICED		218,887.67	YTD PAID 22,317.26
684 PAVIA-MARTING & CO. 46928 INVOICE: 14002	02/03/14			210551	P	02/14/14	40000	580160	14003 2014 STREET IMPROVEMENTS 4,007.82
VENDOR TOTALS				58,821.72	YTD	INVOICED		58,821.72	YTD PAID 4,007.82
7749 PAYMENT SERVICE NETWORK, INC 382054	02/11/14			12705	W	02/14/14	50100	520835	BANKING SERVICES 182.9

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: PSN-21									
382054 02/11/14				12705	W	02/14/14	50200	520835	BANKING SERVICES
INVOICE: PSN-21									177.52
382054 02/11/14				12705	W	02/14/14	54000	520835	BANKING SERVICES
INVOICE: PSN-21									177.53
VENDOR TOTALS				5,474.50	YTD INVOICED			5,474.50	YTD PAID
									537.95
8535 PAYPAL									
468981 02/11/14				12706	W	02/14/14	50100	520835	BANKING SERVICES
INVOICE: PAYPAL-7									213.29
468981 02/11/14				12706	W	02/14/14	50200	520835	BANKING SERVICES
INVOICE: PAYPAL-7									207.02
468981 02/11/14				12706	W	02/14/14	54000	520835	BANKING SERVICES
INVOICE: PAYPAL-7									207.01
VENDOR TOTALS				3,996.54	YTD INVOICED			3,996.54	YTD PAID
									627.32
700 THE PITNEY BOWES BANK INC									
46933 02/12/14				12707	W	02/12/14	122000	520900	POSTAGE & SHIPPING
INVOICE: 21214									2,000.00
VENDOR TOTALS				20,000.00	YTD INVOICED			20,000.00	YTD PAID
									2,000.00
8440 THOMAS W POPE									
46987 02/10/14				210552	P	02/14/14	55730	520904	ENTERTAINMENT
INVOICE: 21314									200.00
VENDOR TOTALS				3,150.00	YTD INVOICED			3,150.00	YTD PAID
									200.00
1721 PORTER PIPE & SUPPLY CO.									
46927 01/28/14				210553	P	02/14/14	143200	530105	OPERATING SUPPLIES
INVOICE: 11159522-00									25.32
VENDOR TOTALS				407.04	YTD INVOICED			407.04	YTD PAID
									25.32
1020 PRAXAIR DISTRIBUTION, INC.									
46890 01/31/14				210554	P	02/14/14	135000	530105	OPERATING SUPPLIES
INVOICE: 48477161									185.25
VENDOR TOTALS				2,031.58	YTD INVOICED			2,031.58	YTD PAID
									185.25
5954 REINHART FOODSERVICE LLC									
46992 02/07/14				210555	P	02/14/14	55730	530410	DRY GOODS
INVOICE: 647344									49.80
46992 02/07/14				210555	P	02/14/14	55730	530420	FOOD/RESALE
INVOICE: 647344									590.06
VENDOR TOTALS				3,253.81	YTD INVOICED			3,253.81	YTD PAID
									639.86
746 RELIABLE HIGH PERFORMANCE PRODUCTS, INC									

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
46990 INVOICE: 92295 46990 INVOICE: 92295 VENDOR TOTALS	02/05/14 92295 02/05/14 92295			210556 210556	P P	02/14/14 02/14/14	50100 50200	UNIFORMS UNIFORMS	71.60 71.60 143.20
5537 RON REPKING 46891 INVOICE: 21114 VENDOR TOTALS	02/07/14 21114			210557	P	02/14/14	1000	FACILITY RENTALS	30.00
750 REZEK, HENRY, MEISENHEIMER/GENDE INC 46988 INVOICE: 10-2 46988 INVOICE: 10-2 46988 INVOICE: 10-2 VENDOR TOTALS	01/31/14 10-2 01/31/14 10-2 01/31/14 10-2		20130030 20130030 20130030	210558 210558 210558	P P P	02/14/14 02/14/14 02/14/14	40000 50100 50200	STREET IMPROVEMENTS LENOX LINDEN LENOX LINDEN	8,848.86 2,000.00 2,000.00 12,848.86
756 RJN GROUP, INC. 46929 INVOICE: 7 46989 INVOICE: 2-1 VENDOR TOTALS	01/17/14 7 01/17/14 2-1			210559 210559	P P	02/14/14 02/14/14	50200 50200	CAPITAL IMPROVEMENTS CAPITAL IMPROVEMENTS	4,190.51 6,947.50 11,138.01
8689 RUSH TRUCK CENTERS OF ILLINOIS, INC 46991 INVOICE: 16203941 VENDOR TOTALS	02/07/14 16203941			210560	P	02/14/14	65000	PARTS PURCHASED	53.75 53.75
7116 THEOPHILUS SCHMID TRUST B 46900 INVOICE: FY14-10 VENDOR TOTALS	02/11/14 FY14-10			210561	P	02/14/14	53000	RENTAL-LEASE	500.00 500.00
7360 SEGAL MCCAMBRIDGE SINGER & MAHONEY, LTD 46894 INVOICE: 1085976 VENDOR TOTALS	01/25/14 1085976			210562	P	02/14/14	121200	LEGAL - HEARING OFFICER	247.50 247.50
3571 HARRY C SMITH LTD 46993	02/07/14			210563	P	02/14/14	134000	LEGAL - PROSECUTORIAL SER	4,741.00

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
INVOICE: 16710									
VENDOR TOTALS			65,972.50	YTD INVOICED			65,972.50	YTD PAID	4,741.00
8694 SNI SOLUTIONS, INC 46892 01/23/14				210564	P	02/14/14	21000	530215	OPERATING SUPPLIES, SALT
INVOICE: 133030									
VENDOR TOTALS			4,828.85	YTD INVOICED			4,828.85	YTD PAID	4,828.85
1379 SOUTHERN WINE & SPIRITS OF ILLINOIS 46997 02/06/14				210565	P	02/14/14	55730	530401	WINE
INVOICE: 9775870									
46998 02/06/14				210565	P	02/14/14	55730	530401	WINE
INVOICE: 9775869									
VENDOR TOTALS			36,958.68	YTD INVOICED			36,958.68	YTD PAID	840.79
806 STANDARD EQUIPMENT COMPANY 46994 01/30/14				210566	P	02/14/14	65000	530310	PARTS PURCHASED
INVOICE: C89885									
46995 01/30/14				210566	P	02/14/14	65000	530310	PARTS PURCHASED
INVOICE: C89886									
VENDOR TOTALS			188,629.53	YTD INVOICED			188,629.53	YTD PAID	694.21
2687 STAPLES CONTRACT & COMMERCIAL, INC. 46893 01/28/14				210567	P	02/14/14	143100	530100	OFFICE SUPPLIES
INVOICE: 3221084925									
46893 01/28/14				210567	P	02/14/14	143200	530100	OFFICE SUPPLIES
INVOICE: 3221084925									
46893 01/28/14				210567	P	02/14/14	50100	530100	OFFICE SUPPLIES
INVOICE: 3221084925									
46893 01/28/14				210567	P	02/14/14	50200	530100	OFFICE SUPPLIES
INVOICE: 3221084925									
VENDOR TOTALS			6,237.35	YTD INVOICED			6,237.35	YTD PAID	55.14
7600 STUEVER & SONS, INC 46996 02/06/14				210568	P	02/14/14	55730	530105	OPERATING SUPPLIES
INVOICE: 45670									
VENDOR TOTALS			2,079.00	YTD INVOICED			2,079.00	YTD PAID	130.00
826 SUBURBAN DOOR CHECK & LOCK SERVICE INC 47000 12/09/13				210569	P	02/14/14	121300	520970	MAINTENANCE-BUILDING & GR
INVOICE: 443039									
VENDOR TOTALS			4,445.80	YTD INVOICED			4,445.80	YTD PAID	1,738.70
5018 SUBURBAN LABORATORIES, INC.									1,738.70

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
46930 INVOICE: 34874	01/31/14			210570	P	02/14/14	50100	521055	1,330.84
VENDOR TOTALS				9,755.34	YTD	INVOICED		9,755.34	YTD PAID
4345 SYMBOLARTS 46895 INVOICE: 206449-IN	01/24/14			210571	P	02/14/14	134000	530445	48.00
VENDOR TOTALS				48.00	YTD	INVOICED		48.00	YTD PAID
844 SYSCO FOOD SERV - CHICAGO, INC 46999 INVOICE: 402071006 46999 INVOICE: 402071006	02/07/14			210572	P	02/14/14	55730	530105	115.29
				210572	P	02/14/14	55730	530420	725.93
VENDOR TOTALS				174,985.42	YTD	INVOICED		174,985.42	YTD PAID
8705 LEXINGTON CORPORATE ENTERPRISES, INC 47045 INVOICE: 3334502-00	07/01/13			210573	P	02/14/14	121300	520970	772.00
VENDOR TOTALS				772.00	YTD	INVOICED		772.00	YTD PAID
853 TERMINAL SUPPLY CO, INC 47002 INVOICE: 88827-00	02/04/14			210574	P	02/14/14	65000	530310	21.77
VENDOR TOTALS				1,213.71	YTD	INVOICED		1,213.71	YTD PAID
854 TERRACE SUPPLY COMPANY 47003 INVOICE: 935143	01/31/14			210575	P	02/14/14	65000	521125	22.63
VENDOR TOTALS				598.07	YTD	INVOICED		598.07	YTD PAID
865 ACUSHNET COMPANY 47004 INVOICE: 6123937 47005 INVOICE: 2132109 47006 INVOICE: 2320500 47007 INVOICE: 2294563 47008 INVOICE: 2344905	01/07/14			210576	P	02/14/14	55750	520945	-270.00
				210576	P	02/14/14	55750	520945	785.11
				210576	P	02/14/14	55750	520945	858.60
				210576	P	02/14/14	55750	520945	130.00
				210576	P	02/14/14	55750	520945	94.80
VENDOR TOTALS				18,410.81	YTD	INVOICED		18,410.81	YTD PAID
									1,598.51

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VENDOR NAME DOCUMENT	INV DATE	VOUCHER	PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
871 TOWN & COUNTRY GARAGE DOOR INC 47001 INVOICE: 131020-VA	11/22/13			210577	P	02/14/14	121300	520970	267.50
VENDOR TOTALS		13,697.50	YTD INVOICED					13,697.50	YTD PAID
898 UNITED STATES POSTMASTER 46899 INVOICE: 21114	02/11/14			210578	P	02/14/14	121200	520900	2,649.36
VENDOR TOTALS		15,559.74	YTD INVOICED					15,559.74	YTD PAID
8498 URS CORPORATION 47010 INVOICE: 5752755	01/23/14		20140046	210579	P	02/14/14	40000	580160	12,870.96
47010 INVOICE: 5752755	01/23/14		20140046	210579	P	02/14/14	50100	580100	2,000.00
47010 INVOICE: 5752755	01/23/14		20140046	210579	P	02/14/14	50200	580100	2,000.00
VENDOR TOTALS		47,532.31	YTD INVOICED					47,532.31	YTD PAID
1190 HD SUPPLY FACILITIES MAINT LTD. 46931 INVOICE: 253177	01/27/14			210580	P	02/14/14	143200	530105	182.93
VENDOR TOTALS		7,924.14	YTD INVOICED					7,924.14	YTD PAID
5356 UTILITY SERVICE COMPANY, INC. 47009 INVOICE: 334992	02/04/14		20140032	210581	P	02/14/14	50100	520970	5,417.79
VENDOR TOTALS		31,171.16	YTD INVOICED					31,171.16	YTD PAID
911 AURORA LAUNDRY COMPANY, INC 47011 INVOICE: 7197	02/05/14			210582	P	02/14/14	55730	530445	26.86
47011 INVOICE: 7197	02/05/14			210582	P	02/14/14	55730	530446	154.98
47011 INVOICE: 7197	02/05/14			210582	P	02/14/14	55730	530105	40.01
VENDOR TOTALS		10,807.03	YTD INVOICED					10,807.03	YTD PAID
3995 WAREHOUSE DIRECT OFFICE PRODUCTS 46932 INVOICE: 2221202-0	02/06/14			210583	P	02/14/14	143100	530100	20.04
46932 INVOICE: 2221202-0	02/06/14			210583	P	02/14/14	143200	530100	20.04
46932 INVOICE: 2221202-0	02/06/14			210583	P	02/14/14	50100	530100	20.04

02/14/2014 13:57
maryr

VILLAGE OF GLEN ELLYN
PAID WARRANT REPORT

PG 32
appdwarr

WARRANT: 0214-2

TO FISCAL 2014/10 05/01/2013 TO 04/30/2014

VENDOR NAME DOCUMENT	INV DATE VOUCHER PO	CHECK NO	T	CHK DATE	GL ACCOUNT	GL ACCOUNT DESCRIPTION	
46932 INVOICE: 02/06/14 2221202-0		210583	P	02/14/14	530100	OFFICE SUPPLIES	20.03
VENDOR TOTALS	1,481.71	YTD INVOICED			1,481.71	YTD PAID	80.15
7711 WINDY CITY DISTRIBUTION COMPANY 47012 02/05/14 INVOICE: 432083		210584	P	02/14/14	530400	BEER AND WINE	349.99
VENDOR TOTALS	13,481.46	YTD INVOICED			13,481.46	YTD PAID	349.99
3948 WORLDPOINT ECC, INC. 46901 11/19/13 INVOICE: 5378228		210585	P	02/14/14	135000	OPERATING SUPPLIES	404.45
VENDOR TOTALS	404.45	YTD INVOICED			404.45	YTD PAID	404.45
1753 SCOTT ZAPPEL 46896 02/07/14 INVOICE: 21114		210586	P	02/14/14	1000	FACILITY RENTALS	30.00
VENDOR TOTALS	30.00	YTD INVOICED			30.00	YTD PAID	30.00
REPORT TOTALS							255,416.61

COUNT	AMOUNT
TOTAL PRINTED CHECKS 110	248,802.52
TOTAL WIRE TRANSFERS 6	6,614.09

** END OF REPORT - Generated by Mary Romanelli **



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Finance
Department Head: Kevin Wachtel
Category: Contract
Prepared By: Kevin Wachtel

SCHEDULED

AGENDA ITEM (ID # 1099)

DOC ID: 1099 A

Motion to approve an audit engagement with Sikich LLP of Naperville, Illinois, for FY13/14 in the amount of \$33,835, plus \$4,750 if a single audit is required. (Finance Director Wachtel)

State law requires that the Village prepare audited financial statements performed by a qualified CPA firm. In 2002, the Village selected Sikich Gardner (now Sikich LLP) for a 5 year engagement (FY2002 - FY2006). That contract was extended to 2007. In 2008, Sikich LLP was selected for another 5 year engagement (FY2008 - FY2012). Last year, we asked Sikich to provide a 2 year proposal to extend the contract, which would then align the Village and GWA audit contract cycles. The Village Board approved the first year, and this action will approve the second year.

Last year, in an effort to explore potential joint bidding opportunities, the Finance Department reached out to other taxing districts in Glen Ellyn and throughout DuPage County. There was minor interest from others to work together in soliciting proposals. The commitment was low for a number of reasons, including being under existing contract, difficulty in contract term alignment, different fiscal periods, and lack of ability to find savings from a joint endeavor. At that time, we determined that our best approach was to extend our current contract by two more years to align the Village's contract term with the GWA. Last year, the Village Board approved the first year of the contract extension, and we are now bringing the second year of the contract extension for Board approval.

This audit is for the Fiscal Year May 1, 2013 through April 30, 2014. The audit should be completed by September or October. After the audit is done, we will seek proposals for auditing services for the Village and GWA to hopefully achieve cost savings for both organizations. Those proposals would likely be for five years, starting with the short fiscal year May 1, 2014 through December 31, 2014, through the CY2018 audit.

Last year, we requested a proposal for Sikich to provide audit services for FY2013 and FY2014. Their dollar cost proposal for FY2013 was 3.2% lower than the FY2012 audit, with a 2% increase for FY14.

	<u>FY12 (last yr. prior term)</u>	<u>FY13</u>	<u>FY14</u>
Audit	\$34,277	\$33,172	\$33,835
Percent Change		-3.2%	2%
Single Audit	\$5,498	\$4,700	\$4,750
Implement GASB 54	\$1,600	-	-

The need for a single audit is required if more than \$500,000 of federal funds are expended. The cost to conduct a single audit would be \$4,750, if needed. At this point, we do not believe we will need to conduct a single audit. We required a single audit for FY2013 due to the Braeside drainage grant.

ATTACHMENTS:

- Engagement Letter for FY13-14 (PDF)



1415 W. Diehl Road, Suite 400
Naperville, Illinois 60563

630.566.8400 // www.sikich.com

Certified Public Accountants & Advisors
Members of American Institute of Certified Public Accountants

January 28, 2014

The Honorable President
Members of the Board of Trustees
C/O Mr. Kevin Wachtel
Finance Director
Village of Glen Ellyn
535 Duane Street
Glen Ellyn, Illinois 60137

Ladies and Gentlemen:

We are pleased to confirm our understanding of the arrangements for our audit and the nature and extent of the services we will provide to Village of Glen Ellyn (the Village). We will audit the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information, which collectively comprise the Village of Glen Ellyn's basic financial statements. We will also audit the accompanying financial statements of each of the Village of Glen Ellyn's nonmajor governmental, nonmajor enterprise, internal service and fiduciary funds in the combining and individual fund financial statements as of and for the year ended April 30, 2014.

Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI) to accompany the Village of Glen Ellyn's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. As part of our engagement, we will apply certain limited procedures to the Village of Glen Ellyn's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual, for the General Fund and any major special revenue funds.

Village of Glen Ellyn
January 28, 2014

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3. Schedule of Funding Progress and Schedule of Employer Contributions for the Illinois Municipal Retirement Fund, Police Pension Fund and OPEB plan.
4. Notes to Required Supplementary Information.

We have also been engaged to report on supplementary information other than RSI that accompanies Village of Glen Ellyn's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Supplemental data.
2. Schedule of expenditures of federal awards.

The following other information accompanying the basic financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and for which our auditor's report will not provide an opinion or any assurance on that other information:

1. Introductory Section.
2. Statistical Section.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your basic, combining and individual fund financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on -

- Internal control related to the financial statements and compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations, and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*.

Village of Glen Ellyn
January 28, 2014

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The reports on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe (1) the scope of testing of internal control over financial reporting and compliance and the result of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, (2) the scope of testing internal control over compliance for major programs and major program compliance and the result of that testing and to provide an opinion on compliance but not to provide an opinion on the effectiveness of internal control over compliance, and (3) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance and OMB Circular A-133 in considering internal control over compliance and major program compliance. The paragraph will also state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with generally accepted auditing standards established by the Auditing Standards Board (United States); and if necessary, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of OMB Circular A-133, and will include tests of accounting records, a determination of major program(s) in accordance with Circular A-133, and other procedures we consider necessary to enable us to express such opinions and to render the required reports. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the Single Audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. Management is also responsible for identifying government award programs and understanding and complying with the compliance requirements, and for preparation of the schedule of expenditures of federal awards in accordance with the requirements of OMB Circular A-133. As part of the audit, we will assist with preparation of your financial statements, schedule of expenditures of federal awards, and related notes. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and schedule of expenditures of federal awards and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

The non-attest services expected to be performed during our audit of the financial statements as of and for the year ended April 30, 2014 as specified in the Village's *Request for Proposal* are as follows:

Village of Glen Ellyn
January 28, 2014

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1. Prepare fifty (50) copies and one electronic copy (.pdf) of the comprehensive annual financial report (CAFR) of the Village (report covers, binders, dividers, introductory section, Management's Discussion and Analysis, and statistical section information to be provided by Village).
2. Prepare twenty (20) copies of the management letter.
3. Prepare twenty (20) copies of the separate report for the Police Pension Fund if that option is chosen.
4. Prepare twenty (20) copies of a separate Single Audit Report (if required).
5. Assist the Village in submitting its comprehensive annual financial report (CAFR) to the Certificate of Achievement for Excellence in Financial Reporting Program.
6. Report to the Village and the Police Pension Boards in accordance with Statement on Auditing Standards (SAS) No.114, Communication with those Charged with Governance.

Management is responsible for establishing and maintaining effective internal controls including internal controls over compliance, and for monitoring ongoing activities, to help ensure that appropriate goals and objectives are met and that there is reasonable assurance that government programs are administered in compliance with compliance requirements. You are also responsible for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village of Glen Ellyn and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for ensuring that management is reliable and financial information is reliable and properly recorded. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Village of Glen Ellyn
January 28, 2014

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You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Additionally, as required by OMB Circular A-133, it is management's responsibility to follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for preparation of the schedule of expenditures of federal awards in conformity with OMB Circular A-133. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with OMB Circular A-133; (2) that you believe the schedule of expenditures of federal awards, including its form and content, is fairly presented in accordance with OMB Circular A-133; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Village of Glen Ellyn
January 28, 2014

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You acknowledge that as a condition of our agreement to perform an audit, you agree to the best of your knowledge and belief to be truthful, accurate, and complete in the representations you make to us during the course of the audit and in the representations provided to us at the completion of the audit.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures - General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come

Village of Glen Ellyn
January 28, 2014

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to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures - Internal Controls

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by OMB Circular A-133, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to OMB Circular A-133.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and OMB Circular A-133.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Village of Glen Ellyn's compliance with applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Village of Glen Ellyn
January 28, 2014

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OMB Circular A-133 requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the *OMB Circular A-133 Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Village of Glen Ellyn's major programs. The purpose of those procedures will be to express an opinion on the Village of Glen Ellyn's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to OMB Circular A-133.

Examination of Management's Assertion of Compliance

We will also examine management's assertion that the Village of Glen Ellyn complied with the provisions of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act (Illinois Public Act 85-1142) during the year ended April 30, 2014. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include tests of your records and other procedures we consider necessary to enable us to express an opinion as to whether management's assertion that the Village of Glen Ellyn complied with the aforementioned requirements is fairly stated, in all material respects. If, for any reason, we are unable to complete the examination, we will not issue a report as a result of this engagement. The management of the Village of Glen Ellyn is responsible for its assertion and for its compliance with the provisions of subsection (q) of Section 11-74.4-3 of the Illinois Tax Increment Redevelopment Allocation Act.

Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors, fraud, or other illegal acts, that may exist. However, we will inform you of any material errors or fraud that comes to our attention. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential.

At the end of the examination engagement, we will require additional representations from management which can be included with the representations made in relation to the audit of the financial statements.

Engagement Administration, Fees and Other

In accordance with professional standards, any discussions during the period of the engagement between the Village and a member of the Sikich engagement team regarding potential employment or association with the Village creates an impairment of independence for the Sikich employee and possibly the firm. Such a situation could require us to temporarily or permanently remove that person from your engagement or to perform additional procedures or re-perform procedures, which would increase our fees. Should we not become aware of the impairment until after the conclusion of the engagement, the firm's independence would be deemed to have been impaired. Please inform appropriate personnel in the Village to refrain from any such discussions with any Sikich staff while the engagement is ongoing and notify Jim Savio immediately if you or anyone else in the Village becomes aware that any such discussions may have occurred.

Village of Glen Ellyn
January 28, 2014

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We understand that the Village will provide us with the basic information required for our audit, including information specified in the *Client Assist Workpaper Listing*, Preliminary Fieldwork and in the *Client Assist Workpaper Listing*, Final Fieldwork (to be developed and delivered to the Village at the conclusion of preliminary fieldwork), and that the Village is responsible for the accuracy and completeness of that information.

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

At the conclusion of the engagement, we will complete the appropriate sections of and electronically certify the Data Collection Form, if applicable, that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

The audit and examination documentation for this engagement is the property of Sikich LLP and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to U.S. Government Accountability Office or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Sikich LLP personnel. Furthermore, upon request, we may provide photocopies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, regulatory inquiry (other than that mentioned in the previous paragraph) or arbitration or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

Village of Glen Ellyn
January 28, 2014

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The audit and examination documentation for this engagement will be retained for a minimum of seven (7) years after the report release or for any additional period requested by the Village. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our preliminary fieldwork in May 2014 with final fieldwork scheduled to begin in July 2014 or when the client assist workpapers are prepared, and to issue our reports in preliminary form no later than August 2014. Final reports will be issued upon your approval of the preliminary drafts. James R. Savio is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these services will not exceed \$33,835 for the financial audit of the Village, \$4,750 for the single audit of federal expenditures, \$1,560 for the police pension audit report (if this option is chosen), which includes out-of-pocket costs such as report production, reproduction, typing, postage, etc. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Services will be invoiced to you from time to time as work progresses. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty days of receipt of invoice. Invoices not paid within sixty days will be assessed a finance charge of 1% per month (12% annually).

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comments received during the period of the contract. Our 2011 peer review report accompanies this letter.

We reserve the right to suspend or terminate services for reasonable cause, such as failure to pay our invoices on a timely basis or failure to provide the information or cooperation necessary for successful performance of our services. Our engagement will be deemed to be completed upon written notification of termination, even if we have not completed the audit. You will be obligated to compensate us for the time expended to that point and to reimburse us for all out-of-pocket expenditures through the date of termination.

If any dispute, controversy or claim arises in connection with the performance or breach of the agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation will be conducted by a mediator appointed by and pursuant to the Mediation Rules of the American Arbitration Association. Both parties will exert their best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute or controversy.

Each party may disclose any facts to the other party or the mediator which it, in good faith, considers necessary to resolve the matter. All such discussions, however, will be for the purpose of assisting in settlement efforts and will not be admissible in any subsequent litigation against the disclosing party. Except as agreed by both parties, the mediator will keep confidential all information disclosed during negotiations.

Village of Glen Ellyn
January 28, 2014

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The mediation proceedings will conclude within sixty days from receipt of the written notice unless extended or terminated sooner by mutual consent. Each party will be responsible for its own expenses. The fees and expenses of the mediator, if any, will be borne equally by the parties.

We appreciate the opportunity to be of service to the Village and believe this letter accurately summarized the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described above, please sign one copy of this letter in the space provided and return it to us.

Sincerely,



Sikich LLP
By: James R. Savio, CPA, MAS
Partner

Response:

This letter correctly sets forth the understanding of the Village of Glen Ellyn.

By: _____

Title: _____

Date: _____

HEINOLD - BANWART, LTD.
Certified Public Accountants



Riverfront Office Center 2400 N. Main Street East Peoria, IL 61611-1795 Tel 309.694.4251 Fax 309.694.4202

System Review Report

July 26, 2011

To the Partners of
Sikich LLP
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of Sikich LLP (the firm) in effect for the year ended March 31, 2011. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Sikich LLP in effect for the year ended March 31, 2011, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Sikich LLP has received a peer review rating of *pass*.

Heinold - Banwart, Ltd.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE (ID # 1100)

DOC ID: 1100 B

Ordinance No. 6216, An Ordinance Granting Exterior Appearance Approval for a Proposed Addition to Ben Franklin Elementary School Located at 350 Bryant Avenue. (Planning and Development Director Hulseberg)

Background. School District 41 is planning to make improvements over the next couple years at Ben Franklin, Lincoln, Churchill and Forest Glen schools with the goal of eliminating some of its mobile classrooms. The District is currently requesting exterior appearance approval for a proposed 6,356 square foot addition at Ben Franklin. The property is located at 350 Bryant Avenue in the R2 Residential zoning district and is surrounded by single-family homes. The project would allow the district to remove the mobile classrooms currently located behind the Ben Franklin school building.

The proposed addition would be located in the existing paved area at the rear of the building and would be constructed with brick to complement the brick on the existing building. A portion of the addition would be located below grade which will create a courtyard area for the students. Building elevations and renderings showing the proposed addition are attached.

Architectural Review Commission Recommendation. The Architectural Review Commission considered the School District's request for exterior appearance approval at its February 12, 2014 meeting. No members of the public spoke at the meeting. By a vote of 8-0, the Architectural Review Commission recommended approval of the request.

Village Board Action. The Village Board may approve, approve with conditions or deny the petitioner's request for exterior appearance approval. An Ordinance approving the request is attached for the Board's consideration.

Attachments:

- Location Map/Aerial Photo of Ben Franklin
- Draft Minutes from February 12, 2014 ARC Meeting
- Excerpts from Application Packet for Ben Franklin, including:
 - Exterior Appearance Application
 - Project Narrative
 - Site plan
 - Landscape Plan
 - Elevations
 - Rendering 1
 - Rendering 2
 - Courtyard Rendering
 - Model
- Draft Ordinance

Cc: Bob Ciserella, School District 41

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Ordinance No. _____

**An Ordinance Granting Exterior Appearance Approval
of a Proposed Addition to Ben Franklin Elementary School
Located at 350 Bryant Avenue
Glen Ellyn, IL 60137**

Whereas, School District 41 has petitioned the Village President and Board of Trustees for Exterior Appearance approval of a proposed addition at Ben Franklin Elementary School in accordance with the Appearance Review Guidelines approved by Ordinance 5508; and

Whereas, the subject property is commonly known as 350 Bryant Avenue and is located on the west side Bryant Avenue between Hill Avenue and Highview Avenue in the R2 Residential zoning district; and

Whereas, the subject property is legally described as follows:

BLOCK 15 (EXCEPT THE WEST 164 FEET THEREOF AND EXCEPT THE EAST 33 FEET LYING WITHIN BRYANT AVENUE), THE SOUTH 280 FEET OF THE EAST HALF OF BLOCK 16, AND THE SOUTH 280 FEET OF THE BLOCK 17 (EXCEPT THE EAST 256 FEET THEREOF) IN E.W. ZANDER & COMPANY'S ADDITION TO GLEN ELLYN, BEING A SUBDIVISION IN SECTIONS 11 AND 14, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 19, 1904 AS DOCUMENT 82550, IN DUPAGE COUNTY, ILLINOIS.

ALSO:

LOTS 7 THROUGH 12 INCLUSIVE AND THE SOUTH 75 FEET OF LOT 1 IN R.S. SHEPARD'S SUBDIVISION OF THE EAST 256 FEET OF BLOCK 17 IN E.W. ZANDER & COMPANY'S ADDITION TO GLEN ELLYN RECORDED SEPTEMBER 19, 1904 AS DOCUMENT 82550, ACCORDING TO THE PLAT OF R.S. SHEPARD'S SUBDIVISION, BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 29, 1925 AS DOCUMENT 205383, IN DUPAGE COUNTY, ILLINOIS.

TOGETHER WITH:

THAT PART OF THE NORTH HALF OF VACATED TURNER AVENUE LYING SOUTH OF AND ADJACENT TO LOTS 11 AND 12 IN R.S. SHEPARD'S SUBDIVISION, BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 14, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 29, 1925 AS DOCUMENT 205383, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s: 05-14-206-031, 05-14-206-022, 05-14-206-021, 05-14-206-019, 05-14-206-018, 05-14-211-001 and 05-14-210-013; and

Whereas, at the February 12, 2014 public meeting of the Architectural Review Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for Exterior Appearance approval and no persons spoke either in favor of or in opposition to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the February 12, 2014 Architectural Review Commission public meeting, by a vote of eight (8) "yes" and zero (0) "no", the Architectural Review Commission recommended approval of the proposed Exterior Appearance as set forth in the minutes of the Architectural Review Commission, a draft of which is attached hereto as Exhibit "A"; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the February 12, 2014 public meeting of the Architectural Review Commission and have considered the recommendation of the Architectural Review Commission; and

Whereas, the President and Board of Trustees have determined that approving the Exterior Appearance of the project is consistent with the objectives of the Glen Ellyn Appearance Review Guidelines, Ordinance 5508.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as

follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the February 12, 2014 Architectural Review Commission meeting, the Village President and Board of Trustees hereby grant Exterior Appearance approval as requested to allow a 6,356 square foot addition to be constructed at Ben Franklin Elementary School subject to the condition that the project shall be constructed in substantial conformance with the petitioner's application packets stamped received January 31, 2014 and February 4, 2014 including the following plans and documents as though they were attached to this Ordinance:

- A. Exterior Appearance Review Application signed January 31, 2014
- B. Architectural Narrative dated January 30, 2014
- C. Zoning Summary dated January 30, 2014
- D. Site Geometry Plan prepared by FGM Architect revised December 12, 2013 a copy of which is attached hereto as Exhibit "B"
- E. Tree Inventory prepared by FGM Architects revised December 18, 2013
- F. Landscape Plan prepared by FGM Architects revised December 18, 2013 a copy of which is attached hereto as Exhibit "C"
- G. Overall Site Plan prepared by FGM Architects revised December 18, 2013 a copy of which is attached hereto as Exhibit "D"
- H. Building Elevations prepared by FGM Architects revised December 24, 2013 a copy of which is attached hereto as Exhibit "E"
- I. Pictures of Material Samples (6 pages) dated January 30, 2014
- J. Models prepared by FGM Architects (3 pages) dated January 30, 2014
- K. Existing Building Photo dated January 30, 2014
- L. Renderings prepared by FGM Architects (6 pages) dated January 30, 2014
- M. Montage Plus Welded Ornamental Fence Details
- N. Centria Panel Details
- O. McGraw-Edison Light Fixture Cut Sheets
- P. Overall Site Plan Depicting Location of Garbage prepared by FGM Architects revised December 24, 2013
- Q. Enlarged First Floor Plan prepared by FGM Architects revised December 24, 2013
- R. Roof Plan prepared by FGM Architects revised December 24, 2013

And these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

Section Two: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Exterior Appearance approved herein provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of Exterior Appearance approval shall expire and become null and void within 24 months of the date of this Ordinance unless the requisite permits are applied for within said time period provided, however, that the Village Board, by motion, may extend the period during which a building permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return to the Architectural Review Commission for further review.

Section Three: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Five: Failure of the licensee or other party in interest or a subsequent licensee or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the licensee or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this
 _____ day of _____, 20____.

 Village President of the
 Village of Glen Ellyn, Illinois

Attest:

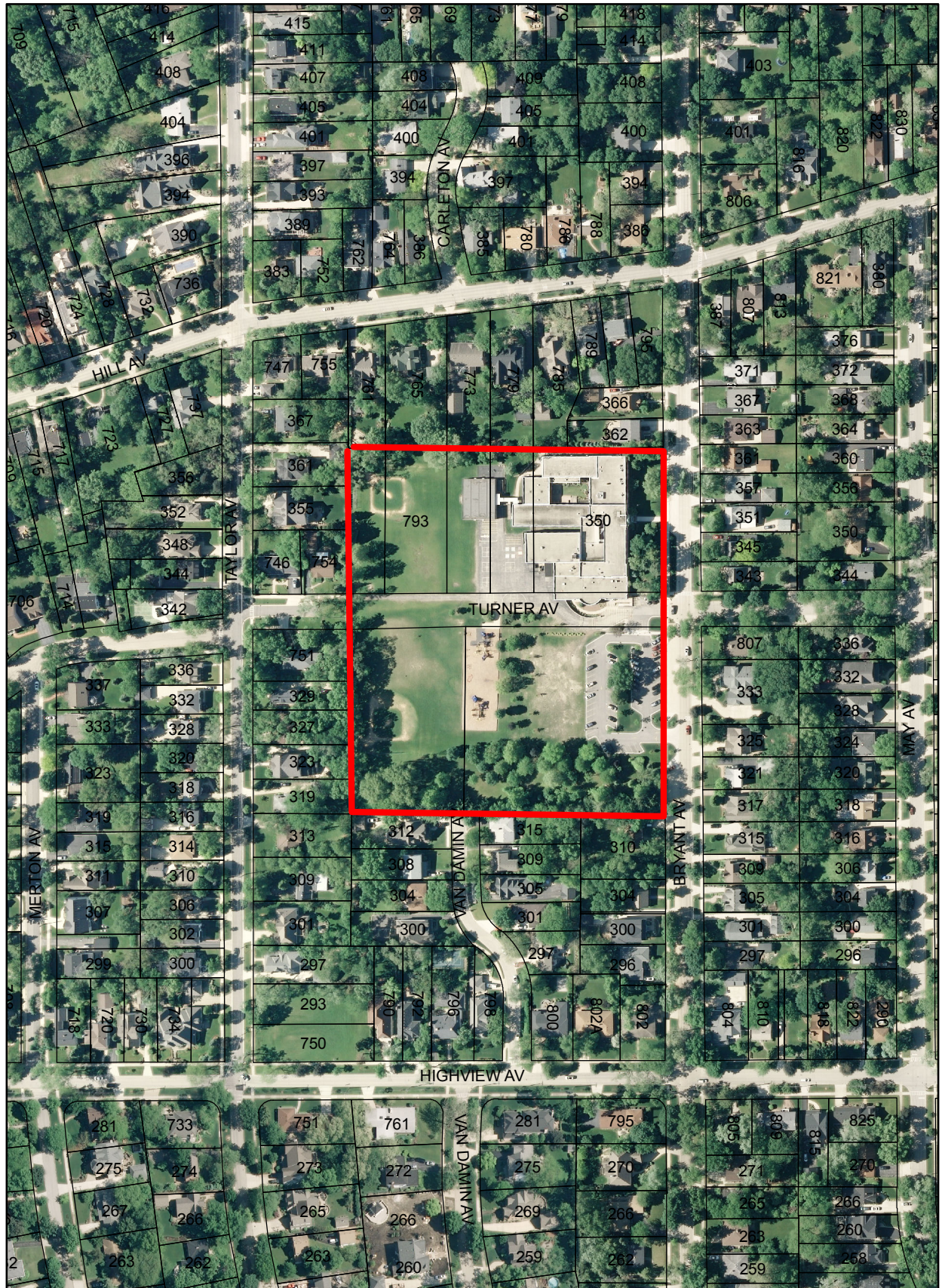
 Village Clerk of the
 Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Location Map,Aerial Photo - Ben Franklin (PDF)
- Draft ARC Minutes (PDF)
- Ben Franklin Exterior Appearance Application (PDF)
- Ben Franklin Project Narrative (PDF)
- Ben Franklin Site Plan (PDF)
- Ben Franklin Landscape Plan (PDF)
- Ben Franklin Elevations (PDF)
- Ben Franklin Rendering 1 (PDF)
- Ben Franklin Rendering 2 (PDF)
- Ben Franklin Courtyard Rendering (PDF)
- Ben Franklin Model (PDF)

Ben Franklin Elementary 350 Bryant Avenue



Attachment: Location Map, Aerial Photo - Ben Franklin (1100 : Exterior Appearance - Ben Franklin School)

Prepared By: Planning and Development
2011 Aerial Photo

0 175 350 700
Feet



DRAFT
MINUTES

BOARD/COMMISSION:	Architectural Review	DATE:	2/12/14
MEETING:	Regular	CALLED TO ORDER:	7:00 p.m.
QUORUM:	Yes	ADJOURNED:	8:00 p.m.

MEMBER ATTENDANCE: **PRESENT:** Chairman Burdett, Commissioners Albrecht, Dickie, Dohrer, Hartweg, Senak, Thompson, Wussow

ABSENT: Student Commissioner Howard

ALSO PRESENT: Village Planner Stegall, Trustee Liaison Burket

1. Call to Order

Chairman Burdett called the Glen Ellyn Architectural Review Commission (ARC) regular meeting to order at 7:00 p.m., in the Civic Center at 535 Duane Street, Glen Ellyn, Illinois.

2. Approval of Minutes from January 8, 2014 Meeting

Commissioner Wussow moved to approve the January 8, 2014 minutes. The motion was seconded by Commissioner Hartweg and carried unanimously by a vote of 7-0. Commissioner Thompson entered the meeting after this vote.

3. Ben Franklin and Lincoln Schools – Exterior Appearance

Village Planner Stegall stated School District 41 is seeking exterior appearance approval of additions proposed to Ben Franklin Elementary School at 350 Bryant Avenue and Lincoln Elementary School at 380 Greenfield Avenue.

Bob Ciserella, School District 41 Assistant Superintendent of Finance, Facility and Operations, stated the district is planning to make improvements over the next few years at 4 schools with the goal of eliminating many of the mobile classrooms. He stated once the district has approval from the Village and the school board, they are proposing to start work on 2 of these schools as summer break starts.

Ron Richardson, partner with FGM Architects, showed the current and proposed pictures for Lincoln Elementary. Mr. Ciserella stated the proposed plan for Lincoln Elementary is to remove the 2 mobile classrooms on the backside of the building, relocate the 4 mobile classrooms from the west side of the building to the backside of the building and add the classroom additions to the west side of the building. Mr. Ciserella stated the materials for the proposed addition will blend with the materials on the existing building and showed samples of the materials.

Commissioner Wussow asked if the additions were all brick to which Mr. Richardson stated the fascia panel will be a smooth white finish. Chairman Burdet asked if there is a pitch to the roof to which Mr. Richardson stated the roof has a very low pitch so it looks flat from the street. Commissioner Senak asked about energy-efficient materials to which Mr. Richardson stated they will be using efficient lighting systems inside the classrooms as well as low Volatile Organic Compound (VOC) paints and carpeting.

Chairman Burdet asked about the landscaping plan to which Village Planner Stegall stated a review of the landscape plan by the Village's landscape consultant is included in the commissioners' packets. Mr. Richardson stated the sidewalks are heavily planted, and the buildings will be surrounded by new plantings. Mr. Ciserella stated due to site lines and the safety of the children, they keep the landscaping by the buildings clean and close to the ground. Mr. Ciserella stated Lincoln is on a flood plain, and stormwater has been accounted for with underground retention.

Mr. Ciserella stated for Ben Franklin Elementary, they are proposing to remove the 4 mobile classrooms in the rear of the building to add the classroom additions so there would be no more mobile classrooms at this school. Mr. Ciserella stated as with Lincoln, Franklin's materials will also blend with the existing building.

Commissioner Senak asked if there were any unique safety issues from either of these schools that needed to be dealt with to which Mr. Richardson stated there is nothing specific aside from the usual concern for the children's safety. Mr. Ciserella stated exterior doors will be added to the outside of these classrooms as a further safety measure.

Commissioner Wussow asked about stormwater issues at Franklin to which Mr. Richardson stated the parking lot at Franklin was redone several years ago with a series of oversized pipes running beneath it to help with this. Mr. Richardson stated the existing stormwater system will accept the water run-off from the new additions.

Commissioner Albrecht stated the designs are thoughtful, and she likes the matching brick and lighting shelves.

Commissioner Hartweg stated the plans are logical and sees the logic in the window placement. He stated he understands the flow of the students could be a safety issue.

Commissioner Dickie stated he understood the difficulty of appending into the existing structure, and the plans are done in a smart way. He stated he also understands the landscaping plan.

Commissioner Wussow stated the proposal is well-designed and thoughtful of the future as well. She stated the new style of classroom fits with the existing building. She stated they addressed the issues of safety and stormwater well.

Commissioner Senak stated the continuing need to upgrade schools are critical, and he sees a fair degree of thought for now and the future put into these plans.

Commissioner Dohrer stated he concurs with what was said and understands what challenging projects these can be. He stated they are utilizing a practical solution, and the design is tasteful.

Commissioner Thompson stated the designs work architecturally, and it is good to see the schools moving forward.

Chairman Burdett stated the additions will integrate well with the existing buildings. He stated he likes the brick choices and contrasting brick and understands the landscaping plan.

Commissioner Thompson moved to approve the proposed plans as presented. The motion was seconded by Commissioner Wussow and carried unanimously by a vote of 8-0.

4. Public Comment (non-agenda items)

None

5. Chairman's Report

Chairman Burdett welcomed Trustee Burket who is replacing Trustee Ladesic as the liaison to the ARC.

6. Trustee's Report

Trustee Burket stated he is happy to be working with the ARC. He stated the new Sign Code was approved with some changes at the February 10, 2014 meeting. He stated Village President Demos thanked the ARC and Village Planner Stegall for their work on the new sign code. Trustee Burket stated nominations are now being taken for the Historic Preservation awards.

7. Staff Report

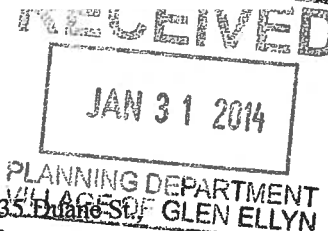
Village Planner Stegall stated she is unsure if there will be a meeting on February 26, 2014. She thanked those who participated in the 2nd Wayfinding Study. Commissioner Thompson asked about new developments around town to which Trustee Burket stated there are some new things coming.

8. Adjourn

As there was no other business to discuss, Chairman Burdett asked for a motion to adjourn. Commissioner Hartweg moved, seconded by Commissioner Wussow to adjourn the meeting at 8:00 p.m. The motion carried unanimously by a vote of 8-0.

Submitted by: Debbie Solomon, Recording Secretary

EXTERIOR APPEARANCE REVIEW APPLICATION



Please complete and return this form to the Planning and Development Department, 535 Duane St., Glen Ellyn, IL 60137. If you have questions, please phone: 630.547.5250

I. APPLICATION INFORMATION:

A. Date Filed: 1-31-2014 B: Application No. _____

C. Project Name: Ben Franklin

D. Project Description: Additional classroom construction (4)

E. Address of Property: 350 Bryant Ave

F. Permanent Index No.: _____

G. Zoning: R2

H. Name of Applicant: Glen Ellyn School District 41

I. Address of Applicant: 793 N Main Street, Glen Ellyn, IL 60137

J. Phone No. (Business): 630-790-6400 (Home) _____

K. Fax No. (Business): 630-790-6545 (Home) _____

L. E-mail Address of Applicant: bciscerella@d41.org

M. Name of Property Owner: Glen Ellyn School District 41

N. Address of Property Owner: 793 N Main Street

O. Phone No. (Business): same (Home) _____

P. E-Mail Address of Property Owner: same

II. CONFORMANCE WITH APPEARANCE REVIEW GUIDELINES:

(You may attach separate sheets as needed to answer any of the following questions)

Q. Please explain why the proposed architectural style was chosen The proposed 6,356 s.f. addition is compatible with the adjacent structure and complements the existing building while reflecting the districts desire to create a flexible, modern, learning environment.

R. Provide information about the architectural style and exterior materials of the buildings in the surrounding area: The surrounding buildings are residential structures and do not have a direct influence on the addition. The primary design influence is the existing institutional brick building adjacent to the addition. The existing building adjacent to the addition was completed in 1998.

S. Please explain how the project complies with the Appearance Review Guidelines : Institutional: As noted before, in general, the proposed addition is compatible with the adjacent structure and complements the existing building while reflecting the districts desire to create a flexible, modern, learning environment. More specifically, per section 6.2, the addition emphasizes compatibility with the adjacent structure.

repeats the existing low slope roof system, repeats window color, repeats fascia color and repeats/complements the existing brick colors. The scale and proportion reflect the space usage of the addition. The proposed addition is single story to match the adjacent building. There are a variety of punched opening sizes at the existing building and the proposed punched openings at the addition reflect the proposed usage of the space.

T. Please explain why any deviations from the Appearance Review Guidelines are proposed: 2.3.1. - The only deviation proposed is the gate at the garbage enclosure. The enclosure walls match the material of the principal building in conformance with the guidelines. District 41 proposing chain link fence gates (the current system) in lieu of solid metal gates to maximize supervision of the area. The district must have the ability to see beyond the enclosure for security and safety purposes. The enclosure does not face a right-of-way.

Signature:



Date:

1-31-14

ARCHITECTURAL

General- Franklin:

The proposed 6,356 s.f. addition will contain four (4) teaching spaces arranged in pairs with a movable partition in between. The addition will be constructed to the west of the existing Library/Art/Music Room and the Gymnasium. The floor level of the addition will align with the existing building, but will be below the current playground grade elevation. Along with these interior spaces, courtyards will be provided on either side of the addition for student/teacher use. These courtyards are envisioned as outdoor classrooms with outdoor tables for student use. To make the spaces more inviting to use and also to see from the classrooms, proposed is to provide a decorative finish to the retaining walls (one possible method is to provide texture/pattern to the finished wall via liners in the foundation formwork) and to also install patterns and possibly colors in the concrete sidewalk. At the top of these walls, decorative fencing will be installed. Each of these courtyards will have exterior stairways for convenient access to the playground. Additionally, the courtyard on the south will connect to the existing building front entrance to allow for at-grade egress from the new addition.

To the west of the building, the existing asphalt playground area will be extended so that after the addition is complete, it will remain the same area as the current playground. To the south of the new stairway, a screened enclosure will be provided to accommodate dumpsters.

During construction, the existing mobile classrooms will remain in place to allow for continued educational use. The mobile classrooms will be removed at project completion.

Exterior architectural materials:

- Brick veneer on masonry block. New brick will complement the existing brick.
- Vertical aluminum curtain wall framing.
- Aluminum sun shades to be provided on the south elevation of the Classrooms. The color/finish of these will be unique to each building to complement the existing Architecture.
- Aluminum composite panel fascias.

Interior architectural materials:

- Painted CMU block wall in all spaces
- Interior glazing systems between Classrooms and Corridors
- Movable partition walls between all Classroom pairs
- Carpet and VCT flooring (Classrooms)
- VCT (Corridors, all other spaces)
- Exposed structure with ceiling tile "clouds" and suspended indirect-direct lighting (Classroom spaces and most corridors)
- Acoustical tile ceilings at all other locations

Design Overview:

The core component of the additions, which applies to each site, is the construction of four (4) new classroom spaces. The goal for these additions in the short term is to provide "homerooms" to allow the District to remove a portion of their existing elementary school mobile classrooms from service (the quantity removed and to remain differs from site to site). The long term goal for

these spaces is to have the pairs of classrooms convert to larger, dedicated STEM/STEAM Labs. With this in mind, the design team saw this project as primarily designing STEM/STEAM Labs, and then proceeding to the secondary objective of designing individual homerooms which fit within these larger spaces. The programmed base classroom size is 900 square feet and the pairs of rooms are designed with a movable partition wall in between. When the movable wall is opened and the room converts to dedicated STEM/STEAM, the larger resulting space will be approximately 1800 square feet. Each 900 square foot module is being designed with flexibility and change in mind. Each space will be provided with two (2) sinks in fixed cabinets with the remainder of the furniture/casework being movable. The teacher/student furniture will continue the District's goal of providing 21st Century Classrooms by allowing for differing layouts to best accommodate varying curriculums, teaching styles and future educational needs. Each room is to be provided with large vertical windows and will also have a door to the exterior to allow for educational access to the outside. The height of these STEM spaces is taller than a "traditional" classroom to allow for more natural light and to make the spaces more open, inviting and intellectually stimulating. Sunshades are proposed for installation on the south elevation at each school to control the amount of direct sunlight entering the classrooms. Interior sunshading systems will also be provided to allow for additional daylight control. On the interior, portions of the roof structure will be exposed and ceiling planes will be suspended in the classroom spaces, similar to what was completed for the Hadley Jr. High Library renovation completed in Summer 2013. This will provide for a taller space than would be typical (approximately 16' roof deck height with 12' high ceiling "clouds" vs. a 9' ceiling in a "traditional" classroom). In the corridors at all sites (except for Lincoln), skylights are proposed to bring in additional light and to make these taller spaces both brighter and more open/inviting. Clerestory windows are proposed for the wall between the classroom and the corridor to help capture some of the light from the skylights and bring it into the classrooms. Cubbies will be provided in the corridors at each site (minimum quantity: 100) for student garment storage. The various finishes of the walls and flooring will coordinate with the color palettes of each individual site and will further reinforce the goal of creating a fun and collaborative environment for learning.

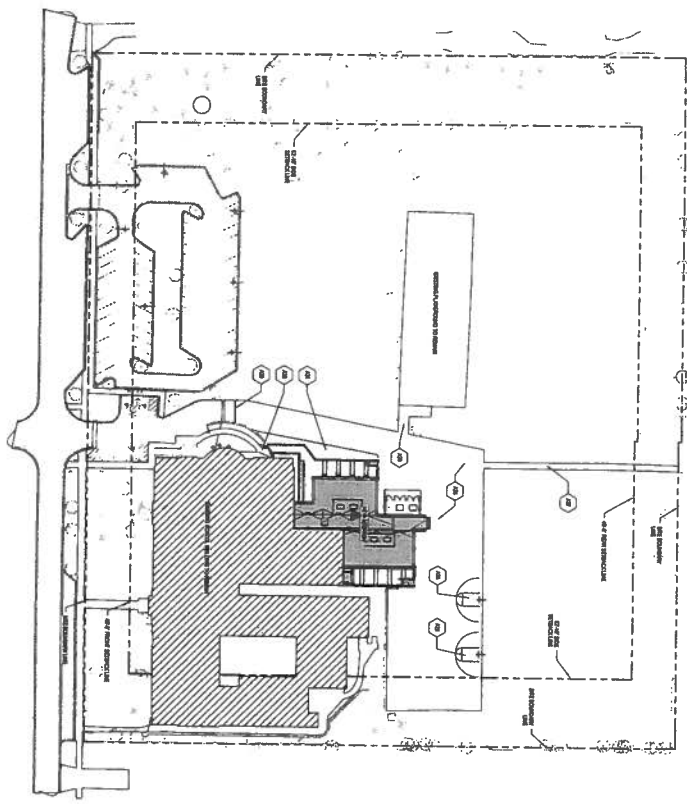
In addition to these core spaces, there are a number of auxiliary rooms and space additions which are included to fulfill various programmatic needs and to replace spaces which were directly affected by this work.

The existing elementary school will remain in operation during the course of the construction. Temporary corridors and exiting will be provided.

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A1 OVERALL SITE PLAN
1"=80'

Page 10 of 34



NO.	DATE	DESCRIPTION
1	12/16/13	ISSUED FOR VILLAGE DESIGN REVIEW
2	12/16/13	NOT FOR CONSTRUCTION

Ben Franklin
1,30,14

SUMMER 2014/2015 ADDITIONS-RENOVATIONS AT
MULTIPLE SITES
GLEN ELLYN SD #41
District Office - 793 N. Main St. Glen Ellyn, IL 60137
OVERALL SITE PLAN

DATE 12/16/13
DRAWN
CHECKED
APPROVED
PROFESSIONAL DESIGN SEAL
1.3.14

FGM ARCHITECTS
CHICAGO OAK BROOK OYATLON

NO.	DATE	DESCRIPTION
1	12/16/13	ISSUED FOR VILLAGE DESIGN REVIEW
2	12/16/13	NOT FOR CONSTRUCTION



BERKESSLAINE PLANT LIST									
NO	DATE	DESCRIPTION	NO	DATE	DESCRIPTION	NO	DATE	DESCRIPTION	NO
1	1-1-78	1-1-78	1	1-1-78	1-1-78	1	1-1-78	1-1-78	1
2	1-1-78	1-1-78	2	1-1-78	1-1-78	2	1-1-78	1-1-78	2
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62	1-1-78	1-1-78	62
63	1-1-78		

E1

LANDSCAPE PLAN

SCALE: 1-3706

A1 PLAN I AND MATERIAL SCHEDULES

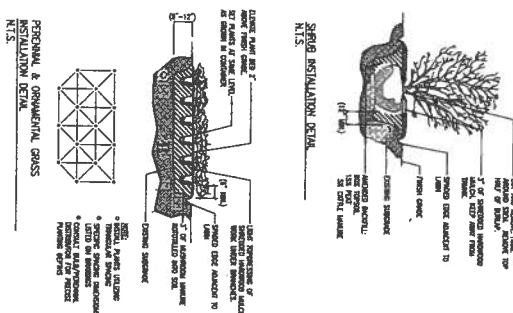
SCALF, M.T.S.

GENERAL NOTES

Patent 0182

E18 **LANDSCAPE INSTALLATION DETAILS**
SCALE: 1/16"

SCALE: K15



018

LEGEND

LEGEND

- (24" MIN.)
PROPOSED ORNAMENTAL GRASS
(1 GAL. TRP.)
PERENNIAL / PLANTING BED

ISSUANCE		
NO.	DATE	DESCRIPTION
	12/14/13	ISSUED FOR VILLAGE DESIGN REVIEW
		NOT FOR CONSTRUCTION

FGM ARCHITECTS

ONE BROOK CTALLON CHICAGO
1211 West 23rd Street, Suite 705 Phone : 630.574.8300
Oak Brook, IL 60521-2019 Fax : 630.574.8792
www.kowarchitects.com

CHECKED _____
APPROVED _____
Professional Design Firm
P. O. Box 100000

SUMMER 2014-2015 ADDITIONS-RENOVATIONS
AT MULTIPLE SITES
GLEN ELLYN SD #41
783 N. MAIN ST. GLEN ELLYN, IL 60117

FRANKLIN ELEMENTARY SCHOOL - LANDSCAPE PLAN

L1.01F

Franklin

12/27/2013 2:15:52 PM
C:\Users\michael.becker\Desktop\VIEW LOCAL FILES\11-1474-01 - Franklin School - CD Model - Control_richard.becker.rvt
Copyright 2013 by FGM Architects, Inc.



See page 32
for elevation
key plan

Partial West Elevation

partial south

- Franklin Keynotes (see next three pages for keynote and colors):**
- 1. Keynote 1: Existing Brick Color:
 - 2. Keynote 2: Brick BR-1 (R) - Belden Brick "Standard No. 9 Blend A"
 - 3. Keynote 3: Brick BR-2 (R) - Belden Brick "No. 9 Red Range A"
 - 4. Keynote 4: Metal Panel Fascia, ACM - Alucobond "Bone White Cool"
 - 5. Keynote 5: Metal Coping - Color/finish to match the Metal Panel Fascia.
 - 6. Keynote 6: Metal Roof Screens - Centia IW-10A Wall Panel "156 Colonial Red"
 - Keynote 7: Aluminum Storefront/Curtain Wall - EFCO "Bone White" PNTAK2B01.

REV	DATE	DESCRIPTION
1	12/27/13	ISSUED FOR VILLAGE DESIGN REVIEW
2	12/27/13	PROGRESS SET

REV	DATE	DESCRIPTION
1	12/27/13	ISSUED FOR VILLAGE DESIGN REVIEW
2	12/27/13	PROGRESS SET

FGM ARCHITECTS
CHICAGO
ONE BROOK
OYALTON

NOT FOR CONSTRUCTION

DATE: 12/27/13
DRAWN: [blank]
CHECKED: [blank]
APPROVED: [blank]
PROFESSIONAL DESIGNER: [blank]
DATE: 12/27/13

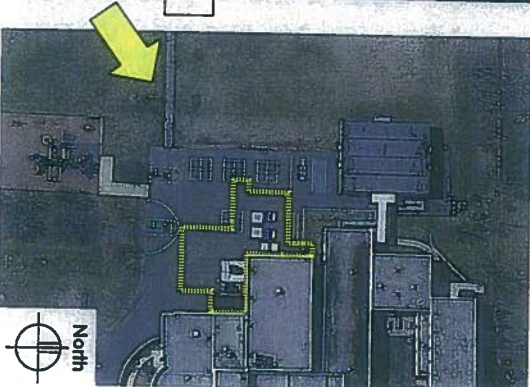
SUMMER 2014/2015 ADDITIONS-RENOVATIONS AT MULTIPLE SITES
GLEN ELLYN SD #41
District Office - 793 N. Main St. Glen Ellyn, IL 60137
EXTERIOR BUILDING ELEVATIONS

A3.10R
Franklin

1.30.14



Franklin



January 30, 2014

1:30.14

Rendering

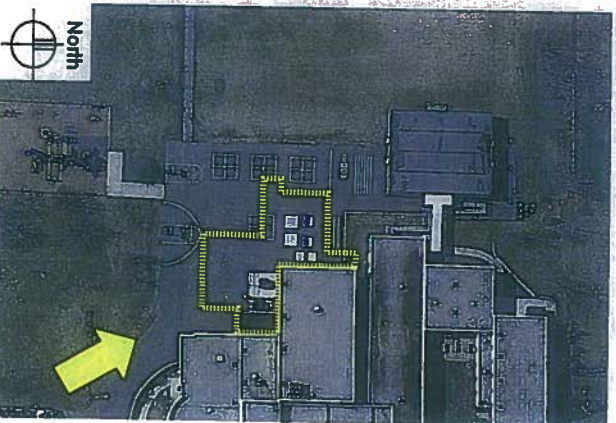
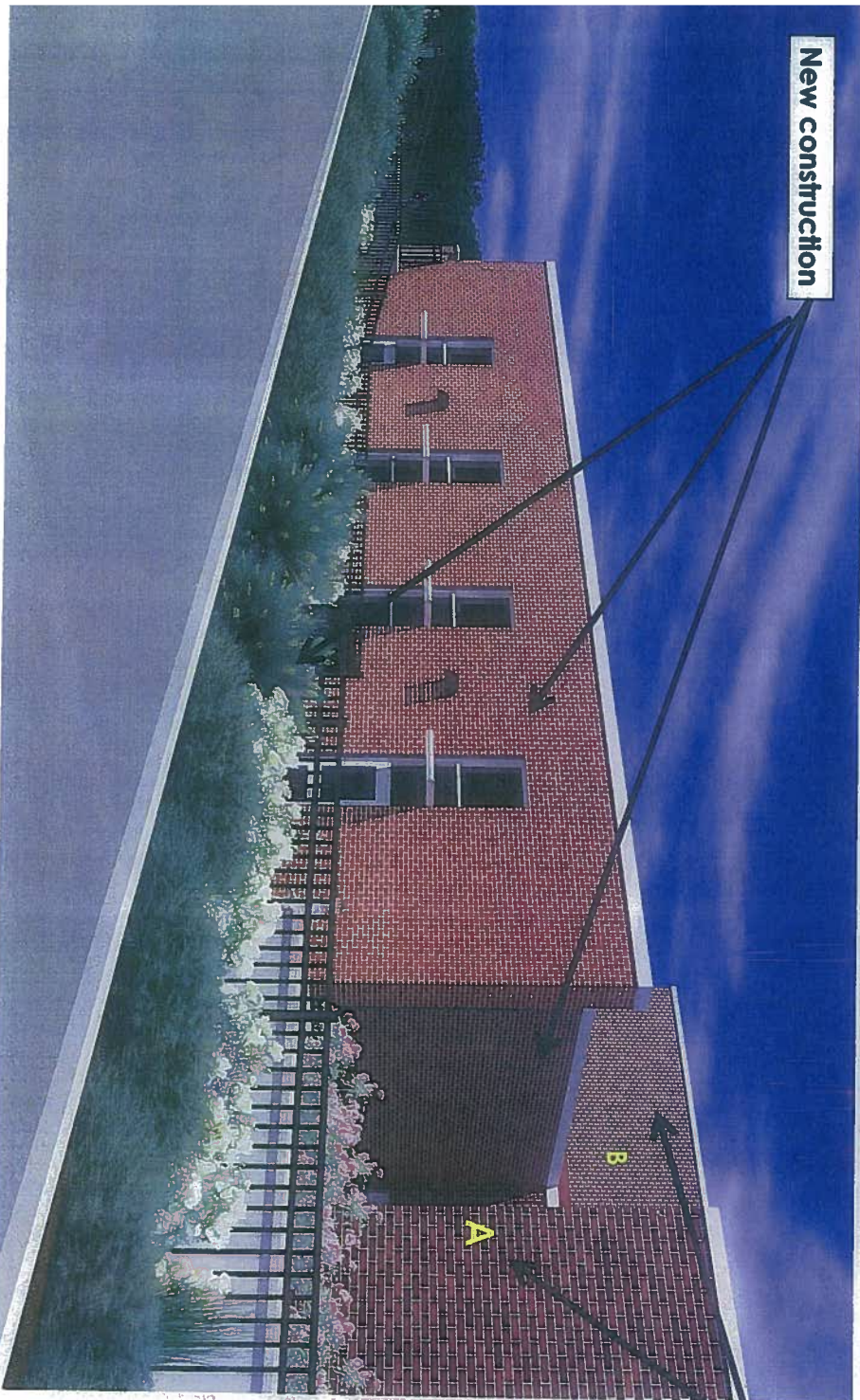
FGM ARCHITECTS



Franklin

New construction

Existing construction



FGM ARCHITECTS

Rendering

Page 20 of 34

January 30, 2014

1.30.14



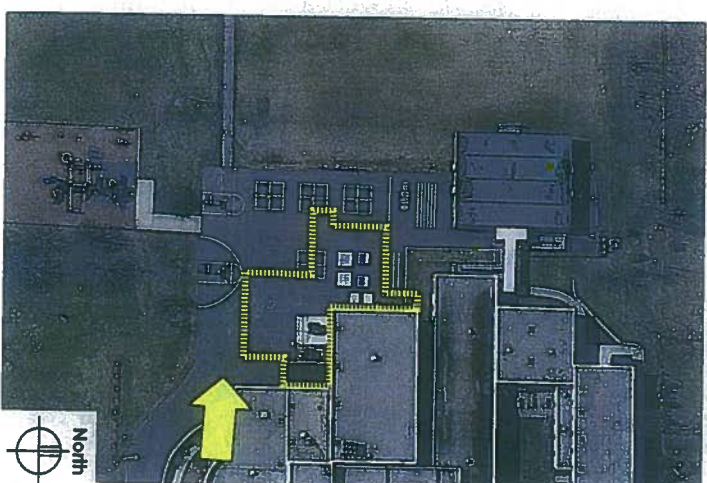
Franklin



FGM ARCHITECTS

Rendering - New Construction

Page 18 of 34



January 30, 2014

1.30.14



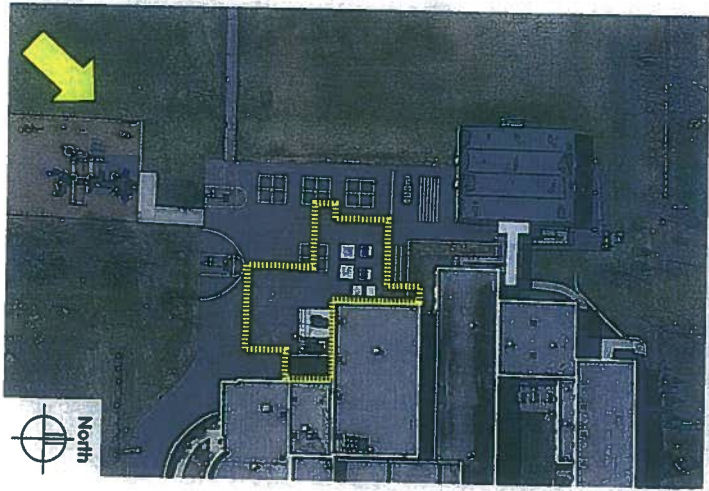
Franklin

Note: This model is not intended to represent material colors



Model

FGM ARCHITECTS



January 30, 2014



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE (ID # 1101)

DOC ID: 1101 B

Ordinance No. 6217, An Ordinance Granting Exterior Appearance Approval for an Addition to Lincoln Elementary School Located at 380 Greenfield Avenue. (Planning and Development Director Hulseberg)

Background. School District 41 is planning to make improvements over the next couple years at Ben Franklin, Lincoln, Churchill and Forest Glen schools with the goal of eliminating some of its mobile classrooms. The District is currently requesting exterior appearance approval for a proposed 6,356 square foot addition at Lincoln elementary school. The property is located at 380 Greenfield Avenue in the R2 Residential zoning district and is surrounded by single-family homes.

The proposed addition would be located along Newton Avenue and would replace the mobile classrooms currently located in this area. The addition would be constructed with brick to complement the brick on the existing building. Building elevations and renderings showing the proposed addition are attached.

Architectural Review Commission Recommendation. The Architectural Review Commission considered the School District's request for exterior appearance approval at its February 12, 2014 meeting. No members of the public spoke at the meeting. By a vote of 8-0, the Architectural Review Commission recommended approval of the request.

Village Board Action. The Village Board may approve, approve with conditions or deny the petitioner's request for exterior appearance approval. An Ordinance approving the request is attached for the Board's consideration.

Attachments:

- Location Map/Aerial Photo of Ben Franklin
- Draft Minutes from February 12, 2014 ARC Meeting
- Excerpts from Application Packet including:
 - Exterior Appearance Application
 - Project Narrative
 - Site Plan
 - Landscape Plan
 - Existing Photo
 - Building Elevations
 - Model
 - Photomontage
- Draft Ordinance

Cc: Bob Ciserella, School District 41

Ordinance (ID # 1101)

Meeting of February 24, 2014

X:\Plandev\PLANNING\Schools\2014 projects\VB Memo Lincoln.doc

Ordinance No. _____

**An Ordinance Granting Exterior Appearance Approval
of a Proposed Addition to Lincoln Elementary School
Located at 380 Greenfield Avenue
Glen Ellyn, IL 60137**

Whereas, School District 41 has petitioned the Village President and Board of Trustees for Exterior Appearance approval of a proposed addition to Lincoln Elementary School in accordance with the Appearance Review Guidelines approved by Ordinance 5508; and

Whereas, the subject property is commonly known as 380 Greenfield Avenue and is located on the north side of Greenfield Avenue between Newton Avenue and Regent Street in the R2 Residential zoning district; and

Whereas, the subject property is legally described as follows:

THE EASTERLY 4013.82 FEET OF THE SOUTH 150 FEET OF LOT 8 AND LOT 9 (EXCEPT THE SOUTH 26.6 FEET OF LOT 9 AND ALSO EXCEPT THAT PART OF THE NORTH 50 FEET OF LOT 9 LYING WEST OF THE EASTERLY 413.82 FEET THEREOF) ALL IN BLOCK 1 IN ROBERTSON'S COLLEGE HILL ADDITION TO THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED APRIL 16, 1909 AS DOCUMENT 96659 IN DU PAGE COUNTY, ILLINOIS.

P.I.N.s: 05-15-215-019 and 05-15-215-020

Whereas, at the February 12, 2014 public meeting of the Architectural Review Commission, the petitioner presented evidence, testimony, and exhibits relative to the request for Exterior Appearance approval and no persons spoke either in favor of or in opposition to the request; and

Whereas, based upon the evidence, testimony, and exhibits presented at the February 12, 2014 Architectural Review Commission public meeting, by a vote of eight (8) "yes" and zero (0) "no", the Architectural Review Commission recommended approval of the proposed Exterior

Appearance as set forth in the minutes of the Architectural Review Commission, a draft of which is attached hereto as Exhibit “A”; and

Whereas, the Village President and Board of Trustees have reviewed the evidence, exhibits, and materials presented at the February 12, 2014 public meeting of the Architectural Review Commission and have considered the recommendation of the Architectural Review Commission; and

Whereas, the President and Board of Trustees have determined that approving the Exterior Appearance of the project is consistent with the objectives of the Glen Ellyn Appearance Review Guidelines, Ordinance 5508.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, testimony, and exhibits presented at the February 12, 2014 Architectural Review Commission meeting, the Village President and Board of Trustees hereby grant Exterior Appearance approval as requested to allow a 6,356 square foot addition to be constructed at Lincoln elementary school subject to the condition that the project shall be constructed in substantial conformance with the petitioner’s application packets stamped received January 31, 2014 and February 4, 2014 including the following plans and documents as though they were attached to this Ordinance:

- A. Exterior Appearance Review Application signed January 31, 2014
- B. Architectural Narrative dated January 30, 2014
- C. Zoning Summary dated January 30, 2014
- D. Site Geometry Plan prepared by FGM Architect revised December 12, 2013 a copy of which is attached hereto as Exhibit “B”
- E. Tree Inventory prepared by FGM Architects revised December 18, 2013
- F. Landscape Plan prepared by FGM Architects revised December 18, 2013 a copy of which is

- attached hereto as Exhibit “C”
- G. Overall Site Plan prepared by FGM Architects revised December 18, 2013 a copy of which is attached hereto as Exhibit “D”
 - H. Building Elevations prepared by FGM Architects revised December 24, 2013 a copy of which is attached hereto as Exhibit “E”
 - I. Pictures of Material Samples (4 pages) dated January 30, 2014
 - J. Models prepared by FGM Architects (2 pages) dated January 30, 2014
 - K. Existing Building Photo dated January 30, 2014
 - L. Photomontages (4pages) prepared by FGM Architects dated January 30, 2014
 - M. Centria Panel Details
 - N. McGraw-Edison Light Fixture Cut Sheets
 - O. Roof Plan prepared by FGM Architects revised December 24, 2013

and these plans and documents shall be filed with and made part of the permanent records of the Glen Ellyn Planning and Development Department.

Section Two: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Exterior Appearance approved herein provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn. This grant of Exterior Appearance approval shall expire and become null and void within 24 months of the date of this Ordinance unless the requisite permits are applied for within said time period provided, however, that the Village Board, by motion, may extend the period during which a building permit must be applied for. Further, the Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return to the Architectural Review Commission for further review.

Section Three: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Section Four: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Five: Failure of the licensee or other party in interest or a subsequent licensee or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the licensee or party in interest to the penalties set forth in Section 10-10-18 (A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

ATTACHMENTS:

- Location Map, Aerial Photo Lincoln School (PDF)
- Draft ARC Minutes (PDF)
- Lincoln Exterior Appearance Application (PDF)
- Project Narrative (PDF)
- Lincoln Site Plan (PDF)
- Lincoln Landscape Plan (PDF)

- Lincoln Existing Photo (PDF)
- Lincoln Building Elevations (PDF)
- Lincoln Model (PDF)
- Lincoln, Photomontage (PDF)

Lincoln School 380 Greenfield Avenue



Attachment: Location Map, Aerial Photo Lincoln School (1101 : Lincoln School Exterior Appearance)

Prepared By: Planning and Development Department
2011 Aerial Photo

0 175 350 700 Feet



DRAFT
MINUTES

BOARD/COMMISSION:	Architectural Review	DATE:	2/12/14
MEETING:	Regular	CALLED TO ORDER:	7:00 p.m.
QUORUM:	Yes	ADJOURNED:	8:00 p.m.

MEMBER ATTENDANCE: **PRESENT:** Chairman Burdett, Commissioners Albrecht, Dickie, Dohrer, Hartweg, Senak, Thompson, Wussow

ABSENT: Student Commissioner Howard

ALSO PRESENT: Village Planner Stegall, Trustee Liaison Burket

1. Call to Order

Chairman Burdett called the Glen Ellyn Architectural Review Commission (ARC) regular meeting to order at 7:00 p.m., in the Civic Center at 535 Duane Street, Glen Ellyn, Illinois.

2. Approval of Minutes from January 8, 2014 Meeting

Commissioner Wussow moved to approve the January 8, 2014 minutes. The motion was seconded by Commissioner Hartweg and carried unanimously by a vote of 7-0. Commissioner Thompson entered the meeting after this vote.

3. Ben Franklin and Lincoln Schools – Exterior Appearance

Village Planner Stegall stated School District 41 is seeking exterior appearance approval of additions proposed to Ben Franklin Elementary School at 350 Bryant Avenue and Lincoln Elementary School at 380 Greenfield Avenue.

Bob Ciserella, School District 41 Assistant Superintendent of Finance, Facility and Operations, stated the district is planning to make improvements over the next few years at 4 schools with the goal of eliminating many of the mobile classrooms. He stated once the district has approval from the Village and the school board, they are proposing to start work on 2 of these schools as summer break starts.

Ron Richardson, partner with FGM Architects, showed the current and proposed pictures for Lincoln Elementary. Mr. Ciserella stated the proposed plan for Lincoln Elementary is to remove the 2 mobile classrooms on the backside of the building, relocate the 4 mobile classrooms from the west side of the building to the backside of the building and add the classroom additions to the west side of the building. Mr. Ciserella stated the materials for the proposed addition will blend with the materials on the existing building and showed samples of the materials.

Commissioner Wussow asked if the additions were all brick to which Mr. Richardson stated the fascia panel will be a smooth white finish. Chairman Burdet asked if there is a pitch to the roof to which Mr. Richardson stated the roof has a very low pitch so it looks flat from the street. Commissioner Senak asked about energy-efficient materials to which Mr. Richardson stated they will be using efficient lighting systems inside the classrooms as well as low Volatile Organic Compound (VOC) paints and carpeting.

Chairman Burdet asked about the landscaping plan to which Village Planner Stegall stated a review of the landscape plan by the Village's landscape consultant is included in the commissioners' packets. Mr. Richardson stated the sidewalks are heavily planted, and the buildings will be surrounded by new plantings. Mr. Ciserella stated due to site lines and the safety of the children, they keep the landscaping by the buildings clean and close to the ground. Mr. Ciserella stated Lincoln is on a flood plain, and stormwater has been accounted for with underground retention.

Mr. Ciserella stated for Ben Franklin Elementary, they are proposing to remove the 4 mobile classrooms in the rear of the building to add the classroom additions so there would be no more mobile classrooms at this school. Mr. Ciserella stated as with Lincoln, Franklin's materials will also blend with the existing building.

Commissioner Senak asked if there were any unique safety issues from either of these schools that needed to be dealt with to which Mr. Richardson stated there is nothing specific aside from the usual concern for the children's safety. Mr. Ciserella stated exterior doors will be added to the outside of these classrooms as a further safety measure.

Commissioner Wussow asked about stormwater issues at Franklin to which Mr. Richardson stated the parking lot at Franklin was redone several years ago with a series of oversized pipes running beneath it to help with this. Mr. Richardson stated the existing stormwater system will accept the water run-off from the new additions.

Commissioner Albrecht stated the designs are thoughtful, and she likes the matching brick and lighting shelves.

Commissioner Hartweg stated the plans are logical and sees the logic in the window placement. He stated he understands the flow of the students could be a safety issue.

Commissioner Dickie stated he understood the difficulty of appending into the existing structure, and the plans are done in a smart way. He stated he also understands the landscaping plan.

Commissioner Wussow stated the proposal is well-designed and thoughtful of the future as well. She stated the new style of classroom fits with the existing building. She stated they addressed the issues of safety and stormwater well.

Commissioner Senak stated the continuing need to upgrade schools are critical, and he sees a fair degree of thought for now and the future put into these plans.

Commissioner Dohrer stated he concurs with what was said and understands what challenging projects these can be. He stated they are utilizing a practical solution, and the design is tasteful.

Commissioner Thompson stated the designs work architecturally, and it is good to see the schools moving forward.

Chairman Burdett stated the additions will integrate well with the existing buildings. He stated he likes the brick choices and contrasting brick and understands the landscaping plan.

Commissioner Thompson moved to approve the proposed plans as presented. The motion was seconded by Commissioner Wussow and carried unanimously by a vote of 8-0.

4. Public Comment (non-agenda items)

None

5. Chairman's Report

Chairman Burdett welcomed Trustee Burket who is replacing Trustee Ladesic as the liaison to the ARC.

6. Trustee's Report

Trustee Burket stated he is happy to be working with the ARC. He stated the new Sign Code was approved with some changes at the February 10, 2014 meeting. He stated Village President Demos thanked the ARC and Village Planner Stegall for their work on the new sign code. Trustee Burket stated nominations are now being taken for the Historic Preservation awards.

7. Staff Report

Village Planner Stegall stated she is unsure if there will be a meeting on February 26, 2014. She thanked those who participated in the 2nd Wayfinding Study. Commissioner Thompson asked about new developments around town to which Trustee Burket stated there are some new things coming.

8. Adjourn

As there was no other business to discuss, Chairman Burdett asked for a motion to adjourn. Commissioner Hartweg moved, seconded by Commissioner Wussow to adjourn the meeting at 8:00 p.m. The motion carried unanimously by a vote of 8-0.

Submitted by: Debbie Solomon, Recording Secretary

EXTERIOR APPEARANCE REVIEW APPLICATION

JAN 31 2014

PLANNING DEPARTMENT
VILLAGE OF GLEN ELLYN

Please complete and return this form to the Planning and Development Department, 535 Duane St.,
Glen Ellyn, IL 60137. If you have questions, please phone: 630.547.5250

I. APPLICATION INFORMATION:

A. Date Filed: 1-31-2014 B: Application No. _____

C. Project Name: Lincoln

D. Project Description: Additional classroom construction (4)

E. Address of Property: 380 Greenfield

F. Permanent Index No.: _____

G. Zoning: R2

H. Name of Applicant: Glen Ellyn School District 41

I. Address of Applicant: 793 N Main Street, Glen Ellyn, IL 60137

J. Phone No. (Business): 630-790-6400 (Home) _____

K. Fax No. (Business): 630-790-6545 (Home) _____

L. E-mail Address of Applicant: bciscerella@d41.org

M. Name of Property Owner: Glen Ellyn School District 41

N. Address of Property Owner: 793 N Main Street

O. Phone No. (Business): same (Home) _____

P. E-Mail Address of Property Owner: same

II. CONFORMANCE WITH APPEARANCE REVIEW GUIDELINES:

(You may attach separate sheets as needed to answer any of the following questions)

Q. Please explain why the proposed architectural style was chosen. The proposed 5,541 s.f. additions are compatible with the original structure and complement the existing building while reflecting the district's desire to create a flexible, modern, learning environment

R. Provide information about the architectural style and exterior materials of the buildings in the surrounding area: The surrounding buildings are residential structures and do not have a direct influence on the addition. The primary design influence is the existing institutional brick building adjacent to the addition. The existing building adjacent to the additions was completed in 1961 but fenestration was modified in 1998.

S. Please explain how the project complies with the Appearance Review Guidelines: Institutional: As noted before, in general, the proposed additions are compatible with the adjacent structure and complement the existing building while reflecting the districts desire to create a flexible, modern, learning environment. More specifically, per section 6.2, the additions emphasizes compatibility with the adjacent structure, repeat the existing low slope roof system, repeat window color, repeats fascia color and repeat/complement the existing brick colors. The scale and proportion reflect the space usage of the addition. The proposed additions are single story to match the adjacent building. There are a wide variety of opening sizes (punched openings, ribbon windows) at the existing building and the proposed fenestration at the addition reflects the proposed usage of the space.

T. Please explain why any deviations from the Appearance Review Guidelines are proposed: _____
No deviations are proposed

Signature: _____



Date: _____

1-31-14

ARCHITECTURAL

General- Lincoln:

The proposed 5,541 s.f. additions will contain four (4) teaching spaces arranged in pairs with a movable partition in between. The addition will be constructed on the western portion of the site at the current location of the 4-unit of mobile classrooms. The mobile classrooms will first be removed and relocated to the northern part of the site, close to the location of the current 2-unit mobiles, which are the oldest in the District and will be removed. Differing from the other schools, the addition will be constructed in two separate "wings" with one pair of classrooms to the north, and one pair on the south with a courtyard area in between. A corridor will be constructed through the classroom at the southwest corner of the building for access to the new addition. At the northwest, the existing corridor will be used to access the new addition.

Surrounding the building, new landscaping will be installed and the grades will be altered to accommodate the new addition. Underground stormwater detention tanks will be installed in the open courtyard area between the new classroom wings.

Exterior architectural materials:

- Brick veneer on masonry block. Brick veneer on masonry block. New brick will complement the existing brick.
- Vertical aluminum curtain wall framing. Aluminum sun shades to be provided on the south elevation of the Classrooms. The color/finish of these will be unique to each building to complement the existing Architecture.
- Aluminum composite panel fascias. Each school to have a unique color palette which complements the existing Architecture.

Interior architectural materials:

- Painted CMU block wall in all spaces
- Interior glazing systems between Classrooms and Corridors
- Movable partition walls between all Classroom pairs
- Carpet and VCT flooring (Classrooms)
- VCT (Corridors, all other spaces)
- Exposed structure with ceiling tile "clouds" and suspended indirect-direct lighting (Classroom spaces and most corridors)
- Acoustical tile ceilings at all other locations

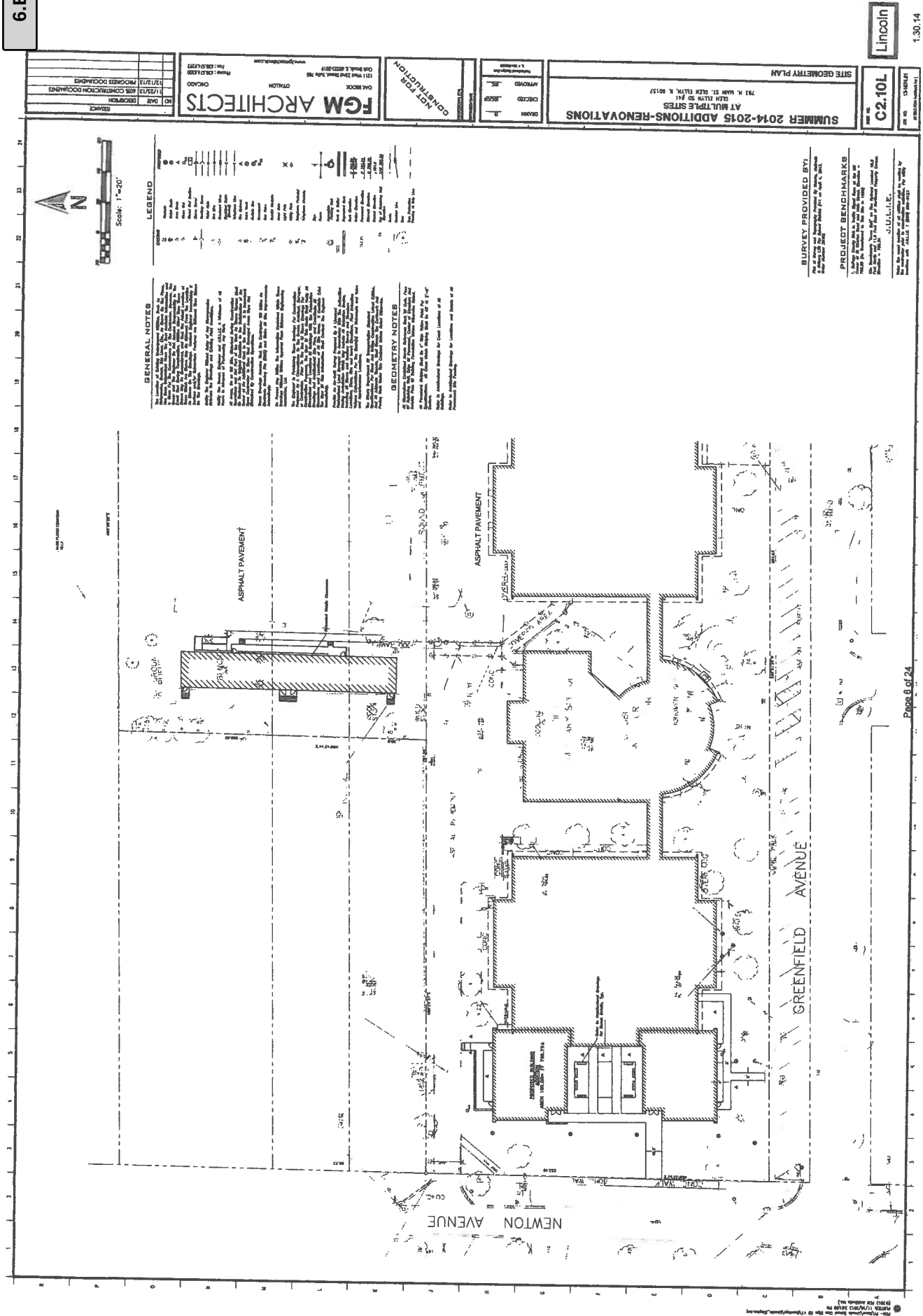
Design Overview:

The core component of the additions, which applies to each site, is the construction of four (4) new classroom spaces. The goal for these additions in the short term is to provide "homerooms" to allow the District to remove a portion of their existing elementary school mobile classrooms from service (the quantity removed and to remain differs from site to site). The long term goal for these spaces is to have the pairs of classrooms convert to larger, dedicated STEM/STEAM Labs. With this in mind, the design team saw this project as primarily designing STEM/STEAM Labs, and then proceeding to the secondary objective of designing individual homerooms which fit within these larger spaces. The programmed base classroom size is 900 square feet and the pairs of rooms are designed

with a movable partition wall in between. When the movable wall is opened and the room converts to dedicated STEM/STEAM, the larger resulting space will be approximately 1800 square feet. Each 900 square foot module is being designed with flexibility and change in mind. Each space will be provided with two (2) sinks in fixed cabinets with the remainder of the furniture/casework being movable. The teacher/student furniture will continue the District's goal of providing 21st Century Classrooms by allowing for differing layouts to best accommodate varying curriculums, teaching styles and future educational needs. Each room is to be provided with large vertical windows and will also have a door to the exterior to allow for educational access to the outside. The height of these STEM spaces is taller than a "traditional" classroom to allow for more natural light and to make the spaces more open, inviting and intellectually stimulating. Sunshades are proposed for installation on the south elevation at each school to control the amount of direct sunlight entering the classrooms. Interior sunshading systems will also be provided to allow for additional daylight control. On the interior, portions of the roof structure will be exposed and ceiling planes will be suspended in the classroom spaces, similar to what was completed for the Hadley Jr. High Library renovation completed in Summer 2013. This will provide for a taller space than would be typical (approximately 16' roof deck height with 12' high ceiling "clouds" vs. a 9' ceiling in a "traditional" classroom). In the corridors at all sites (except for Lincoln), skylights are proposed to bring in additional light and to make these taller spaces both brighter and more open/inviting. Clerestory windows are proposed for the wall between the classroom and the corridor to help capture some of the light from the skylights and bring it into the classrooms. Cubbies will be provided in the corridors at each site (minimum quantity: 100) for student garment storage. The various finishes of the walls and flooring will coordinate with the color palettes of each individual site and will further reinforce the goal of creating a fun and collaborative environment for learning.

In addition to these core spaces, there are a number of auxiliary rooms and space additions which are included to fulfill various programmatic needs and to replace spaces which were directly affected by this work. The type, quantity and location of these spaces differs from site to site.

The existing elementary schools will remain in operation during the course of the construction. Temporary corridors and exiting will be provided and the construction will also likely include relocating mobile classrooms and other areas as required by the needs of the educational schedule and the construction schedule



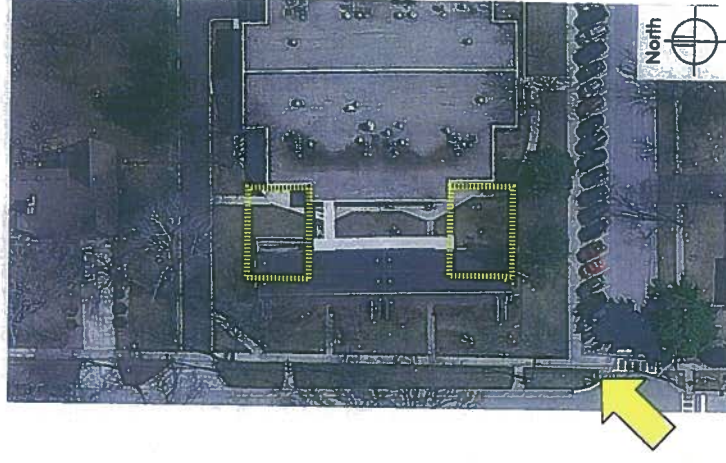
Lincoln



FGM ARCHITECTS

Existing Photo

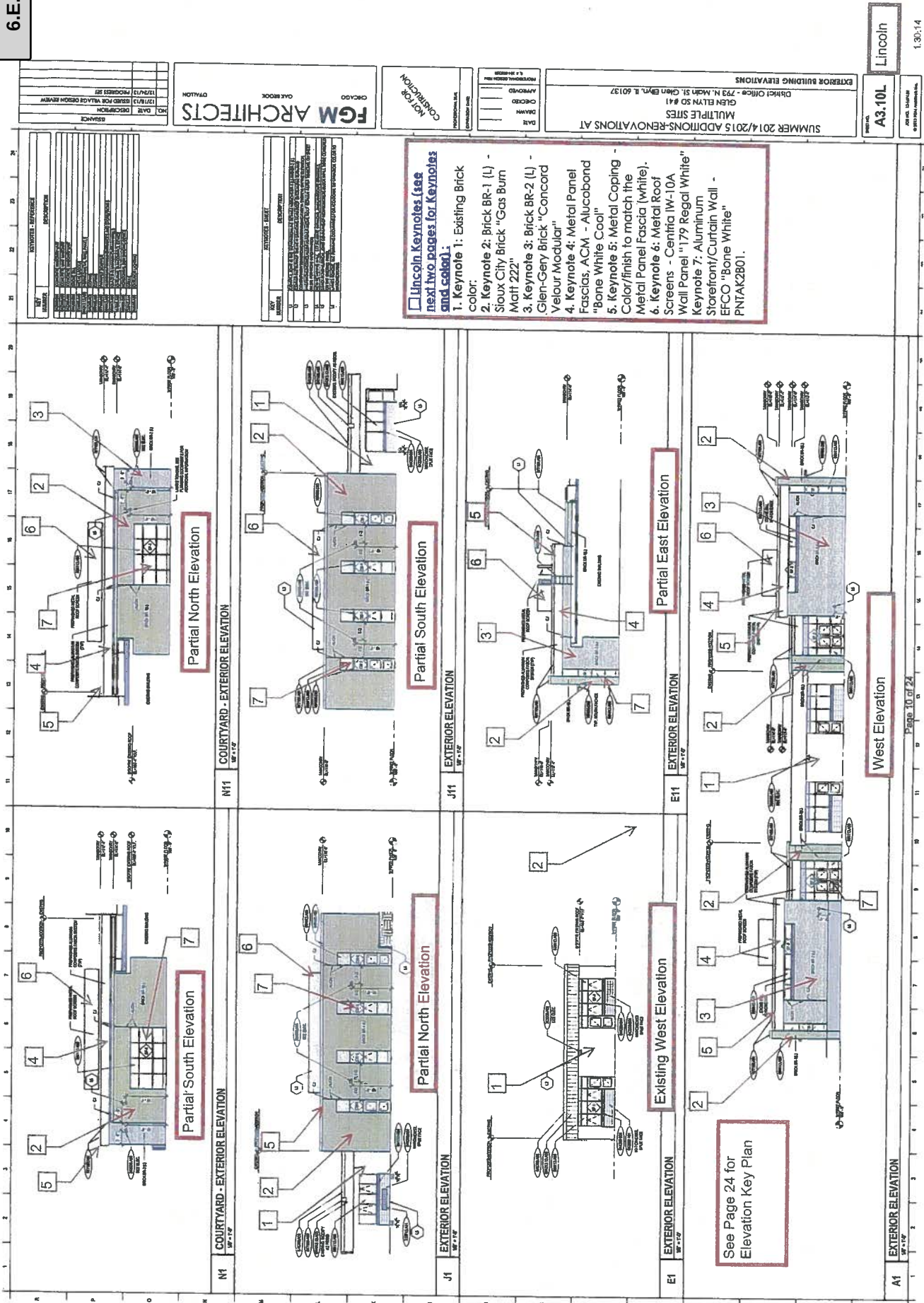
Page 18 of 24



January 30, 2014

1.30.14

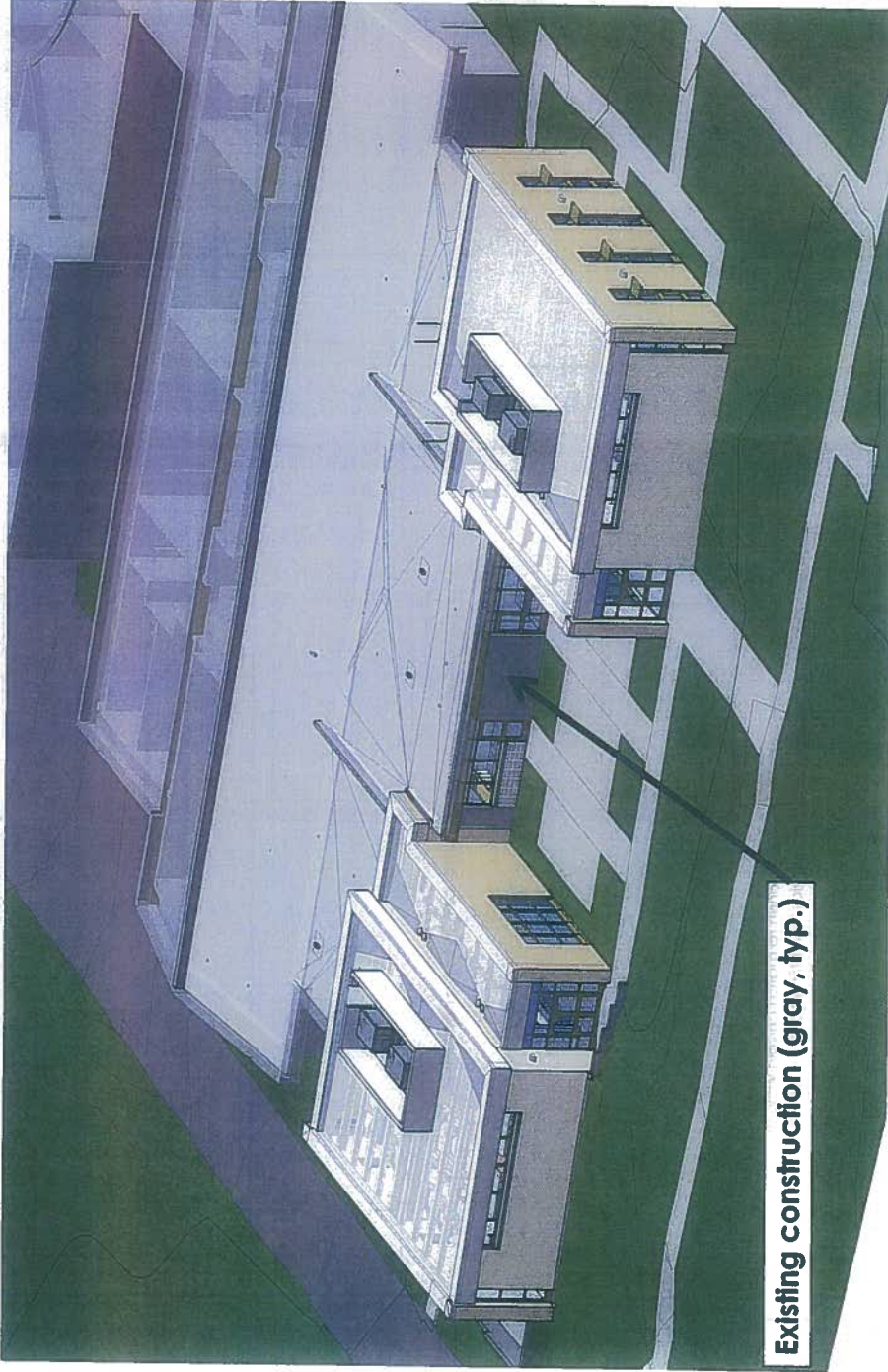
Attachment: Lincoln Existing Photo (1101 : Lincoln School Exterior Appearance)





Lincoln

Note: This model is not intended to represent material colors

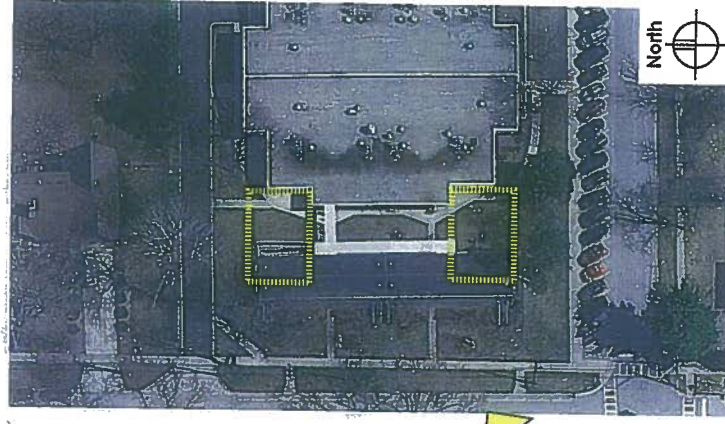


Model

FGM ARCHITECTS

Page 13 of 24

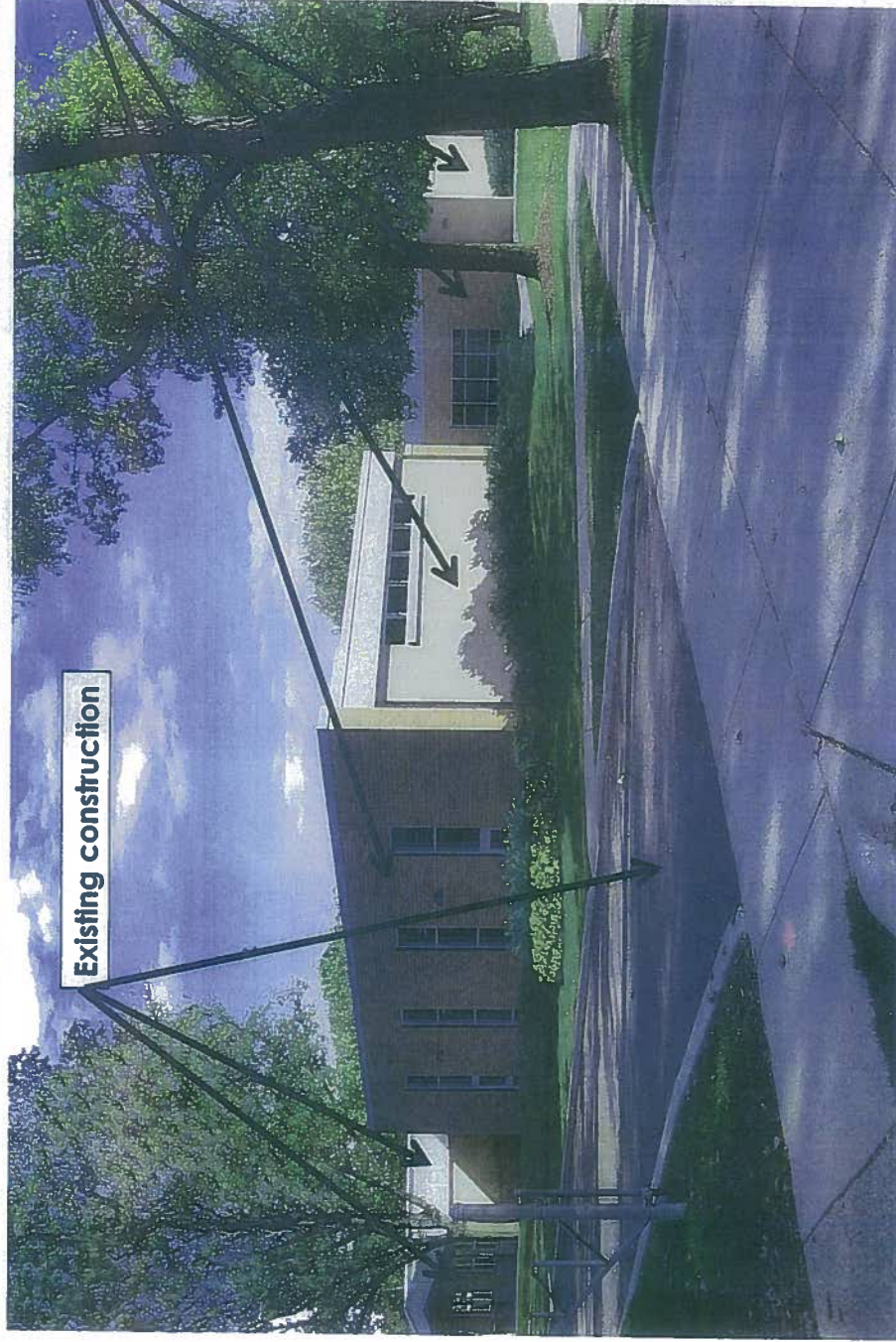
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Attachment: Lincoln Model (1101 : Lincoln School Exterior Appearance)



Lincoln

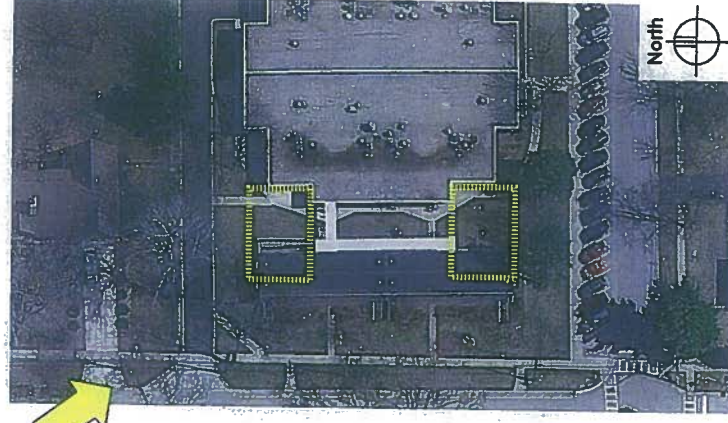


Existing construction

New construction

FGM ARCHITECTS

Photomontage



January 30, 2014



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE (ID # 1102)

DOC ID: 1102 A

Ordinance No. 6218, An Ordinance Approving a Final Plat of Subdivision for the Amber Ridge Subdivision to be Located at 760 Sheehan Avenue.

Background. K. Hovnanian Homes is requesting approval of a final plat of subdivision for the Amber Ridge Subdivision. The project involves the subdivision of 8.86-acres of property located at 760 Sheehan Avenue into 22 new single-family home lots. As part of the project, Montclair Avenue would be extended through the site in an “s” configuration. The subject property is located at the northwest corner of Route 53 and Sheehan Avenue in the R2 Residential zoning district.

On April 29, 2013, by the adoption of Ordinance 6124, the Village Board approved a preliminary plat of subdivision, subdivision variations and zoning variations for the project. The petitioner is now requesting final plat approval. Consideration of a final plat typically includes a review of any changes made to the plans since preliminary plat approval was granted, compliance with the conditions set forth in the Ordinance granting preliminary approval and review of the final engineering plans.

Since the time of preliminary plat approval, the dimensions of Lot 12, located at the northeast corner of Amber Ridge Drive and Sheehan Avenue were altered and the size of this lot was reduced by 1,350 square feet. This change was made to address wetland buffer concerns raised by the Army Corps of Engineers. With the proposed changes, Lot 12 will continue to comply with the minimum lot requirements in the R2 district. Amber Ridge Avenue was also shifted approximately 15 feet to the east, which resulted in the loss of 2 additional parking spaces on Sheehan Avenue beyond the 7 spaces originally planned for removal. With the gain of 4 new parking spaces on the east end of Sheehan Avenue, the net loss of on-street parking spaces increased from 3 to 5 spaces. The Police, Public Works, Planning and Administration Departments have discussed this issue and have no objection to this change.

Other changes made to the plans include the addition of a crosswalk on Amber Ridge Avenue that would line up with the pedestrian path to be constructed between Lots 6 and 7 and the new school crosswalk to be established on Sheehan Avenue. The stormwater management plan was also further evaluated and the storm sewer was relocated from rear yards of Lots 14-22 into the street where it will be maintained by the Village rather than the Homeowner’s Association. A swale and small private storm sewer would however still be located along the northern property behind Lots 14-19 to catch the runoff from the rear yards of these properties.

Plan Commission Recommendation. The Plan Commission considered the request at its February 13, 2014 meeting. A public hearing was held during preliminary plat review and the requested zoning and subdivision variations were acted on at that time. Therefore, this meeting was not a public hearing. The two representatives of the Rolling Hedge neighborhood located north of the site were however notified of the meeting.

Two people spoke at the meeting and expressed concerns about stormwater management, fencing and landscaping. After considering the application and testimony presented, the Plan Commission recommended approval of the final plat by a vote of 6-1, subject to the following conditions, a number of which are carryovers from the preliminary approval.

- A. The project shall be platted and constructed in substantial conformance with the plans as submitted and the testimony as presented at tonight's meeting.
- B. That lot coverage ratio garage bonuses shall not be applied to any of the individual single-family homes lots in the subdivision.
- C. That the required impact fees for each home be submitted prior to the issuance of a building permit for each home.
- D. That the homeowner's association shall be responsible for maintenance of the landscaping in the adjacent Sheehan Avenue right-of-way, with the exception that the parkway trees located south of the public sidewalk will be maintained by the Village.
- E. That at the time of final approval, a pedestrian easement agreement with the Village for the pathway on Outlot 23 shall be entered into.
- F. That the sidewalk in the Route 53 right-of-way shall be repaired or replaced as required by the Public Works Department.

Village Board Action. The Village Board may approve, approve with conditions or deny the petitioner's request for Final Plat approval. An Ordinance approving the request is attached for the Board's consideration.

Attachments.

- Location Map/Aerial Photo
- Draft Minutes from February 13, 2014 Plan Commission Meeting
- Ordinance 6124
- Excerpts from Petitioner's application packet, including:
 - Application for Final Plat Approval
 - Geometric Plan
 - Tree Removal Plan
 - Landscape Plan
 - Grading Plan
 - Utility Plan
 - Overall Plan
 - Final Plat

Cc: Brian Murphy, K. Hovnanian Homes

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Sheehan\Sheehan 760, K Hovanian\VB Memo Final
Plat.doc

Ordinance No. _____

**An Ordinance Approving
a Final Plat Subdivision for the Amber Ridge Subdivision
to be Located at 760 Sheehan Avenue
Glen Ellyn, IL 60137**

Whereas, K. Hovnanian Homes, owner of 8.86-acres of land commonly known as 760 Sheehan Avenue, has petitioned the Village President and Board of Trustees for approval of a Final Plat of Subdivision in accordance with Section 304 of the Subdivision Regulations Code; and

Whereas, the request is being made to allow the property to be subdivided into 22 single-family home lots to be known as the Amber Ridge Subdivision; and

Whereas, on April 29, 2013, the Village Board approved a Preliminary Plat of Subdivision, Subdivision Variations and Zoning Variations for the project; and

Whereas, the subject property is located at the northwest corner of Route 53 and Sheehan Avenue in the R2 Residential zoning district and is legally described as follows:

LOT F (EXCEPT THE SOUTH 40 FEET THEREOF) IN MILTON TOWNSHIP SUPERVISORS ASSESSMENT PLAT #5, BEING A PART OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ AND PART OF THE EAST ½ OF THE SOUTHEAST ¼ OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 6, 1944 AS DOCUMENT 464576, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s: 05-23-223-015 and 05-23-223-016; and

Whereas, at the February 13, 2014 public meeting of the Glen Ellyn Plan Commission, the Commission considered the petitioner's request for Final Plat approval; and

Whereas, two people spoke at the February 13, 2014 Plan Commission meeting and expressed concerns about the project related to stormwater management, fencing and landscaping;

and

Whereas, based upon the evidence, testimony, and exhibits presented at the February 23, 2014 Plan Commission meeting, the Commission recommended approval of a Final Plat of Subdivision for the Amber Ridge subdivision as set from in the minutes from said meeting, a draft of which is attached hereto as Exhibit "A"; and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have reviewed the evidence and exhibits presented at the February 13, 2014 public meeting on the Plan Commission and have considered the recommendation of the Plan Commission; and

Whereas, the Village President and Board of Trustees find that the request complies with the purpose of the Subdivision Regulations Code and that approving the Final Plat of Subdivision is in the best interests of the Village.

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Based upon a review of the evidence, exhibits, and materials presented at the February 13, 2014 Plan Commission public meeting, the President and Board of Trustees hereby grant approval of a Final Plat of Subdivision for the Amber Ridge subdivision to be located at 760 Sheehan Avenue on property legally described herein above.

Section Two: This grant of approval of a Final Plat of Subdivision is subject to the following conditions:

- A. The subdivision shall be constructed, platted and maintained in substantial conformance with the plans and testimony presented at the February 13, 2014 Plan Commission meeting and with the petitioner's application packet, including the following plans and documents referenced below as though they were attached hereto:

1. Application for Final Subdivision Approval signed December 23, 2013
2. Homeowner's Association Covenants received February 13, 2014
3. Stormwater Management Report revised January 24, 2014
4. Final Plat of Subdivision Prepared by Thomson Surveying, Ltd. revised February 13, 2014, a reduced copy of which is attached hereto as Exhibit "B"
5. Final Landscape Plans prepared by Hitchcock Design Group, including the following:
 - a. Tree Removal and Preservation Plan, Sheet L1.0, revised February 11, 2014
 - b. Tree Removal and Preservation Plan Table, Sheet L1.1, revised February 11, 2014
 - c. Final Landscape Plan, Sheet L2.0, revised February 11, 2014
 - d. Landscape Specifications, Sheets L3.0 and L3.1, revised February 11, 2014
 - e. Landscape Details, Sheet L4.0, revised February 11, 2014
6. Site Improvements Plans prepared by SpaceCo Inc., including the following:
 - a. Typical Sections and General Notes, Sheet C2, revised January 24, 2014
 - b. Geometric Plans 1 and 2, Sheets GM1 and GM2, revised January 24, 2014, a reduced copy of which is attached hereto as Exhibit "C"
 - c. Grading Plans 1 and 2, Sheets GR1 and GR2, revised December 30, 2013 and January 24, 2014 respectfully
 - d. Utility Plans 1 and 2, Sheets UT1 and UT2, revised December 30, 2013 and January 24, 2014 respectfully
 - e. Plan & Profile Plans 1 and 2, Sheets PP1 and PP2, revised December 30, 2013 and January 24, 2014 respectfully
 - f. Soil Erosion and Sediment Control Plan, Sheets SE1 and SE2, revised December 30, 2013
 - g. Site Erosion and Control Plan, Sheet SE3, revised December 30, 2013
 - h. Specifications, Sheet S1, revised December 30, 2013
 - i. Details 1 and 2, Sheets D1 and D2, revised December 30, 2013 and January 24, 2013 respectfully
 - j. Wetland Mitigation Plan, Sheet WT, revised January 24, 2014
 - k. Overall Plan, Sheet OV, revised December 30, 2013, a reduced copy of which is attached hereto as Exhibit "D"

and said documents shall be filed with and made a permanent part of the records of the Glen Ellyn Planning and Development Department.

- B. Lot coverage ratio detached garage bonuses shall not be applied to any of the individual single-family homes lots in the subdivision.
- C. Prior to the issuance of a building permit for each single-family home lot, the petitioner shall pay the applicable cash contributions (developer's donations) to the Village as specified below:
 1. Glen Ellyn Fire Company: \$1500 per dwelling unit

2. Glen Ellyn Public Library: \$745.08 per dwelling units
 3. Community Consolidated School District 89

▪ Per new 3-bedroom home	\$4,408.18
▪ Per new 4-bedroom single-family home	\$6,881.98
▪ Per new 5-bedroom single-family home	\$4,268.33
 4. School District 87

▪ Per new 3-bedroom home	\$962.38
▪ Per new 4-bedroom single-family home	\$2053.52
▪ Per new 5-bedroom single-family home	\$1,436.79
 5. Glen Ellyn Park District

▪ Per new 3-bedroom home	\$4,783.35
▪ Per new 4-bedroom single-family home	\$6,210.60
▪ Per new 5-bedroom single-family home	\$6,220.50
- B. The homeowner's association shall be responsible for maintenance of the landscaping in the adjacent Sheehan Avenue right-of-way, with the exception that the parkway trees located south of the public sidewalk will be maintained by the Village.
- C. At the time of Final Plat approval, a pedestrian easement agreement with the Village for the pathway on Outlot 23 shall be entered into.
- D. The sidewalk in the adjacent Route 53 right-of-way shall be repaired or replaced as required by the Public Works Department.
- E. The curbing work to be done around the parking spaces on Sheehan Avenue that will be removed will be done at the Village's expense.

Section Three: The Village Clerk is hereby authorized to record this Ordinance and the Final Plat of Subdivision approved herein with the DuPage County Recorder of Deeds.

Section Four: The Building and Zoning Official is hereby authorized to issue all necessary building and occupancy permits pursuant to the Final Plat of Subdivision approved herein, provided that all the conditions set forth hereinabove have been met and that the applicant complies with all other applicable laws and ordinances of the Village of Glen Ellyn.

Section Five: The Village Board may, for good cause shown, waive or modify any conditions set forth in this Ordinance without requiring that the matter return for a public hearing.

Section Six: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18(A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20 ____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day of _____, 20 ____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

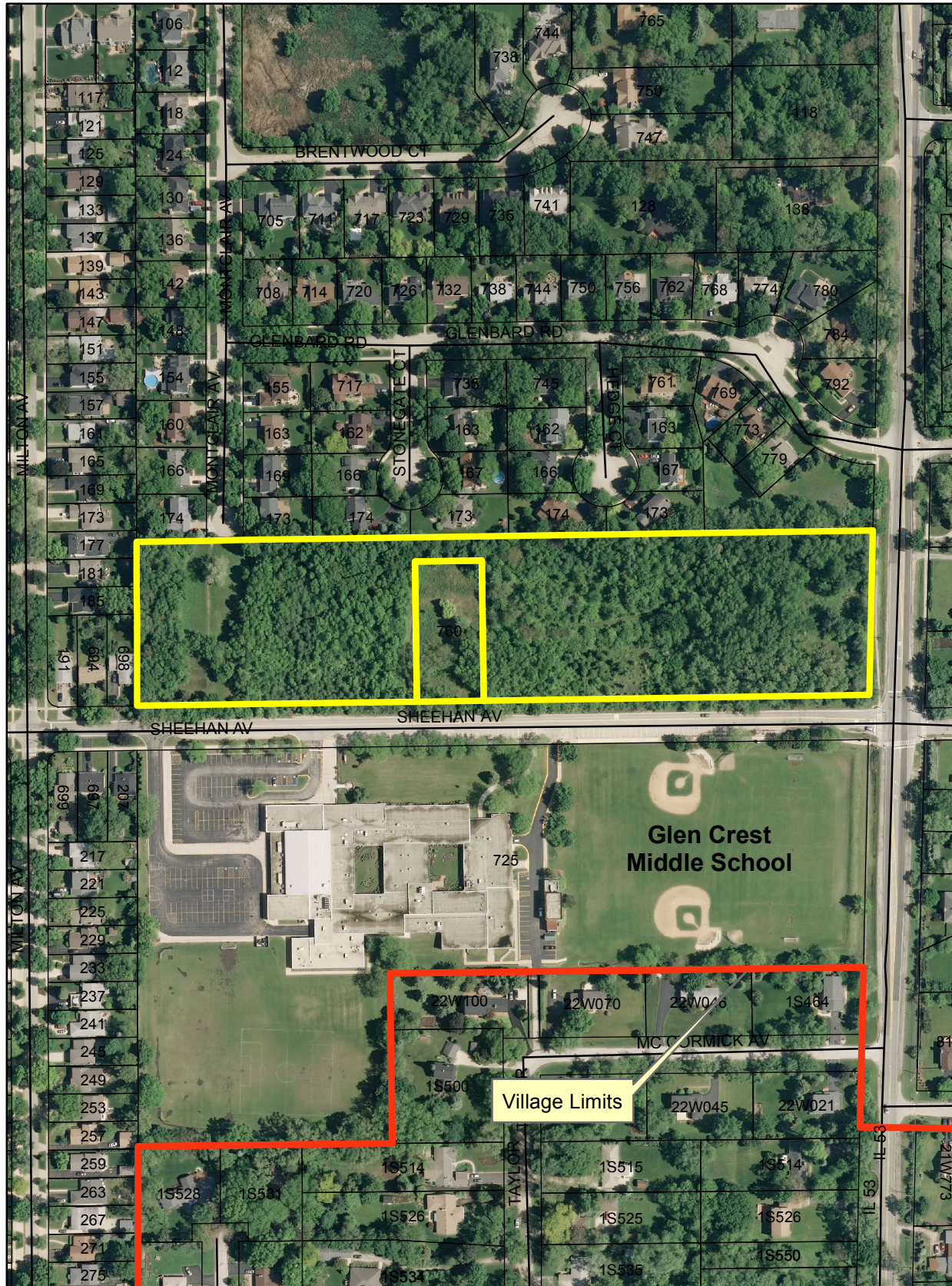
(Published in pamphlet form and posted on the ____ day of _____, 20 ____.)

ATTACHMENTS:

- Location Map, Aerial Photo (PDF)

- Draft Plan Commission Minutes (PDF)
- Ordinance 6124 (without attachments) (PDF)
- Application for Final Plat Approval (PDF)
- Geometric Plan (2 Pages) (PDF)
- Tree Removal Plan (PDF)
- Landscape Plan (PDF)
- Grading Plan (2 pages) (PDF)
- Utility Plan (2 pages) (PDF)
- Overall Plan (PDF)
- Final Plat of Subdivision (2 Pages) (PDF)

760 Sheehan Avenue



Attachment: Location Map, Aerial Photo (1102 : Amber Ridge Subdivision - Final Plat of Subdivision)

Prepared By: Planning and Development
 Date: February 5, 2014
 2011 Aerial Photo

0 175 350 700
 Feet



Packet Pg. 133

DRAFT
PLAN COMMISSION
MINUTES
FEBRUARY 13, 2014

The meeting was called to order by Acting Chairperson Jeff Girling at 7:05 p.m. Plan Commissioners David Allen, Craig Bromann, Tracy Heming-Littwin, Jeff Mansfield, Ray Whalen and Lyn Whiston were present. Chairperson Mary Loch and Plan Commissioners Gary Fasules, Heidi Lannen and Jay Strayer were excused. Also present were Village Planner Michele Stegall, Village Attorney Julie Tappendorf, Village Stormwater Engineer Ray Ulreich and Recording Secretary Barbara Utterback.

Plan Commissioner Mansfield moved, seconded by Plan Commissioner Heming-Littwin, to approve the minutes of the December 12, 2013 Plan Commission meeting. The motion carried unanimously by voice vote.

No comments were made by the public at this Plan Commission meeting.

FINAL PLAT REVIEW – AMBER RIDGE SUBDIVISION

RECOMMENDATION REGARDING A REQUEST BY K. HOVNANIAN HOMES FOR FINAL PLAT APPROVAL OF A NEW 22-LOT SUBDIVISION TO BE LOCATED IN UNINCORPORATED DUPAGE COUNTY ON THE WEST SIDE OF SUNNYBROOK ROAD BETWEEN JENNA COURT AND BEMIS ROAD.

(Brian Murphy, K. Hovnanian Homes)

Staff Presentation

Village Planner Stegall verified for Acting Chairperson Girling that this meeting was not a public hearing. Village Attorney Tappendorf added that the public hearings for this project were previously held but that public comments will be allowed at this meeting.

Village Planner Stegall stated that K. Hovnanian Homes is requesting approval of a final plat for the Amber Ridge Subdivision to be located at 760 Sheehan Avenue. Ms. Stegall displayed a map indicating the location of the property directly across the street from Glen Crest Middle School at the northwest corner of Sheehan Avenue and Route 53. Ms. Stegall displayed a plan of the subdivision that will consist of a 22 single-family home subdivision with stormwater detention on the east side and a wetland at the southeast corner of the property. Ms. Stegall stated that the subdivision consisted of 23 lots when last seen by the Plan Commission, however, was reduced to 22 lots at the Village Board level. Ms. Stegall added that the petitioner received preliminary plat approval from the Village Board in April of last year and a variety of zoning and subdivision variations were granted for the project at that time. Ms. Stegall stated that changes have been made since preliminary plat approval as follows: Lot 12 will be reduced in area by approximately 1,300 square feet due to wetland buffer concerns raised by the Army Corps of Engineers and the terminus of Amber Ridge Avenue into Sheehan

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shifted slightly to the east which resulted in a loss of two parking spaces along Sheehan Avenue and also the Planning, Police and Public Works Departments have no concerns regarding the loss of those two spaces. She added that there have also been some changes made to the stormwater management plan and storm sewer system. Ms. Stegall added that since the Plan Commissioners received their packets for this meeting, issues that Public Works Professional Engineer Bob Minix had concerns about regarding drainage easements that needed to be shown on the plat and a landscape buffer to be added in the Sheehan Avenue right-of-way have been addressed. She added that, per the covenants, the Homeowners Association will be responsible for the maintenance of the landscape buffer in the Sheehan Avenue right-of-way but parkway trees would be the responsibility of the Village.

Ms. Stegall stated that some suggested conditions of approval in the staff report include carryovers from the conditions in the preliminary plat. She stated that the conditions include the following: The lot coverage ratio garage bonuses shall not be applied to any of the individual single-family home lots in the subdivision; the required impact fees for each home must be submitted prior to the issuance of a building permit for each home, the Homeowners Association will be responsible for maintenance of a landscape buffer located north of the sidewalk in the adjacent Sheehan Avenue right-of-way, at the time of final approval, a pedestrian easement agreement with the Village for the pathway on Outlot 23 will be entered into, the sidewalk in the Route 53 right-of-way will be repaired or replaced as required by the Public Works Department, the outstanding comments in the February 3 memo from Planning Resources be addressed (most of the comments were in relation to parkway tree species and selections) and the outstanding comments in Bob Minix's memo will be addressed (which has been done since the staff report was distributed to the Plan Commission).

Questions to Staff from the Plan Commission

Plan Commissioner Heming-Littwin asked who is responsible for maintenance of the landscape buffer located north of the sidewalk in the adjacent Sheehan Avenue right-of-way from the street to the southern part of the sidewalk. Ms. Stegall responded that the Village will maintain parkway trees south of the sidewalk and that the Homeowners Association will maintain the landscape buffer north of the sidewalk. Ms. Stegall also responded that there will be grass there that the homeowners will maintain. Plan Commissioner Heming-Littwin felt that the way the condition was written made it seem as though the Homeowners Association would only be responsible for the area north of the sidewalk. Ms. Stegall responded to Plan Commissioner Whalen that she will double-check item no. 4 in the memorandum from Planning Resources for accuracy. Plan Commissioner Mansfield asked if fence material will be located behind the homes along Sheehan Avenue. Ms. Stegall responded that a fence is not required as part of the subdivision and that the landscaping will be a buffer and visual screen for privacy and safety. Plan Commissioner Mansfield expressed concerned about who will mow the grassy area on Sheehan Avenue between the sidewalk and the street and recommended changing the

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language regarding this subject. Ms. Stegall agreed with Plan Commissioner Mansfield's recommendation. Plan Commissioner Heming-Littwin felt it should be stated that the Homeowners Association is responsible for the landscaping north and south of the sidewalk to the street but the Village will maintain the parkway trees, and Ms. Stegall agreed.

Petitioner's Presentation

Brian Murphy of K. Hovnanian Homes displayed a plat of the Amber Ridge Subdivision with 22 home sites and reviewed some of the enhancements from the preliminary to final plat. Mr. Murphy stated that there has been a revision across the back property line of Lot 12 as the wetland buffer originally encroached into that property. He also stated that there were further improvements on the path and school crosswalks between home sites 6 and 7, and a 5-foot pedestrian path was created that connects the community with the school. He added that there is a crosswalk at the school with beacons and signs so that children can safely get to school. Mr. Murphy stated that an additional pedestrian crosswalk on the Amber Ridge side will be added with additional signs and some street lights have been added at both Sheehan Avenue and Amber Ridge to help illuminate the crosswalks. Mr. Murphy displayed a rendering of the Sheehan landscaping buffer enhancements and stated that the intent was always to have the Homeowners Association maintain the buffer and parkway and the Village maintain the trees.

Mr. Murphy stated that there was originally a stormwater pipe along the north property line and that the Village had concerns regarding maintaining it and not having it located in back yards. He stated that the plan has since been revised to carry water down the middle of the street and into the detention basin. He added that a Village-owned stormwater pipe will carry the majority of the water from the streets and the fronts of the homesites. He also stated that they kept a 12-inch storm pipe behind some of the lots because of concerns regarding the rear yard stormwater and that there is a catch basin on every other homesite as another safe measure to ensure that water goes down to the detention basin. Mr. Murphy stated that the north landscaping buffer was enhanced, and he displayed a rendering, stating that the property line is behind the landscape buffer. He also noted the location of a 2 to 2-1/2 foot deep swale in this area which will carry stormwater to the detention basin. Mr. Murphy stated that stormwater was a major concern with this project during preliminary review. He displayed a view of existing stormwater conditions and stated that water is currently flowing in various directions. He stated that they have designed, enhanced and improved the grading and will control the stormwater in three specific locations and all of the stormwater on their property will be retained. Mr. Murphy stated that the site falls from west to east and there is a 3-4 feet grade change from the west side of the property to the east side of the property. He added that they have taken every precautionary measure to ensure that water is controlled and have fail safes to ensure that the water stays on the property even during a heavy rainstorm event.

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Questions from the Plan Commission

Plan Commissioner Allen asked for a list of what would be found if one walked north to south into Amber Ridge, and Mr. Murphy responded a berm of landscaping followed by a swale at a drop of 2 to 2-1/2 feet. Mr. Murphy also responded that a homeowner would most logically install a fence near the property line. Mr. Murphy verified for Plan Commissioner Allen that the order would be property line, fence, berm of landscaping and swale. Mr. Murphy responded to Plan Commissioner Mansfield that the road was moved 15 feet to the east for wetland adjustment reasons and to keep the buffer out of Lot 12. Plan Commissioner Mansfield expressed concern that by moving the street 15 feet east, the alignment with the access road into Glen Crest does not match, and he asked if a traffic consultant has reviewed this situation. Ms. Stegall responded that the traffic consultant reviewed this situation and had no issues with the shifting of that road. Plan Commissioner Allen asked if there was any preliminary conversation regarding the relationship between Amber Ridge coming out onto Sheehan closer in proximity to Route 53. Ms. Stegall responded that the traffic consultant was comfortable with the location of Amber Ridge. Mr. Murphy added that there would be approximately 450 feet between Amber Ridge Avenue to Route 53. Mr. Murphy responded to Plan Commissioner Whiston that the landscaping is on the individual homeowners' lots so it will be the homeowners' responsibility. He responded that the fencing will also be the responsibility of the homeowners. Mr. Murphy also responded to Plan Commissioner Whalen that the only fence they are required to install is a split-rail fence that runs between the wetland, detention basin and the homesites. He also responded to Plan Commissioner Allen that maintenance is required for the split rail fence.

Persons in Favor of or in Opposition to the Proposed Request

Norris Eber, 173 Stonegate Court, Glen Ellyn, Illinois displayed a map of the subject area and stated that his home is on the north boundary of the subject site. He stated that 100 percent of the trees and landscaping in the subject housing area will be removed. He stated there are currently no maintenance arrangements regarding the north buffer in the covenants and he would request that the association handle those arrangements. Mr. Eber stated that the ordinance states that there must be a consistent fence and that he believes the fence was also to be set back 15 feet to the rear of the easement. He stated he was told that information is not in the ordinance, however, he understands that ordinances can be modified. Mr. Eber displayed a photo of the proposed 6-foot high solid cedar fence that will create "Fort Apache" at the property line. He also stated that he had been told at a public hearing that they would have an underground storm sewer, however, they now will have an open trench system with an overflow into a very small pipe system. He stated that they cannot see if their catch basin becomes full of debris and floods, and he requested a wrought iron fence so that the landscaping and scuppers can be seen. Mr. Eber responded to Plan Commissioner Whalen that the fence from his side will be 4 feet in height—not 6 feet.

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Jack Washam, 174 Stonegate Court, Glen Ellyn, Illinois stated that his house flooded last spring. He stated he is now very concerned about the open trench and asked if County engineers are supervising the run-off. Mr. Ulreich, Village Stormwater Engineer, stated that the Village reviews drainage issues, and Mr. Murphy described how the system will work. Mr. Ulreich also responded to Mr. Washam that the sump pumps would be tied directly into the storm system which is now common practice as nuisance problems are avoided. Mr. Ulreich also explained that there would be a storm sewer in the back yards that picks up the flow in the rear yards and a naturally draining terrain that slopes from the west to the east that conveys the water to the stormwater detention basin so that none of the water will drain to the north as it currently does. Mr. Ulreich added that Mr. Washam and other residents to the north shall no longer have water on their property as the water will be easily conveyed to the east. Mr. Ulreich stated that the system is designed to carry a 100-year flow with a swale system on top of that. He also responded to Mr. Washam that a pipe was not changed to an open swale but that there was a pipe that crossed the entire property but was re-routed into the street to be more easily accessible for maintenance. Mr. Murphy responded to Mr. Washam that homeowners may install a fence if they want one and that the fence must be a certain type and color per the HOA.

Comments from the Plan Commission

Plan Commissioner Whiston was in favor of modifying Condition D so that the Village will maintain the parkway trees and the Homeowners Association will maintain the landscaping. Plan Commissioner Mansfield was also in favor of amending this condition to clarify the responsibility of the landscaper on Sheehan Avenue. He stated he was concerned about the line-up of the road and a bus that habitually parks where the crosswalk is. He felt that there should be a restriction regarding no bus parking in that area as children are walking at that location. He also stated he is comfortable with the stormwater and fence issues but has concerns regarding the maintenance of the north landscape buffer as it is on the property of the purchaser of the lot and he did not feel one can be required to maintain the existing landscaping. Plan Commissioner Whalen appreciated that the petitioners addressed some of the neighbors' concerns and stormwater issues regarding the project. He also was supportive of Conditions A through F in the staff report. Plan Commissioner Bromann stated he has concerns regarding fencing. He also stated he was concerned about the movement of the entrance from Sheehan. He responded to Acting Chairperson Girling that he is not in favor of the final plat of approval. Plan Commissioner Allen was supportive of this request with a modification to Condition D and the elimination of Condition G and stated he was comfortable with the adjustments that the petitioners made to the plan. Plan Commissioner Heming-Littwin requested a word change in Condition D and stated she was fine with everything else. She also was supportive of the proposed wording in the covenants that basically stated if anyone is going to do anything to the back property line, it must be within current Village codes. Acting Chairman Girling was in favor of the subject request and was supportive of modifications to Condition D and eliminating Condition G.

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Motion

Plan Commissioner Allen moved, seconded by Plan Commissioner Heming-Littwin, after having considered the application of K. Hovmanian Homes for approval of a Final Plat of Subdivision for the Amber Ridge subdivision to be located at 760 Sheehan Avenue that the Plan Commission recommend that the Village Board approve the Final Plat in accordance with Section 304 of the Glen Ellyn Subdivision Regulations Code, subject to the following conditions: A. The project shall be platted and constructed in substantial conformance with the plans as submitted and the testimony as presented at tonight's meeting; B. That lot coverage ratio garage bonuses shall not be applied to any of the individual single-family home lots in the subdivision; C. That the required impact fees for each home be submitted prior to the issuance of a building permit for each home; D. That the homeowners association shall be responsible for maintenance of the landscape buffer located north of the sidewalk in the adjacent Sheehan Avenue right-of-way and south of the sidewalk along Sheehan Avenue except that the Village will be responsible for maintenance of the parkway trees between the Sheehan Road public walk and Sheehan Road. E. That at the time of final approval, a pedestrian easement agreement with the Village for the pathway on Outlot 23 shall be entered into. F. That the sidewalk in the Route 53 right-of-way shall be repaired or replaced as required by the Public Works Department.

The motion carried unanimously with six (6) "yes" votes and one (1) "no" vote as follows: Plan Commissioners Allen, Heming-Littwin, Mansfield, Whalen, Whiston and Acting Chairman Girling voted yes; Plan Commissioner Bromann voted no.

**FRED BUCHOLZ****DUPAGE COUNTY RECORDER**

AUG.13,2013

3:02 PM

OTHER

05-23-223-016

064 PAGES**R2013-117894**

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Village of Glen Ellyn**Ordinance No. 6124**

**An Ordinance Approving
a Preliminary Plat Subdivision, Subdivision Variations and Zoning Variations
for the Amber Ridge Subdivision Proposed on Property
Commonly Known as 760 Sheehan Avenue
Glen Ellyn, IL 60137**

**Adopted by the
President and the Board Of Trustees
of the Village Of Glen Ellyn
DuPage County, Illinois
this 29th day of April, 2013.**

Published in pamphlet form by the authority of the
President and Board of Trustees of the Village of
Glen Ellyn, DuPage County, Illinois, this 30th
day of April, 2013.

**PREPARED BY AND MAIL TO:
VILLAGE OF GLEN ELLYN
ATTN: VILLAGE CLERK
535 Duane Street
Glen Ellyn, IL 60137**

Ordinance No. 6124

**An Ordinance Approving
a Preliminary Plat Subdivision, Subdivision Variations and Zoning Variations
for the Amber Ridge Subdivision Proposed on Property
Commonly Known as 760 Sheehan Avenue
Glen Ellyn, IL 60137**

Whereas, K. Hovnanian Homes, contract purchaser of 8.86 acres of land commonly known as 760 Sheehan Avenue initially petitioned the Village President and Board of Trustees for approval of the following:

1. A Preliminary Plat of Subdivision in accordance with Section 303 of the Glen Ellyn Subdivision Regulations Code.
2. The following variations from the Glen Ellyn Subdivision Regulations Code:
 - a. A variation from Section 403(5) to allow a street right-of-way width of 50-feet in lieu of the minimum right-of-way width of 66 feet required.
 - b. A variation from Section 401(7) to allow Lots 3 to 12 to front on two non-intersecting streets.
 - c. A variation from Section 408(2) to allow the absence of parkway trees along that portion of Sheehan Avenue adjacent to the wetland and south of Lot 13.
 - d. A variation from Section 408(2) to grant a waiver from the requirement to establish a parkway tree escrow and to allow the required parkway trees to be installed by the developer rather than the Village.
3. The following variations from the Glen Ellyn Zoning Code:
 - a. A variation from Section 10-4-8(E)1 to allow a lot coverage ratio of 25% in lieu of the maximum lot coverage ratio of 20% permitted.
 - b. A variation from Section 10-4-8(E)3(a) to forgo any garage bonus in relation to the lot coverage ratio that allows the first 500 square feet of area to be excluded from the calculation.
 - c. A variation from Section 10-4-8(D)2 to allow a rear yard setback of 34 feet on Lots 4, 5, 13, 14 and 16 in lieu of the minimum rear yard setback of 40 feet required.
 - d. A variation from Section 10-4-8(D)5 to allow the southern yards of Lots 4-12 to be treated as rear yards in lieu of second front yards.

- e. A variation from Section 10-4-8(D)4 to allow a corner side yard setback of 20 feet on Lot 12 in lieu of the minimum corner side yard setback of 30 feet required.

all to allow the subject property to be subdivided into 23 single-family home lots to be known as the Amber Ridge Subdivision ("*Initial Application*"); and

Whereas, the subject property is located at the northwest corner of Route 53 and Sheehan Avenue and is zoned R2 Residential District; and

Whereas, the subject property is legally described as follows:

LOT F (EXCEPT THE SOUTH 40 FEET THEREOF) IN MILTON TOWNSHIP SUPERVISORS ASSESSMENT PLAT #5, BEING A PART OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ AND PART OF THE EAST ½ OF THE SOUTHEAST ¼ OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 6, 1944 AS DOCUMENT 464576, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s: 05-23-223-015 and 05-23-223-016; and

Whereas, the petitioner appeared before the Glen Ellyn Plan Commission for pre-application meetings on May 10, 2012 and August 9, 2012; and

Whereas, following due and proper publication of notice in the Daily Herald not less than fifteen (15) nor more than thirty (30) days prior thereto, the Plan Commission of the Village of Glen Ellyn conducted a public hearing on February 28, 2013, March 14, 2013 and April 4, 2013 to consider the petitioner's requests for approval of a Preliminary Plat of Subdivision, Subdivision Variations and Zoning Variations at which hearing the petitioner presented evidence and testimony in support of the requests and eleven (11) members of the public spoke in opposition to the requests and an attorney and land planner hired by some of the neighboring residents also addressed the Commission and expressed opposition to the requests; and

Whereas, based upon the evidence, testimony, and exhibits presented at the February 28, 2013, March 14, 2013 and April 4, 2013 Plan Commission public hearing, by a vote of six (6) "yes" and four (4) "no", the Glen Ellyn Plan Commission recommended approval of the

requested Preliminary Plat of Subdivision, Subdivision Variations and Zoning Variations as set forth in the minutes from the February 28, 2013 and March 14, 2013 Plan Commission meetings and the draft minutes from the April 4, 2013 Plan Commission meeting all of which are attached hereto as Exhibits "A-C", subject to certain conditions of approval, including a restriction on the number of lots granted a lot coverage ratio variation ("*Plan Commission Recommendation*"); and

Whereas, the President and Board of Trustees of the Village of Glen Ellyn have reviewed the evidence and exhibits presented at the February 28, 2013, March 14, 2013 and April 4, 2013 public hearing before the Plan Commission and have considered the findings and fact and recommendations of the Plan Commission.

Whereas, the President and Board of Trustees considered the project at a public meeting on April 15, 2013 at which meeting, the Board of Trustees expressed concerns about the requested lot coverage ratio variation; and

Whereas, in response to the comments made by the Village Board at the April 15, 2013 meeting, the petitioner revised its application to reduce the number of proposed lots from 23 to 22, and to modify the subdivision and zoning variations so that the revised application requests the following relief:

1. A Preliminary Plat of Subdivision for a 22 lot subdivision in accordance with Section 303 of the Glen Ellyn Subdivision Regulations Code.
2. The following variations from the Glen Ellyn Subdivision Regulations Code:
 - a. A variation from Section 403(5) to allow a street right-of-way width of 50-feet in lieu of the minimum right-of-way width of 66 feet required.
 - b. A variation from Section 401(7) to allow Lots 3 to 11 to front on two non-intersecting streets.
 - c. A variation from Section 408(2) to allow the absence of parkway trees along that portion of Sheehan Avenue adjacent to the wetland and south of Lot 12.

- d. A variation from Section 408(2) to grant a waiver from the requirement to establish a parkway tree escrow and to allow the required parkway trees to be installed by the developer rather than the Village.
3. The following variations from the Glen Ellyn Zoning Code:
- a. A variation from Section 10-4-8(E)1 to allow the lesser of (i) a lot coverage ratio of 25% or (ii) a lot coverage of 2,500 square feet, in lieu of the maximum lot coverage ratio of 20% permitted on 7 lots within the subdivision with the exception of Lots 3, 4, 11 and 14.
 - b. A variation from Section 10-4-8(E)1 to allow a lot coverage ratio of 25% in lieu of the maximum lot coverage ratio of 20% permitted on 7 lots within the subdivision with the exception of Lots 3, 4, 11 and 14.
 - c. A variation from Section 10-4-8(E)3(a) to forgo any garage bonus in relation to the lot coverage ratio that allows the first 500 square feet of area to be excluded from the calculation.
 - d. A variation from Section 10-4-8(D)2 to allow a rear yard setback of 34 feet on Lots 4, 5, 12, 13 and 15 in lieu of the minimum rear yard setback of 40 feet required.
 - e. A variation from Section 10-4-8(D)5 to allow the southern yards of Lots 4-11 to be treated as rear yards in lieu of second front yards.

("Amended Application")

Now, Therefore, be it Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: The February 28, 2013 and March 14, 2013 minutes of the Plan Commission and the draft minutes from the April 4, 2013 Plan Commission meeting are attached hereto as Exhibits "A-C".

Section Two: Based upon their review of the evidence, exhibits, and materials presented at the February 28, 2013, March 14, 2013 and April 4, 2013 public hearing before the Plan Commission and the April 15, 2013 and April 29, 2013 public meetings of the Village Board, the Village President and Board of Trustees hereby adopt the findings of fact set forth in Exhibit "D"

attached hereto.

Section Two: Based upon the findings of fact set forth in Exhibit "D", the President and Board of Trustees hereby grant approval of the requested Preliminary Plat of Subdivision, Subdivision Variations and Zoning Variations for the property legally described herein above, as presented in the Amended Application and subject to the conditions set forth in Section Three of this Ordinance.

Section Three: This grant of approval of a Preliminary Plat of Subdivision, Subdivision Variations and Zoning Variations shall be subject to the following conditions:

A. The subdivision shall be constructed and platted in substantial conformance with the plans and testimony presented at the February 28, 2013, March 14, 2013 and April 4, 2013 Plan Commission public hearing and with the petitioner's application packet stamped received February 14, 2013, including the following plans and documents referenced below as though they were attached hereto with the exception that the application plans and materials shall be updated as necessary to correspond with the revised 22-Lot Preliminary Plat of Subdivision referenced below and attached hereto as Exhibit "E".

1. Letter from Jon Isherwood dated January 24, 2013
2. Letter from William J. Zalewski dated January 21, 2013
3. Memorandum from Jedd Anderson dated January 23, 2013
4. Application for Major Subdivision Approval signed January 24, 2013
5. Major Subdivision Application Additional Information stamped received February 14, 2013
6. Application for Variation revised January 24, 2013
7. Approval Standards and Findings of Fact – Section 310 – Subdivision Regulations Code updated January 24, 2013
8. Letter from Jon Isherwood and Scott Barenbrugge regarding Lot Coverage Ratio dated July 2, 2013
9. Preliminary Grading and Drainage Plan revised April 29, 2013
10. Preliminary Sanitary and Water Main Plan revised April 29, 2013
11. Preliminary Wetland Mitigation Plan dated January 18, 2013
12. Existing Tree Survey revised April 29, 2013
13. Wetland Submittal Prepared by Christopher B. Burke Engineering, Ltd. dated January 2013
14. Wetland Buffer Submittal Prepared by Christopher B. Burke Engineering, Ltd. dated January 2013
15. Tree Removals and Preservation Plan revised January 25, 2013
16. Tree Removals and Preservation Table revised January 25, 2013

17. Final Landscape Plan revised January 25, 2013
18. Preliminary Plat of Subdivision revised April 29, 2013 a reduced copy of which is attached hereto as Exhibit "E"
19. Anti-Monotony Restrictions stamped received February 14, 2013 (2 pages)

and said documents shall be filed with and made a permanent part of the records of the Glen Ellyn Planning and Development Department.

- B. That lot coverage ratio garage bonuses shall not be applied to any of the individual single-family home lots in the subdivision.
- C. That the required impact fees for each home be submitted prior to the issuance of a building permit for each home.
- D. That the species of parkway trees be selected from a list approved by the Village with no more than 20% of the same species being planted in the rights-of-way adjacent to the subdivision and such trees must have a minimum caliper of 2.5 inches.
- E. That the homeowner's association shall be responsible for the maintenance of the landscaping in the Sheehan Avenue right-of-way.
- F. That at the time of final approval, a pedestrian easement agreement with the Village for the pathway on Outlot 24 shall be entered into and such agreement shall be substantially in the form of Exhibit "F" attached hereto.
- G. That the following items be addressed prior to review of the Final Plat of Subdivision.
 1. That the Homeowners Association Covenants submitted with the final subdivision application include the following provisions:
 - a. Provide the Village with the ability to enter the property to maintain the common areas on the site in the event the association fails to do so and to charge the cost of any related work back to the association.
 - b. Reflect the maintenance responsibilities of the association for the stormwater facilities and special management areas on the property as well as the landscape buffer proposed in the Sheehan Avenue right-of-way.
 - c. Establish an anti-monotony clause in conformance with the anti-monotony restrictions in the application packet.
 - d. Require the style of fencing to be used along the rear property lines to be limited to a single style that conforms to the requirements in the Zoning Code.
 2. That all necessary utility, drainage, conservation and other easements not currently shown on the plans be fully incorporated into the plans including easements over the stormwater and wetland areas.

3. That the plans be revised to incorporate the pavement markings, school crossing signs and beacons identified in the February 4, 2013 letter from Thomas Adomshick.
 4. That the plans be revised to incorporate 4 additional parkway trees on the north side of Sheehan Avenue between Amber Ridge Drive and the wetland.
 5. Unless objected to by IDOT, that the plans be revised to show the existing sidewalk in the Route 53 right-of-way as being repaired or replaced to the satisfaction of the Public Works Department and will work with the Village Public Works Department to determine if parkway trees are appropriate and feasible in the adjacent Route 53 right-of-way.
 6. That the petitioner work with the Public Works Department on the design of the Sheehan Avenue parkway including the location of the landscaping, sidewalk, street lights and utilities.
 7. The petitioner will work with the Public Works Department to ensure street lighting in the northern Sheehan Avenue right-of-way provides adequate illumination.
 8. That the plans be amended to provide access to the stormwater facility satisfactory to the Public Works Department through one of the outlots rather than through Lot 13.
 9. That the petitioner work with the Village to further evaluate the tree preservation plan with the goal of preserving additional trees on the property. As part of this review, the impact of relocating the private storm sewer line proposed in the rear of Lots 15-23 should be evaluated.
- H. That the storm sewer system be acceptable to both the Village Stormwater Engineer and the Public Works Department.
- I. That curbing be added where the parking spaces will be removed on Sheehan Avenue and this work shall be done at the Village's expense.

Section Four: The petitioner shall file an application for approval of a Final Plat of Subdivision with the Director of the Department of Planning and Development within twelve (12) months after the passage and approval of this Ordinance, or this Ordinance shall become null and void provided, however, that the Village Board may, by motion, grant an extension of this provision.

Section Five: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Section Six: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Section Seven: Failure of the owners or other party in interest or a subsequent owner or other party in interest to comply with the terms of this Ordinance, after execution of such Ordinance, shall subject the owners or party in interest to the penalties set forth in Section 10-10-18(A) and (B) of the Village of Glen Ellyn Zoning Code.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this 29th day of April, 2013.

Ayes: Cooper, McHale, Friedberg, Hartweg,
Weninger, Lodesie

Nays: - 0 -

Absent: - 0 -

Approved by the Village President of the Village of Glen Ellyn, Illinois, this 29 day of April, 2013.

THE ORDINANCE WAS ADOPTED BY THE
VILLAGE BOARD AND BECAME EFFECTIVE
WITHOUT ACTION BY THE VILLAGE
PRESIDENT

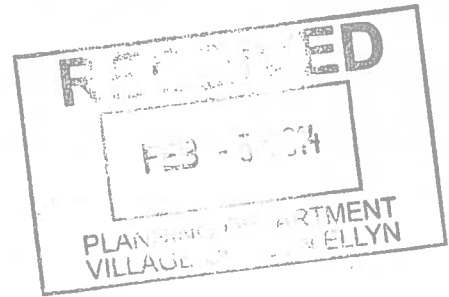
Village President of the
Village of Glen Ellyn, Illinois

Attest:

Patricia A. Maderhuel
Village Clerk of the (ACTING)
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the 30 day of April, 2013.)

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Sheehan\Sheehan 760, K Hovanian\Ordinance Approval, 22-lot version - redline v2.doc



Village of Glen Ellyn
 Phone: (630) 547-5250 • Fax: (630) 547-5370
 535 Duane Street • Glen Ellyn, Illinois 60137

APPLICATION FOR MAJOR SUBDIVISION FINAL APPROVAL

DATE FILED: 12/13/13 **APPLICATION NUMBER:** _____

DATE OF PRELIMINARY APPROVAL: 4/29/13 **ORDINANCE NUMBER:** 6124

I. APPLICANT INFORMATION:

Name: K. Hovnanian T&C Homes at Illinois LLC

Address: 1804 N. Naper Blvd Suite 200, Naperville, IL 60563

Phone Number: (Home) _____ (Business) 630-210-8861

E-Mail: bmurphy@khov.com (Fax): _____

Property Interest of Applicant: Owner Representative
 (Owner, Contract Purchaser, Owner Representative)

II. OWNER INFORMATION:

Name: Amber Ridge, LLC

Address: 1804 N. Naper Blvd Suite 200, Naperville, IL 60563

Phone Number: (Home) _____ (Business) _____

E-Mail: _____ (Fax): _____

III. PROPERTY INFORMATION:

Address and Legal Description of Property: 760-770 Sheehan Ave., Glen Ellyn, IL 60137

Permanent Index No.: 05-23-223-015, 05-23-223-016Zoning: R2 ResidentialLot Dimensions: 294.08 x 1316.32 x 293.55 x 1309.08Lot Area: 8.859 acresPresent Use: Currently vacant land not being utilized.

Description of Subdivision (Preliminary Plat/Final Plat): A single double loaded road with 22 single family homes that connects to Montclair Avenue to the North.

Estimated Date to Begin Construction: April/ May 2014

Name(s), Address(es) and Phone Number(s) of consultants (Architects, Engineers, Attorneys, etc.): Thompson Surveying, 9575 W. Higgins Road, Ste. 850, Rosemont, IL 60018 Attn: Phil Ryan, 847-318-9790

Engineer - SpaceCo, Inc. 9575 W. Higgins Road Suite 700, Rosemont, IL 60018 Attn: Bill Zalewski - 630-355-4060

Landscape Architect - Hitchcock Design Group - 221 West Jefferson Avenue, Naperville, IL 60540 Attn: Tom Runkle - 630-961-1787

I (we) certify that all of the statements and documents submitted as part of this application are true to the best of my (our) knowledge and belief.

I (we) consent to the entry in or upon the premises described in this application by any authorized official of the Village of Glen Ellyn for the purpose of inspection.

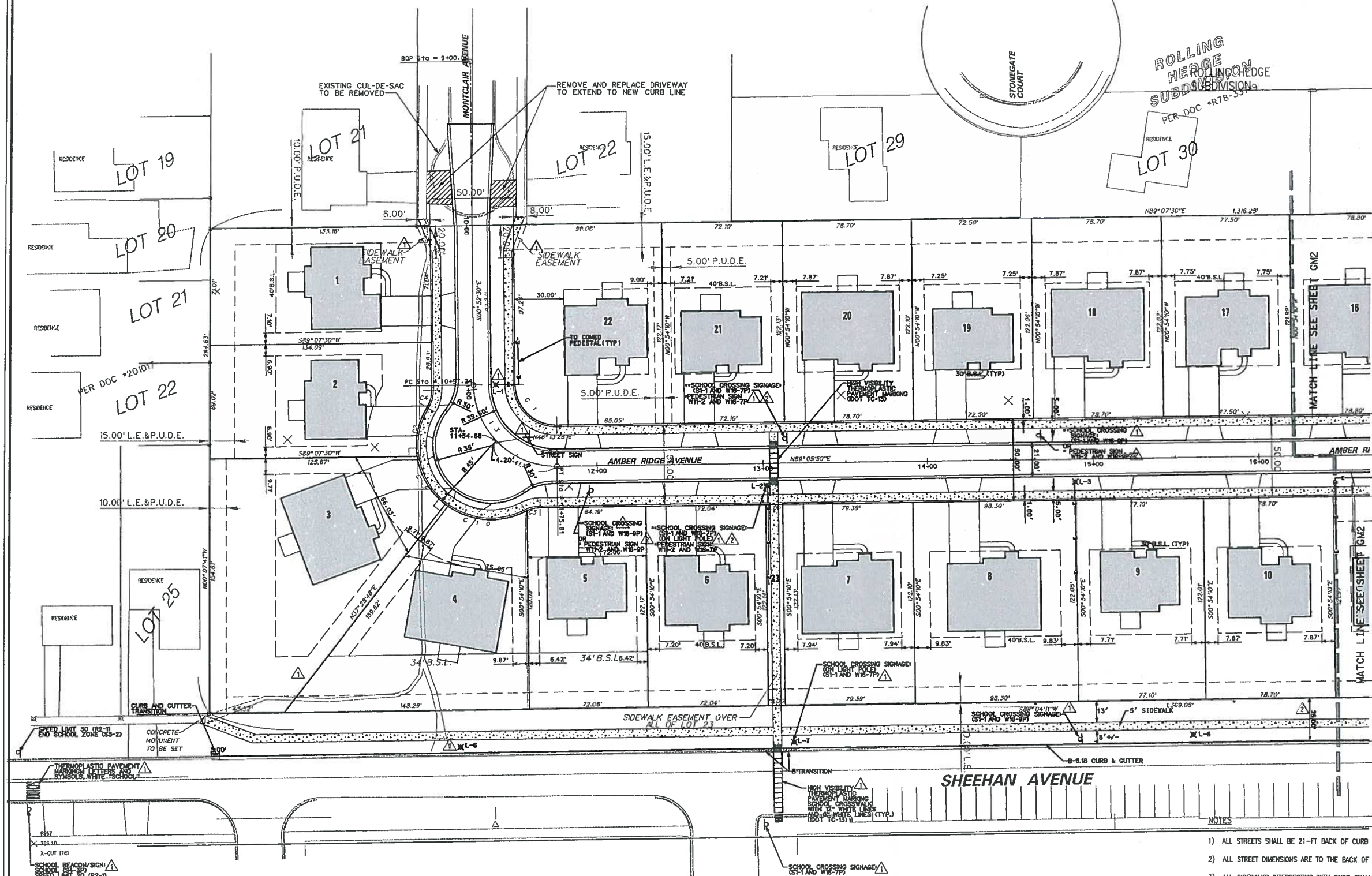
I (we) consent to pay the Village of Glen Ellyn all costs incurred for transcribing the public hearing on this application.

I (we) understand that no final action shall be taken by the Village Board subsequent to the public hearing and until payment of all escrow fees.

135
Signature of Applicant

VPA Operator
K. Herman Hones

12/23/13
Date



- 1) ALL STREETS SHALL BE 21-FT BACK OF CURB TO BACK OF CURB UNLESS NOTED OTHERWISE ON THE PLANS.
- 2) ALL STREET DIMENSIONS ARE TO THE BACK OF CURB UNLESS NOTED OTHERWISE.
- 3) ALL SIDEWALKS INTERSECTING WITH CURB SHALL BE CONSTRUCTED WITH HANDICAPPED RAMPS.
- 4) THE CROSS SLOPE ON ALL SIDEWALKS SHALL NOT EXCEED 2%.
- 5) SEE SHEET TS1 FOR TYPICAL PAVEMENT SECTION AND TYPE OF CURB AND GUTTER.
- 6) ALL CURB RADI AT INTERSECTIONS TO BE 30-FT UNLESS NOTED OTHERWISE.
- 7) ALL LOT DIMENSIONS, SETBACK LINES, EASEMENTS ETC., ARE APPROXIMATE. SEE PLAT OF SUBDIVISION FOR EXACT DIMENSIONS.
- 8) STREET LIGHT POLES SHALL BE 2' FROM BACK OF CURB TO FACE OF POLE.
- 9) SEE PLAT OF SUBDIVISION FOR EXACT BEARINGS AND DIMENSIONS.
- 10) LIGHTING CONTRACTOR TO COORDINATE THE LOCATION OF THE DISCONNECT SWITCHES AND CABLE CABLE ROUTING TO COMED EQUIPMENT WITH COMED.

* - IF CROSSING IS NOT A DESIGNATED SCHOOL CROSSING
** - NEED ONLY IF CROSSING IS A DESIGNATED SCHOOL CROSSING

[illegible][illegible]

GEOMETRIC PLAN - 1

AMBER RIDGE

GLEN ELLYN, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

9575 W. Higgins Road, Suite 700,
Rosemont, Illinois 60018
Phone: (847) 686-4060 Fax (847) 686-4065



FILENAME:
7174qm01

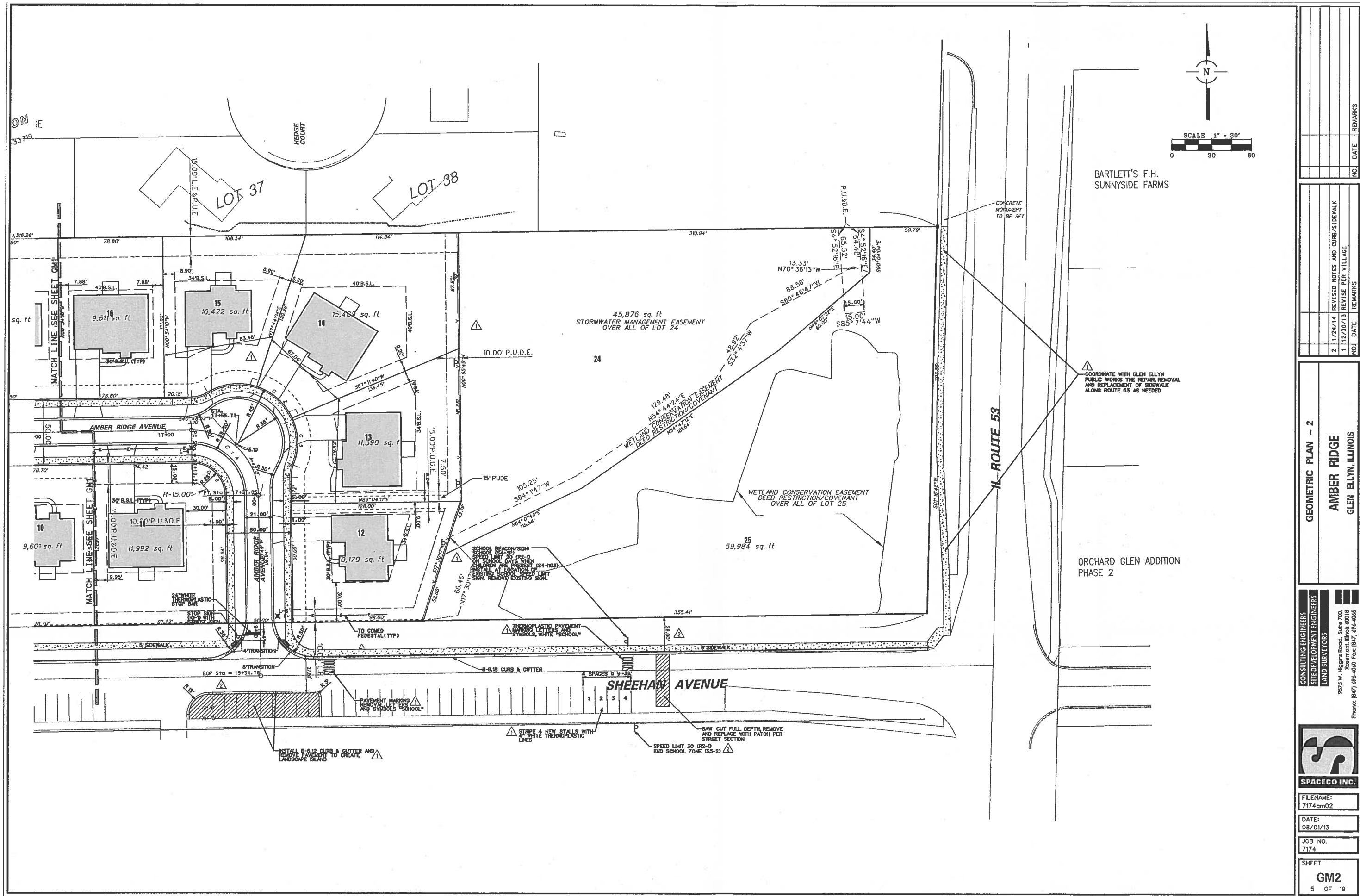
DATE:
08/01/13

JOB NO.
7174

SHEET

GM1

4 OF 19



1. Tree stumps shall be ground to a minimum depth of 18" below existing grade or as required to properly perform the work.



221 W. Jefferson Avenue
Naperville, IL 60540
T 630.961.1787
F 630.961.9925
hitchcockdesigngroup.com

PREPARED FOR
**K Hovnanian
Homes**

1806 South Highland Avenue
Lombard, IL 60148

PROJECT
**Amber
Ridge**

Glen Ellyn, IL

CONSULTANTS
Civil Engineer
SpaceCo, Inc.
9575 W Higgins Rd, Suite 700
Rosemont, IL 60018
T 847-695-4080

PROJECT NUMBER
01-0239-023-02-06

ISSUED
August 6, 2012

REVISIONS		
No	Date	Issue
2013.01.25		Per Village Comments
2013.12.26		Per Site Plan Revisions
2014.02.11		Per Village Comments

CHECKED BY
RGH / GBR

DRAWN BY
MRW

SHEET TITLE
**Tree Removals
and Preservation
Plan**

SCALE IN FEET
1" = 50'

0' 25' 50' 150'

NORTH SHEET NUMBER

L1.0

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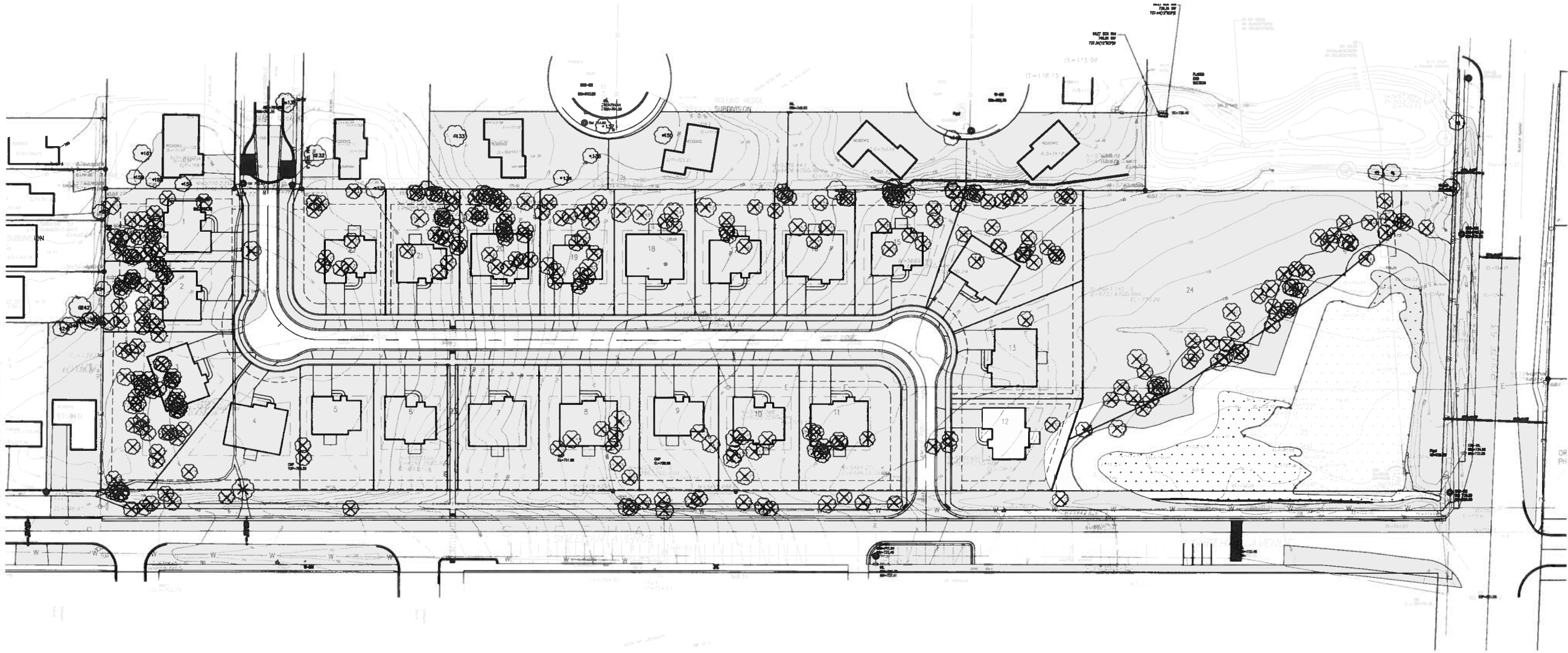
TREE REMOVAL LEGEND



EXISTING TREE TO BE REMOVED



EXISTING TREE TO BE PRESERVED



PLANT MATERIAL SELECTION LIST

Code	Botanical Name	Common Name	Size	Qty	Stem
Shade Trees					
AGL3.0	Aesculus glabra	Ohio Buckeye	3" C	9	Single Stem
GTK3.0	Gleditsia triacanthos var. inermis 'Skyline'	Skyline Thornless Honeylocust	3" C	9	Single Stem
OVI3.0	Ostrya virginiana	American Hophornbeam	3" C	9	Single Stem
PMT3.0	Platanus x acerifolia 'Morton Circle'	Exclamation! London Planetree	3" C	5	Single Stem
QMA3.0	Quercus macrocarpa	Bur Oak	3" C	17	Single Stem
QMU3.0	Quercus muehlenbergii	Chinkapin Oak	3" C	8	Single Stem
TDI3.0	Taxodium distichum	Common Baldcypress	3" C	5	Single Stem
ULM3.0	Ulmus japonica x wilsoniana 'Morton'	Accolade™ Elm	3" C	3	Single Stem
ZSE3.0	Zelkova serata	Japanese Zelkova	3" C	5	Single Stem
Intermediate Trees					
AMA.06	Amelanchier x grandiflora 'Autumn Brilliance'	Autumn Brilliance Serviceberry	6" HT	7	Multi-Stem
CCA3.0	Carpinus caroliniana	American Hornbeam	3" C	15	Single Stem
CCD.06	Cercis canadensis	Eastern Redbud	6" HT	12	Multi-Stem
CCI.06	Crataegus crusgalli var. inermis	Thornless Cockspur Hawthorn	6" HT	12	Single Stem
MPF.06	Malus 'Prairiefire'	Prairiefire Flowering Crabapple	6" HT	11	Single Stem
Evergreen Trees					
POM.06	Picea omorika	Serbian Spruce	6" HT	14	Single Stem
PAP.06	Picea pungens	Colorado Spruce	6" HT	23	Single Stem
PFX.06	Pinus flexilis	Limber Pine	6" HT	13	Single Stem
PME.06	Pseudotsuga menziesii	Douglas Fir	6" HT	10	Single Stem
Deciduous Shrubs					
AAB24	Aronia arbutifolia 'Brilliantissima'	Brilliant Red Chokeberry	24" HT	28	
AME24	Aronia melanocarpa	Black Chokeberry	24" HT	19	
CSA24	Cornus sericea 'Allemans Compact'	Allemands Compact Redosier Dogwood	24" HT	44	
VDE24	Viburnum dentatum	Arrowwood Viburnum	24" HT	47	

LANDSCAPE LEGEND

- SHADE TREES
- EVERGREEN TREES
- ORNAMENTAL TREES
- DECIDUOUS SHRUBS

PLANTING NOTES

1. Tree mulch rings in turf areas are 5 foot diameter, typical. Contractor shall provide a mulch ring around all existing trees within the limit of work. Remove all existing grass from area to be mulched and provide a typical v-trench edge.
2. Bedlines are to be spade cut to a minimum depth of 3 inches unless otherwise shown on the plans. Curved bedlines are to be smooth and not segmented.
3. Do not locate plants within 10' of utility structures, or within 5' horizontally of underground utility lines unless otherwise shown on the plans. Consult with Landscape Architect if these conditions exist.
4. Plants and other materials are quantified and summarized for the convenience of the Owner and jurisdictional agencies only. Confirm and install sufficient quantities to complete the work as drawn and specified. No additional payments will be made for materials required to complete the work as drawn and specified.
5. PARKWAY TREES SHALL BE ACQUIRED FROM THE "SUBURBAN TREE CONSORTIUM"



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Ridge
Glen Ellyn, IL

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MRW

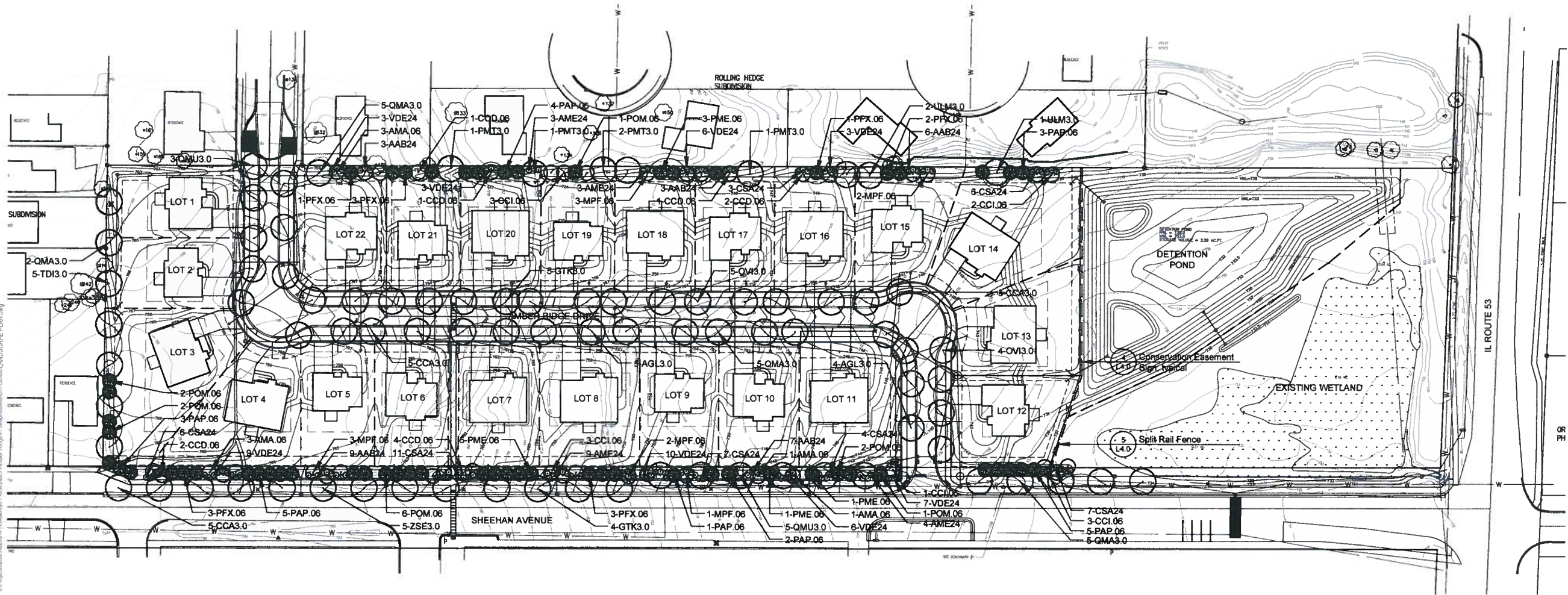
SHEET TITLE
Final Landscape
Plan

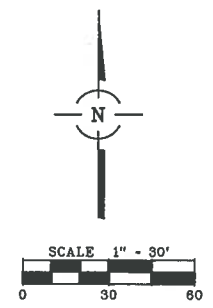
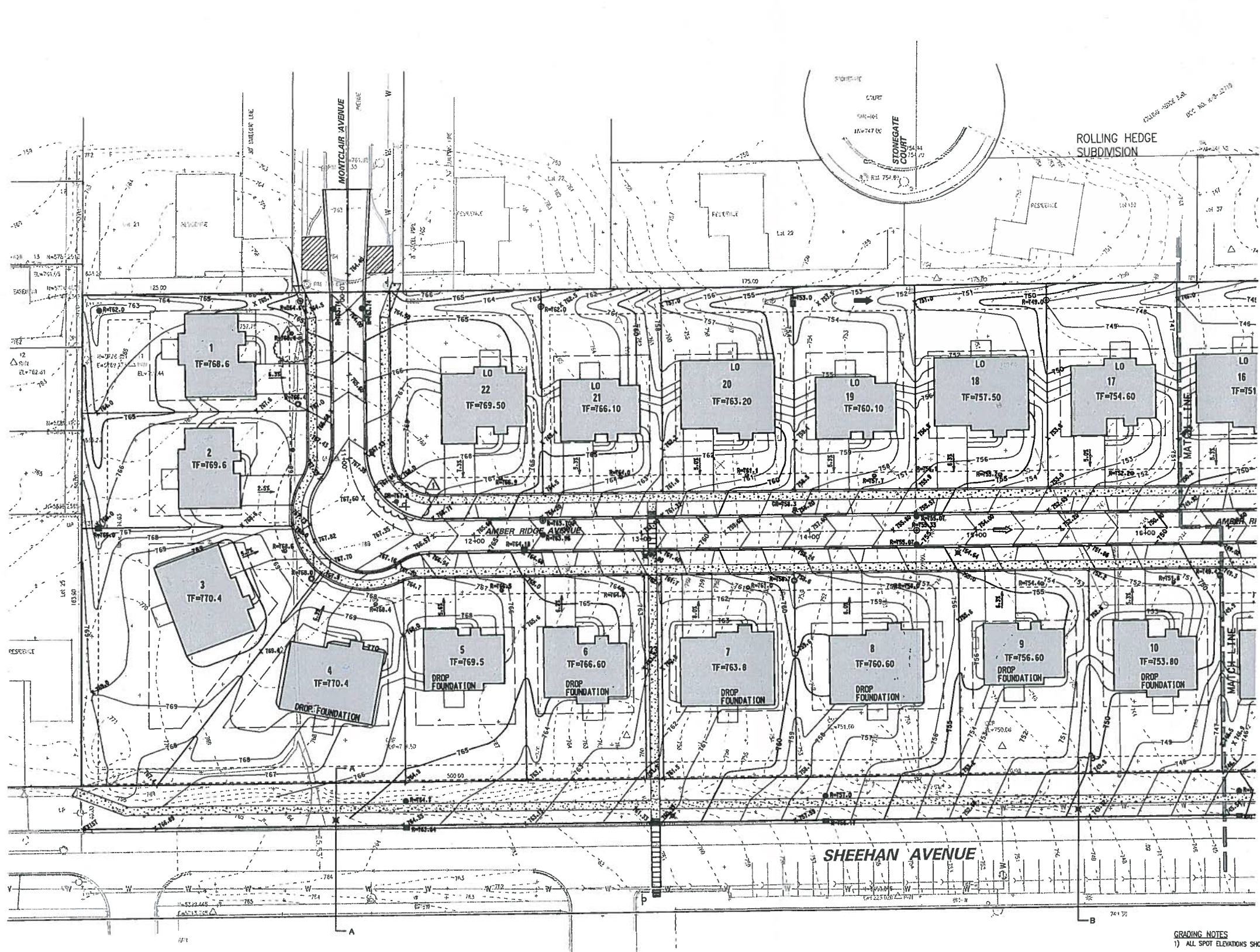
SCALE IN FEET
1" = 50'

0' 25' 50' 150'
NORTH
SHEET NUMBER

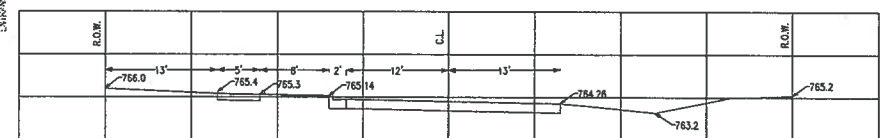
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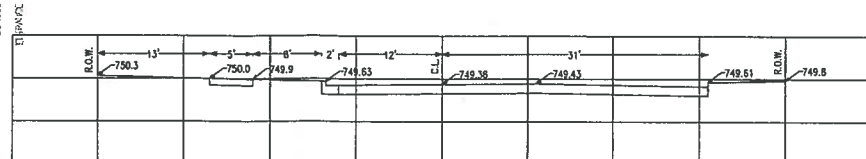




- LEGEND**
- FF FINISHED FLOOR
 - LOCAL DRAINAGE
 - 100-YEAR OVERLAND FLOW ROUTE
 - 100-YEAR IN PIPE
 - LOCAL DRAINAGE DIVIDE
 - TOP OF CURB
 - EDGE OF PAVEMENT



SECTION AA 2



SECTION BB 2

- GRADING NOTES**
- 1) ALL SPOT ELEVATIONS SHOWN AT CURB ARE TOP OF CURB ELEVATIONS.
 - 2) ALL ELEVATIONS SHOWN ARE FINISHED GRADE ELEVATIONS.
 - 3) DRIVEWAY SLOPES SHALL BE BETWEEN 2% AND 8%. IF THE DRIVEWAY LOCATION IS ALTERED, THE SLOPE SHALL BE CHECKED FOR SLOPE LIMITS.
 - 4) ALL EROSION AND SEDIMENT CONTROL MEASURES SHALL BE IN PLACE PRIOR TO START OF CONSTRUCTION.
 - 5) REFER TO SHEET T51 FOR TYPICAL LOT GRADING SECTIONS AND OTHER DETAILS.
 - 6) BUILDING PADS SHOWN ARE APPROXIMATE. FINAL FOUNDATION FOOTPRINTS WILL BE DETERMINED BY THE BUILDER.
 - 7) CONTRACTOR SHALL MAINTAIN PROPER SITE DRAINAGE DURING CONSTRUCTION.
 - 8) ALL PROPOSED GRADES SHALL MATCH EXISTING GRADES AT THE PROPERTY LINE.
 - 9) SEE SPECIFICATIONS FOR SUBGRADE AND STRUCTURAL FILL COMPACTION REQUIREMENTS.
 - 10) THE CROSS SLOPE ON ALL SIDEWALKS SHALL NOT EXCEED 2%.

NO.	DATE	REMARKS

NO.	DATE	REMARKS
1	12/30/13	REVISE PER VILLAGE

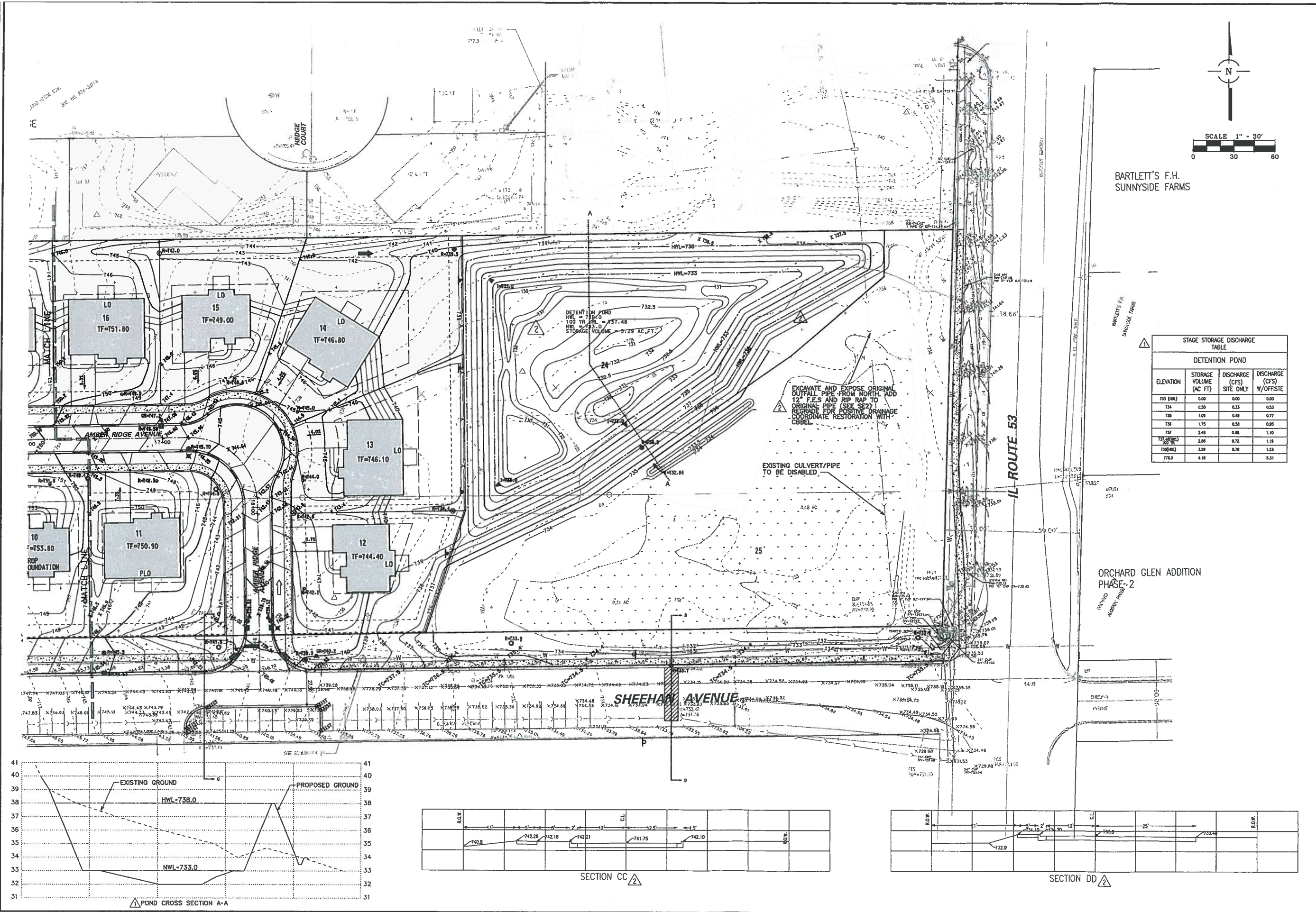
GRADING PLAN - 1
AMBER RIDGE
GLEN ELLYN, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS
9575 W. Higgins Road, Suite 200,
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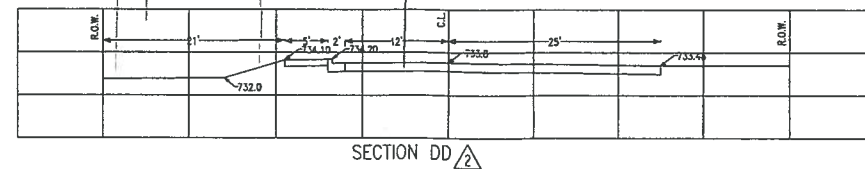
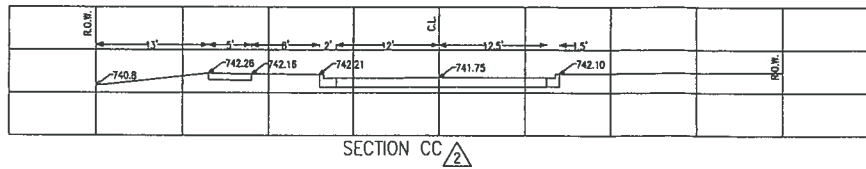
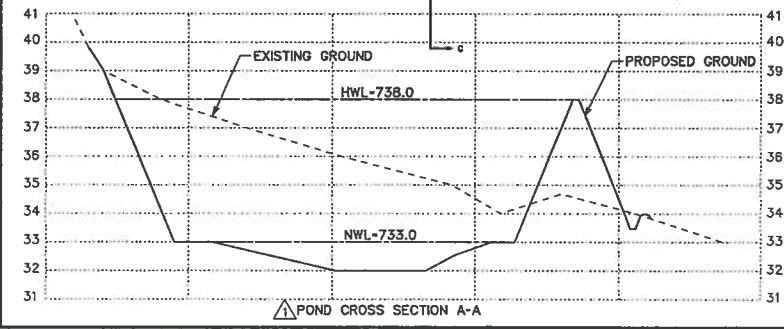


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DATE:
08/01/13
JOB NO.
7174

SHEET
GR1
6 OF 19



STAGE STORAGE DISCHARGE TABLE			
DETENTION POND			
ELEVATION	STORAGE VOLUME (AC FT)	DISCHARGE (CFS) SITE ONLY	DISCHARGE (CFS) W/OFFSITE
733 (HW)	0.00	0.00	0.00
734	0.50	0.33	0.53
735	1.09	0.48	0.77
736	1.75	0.58	0.89
737	2.48	0.68	1.10
738 (HW)	2.88	0.72	1.18
739 (HW)	3.29	0.78	1.23
740	4.18		5.31



CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

SPACECO INC.

FILENAME:
7174gr02

DATE:
08/01/13

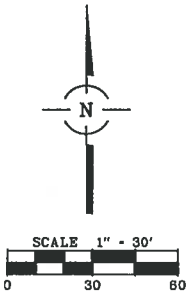
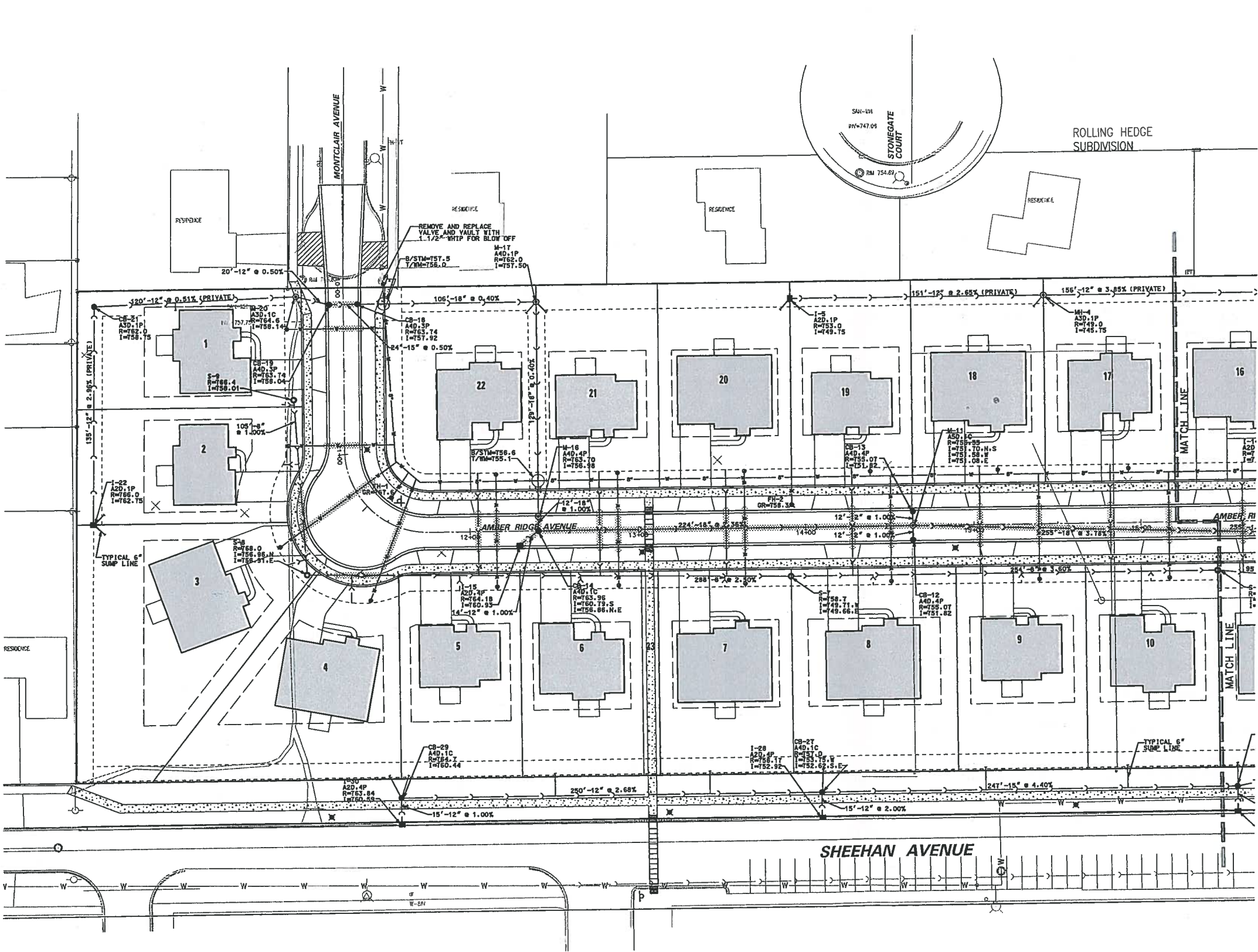
JOB NO.
7174

SHEET
GR2
7 OF 19

GRADING PLAN - 2

AMBER RIDGE
GLEN ELLYN, ILLINOIS

NO.	DATE	REMARKS
2	1/24/14	REVISED DETENTION POND GRADE
1	12/30/13	REVISE PER VILLAGE



NOTES

- EXISTING UTILITIES HAVE BEEN SHOWN SCHEMATICALLY FOR THE CONTRACTOR'S GUIDANCE ONLY. ALL EXISTING UTILITIES MAY NOT BE SHOWN. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY LOCATION AND ELEVATION OF ALL UTILITIES THAT MAY BE AFFECTED PRIOR TO CONSTRUCTION.
- CONTRACTOR TO TERMINATE PROPOSED UTILITIES 5-FT OUTSIDE BUILDING UNLESS NOTED OTHERWISE. PLUG AND STAKE LOCATION AND ELEVATION.
- ALL UTILITY LENGTHS ARE TO CENTER OF STRUCTURES IN LINEAR FEET.
- ALL EXISTING UTILITY RIMS, GRADES RINGS, PEDESTALS, ETC., SHALL BE RAISED OR LOWERED AS REQUIRED TO MEET PROPOSED GRADES.
- SELECTED GRANULAR TRENCH BACKFILL MATERIAL SHALL BE PLACED AS INDICATED ON THE PLANS AND CONSTRUCTED IN ACCORDANCE WITH THE SPECIFICATIONS.

STORM SEWER NOTES

STORM STRUCTURE SYMBOL LEGEND:
I=INLET
CB=CATCH BASIN
M=MANHOLE
E=FLARED END SECTION WITH GRATE
UD=UNDERDRAIN
TD=TRENCHDRAIN
JB=JUNCTION BOX

FRAME AND GRATE/LID SYMBOL LEGEND:
1C: IDOT TYPE 1 (CLOSED), NEENAH R1077-B, EJW 1022-2
1P: IDOT TYPE 1 (OPEN), NEENAH R2504 (TYPE D GRATE), EJW 6527 (TYPE M3 GRATE)
3P: IDOT TYPE 3, NEENAH R3275, EJW 7000
4P: IDOT TYPE 3, NEENAH R3065-L, EJW Y-4010-2, VANE GRATE
SP: NEENAH R3233 WITH FLAT TOP
EXAMPLE:
M38
A40.1P
MANHOLE #38, TYPE A, 4-FT DIAMETER, IDOT TYPE 1 FRAME AND GRATE (OPEN)

- ALL 12-INCH AND 15-INCH RCP SHALL BE CLASS V. ALL OTHER RCP SHALL BE CLASS IV, UNLESS NOTED OTHERWISE ON PLANS.
- ALL CASTINGS SHALL BE EMBOSSED WITH A FISH IMAGE AND "DUMP NO WASTE-DRAINS TO WATERWAYS" MESSAGE.

WATER MAIN NOTES

WATERMAIN STRUCTURE SYMBOL LEGEND:
V=VALVE VAULT
VB=VALVE BOX
FH=FIRED HYDRANT ASSEMBLY
PC=PRESSURE CONNECTION

- ALL WATER MAIN SHALL BE PVC C900, UNLESS NOTED OTHERWISE ON PLANS.
- ALL FIRE HYDRANT LEADS SHALL BE 6-INCH, PVC C900 UNLESS NOTED OTHERWISE ON PLANS.
- BRASS WEDGES FOR LOCATING WATER MAINS SHALL BE INSTALLED PER SECTION 41-2.05C OF THE STANDARD SPECIFICATIONS FOR WATER AND SEWER CONSTRUCTION IN ILLINOIS, AS AMENDED.
- MAINTAIN A MINIMUM OF 5.5-FT OF COVER AS MEASURED FROM THE PROPOSED GRADE OVER THE WATER MAIN. MAINTAIN HORIZONTAL SEPARATION WITH OTHER UTILITIES PER ICEPA REQUIREMENTS.
- ALL PROPOSED WATER MAIN INSTALLED WITHIN FILL MATERIAL SHALL BE RESTRAINED USING RESTRAINED JOINTS TO A POINT 50-FT PAST ON EACH SIDE THE AREA WHERE THE WATER MAIN IS INSTALLED WITHIN FILL.

SANITARY SEWER NOTES

SANITARY STRUCTURE SYMBOL LEGEND:
S=SANITARY MANHOLE

ALL SANITARY MANHOLES SHALL HAVE THE FOLLOWING FRAME & GRATE:
1C: IDOT TYPE 1 (CLOSED), NEENAH R1077-B, EJW 1022-2 W/HD COVER

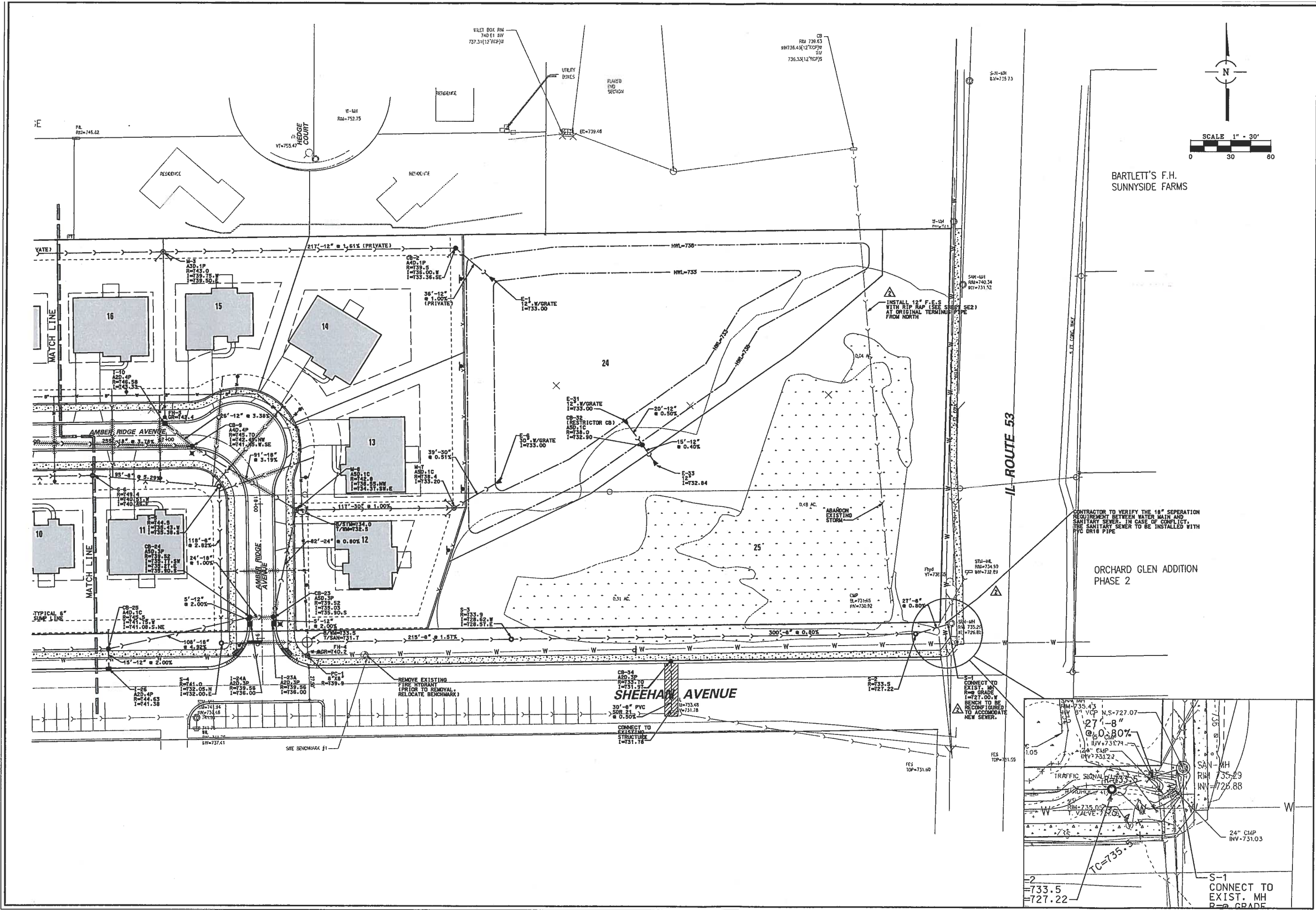
- ALL SANITARY SEWER SHALL BE PVC SDR 26 UNLESS NOTED OTHERWISE ON PLANS.

UTILITY PLAN - 1
AMBER RIDGE
GLEN ELLYN, ILLINOIS

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS
9575 W. Higgins Road, Suite 200,
Rosemont, Illinois 60018
Phone: (847) 696-4060 Fax: (847) 696-4065



FILENAME:
7174ut01
DATE:
08/01/13
JOB NO.
7174
SHEET
UT1
8 OF 19



UTILITY PLAN - 2	
AMBER RIDGE	
GLEN ELLYN, ILLINOIS	
NO.	DATE
1	12/30/13
2	1/24/14
REVISED NOTES	
1 12/30/13 MOST OF UTILITIES	
NO.	DATE
REMARKS	

CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

9575 W. Higgins Road, Suite 700,
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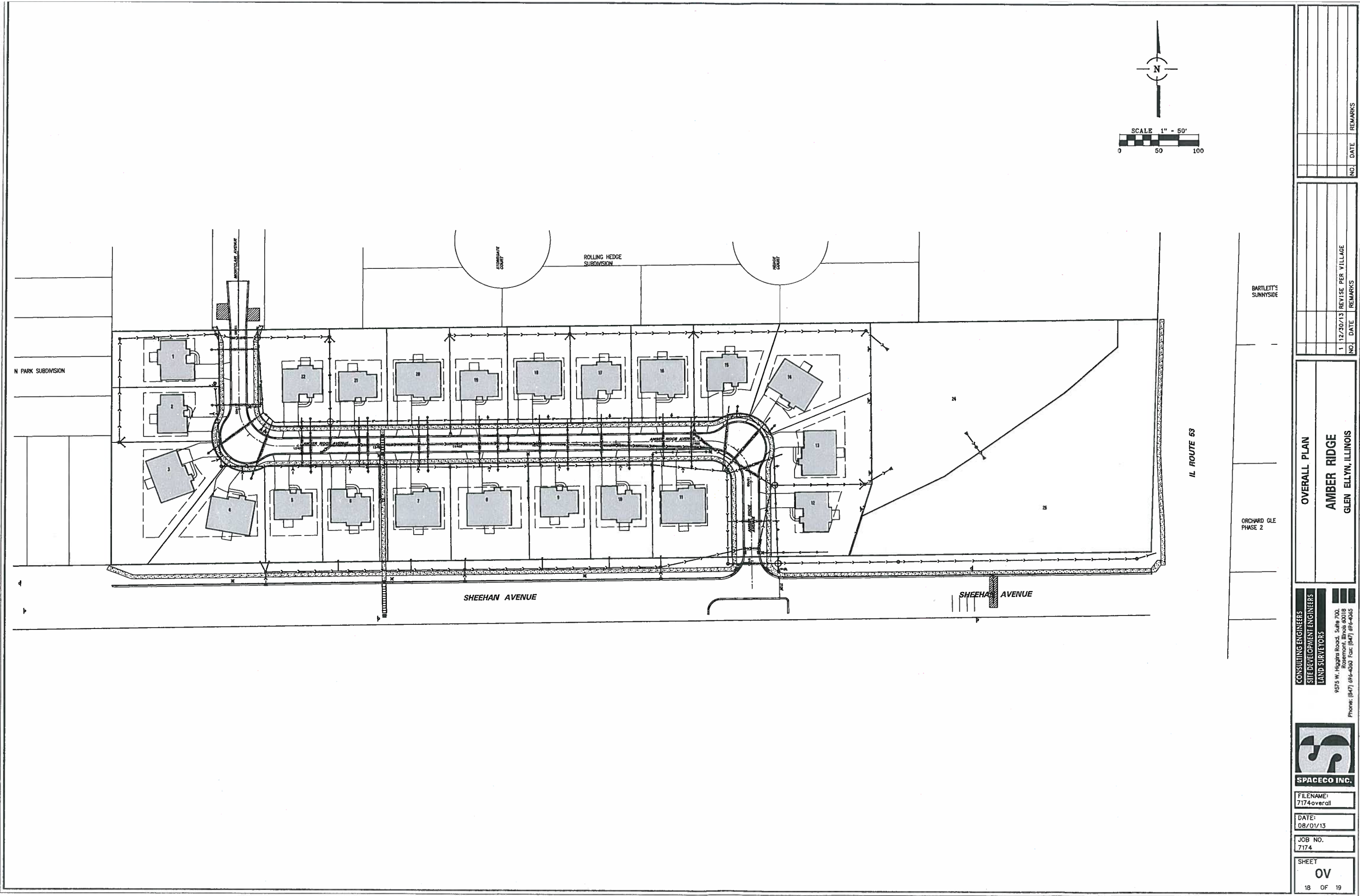
SPACECO INC.

FILENAME:
7174ut02

DATE:
08/01/13

JOB NO.
7174

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UT2
9 OF 19

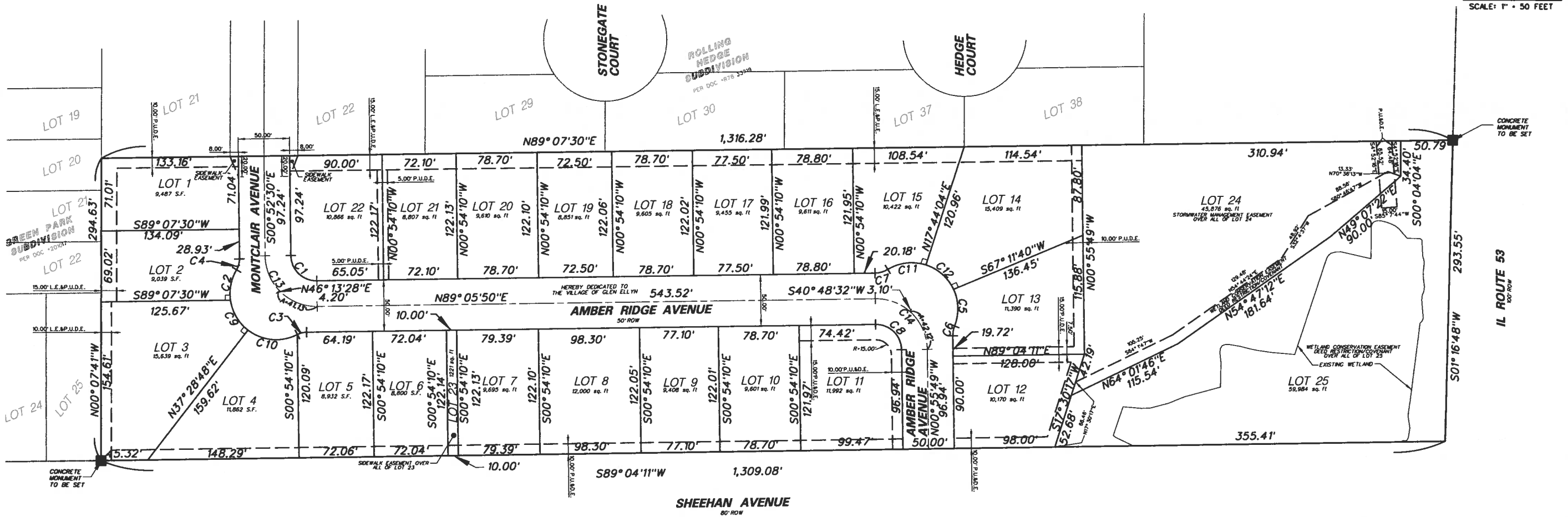


CONSULTING ENGINEERS SITE DEVELOPMENT ENGINEERS LAND SURVEYORS		9575 W. Higgins Road, Suite 700, Rosemont, Illinois 60018 Phone: (847) 694-4060 Fax: (847) 694-4065	
			
SPACECO INC.			
FILENAME: 7174overall			
DATE: 08/01/13			
JOB NO. 7174			
SHEET OV			
18 OF 19			

OVERALL PLAN AMBER RIDGE GLEN ELLYN, ILLINOIS	
1 12/30/13	REVISE PER VILLAGE
NO.	DATE
REMARKS	

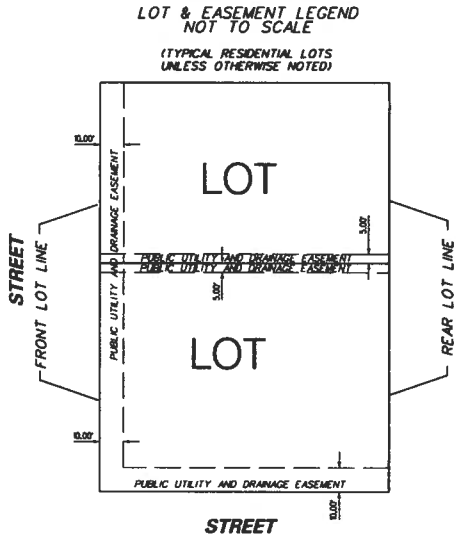
AMBER RIDGE FINAL PLAT OF SUBDIVISION

BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER
AND PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP
39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.



- ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.
- NO DIMENSIONS SHALL BE DERIVED FROM SCALE MEASUREMENT.
- UPON COMPLETION OF CONSTRUCTION, CONCRETE MONUMENTS, AS SHOWN, AND 1/2" x 24" IRON PIPES, AT ALL LOT CORNERS, ANGLE POINTS AND POINTS OF CURVATURE, WILL BE SET.
- VEHICLE ACCESS IS PROHIBITED TO AND FROM LOTS 24 AND 25 FROM ILLINOIS ROUTE 53.
- VEHICLE ACCESS IS PROHIBITED TO AND FROM LOTS 3 THROUGH 12 ONTO SHEEHAN AVENUE.

NUMBER	RADIUS	CHORD DIRECTION	CHORD LENGTH	ARC LENGTH
C1	R=25.00'	CHB=S45°53'20"E	CHD=35.36'	A=39.28'
C2	R=45.00'	CHB=S11°12'31"W	CHD=30.24'	A=30.84'
C3	R=20.00'	CHB=S75°47'53"W	CHD=9.20'	A=9.28'
C4	R=20.00'	CHB=N14°58'58"E	CHD=10.93'	A=11.07'
C5	R=45.00'	CHB=N01°47'02"W	CHD=35.74'	A=36.75'
C6	R=25.00'	CHB=S10°20'24"W	CHD=9.77'	A=9.84'
C7	R=25.00'	CHB=N73°53'17"E	CHD=13.12'	A=13.27'
C8	R=25.00'	CHB=N45°54'59"W	CHD=35.35'	A=39.26'
C9	R=45.00'	CHB=S30°28'19"E	CHD=33.78'	A=34.63'
C10	R=45.00'	CHB=S85°00'38"E	CHD=48.34'	A=51.04'
C11	R=45.00'	CHB=S83°12'23"W	CHD=37.36'	A=38.53'
C12	R=45.00'	CHB=N48°43'19"W	CHD=35.95'	A=36.98'
C13	R=50.00'	CHB=N45°53'20"W	CHD=70.73'	A=78.56'
C14	R=50.00'	CHB=N45°54'59"W	CHD=70.69'	A=78.52'



LEGEND

- B.S.L. BUILDING SETBACK LINE
P.U.&D.E. PUBLIC UTILITY AND DRAINAGE EASEMENT
L.E. LANDSCAPE EASEMENT
L.E.&P.U.E. LANDSCAPE EASEMENT AND PUBLIC UTILITY EASEMENT
N.A.E. NO ACCESS EASEMENT

PROJECT NO.
4682

SHEET 1
OF 2

DRAWING NO.
4682ps-PLN

AMBER RIDGE
FINAL PLAT OF SUBDIVISION
GLEN ELLYN, ILLINOIS

DESIGN
DWN.
CHKD.
SCALE
DATE

FILE NAME
NO. DATE
NATURE OF REVISION

CLIENT: K. HOVNANIAN HOMES
1804 N. NAPER BOULEVARD,
SUITE 200
NAPERVILLE, IL 60563

Thomson Surveying Ltd.
9475 S. Higgins Road, Suite 150
Rosemont, IL 60018
TEL: (630) 318-3700
FAX: (630) 318-3702
or yonah@thomsonsurveying.com
© THOMSON SURVEYING, LTD., 2014

Packet Pg. 160

OWNER CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE LEGAL OWNER OF THE LAND DESCRIBED ON THE ATTACHED PLAT AND HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AS INDICATED THEREON FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

I HEREBY DEDICATE FOR PUBLIC USE THE LANDS SHOWN ON THIS PLAT FOR THE THOROUGHFARES, STREETS, ALLEYS AND FACILITIES, AND I HEREBY ALSO RESERVE FOR THAT COMPANY OR COMPANIES WHICH HAVE BEEN GRANTED BY THE VILLAGE OR OTHER ENTITIES WITH THE POWER TO DO SO, FRANCHISES WITHIN THE VILLAGE FOR UTILITY SERVICES, INCLUDING NATURAL GAS, ELECTRICITY, TELEPHONE, WATER, SEWER, CABLE AND OTHER SIMILAR ENTITIES THE EASEMENT PROVISIONS, WHICH ARE STATED ON THEIR STANDARD FORM, WHICH IS ATTACHED HERETO.

THIS IS TO CERTIFY, AS OWNER OF THE PROPERTY DESCRIBED HEREIN AND LEGALLY DESCRIBED ON THE PLAT, THAT I HAVE DETERMINED TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT EACH OF THE SUBJECT LOTS LIE WHOLLY WITHIN COMMUNITY CONSOLIDATE SCHOOL DISTRICT 89 AND GLENBARD DISTRICT 87 SCHOOL DISTRICTS.

(ADDRESS)
DATED THIS _____ DAY OF _____, A.D. 2014.

NOTARY CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF)

I, _____, NOTARY PUBLIC IN AND FOR SAID COUNTY, OF _____, PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH OWNERS, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGE THAT THEY SIGNED THE ANNEXED PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, A.D., 2014.

NOTARY PUBLIC

PRINTED NAME

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF COOK)

THIS IS TO CERTIFY THAT WE, THOMSON SURVEYING LTD., ILLINOIS PROFESSIONAL DESIGN FIRM NUMBER 184-002768, IN THE STATE AND COUNTY AFORESAID HAVE SURVEYED, SUBDIVIDED AND PLATTED FOR THE OWNERS THEREOF THAT PART DESCRIBED AS FOLLOWS:

LOT "F" (EXCEPT THE SOUTH 40 FEET THEREOF) IN MILTON TOWNSHIP SUPERVISORS' ASSESSMENT EAST QUARTER OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 6, 1944 AS DOCUMENT 464576, IN DUPAGE COUNTY, ILLINOIS.

WE FURTHER DECLARE THAT IRON PIPES WILL BE SET AT ALL LOT CORNERS, POINTS OF CURVATURE AND TANGENCY UPON COMPLETION OF CONSTRUCTION OR WITHIN 12 MONTHS OF THE RECORDING DATE OF SUBDIVISION PLAT - WHICHEVER COMES FIRST, EXCEPT WHERE CONCRETE MONUMENTS ARE INDICATED, AND THAT THE PLAT HEREON DRAWN CORRECTLY REPRESENTS SAID SURVEY AND SUBDIVISION, DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.

WE FURTHER DECLARE THAT THE PROPERTY SHOWN ON THE PLAT HEREON DRAWN IS SITUATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF GLEN ELLYN WHICH HAS ADOPTED A COMPREHENSIVE PLAN AND WHICH IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLES 1 OF ILLINOIS MUNICIPAL CODE AS HERETOFORE AND HEREAFTER AMENDED AND THAT BASED UPON A REVIEW OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY FEMAL FLOOD INSURANCE RATE MAP NUMBER 1704305060H WITH AN EFFECTIVE DATE OF DECEMBER 16, 2004, IT IS OUR OPINION THAT THE PROPERTY PLATTED HEREON IS NOT LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA.

WE FURTHER DECLARE THAT I HAVE DETERMINED TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT EACH OF THE SUBJECT LOTS LIE WHOLLY WITHIN COMMUNITY CONSOLIDATE SCHOOL DISTRICT 89 AND GLENBARD DISTRICT 87 SCHOOL DISTRICTS.

I HEREBY AUTHORIZE A REPRESENTATIVE FROM THE VILLAGE OF GLEN ELLYN TO RECORD THIS PLAT.

GIVEN UNDER MY HAND AND SEAL THIS 10TH DAY OF FEBRUARY A.D., 2014, AT ROSEMONT, ILLINOIS.

DAVID M. SPORINA, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3394
MY LICENSE EXPIRES NOVEMBER 30, 2014
DESIGN FIRM LICENSE EXPIRES APRIL 30, 2015



RECORDER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

THIS INSTRUMENT WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS, THIS _____ DAY OF _____, A.D. 2014 AT _____ O'CLOCK _____, P.M. AS DOCUMENT NO. _____.

By: _____
COUNTY RECORDER

PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, THIS _____ DAY OF _____, 2014.

SIGNED: _____
CHAIRMAN

ATTEST: _____
RECORDING SECRETARY

AMBER RIDGE
FINAL PLAT OF SUBDIVISION

BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOIS.

COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

I, _____, COUNTY CLERK OF DUPAGE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES, NO UNPAID FORFEITED TAXES, AND NO REDEMPTION SALES AGAINST ANY OF THE LAND INCLUDED IN THE SUBJECT PLAT.

I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE SUBJECT PLAT.
GIVEN UNDER MY HAND AND SEAL AT DUPAGE COUNTY, ILLINOIS THIS _____ DAY OF _____, A.D. 2014.

By: _____
COUNTY CLERK

CERTIFICATE AS TO SPECIAL ASSESSMENTS

I, _____, VILLAGE COLLECTOR OF THE VILLAGE OF GLEN ELLYN, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY-DEFERRED INSTALLMENTS THEREOF THAT HAVE BEEN APPORTIONED AGAINST THE TRACT OF LAND INCLUDED IN THE PLAT.

DATED AT GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, THIS _____ DAY OF _____, A.D. 2014.

VILLAGE COLLECTOR

VILLAGE ENGINEER'S CERTIFICATE AS TO STREETS,
DOMESTIC WATER AND SANITARY SEWER SYSTEMS

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

I, _____, VILLAGE ENGINEER OF THE VILLAGE OF GLEN ELLYN, DO HEREBY CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT ALL MATTERS PERTAINING TO PLAT REQUIREMENTS AS PRESCRIBED IN THE REGULATIONS GOVERNING PLATS ADOPTED BY THE VILLAGE BOARD OF THE VILLAGE OF GLEN ELLYN, ILLINOIS, INsofar AS THEY PERTAIN TO THE SUBJECT PLAT, HAVE BEEN COMPLIED WITH. I FURTHER CERTIFY TO THE BEST OF MY KNOWLEDGE AND BELIEF THAT THE REQUIRED PERFORMANCE SECURITY IS POSTED FOR THE COMPLETION OF THE IMPROVEMENTS COVERING SANITARY SEWERAGE SYSTEM AND DOMESTIC WATER SUPPLY AND TRANSMISSION SYSTEM UNDER THE JY-JURISDICTION OF THE VILLAGE OF GLEN ELLYN, BASED ON ENGINEER'S PLANS AND SPECIFICATIONS PREPARED BY A LICENSED ENGINEER AND APPROVED BY ALL PUBLIC AUTHORITIES HAVING JURISDICTION, EXCEPT:

I FURTHER CERTIFY THAT THE STREET NAMES HAVE BEEN EXAMINED BY ME AND FOUND TO COMPLY WITH THE VILLAGE OF GLEN ELLYN REGULATIONS.

DATED AT GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, THIS _____ DAY OF _____, A.D. 2014.

VILLAGE ENGINEER

PUBLIC UTILITY AND DRAINAGE EASEMENT PROVISIONS

A NONEXCLUSIVE EASEMENT FOR SERVING THIS SUBDIVISION AND OTHER PROPERTY IS HEREBY RESERVED FOR AND GRANTED TO VILLAGE OF GLEN ELLYN AND TO PUBLIC UTILITY COMPANIES, INCLUDING BUT NOT LIMITED TO AMERITECH (ILLINOIS BELL TELEPHONE COMPANY), COMMONWEALTH EDISON COMPANY, NI-COR (NORTHERN ILLINOIS GAS COMPANY), AT&T BROADBAND, AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, OVER THOSE AREAS DESIGNATED AS "PUBLIC UTILITY AND DRAINAGE EASEMENT"; TO INSTALL, LAY, CONSTRUCT, RENEW, OPERATE, MAINTAIN AND REMOVE FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH THE UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY, SIGNALS, SIGNALS, GAS, WATER, STORMWATER, OVERLAND DRAINAGE OR SANITARY SEWER IN, UNDER, ACROSS, ALONG AND UPON THE SURFACE OF SAID EASEMENT AREAS, TOGETHER WITH THE RIGHT IMPROVEMENTS THEREON, THE RIGHT TO CUT, TRIM OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENTAL TO THE RIGHTS HEREIN GIVEN AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL OF THESE PURPOSES, THE LOCATION OF ALL SUCH FACILITIES IS SUBJECT TO THE APPROVAL OF THE OWNERS OF THE PROPERTY OR THE RESPECTIVE OWNER'S REPRESENTATIVE ASSOCIATION, WHICH APPROVAL SHALL NOT BE UNREASONABLY WITHHELD, AND ALL SUCH INSTALLATIONS ARE SUBJECT TO THE ORDINANCES OF THE VILLAGE OF GLEN ELLYN, AND OBSTRUCTIONS OF ANY TYPE SHALL BE PLACED OVER GRANTEES FACILITIES OR IN, UPON OR OVER SUCH EASEMENTS WITHOUT PRIOR WRITTEN CONSENT OF THE GRANTEES, SUCH FACILITIES SHALL BE LOCATED UNDERGROUND OR ON THE SURFACE AND AFTER INSTALLATION OF ANY SUCH FACILITIES THE GRADE OF THE SUBDIVIDED PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.

STORMWATER MANAGEMENT EASEMENT PROVISIONS

PERTAING TO THOSE EASEMENT AREAS AS UTILIZED FOR STORMWATER AND OVERLAND DRAINAGE PURPOSES, NO BUILDINGS OR OTHER STRUCTURES SHALL BE PLACED ON SAID EASEMENT BUT THE SAME MAY BE USED FOR OTHER PURPOSES THAT DO NOT ADVERSELY AFFECT THE STORAGE/FREE-FLOW OF STORMWATER. EACH OWNER OF SUBSEQUENT PURCHASER SHALL BE EQUALLY RESPONSIBLE FOR MAINTAINING THE STORMWATER AND OVERLAND DRAINAGE EASEMENT AREAS AND SHALL NOT DESTROY OR MODIFY GRADES OR SLOPES WITHOUT HAVING FIRST RECEIVED PRIOR WRITTEN APPROVAL OF THE COUNTY OF DUPAGE, OR ANY OTHER LOCAL UNIT OF GOVERNMENT HAVING JURISDICTION OVER DRAINAGE. IN THE EVENT ANY OWNER OR SUBSEQUENT PURCHASER FAILS TO PROPERLY MAINTAIN THE STORMWATER AND OVERLAND DRAINAGE EASEMENT AREAS, THE COUNTY OF DUPAGE, ILLINOIS OR ANY OTHER UNIT OF LOCAL GOVERNMENT HAVING JURISDICTION OVER DRAINAGE, SHALL UPON TEN (10) DAYS PRIOR OF WRITTEN NOTICE, RESERVE THE RIGHT, BUT NOT THE DUTY, TO PERFORM, OR HAVE PERFORMED ON ITS BEHALF, ANY MAINTENANCE WORK TO OR UPON THE STORMWATER AND OVERLAND DRAINAGE AREAS REASONABLY NECESSARY TO INSURE ADEQUATE STORMWATER STORAGE AND FREE FLOW OF STORMWATER THROUGH THE STORMWATER AND OVERLAND DRAINAGE EASEMENT AREAS. IN THE EVENT THE COUNTY OF DUPAGE, ILLINOIS, OR ANY OTHER UNIT OF LOCAL GOVERNMENT HAVING JURISDICTION OVER DRAINAGE, SHALL BE REQUIRED TO PERFORM, OR HAVE PERFORMED ON ITS BEHALF, ANY MAINTENANCE WORK TO OR UPON THE STORMWATER AND OVERLAND DRAINAGE EASEMENT AREAS, THE COST TOGETHER WITH AN ADDITIONAL SUM OF TEN (10) PERCENT OF SAID COST SHALL UPON RECORDEATION OF A NOTICE OF LIEN WITHIN NINETY (90) DAYS OF COMPLETION OF THE WORK CONSTITUTE A LIEN AGAINST ALL LOTS CREATED BY THIS PLAT. ANY LOT MAY BE FORECLOSED BY ANY ACTION BROUGHT BY OR ON BEHALF OF THE COUNTY OF DUPAGE, ILLINOIS, REMOVAL OR DESTRUCTION OF WILDLIFE, TREES OR PLANTS, MOWING, APPLICATION OF PESTICIDES OR HERBICIDES, OR REMOVAL OF FLORA OR FAUNA EXCEPT AS REQUIRED FOR THE MAINTENANCE OF THE PROPERTY AS A STORMWATER MANAGEMENT FACILITY.

SEND TAX BILL TO:
K. HOVNANIAN HOMES
1804 N. NAPER BOULEVARD,
SUITE 200
NAPERVILLE, IL 60563

SUBMITTED BY:

RETURN TO:
VILLAGE OF GLEN ELLYN
535 DUANE STREET
GLEN ELLYN, IL 60137

RECORDING INFORMATION

LANDSCAPE EASEMENT PROVISIONS

A LANDSCAPE EASEMENT IS HEREBY GRANTED OVER, UPON, ACROSS AND THROUGH THOSE AREAS DESIGNATED ON THE PLAT OF SUBDIVISION AS A "LANDSCAPE EASEMENT" FOR PURPOSES OF INSTALLING LANDSCAPING MATERIALS THEREIN, AS FURTHER PROVIDED IN, AND SUBJECT TO THE TERMS AND CONDITIONS OF, THE DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS TO BE RECORDED AGAINST THE SUBJECT PROPERTY, NO BUILDINGS, PAVEMENT OR OTHER PHYSICAL IMPROVEMENTS WILL BE PERMITTED IN THE EASEMENT AREA.

EASEMENT PROVISIONS

AN EASEMENT FOR SERVING THE SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC AND COMMUNICATION SERVICE IS HEREBY RESERVED FOR AND GRANTED TO:

COMMONWEALTH EDISON COMPANY
AND
AMERITECH ILLINOIS A.S.A., ILLINOIS BELL TELEPHONE COMPANY, GRANTEES.

THEIR RESPECTIVE LICENSEES, SUCCESSORS, AND ASSIGNS, JOINTLY AND SEVERALLY, TO CONSTRUCT, OPERATE, REPAIR, MAINTAIN, MODIFY, RE-CONSTRUCT, REPLACE, SUPPLEMENT, RELOCATE AND REMOVE, FROM TIME TO TIME, POLES, GUYS, ANCHORS, WIRES, CABLES, CONDUITS, MANHOLES, TRANSFORMERS, PEDESTALS, EQUIPMENT, CABINETS OR OTHER FACILITIES USED IN CONNECTION WITH UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY, COMMUNICATIONS, SIGNALS AND SIGNALS IN, OVER, UNDER, ACROSS, ALONG AND UPON THE SURFACE OF THE PROPERTY SHOWN WITHIN THE DASHED OR DOTTED LINES (OR SIMILAR DESIGNATION) ON THE PLAT AND MARKED "EASEMENT", "UTILITY EASEMENT", "PUBLIC UTILITY EASEMENT", "P.U.E." (OR SIMILAR DESIGNATION), THE PROPERTY DESIGNATED IN THE DECLARATION OF CONDOMINIUM AND/OR ON THIS PLAT AS "COMMON ELEMENTS", AND THE PROPERTY DESIGNATED ON THE PLAT AS "COMMON AREA OR AREAS", AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, AND THE PROPERTY DESIGNATED IN THE DECLARATION OF CONDOMINIUM AND/OR ON THIS PLAT AS "COMMON ELEMENTS", TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS OVER AND UNDER THE SURFACE OF EACH LOT AND COMMON AREA OR AREAS TO SERVE IMPROVEMENTS THEREON, OR ON ADJACENT LOTS, AND COMMON AREA OR AREAS, THE RIGHT TO CUT, TRIM OR REMOVE TREES, BUSHES, ROOTS AND SAPLINGS AND TO CLEAR OBSTRUCTIONS FROM THE SURFACE AND SUBSURFACE AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE SUBDIVIDED PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEES' FACILITIES OR IN, UPON OR OVER THE PROPERTY WITHIN THE DASHED OR DOTTED LINES (OR SIMILAR DESIGNATION) ON THE PLAT AND MARKED "EASEMENT", "UTILITY EASEMENT", "PUBLIC UTILITY EASEMENT", "P.U.E." (OR SIMILAR DESIGNATION) WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.

AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO NICOR COMPANY, ITS SUCCESSORS AND ASSIGNS ("NI-GAS") TO INSTALL, OPERATE, MAINTAIN, REPAIR AND REMOVE, FACILITIES USED IN CONNECTION WITH THE TRANSMISSION AND DISTRIBUTION OF NATURAL GAS IN, OVER, UNDER, ACROSS, ALONG AND UPON THE SURFACE OF THE PROPERTY SHOWN ON THIS PLAT MARKED "EASEMENT", "COMMON AREA OR AREAS" AND STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, AND THE PROPERTY DESIGNATED IN THE DECLARATION OF CONDOMINIUM AND/OR ON THIS PLAT AS "COMMON ELEMENTS", TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS OVER AND UNDER THE SURFACE OF EACH LOT AND COMMON AREA OR AREAS TO SERVE IMPROVEMENTS THEREON, OR ON ADJACENT LOTS, AND COMMON AREA OR AREAS, AND TO SERVE OTHER PROPERTY, ADJACENT OR OTHERWISE, AND THE RIGHT TO REMOVE OBSTRUCTIONS, INCLUDING BUT NOT LIMITED TO TREES, BUSHES, ROOTS, AND FENCES, AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER NI-GAS' FACILITIES OR IN, UPON OR OVER THE PROPERTY IDENTIFIED ON THIS PLAT FOR UTILITY PURPOSES WITHOUT THE PRIOR WRITTEN CONSENT OF NI-GAS. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.

THE TERM "COMMON ELEMENTS" SHALL HAVE THE MEANING SET FORTH FOR SUCH TERM IN THE "CONDOMINIUM PROPERTY ACT", CHAPTER 765 ILCS 605/2, AS AMENDED FROM TIME TO TIME.

THE TERM "COMMON AREA OR AREAS" IS DEFINED AS A LOT, PARCEL OR AREA OF REAL PROPERTY, THE BENEFICIAL USE AND ENJOYMENT OF WHICH IS RESERVED IN WHOLE OR AS AN APPORTIONMENT TO THE SEPARATELY OWNED LOTS, PARCELS OR AREAS WITHIN THE PLANNED DEVELOPMENT, EVEN THOUGH SUCH BE OTHERWISE DESIGNATED ON THE PLAT BY TERMS SUCH AS "OUTLOTS", "COMMON ELEMENTS", "OPEN SPACE", "OPEN AREA", "COMMON", "PARKING", AND "COMMON AREA". THE TERM "COMMON AREA OR AREAS", AND "COMMON ELEMENTS" INCLUDE REAL PROPERTY SURFACED WITH INTERIOR DRIVEWAYS AND WALKWAYS, BUT EXCLUDES REAL PROPERTY PHYSICALLY OCCUPIED BY A BUILDING, SERVICE BUSINESS DISTRICT OR STRUCTURES SUCH AS A POOL, RETENTION POND OR MECHANICAL EQUIPMENT.

RELOCATION OF FACILITIES WILL BE DONE BY GRANTEES AT COST OF THE GRANTOR/LOT OWNER, UPON WRITTEN REQUEST.

SIDEWALK EASEMENT PROVISIONS

AN EASEMENT IS HEREBY GRANTED TO THE VILLAGE OF GLEN ELLYN OVER, UPON AND ACROSS THOSE PORTIONS OF ANY LOT WITHIN THE SUBDIVISION WITHIN THE DASHED LINES MARKED "SIDEWALK EASEMENT" FOR INSTALLATION OF SIDEWALKS THEREON AND FOR PRESENT AND FUTURE USES AND PURPOSES OF THE PUBLIC. THE EXERCISE OF THE EASEMENT CREATED HEREBY SHALL BE SUBJECT TO ALL APPLICABLE ORDINANCES OF THE VILLAGE AND SUCH RESTRICTIONS, CONDITIONS AND LIMITATIONS NOT IN CONFLICT THEREWITH AS MAY BE IMPOSED FROM TIME TO TIME BY THE HOMEOWNERS' ASSOCIATION THAT MAINTAINS THE WALKWAYS.

VILLAGE BOARD CERTIFICATION

STATE OF ILLINOIS)
COUNTY OF DUPAGE)

APPROVED BY THE PRESIDENT AND VILLAGE BOARD OF THE VILLAGE OF GLEN ELLYN, DUPAGE COUNTY, ILLINOIS, THIS _____ DAY OF _____, 2014.

SIGNED: _____
PRESIDENT

ATTEST: _____

I, _____, VILLAGE CLERK OF THE VILLAGE OF GLEN ELLYN, ILLINOIS, DO HEREBY CERTIFY THAT THE ANNEXED PLAT WAS PRESENTED TO AND BY ORDINANCE Duly APPROVED BY THE VILLAGE BOARD OF THE VILLAGE OF GLEN ELLYN, AT ITS MEETING HELD ON _____, A.D. 2014, IN WITNESS WHEREOF I HAVE HEREUNTO SET THE SEAL OF THE VILLAGE OF GLEN ELLYN, ILLINOIS

VILLAGE CLERK

PROJECT NO. 4682
SHEET 2 OF 2
DRAWING NO. 4682pgs-PLN2

AMBER RIDGE
FINAL PLAT OF SUBDIVISION
GLEN ELLYN, ILLINOIS

TITLE:

DSGN. DWN. PWR. DNS. N/A
DATE: 06/18/13

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310. 12



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Agreement
Prepared By: Michele Stegall

SCHEDULED

ORDINANCE (ID # 1103)

DOC ID: 1103 A

Ordinance No. 6219, An Ordinance Approving a Pedestrian Easement Agreement for a Pathway to be Constructed as Part of the Amber Ridge Subdivision.

Background. As part of the Amber Ridge subdivision, K. Hovnanian Homes is required to construct a pedestrian path on an outlot between Lots 6 and 7. The path will line up with a new school crosswalk to be constructed on Sheehan Avenue as well as a second crosswalk to be constructed on Amber Ridge Avenue. This path was agreed to by K. Hovnanian at the time of preliminary review and was requested to accommodate the neighbors north of the site who have historically traversed the property to reach Glen Crest Middle School.

A draft easement agreement for the path was developed at the time of preliminary plat review and is referenced in the approving Ordinance. The agreement has since been finalized and a copy is attached for the Village Board's consideration. The agreement continues to call for the Village to maintain the physical pathway improvement and to accept liability for the path. The property owner and future homeowner's association would be responsible for shoveling the path and maintaining the landscape areas on either side of the path. This arrangement is similar to how the Village treats its public sidewalks and how the pathways associated with the Water's Edge townhome development were addressed.

Village Board Action. The Village Board is requested to consider the proposed pedestrian easement agreement. An Ordinance approving the agreement is attached for the Board's consideration.

Attachments.

- Pedestrian Easement Agreement
- Draft Ordinance

Cc: Brian Murphy, K. Hovnanian Homes

Ordinance No. _____

**An Ordinance Approving a Pedestrian Easement Agreement
for a Pathway to be Constructed as Part of the Amber Ridge Subdivision
Glen Ellyn, Illinois 60137**

Whereas, Amber Ridge, LLC is to construct a pathway on Outlot 23 of the Amber Ridge Subdivision to be located at 760 Sheehan Avenue; and

Whereas, said pathway was required to be constructed as part of the Amber Ridge subdivision, approved on February 24, 2014 by Ordinance _____; and

Whereas, the property on which the pathway is to be located is currently owned by Amber Ridge, LLC and is to be located on a sidewalk easement on Outlot 23 as identified on the Final Plat of Subdivision for the Amber Ridge Subdivision approved by Ordinance _____ a copy of which is attached hereto as Exhibit “A”; and

Whereas, the pathway is to be built for use by the general public; and

Whereas, the Village is maintain the physical pathway improvements and accept liability for the pathway and the property owner and future homeowner’s association will be responsible for shoveling the path and maintaining the landscaping on both sides of the pathway; and

Whereas, a Pedestrian Easement Agreement, a copy of which is attached hereto as Exhibit “B” has been prepared which sets forth the Village’s and property owner’s responsibilities related to the pathway; and

Whereas, the Glen Ellyn corporate authorities deem it to be in the best interest of the Village of Glen Ellyn to approve such agreement.

Now Therefore be it Ordained by the President and Board of Trustees of the Village

of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One. The preambles above are hereby incorporated into this Ordinance as if fully set forth in this Section.

Section Two. The Village President of the Village of Glen Ellyn is hereby authorized to execute the Pedestrian Easement Agreement attached hereto as Exhibit "B"; and

Section Three. This Ordinance shall be in full force and effect from and after the passage, approval and publication in pamphlet form as provided by law.

Section Four. The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder of Deeds.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20 ____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20 ____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____.)

Ordinance (ID # 1103)

Meeting of February 24, 2014

ATTACHMENTS:

- Pedestrian Easement Agreement (PDF)

PREPARED BY AND AFTER RECORDING
RETURN TO:

Prepared By: Ancel, Glink, Diamond, Bush
140 S. Dearborn St., 6th Floor
Chicago, IL 60603

Return To: Village of Glen Ellyn
Planning and Development Department
535 Duane Street
Glen Ellyn, IL 60137

PEDESTRIAN EASEMENT AGREEMENT

THIS PEDESTRIAN AGREEMENT ("**Agreement**") is made and entered into as of the _____ day of _____, 2013 ("**Effective Date**"), by and between AMBER RIDGE, LLC, an Illinois limited liability company ("**Owner**") and THE VILLAGE OF GLEN ELLYN, an Illinois municipal corporation ("**Village**"). The Owner and the Village are sometimes referred to herein individually as a "**Party**" and collectively as the "**Parties**".

RECITALS

A. Owner is the owner of fee title to the real estate legally described and depicted in "Exhibit A" ("**Easement Parcel**").

B. Owner has heretofore obtained from the Village certain land use entitlements ("**Entitlements**") for the development of a residential subdivision located within the Village corporate limits and commonly known as the Amber Ridge Subdivision ("**Amber Ridge**"). The Easement Parcel is located within Amber Ridge.

C. Pursuant to the Entitlements, Owner is required to construct a pedestrian path within the Easement Parcel, which path shall be constructed and approved by the Village and to grant to the Village an easement for the use of the Easement Parcel by pedestrians.

D. In furtherance of the requirements of the Village Entitlements, Owner is desirous of granting to the Village an easement for pedestrian ingress and egress over, across and upon the Easement Parcel, subject to the terms and conditions all as more fully and specifically set forth and provided in this Agreement.

E. The Village is desirous of obtaining and accepting said easement in furtherance and satisfaction of the requirements of the Entitlements.

NOW THEREFORE, in consideration of the foregoing recitals, the mutual covenants hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

ARTICLE 1 GRANT OF EASEMENT

1.01 **Easement Parcel.** Owner hereby grants to the Village a perpetual, non-exclusive easement for the ingress, egress and passage of pedestrians over, across and upon the Easement Parcel. The use and enjoyment of the Easement Parcel by the Village and the Village's Invitees, as defined in Section 3.01, is and shall be subject to the Easement Conditions, as defined and set forth in Article 4.

1.02 **Limitation of Rights and Privileges.**

(a) **Means of Passage:** The use of the Easement Parcel is intended for and expressly limited to, except as otherwise specifically provided herein, the ingress upon, passage over and across and egress from the Easement Parcel, in conformance with and subject to the limitations and restrictions contained in the Easement Conditions.

(b) **No Access to Private Property:** The Easement is not intended for and shall not be utilized to effectuate the entry upon or use of any portion of the Amber Ridge Subdivision outside of the Easement Parcel by an Invitee, unless first approved in writing by Owner or for the purpose of lawfully visiting an owner or occupant of a dwelling unit located within Amber Ridge (individually a "Unit Owner" and collectively the "Unit Owners").

1.03 **Retained Rights.** Owner hereby reserves for itself and its successors, assigns and grantees, the full and unfettered use and enjoyment of the Easement Parcel, including, without limitation, the granting of additional easements rights thereover and/or thereunder, provided said use, enjoyment and/or additional easements do not unreasonably interfere with the reasonable use of the Easement Parcel by the Village and its Invitees in the manner provided for herein, or damage the Path Improvements, as defined in Section 2.02. The use and enjoyment of the Easement Parcel by the Village and its Invitees shall not unreasonably interfere with the existing utility easements located within or affecting the Easement Parcel nor the pipes, wires, structures and appurtenances located within said utility easements, if any. In addition thereto, the Unit Owners and their respective tenants, guests and invitees shall retain the free and unfettered right of ingress upon, passage over and egress from the Easement Parcel and the Path Improvements.

ARTICLE 2

EASEMENT IMPROVEMENTS

2.01 **Path Improvements**. Owner shall construct a five foot (5') wide path within the Easement Parcel in accordance with the Final Plat of Subdivision and Final Engineering Plans for the Amber Ridge Subdivision approved by the Village as Ordinance No. _____ ("Path Improvements"). Upon completion, the Village shall inspect the Path Improvements and shall accept said Path Improvements.

2.02 **Maintenance of Path Improvements**. Upon completion of the Path Improvements, the Village shall, at its expense, maintain, repair, renew and replace the Path Improvements located therein as from time to time necessary and appropriate to at all times keep the Path Improvements in a first class, safe and useable condition, for the uninterrupted use and enjoyment thereof in the manner contemplated under this Agreement. The Owner through the AMBER RIDGE HOMEOWNER'S ASSOCIATION shall be responsible for shoveling snow and otherwise keeping the Path Improvements free of debris and refuse and for maintaining the remainder of the Easement Parcel, including but not limited, mowing and landscape maintenance.

ARTICLE 3

INVITEES

3.01 **Path Invitees**. The Village shall have the right to permit and allow members of the general public to access the Path Improvements and exercise the use and enjoyment of the Easement as provided herein, subject to the Easement Conditions (individually as "Invitee") and collective the "Invitees").

3.02 **Limitation of Invitee Rights**. The use and enjoyment of the Easement Parcel by members of the general public as Invitees shall be at the discretion of the Village. Nothing contained in this Agreement is intended to create, nor shall it be construed as creating, any rights in or for the direct benefit of the general public. Anything contained herein to the contrary notwithstanding, nothing set forth in this Article 3 shall be construed to limit the unfettered use and enjoyment of the Path Improvements by the Unit Owners and their tenants, guests and invitees, as provided in Section 1.03.

ARTICLE 4
EASEMENT CONDITIONS

4.01 **Easement Conditions.** The use and enjoyment of the Easement Parcel by the Village and its Invitees shall be expressly subject to the following limitations, covenants and conditions (collectively the "**Easement Conditions**"):

(a) The use and enjoyment of the Easement Parcel and the Path Improvements from time to time located therein shall at all times be carried out in conformance with the terms and provisions of this Agreement.

(b) No motorized vehicles of any type shall be permitted within the Easement Parcel, other than electric vehicles being utilized by disabled, handicapped or aged persons and motorized maintenance vehicles and equipment employed by the Village.

(c) The Village shall use its police powers and other powers to prevent the Easement Parcel and Path Improvements or any persons, animals or entities from endangering the public health or safety or noise generated from the use of the Easement Parcel and to avoid any and all interference with the quiet enjoyment of persons using or residing upon nearby properties. The Village shall carry out and enforce these obligations at its own expense.

4.02 **Enforcement of Easement Conditions.** The Village shall, at its expense, carry out and enforce the compliance with all of the Easement Conditions by the Village's Invitees.

ARTICLE 5
INDEMNIFICATION/INSURANCE

5.01 **Indemnification.** The Village, for itself, its employees, agents, independent contractors and Invitees, hereby agrees to indemnify, defend (at Owner's election) and hold harmless Owner, its members, officers, employees and successors (individually an "**Indemnitee**" and collectively the "**Indemnitees**") from any and all claims, judgments, liabilities, costs and expenses, including, without limitation, reasonable attorney's fees, court costs and expert witness fees, for personal injury, death or damage to property incurred by or brought against all or any of the Indemnitees arising directly or indirectly as a result of the Village's or its Invitees' use or misuse of the Easement Parcel and/or the Path Improvements.

5.02 **Insurance.** The Village shall maintain a commercial general liability insurance policy pertaining to the Village's and its Invitees' activities upon and use of the Easement Parcel pursuant to this Agreement. The Village shall at all times maintain said commercial general liability insurance with an insurance company licensed to do business in the State of Illinois with

a minimum coverage amount of not less than \$2,000,000.00, combined single limit. The Village is also a Member of a governmental self-insurance pool, which provides coverage in an amount equal to that specified above, and which allows its Members to extend contractual indemnity to third parties, such as the Owner. The Owner acknowledges that coverage in the amounts listed above, furnished through the governmental self-insurance pool shall satisfy the requirements of this Section.

ARTICLE 6

DEFAULT/ENFORCEMENT/COSTS

6.01 **Default.** The failure of a Party to duly and timely perform any obligation hereunder or to conform to any of the terms and conditions set forth in this Agreement, including, without limitation, the Village's responsibility for any such violation by an Invitee of the Village, shall constitute a default hereunder. In the event of a default by a Party ("**Defaulting Party**"), the other Party ("**Non-defaulting Party**") shall give the Defaulting Party written notice of default by identifying the specific item or items of default claimed ("**Default Notice**"), and the Defaulting Party shall have ten (10) business days following the date of the Default Notice to cure all defaults identified therein.

6.02 **Enforcement.** Each party shall be entitled to seek all remedies available in equity and at law, including, without limitation, specific performance, injunctive relief and monetary damages, as a result of the uncured default of the other Party in the performance of any of its covenants and undertakings set forth in this Agreement.

6.03 **Recovery of Costs.** The prevailing Party in any legal action brought under this Agreement shall be entitled to recover from the non-prevailing Party all costs and expenses, including, without limitation, reasonable attorney's fees, court costs and expert witness fees, incurred by the prevailing Party as a result of such legal action.

ARTICLE 7

GENERAL PROVISIONS

7.01 **Notices.** Any notice required or desired to be given under this Agreement shall be in writing and shall be deemed to have been given when delivered personally, on the date of confirmed telefacsimile transmission, or on the date deposited in a United States Post Office, registered or certified mail, postage prepaid, return receipt requested, and addressed as follows:

If to Owner:

Amber Ridge, LLC
% Brian Murphy
1804 N. Naper Blvd., #200
Naperville, IL 60563
Fax: (630) 946-6629

With required copy to: Vincent M. Rosanova
 Rosanova & Whitaker, Ltd.
 23 W. Jefferson Ave., Suite 200
 Naperville, IL 60540
 Fax: (630) 352-3610

If to Village: Village of Glen Ellyn
 Attn: Village Manager, Mark Franz
 535 Duane St.
 Glen Ellyn, IL 60137
 Fax: (630) 469-8849

or to such other address as either Party may from time to time specify in writing to the other in accordance with the terms here.

7.02 **Binding Effect.** This Agreement shall be binding upon, and inure to the benefit of the Parties hereto and their respective grantees, successors and assigns. It is intended and understood that fee title to the Easement Parcel shall be conveyed by AMBER RIDGE, LLC, to the AMBER RIDGE HOMEOWNER'S ASSOCIATION, an Illinois not-for-profit corporation ("Association"), and upon the recordation of the deed of conveyance effectuating said conveyance the Association shall succeed to all of the rights and obligations of Owner hereunder and Amber Ridge, LLC, shall have no further rights or obligations hereunder.

7.03 **Amendment.** Except as otherwise provided herein, this Agreement may be amended or modified by, and only by, a written instrument duly authorized and executed by the Parties hereto. Owner and the Corporate Authorities of the Village, without a public hearing, and by the vote of a simple majority of the Village Board members present, shall have the right and authority to agree upon and effectuate in writing such amendments and modifications to this Agreement, including, without limitation, the termination hereof, as they may from time to time deem appropriate.

7.04 **Governing Law/Venue.** This Agreement shall be governed by the laws of the State of Illinois. The venue for any action brought by a Party hereunder shall reside in the Circuit Court of DuPage County, Illinois.

7.05 **Complete Agreement.** This Agreement supersedes all prior agreements and understandings, written and oral, between the Parties hereto related to the subject matter hereof.

7.06 **References to Articles, Sections and Exhibits.** All references to article, section and paragraph numbers contained in this Agreement shall mean the article, section or paragraph

of such number contained in this Agreement, unless otherwise expressly provided therein. All references herein to an Exhibit shall mean such exhibit attached to this Agreement, unless otherwise expressly provided herein.

7.07 **Headings and Caption.** The caption and paragraph headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge or affect the scope or intent of this Agreement nor the meaning of any provision hereof.

7.08 **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

7.09 **Non-Dedication and Warranty of Title.** Nothing contained in this Agreement shall be deemed to be a gift or dedication of any portion of the Easement Parcel to the general public, and the use of all or any portion of the Easement by the general public shall be only in the capacity as an Invitee of the Village as provided herein and thereby subject to the terms, conditions, limitations and obligations set forth in this Agreement. Owner hereby warrants that it has the full title and interest to the Easement Parcel such that it is able to transfer full rights under the Easement to the Village.

(signature page follows)

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the Effective Date first set forth above.

VILLAGE:

VILLAGE OF GLEN ELLYN, an Illinois
municipal corporation

By: _____

Title: _____

OWNER:

AMBER RIDGE, LLC, an Illinois
limited liability company

By: _____

Title: _____

“Exhibit “A”
(“Easement Parcel”)

Outlot 23 in Lot “F” (except the south 40 feet thereof) in Milton Township Supervisors Assessment Plat #5, being part of the Southeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ and part of the East $\frac{1}{2}$ of the Southeast $\frac{1}{4}$ of Section 23, Township 39 North, Range 10, East of the Third Principal Meridian, according to the plat thereof recorded July 6, 1944 as Document 464576, in DuPage County, Illinois.



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Planning & Development
Department Head: Staci Hulseberg
Category: Ordinance
Prepared By: John Carlisle

SCHEDULED

ORDINANCE (ID # 1104)

DOC ID: 1104 C

**Ordinance No. 6220, An Ordinance Amending Ordinance 6124
Which Granted Approval for Preliminary Plat Subdivision,
Subdivision Variations and Zoning Variations for the Amber Ridge
Subdivision Proposed on Property Commonly Known as 760 Sheehan
Avenue to Correct a Scrivener's Error.**

Background. At its April 29, 2013 meeting, the Village Board granted preliminary approval to K. Hovnanian Homes LLC for the 22-lot Amber Ridge Subdivision at 760 Sheehan Avenue. Ordinance 6124 approved a Preliminary Plat of Subdivision, Subdivision Code Variations and Zoning Variations, one of which was to allow a greater lot coverage ratio for certain lots than is allowed in the R2 Residential District. After discussion, the Board unanimously approved an amendment to one of the requested variations. The amendment required that the lot coverage for several lots of the subdivision not exceed 2,500 square feet or a lot coverage ratio of 25 percent, whichever is lesser. The original version of the variation in the Ordinance did not include the 2,500-square-foot limitation. The amended variation was included in the recorded Ordinance, but the original version of the variation was not deleted. Therefore, both the original and revised variations are included in the Ordinance. This error creates confusion and redundancy.

Village Board Action. The Village Board is requested to consider a proposed amendment to Ordinance 6124 to eliminate the original version of this condition, which was listed as variation number "3.b" in the Ordinance. An Ordinance correcting the scrivener's error is attached.

Cc: Brian Murphy, K. Hovnanian Homes

Attachments: April 29, 2013 Village Board Meeting Minutes
Ordinance 6124 (relevant section highlighted)
Draft Ordinance

X:\Plandev\PLANNING\DEVELOPMENT PROJECTS\Sheehan\Sheehan 760, K Hovanian\VB Memo Error
Correction 021714.doc

Ordinance No. _____

**An Ordinance Amending Ordinance 6124, Which Granted Approval for Preliminary Plat Subdivision, Subdivision Variations and Zoning Variations for the Amber Ridge Subdivision Proposed on Property Commonly Known as 760 Sheehan Avenue to Correct a Scrivener's Error
Glen Ellyn, IL 60137**

Whereas, on April 29, 2013 by the adoption of Ordinance 6124, K. Hovnanian Homes LLC, contract purchaser of 8.86 acres of land common known as 760 Sheehan Avenue, received approval of a Preliminary Plat Subdivision, Subdivision Variations, and Zoning Variations for the Amber Ridge Subdivision to be located on property commonly known as 760 Sheehan Avenue; and

Whereas, the subject property is legally described as follows:

LOT F (EXCEPT THE SOUTH 40 FEET THEREOF) IN MILTON TOWNSHIP SUPERVISORS ASSESSMENT PLAT #5, BEING A PART OF THE SOUTHEAST ¼ OF THE NORTHEAST ¼ AND PART OF THE EAST ½ OF THE SOUTHEAST ¼ OF SECTION 23, TOWNSHIP 39 NORTH, RANGE 10, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JULY 6, 1944 AS DOCUMENT 464576, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.s: 05-23-223-015 and 05-23-223-016; and

Whereas, at its April 29, 2013 meeting, the Board of Trustees unanimously approved the requests with an amendment to the request for a lot coverage ratio variation to add a limitation that 7 lots in the subdivision should not exceed either a lot coverage ratio variation of 25% or 2,500 square feet, whichever was lesser; and

Whereas, the previous version of the draft Ordinance allowed a lot coverage ratio of 25% without the 2,500-square-foot limitation; and

Whereas, a Scrivener's Error was made, and the original and amended versions of this variation were included in the recorded Ordinance, creating a confusing redundancy; and

Whereas, the Village President and Board of Trustees have determined that correcting the error by removing the outdated and redundant Variation is in the best interest of the Village and consistent with the goals of the Glen Ellyn Zoning Code.

Now, Therefore, Be It Ordained by the President and Board of Trustees of the Village of Glen Ellyn, DuPage County, Illinois, in the exercise of its home rule powers, as follows:

Section One: Paragraph 9, Subsection 3 on Page 4 of Ordinance 6124 is hereby amended to read as follows:

3. The following variations from the Glen Ellyn Zoning Code:

- a. A variation from Section 10-4-8(E) to allow the lesser of (i) a lot coverage ratio of 25% or (ii) a lot coverage of 2,500 square feet, in lieu of the maximum lot coverage ratio of 20% permitted on 7 lots within the subdivision with the exception of Lots 3, 4, 11 and 14.*
- b. A variation from Section 10-4-8(E)3(a) to forgo any garage bonus in relation to the lot coverage ratio that allows the first 500 square feet of area to be excluded from the calculation.*
- c. A variation from Section 10-4-8(D)2 to allow a rear yard setback of 34 feet on Lots 4, 5, 12, 13 and 15 in lieu of the minimum rear yard setback of 40 feet required.*
- d. A variation from Section 10-4-8(D)5 to allow the southern yards of Lots 4-11 to be treated as rear yards in lieu of second front yards.*

Section Two: The Village Clerk is hereby authorized to record this Ordinance with the DuPage County Recorder.

Section Three: This Ordinance shall be in full force and effect from and after the passage, approval, and publication in pamphlet form.

Passed by the President and Board of Trustees of the Village of Glen Ellyn, Illinois, this _____ day of _____, 20____.

Ayes:

Nays:

Absent:

Approved by the Village President of the Village of Glen Ellyn, Illinois, this ____ day
of _____, 20_____.

Village President of the
Village of Glen Ellyn, Illinois

Attest:

Village Clerk of the
Village of Glen Ellyn, Illinois

(Published in pamphlet form and posted on the ____ day of _____, 20 ____).

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Error Correction.doc



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Robert Greenberg

SCHEDULED

AGENDA ITEM (ID # 1105)

DOC ID: 1105 B

Motion to award a one year contract in the amount of \$9,409 with a second year at no cost to Aqua Backflow of Elgin, Illinois to manage the Village of Glen Ellyn Cross-Connection Control Program. (Presented by Public Works Director Julius Hansen) (Trustee Ladesic)

Background

At the February 10 Village Board Meeting, the Board tabled a motion to approve awarding a contract to Aqua Backflow of Elgin, Illinois to provide third party administration of the Village of Glen Ellyn Cross Connection Control Program. At that meeting, there was considerable debate about the merits of managing this program in house or contracting the management of the program to a third party program administrator.

Since the last meeting, the Village has contacted a variety of Aqua Backflow references, including the City of Naperville's Water Department. The Naperville reference source was very positive about the professional nature of Aqua Backflow and said they provided excellent service and were quite easy to work with. When asked as to why Naperville chose to outsource the management of the program when they already had been doing it in house for quite some time and had already bought an XC2 software package to track the program, the response was that Naperville had laid off one of the Water Department Supervisors and one of the secretaries and they attempted to do it in house and could not keep up with the demands of the program. Also indicated was that the CCC program administered by Aqua Backflow has been very popular with the City Council as there is very little cash outlay to keep the program up and running. (Please note that as provided in last meeting's agenda packet, the trend throughout DuPage County is to contract with a third party administrator to manage CCC programs.)

A second subject discussed at the Board meeting was the base requirements needed to meet the standards of an IEPA approved CCC program. Please take the time to open the PDF attachment titled EPA-Illinois Requirements and read Sections 653.801 and 653.802. Reading these five pages will give you the requirements of a base program. The majority of the list of program requirements that were presented at the February 10, 2014 board meeting are supported within these two sections. The balance of the requirements such as tracking the plumber's certification, and verifying that the plumbers CCC test equipment meets calibration standards *is required of the plumber* per Illinois Department of Health, but *not required by the public water supply to document*. However, in this age of deep pocket litigation, to protect CCC program management firms and their public water supply clients from litigation, it is considered best business practice to track everything they can to prove due diligence.

At the February 10, 2014 meeting the Village Board also indicated interest in examples of a notice or news brief to the public, the first letter of notification to test the CCC device, the final notification of test due sent to owners of CCC devices, the Village wide survey post card sent out every two years, and a copy of the proposed contract. This has been provided through the PDF files attached to this document.

Issues

The primary question for discussion and consideration at the February 24 meeting is whether or not the Village should proceed with contracting a third party such as Aqua Backflow to manage the Village's CCC program, or if the program should remain in house. As previously indicated, Village staff recommends that this service be contracted out to a third party due to complexity of the program and staff constraints. Based on the surrounding community survey of CCC programs in other municipalities, contracting out the service to a third party appears to be the most chosen method of program management.

Action Requested

It is requested that the Village of Glen Ellyn Board consider approving a motion to enter into a one-year contract with Aqua Backflow of Elgin, Illinois to manage the Village of Glen Ellyn Cross Connection Control Program with a renewable option for a 2nd year at no cost to the Village. It is further recommended that the \$9.95 test submission fee be the responsibility of the testing plumber and that the annual Village management fee of \$360.00 and the Village bi-annual survey cost of \$9,049 for a total of \$9,409 be funded by the Village of Glen Ellyn. The total contract fee of \$9,409 should be charged to the Water/Sewer Fund.

ATTACHMENTS:

- February 10 Cross Connection Memo (PDF)
- EPA-Illinois Requirements 9 19 08 (PDF)
- 1st communication with Glen Ellyn water customer with a BFP (PDF)
- TEST DUE FINAL (PDF)
- Survey post card front and back (PDF)
- Glen Ellyn LOCAL NEWS BRIEF (PDF)
- Aqua Backflow Contract Proposal (PDF)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/10/14 07:00 PM
Department: Public Works
Department Head: Julius Hansen
Category: Contract
Prepared By: Robert Greenberg

SCHEDULED

AGENDA ITEM (ID # 1074)

DOC ID: 1074 C

Motion to award a one year renewable contract with AquaBackflow of Elgin, Illinois to manage the Village of Glen Ellyn Cross-Connection Control Program in the amount of \$24,645.20. (Trustee O'Shea)

Background

The Cross-Connection Control Ordinance has been submitted as a separate agenda item to satisfy the IEPA requirement to have an ordinance in place to provide the authority needed to enforce IEPA Cross-Connection Control regulations.

The purpose of this memo is to address and discuss the options of managing the Cross-Connection Control program that will provide oversight to 9049 water customers and 1986 Cross-Connection control (CCC) devices.

In addition to the above mentioned ordinance, the IEPA requires all public water supplies to have a viable program to inventory and track the testing of all CCC devices within the jurisdiction of the public water supply. Three separate agencies have hundreds of pages of regulations that are specific to the creation and maintenance of a Cross-Connection Control program. The three agencies are the USEPA, IEPA and the Illinois Department of Public Health. It is the responsibility of the public water supply agent to create a program that incorporates and addresses the combined regulations of these three agencies. I have created a short list of the primary management and documentation responsibilities of the CCC program:

1. Inventory all CCC devices by address and serial number, including dates tested with detailed repair and maintenance records that list date of repair and the name and license number of the plumber performing the repair.
2. Send out notification to all CCC device owners to remind them of annual inspection.
3. Send out second notices to those that do not have annual inspection done on time.
4. Keep track of all plumbing licenses and CCC certifications of all plumbers that perform inspections and repairs within our jurisdiction.
5. As the state of Illinois only allows Illinois licensed plumbing contractors to perform the inspections and repairs, all contractors' licenses must be documented and reviewed for current status with the state.
6. The individual test kits used by the licensed and certified plumber must be tested annually and inventoried by serial number and linked to the plumber that owns them. Some plumbers have multiple testing devices.
7. Every two years all water customers regardless of whether or not they have CCC devices

must be sent a survey that explains the conditions that require CCC devices and then asked if they have a CCC device or are there circumstances unique to them that may require the installation of a CCC device.

8. Public education must be provided to all water customers explaining Cross-Connection Control devices and the need to protect public water supplies.
9. In the event that a CCC device owner refuses to meet the requirements as set forth in our Cross-Connection Control Ordinance and continues to ignore attempts to contact them, it is required that the public water supply initiate corrective measures to resolve the situation.

Issues

The primary issue at hand is who will manage this cross-connection control program and how will the cost be assessed. The consensus of the Board at the Workshop meeting was that the costs of enforcing the ordinance and thereby protecting our water system should be paid for by the end users, those with a cross-connection device. However, there are two primary ways to manage the program. One is to manage the program in-house by hiring staff to administer the program or using a third party vendor like we currently use for all our mailing needs. A second option is to outsource the management of the program to a third party contractor.

P.W. staff also recently conducted a phone survey that breaks down how the member communities that comprise the DuPage Water Commission manage this program. The survey demonstrates that the vast majority of the DWC communities outsource this requirement rather than handle it in house. You may note on the spreadsheet that Wheaton does this in house. Even though Wheaton is approximately twice the size of Glen Ellyn, they have an inventory slightly less than our inventory of 1986 CCC devices. Talking to sources that I know in Wheaton, it is estimated that it takes approximately 1000 man hours with a labor cost with benefits of plus or minus \$40,000 for one of their very experienced members of their water department to diligently meet the requirements of this stringent program.

Name	In - House or Third Party	Filing Fee Plumber or Homeowner	Cost of Test Homeowner or Village
Addison	In - House		Homeowner
Bensenville	Third Party (BSI)	Plumber	Homeowner
Bloomingtondale	No Response		
Carol Stream	Third Party (BSI)	Plumber	Homeowner
Clarendon Hills	In - House		Homeowner

Darien	Third Party (BSI)	Plumber	Homeowner
Downers Grove	No Response		
Elmhurst	In - House		Homeowner
Hinsdale	Third Party (BSI)	Homeowner	Homeowner
Ill American Water	In - House		Homeowner
Itasca	Third Party (BSI)	Plumber	Homeowner
Lisle	In - House going to Third Party		Homeowner
Lombard	Third Party (Aqua Backflow)	Plumber	Homeowner
Naperville	Third Party (Aqua Backflow)	Plumber	Homeowner
OakBrook	Third Party (BSI)	Homeowner	Homeowner
Oakbrook Terrace	Third Party (Alpine Sprinkler)	Plumber (Alpine Sprinkler)	Homeowner
Roselle	No Response		
Schaumburg	Third Party	Homeowner	Homeowner
Villa Park	Third Party	Homeowner	Homeowner
Westmont	Third Party (BSI)	Plumber	Homeowner
Wheaton	In - House		Homeowner
Willowbrook	No Response		
Winfield	Third Party (BSI)	Homeowner	Homeowner
Wood Dale	No Response		
Woodridge	Third Party (BSI)	Plumber	Homeowner

Given the complexity of the program, the inability to effectively manage the program to date, and the fact that this is a unfunded mandate from the IEPA, having a more experienced vendor coordinate this program seems to make sense. The RFP process that we completed shows that the cost to administer the program ranges from \$15,000 to \$20,000. This is likely a more efficient and effective way of administering the program than doing it in house. The Village could decide to pay for the annual program fee and the costs associated with conducting the semi-annual village wide surveys, since this part of the overall program benefits the water system collectively and therefore the entire community.

Solution

To efficiently and cost effectively manage this program and to bring us into compliance with USEPA/IEPA standards for administering the program I recommend outsourcing the management to a third party administrator. Doing so would shift the liability of responsibility to meet all mandates to the third party manager greatly reducing the possibility of the Village being sanctioned or fined by the USEPA or IEPA.

To this end, the Public Works Department sent out a Request for Quotes (RFQ) to four, third party management companies. To best represent the costs of the program, the Village is calculating 9049 total water customers of which 485 are commercial customers and the most recent CCC device inventory number of 1986. The results of the four RFQ's are as follows:

Aqua Backflow	Number	Totals
Total Annual Village Management Fees		\$360.00
Test Submission Fee (\$9.95 each)	1986	\$19,760.70
Total Annual Mailed Survey (\$0.50 each)	9049	\$4,524.50
Survey Submission Fee (\$0 each)	9049	\$0.00
Grand Total		\$24,645.20

IROL	Number	Totals
Total Annual Village Management Fees		\$0.00
Test Submission Fee (\$7.99 each)	1986	\$15,868.14
Total Annual Mailed Survey (\$4.00 each)	9049	\$36,196.00
Survey Submission Fee (\$15.00 each)	9049	\$135,735.00
Grand Total		\$187,799.14

B.S.I.	Number	Totals
Total Annual Village Management Fees		\$0.00
Test Submission Fee (\$12.95 each)	1986	\$25,718.70
Total Annual Mailed Survey (\$0.95 each)	9049	\$8,596.55
Survey Submission Fee (\$0 each)	9049	\$0.00
Grand Total		\$34,315.25

Cross Connection Solutions	Number	Totals
Total Annual Village Management Fees		\$200.00
Test Submission Fee (\$9.95 each)	1986	\$19,760.70
Total Annual Mailed Survey (\$0 each)	9049	\$0.00
Survey Submission Fee (\$15 Commercial, \$0 Residential)	485 Commercial\$7,275.00	
Grand Total		\$27,235.70

Action Requested

Based on the above break down of costs by contractor, the lowest qualified quote is from AquaBackflow of Elgin, Illinois. I request that the Village Board approve a motion to enter into a one year renewable contract with AquaBackflow of Elgin, Illinois to manage the Village of Glen Ellyn Cross-Connection control program. I further recommend that the \$9.95 test submission fee be the responsibility of the testing plumber and that annual Village management fee of \$360.00 and the annual mailed survey fee of \$4,524.50 for a total of \$4,884.50 be funded by the Village of Glen Ellyn. The total annual fee of \$4,884.50 should be charged to Water/Sanitary Fund.

Illinois' Community Water Supply Cross Connection Control Program

Sec. 18. Prohibitions; plugging requirements.

(a) No person shall:

(1) Knowingly cause, threaten or allow the distribution of water from any public water supply of such quality or quantity as to be injurious to human health; or ...

(Source: P.A. 89-445, eff. 2-7-96; 90-773, eff. 8-14-98.)

Section 607.104 Cross Connections

- a) No physical connection shall be permitted between the potable portion of a supply and any other water supply not of equal or better bacteriological and chemical quality as determined by inspection and analysis by the Agency, except as provided for in subsection (d) of this Section.
- b) There shall be no arrangement or connection by which an unsafe substance may enter a supply.
- c) Control of all cross-connections to a supply is the responsibility of the owner or official custodian of the supply. If a privately owned water supply source meets the applicable criteria, it may be connected to a water supply upon approval by the owner or official custodian and by the Agency. Where such connections are permitted, it is the responsibility of the public water supply officials to assure submission from such privately owned water supply source or sources samples and operating reports as required by 35 Ill. Adm. Code 611 as applicable to the cross-connected source.
- d) The Agency may adopt specific conditions for control of unsafe cross-connections, which shall be complied with by the supplies of this State, as applicable. These conditions shall be adopted and/or changed by the Agency as prescribed in 35 Ill. Adm. Code 602.115.
- e) Each community water supply exempted pursuant to 35 Ill. Adm. Code 603.104 or Section 17(b) of the Act shall provide an active program approved by the Agency to continually educate and inform water supply consumers regarding prevention of the entry of contaminants into the distribution system. Conditions under which the Agency will approve this active program shall be adopted or changed by the Agency as prescribed in 35 Ill. Adm. Code 602.115.

(Source: Amended at 21 Ill. Reg. 6553, effective May 8, 1997.)

SUBPART H: CROSS-CONNECTIONS

Section 653.801 Cross-Connection Control Program

An active cross-connection control program shall be adopted and shall include the following:

- a) A cross-connection control survey of the distribution system shall be conducted at least every two years by the official custodian or an authorized delegate.
 - 1) The purpose of this survey is to compile and update an inventory of devices; the survey must consist of a pencil and paper collection of information, conducted by telephone, mail or personal visit to the manager or owner of a specific property.
 - 2) This survey is not intended to include an actual visual inspection of piping or plumbing systems.
- b) An ordinance, tariff, or required condition for service whichever is applicable, which includes a plumbing code at least as stringent as the Illinois Plumbing Code, 77 Ill. Adm. Code 890, shall be adopted and enforced.
- c) Cross-connection control programs shall include a record system which will maintain data on inspections, re-inspections, repairs, alterations and tests.
- d) Only cross-connection control devices which are approved by the Research Foundation for Cross-Connection Control of the University of Southern California, American Water Works Association, American Society of Sanitary Engineering, or American National Standards Institute or certified by the National Sanitation Foundation to be in compliance with applicable industry specifications shall be used.
- e) Installation of approved devices shall be made only as specified by the Research Foundation for Cross-Connection Control of the University of Southern California, American Water Works

Association, American Society of Sanitary Engineering, or American National Standards Institute. Maintenance as recommended by the manufacturer of the device shall be performed. Manufacturer's maintenance manual shall be available on-site.

(Source: Amended at 9 Ill. Reg. 17367, effective October 23, 1985)

Section 653.802 Specific Conditions and Installation Procedures

- a) Complete removal of the cross-connection or installation of an approved cross-connection control device is required for control of backflow and back-siphonage.
- b) Cross-connection control devices shall be installed in accordance with the manufacturer's instructions.
- c) Cross-connection control devices shall be inspected at least annually by a person approved by the Agency as a cross-connection control device inspector (CCCDI). The inspection of mechanical devices shall include physical testing in accordance with the manufacturer's instructions.
- d) Requirements for Cross-Connection Control Device Inspector Approval
 - 1) Each applicant for cross-connection control device inspector (CCCDI) approval must meet the following qualifications:
 - A) Must meet the qualifications to inspect plumbing and plumbing systems as described in the Illinois Plumbing License Law (Ill. Rev. Stat. 1983, ch. 111, par. 1103(1)), and provide proof of qualifications in writing on the application form provided by the Agency.
 - B) Must complete and submit an application for CCCDI Approval at least thirty days prior to the examination date. Examinations shall be held not less frequently than annually. The application must be made on forms provided by the Agency, available at the headquarters and all regional office locations. Applicants shall be notified in writing of their status of eligibility. Notice of eligibility shall include an examination schedule and location.
 - C) Must submit the examination eligibility notice to the examination proctor before being admitted to actual testing.
 - D) Must successfully complete both written and performance examinations demonstrating understanding of the principles of backflow and back-siphonage, and the hazard presented to a potable water system; identifying locations which require installation of cross-connection control devices; identifying, locating, inspecting, testing, maintaining and repairing cross-connection control methods and devices in-line, as located throughout each system which connects to a community public water supply
 - E)
 - F) Must successfully complete the written examination with a score of 75% minimum.
 - G) Must successfully complete a performance-based examination by demonstrating competency in testing device procedures on all types of devices at the examination center.
 - H) Review of the written examination will be available at the test site on the day of examination.
 - I) An applicant who does not agree with the Agency review of his application qualifications may write to the Agency to request that the application be presented to the Water Supply Advisory Board. The Advisory Board shall review the application and shall review the application and shall make a recommendation to the Agency for reconsideration or confirmation of the Agency evaluation.
 - 2) CCCDI's must meet the renewal requirements of Ill. Rev. Stat. 1983, ch. 111, par. 1113(l), and must renew the CCCDI Approval each year, between May 1 and May 30. An application for CCCDI renewal will be sent by the Agency, and must be completed and returned by May 30 of the renewal year.
 - 3) A CCCDI Approval or admission to examination for CCCDI Approval shall be suspended, revoked or not issued by the Agency for any one or more of the following causes:
 - A) Practice of any fraud or deceit in obtaining or attempting to obtain a CCCDI Approval, including misrepresentation of approval;

- B) Any repeated, flagrant or willful negligence or misconduct in the inspection, testing or maintenance of cross-connection control devices;
 - C) Falsification of reports required by these rules;
 - D) Willful violation of the Environmental Protection Act or any rules thereunder.
- 4) Suspension/Revocation Procedures
- A) The Agency may initiate the suspension/revocation procedure.
 - B) Any person may initiate the procedure for suspension/revocation of any CCCDI by filing a sworn written complaint with the Agency. If the Agency determines that the complaint is duplicitous or frivolous, it shall notify the person filing the complaint but shall take no further action.
 - C) The decision to institute suspension or revocation shall be based upon the seriousness of the violation and its potential deleterious impact upon public health and safety. Examples of cause for suspension include but are not limited to: failure to comply with proper reporting procedures as described in Section 653.802(e)(2), (3) and (4) below; incomplete or improper testing procedures; examples of cause for revocation include but are not limited to: falsification of records; negligence, incompetency or misoperation which results in or could result in a potential or actual health hazard; fraudulent representation of credentials; attempt to obtain CCCDI approval using fraudulent methods; repeated violations meriting suspension. When the suspension/revocation procedure is warranted, the Agency shall notify the CCCDI by certified mail that suspension/revocation is being sought. Such notice shall specify the cause upon which suspension/revocation is sought and include the procedures for requesting a hearing before the Agency. Request for hearing must be made in writing 14 days following receipt of the Agency's certified notification. If no hearing is requested, the Agency will effect the suspension/revocation on the 15th day.
 - D) Should a hearing be requested, the Director shall appoint one or more Agency employees to chair the proceedings. The hearing shall be conducted in accordance with hearing requirements of Sections 10-25 through 10-65 of the Illinois Administrative Procedure Act (Ill. Rev. Stat. 1991, ch. 127, pars. 1010-25 through 1010-65).
 - E) The Director shall make a decision within 30 days after receiving the hearing transcript. The Director shall give written notice of that decision and reasons for the decision to the CCCDI by certified mail.
 - F) Within 30 days of receipt of a notice of suspension/revocation from the Agency, the CCCDI may appeal the suspension/revocation to the Pollution Control Board. The suspension/revocation of the CCCDI's Approval shall be stayed pending a final decision on the appeal by the Pollution Control Board.
- e) Testing and Records
- 1) Each device shall be tested at least annually or more frequently if recommended by the manufacturer.
 - 2) Records submitted to the community public water supply shall be available for inspection by Agency personnel in accordance with Ill. Rev. Stat. 1983, ch. 111 2, par. 1004(e).
 - 3) Each device shall have a tag attached listing the date of most recent test, name of CCCDI, and type and date of repairs.
 - 4) A maintenance log shall be maintained and include:
 - A) date of each test;
 - B) name and approval number of person performing the test;
 - C) test results;
 - D) repairs or servicing required;
 - E) repairs and date completed; and
 - F) servicing performed and date completed.
- f) Cross-connection control devices located in the treatment plant, well house or booster station of a community public water supply facility shall be inspected at least annually by either an approved

cross-connection control device inspector or by a certified water supply operator trained for testing, installation, repair and maintenance of cross-connection control devices.

- 1) Records must be kept as required by Section 653.802(e) above and must be signed by an approved CCCDI or a certified water supply operator who has successfully completed a cross-connection control device inspection training program conducted by the Environmental Resources Training Center (Ill. Rev. Stat. 1983, ch. 144, par. 691 et seq.).
- 2) Certified water supply personnel who successfully complete Environmental Resources Training Center sponsored cross-connection control device inspection training will receive an authorization number which authorizes them to test only those devices located in the treatment plant, well house or booster station of the community public water supply facility.
- 3)

(Source: Amended at 9 Ill. Reg. 17367, effective October 23, 1985)

Section 653.803 Cross-Connection Control Devices

- a) A fixed proper air gap shall be used whenever technically possible.
- b) Atmospheric Vacuum Breakers may be installed subject to the following conditions:
 - 1) An atmospheric vacuum breaker shall not be installed where back pressure may occur.
 - 2) An atmospheric vacuum breaker shall be installed at the highest point in the waterline and after the last control valve before the point of discharge and a minimum of six inches above the flood level rim of the receptacle.
 - 3) An atmospheric vacuum breaker shall not be used for installations where the substance in the container receiving water is lethal or toxic. Examples of acceptable installations include:
 - A) surface wash piping for a gravity filter;
 - B) solution tanks of gravimetric dry chemical feeders;
 - C) outlets with hose attachments; and
 - D) receptacles with a low level inlet where the substance contained is non-toxic such as food or beverages.
- c) Reduced Pressure Principle Backflow Preventers may be installed subject to the following conditions:
 - 1) Installation
 - A) Units shall be accessible for maintenance and testing.
 - B) Minimum clearances recommended by the manufacturer shall be used.
 - C) Units shall be protected against flooding and freezing.
 - D) Relief ports shall not be plugged. A drain which will remain free flowing under all conditions shall be provided.
 - E) A collection system with an air gap under the relief port drain shall be installed with ceiling level units.
 - F) No reduction shall be made in the size of the relief port drain.
 - 2) Bypasses - A second backflow preventer shall be installed parallel to the first if there is only one service line and the water service cannot be interrupted. Bypass lines without reduced pressure principle backflow preventers shall not be installed.
 - 3) Reduced pressure principle backflow preventers shall be used for installations where a fixed proper air gap is not possible. Examples of such installations include:
 - A) the water line used to provide make up water for chemical feeders in a water treatment plant;
 - B) receptacles with a low level inlet where the contents are non-toxic such as food or beverages; and
 - C) receptacles or vessels which can subject the water supply line to back pressure.
 - 4) Water service lines which connect a community water supply to industrial or commercial establishments shall include either a reduced pressure principle backflow preventer or a fixed proper air gap with re-pumping if those establishments constitute a hazard to the water supply due to the nature of chemicals or other material handled within the facility.

(Source: Amended at 9 Ill. Reg. 17367, effective October 23, 1985)

Cross Connection Control Operations
977 Elizabeth Street
Elgin, IL 60120

866-777-2124
866-777-2125 Fax
info@AquaBackflow.com Email

The Village of Glen Ellyn



February 13, 2014

Backflow Prevention Assembly Test(s) Due

Site information:

ABC Realty
2 East Main Street
Suite #404
Sandusky, OH 12345

Mrs. Field's Cookies
410 West Main Street
Glen Ellyn, IL 60188

Dear Sir/Madam:

The Village of Glen Ellyn has contracted with Aqua Backflow to assist with the Village's Cross Connection Control Program. This program is required by Illinois EPA regulations. Backflow preventers are currently located on your water systems and regulations are enforced to keep our drinking water safe.

A successful test should be completed by a licensed and/or certified backflow tester. Aqua Backflow does not test, repair, or install backflow preventers. Test results should be entered online through our secure website of www.TrackMyBackflow.com by your tester.

If you have questions about the program, a specific site, or a backflow preventer, please contact Aqua Backflow at (847) 742-2296. Your Village contact is Robert Greenberg, Utilities Superintendent at (630) 547-5517.

According to our records, the backflow preventers below are coming due for their annual tests.

HAZARD ID	DUE DATE	SIZE	MODEL	SERIAL #	SERVICE	LOCATION
40648	11/24/12	2	909M1QT	A10762	Domestic	Bsmt at meter
26641	11/24/12	1	975XL	2288454	Irrigation	Ext right of door
0078842	11/30/12	0.75	009M3	C3356	Boiler	Bsmt Mech Room

Thank you!

Aqua Backflow, Inc
Backflow Testing Compliance Dept

Last tester of record (if available):

Johnny B Backflow
123 Easy Street, South Bend, IN
(123) 456-7891

PLEASE HANG THE ENCLOSED TAG(S) ON THE APPROPRIATE BACKFLOW PREVENTER(S)

Backflow Hazard ID#

Add the Hazard ID# to your test forms for easy online data entry

78624

On line to: **Irrigation**

DO NOT REMOVE THIS TAG

Submit Annual Test Results on TrackMyBackflow.com



GLEN ELLYN

Contact us with questions:

Aqua Backflow

(866) 777-2124



THE ACTUAL TAG(S) WILL BE INCLUDED IN THE ENVELOPE, NOT THIS LETTER

Attachment: 1st communication with Glen Ellyn water customer with a BFP (1105 : Cross-Connection Control Management Program #2)



VILLAGE OF GLEN ELLYN

Public Works Dept, 30 S Lambert Road, Glen Ellyn, IL 60137
Phone: (630) 469-6756 – Fax: (630) 469-5517

February 13, 2014

RE: CROSS CONNECTION CONTROL PROGRAM

Dear Sir/Madam:

The Village of Glen Ellyn has contracted with Aqua Backflow to help manage the Village's Cross Connection Control Program. Our Cross Connection Control Program is mandated by State of Illinois Plumbing Code and the Illinois Environmental Protection Agency (IEPA). This program is designed to protect public health and to protect our public water supply.

Aqua Backflow may be contacting you soon in regards to our program. It may be for installations that are due, backflow preventer tests that are due, or for other program related items.

The Village may also conduct mailed surveys and/or random site inspections from time to time. The focus of an inspection and/or survey is to identify any existing or potential cross connections between drinking water and non-potable systems, catalog existing backflow prevention assemblies, and verify that the backflow preventers have been tested within the past year. An inspection or survey does not replace your requirement for testing your backflow preventers annually.

I do ask for your cooperation when Aqua Backflow requests information from you or performs a survey or inspection. Compliance with this program is mandatory for all water users. If you have any question related to the program, please contact Aqua Backflow at 847-742-2296. My number at the Village is 630-547-5517.

Thank you again for your cooperation with Aqua Backflow and for helping to keep our water safe.

Sincerely,

Bob Greenberg

Bob Greenberg
Village of Glen Ellyn
Utilities Superintendent
Public Works Department

What is a Cross Connection?

Plumbing cross-connections are defined as actual or potential connections between a potable and non-potable water supply. This may cause a backflow condition or a serious health hazard to occur.

What is Backflow?

Backflow is when the water in your pipes (the pipes after the water meter) goes backwards (the opposite direction from normal flow).

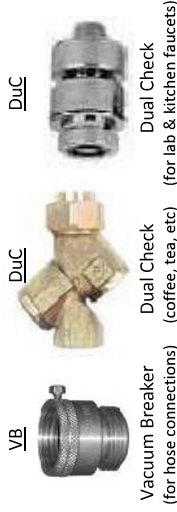
There are two situations that can cause a backflow condition.

“Back Pressure” – a pressure greater than the supply pressure that may cause backflow.
(*High-pressure boiler or pressure washer*)

“Back Siphonage” – the creation of a backflow as a result of negative pressure.
(*Water main break or use of fire hydrants*)

Along with the required backflow preventers and their regular maintenance, site inspections or surveys may be performed at properties that present a potential hazard to our water systems:

- * **External** (“site”, or “containment”) – to protect the Village’s water supply from cross connections on the customer’s premises.
- * **Internal** (“hazard”, or “isolation”) – to protect the customer from potentially hazardous cross-connection in their own system.



VB
Vacuum Breaker
(for hose connections)

DuC
Dual Check
(coffee, tea, etc)

DuC
Dual Check
(for lab & kitchen faucets)

What is considered a potential hazard?

Cross-connections can occur at many points throughout a distribution system and a community's plumbing infrastructure. Cross-connections can be identified by looking for physical interconnections (or arrangements) between a customer's plumbing and the water system. Some examples of backflow incidents that occur are:

- ▶ Chemicals backflowing (backsiphoning) through a hose into indoor plumbing.
- Over ½ of the nations cross-connections are from unprotected garden hoses!**
- ▶ Carbonated water from a restaurant's soda dispenser entering a water system due to backpressure.
- ▶ Backsiphonage of chemicals from industrial buildings into distribution system mains.
- ▶ Backflow of boiler corrosion control chemicals into a building's water supply.



There are numerous, well-documented cases where cross-connections have been responsible for contaminating drinking water, and have resulted in the spread of disease. The problem is a dynamic one, because piping systems are continually being installed, altered, or extended.



November, 2011 – Columbia, SC:

(WLTx) News19 anchor Andrea Mock discovered her home was missing an irrigation system backflow preventer after brown water ran through her tap. When DHEC came to test her water, they found an elevated level of 2, 4, D, an herbicide. Mock said, "As soon as I found out we didn't have this part, I called DHEC because I wanted to see what we had been drinking. And that test would only show what was in the water on that particular day. There's no telling what we might have consumed over the past five years. Without this part, anything we put on our grass had the potential to come into our water."

PVB



Pressure Vacuum Breaker

DC



Double Check Valve

The Village of Glen Ellyn
Public Works Department
30 S. Lambert Road
Glen Ellyn, IL 60137

Important information from the Village of Glen Ellyn regarding the safety of your water supply!

The Village of Glen Ellyn has contracted with *Aqua Backflow* to assist with the Water Utility's Cross Connection Control Program.

Aqua Backflow may contact you to request information, require a backflow test, or more. Your cooperation and courtesy is appreciated as we perform the required tasks for a complete cross connection control program. Please note that you may be asked to test or install backflow protection where needed in accordance to the State of Illinois Plumbing Code & IEPA Regulations

Let's keep our drinking water safe.

Aqua Backflow

977 Elizabeth Street
Elgin, IL 60120
Phone (847) 742-2296
Fax (847) 214-9696
www.AquaBackflow.com
www.TrackMyBackflow.com

For backflow stories, please visit
www.BackflowCases.com



Robert Greenberg
Village of Glen Ellyn
Utilities Superintendent
30 S. Lambert Road
Glen Ellyn, IL 60137
(630) 547-5517

Glen Ellyn's

Cross Connection Control Program

The Village of Glen Ellyn proudly supplies millions gallons of safe, clean water every day to our customers. Our water quality exceeds the standards established by the United States Environmental Protection Agency (USEPA) and IEPA Regulations.

Congress established the Safe Water Drinking Act in 1974 to protect human health from contaminants in the drinking water.

The USEPA, AWWA, IEPA and Illinois Plumbing Code require every water supplier to develop and implement a comprehensive cross connection control program for the elimination of all existing cross connections and the prevention of all future cross connections.

The Glen Ellyn Cross Connection Control Program is designed to safeguard public health. We ask for your cooperation with our program and its enforcement.

CBBP



Carbonated Beverage
Backflow Preventer

AVB



Atmospheric Vacuum
Breaker

Glen Ellyn Water Customer

Cross Connection Control Operations
977 Elizabeth Street
Elgin, IL 60120

866-777-2124
866-777-2125 Fax
info@AquaBackflow.com Email

The Village of Glen Ellyn



7.D.d

February 18, 2014

Backflow Prevention Assembly Test(s) Due - FINAL NOTICE -

ABC Realty
2 East Main Street
Suite #404
Sandusky, OH 12345

Site information:

Mrs. Field's Cookies
410 West Main Street
Glen Ellyn, IL 60188

Dear Sir/Madam:

The Village of Glen Ellyn has contracted with Aqua Backflow to assist with the Village's Cross Connection Control Program. This program is required by Illinois EPA regulations. Backflow preventers are currently located on your water systems and regulations are enforced to keep our drinking water safe.

You were previously notified of your obligation to have the backflow preventer(s) tested at your site. To date, we have not received confirmation of successful tests being performed.

A successful test should have been completed by a licensed and/or certified backflow tester. Aqua Backflow does not test, repair, or install backflow preventers. You have 15 days from the date of this letter to fulfill your obligation. If compliance is not met, Aqua Backflow will forward your information to the Utility for further action. Further action may include penalties, fines, or termination of your water supply.

If you have questions about the program, a specific site, or a backflow preventer, please contact Aqua Backflow at (847) 742-2296. Your Village contact is Robert Greenberg, Utilities Superintendent at (630) 547-5517.

HAZARD ID	DUE DATE	SIZE	MODEL	SERIAL #	SERVICE	LOCATION
40648	11/24/12	2	909M1QT	A10762	Domestic	Bsmt at meter
26641	11/24/12	1	975XL	2288454	Irrigation	Ext right of d
0078842	11/30/12	0.75	009M3	C3356	Boiler	Bsmt Mech R

Thank you!

Aqua Backflow, Inc
Backflow Testing Compliance Dept

Last tester of record (if available):

Johnny B Backflow
123 Easy Street, South Bend, IN
(123) 456-7891

Cross Connection Control Operations
977 Elizabeth Street
Elgin, IL 60120



Biennial Water Use Survey

The Village of Glen Ellyn has contracted with Aqua Backflow to help keep the drinking water safe for all. Per Illinois Plumbing Code, the Illinois EPA, and Glen Ellyn Ordinance you are required to complete and return this survey biennially. You may complete this form online for free at www.AquaBackflow.com. Click on the Forms tab, enter the password of "Illinois", complete and submit. You may also scan and email it to info@aquabackflow.com. If you mail it, please fold, place in an envelope, and mail to:

Aqua Backflow, 977 Elizabeth Street, Elgin, IL 60120. You may also fax both sides to 847-214-9696.

If you have questions, please contact us toll-free at 847-742-2296. Your Village contact is Robert Greenberg at 630-547-5517.

Please note any corrections to the site address or add mailing information below.

Thank you!

CURRENT OCCUPANT or:



Biennial Water Use Survey

► É, ¼, ¾, 1/4, 1/2, 3/4, 1/8, 3/8, 1/16, 3/16, 1/32, 3/32, 1/64, 3/64, 1/128, 3/128, 1/256, 3/256, 1/512, 3/512, 1/1024, 3/1024, 1/2048, 3/2048, 1/4096, 3/4096, 1/8192, 3/8192, 1/16384, 3/16384, 1/32768, 3/32768, 1/65536, 3/65536, 1/131072, 3/131072, 1/262144, 3/262144, 1/524288, 3/524288, 1/1048576, 3/1048576, 1/2097152, 3/2097152, 1/4194304, 3/4194304, 1/8388608, 3/8388608, 1/16777216, 3/16777216, 1/33554432, 3/33554432, 1/67108864, 3/67108864, 1/134217728, 3/134217728, 1/268435456, 3/268435456, 1/536870912, 3/536870912, 1/1073741824, 3/1073741824, 1/2147483648, 3/2147483648, 1/4294967296, 3/4294967296, 1/8589934592, 3/8589934592, 1/17179869184, 3/17179869184, 1/34359738368, 3/34359738368, 1/68719476736, 3/68719476736, 1/137438953472, 3/137438953472, 1/274877906944, 3/274877906944, 1/549755813888, 3/549755813888, 1/1099511627776, 3/1099511627776, 1/2199023255552, 3/2199023255552, 1/4398046511104, 3/4398046511104, 1/8796093022208, 3/8796093022208, 1/17592186044416, 3/17592186044416, 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LOCAL NEWS BRIEF

Glen Ellyn Cross Connection Control (Backflow) Program

GLEN ELLYN – The Village of Glen Ellyn has also elected to move forward with an eco-friendly online cross connection control (backflow preventer) tracking program. The Illinois Environmental Protection Agency (IEPA) requires every water supplier to develop and implement a comprehensive cross connection control program for the elimination of existing cross connections and prevention and protection from all future cross connections.

Backflow preventers are the property of the water customer and the responsibility lies with the customer for annual testing and maintenance. The water customer must contract with a licensed tester to perform the required annual tests. Most local plumbers are certified to test backflow preventers.

Backflow preventers may be found at any number of locations on your water systems. Typically, most commercial customers will have backflow preventers just after the water meter and also on wet fire protection systems. They may also have lawn irrigation systems which require backflow protection. Note too, that there may be other water connections throughout commercial or industrial facilities that also require backflow protection.

Residential backflow preventers may exist or be required on lawn irrigation systems, wet fire protection systems, hot water heating (boiler) systems, swimming pool fills, water features, etc. Backflow preventers may also be required if there is another water source on the site such as a well, pond, river, etc.

The contractor hired to implement and oversee Glen Ellyn's backflow program is the local firm of Aqua Backflow. A national firm located in nearby Elgin specializes only in cross connection control management. Aqua Backflow can be reached at 847-742-2296 with any questions. Glen Ellyn's Public Works Department can be reached at 630-469-6756.

The Glen Ellyn Cross Connection Control Program is designed to safeguard public health. We ask for your cooperation with our program, its enforcement, and any requests for information that come from Aqua Backflow or Village staff.

February 24, 2014

Cover Letter

- Cross Connection Control Program Services -

This proposal/information packet is being provided to:

Bob Greenberg
Reno Public Works Facility
Village of Glen Ellyn
30 S Lambert Road
Glen Ellyn, IL 60137
Phone: 630-469-6756
Fax: 630-469-3128
Cell: 630-547-5517
E-Mail: bobg@glenellyn.org



This proposal/information packet is being provided by:

Illinois Office & Mailing Address

Tom Staroske
General Manager
Aqua Backflow, Inc.
977 Elizabeth Street
Elgin, IL 60120
Phone: 847-742-2296
Fax: 847-214-9696
E-Mail: tom@aquabackflow.com

Wisconsin Business Address

Tom Staroske
General Manager
Aqua Backflow, Inc.
8040 Excelsior Drive; Ste 200
Madison, WI 53717
Toll Free: 866-777-2124
Toll Free Fax: 866-777-2125
E-Mail: tom@aquabackflow.com

Florida Business Address

Tom Staroske
General Manager
Aqua Backflow, Inc.
1200 S Pine Island Road
Plantation, FL 33324
Toll Free: 866-777-2124
Toll Free Fax: 866-777-2125
E-Mail: tom@aquabackflow.com

Respectfully Submitted by:

(signature)

The information contained within
this packet may be proprietary
and is true and complete to the
best of my knowledge.

2/24/14

(date)

Aqua Backflow is pleased to submit our qualifications and interest in providing professional Cross Connection Control and/or FOG consulting and management services to your community. Our professional services are available to begin immediately upon award of the contract



Protecting your water supply from contamination

www.AquaBackflow.com

www.TrackMyBackflow.com

Bob Greenberg
Reno Public Works Facility
30 S Lambert Road
Glen Ellyn, IL 60137

Dear Bob Greenberg,

February 24, 2014

Thank you for the opportunity to provide you with a guide to our professional services. As you will see by the information in this packet, Aqua Backflow has a unique approach to solving a decades old paper-consuming and data entry nightmare.

Just one of the unique program features is our Hazard ID system. A tag is sent to each hazard location and is hung on the hazard. The online data entry website is listed on the tag as well as the water hazard and a Hazard ID #. The water purveyor or municipality name is on each tag as well. The Hazard ID number never changes...not even if the backflow preventer is replaced! A QR Code is also on the tag for easy scanning and data entry via tablet or smart phone while at the test site. Smart phone APPS are also available.

Aqua Backflow has also created a specialized SQL computer program specifically designed to allow us tracking and management capabilities of multiple communities with immediate and easy access to all data.

Each and every program is unique and is set up to the specifications or requests of the water purveyor. We can and will assist with test bids, installation bids, site surveys and/or inspections, and more. Remember too, that all forms and letters are fully customized to you.

In review, Aqua Backflow truly is unique and innovative. Not only will your program be effective, eco-friendly, and low cost, it will also be easy to use for your local testers. We regularly receive testimonials from backflow testers stating that they love the simplicity of our program, love dealing with our courteous staff, and have also noted that they have seen an increase in work since we took over the program. Water purveyors love us too, as witnessed by the accolades Aqua Backflow receives from its many customers.

Your cost for this program is only \$30 per month, \$360 per year TOTAL! There are no fees for online data entry of purveyor-owned backflow preventer test reports. New installations are entered online by our staff at no cost to you. Note too that you can lock in your contract pricing for up to 3 years!

Thank you again for your time and consideration. Feel free to contact me if you have any questions.

Sincerely,

Tom Staroske
General Manager

Attachment: Aqua Backflow Contract Proposal (1105 : Cross-Connection Control Management Program #2)



Protecting your water supply from contamination

7.D.g

1200 S Pine Island Road, Plantation, FL 33324
8040 Excelsior Drive, Ste 200, Madison, WI 53717

977 Elizabeth Street, Elgin, IL 60120 (847) 742-2296 (847) 214-9696 fax

www.AquaBackflow.com
www.TrackMyBackflow.com

Page 2

Web-Based Cross Connection Control Services

Village of Glen Ellyn, IL

February 24, 2014

Population: 27,450 Total Water Connections: 9,049 Non-Residential Connections: 501
Total Backflow Preventers: 1,986 Total Utility-Owned Backflow Preventers: 20 (est)

► **BASE PROGRAM:** Add this cost to all options Purveyor Annual Cost\$360

A) **BASE PROGRAM** includes: Notifications, educational material, creation of database, software, maintenance, monthly reports to the water purveyor, and much more! Also includes: Tracking all backflow preventers, testers, testing companies, test kits & calibrations, etc. for annual certifications.

SAMPLE OPTIONS

based on the quantities shown above

OPTION #1: Tester funded - Initial here to accept this option _____ for _____ years

► 1-3 year contract includes 'A' above

Testers pay (\$ 9.95ea) for entering test results onlinePurveyor Annual Cost \$0.00

OPTION #2: Utility funded - Initial here to accept this option _____ for _____ years

► 1-3 year contract includes 'A' above

Testers pay (\$ 0.00ea) for entering test results onlinePurveyor Annual Cost \$ 19,760.70

OPTION #3: Tester funded & revenue generator- Initial here to accept this option _____ at \$_____ for _____ years

► 1-3 year contract includes 'A' above

Testers pay (\$ 19.95ea) for entering test results online Purveyor Annual Cost <\$19,860.00>

Any amount can be used as a tester fee. The water purveyor selects the fees to be implemented. Amounts above our minimum cost of \$ 9.95 per test can be utilized to help cover other related costs (surveys?) and will be returned via monthly check or direct deposit to the water purveyor to use at its discretion.

Costs and revenues are estimated and are based on the quantity of tests entered each month.

Mailed Surveys: (required biennially by the IEPA) Initial here to accept: _____

* Printed, mailed, and tracked by Aqua Backflow..... \$ 1.00 ea

Aqua Backflow includes free easy-access survey forms online for your water customer to complete. Most surveys are returned in this manner.

Notes:

- * Other than what is noted on this page, there are no start-up, program, registration, tester, or filing fees.
- * Newly installed backflow preventers do not incur data entry fees.
- * Purveyor-owned (City Hall, Police & Fire Stations, Treatment Plants) backflow preventers do not incur any data entry filing fees

Aqua Backflow recommends OPTION #1 or #3 as your annual cost will never change. Please realize that any utility-funded program may see an increase in costs as more backflow preventers are found and are placed into the system.

Scope of Services

Program and scope of work:

- 1) Track all existing as well as newly found and/or installed backflow assemblies
 - 2) Track all testers, tester licensing, certifications, test kits and annual test kit calibrations.
 - 3) Track the testing companies, employees, licensing, and certifications.
 - 4) Track the quality and skill level of the testers...verify that they are performing the tests per recommended practices.
 - 5) Send notifications of "test due" to the customer
 - 6) Send notifications of "past due" to the customer
 - 7) Send notifications of "final notice" via registered/certified mail to the customer *(only if approved by the utility as there are additional costs associated with this service...can be funded by increased test entry fee)*
 - 8) If the water purveyor has a cross connection control inspector, we will work with him/her to gain compliance. "Installation Due" notices, follow-up notifications, and compliance are all included.
- We will attend a start-up meeting with you and create CCC plans specific to your needs.
 - We will train and educate your employees and local CCC testers about your programs.
 - We will educate the public with mailers, brochures, written newspaper articles, informative websites, by answering phones with educated office employees, etc.
 - ALL letters, brochures, educational material, etc are fully customized to each water purveyor.
 - Educational brochures will be forwarded to water customers as needed. We include a brochure in our initial and 2nd year contact letters with your water customer. The Purveyor will also receive up to 300 additional brochures annually to pass out as it pleases.
 - We will receive an electronic Excel, Access, or similar database and your loose test reports or manifests from you initially listing all water connections, backflow prevention devices, contact/ mailing information etc. Aqua does not need to "connect" to any of your programs.
 - We immediately begin tracking of the existing backflow prevention assemblies. Once testers are registered, they are issued a user name and password. Data is easily entered into our TrackMyBackflow.com website by using the Hazard ID assigned to each device or by serial number and/or address. *Each CCC hazard is given an ID tag. The tag and # stays with the hazard indefinitely!*
 - Our offices are fully staffed from 7am - 5pm Central Time daily. We can be reached via our toll-free phone number, fax, or email at any time during the business day & nights/weekends for emergencies.
 - Utility staff will also receive emergency contact information and can reach us 24 hours a day.
 - Informational and/or tracking websites maintained by us:

Scope of Services

(cont'd)

- There are never any licensing costs, software upgrade fees, new release expenses, hardware costs...we are all-inclusive. GIS and GPS integration is available. Utilities have unlimited user access to all data.
- Large utility customers such as hospitals, universities, etc can be invoiced directly through us.
- Electronic reports will be sent to you at the start of each month. Complete electronic program results as well as a CD get sent to you annually. Reports include: Tests Due, Tests Past Due, New Assemblies Entered, Complete Database, and any other report you may desire from our database. These are generally sent in an Excel spreadsheet format or PDF and can be sent via email, Postal Service, fax, compact disc OR any combination thereof. Reports can be generated for you at any time for property, backflow preventer, or any category you may request.
- At this point, most functions of your program will operate out of our corporate Elgin, IL offices. We are just a few miles away from you and will hire additional professional, experienced staff in your area as the need arises.
- Aqua Backflow is an 8+ year old 'S' Corporation "spin-off" of a well-respected 50 year-old family-owned plumbing and backflow firm, Skirmont Mechanical Contractors. The senior staff at Aqua Backflow has been involved with implementation and management of CCC programs for decades.
- Aqua has never had any loans and all financial obligations have always been met in a timely manner. All software, equipment and vehicles are 100% paid-for.
- Your utility will not need any special hardware, software, equipment, training, or anything to access your data online. A basic computer workstation, laptop, tablet, etc is all that's needed!
- Aqua Backflow does not have, nor has it ever had any litigation or been disqualified from any project. We believe that just the opposite is true...we hear constant praise!
- We have included the computer software costs of adding your database into our systems.
- Aqua Backflow cannot be held responsible for tester mistakes, items and/or overlooked water connections during surveys, circumstances beyond our control, etc and does not accept liability or responsibility for any errors or omissions.
- All data received on behalf of the water purveyor or directly from the water purveyor remains the property of the water purveyor. Water and backflow information is kept in the strictest confidence and is not accessible or distributed to anyone without the express written consent of the water purveyor. Upon completion of the contract, all paper and electronic files will be returned to the water purveyor.
- The concept behind our online tracking programs: Why should everyone pay for the utility to track only a few users? Customers with backflow preventers are the greatest risk to your water systems. Customers with FOG devices cause the greatest expense to your sewer program. Let them pay for it!

**Protecting your water supply from contamination**www.AquaBackflow.comwww.TrackMyBackflow.com**References** (additional references are available upon request)

Village of Lombard 255 E Wilson Avenue Lombard, IL 60148 Contact: Brian Jack Title: Utilities Superintendent Phone: 630-620-5740 Email: JackB@VillageofLombard.org Quantity of Backflow Preventers: 2,200 Customer Since: 2007	Site Inspections, consultations, and online tracking Includes Fats, Oils, and Grease (FOG) Program FOG Devices: 224
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City of Princeton 2 S Main Street Princeton, IL 61356 Contact: Mike Eggers, Sr. Title: Water Superintendent Phone: 815-879-8066 Email: Mike.Eggers@Princeton-IL.com Quantity of Backflow Preventers: 150 Customer Since: 2008	Site Inspections, mailed surveys and off-line tracking
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Village of Park Ridge 505 Butler Place Park Ridge, IL 60068 Contact: Don Mann Title: Public Works Dept Phone: 708-318-5200 Email: dmanna@parkridge.us Quantity of Backflow Preventers: 1,200 Customer Since: 2013	Mailed surveys and online tracking
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City of Naperville 1200 W Ogden Avenue PO Box 3020 Naperville, IL 60563 Contact: Woody Boehnke Title: Water Distribution Manager Phone: 630-305-5263 Email: BoehnkeW@Naperville.il.us Quantity of Backflow Preventers: 14,200 Customer Since: 2012	Site Inspections by City Staff ...online tracking
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City of St Charles 2 East Main Street St Charles, IL 60174 Contact: John Lamb Title: Environmental Services Manager Phone: 630-377-4918 Email: jlamb@stcharlesil.gov Quantity of Backflow Preventers: 2,400 Customer Since: 2007	Site Inspections, mailed surveys and online tracking
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**Protecting your water supply from contamination**www.AquaBackflow.comwww.TrackMyBackflow.com

Maxwell Air Force Base & Gunter Annex

400 Cannon Street; Building 1860

Maxwell AFB, AL 36112

Contact: Jeff Hensley

Title: Site Maintenance Supervisor

Phone: 334-558-5066

Email: Jeffrey.Hensley@Maxwell.af.mil

Website: <http://www.maxwell.af.mil/>

CCC Link:

Quantity of Backflow Preventers: 1,000

Customer Since: 2010

Site Inspections and compliance consultations

Village of La Grange

320 East Avenue

La Grange, IL 60525

Contact: Ryan Gillingham

Title: Director of Public Works

Phone: 708-579-2328

Email: RGillingham@VillageofLagrange.com

Website: <http://www.villageoflagrange.com/>CCC Link: <http://www.villageoflagrange.com/index.aspx?NID=318>

Quantity of Backflow Preventers: 500

Customer Since: 2012

Site Inspections and online tracking

City of Cibolo

200 S. Main Street

Cibolo, TX 78108

Contact: Robert Stricker

Title: Director of Community & Development Services

Phone: 210-566-6139

Email: rstricker@cibolotx.gov

Quantity of Backflow Preventers: 2,400

Customer Since: 2013

Site Inspections by City Staff ...online tracking

Fort McCoy – US Army

100 East Headquarters Road

Fort McCoy, WI 54656

Contact: Michael Miller

Title: Public Works Director

Phone: 608-388-6543

Email: Michael.1.Miller1@us.army.mil

Website: <http://www.mccoy.army.mil/>

CCC Link:

Quantity of Backflow Preventers: 420

Customer Since: 2010

Site Inspections and compliance consultations

Alabaster Water Board

213 1st Street North

Alabaster, AL 35007

Contact: Kenyatta Dunnigan

Phone: 205-663-6155

Email: KDunnigan@AlabasterWater.com

Quantity of Backflow Preventers: 800

Customer Since: 2011

Site Inspections by Water Board Staff...online tracking

**Protecting your water supply from contamination**www.AquaBackflow.comwww.TrackMyBackflow.com

City of Fort Lupton
130 S McKinley
Fort Lupton, CO 80621

Site Inspections by City Staff...online tracking

Contact: Marco Carani
Title: Public Works Operations Manager
Phone: 303-857-6694 x129
Email: MCarani@FortLupton.org
Website: <http://www.fortlupton.org/>
CCC Link: <http://www.fortlupton.org/content/cross-connection-control-program>
Quantity of Backflow Preventers: 88
Customer Since: 2012

City of North Miami
776 NE 125th Street; 3rd Floor
North Miami, FL 33161

Site Inspections by City Staff...online tracking

Contact: Aleem Ghany, PE
Title: Director of Public Works
Phone: 305-895-9830 x12247
Email: AGhany@NorthMiamiFl.gov
Website: <http://www.northmiamifl.gov/>
CCC Link: <http://library.municode.com/index.aspx?clientId=11358>
Quantity of Backflow Preventers: 4,000
Customer Since: 2012

City of Brookfield
19700 Riverview Drive
Brookfield, WI 53005

Site Inspections, staff training and off-line tracking

Contact: Mark Simon
Title: Water Utility Superintendent
Phone: 262-796-6717
Email: Simon@ci.Brookfield.wi.us
Website: <http://www.ci.brookfield.wi.us/>
CCC Link: <http://www.codepublishing.com/wi/brookfield/> (Section 13.12.030)
Quantity of Backflow Preventers: 1,000
Customer Since: 2012

Dept of the Air Force, Randolph AFB
902nd Contracting Squadron
395 B Street West, Ste 2
Universal City, TX 78150

600 Site inspections and compliance consultations

* Complete program start-up, new software training, data input into the Department of Defense laptop, attach digital photos, create hazard and cost analysis, and more. Includes off-site locations.

Contact: Clifton Young
Title: Base Backflow & Refrigerant Manager
Phone: 386-418-6140
Email: clifton.young@us.af.mil
Quantity of Backflow Preventers: 500
Customer Since: 2012

Village of Oak Park
201 South Blvd
Oak Park, IL 60302

Site Inspections by Oak Park Plumbing Inspector...online tracking

Contact: Joe Wywrot
Phone: 708-358-5746
Email: jwywrot@oak-park.us
Quantity of Backflow Preventers: 800
Customer Since: 2011

Professionals available for your project...

7.D.g

Jack Skirmont – Inspector/Tester/Consultant (*President*)



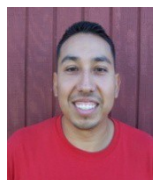
- B.S. Construction Management.
- Licensed Plumber for over 16 years. Grew up in a family plumbing business.
- Cross Connection Control Device Inspector (CCCDI) for over 11 years.
- Involved in plumbing and backflow prevention for entire life. Current president of Skirmont Mechanical which was founded in 1962.
- Took over Skirmont Mechanical in 1996 as president. President of Aqua Backflow since 2005.
- Oversee operation of Skirmont Mechanical and Aqua Backflow.
- Continuing education classes.
- Certified in cross connection control testing, certifications, & installations; University of Florida TREEO Center certified for site surveys & inspections, cross connection control ordinance & organization, and program management. Has been consulting on plumbing systems and been performing site inspections for decades.

Tom Staroske – Inspector/Tester/Consultant (*General Manager*) will be overseeing your program!



- Business Management, Mathematics, and HVAC college credits.
- Certified as an OSHA “Competent Person” for confined spaces.
- Licensed Cross Connection Control Device Inspector (CCCDI) for over 22 years.
- Involved in plumbing and backflow prevention for entire life. Grew up in a family plumbing business.
- Licensed plumber for over 30 years. Father is a State of Illinois Plumbing Inspector for over 19 years.
- Certified for installations & repairs for Burnham, Weil McLain, Hydro Pulse, etc steam and hot water boilers.
- Managed office and field personnel in backflow inspections, installations, and repairs for well over 20 years.
- Owned and operated a successful plumbing and backflow prevention company until bought out by a competitor.
- Manager for successful mechanical contractor’s backflow prevention program as well as General Manager of Aqua Backflow. Helped design and implement new Cross Connection Control (CCC) programs and implement new tracking software. Currently oversee databases of cross connection control programs with well over 200,000 water connections containing literally tens of thousands of backflow prevention assemblies and devices.
- Graduate – University of Wisconsin – School of Engineering – Cross Connection Control Surveying.
- Graduate – Illinois Environmental Protection Agency (IEPA) Cross Connection Control tester, installer and tech.
- Graduate - Disney Institute of Management Training.
- Graduate - University of Florida - TREEO Center - Cross Connection Control Survey & Inspection; Cross Connection Control Ordinance & Organization; Cross Connection Control Management.
- Sub-chairman in Illinois Section AWWA Backflow Committee. Chairman of the “blog” backflow Q & A division. Member of 12 local AWWA Chapters scattered throughout the United States.
- Member in good standing of the University of Southern California (USC) Foundation for Cross Connection Control and Hydraulic research.
- Texas Commission on Environmental Quality (TCEQ) licensed Customer Service Inspector (CSI) and Backflow Prevention Assembly Tester (BPAT)
- Has been consulting on Cross Connection Control, Plumbing Systems, Fats, Oils, and Grease, and been performing site inspections for decades.

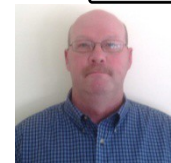
Edgar Villa – Inspector



- Licensed plumber apprentice.
- HVAC & Boiler Technician for over 9 years.
- Ongoing continued education classes, seminars, and training.
- Graduate – University of Florida – TREEO Center – Cross Connection Control Program Manager, Survey & Inspection.

Attachment: Aqua Backflow Contract Proposal (1105 : Cross-Connection Control Management Program #2)

Paul Lippitt– Inspector/Tester/Consultant/Engineer



- 32 years working in the mechanical trades and construction industry.
- Licensed Plumber for over 30 years.
- Cross Connection Control tester for over 20 years.
- Involved in plumbing and backflow prevention for entire life. Grew up in a family plumbing business.
- Fire Systems Engineering, Design, Fabrication, Start-up & Management for over 20 years.
- Plumbing & Fire Systems Plan Review and Code interpretation/application for over 10 years.
- Licensed by the State of Wisconsin as both a Plumbing & Fire Systems Design Engineer.
- Graduate – University of Wisconsin – School of Engineering: Electrical System Design.
- Graduate – University of Wisconsin – School of Engineering: Fire Protection System Design.
- Graduate – Mechanical Contractors Association of America: Project Manager Training.
- Graduate – Midwest Renewable Energy Association: Solar Domestic Hot Water Installations.
- Graduate – Chemetron Fire Systems: Clean Agent Fire Suppression Systems and Fire Alarm, Detection, Control, & Release Systems.
- Graduate – Badger Fire Products: Kitchen Hood and Industrial Dry Chemical Fire Suppression Systems Training.
- Managed a large-scale fire protection firm with up to 50 employees.
- Managed large-scale plumbing projects for many years.
- Owned and operated a successful Fire & Plumbing Consulting firm for over 5 years.
- Ongoing continued education classes, seminars, and training.
- Has been consulting on, designing, engineering, and performing plumbing & fire system inspections for decades

Floyd York, Jr. – Inspector/Tester/Consultant



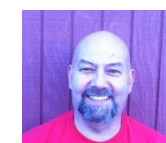
- Certified backflow prevention tester.
- Over 20 Years experience as a plumber- Master Plumber's License.
- Licensed plumbing contractor in the State of Florida.
- Experience in all phases of plumbing and cross connection control.
- Owned and operated a successful plumbing and cross connection control business until his employment with Aqua Backflow.
- Substitute instructor at the Contractor's Exam School in South Florida.
- Graduate – University of Florida – TREEO Center – Cross Connection Control Survey & Inspection; Cross Connection Control Management.
- Ongoing continued education classes, seminars, and training.

Richard Kontny – Inspector/Tester/Consultant



- Born and raised into a plumbing family
- Family plumbing firm expanded into a full mechanical firm in the 1970s
- Licensed Plumber for over 30 years. Licenses held in numerous states
- Master Plumber for over 37 years
- Ran many of the firms operations and performed sales, inspections, service, new installations, and consultations
- Certified as a Plumber Apprenticeship Instructor
- Has held a cross connection control certification for several years
- HVAC & Boiler Technician for over 30 years and certified by numerous manufacturers.
- Ongoing continued education classes, seminars, and training.
- Consults and inspects numerous plumbing, heating and cross connection control situations

Dale Vogel - Inspector/Tester



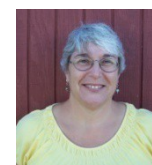
- Licensed plumber for over 23 years.
- Licensed for backflow prevention inspectors, installations, and repairs (CCCDI) for over 14 years.
- Ongoing continued education classes, seminars, and training.

Manfred (Fred) Staroske – State of Illinois Plumbing Inspector, CCC Site Inspector, Consultant



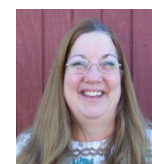
- Attended Trade School in Germany to become a plumber before immigrating to the USA in 1957.
- Union training and apprenticeship for 5 years before becoming a licensed plumber
- HVAC & Boiler Technician for over 30 years and certified by numerous manufacturers.
- Plumbing Foreman for over 10 years until starting his own Plumbing & Heating company
- Ran a successful plumbing company for well over 20 years
- Became licensed as a Cross Connection Control Inspector. Tester, and Repair Technician roughly 25 years ago
- Certified for over 19 years as a Licensed Plumbing Inspector
- Was a State of Illinois Plumbing Inspector for over 19 years.
- Has received training in and holds a Certificate of Ethics
- Provides training to Plumbers & Plumbing Inspectors approximately 8 times per year.
- Administers testing services to plumbing inspectors for them to become certified
- Attends approximately 20 – 40 hours annually of continued education classes
- Is asked to consult on numerous projects including federal, state, county, and local.

Leslie Craig – Data Input, phones, customer service, etc. (*Office Manager*)



- Worked in a local municipality under the finance director for over 5 years.
- US Navy diesel mechanic...very experienced and knowledgeable with “hands-on” mechanical operations.
- Has held administrative positions in which her responsibilities were to several senior managers; she is adept at multi-tasking and able to provide customer service to multiple organizations without loss of quality.
- Assists in correspondence, coordination, and scheduling of site inspections as well as performing data input duties
- Oversees all office operations and also assists water purveyors by providing any requested information or reports

Joyce Anderson - Data input, mailings, letters, compliance, phones, invoicing, etc. (*Customer Service*)



- Former assistant computer lab instructor for Illinois School District U46.
- Currently inputs tester license information, testing equipment, and backflow preventer tracking.
- Cross connection control software and assistant program management for over 4 years.
- Has been office manager and in charge of customer service and dispatch for several mechanical contractors
- Assists in correspondence, coordination, and scheduling of site inspections as well as performing data input duties.
- Assists our water purveyors, the customers of our purveyors, and licensed plumbers/testers with any questions

Pam Swan- Receptionist, phones, etc.



- Has over 10 years experience of involvement in backflow prevention tracking and related programs.
- Has held numerous office managerial and dispatch positions with several mechanical firms.

Diane Sirotzke – Data Input, phones, mailings, organization, customer service, etc. (*Administrative Assistant*)



- Has been in the Customer Service industry for over 12 years
- Has held administrative positions in which her responsibilities were to several senior managers.
- Worked as an Office Manager for an extremely large plumbing firm until the economic downturn
- Has been in charge of Human Resources, Payroll, Phone Services, Customer Service, and Dispatch
- Oversees operations to promote an efficient use of time and resources
- Assists in correspondence, coordination, and scheduling of site inspections as well as performing data input duties

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Aqua Backflow

CONTRACT

Cross Connection Control Program

This agreement is made this February 24, 2014 by and between, and shall be binding upon, the Village of Glen Ellyn, an Illinois Municipality herein after referred to as (the "Purveyor") and Aqua Backflow, Inc, an Illinois corporation licensed in states throughout the U.S. (the "Contractor").

Witnesseth that in consideration of the mutual promises of the parties delineated in the Contract Documents (attached hereto and made a part hereof), and herein, the Contractor agrees to provide services and the Purveyor agrees to pay at a minimum, every 30 days for the following described items and the management of the program as set forth in the Contract Documents:

Provide labor, software/data input, software maintenance, and management services as necessary to complete cross connection control data management, backflow preventer & tester tracking, and public education for a System-Wide Cross Connection Control Program. Purveyor costs and specific program details are to be determined by the attached documents. Simply initial the selected Options on page 2 of the proposal packet and fill in the term (years) of the contract.

NOTE: *If signing only a 1-year contract, all terms may be renewed for 1 year.*

1. This contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - A. Cross Connection Control Program Services dated February 24, 2014
2. The Purveyor agrees to pay, and the Contractor agrees to accept as full payment for the work described, which is the subject matter of this contract, in accordance with the provisions of the Local Government Prompt Payment Act or any other applicable State or Federal Regulation regarding the payment of Local Government Contractual expenses and the provisions of the Contract Documents.
3. Risk of loss, destruction, or damage of or to goods under this Contract shall be assumed by the Contractor until acceptance of the goods and services by the Purveyor. All data obtained by Aqua Backflow on behalf of or from the Purveyor remains property of the Purveyor.
4. The Contractor represents and warrants that it will comply with all applicable Federal, State, and local laws concerning prevailing wage rates regarding the services provided under this Contract and all Federal, State, and local laws concerning equal employment opportunities.

Aqua Backflow

5. This Contract represents the entire understanding between the parties and supersedes any contracts, agreements or understandings (oral or written) of the parties, with respect to the subject matter hereof. In the event of any conflict between the terms and conditions set forth in this agreement and the terms and conditions set forth in any Contract Documents annexed hereto, the terms and conditions of this Agreement shall govern. No term of this Agreement may be amended except upon written agreement of both parties.
6. Thirty (30) days written notice via registered and certified U.S. Mail shall be given by either party prior to contract cancellation. All notices shall be in writing and shall be deemed given when received or refused, to the parties at the following addresses:

If to Contractor:

*Aqua Backflow, Inc.
977 Elizabeth Street
Elgin, IL 60120*

If to Purveyor:

*Village of Glen Ellyn
30 S Lambert Road
Glen Ellyn, IL 60137*

7. If the Purveyor elects to terminate this contract within the contract first year for any reason other than lack of performance by the contractor, contractor may ask for reasonable program start-up reimbursement of up to \$2,500.
8. Where the terms of this contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.
9. Purveyor acknowledges that the services provided by Contractor are intended to assist the Purveyor in implementation and management of Purveyor services. Purveyor agrees that it does hold Contractor harmless and releases Contractor of any claims of any kind or nature whatsoever related to any incident or injury resulting from any act or omission not caused by Contractor. Further Purveyor does hereby release Contractor from any claims asserted by Purveyor or any third party on behalf of Purveyor related to any injury to property or person resulting from an event or occurrence alleged to be caused by any act or omission of Contractor, including but not limited to backflow incidents, latent or non visible cross connections, third party damage or the acts or omissions of third parties.

Aqua Backflow

10. The failure of either party to insist upon strict compliance with any term of this Agreement in any one or more instances will not be deemed to be a waiver of its rights to insist upon such strict compliance with respect to any subsequent failure. If any term of this Agreement is declared invalid or unenforceable by a court or other body of competent jurisdiction or any arbitrator, the remaining terms of this Agreement will continue in full force and effect.
11. In any dispute resolution or suit filed between the parties in connection with this Agreement, the prevailing party will be entitled to recover its' reasonable attorney's fees and costs in such proceeding from the other party.

IN WITNESS WHEREOF, the Village of Glen Ellyn by _____
name
 _____ of Glen Ellyn, and the Contractor
title
 have hereunto set their hands this 24th day of February, 2014.

Accepted this 24th day of February, 2014.

Aqua Backflow, Inc
 An Illinois Corporation

By: 

John Skirmont, President

Accepted this _____ day of _____, 20____.

The Village of Glen Ellyn, Illinois

By: _____

Printed Name: _____

Position/Title: _____

ATTEST:

By: _____

Printed Name: _____

Position/Title: _____

Attachment: Aqua Backflow Contract Proposal (1105 : Cross-Connection Control Management Program #2)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Contract
Prepared By: Al Stonitsch

SCHEDULED

AGENDA ITEM (ID # 1115)

DOC ID: 1115 B

Motion to approve a contract for Ambulance/Paramedic Services with Kurtz Paramedic Services of New Lenox, Illinois for Alternate 1 which includes a base proposal with the exception to own and maintain ambulances.

Purpose:

The purpose of this memorandum is to update the Village Board on the results of the recent Ambulance/Paramedic Services RFP, and to authorize the execution of a contract award with Kurtz Paramedic Service, Inc. (New Lenox, IL) based upon the Board's feedback direction of whether or not the Village should own and maintain the ambulance fleet under the new contract.

Background:

At the October 21, 2013 Board Workshop, staff provided an overview to the Village Board on the Village's ambulance/paramedic services contract (**Attachment 1**). At that meeting, staff informed the Village Board that the current (five-year) contract would be expiring on June 15, 2014, and that the Village desired to issue a Request for Proposal in order to test market pricing as well as to evaluate alternative service models. Following that meeting, the Village developed an RFP review committee consisting of Village President Demos, Trustee McGinley, Village Manager Franz, Fire Chief Bodony, and Assistant Village Manager Stonitsch. The Committee met several times to review and refine the final RFP contract document, and Village Attorney Mathews also conducted a comprehensive review of the RFP prior to issuance.

As part of the RFP, prospective vendors were asked to submit proposals on the following service models:

1. **Base Proposal (Turn-key):** Vendor provides firefighter/paramedic staffing, ambulance billing services, and ownership/maintenance of all three ambulances. Also, vendor collects and keeps all ambulance fee revenue.
2. **Alt. #1:** Includes Base Proposal scope, with the exception that the Village continues to own and maintain the ambulance fleet. Vendors were asked to provide the overall cost deduct to their base proposal pricing.
3. **Alt. #2:** Same scope of services as Base Proposal, except the vendor remits all ambulance fee revenues back to the Village.

Upon finalizing the RFP document, the Village formally advertised the RFP on November 14, 2013, which included posting a Legal Notice in the *Daily Herald*. Following the official advertisement, the Village conducted a mandatory pre-submission meeting on November 21, 2013 in order to afford vendors an opportunity to seek any clarifications on the RFP document.

On December 13, 2013, the Village received four (4) timely proposals from prospective ambulance/paramedic service contract vendors, all of whom are known service providers in the metropolitan area. The vendors that submitted proposals were:

- ü Kurtz (New Lenox, IL)
- ü Metro/Superior (Elmhurst, IL)
- ü PSI (Schiller Park, IL)
- ü PSSI (Rosemont, IL)

Following receipt of the proposals, the Committee met several times to thoroughly evaluate the merits of each proposal, and to determine which vendors were the most qualified and most responsive to the Village's overall RFP.

On February 17, 2014, staff briefed the Village Board on the results of the RFP and the Committee's overall analysis of the proposals (***Attachment 2***). The Board discussed in detail the various contract models, and expressed different view points on whether the Base (turn-key) model or Alt. #1 was the most advantageous for the Village. While the Board seemed to express consensus that Kurtz's overall proposal was the most responsive, the crux of Board's discussion at the workshop focused on the cost/benefit of the Village owning and maintaining the ambulance fleet going forward. Additionally, the Board seemed to have consensus that Alt. #2 was not a contract model that they believed the Village should pursue. Upon discussing the merits of each option, the Village Board directed staff to bring forward a request for a contract award with Kurtz Paramedic Services, Inc. at the February 24, 2014 meeting that included both the Base Proposal and Alt. #1 Proposal for further Board deliberation.

Issues:

Base Proposals

An intriguing feature of the Village's RFP scope included soliciting "cost reimbursement proposals" from vendors, whereby the vendor would reimburse certain ambulance fee revenues back to the Village for it to use to offset other costs (e.g. DuComm dispatching fees) associated with the delivery of EMS services to the community. Both Kurtz and Metro submitted proposals that included cost reimbursement proposals, which required further analysis by the Committee, including developing revenue assumptions to factor in when estimating an overall net contract cost. Kurtz submitted the most compelling cost reimbursement model, which proposed to reimburse the Village 100 percent of ambulance fee revenue collected (net billing admin fees) in excess of \$677,000 in each year of the contract. Assuming modest revenue growth over the next five-years, Table A shows that Kurtz's proposal was the lowest, most responsive proposal at \$2,108,469.79 due to the net impact of the revenue reimbursement model. ***Attachment 3*** provides a more detailed cost breakdown all the proposals received, including revenue assumption models for both the Kurtz and Metro proposals.

TABLE A: Base (Turn-key) Proposal 5-Year (Estimated) Net Contract Cost						
Vendor	Year 1 (\$)	Year 2 (\$)	Year 3 (\$)	Year 4 (\$)	Year 5 (\$)	Total Net Cost (\$) /1
Kurtz	385,170.20	392,711.45	420,426.69	449,778.67	480,382.78	2,108,469.79
PSI	427,752.00	436,308.00	445,032.00	453,936.00	463,020.00	2,206,048.00
Metro	413,526.00	434,934.50	460,181.25	486,092.57	512,943.26	2,287,677.58
PSSI /2	\$413,101.76	\$448,173.04	\$477,653.46	\$510,257.14	\$540,354.40	\$2,369,539.80
/1 Net cost = A) Total 5-Year Cost less \$20,000 for vendor purchase of Village's reserve ambulance B) Assumes "Likely" Case Ambulance Fee Revenue assumptions (for both Kurtz and Metro's net costs) of \$700K in Year 1 and 1.5% growth in Years 2-5. /2 Proposal deemed non-responsive by the Village's RFP Committee due to the formal exceptions the vendor took as part of the RFP, including, but not limited to, (i) not including the provision of fuel for the ambulances under the Base Proposal or Alt. #2 contract models (ii) the vendor stipulated that it would provide a back up ambulance (if one of the three units was down for repairs) "based upon availability" only, and (iii) the firm required a form of loan-guarantee for the ambulance purchase costs as a <i>quid pro quo</i> for agreeing to the Village's 30-day contract termination clause.						

Alt. #1 Proposals

The purpose of Alt. #1 was to allow the Committee the opportunity to evaluate the cost/benefit of the Village continuing to own and maintain the ambulance fleet. Just like in the Base Proposal analysis, Alt. #1 also included the cost reimbursement variable. As highlighted in Table B, Kurtz again submitted the lowest, most responsive proposal at \$1,340,923.02, which was approximately \$636,676 less (over five years) than the next lowest proposal submitted by PSI. The cost difference was largely attributable to the significant contract cost deduct Kurtz offered due to the Village assuming ownership and maintenance of the ambulance fleet. **Attachment 4** provides a very detailed analysis and breakdown that the Committee reviewed for Alt. #1.

**TABLE B: 5-Year (Estimated) Net Contract Cost for Alt. #1 Proposals
(Village owns/maintains ambulances)**

	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
Kurtz Base Proposal	\$ 407,192.70	\$ 424,787.70	\$ 462,707.50	\$ 502,417.10	\$ 543,534.20	\$ 2,340,639.20
(Deduct for Ambulances) /1	\$ (248,310.50)	\$ (264,944.44)	\$ (299,949.41)	\$ (338,108.50)	\$ (377,681.43)	\$ (1,528,994.28)
(Less "Likely Case" Revenue Assumptions)	\$ (22,022.50)	\$ (32,076.25)	\$ (42,280.81)	\$ (52,638.43)	\$ (63,151.42)	\$ (212,169.41)
Net Subtotal	\$ 136,859.70	\$ 127,767.01	\$ 120,477.28	\$ 111,670.17	\$ 102,701.35	\$ 599,475.51
*ADD: Village In-House Costs	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Estimated Total Net Cost	\$ 268,248.70	\$ 260,332.26	\$ 258,268.60	\$ 304,984.58	\$ 249,088.89	\$ 1,340,923.02
	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
PSI Base Proposal	\$ 427,752.00	\$ 436,308.00	\$ 445,032.00	\$ 453,936.00	\$ 463,020.00	\$ 2,226,048.00
(Deduct for Ambulances) /1	\$ (190,200.00)	\$ (194,004.00)	\$ (197,880.00)	\$ (201,840.00)	\$ (205,884.00)	\$ (989,808.00)
Net Subtotal	\$ 237,552.00	\$ 242,304.00	\$ 247,152.00	\$ 252,096.00	\$ 257,136.00	\$ 1,236,240.00
*ADD: Village In-House Cost	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Estimated Total Net Cost	\$ 368,941.00	\$ 374,869.25	\$ 384,943.31	\$ 445,410.41	\$ 403,523.54	\$ 1,977,687.51
	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
PSSI Base Proposal	\$ 413,101.76	\$ 448,173.04	\$ 477,653.46	\$ 510,257.14	\$ 540,354.40	\$ 2,389,539.80
(Deduct for Ambulances) /1	\$ (156,861.06)	\$ (167,211.06)	\$ (167,711.06)	\$ (168,011.06)	\$ (168,511.06)	\$ (828,305.30)
Net Subtotal	\$ 256,240.70	\$ 280,961.98	\$ 309,942.40	\$ 342,246.08	\$ 371,843.34	\$ 1,561,234.50
*ADD: Village In-House Costs	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Estimated Total Net Cost	\$ 387,629.70	\$ 413,527.23	\$ 447,733.71	\$ 535,560.49	\$ 518,230.88	\$ 2,302,682.01
	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
Metro Base Proposal	\$ 425,026.00	\$ 446,607.00	\$ 472,029.00	\$ 498,118.00	\$ 525,149.00	\$ 2,366,929.00
(Deduct for Ambulances) /1	\$ (122,215.00)	\$ (122,215.00)	\$ (122,215.00)	\$ (122,215.00)	\$ (122,215.00)	\$ (611,075.00)
(Less Revenue Assumptions)	\$ (11,500.00)	\$ (11,672.50)	\$ (11,847.75)	\$ (12,025.43)	\$ (12,205.74)	\$ (59,251.42)
Net Subtotal	\$ 291,311.00	\$ 312,719.50	\$ 337,966.25	\$ 363,877.57	\$ 390,728.26	\$ 1,696,602.58
*ADD: Village In-House Cost	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Estimated Total Net Cost	\$ 422,700.00	\$ 445,284.75	\$ 475,757.56	\$ 557,191.98	\$ 537,115.80	\$ 2,438,050.08

Notes:

/1 Cost Deduct from Base Proposal (i.e. Village owns/maintains ambulances)

^ Includes credits re: cost reimbursement proposals (e.g. for Kurtz and Metro); assumes "Likely Case" revenue scenario of \$700K in Year 1; 1.5% increase in Years 2-5.

* Annual estimated Village cost to own/maintain all three ambulances

Ownership of Ambulances: In-House /vs/ Outsourcing

Based upon the Committee's assessment that Kurtz submitted the lowest, most responsive proposal, the Committee decided that one of the primary policy discussions for the Village Board would be to evaluate the merits of either outsourcing the ownership and maintenance of the ambulance fleet to the contractor, or continuing to perform those services in house. Based upon Kurtz's pricing for both options as highlighted in Table C, the analysis suggests that the Village would save approximately \$153,509.35/year if it continued to own and maintain the ambulances under Alt. #1. These direct savings would have to be weighed against the additional liability exposure that Village bears with owning/maintain the ambulances, not to mention the opportunity costs associated with the in-house mechanic staff hours dedicated to ambulance fleet maintenance.

TABLE C: Estimated Cost Savings-Base Proposal /vs/ Alt. #1 Proposal (Kurtz)

		Year 1	Year 2	Year 3	Year 4	Year 5	5-Year Total
Base Price	\$	407,192.70	\$ 424,787.70	\$ 462,707.50	\$ 502,417.10	\$ 543,534.20	\$ 2,340,639.20
(Less "Likely Case" Revenue Assumptions) ^	\$	(22,022.50)	\$ (32,076.25)	\$ (42,280.81)	\$ (52,638.43)	\$ (63,151.42)	\$ (212,169.41)
Estimated Total Net Cost	\$	385,170.20	\$ 392,711.45	\$ 420,426.69	\$ 449,778.67	\$ 480,382.78	\$ 2,108,469.79
ALT # 1 PROPOSAL (Base Price)	\$	407,192.70	\$ 424,787.70	\$ 462,707.50	\$ 502,417.10	\$ 543,534.20	\$ 2,340,639.20
(Deduct for Ambulances) /1	\$	(248,310.50)	\$ (264,944.44)	\$ (299,949.41)	\$ (338,108.50)	\$ (377,681.43)	\$ (1,528,994.28)
(Less "Likely Case" Revenue Assumptions) ^	\$	(22,022.50)	\$ (32,076.25)	\$ (42,280.81)	\$ (52,638.43)	\$ (63,151.42)	\$ (212,169.41)
Net Subtotal	\$	136,859.70	\$ 127,767.01	\$ 120,477.28	\$ 111,670.17	\$ 102,701.35	\$ 599,475.51
*ADD BACK: Village In-House Costs	\$	131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Estimated Total Net Cost	\$	268,248.70	\$ 260,332.26	\$ 258,268.60	\$ 304,984.58	\$ 249,088.89	\$ 1,340,923.02
							</

- Attachment 4b (PDF)

ATTACHMENT

1

MEMORANDUM

TO: Mark Franz, Village Manager

FROM: Al Stonitsch, Assistant Village Manager

DATE: October 17, 2013

RE: Ambulance/Paramedic Services Contract

**PURPOSE:**

The purpose of this memorandum is to provide a high-level overview of the Village's current ambulance/paramedic services contract, and to solicit feedback from the Village Board on the preliminary draft of the Request for Proposal ("RFP").

BACKGROUND:

Since 2009, the Village has been contracting its ambulance/paramedic services with Public Safety Services, Inc ("PSSI") of Rosemont, Illinois, which includes the provision of four (4) certified firefighter/paramedics twenty-four hours a day, year-round. These paramedics are housed in, and respond directly from, the Village's two fire stations. As part of this model, the contract personnel utilize the two (2) front-line ambulances and one (1) reserve ambulance, all of which are owned and maintained by the Village. The cost of this contract is detailed in the chart below.

Contract year (June 15 start)	2009 base contract terms	Actual contract amount	Annual savings
2009-10	\$830,000	\$830,000	\$ -
2010-11	\$867,149 4.50%	\$866,135 4.40%	\$1,014
2011-12	\$900,968 3.90%	\$886,200 2.30%	\$14,768
2012-13	\$936,105 3.90%	\$903,924 2.00%	\$32,181
2013-14	\$972,614 3.90%	\$930,000 2.80%	\$42,614
TOTAL	\$4,506,836	\$4,416,259	\$90,577

To offset some of the costs associated with the Village's ambulance/paramedic services program, the Village assesses ambulance fees to resident and non-resident patients who utilize the ambulance services. These fees are reviewed and approved periodically by the Village Board. To handle the billing and collection activities, the Village has contracted separately with Paramedic Billing Services, Inc (Elmhurst, Illinois) since 2009. As part of this contract, the vendor assesses a fee of five (5) percent of all payments that it collects on a monthly basis, which over the last four years has equated to approximately \$33,281.00 per year. *Attachment 1* details the Village's overall costs to the Village to provide ambulance and paramedic/firefighter services, and illustrates that the Village's FY 2012-2013 net program cost (after revenue collected from ambulance fees) was \$358,258.

DISCUSSION:

The Village's current contract with PSSI is due to expire in June 2014. Although the Village has been satisfied with the services rendered to date by PSSI, the upcoming expiration of the contract offers the Village an opportune time to test the marketplace to ensure competitive contract pricing. With that in mind, the Village established an RFP Review Committee ("the Committee"), comprised of President Demos, Trustee

Ambulance/Paramedic Services Contract

October 16, 2013

Friedberg, Village Manager Franz, Fire Chief Bodony, and Assistant Manager Stonitsch. The Committee's charge was to develop the RFP itself, and to establish the overall primary objectives, which include:

- ✓ Developing a RFP document and bid process that is fair and equitable, and maximizes competition¹
- ✓ Recommend a contract that ensures that high quality of service to the community is maintained
- ✓ Explore further mitigating the Village's liability exposure by requiring the vendor to own all three (3) ambulances and provide the necessary on-going maintenance
- ✓ Consolidate the ambulance billing services contract under one, fixed-price "turn-key" contract, and explore a potential revenue (i.e. ambulance fees) sharing arrangement with the successful vendor

The Committee has developed a preliminary draft of the RFP, which is attached for the Board's review (*Attachment 2*), and will also be reviewing the results of the RFP and ultimately making a contract award recommendation to the Village Board. The draft RFP contains several key components, including:

- Continuing to require four (4) on-duty firefighter/paramedics staffed around the clock, year-round
- Ensuring that the Village/Fire Chief have ultimate authority to accept or reject firefighter/paramedics assigned to the contract
- Establishing a five (5) year initial contract term, with an additional two, one-year renewal options
- Maintaining the operational flexibility afforded by requiring the contractor to provide cross-trained personnel as firefighter/paramedics
- Requiring the vendor to own and maintain all vehicles/equipment necessary to fulfill the contract specifications within the base bid proposal
- Continuing to provide an experienced, well-qualified contract manager/EMS Coordinator that will serve as the liaison between the Village and the vendor, and require six (6) current contract employees be retained by the vendor for continuity purposes
- Fold ambulance billing services into one, overall "turn-key" contract for services
- Provide an option for vendors to provide a revenue sharing alternative

REQUEST FOR BOARD FEEDBACK:

The Committee is seeking Village Board feedback or questions on any aspect of the contract; however, there are several specific areas where staff is looking for the Board's direction.

1. **Contract Term:** Is the Board comfortable with the proposed five (5) year base term, with the additional two, one-year renewal options?
2. **Ownership/Maintenance of Ambulances:** As mentioned, the base bid in this RFP requires the vendor to own/maintain the ambulances. Is the Board comfortable with the RFP seeking an alternate proposal with the Village continuing to own and maintain the ambulances (i.e. status quo scenario), in order to allow the Board to assess the cost/benefit of each alternative?
3. **Ambulance Billing/Revenue Sharing:** Staff is proposing three alternate bids relating to revenue sharing. Is the Board comfortable with having the following alternates in the RFP?

¹ Staff anticipates four (4) primary vendors bidding on this contract. Keurtz, PSSI, Superior/Metro, & PSI

Ambulance/Paramedic Services Contract

October 16, 2013

- a. **Alt. #1:** Vendor provides turn-key services, but keeps all revenues from ambulance billings (this would be structured as the base bid).
- b. **Alt. #2:** Vendor provides turn-key services (i.e. base contract scope), with *the Village* keeping all revenues collected from ambulance billing
- c. **Alt. #3:** Vendor provides turn-key services (i.e. base contract scope), and keeps all revenues from ambulance billings; however, the vendor agrees to share a portion of revenues in excess of the base bid cost.

Open Items:

As mentioned earlier, the attached RFP is still preliminary and in draft form. In addition to continuing to refine the language within the contract, the Committee is still working on a few open items, such as:

- Village Attorney Review
- Ambulance and Equipment Specifications
- Evaluating minimum liability insurance coverage requirements

Tentative RFP Schedule:

The following table outlines the tentative schedule for the RFP letting. The Committee's goal is to advertise the RFP by November 7 with final vendor proposals due by December 13. Staff anticipates bringing forth a recommendation to the Board for a contract award in late January.

Date	Milestone
Oct. 21	Board Direction/Feedback
Nov. 1	Committee Finalizes RFP
Nov. 7	RFP Advertised
Nov. 19	Non-mandatory pre-proposal conference with vendors
Dec. 13	Proposals Due from Vendors
Jan. 27	Village Board Consideration of Contract Award

ATTACHMENTS:

1. Ambulance Service Financial Analysis
2. Ambulance/Paramedic Services RFP (Preliminary Draft)



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/17/14 07:00 PM
Department: Administration
Department Head: Al Stonitsch
Category: Discussion Item
Prepared By: Al Stonitsch

SCHEDULED

AGENDA ITEM (ID # 1097)

DOC ID: 1097 B

Assistant Village Manager Al Stonitsch will lead a discussion on the results of the Ambulance/Paramedic Services Request for Proposal.

Purpose:

The purpose of this memorandum is to update the Village Board on the results of the recent Ambulance/Paramedic Services RFP, and to solicit feedback on whether or not to outsource the ownership and maintenance of ambulances as part of a turn-key contract.

Background:

At the October 21, 2013 Board Workshop, staff provided an overview to the Village Board on the Village's ambulance/paramedic services contract (**Attachment 1**). At that meeting, staff informed the Village Board that the current (five-year) contract would be expiring on June 15, 2014, and that the Village desired to issue a Request for Proposal in order to test market pricing as well as to evaluate alternative service models. Following that meeting, the Village developed an RFP review committee consisting of Village President Demos, Trustee McGinley, Village Manager Franz, Fire Chief Bodony, and Assistant Village Manager Stonitsch. The Committee met several times to review and refine the final RFP contract document, and Village Attorney Mathews also conducted a comprehensive review of the RFP prior to issuance.

As part of the RFP, prospective vendors were asked to submit proposals on the following service models:

1. **Base Proposal (Turn-key):** Vendor provides firefighter/paramedic staffing, ambulance billing services, and ownership/maintenance of all three ambulances. Also, vendor collects and keeps all ambulance fee revenue.
2. **Alt. #1:** Includes Base Proposal scope, with the exception that **the Village continues to own and maintain the ambulance fleet**. Vendors were asked to provide the overall cost deduct to their base proposal pricing.
3. **Alt. #2:** Same scope of services as Base Proposal, except the vendor remits all ambulance fee revenues back to the Village.

Upon finalizing the RFP document, the Village formally advertised the RFP on November 14, 2014, which included posting a Legal Notice in the *Daily Herald*. Following the official advertisement, the Village conducted a mandatory pre-submission meeting on November 21, 2013 in order to afford vendors an opportunity to seek any clarifications on the RFP document.

Agenda Item (ID # 1097)

Meeting of February 17, 2014

Discussion:

On December 13, 2013, the Village received four (4) timely proposals from prospective ambulance/paramedic service contract vendors, all of whom are known service providers in the metropolitan area. The vendors that submitted proposals were:

- ü Kurtz (New Lenox, IL)
- ü Metro/Superior (Elmhurst, IL)
- ü PSI (Schiller Park, IL)
- ü PSSI (Rosemont, IL)

Following receipt of the proposals, the Committee met several times to thoroughly evaluate the merits of each proposal, and to determine which vendors were the most qualified and most responsive to the Village's overall RFP. After an initial analysis, the Committee eliminated PSSI from further consideration due to the formal exceptions the vendor took as part of the RFP, including, but not limited to, (i) PSSI's proposal did not include the provision of fuel for the ambulances under the Base Proposal or Alt. #2 contract models (ii) the vendor stipulated that it would provide a back up ambulance (if one of the three units was down for repairs) "based upon availability" only, and (iii) the firm required a form of loan-guarantee for the ambulance purchase costs as a *quid pro quo* for agreeing to the Village's 30-day contract termination clause.

Base Proposals

An intriguing feature of the Village's RFP scope included soliciting "cost reimbursement proposals" from vendors, whereby the vendor would reimburse certain ambulance fee revenues back to the Village for it to use to offset other costs (e.g. DuComm dispatching fees) associated with the delivery of EMS services to the community. Both Kurtz and Metro submitted proposals that included cost reimbursement proposals, which required further analysis by the Committee, including developing revenue assumptions to factor in when estimating an overall net contract cost. Kurtz submitted the most compelling cost reimbursement model, which proposed to reimburse the Village 100 percent of ambulance fee revenue collected (net billing admin fees) in excess of \$677,000 in each year of the contract. Assuming modest revenue growth over the next five-years, Table A shows that Kurtz's proposal was the lowest, most responsive proposal at \$2,108,469.79 due to the net impact of the revenue reimbursement model. **Attachment 2** provides a more detailed cost breakdown under various revenue scenarios.

TABLE A: Base Proposal 5-Year (Estimated) Net Contract Cost						
Vendor	Year 1 (\$)	Year 2 (\$)	Year 3 (\$)	Year 4 (\$)	Year 5 (\$)	Total Net Cost (\$)
Kurtz	385,170.20	392,711.45	420,426.69	449,778.67	480,382.78	2,108,469.79
PSI	427,752.00	436,308.00	445,032.00	453,936.00	463,020.00	2,206,048.00
Metro	413,526.00	434,934.50	460,181.25	486,092.57	512,943.26	2,287,677.58
/1 Net cost = Total 5-Year Cost less \$20,000 for vendor purchase of Village's reserve ambulance / ☐ Proposal deemed non-responsive by the Village's RFP Committee						

Agenda Item (ID # 1097)

Meeting of February 17, 2014

Alt. #1 Proposals

The purpose of Alt. #1 was to allow the Committee the opportunity to evaluate the cost/benefit of the Village continuing to own and maintain the ambulance fleet. Just like in the Base Proposal analysis, Alt. #1 also included the cost reimbursement variable. As highlighted in Table B, Kurtz again submitted the lowest, most responsive proposal at \$1,340,923.02, which was approximately \$636,676 less (over five years) than the next lowest proposal submitted by PSI. The cost difference was largely attributable to the significant contract cost deduct Kurtz offered due to the Village assuming ownership and maintenance of the ambulance fleet. **Attachment 2** provides a very detailed analysis and breakdown that the Committee reviewed for Alt. #1.

TABLE B: 5-Year (Estimated) Net Contact Cost for Alt. #1 Proposals

Vendor	Year 1 (\$)	Year 2 (\$)	Year 3 (\$)	Year 4 (\$)	Year 5 (\$)	Total Net Cost (\$) /1
Kurtz	268,248.70	260,332.26	258,268.60	304,984.58	249,088.89	1,340,923.02
PSI	368,941.00	374,869.25	384,943.31	445,410.41	403,523.54	1,977,687.51
Metro	387,629.70	413,527.23	447,733.71	535,560.49	518,230.88	2,302,682.01

Alt. #2 Proposals

Under Alt. #2 in the RFP, the Village was seeking proposals on a completely turn-key contract; however, unlike the Base and Alt. #1 proposals, the Committee wanted to be able to weigh the pros/cons of continuing to retain all ambulance fee revenues collected by the vendor. **Attachment 3** details the Committee's analysis of the estimated five year contract costs under Alt. #2. In summary, **the Committee is not recommending proceeding with Alt. #2**, because the risk of any future revenue volatility would be assumed by the Village under this scenario. That is, in the event the Affordable Care Act has a greater negative effect on ambulance fee revenues than anticipated, the Village's maximum exposure under such a "worst case scenario" would be capped at the contract costs with either the Base or Alt. #1 proposals. From the Committee's perspective, protection against any future revenue volatility, coupled with the upside of the cost reimbursement models found in the other contract models, makes Alt. #2 a less attractive option.

Ownership of Ambulances: In-House /vs/ Outsourcing

Based upon the Committee's assessment that Kurtz submitted the lowest, most responsive proposal, the Committee decided that one of the primary policy discussions for the Village Board would be to evaluate the merits of either outsourcing the ownership and maintenance of the ambulance fleet to the contractor, or continuing to perform those services in house. Based upon Kurtz's pricing for both options as highlighted in Table C, the analysis suggests that the Village would save approximately \$153,509.20/year if it continued to own and maintain the ambulances under Alt. #1. These direct savings would have to be weighed against the additional liability exposure that Village bears with owning/maintaining the ambulances, not to mention the opportunity costs associated with the in-house mechanic staff hours dedicated to ambulance fleet maintenance.

TABLE C: Estimate 5- Year Cost Savings---Base Proposal /vs/ Alt. #1 Proposal

Proposal	Vendor	Year 1 (\$)	Year 2 (\$)	Year 3 (\$)	Year 4 (\$)	Year 5 (\$)	Total Net Cost (\$)
Base (Turn-key) /1	Kurtz	385,170.20	392,711.45	420,426.69	449,778.67	480,382.78	2,108,469.79

Agenda Item (ID # 1097)

Meeting of February 17, 2014

Alt. #1	Kurtz	268,248.70	260,332.26	258,268.60	304,984.58	249,088.89	1,340,923.02
Est. 5-Year Total Cost Diff.							767,546.77
Est. Annual Savings							\$153,509.20
/1 Net cost for Base Proposal = Total 5-year cost less \$20,000 for vendor purchase of Village's reserve ambulance							

Contract Timeline/Next Steps:

Following the Board's direction at the workshop, the next step would be to enter into contract negotiations with the most responsive vendor as determined by the Village Board, with the goal of seeking Village Board approval of a contract at the February 24, 2014 meeting.

Attachments:

1. October 21, 2013 Board Workshop Report
2. Base Proposal: Detailed Cost Analysis
3. Alt. #1: Detailed Contract Cost Analysis
4. Alt. #2: Detailed Contract Cost Analysis

cc:

Kristen Schrader

ATTACHMENTS:

- ☐ #1: October 21, 2013 Board Workshop Report (PDF)
- ☐ #2 Base Proposal- Detailed Cost Analysis (PDF)
- ☐ #3a ALT #1 Detailed Contract Cost Analysis (PDF)
- ☐ #3b- In-House Ambulance O & M Cost Estimates (PDF)
- ☐ #4: Alt. #2 Detailed Contract Cost Analysis (PDF)

MEMORANDUM

TO: Village President and Board of Trustees

FROM: Al Stonitsch, Assistant Village Manager

DATE: February 17, 2014

RE: Correction to "Table B" in Ambulance/Paramedic Workshop Report




The purpose of this memo is to provide a correction to Table B in the Board's workshop report. The following chart lists the correct 5-year net contract cost proposals for Alt. #1.

TABLE B: 5-Year (Estimated) Net Contact Cost for Alt. #1 Proposals						
Vendor	Year 1 (\$)	Year 2 (\$)	Year 3 (\$)	Year 4 (\$)	Year 5 (\$)	Total Net Cost (\$)
Kurtz	268,248.70	260,332.26	258,268.60	304,984.58	249,088.89	1,340,923.02
PSI	368,941.00	\$374,869.25	\$384,943.31	445,410.41	403,523.54	1,977,687.51
PSSI	387,629.70	413,527.23	447,733.71	535,560.49	518,230.88	2,302,682.01
Metro	422,700.00	445,284.75	475,757.56	557,191.98	537,115.80	2,438,050.08

cc:
Mark Franz

Base Proposals (Turn-key)

ATTACHMENT

Cost Reimbursement Assumptions Included (Worst, Likely, & Best Case Scenarios)

3

#1	WORST CASE	VENDOR	Year 1	Year 2	Year 3	Year 4	Year 5	Total 5-Year Cost	\$20K Amb. Purchase Price	
									Cost Deduct	Net 5-Year Cost
		PSI (Schiller Park)	\$ 427,752.00	\$ 436,308.00	\$ 445,032.00	\$ 453,936.00	\$ 463,020.00	\$ 2,226,048.00	\$ (20,000.00)	\$ 2,206,048.00
		Kurtz	\$ 407,192.70	\$ 424,787.70	\$ 462,707.50	\$ 502,417.10	\$ 543,534.20	\$ 2,340,639.20	\$ (20,000.00)	\$ 2,320,639.20
		Metro/Superior	\$ 425,026.00	\$ 446,607.00	\$ 472,029.00	\$ 498,118.00	\$ 525,149.00	\$ 2,366,929.00	\$ (20,000.00)	\$ 2,346,929.00
		PSSI (Rosemont)	\$ 413,101.76	\$ 448,173.04	\$ 477,653.46	\$ 510,257.14	\$ 540,354.40	\$ 2,389,539.80	\$ (20,000.00)	\$ 2,369,539.80

#2	LIKELY CASE	VENDOR	Year 1	Year 2	Year 3	Year 4	Year 5	Total 5-Year Cost	\$20K Amb. Purchase Price	
									Cost Deduct	Net 5-Year Cost
		Kurtz	\$ 385,170.20	\$ 392,711.45	\$ 420,426.69	\$ 449,778.67	\$ 480,382.78	\$ 2,128,469.79	\$ (20,000.00)	\$ 2,108,469.79
		PSI (Schiller Park)	\$ 427,752.00	\$ 436,308.00	\$ 445,032.00	\$ 453,936.00	\$ 463,020.00	\$ 2,226,048.00	\$ (20,000.00)	\$ 2,206,048.00
		Metro/Superior	\$ 413,526.00	\$ 434,934.50	\$ 460,181.25	\$ 486,092.57	\$ 512,943.26	\$ 2,307,677.58	\$ (20,000.00)	\$ 2,287,677.58
		PSSI (Rosemont)	\$ 413,101.76	\$ 448,173.04	\$ 477,653.46	\$ 510,257.14	\$ 540,354.40	\$ 2,389,539.80	\$ (20,000.00)	\$ 2,369,539.80

#3	BEST CASE	VENDOR	Year 1	Year 2	Year 3	Year 4	Year 5	Total 5-Year Cost	\$20K Amb. Purchase Price	
									Cost Deduct	Net 5-Year Cost
		Kurtz	\$ 352,615.20	\$ 359,668.13	\$ 386,887.72	\$ 415,736.61	\$ 445,830.09	\$ 1,960,737.74	\$ (20,000.00)	\$ 1,940,737.74
		Metro/Superior	\$ 396,526.00	\$ 417,679.50	\$ 442,667.59	\$ 468,316.17	\$ 494,900.14	\$ 2,220,089.39	\$ (20,000.00)	\$ 2,200,089.39
		PSI (Schiller Park)	\$ 427,752.00	\$ 436,308.00	\$ 445,032.00	\$ 453,936.00	\$ 463,020.00	\$ 2,226,048.00	\$ (20,000.00)	\$ 2,206,048.00
		PSSI (Rosemont)	\$ 413,101.76	\$ 448,173.04	\$ 477,653.46	\$ 510,257.14	\$ 540,354.40	\$ 2,389,539.80	\$ (20,000.00)	\$ 2,369,539.80

Notes:

1. "Worst Case" scenario assumes revenues remain stagnant at +/- \$677K/year or decline
2. "Likely Case" scenario assumes revenues reach \$700K in year 1, and grow by 1.5% per year
3. "Best Case" scenario assumes revenues reach \$734K in Year 1, and grow by 1.5% per year

ALT. #1 PROPOSALS: COMPARISON OF PROPOSED FEES (Net of Cost Reimbursement Proposals)
(Village owns/maintains ambulances)

ATTACHMENT
4

	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
KURTZ	\$ 407,192.70	\$ 424,787.70	\$ 462,707.50	\$ 502,417.10	\$ 543,534.20	\$ 2,340,639.20
(Deduct) /1	\$ (248,310.50)	\$ (264,944.44)	\$ (299,949.41)	\$ (338,108.50)	\$ (377,681.43)	\$ (1,528,994.28)
Subtotal Contract Cost ("Worst Case")	\$ 158,882.20	\$ 159,843.26	\$ 162,758.09	\$ 164,308.60	\$ 165,852.77	\$ 811,644.92
Subtotal Contract Cost ("Likely Case")	\$ 114,837.20	\$ 95,690.76	\$ 78,196.48	\$ 59,031.74	\$ 39,549.93	\$ 387,306.11
Subtotal Contract Cost ("Best Case")	\$ 82,282.20	\$ 62,647.44	\$ 44,657.50	\$ 24,989.68	\$ 4,997.24	\$ 219,574.06
*ADD: Village In-House Costs	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Total Village EMS Cost ("Worst Case")	\$ 290,271.20	\$ 292,408.51	\$ 300,549.40	\$ 357,623.01	\$ 312,240.31	\$ 1,553,092.43
Total Village EMS Cost ("Likely Case")	\$ 246,226.20	\$ 228,256.01	\$ 215,987.79	\$ 252,346.15	\$ 185,937.47	\$ 1,128,753.62
Total Village EMS Cost ("Best Case")	\$ 213,671.20	\$ 195,212.69	\$ 182,448.82	\$ 218,304.09	\$ 151,384.78	\$ 961,021.57

	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
PSI (Schiller Park)	\$ 427,752.00	\$ 436,308.00	\$ 445,032.00	\$ 453,936.00	\$ 463,020.00	\$ 2,226,048.00
(Deduct) /1	\$ (190,200.00)	\$ (194,004.00)	\$ (197,880.00)	\$ (201,840.00)	\$ (205,884.00)	\$ (989,808.00)
Subtotal Contract Cost	\$ 237,552.00	\$ 242,304.00	\$ 247,152.00	\$ 252,096.00	\$ 257,136.00	\$ 1,236,240.00
*ADD: Village In-House Cost	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Total Village EMS Cost	\$ 368,941.00	\$ 374,869.25	\$ 384,943.31	\$ 445,410.41	\$ 403,523.54	\$ 1,977,687.51

	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
PSSI (Rosemont)	\$ 413,101.76	\$ 448,173.04	\$ 477,653.46	\$ 510,257.14	\$ 540,354.40	\$ 2,389,539.80
(Deduct) /1	\$ (156,861.06)	\$ (167,211.06)	\$ (167,711.06)	\$ (168,011.06)	\$ (168,511.06)	\$ (828,305.30)
Subtotal Contract Cost	\$ 256,240.70	\$ 280,961.98	\$ 309,942.40	\$ 342,246.08	\$ 371,843.34	\$ 1,561,234.50
*ADD: Village In-House Costs	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Total Village EMS Cost	\$ 387,629.70	\$ 413,527.23	\$ 447,733.71	\$ 535,560.49	\$ 518,230.88	\$ 2,302,682.01

	Year 1	Year 2	Year 3	Year 4	Year 5	^5-Year Total
METRO/SUPERIOR	\$ 425,026.00	\$ 446,607.00	\$ 472,029.00	\$ 498,118.00	\$ 525,149.00	\$ 2,366,929.00
(Deduct) /1	\$ (122,215.00)	\$ (122,215.00)	\$ (122,215.00)	\$ (122,215.00)	\$ (122,215.00)	\$ (611,075.00)
Subtotal Contract Cost ("Worst Case")	\$ 302,811.00	\$ 324,392.00	\$ 349,814.00	\$ 375,903.00	\$ 402,934.00	\$ 1,755,854.00
Subtotal Contract Cost ("Likely Case")	\$ 279,811.00	\$ 301,047.00	\$ 326,118.50	\$ 351,852.14	\$ 378,522.51	\$ 1,637,351.15
Subtotal Contract Cost ("Best Case")	\$ 262,811.00	\$ 283,792.00	\$ 308,604.84	\$ 334,075.74	\$ 360,479.40	\$ 1,549,762.97
*ADD: Village In-House Costs	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51
Total Village EMS Cost ("Worst Case")	\$ 434,200.00	\$ 456,957.25	\$ 487,605.31	\$ 569,217.41	\$ 549,321.54	\$ 2,497,301.51
Total Village EMS Cost ("Likely Case")	\$ 411,200.00	\$ 433,612.25	\$ 463,909.81	\$ 545,166.55	\$ 524,910.05	\$ 2,378,798.66
Total Village EMS Cost ("Best Case")	\$ 394,200.00	\$ 416,357.25	\$ 446,396.15	\$ 527,390.14	\$ 506,866.93	\$ 2,291,210.48

Notes:
/1 Cost Deduct from Base Proposal (i.e. Village owns/maintains ambulances)
^ Includes credits re: cost reimbursement proposals (e.g. for Kurtz and Metro)
* Annual estimated Village cost to own/maintain all three ambulances

Estimated 5-Year
Village Costs for Ownership/Maintenance of Ambulances

	Year 1	Year 2	Year 3	Year 4	Year 5	5-Year Total
New Ambulance & Equip. Purchase /1	\$ 81,864.00	\$ 81,864.00	\$ 81,864.00	\$ 81,864.00	\$ 81,864.00	\$ 409,320.00
Ambulance Fuel /2	\$ 14,525.00	\$ 15,251.25	\$ 16,013.81	\$ 16,814.50	\$ 17,655.23	\$ 80,259.79
Ambulance Maintenance/Repair Costs	\$ 20,000.00	\$ 20,000.00	\$ 24,000.00	\$ 24,000.00	\$ 30,000.00	\$ 118,000.00
Ambulance Misc. Equip/Soft Supplies /3	\$ 15,000.00	\$ 15,450.00	\$ 15,913.50	\$ 70,635.91	\$ 16,868.31	\$ 133,867.72
Subtotal Cost	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 193,314.41	\$ 146,387.54	\$ 741,447.51

Notes:

1. One-time Purchase Price & Assoc Costs: New Units

	Cost	Notes:
Two Ambulances	\$ 420,000.00	F-450 series (diesel)
2-Defibrillators /3	\$ -	\$51,175 = will be purchased in Year 4 (+2% CPI/year)
2-Cots	\$ -	Included in purchase price of new ambulances
Lettering	\$ 600.00	Can be done with in-house Equip. Services staff labor
Radio's	\$ 500.00	In house Labor: Transfer of radios from old units to new units
EMS Equipment/Soft Goods	\$ -	Would transfer existing "soft goods" to new units (savings: +/- \$50K)
MDC Mounts and Wireless Intercom Install-Subcontract	\$ 4,000.00	Estimated subcontracting costs (if needed)
Costs		
Vehicle Registrations	\$ 220.00	
Stair Chairs	\$ -	New, will be included in purchase price; Used units to transfer to Reserve 63 Unit; the other for training purposes
Less: 2-Units/Salvage Value	\$ (16,000.00)	
Subtotal	\$ 409,320.00	

2. Fuel: 5% CPI each year

3. Misc. Equip/Soft Supplies = 3% CPI each year



Glen Ellyn Village Board
535 Duane Street
Glen Ellyn, IL 60137

Meeting: 02/24/14 07:00 PM
Department: Administration - Recognition
Department Head: Al Stonitsch
Category: Contract
Prepared By: Al Stonitsch

SCHEDULED

AGENDA ITEM (ID # 1117)

DOC ID: 1117

Motion to approve the purchase of two (2) new front-line ambulances from Foster Coach Sales, Inc., of Sterling, Illinois, via the Suburban Purchasing Cooperative, in the amount of \$488,386, with a \$5,000 contingency, for a total cost of \$493,386, including a FY13/14 budget amendment.

Purpose:

Staff is requesting Village Board consideration of a staff recommendation to purchase two (2) new front-line ambulances from Foster Coach Sales, Inc., Sterling, Illinois, via the Suburban Purchasing Cooperative (SPC) for \$488,386 with a \$5,000 contingency, for a total cost of \$493,386. Staff is furthermore requesting Board approval of an amendment to the FY '13'-14 Equipment Services budget in order to fund the ambulance purchases this fiscal year, in order to realize a pre-payment discount of \$9,828.00. *Note:* This request is subject to the Village Board's overall direction on the preferred ambulance/paramedic services contract model (i.e. Base Proposal /vs/ Alt. #1).

Background:

At the February 17, 2014 Board Workshop, staff briefed the Board on a 5-year ambulance replacement cost model as part of the analysis of the Alt. #1 proposal from Kurtz. In light of further research and deliberation since that meeting, staff is amending its position, and is now recommending a 10-year Freightliner chassis for the Board's consideration. Reasons behind this amendment:

- The 10-year chassis is more durable than the 5-year chassis. The more heavy-duty chassis would increase the overall useful life of the vehicle to *at least* a 10-year life span.
- The increased longevity of the units results in a total savings of approximately \$356,000 over ten (10) years (*Attachment 1*).
- Initially, there were concerns that the increased overall height of the 10-year chassis model would not fit in the vehicle bay doors at Station #1. Over the last week, staff successfully tested this concern by parking Carol Stream's heavy-duty Freightliner ambulance unit in Station #1 without issue.

Issues:

Staff researched purchasing options for the 10-year chassis, one of which includes the Suburban Purchasing Cooperative (SPC) via the DuPage Mayors and Managers Conference. Attachment details the SPC quotation for two (2) Foster Coach ambulances, which totals \$488,386.

Budget Amendment

If the Board decides to pursue the in-house ownership model and authorizes staff to proceed with

the ambulance purchases, staff would also request authorization for an amendment to the FY '13-14 Equipment Services Budget in the amount of \$493,386. Funds are available in this account, which has a current cash balance of \$3.1 million.

Recommendation:

Staff is requesting Village Board consideration of a staff recommendation to purchase two (2) new front-line ambulances from Foster Coach Sales, Inc., Sterling, Illinois, via the Suburban Purchasing Cooperative (SPC) for \$488,386, with a \$5,000 contingency, for a total cost of \$493,386. Staff is furthermore requesting Board approval of an amendment to the FY '13'-14 Equipment Services budget in order to fund the ambulance purchases in this fiscal year in order to realize a pre-payment discount of \$9,828.00. *Note:* This request is subject to the Village Board's overall direction on the preferred ambulance/paramedic services contract model (i.e. Base Proposal /vs/ Alt. #1).

Attachments:

1. 10-Year /vs/ 5-Year Ambulance Cost Analysis
2. Suburban Purchasing Cooperative (SPC) Quotation for a Two Foster Coach Ambulances with 10-Year Chassis

cc:

Mark Franz, Village Manager

Chief Bodony, GEVFC

Julius Hansen, Director of Public Works

Dave Buckley, Assistant Director of Public Works

Frank Frasco, Superintendent of Equipment Services

Kristen Schrader, Assistant to the Village Manager

ATTACHMENTS:

- Ambulance Purchase Attachments 1 and 2 (PDF)

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	10-Year Total
10-Year Freightliner Chassis											
New Ambulance & Equip. Purchase	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 48,932.00	\$ 489,320.00
Ambulance Fuel	\$ 14,525.00	\$ 15,251.25	\$ 16,013.81	\$ 16,814.50	\$ 17,655.23	\$ 18,537.99	\$ 19,464.89	\$ 20,438.13	\$ 21,460.04	\$ 22,533.04	\$ 182,693.89
Ambulance Maintenance/Repair Costs	\$ 20,000.00	\$ 20,000.00	\$ 24,000.00	\$ 24,000.00	\$ 30,000.00	\$ 31,500.00	\$ 33,075.00	\$ 34,728.75	\$ 36,465.19	\$ 38,288.45	\$ 292,057.38
Ambulance Misc. Equip./Soft Supplies	\$ 15,000.00	\$ 15,450.00	\$ 15,913.50	\$ 16,382.41	\$ 16,868.31	\$ 17,374.36	\$ 17,895.59	\$ 18,432.46	\$ 18,985.43	\$ 19,554.99	\$ 226,110.55
Subtotal Cost	\$ 98,457.00	\$ 99,633.25	\$ 104,859.31	\$ 160,382.41	\$ 113,455.54	\$ 116,344.35	\$ 119,367.48	\$ 122,531.34	\$ 125,842.66	\$ 129,308.48	\$ 1,190,181.82
5-Year F450 Chassis											
New Ambulance & Equip. Purchase /1	\$ 81,864.00	\$ 81,864.00	\$ 81,864.00	\$ 81,864.00	\$ 81,864.00	\$ 96,600.00	\$ 96,600.00	\$ 96,600.00	\$ 96,600.00	\$ 96,600.00	\$ 892,320.00
Ambulance Fuel /2	\$ 14,525.00	\$ 15,251.25	\$ 16,013.81	\$ 16,814.50	\$ 17,655.23	\$ 18,537.99	\$ 19,464.89	\$ 20,438.13	\$ 21,460.04	\$ 22,533.04	\$ 182,693.89
Ambulance Maintenance/Repair Costs	\$ 20,000.00	\$ 20,000.00	\$ 24,000.00	\$ 24,000.00	\$ 30,000.00	\$ 22,000.00	\$ 22,000.00	\$ 26,000.00	\$ 26,000.00	\$ 32,000.00	\$ 246,000.00
Ambulance Misc. Equip./Soft Supplies /3	\$ 15,000.00	\$ 15,450.00	\$ 15,913.50	\$ 16,382.41	\$ 16,868.31	\$ 17,374.36	\$ 17,895.59	\$ 18,432.46	\$ 18,985.43	\$ 19,554.99	\$ 226,110.55
Subtotal Cost	\$ 131,389.00	\$ 132,565.25	\$ 137,791.31	\$ 139,314.41	\$ 146,387.54	\$ 154,512.35	\$ 155,960.48	\$ 161,470.59	\$ 163,045.47	\$ 170,688.04	\$ 1,587,724.48
DIFF.	\$ 32,932.00	\$ 32,932.00	\$ 32,932.00	\$ 32,932.00	\$ 32,932.00	\$ 38,168.00	\$ 36,593.00	\$ 38,935.25	\$ 37,202.81	\$ 41,379.55	\$ 356,942.62

FOSTER COACH SALES, INC.903 Prosperity Drive Street P.O. Box 700
Sterling, Illinois 61081

PF00592

Phone: (815) 625-3276

(800) 369-4215

Fax: (815) 625-7222

Web site: www.fostercoach.com

QUOTATIONTO: GLEN ELLYN FIRE DEPARTMENT
524 PENNSYLVANIA AVE
GLEN ELLYN, IL 60137

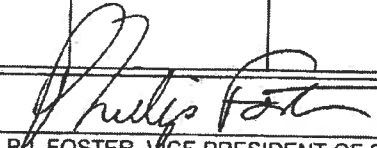
DATE: 02/24/14

ATTN: FRANK FRASCO

REFERENCE: NEW AMBULANCE

We are pleased to submit the following quotation in accordance with your request and subject to the Terms and Conditions listed below and on the reverse side hereof.

QTY.	DESCRIPTION	EACH	NET PRICE
2	2015 FREIGHTLINER CHASSIS ON A CUSTOM HORTON 623 MODEL CONVERSION TO INTENT OF SPECIFICATIONS	\$ 203,222.00	\$ 406,444.00
2	STRKYER POWER LOAD SYSTEM	\$ 20,624.00	\$ 41,248.00
2	STRYKER POWER PRO XT COT 6506	\$ 17,699.00	\$ 35,398.00
2	STRYKER STAIR PRO 6252	\$ 3,156.00	\$ 6,312.00
2	POWER LOAD INSTALLATION	\$ 1,550.00	\$ 3,100.00
2	MDT MOUNT FOR CAB	\$ 105.00	\$ 210.00
2	MDT MOUNT FOR MODULE	\$ 101.00	\$ 202.00
2	FACTORY INSPECTION TRIP FOR 2 PEOPLE	\$ 750.00	\$ 1,500.00
2	(3) SIGNTRONICS WIRELESS HEAD SETS W INTERFACE	\$ 1,900.00	\$ 3,800.00
	TOTAL		\$ 498,214.00
2	OPTIONS		
2	PREPAYMENT DISCOUNT	\$ -4,914.00	\$ -9,828.00
	TRADE IN OF 08 MEDTEC WITH APPROX 54K MILES	\$ -8,000.00	\$ -16,000.00
		\$ Total	\$ 472,386.00
	ACCEPTED BY: _____		
	TITLE: _____ Date: _____		

ESTIMATED DELIVERY:
7-8 MONTHS AFTER ORDERPROPOSED BY: 

PH. FOSTER, VICE PRESIDENT OF SALES